



bartlesville
redevelopment trust authority
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SPECIAL MEETING

**Friday, February 26, 2016
1:30pm
City Hall, City Council Chambers
401 S. Johnstone Ave, Bartlesville, OK 74003**

MINUTES

The notice of the Special Meeting was received and filed in the Office of the City Clerk on Tuesday, February 23, 2016 at 3:24pm. The Agenda was received and filed in the Office of the City Clerk on Wednesday, February 24, 2016 at 4:20 p.m. and posted same day at 5:00 p.m.

- I. A Special Meeting on the Bartlesville Redevelopment Trust Authority meeting was called to order on Friday, February 26, 2016 at 1:30pm.

Board Members Present: Max Lutke, Patrick Moore, Carla Cherry, Tom Gorman, and Tyler Vaclaw

Absent: Sara McGee

A quorum was present.

Others Present: Chris Wilson, BRTA Director, Tommy Brown, BRTA General Counsel, Carol Ervin, BRTA TIF 2 Contractor, Debbie Mueggenborg, Contract CPA

Guests: Nathan Thompson, Mark Haskell, Sharon Hurst, Linda Robertson, Mark Spencer, Sandra Gougler, Regina Mellon

- II. APPROVE THE MINUTES OF THE JANUARY 25, 2016 REGULAR MEETING.

A motion was made by Tyler Vaclaw to approve the minutes of the January 25, 2016 Regular Meeting. The motion was seconded by Tom Gorman.

Roll Call Vote:

AYES: Tyler Vaclaw, Max Lutke, Patrick Moore, Carla Cherry, Tom Gorman

NAYS: None

The motion passed.

- III. PUBLIC COMMENT RELATED TO ITEMS ON THE AGENDA
Mark Haskell provided comments on landscaping in downtown.



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IV. APPROVAL OF THE JANUARY 2016 FINANCIALS

A motion was made by Tyler Vaclaw to approve the January 2016 Financials as presented, with an inquiry of the deposit regarding the hotel ad valorem taxes. The motion was seconded by Max Lutke.

Roll Call Vote:

AYES: Max Lutke, Patrick Moore, Carla Cherry, Tom Gorman, Tyler Vaclaw

NAYS: None

The motion passed.

V. BUSINESS:

- A. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION ADOPTING AND APPROVING AN ENVIRONMENTAL REMEDIATION AND CODE COMPLIANCE GRANT AGREEMENT WITH MARVIN GOUGLER, AN INDIVIDUAL RESIDING IN BARTLESVILLE, OKLAHOMA, RELATING TO REAL PROPERTY LOCATED AT 808 SE DELAWARE AVENUE, IN BARTLESVILLE, OKLAHOMA; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (TIF 2)

A motion was made by Carla Cherry to approve a resolution adopting and approving an Environmental Remediation and Code Compliance Grant Agreement with Marvin Gougler, a resident of Bartlesville, Oklahoma of 50% up to \$4,225 of proven and verified costs, relating to real property located at 808 South Delaware Avenue for a 12 month time period to no later than February 26, 2017. The motion was seconded by Tom Gorman.

Roll Call Vote:

AYES: Max Lutke, Patrick Moore, Carla Cherry, Tom Gorman, Tyler Vaclaw

NAYS: None

The motion passed.

- B. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION ADOPTING AND APPROVING AN ENVIRONMENTAL REMEDIATION AND CODE COMPLIANCE GRANT AGREEMENT WITH MADCAT, LLC, AN OKLAHOMA LIMITED LIABILITY COMPANY, RELATING TO REAL PROPERTY LOCATED AT 919 SW JENNINGS AVENUE, IN BARTLESVILLE, OKLAHOMA; AND CONTAINING OTHER PROVISIONS RELATING THERETO. (TIF 2)



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A motion was made by Tyler Vclaw to approve a resolution adopting and approving an Environmental Remediation and Code Compliance Grant Agreement with Madcat LLC, an Oklahoma Limited Liability Company, of 50% up to \$5,000 of proven and verified costs relating to real property located at 919 South Jennings Avenue for a 12 month time period to no later than February 26, 2017 . The motion was seconded by Patrick Moore.

Roll Call Vote:

AYES: Patrick Moore, Carla Cherry, Tom Gorman, Tyler Vaclaw, Max Lutke
NAYS: None

The motion passed.

- C. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION APPROVING PAYMENT OF PROPERTY TAXES FOR 700 SOUTH CHOCTAW AVENUE, BARTLESVILLE, OKLAHOMA, AND CONTAINING OTHER PROVISIONS RELATING THERETO.

A motion was made by Max Lutke to approve the payment of property taxes owed on 700 South Choctaw Avenue in the amount of \$504.94. The motion was seconded by Carla Cherry.

Roll Call Vote:

AYES: Carla Cherry, Tom Gorman, Tyler Vaclaw, Max Lutke, Patrick Moore,
NAYS: None

The motion passed.

- D. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION APPROVING THE BUDGETING OF \$140,000 IN TIF FUNDS TO BE ALLOCATED TO LANDSCAPING IN THE DOWNTOWN INCREMENT DISTRICT.

A motion was made by Tom Gorman to encumber the \$140,000 in TIF 1 Funds to be set aside for landscaping. The motion was seconded by Carla Cherry.

Roll Call Vote:

AYES: Tom Gorman, Tyler Vaclaw, Max Lutke, Patrick Moore, Carla Cherry
NAYS: None

The motion passed.



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VII. EXECUTIVE DIRECTOR'S REPORT

Mr. Wilson gave an overview of several commercial projects that were in progress in the TIF Districts. Carol Ervin also gave a report on the residential projects in the TIF2 district.

Mr. Wilson also reported that another Hope VI Main Street Grant was available and that a project and developer had been identified. The project will be brought to the BRTA for support and for a possible incentive. The project does not have to go before City Council for approval.

Mr. Wilson reported that a developer agreement between Larson Development and the City of Bartlesville and BRTA is being developed by our new TIF attorneys.

VIII. COMMENTS AND INQUIRIES FROM THE BOARD OF TRUSTEES

No comments or inquiries.

IX. ADJOURN

The meeting was adjourned at 2:35pm.

Patrick Moore, Chairman

Carla Cherry, Secretary