



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

## REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, June 5, 2017  
7 p.m.

Immediately following the Bartlesville  
Municipal Authority Special Meeting.

Mayor Dale Copeland  
918-338-4282

### AGENDA

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
2. **Roll Call and Establishment of a Quorum.**
3. **Citizens to be heard.**
4. **City Council Announcements and Proclamations.**
5. **Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Ambulance Commission
  - One opening on the Bartlesville Library Trust Authority
  - One opening on the Bartlesville Redevelopment Trust Authority
  - One opening on the Board of Adjustment
  - One opening on the Sanitary Sewer Improvement Oversight Committee
  - One Opening on the Park Board
  - One opening on the Tree Committee
  - One opening on Visitor's Inc.
  - One opening on the White Rose Cemetery Board
6. **Consent Docket**
  - a. **Approval of Minutes**
    - i. The Special Meeting Minutes of May 22, 2017.
  - b. **Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
    - i. Reappointment of Mr. Brad Borg to an additional term on the Bartlesville Community Center Trust Authority at the recommendation of Mayor Copeland.
  - c. **Approval of Agreements and Contracts**
    - i. An Agreement between the City of Bartlesville and the Washington County SPCA, Inc. for Fiscal Year 2017-2018 for an annual fee in the amount of \$72,000 for the care of up to 1,500 animals.
    - ii. A Management Agreement between the City of Bartlesville and the Richard Kane YMCA for the operation of Sooner and Frontier Swimming Pools for the 2017 Season for a fee in the amount of \$65,500.
    - iii. A Service Contract between the City of Bartlesville and Jerry Whorton LLC, dba Consolidated Benefits Resources for an annual fee in the amount of \$22,200 to provide services for workers' compensation claims administration and to conduct and operate a claims management program for the prevention, investigation, processing, accounting and payment of workers' compensation claims.
    - iv. A Contract between the City of Bartlesville and Tokio Marine HCC to be the City's stop loss insurance carrier.
  - d. **Approval of a Resolution**
    - i. Authorizing the naming of the band shell in Sooner Park as "The Richard Johnson Band Shell."
    - ii. Amending the Budget of the City of Bartlesville, Oklahoma for Fiscal Year 2016-2017 appropriating revenues for the Oklahoma Virtual Libraries Consortium Federal Grant.
  - g. **Receipt of Bids**
    - i. Bid No. 2016-2017-041 for the Bartlesville Community Center Boiler Replacement

7. Discuss and take action to award Bid No. 2016-2017-041 for the Bartlesville Community Center Boiler Replacement. Presented by Mayor Copeland.
8. A public hearing to provide opportunity for public comment regarding a proposal for the creation of Increment District No. 11, City of Bartlesville, Oklahoma. Presented by Jered Davidson, The Public Finance Law Group, PLLC.
9. Discuss and take possible action to approve an Ordinance approving utilization of apportioned tax revenues authorized by statewide vote adopting Article 10, Section 6C of the Oklahoma constitution and implemented by the Local Development Act, 62 O.S. §850, et seq.; approving and adopting the Eastland Shopping Center Economic Development Project Plan and expressing intent to carry out the Project Plan; ratifying and confirming the actions, recommendations and findings of the Review Committee and the Bartlesville City Planning Commission; creating and establishing Increment District No. 11, City of Bartlesville; designating and adopting the increment district boundaries and the project area boundaries, adopting certain findings; reserving to the City of Bartlesville, Oklahoma, the authority to make minor amendments to the Project Plan; authorizing the City Council of the City of Bartlesville, Oklahoma to carry out and administer the Project Plan; establishing a tax apportionment fund; authorizing directions for prospective apportionment of tax increments; establishing an allocation of use for tax increments; declaring apportionment funds to be funds of the City and limiting the pledge of apportioned increments to increments actually apportioned by the City; authorizing the City Council of the City of Bartlesville, Oklahoma, or a public trust designated thereby, to implement the Project Plan utilizing apportioned tax increments to pay or reimburse project costs directly and/or to issue bonds or notes, if feasible and desirable, to pay project costs and to retire said bonds or notes from apportioned tax increments; providing for severability; declaring an emergency; and containing other provisions related thereto. Presented by Jared Davidson, The Public Finance Law Group, PLLC.
10. A public hearing on Case No. PC-17-05-RZ/PUD/SDP to discuss and take action on an application from Dan Keleher on behalf of Dr. Emily Bussey for approval of a rezoning from RS-10 (Single Family Residential) to O/PUD (Office) and Supplemental Designation Planned Unit Development and Site Development Plan, on property located at 3707 Wayside, legally described as Lots 3, Block 4, Limestone Addition, Bartlesville, Washington County, Oklahoma. Presented by Lisa Beeman, Director of Community Development.
11. Public hearing and action on a resolution adopting the proposed City of Bartlesville Budget for Fiscal Year 2017-2018. Presented by Mike Bailey, Administrative Director/CFO.
12. Discuss and take action to approve the Capital Improvements Program (CIP) Budget for FY 2017-2018. Presented by Micah Siemers, P.E., Director of Engineering.
13. Discuss and take action on a Citizen Participation Plan for FY 2017 CDBG Small Cities Set-Aside Program. Presented by Lisa Beeman, Director of Community Development.
14. Review of progress on a dilapidated structure appeal filed by Mr. Isaac Hatter on property located at 817 SE Dewey Avenue, Bartlesville, Oklahoma. Presented by Larry Silver, Neighborhood Services Supervisor.
15. Discuss and take possible action on a continuance of an appeal by Clayton Black on a dilapidated structure judgement on property located at 911 SE Dewey Avenue aka 911 ½ SE Dewey Avenue, Bartlesville, Oklahoma. Presented by Larry Silver, Neighborhood Services Supervisor.
16. New Business
17. City Manager and Staff Reports.
18. City Council Comments and Inquiries.
19. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, June 1, 2017.

*Michael Bailey*

**Michael Bailey, City Clerk  
Administrative Director/CFO**

*/s/ Elaine Banes*

**by Elaine Banes, Deputy City Clerk**

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.