BARTLESVILLE CITY COUNCIL
REGULAR MEETING MINUTES
Monday, March 2, 2015

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, Oklahoma 74003

(Notice of this meeting was posted on Thursday, February 26, 2015 at 5:00 p.m.)

City Council Members Present: Mayor Tom Gorman, Vice Mayor Dale Copeland, Ted Lockin, Doann Nguyen, and John J. Kane

City Staff Present: Ed Gordon, City Manager, Jerry Maddux, City Attorney; Mike Bailey, Administrative Director/CFO; Terry Lauritsen, Director of Water Utilities; Jody Shahan, Golf Course Superintendent; Daryl Worley, P.E. Project Manager; and Elaine Banes, Executive Assistant.

1. **The Bartlesville City Council meeting was called to order at 7:05 p.m. by Mayor Gorman immediately following the Bartlesville Muncipal Authority.**

2. **Roll Call and establishment of a quorum.**

   Roll call was conducted and a quorum was established.

3. **Citizens to Be Heard.**

   Joel Rabin provided input on downtown landscaping.

4. **City Council Announcements and Proclamations**

5. **Authorities, Boards, Commissions and Committees**
   - One opening on the Bartlesville Ambulance Commission
   - One opening on the Street and Traffic Committee

   The Mayor announced these openings and encouraged citizens to obtain an application from the City's website or from the City Manager's office.

6. **Consent Docket**

   a. **Approval of Minutes**
      i. The Special Meeting Minutes of February 17, 2015.

   b. **Approval of Resolutions**
      i. Amending the Budget of the City of Bartlesville for FY 2014-2015 appropriating unbudgeted transfer revenue in the Water Operating Fund for the Water Plant Electrical Reliability Projects.

   Mayor Gorman read the consent docket.

Mr. Lockin moved to approve the consent docket as presented, seconded by Ms. Nguyen..

Voting Aye: Mr. Lockin, Vice Mayor Copeland, Mr. Kane, Ms. Nguyen, Mayor Gorman.
Voting Nay: None
Motion: Passed

7. **Discuss and take action to award Bid No. 2014-2015-020 for a Greensmower for the Golf Course. Presented by Mr. Lockin.**

Mr. Locked moved to award Bid 2014-2015-020 to Luber Brothers in the amount of $24,969 which includes a $300 trade-in, seconded by Mr. Kane.

Voting Aye: Vice Mayor Copeland, Mr. Kane, Ms. Nguyen, Mr. Lockin,Mayor Gorman.
Voting Nay: None
Motion: Passed

8. **Discuss and take action to award Bid No. 2014-2015-014 for Limestone Aspahlt Overlay. Presented by Mr. Kane.**

Mr, Kane moved to award Bid No. 2014-2015-014 to Whaling Construction, Bartlesville, Oklahoma, in the amount of $209,506.75, seconded by Mr. Lockin.

Voting Aye: Mr. Kane, Ms. Nguyen, Mr. Lockin, Vice Mayor Copeland, Mayor Gorman.
Voting Nay: None
Motion: Passed

9. **Discuss and take action to approve a Professional Service Contract with Brown Engineers LLC for engineering design service to conduct an Arc Flash Analysis for the Water Treatment Plant in the amount of $32,744.00. Presented by Terry Lauritsen, P.E. Director of Engineering and Water Utilities.**

Mr. Lauritsen reported that one of the projects identified though the water plant electrical reliability assessment consisted of conducting an Arc Flash Analysis to confirm proper breaker coordination settings are in place. Brown Engineers, who performed the reliability assessment, specializes in electrical design and backup power for water and wastewater facilities. Brown Engineers have previously worked for the City on several projects involving wastewater lift stations, water pump stations and tank improvements. They will provide the necessary professional services by the end of June 2015.

Ms. Nguyen moved to approve the Contract with Brown Engineers LLC in the amount of $32,744.00 as presented, seconded by Mr. Kane.

Voting Aye: Ms. Nguyen, Mr. Lockin, Vice Mayor Copeland, Mr. Kane, Mayor Gorman.
Voting Nay: None
Motion: Passed

10. **Discuss and take action to approve a Professional Service Contract with Brown Engineers LLC for engineering design services to implement a Central UPS and Surge Protection at the Water Treatment Plant in the amount of $25,860.00. Presented by Terry Lauritsen, P.E., Director of Engineering and Water Utilities.**

Mr. Lauritsen reported that one of the projects indentified through the water plant electrical

reliability assessment consisted of centralizing the Uninterrupted Power Supply (UPS), adding data acquisition monitoring panels to the switchgear, generator and fuel system as well as installing two levels of surge protective devises for electrical can communication equipment. Brown Engineers have previously worked for the City on several projects involving wastewater lift stations, water pump stations and tank improvements. They will provide the necessary professional services by the end of June 2015.

Mr. Lockin moved to approve the Contract with Brown Engineers LLC in the amount of $25,860.00 as presented, seconded by Vice Mayor Copeland.

Voting Aye: Mr. Lockin, Vice Mayor Copeland, Mr. Kane, Ms. Nguyen, Mayor Gorman.
Voting Nay: None
Motion: Passed

11. Discuss and take action to approve a Professional service Contract with Brown Engineers LLC for engineering design services to construct Hardened Enclosure for the Switchgear and Generator System at the Water Treatment Plant in the amount of $75,798.00. Presented by Terry Lauritsen, P.E., Director of Engineering and Water Utilities.

Mr. Lauritsen reported that one of the projects identified through the water plant electrical reliability assessment consisted of hardening the switchgear and generator system by enclosing these units within a structure. Brown Engineers have previously worked for the City on several projects involving wastewater lift stations, water pump stations and tank improvements. They will provide the necessary professional services by the end of June 2015.

Discussion ensued covering the standard fees for this specialized type of service; if the City has used other companies to complete the work that another company has the provided analysis for; and how the fees are standard in this field and Brown Engineers is very specialized and familiar with the issues.

Mr. Kane moved to approve the Contract with Brown Engineers LLC in the amount of $75,798.00 as presented, seconded by Mr. Copeland.

Voting Aye: Vice Mayor Copeland, Mr. Kane, Ms. Nguyen, Mr. Lockin, Mayor Gorman.
Voting Nay: None
Motion: Passed

12. New Business

There was no new business.

13. City Manager and Staff Reports

Mr. Gordon appreciated Public Works Director Keith Henry, Street Superintendent Lance Brown and their staff for the coordination and efforts during the recent ice and snow event.

He also acknowledged Debbie Neece and the Bartlesville Area History Museum for receiving the 2015 State Historic Preservation Officer's Citation of Merit. This special recognition is given for preserving research collections critical to historic preservationists and making them easily accessible. Ms. Neece recently preserved a large amount of information from a now defunct funeral home's records, archived them and made them available to families. He encouraged the Council to mark their calendar for the Oklahoma's 27th Annual Statewide Preservation

Conference being held in Bartlesville June 3-5, 2015. The Awards Presentation Ceremony and Banquet will be held on June 4.

At Mr. Lockin's request, Mr. Gordon reviewed his meeting with Oklahoma Department of Transportation (ODOT) Secretary Gary Ridley and ODOT Executive Director Mike Patterson on February 20. The visit entailed discussion about the State's budget shortfall and how it will affect roadways, as well as the condition of Highways 60 and 123 locally. Mr. Gordon added that the City of Bartlesville has enjoyed a first name basis relationship with ODOT officials and appreciated their attention to the City of Bartlesville's needs. He also appreciated Sen. Ford, Rep. Sears, former Rep. Martin, and Rep. Dunlap for helping establish and maintain the good working relationship the City has with ODOT.

14. City Council Comments and Inquiries.

There were not City Council comments or inquiries.

15. Adjournment.

There being no further business to conduct, Mayor Gorman adjourned the meeting at 7:40 p.m.

Mayor Tom Gorman

Mike Bailey, Administrative Director/CFO

CITY OF BARTLESVILLE OFFICIAL SEAL OKLAHOMA