



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, October 7, 2019  
Immediately Following the  
Bartlesville Municipal Authority  
Special Meeting scheduled to begin  
at 7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Citizens to be heard.**
- 4. City Council Announcements and Proclamations.**
  - Mental Illness Awareness Week October 6-12, 2019 Proclamation.
  - A proclamation in support of the United States Census Bureau in the Upcoming Decennial Census.
- 5. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Bartlesville Library Board
- 6. Consent Docket**
  - a. Approval of Minutes**
    - i. The Special Meeting Minutes of September 17, 2019.
  - b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
    - i. Appointment of Mr. Brian Ross to fill an unexpired term on the City Planning Commission at the recommendation of Vice Mayor Gentges.
    - ii. Appointment of Ms. Karen Lowe-Alton for a three-year term on the Bartlesville Redevelopment Trust Authority at the recommendation of Councilman Stuart.
    - iii. Reappointment of Mr. David Nickel and Mr. Bill Covell for additional three-year terms on the Bartlesville Redevelopment Trust Authority at the recommendation of Councilman Stuart.
    - iv. Reappointment of Ms. Barbara Oldham and Mr. Scott Maddox to additional three-year terms on the Adams Golf Club Operation Committee at the recommendation of Councilman Dorsey.
    - v. Appointment of Mr. Kyle Ppool and Mr. Paul Taylor to three-year terms on the Adams Golf Club Operating Committee at the recommendation of Councilman Dorsey.
  - c. Approval of Resolutions**
    - i. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2019-2020, appropriating unbudgeted grant revenue for the JAG Fund.
    - ii. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2019-2020, appropriating unanticipated private grant/donation revenue for the Restricted Revenue Fund.

**d. Approval of Agreements, Contracts, and Engagement Letters**

- i. An Airport Hangar Lease Agreement for the Bartlesville Municipal Airport-City Owned, between the City of Bartlesville, ConocoPhillips Company, and Toby and Lisa Lytle.
- ii. An Agreement between the City of Bartlesville and DB Squared, LLC to assist Human Resources with personnel information.
- iii. An Engagement Letter for Audit Services with Arledge and Associates for performance of annual audits.
- iv. An Engagement Letter with Crawford and Associates P.C. for audit consulting services.

**e. Approval of Right of Way Easement**

- i. A 10-foot Underground Right-of-Way Easement to Public Service of Oklahoma at the Tower Center at Unity Square project sight.

**f. Receipt of Annual Report**

- i. The 2018 Annual Report for the Chickasaw Wastewater Treatment Plant.

**g. Receipt of Financials**

- i. Interim financials for twelve months ending June 30, 2019.

**h. Receipt of Bids**

- i. Bid No. 2019-2020-009 for Fuel for the Public Works Department
- ii. Bid No. 2019-2020-014 for Frank Phillips Rehab-Keeler to Sunset
- iii. Bid No. 2019-2020-015 for the East Downtown Storm Sewer Improvements Project

7. **Discuss and take action to award Bid No. 2019-2020-009 for Fuel for various departments. Presented by Mayor Copeland.**
8. **Discuss and take action to award Bid No. 2019-2020-014 for Frank Phillips Rehab-Keeler to Sunset. Presented by Vice Mayor Gentges.**
9. **Discuss and take action to award Bid No. 2019-2020-015 for the East Downtown Storm Sewer Improvements Project. Presented by Vice Mayor Gentges.**
10. **Discuss and take action to approve a Resolution fixing the amount of Combined Purpose General Obligation Bonds, Series 2019A to mature each year; fixing the time and place the Bonds are to be sold; designating a paying agent/registrar; approving the preliminary official statement and distribution thereof; ratifying and confirming continuing disclosure policies and procedures; and authorizing the Clerk to give notice of said sale as required by law and fixing other details of the issue. Presented by Nate Ellis, The Public Finance Law Group, PLLC.**
11. **Discuss and take action to approve a Resolution fixing the amount of General Obligation Limited Tax Bonds, Series 2019B to mature each year; fixing the time and place the Bonds are to be sold; designating a paying agent/registrar; approving the preliminary official statement and distribution thereof; ratifying and confirming continuing disclosure policies and procedures; and authorizing the Clerk to give notice of said sale as required by law and fixing other details of the issue. Presented by Nate Ellis, The Public Finance Law Group, PLLC.**
12. **Discuss and take action to approve a Resolution of the City of Bartlesville, Oklahoma (the "City") approving the incurrence of indebtedness by the Bartlesville Municipal Authority (the "Authority") issuing its Utility System Revenue Note, Taxable Series 2019 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the Indenture authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the Authority pertaining to the sale of said Note; ratifying and confirming an Amended Lease Agreement and Operation and Maintenance Contract by and between the City and the Authority pertaining to the City's water**

and sanitary sewer systems; and containing other provisions relating thereto. Presented by Jon Wolff, Municipal Finance Services, Inc.

13. Discuss and take action on a recommendation from the Bartlesville Development Authority to allocate \$203,830 from the Economic Development Fund to Foraker Company for redevelopment of the former Kmart facility. Presented by David Wood, President, Bartlesville Development Authority.
14. Discuss and take action on Change Order #2 from Jonesplan, LLC for the Tower Center at Unity Square Project. Presented by Terry Lauritsen, Director of Water Utilities.
15. New Business.
16. City Manager and Staff Reports.
17. City Council Comments and Inquiries.
18. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 on Thursday, October 3, 2019.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.