

**Board of Trustees**

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**Bartlesville Development Authority**

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

**----- MEETING AGENDA -----**

8:00 a.m.

November 18<sup>th</sup>, 2020

**Call to Order** -*Diana Adams*

**Minutes** – Presentation of September 23<sup>rd</sup>, 2020 Meeting Minutes -*Diana Adams*

**Financials** – Presentation of September 2020 Financial Statements -*David Wood*

**Executive Session**

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction -*Diana Adams*

**Return to Open Session**

- Discuss and take action on a proposal to lease approximately 55,000 sqft. of office space in the former Siemens facility to Apple Studios, LLC for use as movie production offices from November 30, 2020 through August 31, 2021 (with a 90-day extension option) for \$236,250 plus electric cost. -*David Wood, Maria Gus, Bartlesville Convention & Visitors Bureau*
- Discuss and take action on a proposal from Quest Elevator, Inc. to modernize both elevators in the former Siemens office tower for current code compliance (with one elevator in service by November 30, 2020) at a cost of \$193,480 – *Presented by Jared Patton*

**Staff Reports**

**Public Comment**

**Adjourn**

The Agenda was received and filed in the Office of the City Clerk on Monday, November 16, 2020 at 4:39 p.m. and posted same day at 5:00 p.m.

Jason Muninger

City Clerk

/s/ Elaine Banes

Deputy City Clerk