



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, March 1, 2021  
Immediately following the Special Meeting  
of the  
Bartlesville Municipal Authority  
beginning at 7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Citizens to be heard.**
- 4. City Council Announcements and Proclamations.**
  - Announcement of the resignation of Vice Mayor and Ward 4 Councilman Alan Gentges.
- 5. Discuss and take possible action to elect a Vice Mayor. Presented by Mayor Copeland**
- 6. Discuss the process for filling the vacated Ward 4 City Council position. Presented by Mayor Copeland.**
- 7. Authorities, Boards, Commissions and Committee Openings**
  - Two openings on the Ambulance Commission
  - One opening on the City Planning Commission
  - One opening on the Construction and Fire Codes Appeals Board
  - Two openings on the Library Board
  - One opening on the White Rose Cemetery Board
- 8. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of February 1, 2021
  - b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
    - i. Appointment of Mr. Quinn Schipper to fill an unexpired term on the City Planning Commission at the recommendation of Mayor Copeland.
    - ii. Appointment of Ms. Julie Chesser Uehlinger to fill an unexpired term on the White Rose Cemetery Board.
  - c. Approval of Resolution**
    - i. Resolution to amend the City of Bartlesville Fiscal Year 2020-2021 budget for ½ Cent Sales Tax Fund and 2018C General Obligation Bond Fund to account for savings on street projects.

**d. Approval of Agreements, Change Orders, Contracts, Lease Agreements, and Memorandums of Understanding**

- i. Lease Agreement between the City of Bartlesville and Canon Financial Services to provide copier equipment to the Bartlesville Fire Department.
- ii. Professional Service contract with Schuermann Enterprises, Inc. for Phase II of the SCADA and Radio System improvements for the Wastewater Treatment Plant and collection system.
- iii. Amendment 3 to the Professional Service Agreement with Tetra Tech, Inc. for engineering services on the Wastewater Treatment Plant effluent Pump Station and Pipeline and Raw Water Intake Rehabilitation Project.

**e. Approval of Abatement Extension**

- i. Approval of staff recommendation that completion of abatement of property addressed 1313 SE Grandview Road, Bartlesville, Oklahoma owned by Mr. Tony Watson be extended to Monday, April 5, 2021 due to noteworthy progress in abating the violations and due to two weeks of inclement weather.

**f. Receipt of Financials**

- i. Interim Financials for the Seven Months Ending January 31, 2021.

**g. Receipt of Bids**

- i. Bid No. 2020-2021-001 for Gateway and Wayfinding Signage Project

**9. Discuss and take possible action to award Bid No. 2020-2021-001 for Gateway and Wayfinding Signage Project. Presented by Councilman Curd.**

**10. Discuss and take possible action to award Bid No. 2020-2021-015 for the Hillcrest Drive Reconstruction Project. Presented by Councilman Curd.**

**11. Public hearing to assess and discuss the City's performance in the administration of the grant received from the State of Oklahoma's Fiscal Year 2019 CDBG Small Cities Set-Aside Program, and to approve a Resolution which accepts the FY 2019 CDBG project as complete. Presented by Nancy Warring, Assistant City Planner.**

**12. Consider and take possible action with respect to a Resolution of the City of Bartlesville, Oklahoma (the "City") approving the incurrence of indebtedness by the Bartlesville Municipal Authority (the "Authority") issuing its Utility System Revenue Note, Series 2021 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of said Note; waiving competitive bidding with respect to the sale of said Note and approving the proceedings of the Authority pertaining to the sale of said Note; ratifying and confirming an Amended Lease Agreement and Operation and Maintenance Contract by and between the City and the Authority pertaining to the City's water and sanitary sewer systems; and containing other provisions relating thereto. Presented by Allan A. Brooks, Attorney at Law, The Public Finance Group PLLC.**

**13. Presentation, discuss and take possible action to receive the Annual Financial Statements and Independent Auditor's Reports as of and for the fiscal year ended June 30, 2019. Presented by LaDonna Sinning, CPA, Arledge & Associates, P.C. Certified Public Accountants.**

14. Discuss and take possible action on a recommendation from the Bartlesville Development Authority to utilize the Economic Development fund for a pilot proposal offering job creation incentives directly to relocating employees (instead of their employer) to encourage buying/building a primary residence within our taxing jurisdiction. Presented by David Wood, President, Bartlesville Development Authority.
15. Discuss and take possible action to approve the Strategic Government Resources (SGR) Agreement to provide component executive recruitment services for Fire Chief. Presented by Laura Sanders, Director, Human Resources.
16. Discuss and take possible action on a property acquisition agreement for land east of and adjacent to the Chickasaw Wastewater Treatment Plant. Presented by Terry Lauritsen, Director, Water Utilities.
17. Presentation of the Bartlesville Police Department 2020 Annual Report. Presented by Police Chief Tracy Roles.
18. Discuss and take possible action on a resolution affirming CDC recommendations; requiring masks for visitors and employees inside of City owned facilities; and authorizing the City Manager to take certain actions related to City operations to protect the employees and customers of the City. Presented by Mike Bailey, City Manager.
19. New Business
20. City Manager and Staff Reports.
21. City Council Comments and Inquiries.
22. Move to executive session pursuant to 25 O.S. Sec. 307(B)(1) to discuss the hiring of a Municipal Judge.
23. Discuss and take possible action to hire a Municipal Judge. Presented by Mayor Copeland.
24. Adjournment.

The Agenda was received and filed in the Office of the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma, and posted in prominent public view at City Hall at 5 p.m. on Thursday, February 25, 2021.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

\*City of Bartlesville Webcast of meeting: <https://www.cityofbartlesville.org/city-government/city-council/webcast/> and Channel 59 on Sparklight.

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.