



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, May 3, 2021
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Administration of the Oath of Office to Billie Roane by City Attorney Jess Kane.**
- 3. Roll Call and Establishment of a Quorum.**
- 4. The Invocation will be provided by Pastor Victor Paul, Greater First Baptist Church.**
- 5. Citizens to be heard.**
- 6. City Council Announcements and Proclamations**
 - a. National Police Week May 9 – 15, 2021
 - b. Milkweed for Monarchs Month - May 2021
 - c. Flood Awareness Month – May 2021
- 7. Authorities, Boards, Commissions and Committee Openings**
 - Two openings on the Ambulance Commission
 - One opening on the City Planning Commission
 - One opening on the Construction and Fire Codes Appeals Board
 - Three openings on the White Rose Cemetery Board
- 8. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of April 5, 2021
 - b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
 - i. Appointment of Ms. Debra Cook to fill an unexpired term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
 - ii. Appointment of Ms. Laura Wood to a three-year term on the Bartlesville Library Trust Authority at the recommendation of Councilman Stuart.
 - c. Approval of Resolution**
 - i. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2020-2021, appropriating unbudgeted grant revenue and unbudgeted fund-balance.
 - d. Approval of Agreements, Change Orders, Contracts, Lease Agreements, and Memorandums of Understanding.**
 - i. Contract Amendment between Polaris/Innovative Interfaces and Bartlesville Public Library/City of Bartlesville for library software.

- ii. Subscription Agreement between Freegal Music and Bartlesville Public Library/City of Bartlesville for audiobooks, music and music videos.
- iii. Agreement between Creativebug, LLC and the Bartlesville Public Library/City of Bartlesville for database subscription renewal.
- iv. Off-site Program Contract between the Bartlesville Public Library/City of Bartlesville and George Miksch Sutton Avian Research Center for a program on science and environmental education.
- v. Off-site Program Contract between the Bartlesville Public Library/City of Bartlesville and Rick E. Brammer/Absolute Science for a summer program STEM show.
- vi. Short form Contract with J. Graham Construction Inc. for construction of a sanitary sewer service line for First Christian Church.
- vii. Engagement Letter with Crawford and Associates P.C. for audit consulting services.

e. Approval of Residential Anti-Displacement and Relocation Plan (CDBG Contract #18111 CR 20)

- i. Residential Anti-Displacement and Relocation Assistance Plan for the City's participation in the FY 2021 Community Development Block Grant-Coronavirus Relief Program.

f. Receipt of ODEQ Permit

- i. Permit No. WT000074210182 Caney River Raw Water Intake Structure Improvements PWSID No. 1021410 to replace the existing raw water pumps with three 150 gpm pumps with variable frequency drives, one raw water flow meter and all appurtenances to serve the City of Bartlesville, Washington County, Oklahoma.

g. Receipt of Financials

- i. Interim Financials for the Nine Months Ending March 31, 2021.

9. Receive bids for the purchase of \$1,150,000 Combined Purpose General Obligation Bonds, Series 2021A of the City and vote to award said Bonds to the lowest bidder complying with the notice of sale and instructions to bidders or to reject all bids. Presented by Nate Ellis, The Public Finance Law Group PLLC.

10. Discuss and take possible action to approve an Ordinance providing for the issuance of Combined Purpose General Obligation Bonds, Series 2021A in the sum of \$1,150,000 by the City of Bartlesville, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; designating the Registrar for the issue; providing for levy of an annual tax for the payment of principal and interest on the Bonds and fixing other details of the issue; approving the forms of a Continuing disclosure Agreement and an Official Statement; authorizing executions and actions necessary for the issuance and delivery of the bonds; and declaring an emergency. Presented by Nate Ellis, The Public Finance Law Group PLLC.

11. Discuss and take possible action to execute a resolution authorizing the City of Bartlesville to enter into a contract for sale of real property consisting of 35 acres, more or less, generally located east of the intersection of Shawnee Avenue and Hillcrest

Drive in Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, Director of Engineering.

12. Discuss and take possible action regarding City Council liaisons to Authorities, Boards, Commissions and Committees. Presented by the Mayor Copeland.

13. Review Resolution 3619 affirming CDC recommendations; requiring masks for visitors and employees inside of City owned facilities; and authorizing the City Manager to take certain actions related to City operations to protect the employees and customers of the City. Presented by Mike Bailey, City Manager.

14. New Business

15. City Manager and Staff Reports.

16. City Council Comments and Inquiries.

17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma, and posted in prominent public view at City Hall at 5 p.m. on Thursday, April 29, 2021.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

*City of Bartlesville Webcast of meeting: <https://www.cityofbartlesville.org/city-government/city-council/webcast/> and Channel 59 on Sparklight.

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.