



2008-2009 OPERATING BUDGET



“IT’S TIME FOR LIVING”

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***CITY OF BARTLESVILLE, OKLAHOMA
2008-2009 BUDGET***



Prepared by:

Ed Gordon
City Manager

Mike Bailey, CPA
City Clerk/Finance Director

Vicki Carvalho, CPA
Accountant/Interim Treasurer

Jason Muninger
Accountant

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bartlesville
Oklahoma**

For the Fiscal Year Beginning

July 1, 2007

Charles S. Cox

President

Jeffrey R. Emen

Executive Director

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INTRODUCTION



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CITY OF BARTLESVILLE

2008-09 Operating Budget

CITY OFFICIALS

Tom Gorman

Mayor

Ward 3

Term Expires: May 2011



Eddie Mason

Vice-Mayor

Ward 4

Term Expires: May 2009



Ron Nikkel

Council Member

Ward 1

Term Expires: May 2011



Julie Daniels

Council Member

Ward 2

Term Expires: May 2009



Victory Holcomb

Council Member

Ward 5

Term Expires: May 2011



CITY OF BARTLESVILLE

2008-09 Operating Budget

MISSION STATEMENT:

The purpose and the challenge for the *City of Bartlesville* is to meet the diverse needs of its citizens through the use of our shared values program. The shared values of the employees of the City of Bartlesville are:

EXCELLENT SERVICE

quality product, timely – with available resources

TRUST

faith in others to do their part

INTEGRITY

ethics in action

PROACTIVE LEADERSHIP

constantly creating higher standards

DEDICATION

sense of ownership

TEAMWORK

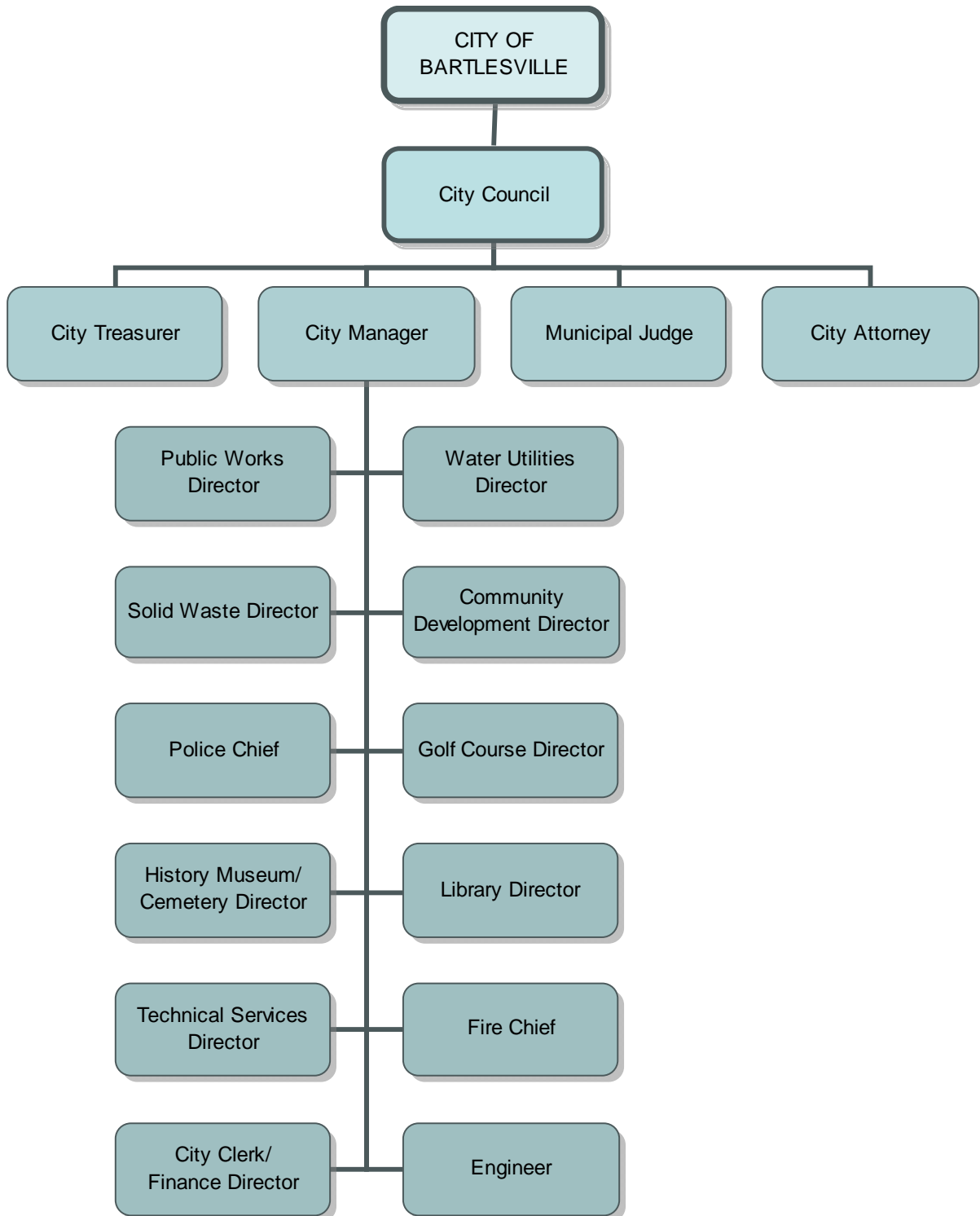
working together for positive results

MANAGEMENT STAFF:

City Manager	Ed Gordon
Interim City Treasurer	Vicki Carvalho
City Clerk/Finance Director	Mike Bailey
Human Resources	Shellie McGill
City Attorney	Jerry Maddux
Municipal Judge	Steve Conatser
Community Development	Lisa Beeman
Engineering	Terry Lauritsen
Fire Chief	Robert Hasbrook
Golf Course	Jerry Benedict
Interim History Museum and Cemetery	Joan Singleton
Library	Joan Singleton
Interim Police Chief	Tom Holland
Public Works	Keith Henry
Water Utilities	Mike Hall
Interim Parks and Recreation	Lisa Beeman

CITY OF BARTLESVILLE

2008-09 Operating Budget Organizational Chart



THE CITY OF BARTLESVILLE

Office of the City Manager

401 SE Johnstone

Bartlesville, OK 74003



May 20, 2008

The Honorable Mayor and City Council Members
City of Bartlesville
Bartlesville, Oklahoma

Mayor Gorman and Council Members:

It is my pleasure to present to you the budgets for the City of Bartlesville and the Bartlesville Municipal Authority for the fiscal year starting July 1, 2008 and ending June 30, 2009 (FY 2008-09). The review and adoption of the budget is, perhaps, one of the most important duties that the City Council performs. The budget is compiled, considered, and approved at this time every year because:

1. State law requires it (Title 11, Section 17-201 through 17-216);
2. The City Charter requires it (Article 10, Section 1 through 7); and
3. Prudent financial practices and our obligation to be good stewards of taxpayer funds demand it.

Introduction

I would like to expand on the importance of the review and adoption of the City budget. The budget is a planning tool reflecting the present position and future direction of the City. In the adoption of the budget by Council, a policy (goals, objectives, and responsibility) is given to the City Staff. Staff then is charged, once the budget is adopted, with the responsibility of carrying out the policy or implementing the objectives of the policy.

In order to address the policies and objectives of the budget document many resources are used, but some of the most important revenues are collected in the General Fund. While the revenues of the General Fund (mostly comprised of tax revenue which is our largest single generator of income) have continued to grow over the last ten years that growth has barely outpaced inflation. During this period of time, the City has continued to expand its services to meet its ever increasing needs. This reveals that the City has become much more efficient in the last ten years with the use and application of these monies as more is being required of the City and its services than ever before.

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Revenue

In the preparation of this budget, Staff has taken a conservative approach to projecting General Fund revenues. Staff believes that this approach is necessary because of our past revenue growth patterns and the uncertainty of our state and nation's economic status. While the local economy including housing sales and retail spending have continued to grow despite national trends to the contrary, staff does not feel that it would be prudent to rely on a continuation of these results with national indications of an economic slowdown building. Staff's cautious approach to revenue prediction is evidenced by the fact that there is actually a .3% estimated decline in the General Fund revenues for FY 2008-09 despite the strong recent growth of our most important General Fund revenue sources. With next year's revenue growth predicted to fall below the current year's expected results, many of the directors' requested amounts cannot be funded. These short-term sacrifices made by the departments will help ensure the City's financial viability and flexibility in the long-term.

In last year's budget (FY 2007-08), the City Council approved a 5% increase in wastewater rates. I would like to revisit this increase to examine the results. With this rate increase, Staff predicted net income of \$11,886 in wastewater operations for the FY 2007-08. In reality, a combination of several weather related issues and infrastructure malfunctions combined to cause Staff to revise this estimate to a prediction of a net loss of \$349,275. After careful analysis of these results and interpretation of the underlying causes, Staff decided not to recommend any rate increases for wastewater operations in this fiscal year. This decision was driven by several factors. First was our belief that the lower revenue stream of this year will not be repeated. Second was due to a new fee titled "Wastewater Capital Investment Fee" that Staff is recommending for Council consideration and approval. Staff, as indicated in previous budgets, feels that we should continue to monitor the wastewater operations fund carefully but not look to increase it this year.

The Wastewater Capital Investment Fee is a fee that will be shown as a separate charge on the City's utility bills. This fee is proposed at \$0.75/1,000 gallons of billable wastewater, and all revenues generated from this fee will be set aside in a special fund. This fee will be used to fund various issues which will keep and/or bring the city into compliance with ODEQ and EPA regulations and mandates. The anticipated effect of this new fee on the average residential customer is summarized below:

Impact on Average Residential Customer	
Monthly fee/1,000 gallons	\$ 0.75
Average residential monthly usage (gal)	<u>6,000</u>
Average residential monthly impact	<u>\$ 4.50</u>
 Average residential annual impact	 <u>\$ 54.00</u>

Personnel

In addition to the uncertainty of the City's revenue streams, we were also faced with a significant increase related to health insurance. The City's self-insured Health Insurance Fund had to increase its funding level from the last fiscal year (FY 2007-2008) to this fiscal year (FY 2008-2009) by \$875,877. This gap was funded in part by increased employee rates (\$120,000), and the balance was funded by an increase in the operating funds' contributions. The City has attempted to proactively manage its current trend of increasing health claims through targeted wellness benefits and increased employee ownership in the plan.

In this new budget year (FY 2008-09), there has been very little change in the employee base. A total of 3.34 full time equivalent (FTEs) positions have been added this year for a total personnel schedule of 362.72 for all positions.

Also included in this budget are salary increases for all full time employee groups. Due to budget constraints in this new budget year, Staff is recommending only modest increase to personnel compensation. Staff has budgeted for only a 5% merit for all employees that will be effective on the individual employees' evaluation dates. However, in addition to this merit, Staff is also requesting that Council adopt the budget with a "revenue growth triggered" COLA of up to 4%. In essence, this COLA will be implemented in whatever amount the budget will bear if our revenues perform ahead of estimates. The trigger will work as follows:

1. Recurring, non-restricted revenues in the operating funds must exceed budgeted expectations in total by an amount necessary to offset the increased cost of the additional COLA; and
2. No other emergency may have arisen that takes precedence.

The use of this trigger to tie compensation increases to financial health is a new concept for the City of Bartlesville that will help us to maintain our financial flexibility while reassuring our employees that we remain committed to them even in times of economic uncertainty.

Initiatives

The City of Bartlesville has added very little in the way of new initiatives, programs, or capital since last year's (FY 2007-08) budget. However, there are a few significant items that are new this year, and there are also a few items that we continue to implement from prior years. The largest new initiative in this budget, at least financially, is funding for a new Enterprise Resource Planning System (\$500,000) that will bring greater efficiency and easier access to critical data. While this item may seem misplaced in a year of economic uncertainty, Staff feels that this item is critical for exactly that reason.

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With an integrated system to help automate workflows, the City would be in a better position to respond to a downturn in the economy which could lead to hiring freezes and reassignment of existing personnel. To prepare for this potential eventuality, it is imperative that the City have the technological resources necessary to adapt to an environment where our employee base is frozen or even shrinking. Due to the entity wide nature of this system, the expenditures related to it are split between the General Fund (25%) and Enterprise Funds (75%).

This budget does provide for some fairly large yet routine capital expenditures in the Enterprise Funds. The most significant of these items is the replacement of an obsolete and undersized water distribution line that is the only source of water for the Circle Mountain Addition. Rising maintenance and repair costs coupled with the critical nature of this line have moved it to the top of our priority water projects. The total anticipated cost of this project is \$371,650. Other more routine water and wastewater projects include the replacement of two variable frequency drives at the Shawnee Sanitary Sewer Lift Station (\$113,350), replacement of the Hulah Lake Raw Water Pump Station (\$126,500), and the scheduled replacements of 2,000 water meters (\$177,500).

The Sanitation Department contains additional funding for the continued implementation of one of the City's largest and most important initiatives in the last several years. This initiative is the City's conversion of our traditional, rear-loading solid waste collection system to a more efficient, modern, automated poly cart collection system. This project was started in the 2006-2007 fiscal year and is still being actively implemented. It is hoped that the implementation of this program will provide significant savings that can be translated into rate decreases for the City's solid waste customers. The scope of this project is continually being redefined and has encompassed discussions relating to the automated packer trucks, bulk item pick-ups, yard waste compost/mulching, etc. The funding included in the new fiscal year's budget relating to this project are an automated packer truck (\$240,000) and an additional 5,000 poly carts (\$300,000). Other more routine capital items that will be funded in the Sanitation Department are a roll-off truck (\$135,000) and a grappler arm vehicle attachment (\$85,000).

On May 13, 2008 the voters of the City of Bartlesville approved the passage of several critical referendums that provide funding for many critical infrastructure improvements and capital replacements. The first of these items to receive funding will be Frontier Park which will be completely renovated. The plans for this project have long been in the works and include the removal of the existing dive tank and the installation of a splash pad, zero-entry beach style pool, and aquatics play equipment. The total available funds for this project include \$2 million dollars in bonds to be issued in the fall of this year, \$300,000 from the Lyon Foundation, and \$25,000 from ConocoPhillips. Thanks to the voters support and the financial contributions of these other two organizations, the City will finally complete its vision for the Frontier Park Complex.

Summary

With this budget, we have attempted to meet the diverse needs of our population while preparing for the potential of a slowdown in financial performance. With the direct effect of rising fuel and energy costs, coupled with the adverse economic impact of these escalations, the City of Bartlesville is facing a challenging year. I believe that we have struck an important balance between long-term planning (the Wastewater Capital Investment Fee, automated sanitation system, ERP System, and revenue growth triggered compensation increases) and overall community needs (Frontier Pool and Circle Mountain water line).

As always, we have attempted to be forward thinking during budget planning and anticipate our most likely and greatest future challenges. With these challenges in mind, we attempt to fashion the budget in a manner that addresses these challenges while best positioning the City to deal with the unforeseen. At this time, I feel that the City of Bartlesville's greatest challenges are the direct effect of rising energy costs, the looming possibility of an economic slowdown, and the City's rising personnel costs (including increases in compensation, retirement, and health insurance). Even with these issues facing us, I believe that the budget presented herein places us in a position to meet these challenges and maintain the long-term financial health of the City.

This budget is not just the City Manager's budget. This policy document is the result of hours of research, hearings, and work from a talented and dedicated group that includes the City Council, directors, staff, and advisory groups. I would like to issue a special word of thanks to the City Clerk/Finance Director, Mike Bailey, and Accountants, Vicki Carvalho and Jason Muninger, without whom the quality and accuracy of this document would not be possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Gordon", with a stylized flourish at the end.

Ed Gordon
City Manager

COMMUNITY PROFILE



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bartlesville

IT'S TIME FOR LIVING.

The City of Bartlesville is a charter city in the State of Oklahoma. The City has a population of 34,748 according to the 2000 US Census. The City is located in Washington County and encompasses 21.1 square miles at an elevation equal to sea level.



CITY OF BARTLESVILLE
2008-09 Operating Budget
A Brief History of Bartlesville, Oklahoma

Bartlesville's Beginnings...

Back in 1870, when northeast Oklahoma was home to mostly the Osage, Cherokee, and Delaware Indian tribes, an Indian trader name Nelson Carr opened a trading post on the north side of the Caney River. And so the legend of Bartlesville began.

In 1873, Jacob Bartles – a Civil War veteran who saw an opportunity in Indian Territory - bought the mill from Carr and expanded the facility into a flourmill and eventually a general store and home for his family. Bartles was married to the Delaware Indian Chief Charles Journeycake's daughter, Nannie Journeycake Pratt. His marriage allowed him to be a business owner in Indian Territory.

William Johnstone and George Keeler also came to the area in the early 1870's. Both gentlemen took Delaware Indian brides. After working for Bartles, the two struck out on their own and built a general store on the south side of the river.

Within a few years the area around the Johnstone-Keeler store had grown to include other businesses and dwellings. The population grew to nearly 200 as settlers moved to the area. Bridges and railroads came to town, along with merchants, a drugstore, and a school. In 1897, Bartlesville, Indian Territory, was incorporated, taking the name from its early settler and businessman.

As the city grew south of the Caney River, Bartles was disappointed by his failure to secure the railroad station on the north side of the river. He moved his store three miles north to what is present day Dewey, named after Admiral George Dewey whose victory at Manila Bay was current news.

The Boom...

It was Keeler who found another key to Bartlesville's future—oil. Keeler had noticed rainbow sheens on the area creeks and believed that there was an untapped oil supply beneath the Caney basin. Keeler was right. On April 15, 1897, the first commercial oil well in what is now the state of Oklahoma—the Nellie Johnstone No. 1—blew in as a gusher. Nellie Johnstone was the Delaware maiden who owned the land where the well was discovered.

Attracted by the oil boom, Frank and L.E. Phillips, two brothers raised on an Iowa farm, came to Bartlesville in 1904. They hit a gusher north of Bartlesville, followed by 80 straight producers. The two founded Phillips Petroleum Company in 1917. It grew to become Bartlesville's largest employer and one of the nations top oil companies.

CITY OF BARTLESVILLE
2008-09 Operating Budget
A Brief History of Bartlesville, Oklahoma
(continued)

Armais Arutunoff, a Russian immigrant, was another Bartlesville pioneer. At the urging of the Phillips brothers, Arutunoff came to the community with his invention—an electric pump that pumped oil from deep in the ground. His efforts eventually became REDA Pump.

Today...

Bartlesville is proud of the many attractions and assets that continue the legend of exploration and innovation, including museums, dramatic architecture, art collections, scenic prairie life, and world-renowned events. With a balanced mixture of natural resources and abundant space, Bartlesville has grown to be the home of more than 34,000 people as well as industrial giants ConocoPhillips, Schlumberger REDA Production Systems, and Zinc Corporation of America. Since the early days, the economic foundations of Bartlesville area business have been natural gas, oil, agriculture, and ranching.

Our Future...

Bartlesville begins its second century with industrial and economic growth while remaining proud of its Native American Indian and western heritage. From its frontier trade and petroleum beginnings to its present diversity of manufacturing, research, ranching, and commerce, the Bartlesville area presents a unique blend of cosmopolitan attitude mixed with neighborly friendliness. Located in the heart of America's Sunbelt, the city's schools, library, and civic organizations continually produce the finest students, forums, and cultural events in the region. With such a rich heritage as its foundation, Bartlesville's growth and future will no doubt be legendary as well.

CITY OF BARTLESVILLE

2008-09 Operating Budget Miscellaneous Statistics

Municipal Full-Time Employment:

Total	341
Non-union	224
Union	117

Economic Information:

Cost of living (when compared to national average) ¹	94.0%
Number of citizens in labor force ²	15,750

Population Overview: ²

Total population	34,748
Total male population	16,484
Total female population	18,264
Median age	40.0
Total population over eighteen (18) years old	26,082
Per capita income (dollars)	21,195
Median earnings – male full-time (dollars)	35,699
Median earnings – female full-time (dollars)	23,071
Percent of families below poverty level	9.4%
Percent of individual below poverty level	12.7%

Housing Overview: ²

Total housing units	16,104
Total housing units older than 20 years	12,916
Median number of rooms	5.7
Median value (dollars)	64,700

Hospital: ¹

Number of hospitals	1
Number of licensed beds in hospital	309

CITY OF BARTLESVILLE

2008-09 Operating Budget Miscellaneous Statistics (continued)

Education: ¹

Total school enrollment 2004-05	8,532
Total public school enrollment 2004-05	5,949
Total private school enrollment 2004-05	572
Total enrollment at Rogers State University 2004-05	335
Total enrollment at Tri-County Technology Center 2004-05	1,676
Number of public elementary schools	7
Number of students enrolled in public elementary schools	2,705
Number of public middle schools	2
Number of students enrolled in public middle schools	1,404
Number of public mid-high schools	1
Number of students enrolled in public mid-high schools	986
Number of public high schools	1
Number of students enrolled in public high schools	865

Culture and Recreation: ¹

Number of community centers	2
Number of parks	15
Number of lighted tennis courts	14
Number of miles of pathfinder parkway (miles)	12
Number of public pools	2
Number of public golf courses (18 hole)	1
Number of private golf courses (18 hole)	2

Public Safety:

Number of police stations	1
Number of fire stations	4
Number of policemen	51
Number of firemen	66

CITY OF BARTLESVILLE

2008-09 Operating Budget Miscellaneous Statistics (continued)

Major Employers: ¹

ConocoPhillips Co.	2,400
Bartlesville Public Schools	876
Jane Phillips Medical Center	800
Wal-Mart Distribution Center	600
Wal-Mart Supercenter	500
Clientlogic	400
City of Bartlesville	350
Schlumberger	311
Wal-Mart Administrative Services	290
Arvest	210
Springs Basic Bedding	160
66 Federal Credit Union	154
Central States Business Forms/Unipro	150
Washington County	134
Siemens Applied Automation	130
ABB Automation Inc/Totalflow Division	107
Service & Technology Corporation/Manufacturing	75

¹ Source – Bartlesville Chamber of Commerce (2006 website)

² Source – 2000 US Census

CITY OF BARTLESVILLE

2008-09 Operating Budget Community Calendar

SEPTEMBER



Indian Summer



Tulsa Regional Fly-In

(pictures courtesy of Bartlesville Chamber of Commerce)

NOVEMBER/DECEMBER



Fantasyland of Lights

(picture courtesy of FantasyLand Forest)



Woolaroc Wonderland

(picture courtesy of Woolaroc)

JUNE



Biplane Expo



SunFest

(pictures courtesy of Bartlesville Chamber of Commerce)



OK Mozart

CITY OF BARTLESVILLE

2008-09 Operating Budget

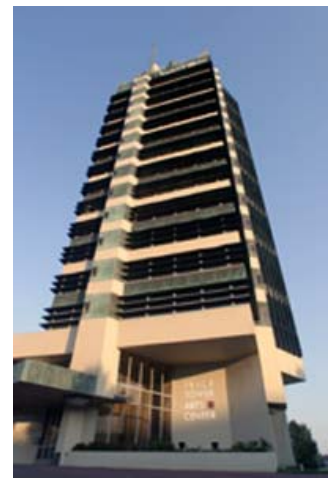
Local Attractions



Will Rogers said, “Of all the places in the United States, **Woolaroc** is the most unique.” The country estate of oil baron Frank Phillips, founder of Phillips Petroleum Company, got its name from the **WOODs**, **LAKes**, and **ROCKs** that are indigenous to the area. This rustic environment served as a one-of-a-kind entertainment venue. “Uncle Frank” hosted U.S. Presidents, wealthy Eastern investors, dignitaries, Indians, tycoons, movie stars, lawmen, and outlaws alike on his sprawling ranch southwest of Bartlesville. From early spring to late fall, the North Road Tour features a five-mile drive through some of the most beautiful portions of the Woolaroc preserve. This tour includes a stop at an authentic restoration of an 1840s

Trader's Camp where true to life mountain-men offer a glimpse of early settler living. Visitors can experience nature's beauty while smelling the clean, fresh air of the Osage Hills and listening to the peaceful sounds of the streams running through this 3,700 acre wildlife preserve. There is also a museum, which houses over 55,000 pieces including some of the Southwest's greatest collections of western and worldwide art, relics, and exhibits that tell the alluring story of the American West.

Frank Lloyd Wright called this masterpiece the “tree that escaped the crowded forest” when he completed it for the H.C. Price International Pipeline Company in 1956. The **Price Tower** is Frank Lloyd Wright's only built skyscraper. The combination apartment-office building received the American Institute of Architects 25-year Award and is on the National Register of Historic Places. The Price Tower Arts Center offers a variety of traveling art exhibitions and permanent exhibitions on Wright, Bruce Goff and the Price Company and Tower. Recent renovations by architect Wendy Evans Joseph have created an upscale 21-room boutique inn called Inn at Price Tower. With the creation of this inn, Frank Lloyd Wright enthusiasts can have the opportunity to overnight in a Frank Lloyd Wright building. Also on the premises and open for business is the Copper Restaurant & Bar, creating a fine dining experience for Bartlesville natives and visitors alike. Future plans for the Price Tower Arts Center include an expansion of their educational program. The Price Tower Arts Center has currently commissioned world-renowned architect, Zaha Hadid, to create the new complex that will adjoin the Price Tower, complementing the symmetrical design of Frank Lloyd Wright. The Price Tower is an architectural jewel that attracts visitors from around the world, not only for the architecture, but also for its world-class exhibitions.



CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)



Experience the sumptuous residence of oil baron Frank Phillips, founder of Phillips Petroleum Company, and his family. Designed by architect Walton Everman, the **Frank Phillips Mansion** was completed in 1909 and occupied by the Phillips until their deaths. Preserved by the Oklahoma Historical Society, this National Register Historic Site reflects the family life of one of the legends of the Oklahoma oil industry. The mansion, which underwent a \$500,000 renovation in 1930 in the midst of the Depression, reflects an opulent yet comfortable lifestyle.

The **Bartlesville Community Center** houses an acoustically superb performance hall that seats over 1,700; the world's largest cloisonné artwork, a mural that is 25 feet long which depicts a stylized northeastern Oklahoma countryside; the Lyon Art Gallery; and serves as the primary site of Bartlesville's premiere arts event - The OK MOZART International Festival. The site of many of Bartlesville's cultural arts and events, this graceful and beautiful Taliesin West-The Frank Lloyd Wright Foundation designed Community Center is a valuable asset to the Bartlesville cultural arts community.



The **Foster Mansion (La Quinta)** was designed in 1930 by noted Kansas City architect Edward Buehler Delk. H.V. Foster, once known as the wealthiest man west of the Mississippi, located his new home on 152 acres, three miles from the center of town. The 32-room, Spanish style mansion has 14 bathrooms and 7 fireplaces. Construction was completed in 1932 and it served as the family home until Mr. Foster's death in 1939. After that time, La Quinta served, consecutively, as the home of a military school, Central Christian College and Central Pilgrim College. The Wesleyan Church now owns and operates Oklahoma Wesleyan University, an accredited, four-year liberal arts college. La Quinta is the focal point of the campus and serves as the library and administration facilities for the school. La Quinta is listed on the National Register of Historic Places.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)

The **Bill Doenges Memorial Stadium** began its life as the Bartlesville Municipal Athletic Field on May 2, 1932. The original stadium was built at a cost of about \$30,000 and could seat approximately 2,000 people. The stadium has been used by many teams through the years including a minor league team in the KOM (Kansas, Oklahoma, Missouri) League. Through the years, the stadium was famous for being the only professional ball park in the world with the same distance (340 feet) to the fence anywhere



in fair territory. Today, home plate has been moved and the field is no longer perfectly symmetrical. In 1997, Bartlesville Municipal Athletic Field was renamed Bill Doenges Memorial Stadium in honor of Mr. Doenges' nearly sixty years of generous support to Bartlesville and the American Legion baseball program. In 1997, a major renovation of the stadium was undertaken. Utilizing volunteers and both public and private support the stadium was transformed into a beautiful modern ballpark capable of comfortably seating 2,500 spectators. In 2003, the stadium was chosen as the site for the prestigious American Legion World Series. The stadium holds both a rich history and an equally promising future, as it has been chosen as the site for the Centennial American Legion World Series in 2007.



Golfers can test their skills at the recently renovated 18-hole **Adams Memorial Golf Course**. Architect Mark Hayes designed the \$1.1 million, 2000-2001 renovations. The course meanders through the beautiful Eastern Oklahoma terrain that is interwoven with Turkey Creek. The creek has been coffer dammed to provide beautiful ponds that come into play on 12 of the 18 holes. The fairways and rough are Bermuda grass and the greens are Pen Cross Bent for a fast pace of putting.

The “practice facility” is new and one of the finest in the Midwest. It includes practice putting greens, a chipping green, practice bunkers, and a 25-station driving range with target greens.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)

The past is remembered, and vividly alive at **Prairie Song**, a recreated 1800's pioneer village museum. The village features a two-story saloon, Scudder Schoolhouse, Wildwood Chapel, cowboy line shack, homestead cabin, post office, trading post, school marm's house, rock jail house, covered bridge, rock depot and much more. Each structure was built with hand-hewn Arkansas "bull pine" and Missouri red and white oak. Prairie Song has been restocked with Texas longhorns, the original breed of cattle driven up the trail. Visitors can enjoy a glimpse of life from days gone by as they watch the longhorn cattle graze on the bluestem prairie that has never been touched by the steel plow. This lifelike replica of a pioneer village stands in the midst of an authentic working ranch from the late 1800's and shows life, work, and play as it was in those days.



Visitors to historic **Johnstone Park** can enjoy viewing a replica of the **Nellie Johnstone #1**, the first commercial oil well drilled in what is now the state of Oklahoma on April 15, 1897. The replica marks the spot of the original site. The Nellie Johnstone #1 gets its name from a young Delaware Indian maiden who owned the land on which the well was discovered.

Soon visitors will be able to experience the early days of the oil industry first hand with the development of the "Discovery 1" park featuring working gushers and hands on experiences. The park is



also home to the only **Santa Fe engine 940 series** in existence. The 900-class/940 series were the first locomotives to burn fuel oil instead of coal and were synonymous with the Santa Fe engine. Built by Vulcain, this Santa Fe engine, built in 1903, was originally a compound steam locomotive, and later converted to a simplified locomotive that could burn diesel. It has 2/10/2 wheels (2 pilot, 10 drivers and 2 trailing). Also to be seen at the park is the restored **Hulah Santa Fe Depot** (a #1 Santa Fe Depot), built in 1923. Both have been relocated to Johnstone Park as reminders of the important role each played in the development of the area.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)

Travel back in time to experience the growth and development of Bartlesville and surrounding areas at the **Bartlesville Area History Museum**. The museum is situated on the fifth floor of what was the historic Burlingame Hotel. Through photographs and artifacts learn about Indian Territory, the first commercial oil well in Oklahoma, the composer of the 12th Street Rag, the founder of Bartlesville, and many other people, places and events which shaped this turn-of-the-century settlement into the modern community it is today.



The **Wall of Honor Veterans Memorial** recognizes and honors veterans and current military personnel for the bravery and sacrifices they've made to preserve our country's freedom. Located at the northwest entrance of Washington Park Mall, it stands as a permanent tribute to all Americans who have served and are serving our Great Nation. Names are listed on panels beside the display cabinets. Also on display are photos, story boards, World War II murals, eternal flame, and POW/MIA Listings. In addition a special display has been created to honor Lance Corporal Thomas A. Blair, Oklahoma's first casualty during Operation Iraqi Freedom.

Before you ever open the door to **Keepsake Candle Factory**, you will detect the aura of vibrant scents of the hand-made candles made in this facility. These beautiful “Antiques in Wax” have been made in Bartlesville since 1970 as part of a business that began on a kitchen stove. There’s also a short train consisting of two tank cars and a caboose. Inside the caboose you can see memorabilia from bygone days of railroading. Recognized by many as one of the nation’s leading candle manufacturers, Keepsake Candles produces over 500 styles of candles that are available across the nation and around the world.



CITY OF BARTLESVILLE

2008-09 Operating Budget Local Attractions (continued)

The birth of a giant...

On June 13, 1917 the Phillips Petroleum Company was incorporated under the laws of Delaware. This auspicious occasion was due mostly to the work of the new company's soon to be president, Frank Phillips, and his brother L.E. Phillips. Frank was a man of great vision who excelled at predicting the changes in market forces and at obtaining creative financing for his new company. Frank saw the news of increasing automobile production, the use of mechanized war equipment in World War I, and the increase in use of commercial aircraft as more than just sensational news. He saw this as opportunity.



Board of Directors and Stockholders board a special train in April 1919

In order to meet this opportunity, Frank knew that his fledgling company had a great need of new capital. Within the first few months of its life, Phillips Petroleum Company executed a complete purchase of Frank Phillips' first oil company, Lewcinda Oil Company (named in honor of Frank's father and mother, **LEW**is and **LuCINDA**).

CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)

The first decade...

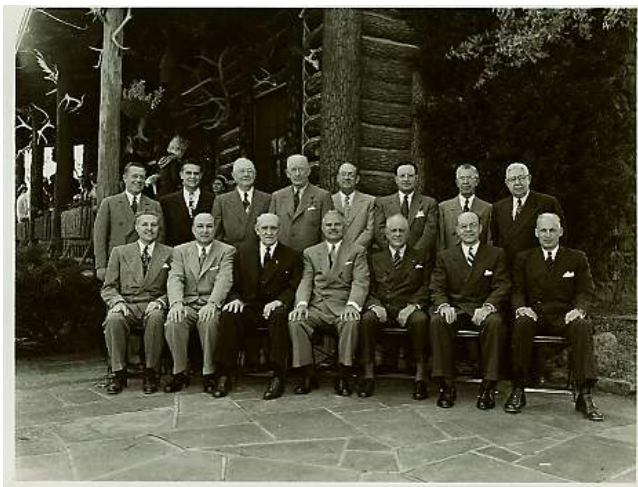


Phillips 66 Tank Truck

Frank knew that more needed to be done in order to position his company to take advantage of the promising crude oil and energy market. Through creative financing, including the use of common shares, preferred shares, bank loans, and bond issues, Frank was able to increase the capital of his company by nearly \$61 million dollars in its first decade. This additional capital was used to invest in production, refining, research, and transportation. Frank's prediction of the country's future energy demands proved correct. During and after World War I,

demand far outstripped supply and oil prices reached peak levels. By the end of 1923, Phillips Petroleum Company's net daily production approximated 25,000 barrels of crude oil, 100,000 gallons of natural gasoline, and 24,000,000 cubic feet of natural gas.

Through the tireless efforts of Frank Phillips and his successors, such as K.S. Adams and others, Phillips Petroleum Company was able to expand upon Frank's vision of a vast Midwest territory to include nearly the entire continental United States. From its first uniquely styled cottage filling station which opened on November 19, 1927 in Wichita, Kansas, the Phillips 66 brand has expanded to include more than 10,000 filling stations across the United States. Always at the forefront of innovation, the Phillips Petroleum Company has received more than 15,000 U.S. Patents to date.



Board of Directors, 1952



1st Phillips 66 Filling Station
November 19, 1927 – Wichita, Kansas

CITY OF BARTLESVILLE

2008-09 Operating Budget

Local Attractions

(continued)

The reformation...

In 2000 the Phillips Petroleum Company began to aggressively reshape itself once again. In a joint venture, Phillips GPM operations were combined with Duke Energy midstream operations to create a new company, Duke Energy Field Services. Phillips continued its acquisitions later the same year with the largest purchase in company history, ARCO Alaska, Inc. Phillips Petroleum Company further expanded its operations by entering into a joint venture with Chevron Corporation to combine the two companies' chemical and plastic operations to form, the Chevron Phillips Chemical Company. In 2001 the Phillips Petroleum Company made one of its final alterations by purchasing the Tosco Corporation, one of the largest refiners and marketers in the United States.



Phillips' Complex with distinctive Phillips' Tower shown in both pictures. The tower was originally built as an addition to the original Phillips' building. The tower still stands today, even though the original building has long since been demolished and replaced. *(Picture on left courtesy of the Bartlesville Chamber of Commerce)*

The final change in Phillips Petroleum Company's remarkable makeover came on August 30, 2002 when Phillips Petroleum Company and Conoco Inc. formally merged to form one of the world's largest energy companies...

ConocoPhillips

Unmarked pictures in the previous section are courtesy of the Bartlesville History Museum

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BUDGET AND ACCOUNTING OVERVIEW



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CITY OF BARTLESVILLE

2008-09 Operating Budget Financial Policies

The City of Bartlesville has a set of formal and informal financial policies, listed below, that are used to set guidelines for the financial management of the City. These policies help to guide the City's financial staff and the City Council during the budgetary and financial decision making process.

- Prepare an annual budget according to the "Budget Act" of the State of Oklahoma that is submitted to the Council for approval and made available to all citizens of the City of Bartlesville.
- Manage the City's cash flows to minimize the loss of investment revenues during short-term cash shortages.
- Provide for sound financial planning to maintain adequate reserves in all operating funds. Reserve levels are currently set at 9% of non-capital operating expenditures. This level represents an increase from the 8% level of the 2006-2007 budget. Reserves will continue to be increased by increments as conditions allow to reach a targeted reserve balance of 25% of non-capital expenditures.
- Maintain adequate financial records and documentation to provide for a cost effective audit and positive auditor's opinion.
- Maintain a sound financial condition through careful planning to obtain the highest possible bond rating. The City's bond rating was upgraded in fiscal year 2007-2008 to AA-, which is one of the highest bond ratings for a municipality in the State of Oklahoma.
- Provide necessary resources to maintain and replace capital assets and capital improvements.
- Monitor the budget to maintain necessary flexibility to meet the needs of the City as a whole.
- Maintain a balanced budget by paying for all current year operating expenses from current year revenues and/or available fund balance.
- Monitor all debt service reserves for compliance with the active debt covenants of the City.
- Maintain a positive cash balance in all operating funds at year end.
- The City of Bartlesville adopted the "Municipal Budget Act," a provision of State Statute. A copy of the "Municipal Budget Act" can be found in this section.

CITY OF BARTLESVILLE

2008-09 Operating Budget Budget and Accounting Process

THE BUDGET PROCESS

The City of Bartlesville, Oklahoma is a municipal corporation incorporated under a Municipal Charter pursuant to Article XVIII of the Constitution and laws of the State of Oklahoma. The City operates under the Council-Manager form of government and provides such services as are authorized by its Charter to advance the welfare, health, morals, comfort, safety, and convenience of the City and its citizens.

The City's major activities or functions include police and fire protection, parks and libraries, public health and social services, planning and zoning, and general administrative services. In addition, the City owns and operates four major enterprise activities: the Water, Wastewater, and Sanitation utility systems as well as the Adams Golf Course.

BASIS OF PRESENTATION

The City prepares its annual operating budget on a basis ("Budget basis") which differs from Generally Accepted Accounting Principles ("GAAP basis"). The Budget basis that the City uses differs from GAAP in two significant ways. The first is that the City uses modified cash basis, an other comprehensive basis of accounting ("OCBOA"), for its Budget basis. GAAP basis requires the use of modified accrual for governmental funds and full accrual for fiduciary, internal service, and proprietary funds. The modified cash basis of accounting is based on the cash basis of accounting, which only records transactions arising from cash activities. Cash basis financial statements have only one asset, cash, and no liabilities. Investments, inventory, capital assets, and prepaid expenses are all considered as a cash disbursement (cash basis equivalent of an expense) at the time of payment. Most liabilities are not recognized, since they do not arise from a cash transaction. The City modifies the strict cash basis of accounting to include investments, accounts payable, and accounts receivable as assets and liabilities.

The second major difference is in the treatment of encumbrances. A government is required to encumber funds prior to committing to a purchase. In GAAP, these encumbrances are treated as a reservation of fund balance, but the City's Budget basis treats encumbrances the same as expenditures. This means that the available budget at any time is equal to the original appropriations, plus or minus any amendments, less expenditures, less encumbrances.

CITY OF BARTLESVILLE

2008-09 Operating Budget Budget and Accounting Process (continued)

THE BUDGET PROCESS AND GUIDELINES

The City of Bartlesville prepares its budget based on the guidelines found in **O.S. 11 Sec. 17-201 – 17-216** (“Municipal Budget Act”). The text of this act is included in this section.

The City of Bartlesville operates under conservative budgetary practices. Revenue is estimated using historical data and is adjusted based on current trends and economic performance. Additions or reductions may be made based on revised tax rates or fee levels.

Each fund maintained by the City must be budgeted prior to encumbering any funds.

Budget amendment increases (increasing the fund total budgeted expenditures at the legal level of control) may be made only if unanticipated funds are received, the actual beginning fund balance is larger than anticipated, or if revenues exceed the amounts projected under the budget. The legal level of control for the City is set by the City Council at the Department level.

The City of Bartlesville uses an interactive methodology whereby the Department Directors are asked to make projections and estimates of current expenditures and requests for the ensuing budget year based on their justifications. The City Manager, or the person he appoints to oversee the budget process, reviews the work and may make adjustments based on historical information or if the original estimate is deemed to be unrealistic.

The City prepares its budget using the following steps (which are also outlined in the Budget Calendar on subsequent pages):

1. The Directors prepare budget estimates and turn them into the Finance Director.
2. The Directors meet with the City Manager to discuss the needs of their departments and to review their requests.
3. The City Manager presents the proposed budgets to the City Council for their review.
4. The City Council conducts a series of meetings that are open to the public to discuss the proposed budgets.
5. A proposed budget summary is published, and a notice of a public hearing on the proposed budget is issued.
6. The public hearing is held.
7. The budget is adopted, and the final copy is filed with the Office of the State Auditor and the City Clerk’s office.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Budget and Accounting Process
(continued)

THE ACCOUNTING PROCESS

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles (“GAAP”) applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (“GASB”), which includes all statements and interpretations of the National Council on Governmental Accounting, unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Government Units. The following is a summary of the more significant policies and practices used by the City.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary funds and trust funds utilize an “economic resources” measurement focus. The accounting objectives of the measurement focus are the determination of net income, financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Fund equity is classified as net assets.

Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

CITY OF BARTLESVILLE

2008-09 Operating Budget Budget and Accounting Process (continued)

BASIS OF ACCOUNTING

Governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. Examples of the treatment of major transaction classes include:

- Sales tax receipts and property tax revenues are considered measurable and available when collected (not when remitted to the City) and are recorded at that time.
- Licenses and permits are considered measurable and available when billed and are recorded at that time.
- Investments are recorded on the accrual basis in all funds.
- Intergovernmental revenues are recorded on the basis applicable to the legal and contractual requirements of the various individual grant programs.

All proprietary funds and trust funds utilize the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Examples of the treatment of major transaction classes include:

- Utility revenues are recorded net of an allowance for doubtful accounts at the time they are billed.
- Interest payments are accrued based on the amount incurred in the period, not on the actual amount paid.

CITY OF BARTLESVILLE

2008-09 Operating Budget Description of Funds

The accounts of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three main categories: governmental, proprietary, and fiduciary.

FUNDS APPROPRIATED BY REQUIREMENT OF THE BUDGET ACT

The funds that are legally required to be appropriated by the Oklahoma Municipal Budget Act are described below:

GOVERNMENTAL FUND TYPES:

General Fund – The General Fund is the primary fund of the City, which accounts for all financial transactions not accounted for in other funds and certain Public Trust activities that require separate accountability for services rendered. The major sources of revenue for this fund are 75% of the municipal 3 cent sales tax (or 2¼ cents), franchise taxes, and transfers from the utility system.

Special Revenue Funds:

Economic Development – The Economic Development Fund accounts for revenues and expenditures associated with promoting economic development and diversification. The major source of revenue for this fund is 8⅓ % of the municipal 3 cent sales tax (or ¼ cent).

Bond Financing Fund – The Bond Financing Fund accounts for the receipt and expenditure of sales tax money for debt service purposes. The major sources of revenue for this fund are investment earnings and transfers from other funds.

E-911 – The E-911 Fund accounts for revenues and expenditures of the E-911 emergency service that are legally restricted for public safety use. The major sources of revenue for this fund are an E-911 service tax, E-911 wireless service tax, and transfers from other funds.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

Special Library – The Special Library Fund accounts for State Library Assistance and certain donations that are provided to the library. The main sources of revenue for this fund are State library assistance grants, donations, and transfers from other sources.

Municipal Airport – The Municipal Airport Fund accounts for revenues and expenditures of the Bartlesville Municipal Airport. The major sources of revenue for this fund are federal grants (for capital improvements), investment earnings, and user fees.

Restricted Donations – The Restricted Donations Fund accounts for receipts and expenditures of donations that are restricted to a specific purpose. The main sources of revenue for this fund are donations and investment earnings.

Golf Course Memorial – The Golf Course Memorial Fund was formed at the request of certain members of the golf course who wanted a mechanism for making and tracking donations for the purpose of golf course improvements. This fund also was given a loan by the Bond Financing Fund in order to complete the planned improvements in a single phase rather than over multiple years. The Golf Course Memorial Fund makes a transfer of \$25,000 per year to the Bond Financing Fund until the loan is repaid. The major sources of revenue for this fund are a dedicated portion of green fees and membership fees, donations, and investment earnings.

JAG – The Local Law Enforcement Block Grant Fund accounts for revenues and expenditures of the Judicial Assistance Grant (formerly known as the Local Law Enforcement Block Grant). The major source of revenue for this fund is federal grants.

Neighborhood Park – The Neighborhood Park Fund accounts for the receipt and expenditure of funds generated by the Park Fee imposed on all residential developments within the City. The major source of revenue for this fund is the Park Fee of \$500 per acre or portion thereof on all residential developments.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

Cemetery Perpetual Care – The Cemetery Perpetual Care Fund accounts for revenues and expenditures of the cemetery's improvement and upkeep in accordance with State law. The principal portion of this fund may only be used to purchase additional land for the cemetery or for other capital improvements. The interest portion can be used for maintenance. The major sources of revenue for this fund are 12½ % of all receipts from the sale of burial plots or interments at the Cemetery, donations, and investment earnings.

Memorial Stadium Operating – The Memorial Stadium Operating Fund accounts for the revenues and expenditures associated with operating and improving the Doenges Memorial Stadium. The major sources of revenue for this fund are transfers from other funds and structure rentals.

GIS – The GIS (Geographic Information System) Fund accounts for the revenues and expenditures associated with operating and improving the geographic information system. The major sources of revenue for this fund are investment income and revenues derived from the sale of GIS products.

Debt Service Fund – As prescribed by State law, the Debt Service Fund receives all ad valorem taxes paid to the City for the retirement of general obligation bonded debt. Such revenues are used for the payment of principal and interest on the City's general obligation bonds. The major sources of revenue for this fund are ad valorem taxes and transfers from other funds.

Capital Projects Funds:

Capital Improvements: Sales Tax – The Capital Improvements: Sales Tax Fund accounts for revenues and expenditures associated with funds from sales tax that are dedicated to capital improvements. This fund was originally established to account for the 1999 ½ cent sales tax issue that was extended in 2003. The major sources of current revenue for this fund are 16⅔ % of the municipal 3 cent sales tax (or ½ cent) and investment earnings.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

Capital Improvements: Park and Recreation – The Capital Improvements: Park and Recreation Fund accounts for specific revenues and expenditures associated with improvements to the City's parks and recreation facilities. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The major source of current revenue for this fund is investment earnings.

Capital Improvements: Wastewater – The Capital Improvements: Wastewater Fund accounts for specific revenues and expenditures associated with improvements to the wastewater system. The fund was originally established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater improvements. It has since received bond funds from the 2001 General Obligation Bond issue, the 2002 General Obligation Bond issue, and the 2003 General Obligation Bond issue. The major sources of current revenue for this fund are the sewer impact fees, which are assessed on new or improved structures in amounts between \$1,800 and \$115,200 depending on intended use and actual meter size, and investment earnings.

Capital Improvements: Storm Sewer – The Capital Improvements: Storm Sewer Fund accounts for specific revenues and expenditures associated with improvements to the City's storm drainage system. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer improvements. The major sources of current revenue for this fund are the storm water detention in-lieu fees, which are assessed on subdivisions at a rate of 10 cents per square foot of impervious surface, and investment earnings.

Community Development Block Grant – The Community Development Block Grant Fund accounts for revenues and expenditures related to the Community Development Block Grant, a federal grant passed through the State of Oklahoma Department of Commerce. The fund's only source of revenue is federal grants.

2005 G.O. Bond – The 2005 G.O. Bond fund accounts for revenues and expenditures related to the 2005 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2007 G.O. Bond – The 2007 G.O. Bond fund accounts for revenues and expenditures related to the 2007 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

2008 G.O. Bond – The 2008 G.O. Bond fund accounts for revenues and expenditures related to the 2008 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

PROPRIETARY FUND TYPES:

Enterprise Funds:

Wastewater – The Wastewater Fund accounts for the operations of the City of Bartlesville's wastewater utility. The major source of revenue for this fund is charges for services related to wastewater collection and processing. These charges are originally recorded in the Bartlesville Municipal Authority and are transferred to the Wastewater Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Water – The Water Fund accounts for the operations of the City of Bartlesville's water utility. The major source of revenue for this fund is charges for services related to water treatment and distribution. These charges are originally recorded in the Bartlesville Municipal Authority and are transferred to the Water Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Solid Waste – The Solid Waste Fund accounts for the operations of the City of Bartlesville's solid waste utility. The major source of revenue for this fund is charges for services related to solid waste collection and disposal.

Adams Municipal Golf Course – The Adams Municipal Golf Course Fund accounts for the operations of the City of Bartlesville's municipal golf course. The major sources of revenue for this fund are charges for services related to green fees, membership, locker rentals, and transfers from other funds.

Internal Service Funds:

Workers' Compensation – The Workers' Compensation Fund accounts for the revenues and expenditures of the City's self funded workers' compensation insurance. The major source of revenue for this fund is transfers from other funds.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

Health Insurance – The Health Insurance Fund accounts for the revenues and expenditures of the City's self funded health insurance plan. The major sources of revenue for this fund are employee premiums and transfers from other funds.

FIDUCIARY FUND TYPES:

Expendable Trust Funds:

Mausoleum Endowment Fund – The Mausoleum Endowment Fund accounts for the revenues and expenditures related to the mausoleum. The fund was formed initially to account for funds that were already on deposit for the care of the mausoleum when the City accepted the mausoleum. The major source of revenue for this fund is investment earnings.

OTHER FUNDS AND COMPONENT UNITS

The City's audited financial statements also include certain other funds that are not required to be part of the City's annual budget according to the Municipal Budget Act. These funds are certain trust authorities formed under **O.S. 60 Sec. 176** of the Oklahoma State Statutes, other corporations that directly benefit the City, and agency funds that do not have expenses or income.

The authorities created in accordance with **O.S. 60 Sec. 176** are governed by the budget laws set forth in **O.S. 60 Sec. 176** and not the Municipal Budget Act. In accordance with this statute, these public trust authorities are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget or definition of legal spending limit. The corporation that directly benefits the City is not governed by any budget laws. The agency funds are only used to hold funds in a fiduciary capacity and do not have any expenses or revenues that would be subject to appropriation under the Municipal Budget Act.

The above mentioned funds are not appropriated by the City of Bartlesville and where included in this report are done so in the interest of completeness and for the purpose of further analysis only. The *nonappropriated* funds and component units of the City of Bartlesville are listed below:

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

AGENCY FUNDS:

Utility Deposit Fund – The Utility Deposit Fund is used to account for deposits made by individuals who are using the utility services of the City of Bartlesville. This fund is not included in this budget document.

Municipal Court Bond Fund – The Municipal Court Bond Fund is used to account for municipal court bonds that are held for individuals who are awaiting court dates. This fund is not included in this budget document.

DISCRETELY PRESENTED COMPONENT UNITS:

Bartlesville Development Corporation – The Bartlesville Development Corporation was formed to develop, finance, and promote economic development activities. The City Council appoints three members of the Board of Directors, and the Bartlesville Area Chamber of Commerce appoints three members. These six members then appoint the final three members of the Board. The Bartlesville City Council reviews the Bartlesville Development Corporation's budget and also approves any incentive awards that are given to prospective or expanding businesses. The City funds this program with the ¼ cent sales tax that is dedicated to economic development. This fund is not included in this budget document.

Bartlesville Development Authority – The Bartlesville Development Authority was created to finance certain facilities for the purpose of promoting economic development in the City of Bartlesville and surrounding areas. This fund is not included in this budget document.

BLENDED COMPONENT UNITS:

Bartlesville Redevelopment Trust Authority – The Bartlesville Redevelopment Trust Authority (formerly known as the Bartlesville Downtown Trust Authority) was originally created to finance, develop, redevelop, restore, and beautify the downtown Bartlesville area. The Board of Trustees consists of six members appointed by the City Council and one City Council member. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Description of Funds

(continued)

Bartlesville History Museum Trust Authority – The Bartlesville History Museum Trust Authority was created to establish, improve, maintain, administer, and operate facilities for use as a history museum. The Board of Trustees consists of nine members, one of whom must be a member of the City Council. Trustees are appointed by the Mayor with the approval of the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Library Trust Authority – The Bartlesville Library Trust Authority was created to encourage, finance, and promote the Bartlesville Public Library. The City Council appoints all of the members of the Board of Trustees. The assets of the Trust are managed by City employees who furnish library services to the citizens. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Adult Center Trust Authority – The Bartlesville Adult Center Trust Authority was created to encourage, finance, and promote cultural and recreational activities for the older citizens of Bartlesville. The Board of Trustees consists of six members that are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

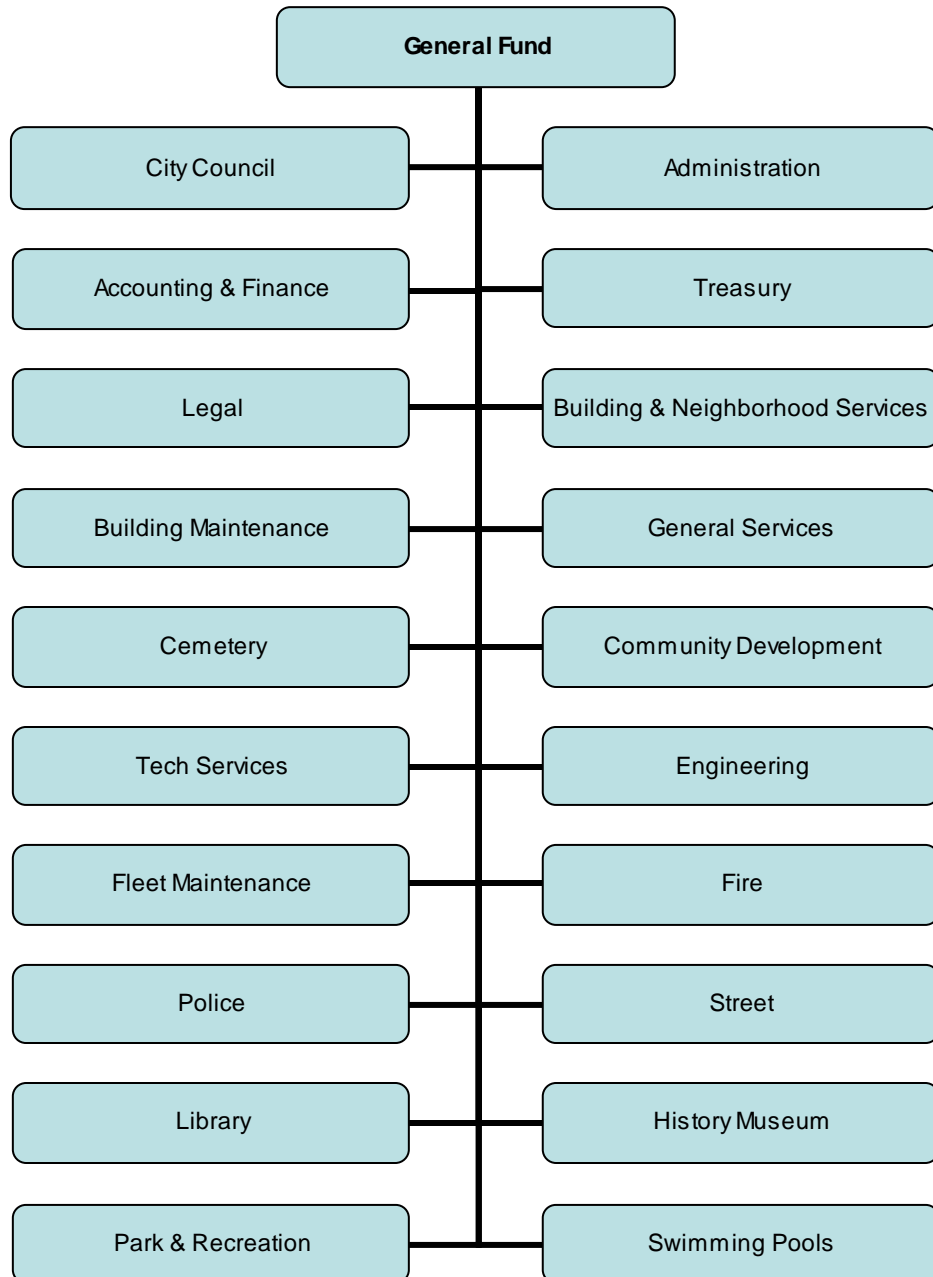
Bartlesville Community Center Trust Authority – The Bartlesville Community Center Trust Authority was created to develop, finance, and operate the Bartlesville Community Center for cultural and recreational activities for the citizens of Bartlesville and surrounding areas. The Board of Trustees consists of eight members that are appointed by the City Council and one City Council member. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Municipal Authority – The Bartlesville Municipal Authority was created originally to finance projects and developments for the City's water and wastewater utilities. The Authority's purpose has recently been expanded to include financing of certain street projects. The formation of this Authority was necessary due to restrictions on a municipality's ability to pledge revenues as collateral for debt. All water and wastewater revenues are originally recorded in this Authority, and the City's water and wastewater utility operating funds are reimbursed for their operating expenses and transfers after all debt obligations have been met. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a proprietary fund for the purposes of the audited financial statements and is included in this budget document in the interest of completeness and to facilitate further analysis of the overall financial condition of the City.

CITY OF BARTLESVILLE

2008-09 Operating Budget Fund Structure Charts

General Fund:



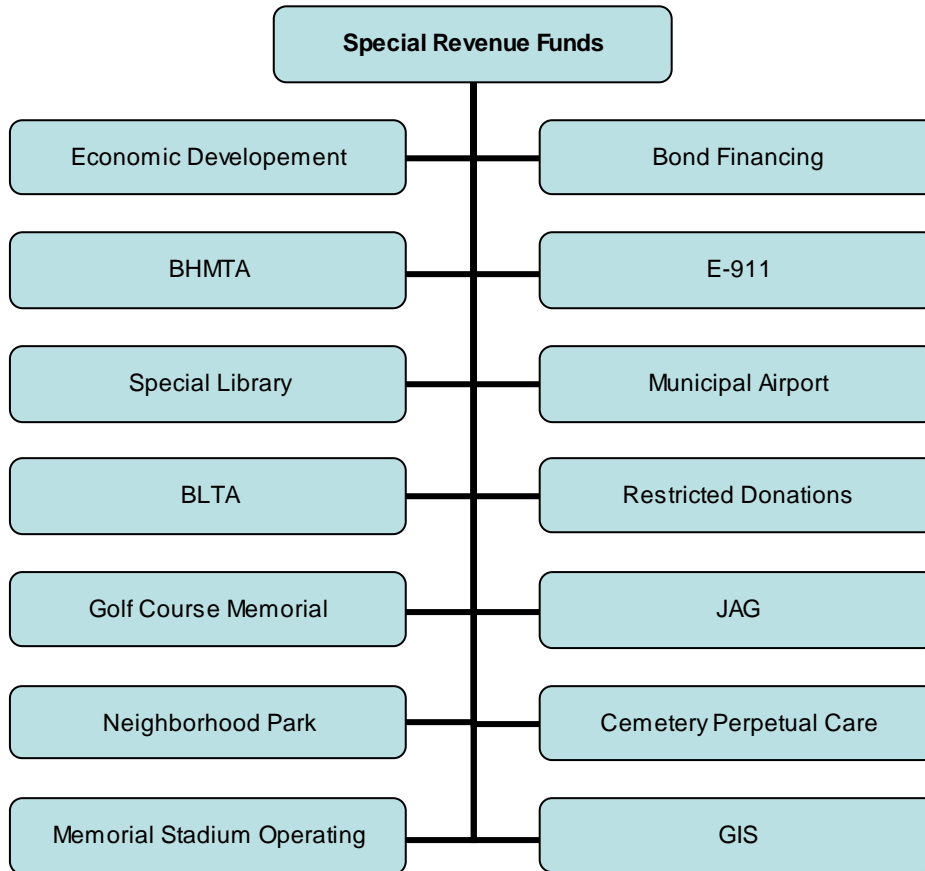
CITY OF BARTLESVILLE

2008-09 Operating Budget

Fund Structure Charts

(continued)

Special Revenue Funds:



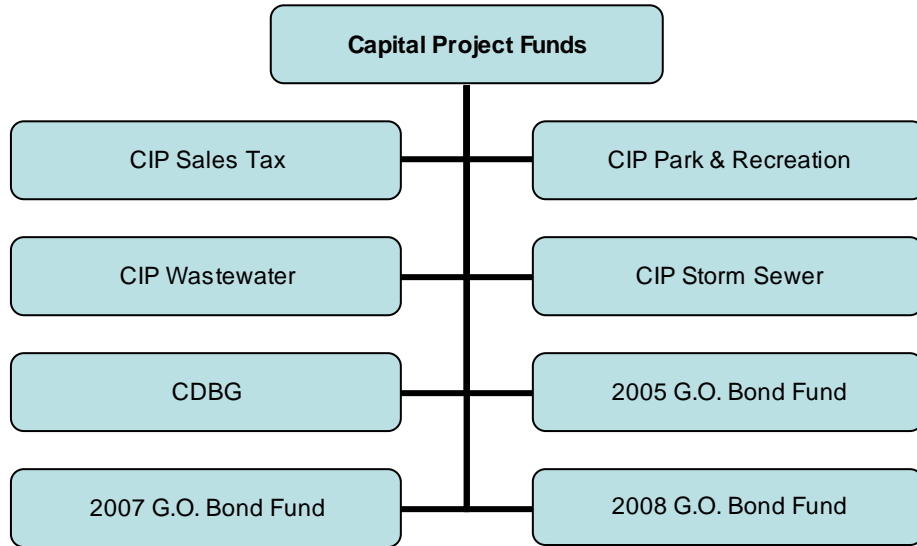
CITY OF BARTLESVILLE

2008-09 Operating Budget

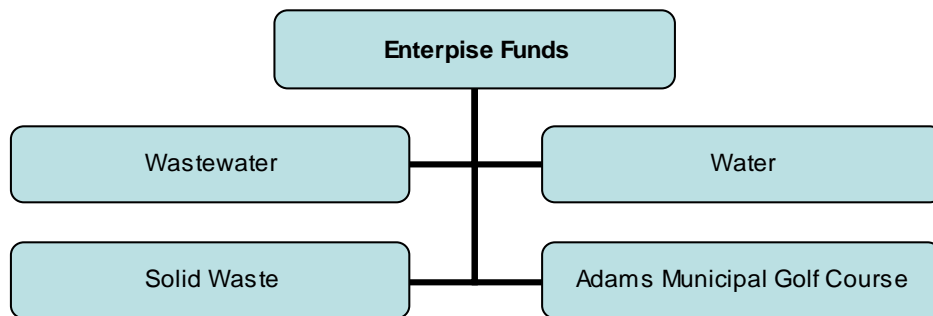
Fund Structure Charts

(continued)

Capital Project Funds:



Enterprise Funds:



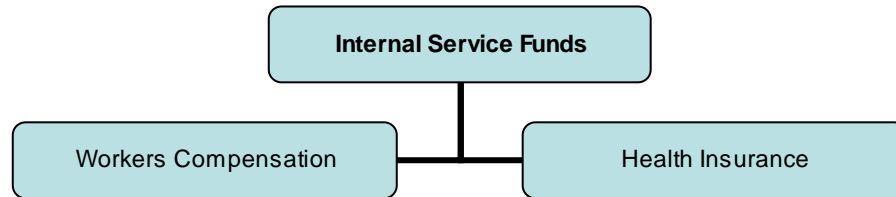
CITY OF BARTLESVILLE

2008-09 Operating Budget

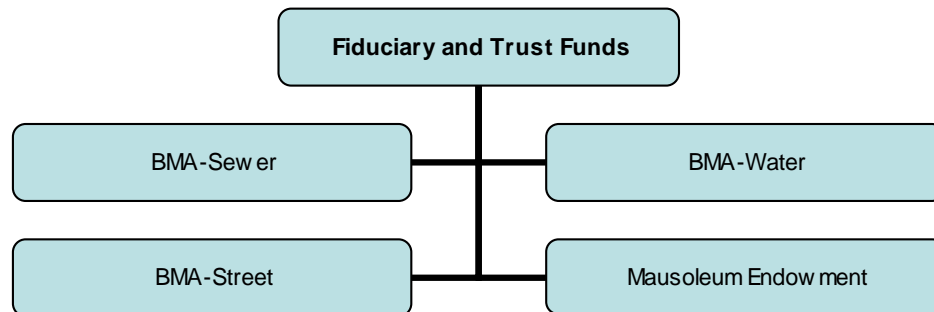
Fund Structure Charts

(continued)

Internal Service Funds:



Fiduciary and Trust Funds:



CITY OF BARTLESVILLE

2008-09 Operating Budget

Budget Calendar

<u>TARGET DATE</u>	<u>ACTIVITY</u>
March 3	Distribute Budget Preparation Packets to Directors
March 17	Directors verify personnel line estimates and requests for 2007-08
March 3 - April 7	Directors prepare budget requests and submit to Finance Director
April 14 - April 25	Directors Budget Meetings with City Manager
May 22	Submit Proposed 2008-09 Budget to City Council
May 27 - May 29	City Council Consideration of Budget
June 3	Publish Budget Summary and Notice of Public Hearing
June 9	Public Hearing on Budget as required by law
June 16	Budget Adoption (Legal Deadline is June 23)
June 30	Budget published and filed with State Auditor and City Clerk
July 1	New fiscal year begins

CITY OF BARTLESVILLE

2008-09 Operating Budget Municipal Budget Act

§11-17-201. Short title.

This act may be cited as the “Municipal Budget Act”.

Laws 1979, c. 111, § 1. 0

§11-17-202. Purpose of act.

The purpose of this act is to provide an alternate budget procedure for municipal governments which will:

1. Establish standard and sound fiscal procedures for the adoption and administration of budgets;
2. Make available to the public and investors sufficient information as to the financial conditions, requirements and expectations of the municipal government; and
3. Assist municipal governments to improve and implement generally accepted standards of finance management.

Laws 1979, c. 111, § 2.

§11-17-203. Application of act.

This act shall apply to any incorporated city or town which, by resolution of the governing body, opts to come under and comply with all its provisions and requirements. Once a municipality has selected the Municipal Budget Act to govern its budget procedures, the provisions of this act shall take precedence over any other state laws applicable to municipal budgets, except as may be provided otherwise in this act, and supersede any conflicting laws. Any action of a municipal governing body to implement, rescind or repeal the application of the Municipal Budget Act shall be effective as of the beginning or end of a budget year pursuant to this act.

Laws 1979, c. 111, § 3.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

§11-17-204. Definitions.

As used in this act:

1. “Account” means an entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department;
2. “Appropriated fund balance” means any fund balance appropriated for a fund for the budget year;
3. “Appropriation” means an authorization to expend or encumber revenues and fund balance of a fund;
4. “Budget” means a plan of financial operations for a fiscal year, including an estimate of proposed expenditures for given purposes and the proposed means for financing them;
5. “Budget summary” means a tabular listing of revenues by source and expenditures by fund and by department within each fund for the budget year;
6. “Budget year” means the fiscal year for which a budget is prepared or being prepared;
7. “Chief executive officer” means the mayor of an aldermanic city or a strong-mayor-council city, the mayor of a town, or the city manager or chief administrative officer as it may be defined by applicable law, charter or ordinance;
8. “Current year” means the year in which the budget is prepared and adopted, or the fiscal year immediately preceding the budget year;
9. “Deficit” means the excess of a fund's current liabilities and encumbrances over its current financial assets as reflected by its books of account;
10. “Department” means a functional unit within a fund which carries on a specific activity, such as a fire department or a police department within a general fund;
11. “Estimated revenue” means the amount of revenues estimated to be received during the budget year in each fund for which a budget is prepared;
12. “Fiscal year” means the annual period for reporting fiscal operations which begins and ends on dates as the Legislature provides or as provided by law;
13. “Fund” means an independent fiscal and accounting entity with a self-balancing set of accounts to record cash and other financial resources, together with all liabilities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives;
14. “Fund balance” means the excess of a fund's current financial assets over its current liabilities and encumbrances, as reflected by its books of account;
15. “Governing body” means the city council of a city, the board of trustees of a town, or the legislative body of a municipality as it may be defined by applicable law or charter provision;

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

16. “Immediate prior fiscal year” means the year preceding the current year;
17. “Levy” means to impose ad valorem taxes or the total amount of ad valorem taxes for a purpose or entity;
18. “Operating reserve” means that portion of the fund balance which has not been appropriated in a budget year; and
19. “Municipality” means any incorporated city or town.

Added by Laws 1979, c. 111, § 4. Amended by Laws 1980, c. 226, § 2, emerg. eff. May 27, 1980; Laws 1995, c. 166, § 1, emerg. eff. May 4, 1995; Laws 2002, c. 98, § 1, eff. Nov. 1, 2002.

§11-17-205. Annual budget - Preparation and submission - Assistance of officers, employees and departments.

At least thirty (30) days prior to the beginning of each fiscal year, a budget for the municipality shall be prepared by the chief executive officer and submitted to the governing body. The chief executive officer may require any other officer or employee who is charged with the management or control of any department or office of the municipality to furnish estimates for the fiscal year covering estimated revenues and expenditures of the department or office on or before a date set by the chief executive officer.

Laws 1979, c. 111, § 5.

§11-17-206. Requirements and contents of budget.

A. The municipal budget shall present a complete financial plan for the municipality and shall present information necessary and proper to disclose the financial position and condition of the municipality and the revenues and expenditures thereof, both past and anticipated.

B. The budget shall contain a budget summary. It shall also be accompanied by a budget message which shall explain the budget and describe its important features. The budget format shall be as provided by the governing body in consultation with the chief executive officer. It shall contain at least the following in tabular form for each fund, itemized by department and account within each fund:

1. Actual revenues and expenditures for the immediate prior fiscal year;
2. Revenues and expenditures for the current fiscal year as shown by the budget for the current year as adopted or amended; and
3. Estimates of revenues and expenditures for the budget year.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

C. The estimate of revenues for any budget year shall include probable income by source which the municipality is legally empowered to collect or receive at the time the budget is adopted. The estimate shall be based on a review and analysis of past and anticipated revenues of the municipality. Any portion of the budget of revenues to be derived from ad valorem property taxation shall not exceed the amount of tax which is available for appropriation, as finally determined by the county excise board, or which can or must be raised as required by law. The budget of expenditures for each fund shall not exceed the estimated revenues for each fund. No more than ten percent (10%) of the total budget for any fund may be budgeted for miscellaneous purposes. Included in the budget of revenues or expenditures for any fund may be amounts transferred from or to another fund. Any such interfund transfer must be shown as a disbursement from the one fund and as a receipt to the other fund.

D. Encumbrances for funds whose sole purpose is to account for grants and capital projects and/or any unexpended appropriation balances may be considered nonfiscal and excluded from the budget by the governing body, but shall be reappropriated to the same funds, accounts and for the same purposes for the successive fiscal year, unless the grant, project or purpose is designated or declared closed or completed by the governing body.

Added by Laws 1979, c. 111, § 6. Amended by Laws 2002, c. 98, § 2, eff. Nov. 1, 2002; Laws 2002, c. 440, § 1, eff. Nov. 1, 2002.

§11-17-207. Monies received and expended must be accounted for by fund or account.

Any monies received or expended by a municipality must be accounted for by fund and account. Each municipality shall adopt an appropriation for the general fund and for all other funds established by the governing body pursuant to the provisions of Section 17-212 of this title. The municipal governing body shall determine the needs of the municipality for sinking fund purposes, pursuant to the provisions of Section 431 of Title 62 of the Oklahoma Statutes, Section 3017 of Title 68 of the Oklahoma Statutes, and Section 28 of Article 10 of the Oklahoma Constitution, and include these requirements in the debt service fund budget for the budget year.

Added by Laws 1979, c. 111, § 7. Amended by Laws 1984, c. 146, § 1, operative July 1, 1984; Laws 1991, c. 124, § 6, eff. July 1, 1991; Laws 2002, c. 98, § 3, eff. Nov. 1, 2002.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

§11-17-208. Public hearing on proposed budget - Notice - Copies of proposed budget.

The municipal governing body shall hold a public hearing on the proposed budget no later than fifteen (15) days prior to the beginning of the budget year. Notice of the date, time and place of the hearing, together with the proposed budget summary, shall be published in a newspaper of general circulation in the municipality not less than five (5) days before the date of the hearing. The municipal clerk shall make available a sufficient number of copies of the proposed budget as the governing body shall determine and have them available for review or for distribution or sale at the office of the municipal clerk. Whenever the total operating budget, not including debt service, does not exceed Twelve Thousand Dollars (\$12,000.00) per year, the proposed budget summary and notice may be posted at the governing body's principal headquarters in lieu of publication in a newspaper. At the public hearing on the budget any person may present to the governing body comments, recommendations or information on any part of the proposed budget.

Laws 1979, c. 111, § 8.

§11-17-209. Adoption of budget - Filing - Effective period - Use of appropriated funds - Levying tax.

A. After the hearing and at least seven (7) days prior to the beginning of the budget year, the governing body shall adopt the budget by resolution, or as any charter may require, at the level of classification as defined in Section 17-213 of this title. The governing body may add or increase items or delete or decrease items in the budget. In all cases the proposed expenditures shall not exceed the estimated revenues and appropriated fund balance for any fund.

B. The adopted budget shall be transmitted to the State Auditor and Inspector within thirty (30) days after the beginning of the fiscal year of the municipality and one copy shall be kept on file in the office of the municipal clerk. A copy of the municipality's sinking fund requirements shall be filed with the excise board of the county or counties in which the municipality is located.

C. The adopted budget shall be in effect on and after the first day of the fiscal year to which it applies. The budget as adopted and filed with the State Auditor and Inspector shall constitute an appropriation for each fund, and the appropriation thus made shall not be used for any other purpose except as provided by law.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

D. At the time required by law, the county excise board shall levy the taxes necessary for the municipality's sinking fund for the budget year pursuant to Section 431 of Title 62 of the Oklahoma Statutes.

Added by Laws 1979, c. 111, § 9. Amended by Laws 1991, c. 124, § 7, eff. July 1, 1991; Laws 2002, c. 98, § 4, eff. Nov. 1, 2002.

§11-17-210. Protests - Failure to protest - Examination of filed budget.

Within fifteen (15) days after the filing of any municipal budget with the State Auditor and Inspector, any taxpayer may file protests against any levy of ad valorem taxes for creating sinking funds in the manner provided by this section and Sections 24104 through 24111 of Title 68 of the Oklahoma Statutes. The fifteen-day protest period begins upon the date the budget is received in the Office of the State Auditor and Inspector. After receipt of a taxpayer protest, the State Auditor and Inspector shall transmit by certified mail one copy of each protest to the municipal clerk, and one copy of each protest to the county treasurer and the excise board of each county in which the municipality is located. The taxpayer shall specify the grounds upon which the protest is based. Any protest filed by any taxpayer shall inure to the benefit of all taxpayers. Provided, the provisions of this section shall not delay any budget expenditures of a municipality if the amount of revenue from the ad valorem tax levy which is deposited in the municipal general fund is less than five percent (5%) of the total revenue accruing to the municipal general fund during the prior fiscal year.

If no protest is filed by any taxpayer within the fifteen-day period, the budget and any appropriations thereof shall be deemed legal and final until amended by the governing body or the county excise board as authorized by law. Taxpayers shall have the right at all reasonable times to examine the budget on file with the municipal clerk or the State Auditor and Inspector for the purpose of filing protests in accordance with this section and Sections 24104 through 24111 of Title 68.

Laws 1979, c. 111, § 10, eff. Oct. 1, 1979; Laws 1980, c. 226, § 3, emerg. eff. May 27, 1980; Laws 1991, c. 124, § 8, eff. July 1, 1991.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

§11-17-211. Expenditure of funds - Balances to be carried forward - Unlawful acts and liability therefore.

A. No expenditure may be incurred or made by any officer or employee which exceeds the fund balance for any fund. Any fund balance remaining in a fund at the end of the fiscal year shall be carried forward to the credit of the fund for the next fiscal year. No expenditure may be authorized or made by any officer or employee which exceeds the appropriation of any fund.

B. It shall be unlawful for any officer or employee of the municipality in any budget year:

1. To create or authorize creation of a deficit in any fund; or
2. To authorize, make or incur expenditures in excess of ninety percent (90%) of the appropriation for any fund of the budget as adopted or amended until revenues received, including the prior fiscal year's fund balance carried forward, totals an amount equal to at least ninety percent (90%) of the appropriation for the fund. Expenditures may then be made and authorized so long as any expenditure does not exceed any fund balance.

C. Any obligation that is contracted or authorized by any officer or employee in violation of this act shall become the obligation of the officer or employee himself and shall not be valid or enforceable against the municipality. Any officer or employee who violates this act shall forfeit his office or position and shall be subject to such civil and criminal punishments as are provided by law. Any obligation, authorization for expenditure or expenditure made in violation of this act shall be illegal and void.

Added by Laws 1979, c. 111, § 11. Amended by Laws 1991, c. 124, § 9, eff. July 1, 1991; Laws 1992, c. 371, § 2, eff. July 1, 1992; Laws 2002, c. 98, § 5, eff. Nov. 1, 2002.

§11-17-212. Funds - Establishment - Kinds.

A municipality shall establish funds consistent with legal and operating requirements. Each municipality shall maintain according to its own needs some or all of the following funds or ledgers in its system of accounts:

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

1. A general fund, to account for all monies received and disbursed for general municipal government purposes, including all assets, liabilities, reserves, fund balances, revenues and expenditures which are not accounted for in any other fund or special ledger account. All monies received by the municipality under the motor fuel tax or under the motor vehicle license and registration tax and earmarked for the street and alley fund may be deposited in the general fund and accounted for as a “street and alley account” within the general fund. Expenditures from this account shall be made as earmarked and provided by law. All references to the street and alley fund or to the special fund earmarked for state-shared gasoline and motor vehicle taxes may mean the street and alley account provided in this section;

2. Special revenue funds, as required, to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes;

3. Debt service fund, which shall include the municipal sinking fund, established to account for the retirement of general obligation bonds or other long-term debt and payment of interest thereon and judgments as provided by law. Any monies pledged to service general obligation bonds or other long-term debt must be deposited in the debt service fund;

4. Capital project funds, to account for financial resources segregated for acquisition, construction or other improvement related to capital facilities other than those accounted for in enterprise funds and nonexpendable trust funds;

5. Enterprise funds, to account for each utility or enterprise or other service, other than those operated as a department of the general fund, where the costs are financed primarily through user charges or where there is a periodic need to determine revenues earned, expenses incurred or net income for a service or program;

6. Trust and agency funds, to account for assets held by the municipality as trustee or agent for individuals, private organizations or other governmental units or purposes, such as a retirement fund or a cemetery perpetual care fund;

7. Internal service funds, to account for the financing of goods or services provided by one department or agency of the municipality to another department or agency, or to another government, on a cost reimbursement basis;

8. A ledger or group of accounts in which to record the details relating to the general fixed assets of the municipality;

9. A ledger or group of accounts in which to record the details relating to the general bonds or other long-term debt of the municipality; or

10. Such other funds or ledgers as may be established by the governing body.

Laws 1979, c. 111, § 12; Laws 1991, c. 124, § 10, eff. July 1, 1991.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Municipal Budget Act

(continued)

§11-17-213. Funds - Classification of revenues and expenditures.

Each fund shall be made up of accounts for classifying revenues and expenditures. Revenues shall be classified separately by source. Expenditures shall be departmentalized within each fund and shall be classified into at least the following accounts:

1. Personal services, which may include expenses for salaries, wages, per diem or other compensation, fees, allowances or reimbursement for travel expenses, and related employee benefits, paid to any officer or employee for services rendered or for employment. Employee benefits may include employer contributions to a retirement system, insurance, sick leave, terminal pay or similar benefits;

2. Materials and supplies, which may include articles and commodities which are consumed or materially altered when used, such as office supplies, operating supplies and repair and maintenance supplies, and all items of expense to any person, firm or corporation rendering a service in connection with repair, sale or trade of such articles or commodities;

3. Other services and charges, which may include all current expenses other than those listed in paragraphs 1, 2, 4, 5 or 6 of this section, such as services or charges for communications, transportation, advertising, printing or binding, insurance, public utility services, repairs and maintenance, rentals, miscellaneous items and all items of expenses to any person, firm or corporation rendering such services;

4. Capital outlays, which may include outlays which result in acquisition of or additions to fixed assets which are purchased by the municipality, including machinery and equipment, furniture, land, buildings, improvements other than buildings, and all construction, reconstruction, appurtenances or improvements to real property accomplished according to the conditions of a contract;

5. Debt service, which may include outlays in the form of debt principal payments, periodic interest payments, or related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods; and

6. Fund transfers, which may include permanent transfers of resources from one fund to another.

Added by Laws 1979, c. 111, § 13. Amended by Laws 1991, c. 124, § 11, eff. July 1, 1991; Laws 2002, c. 98, § 6, eff. Nov. 1, 2002.

§11-17-214. Funds - Operating reserve.

A municipality may create an operating reserve for the purpose of providing a fund or reserve out of which to meet emergency expenditures.

Laws 1979, c. 111, § 14.

CITY OF BARTLESVILLE

2008-09 Operating Budget Municipal Budget Act (continued)

§11-17-215. Transfer of unexpended or unencumbered appropriation - Limitations on encumbrances or expenditures.

A. The chief executive officer, or designee, as authorized by the governing body, may transfer any unexpended and unencumbered appropriation or any portion thereof from one department to another within the same fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimums required.

B. Any fund balance in an enterprise fund of the municipality may be transferred to another fund of the municipality as authorized by the governing body. Other interfund transfers may be made only as adopted or amended according to Section 17-206 or 17-216 of this title.

C. Whenever the necessity for maintaining any fund of a municipality has ceased to exist and a balance remains in the fund, the governing body may authorize the transfer of the balance to the general fund or any other designated fund, unless otherwise provided by law.

D. No encumbrance or expenditure may be authorized or made by any officer or employee which exceeds the available appropriation for each department within a fund.

Added by Laws 1979, c. 111, § 15. Amended by Laws 1980, c. 226, § 4, emerg. eff. May 27, 1980; Laws 1991, c. 124, § 12, eff. July 1, 1991; Laws 2002, c. 98, § 7, eff. Nov. 1, 2002.

§11-17-216. Supplemental appropriations to funds - Amendment of budget.

A. The governing body may amend the budget to make supplemental appropriations to any fund up to the amount of additional revenues which are available for current expenses for the fund due to:

1. Revenues received or to be received from sources not anticipated in the budget for that year;

2. Revenues received or to be received from anticipated sources but in excess of the budget estimates therefore; or

3. Unexpended and unencumbered fund balances on hand at the end of the preceding fiscal year which had not been anticipated or appropriated in the budget. Any appropriation authorizing the creating of an indebtedness shall be governed by the applicable provisions of Article 10 of the Oklahoma Constitution.

CITY OF BARTLESVILLE

2008-09 Operating Budget Municipal Budget Act (continued)

B. If at any time during the budget year it appears probable that revenues available will be insufficient to meet the amount appropriated, or that due to unforeseen emergencies there is temporarily insufficient money in a particular fund to meet the requirements of appropriation for the fund, the governing body shall take action as it deems necessary. For that purpose, it may amend the budget to reduce one or more appropriations or it may amend the budget to transfer money from one fund to another fund, but no appropriation for debt service may be reduced and no appropriation may be reduced by more than the amount of the unencumbered and unexpended balance thereof. No transfer shall be made from the debt service fund to any other fund except as may be permitted by the terms of the bond issue or applicable law.

C. A budget amendment as provided in this section authorizing supplemental appropriations or a decrease in the total appropriation of funds shall be adopted at a meeting of the governing body and filed with the municipal clerk and the State Auditor and Inspector.

Added by Laws 1979, c. 111, § 16. Amended by Laws 1991, c. 124, § 13, eff. July 1, 1991; Laws 2002, c. 98, § 8, eff. Nov. 1, 2002.

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FINANCIAL SUMMARY



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CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources

The City of Bartlesville only uses recurring revenue sources to budget for continuing operational services. One time and limited use revenue sources are budgeted strictly for the project or projects for which they will be received. Examples of one time and restricted use revenues are Federal Capital Grants, General Obligation Bond proceeds, other debt proceeds, sale of property, etc. These revenues are budgeted only when their availability is certain and only for the intended use.

Recurring revenues are revenues that the City receives periodically. The amounts are not usually known in advance and some estimation is required for budget purposes. Examples of recurring revenues are sales tax, ad valorem tax, franchise fees, utility revenues, investment revenues, court fees and fines, etc. A listing of the recurring external revenue sources for the fiscal years 2002-03 to 2007-08 is presented below.

REVENUE SOURCE	TOTAL	AVERAGE	AVERAGE %
General Sales Tax	69,302,515	13,860,503	38.7%
Water Utility Fees	34,951,055	6,990,211	19.5%
Sanitation Utility Fees	15,920,612	3,184,122	8.9%
Wastewater Utility Fees	14,927,289	2,985,458	8.3%
Ad Valorum	12,052,481	2,410,496	6.7%
Fees (Other Than Utilities)	6,951,270	1,390,254	3.9%
Franchise Fees	7,432,163	1,486,433	4.2%
Court Fines & Fees	3,954,606	790,921	2.2%
Investment Earnings	5,004,920	1,000,984	2.8%
Donations	1,145,417	229,083	0.6%
Hotel/Motel	1,662,004	332,401	0.9%
County Motor Vehicle Tax	1,234,176	246,835	0.7%
E911	1,396,388	279,278	0.8%
Licenses & Permits	1,265,384	253,077	0.7%
Miscellaneous	622,442	124,488	0.3%
Fuel Tax	356,890	71,378	0.2%
State Alcohol Tax	370,558	74,112	0.2%
Cigarette Tax	509,943	101,989	0.3%
TOTAL	130,774,112	35,812,023	99.9%

These revenue sources are used in conjunction with the residual fund equities to determine the amount available for operations. The top five revenue sources on average make up 82.2% of the total external recurring revenue used by the City to fund its operations. An analysis of these major sources of recurring revenue is presented in the following sections.

CITY OF BARTLESVILLE

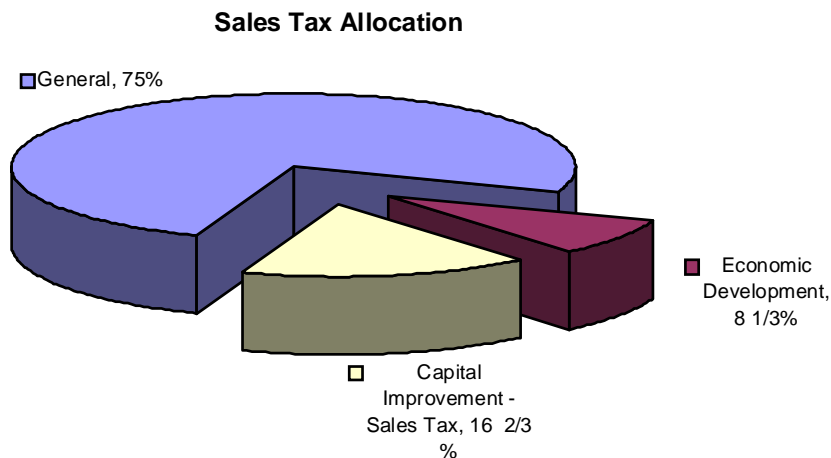
2008-09 Operating Budget

Description of Major Revenue Sources (continued)

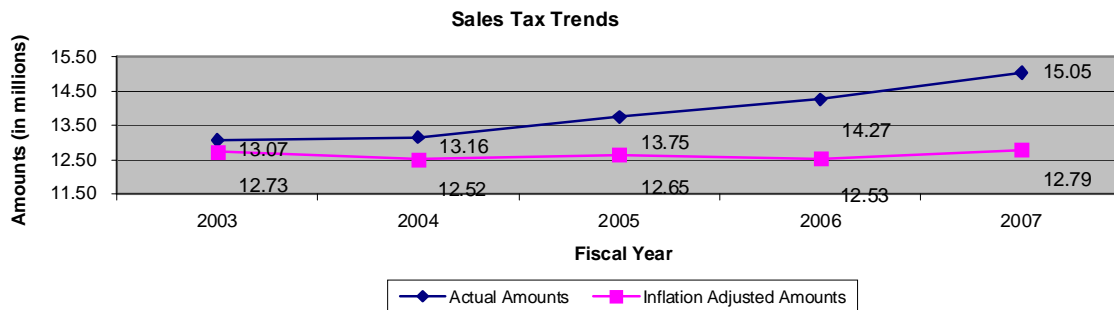
(All amounts in the following sections for the fiscal year 2007-08 consist of actual amounts as of March 31, 2008 projected to June 30, 2008 except for Sales Tax which consists of actual amounts as of April 30, 2008 projected to June 30, 2008.)

SALES TAX

The 3% municipal sales tax has been and continues to be Bartlesville's largest source of recurring revenue, accounting for, on average, 38.7% of the City's recurring external revenues. Sales taxes are divided between the General Fund (75%), Economic Development Fund (8⅓ %), and the Capital Improvements: Sales Tax Fund (16⅔ %).



After several years of nearly flat growth, sales tax receipts have begun to show a slight increase. Although, when adjusted for inflation, the amount of growth from 2006 to 2007 (the last nonestimated year) is actually a 2.0% increase as opposed to the 5.4% growth indicated by the unadjusted amounts.



CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

The City of Bartlesville uses a historical trend analysis approach adjusted for known factors to estimate its sales tax revenue. The trend analysis approach uses the average percentage increases from year to year, adjusted for known factors, to determine the estimated increase in revenues for the coming budget year. The trend analysis for sales tax is summarized below.

**Sales Tax Revenue Estimate
Trend Analysis Method**

Fiscal Year	Amount	Percent Increase
2004	13,158,931	
2005	13,752,060	4.51%
2006	14,274,721	3.80%
2007	15,049,611	5.43%
2008	15,603,184	3.68%
Total	71,838,507	17.42%
Average	14,367,701	4.36%

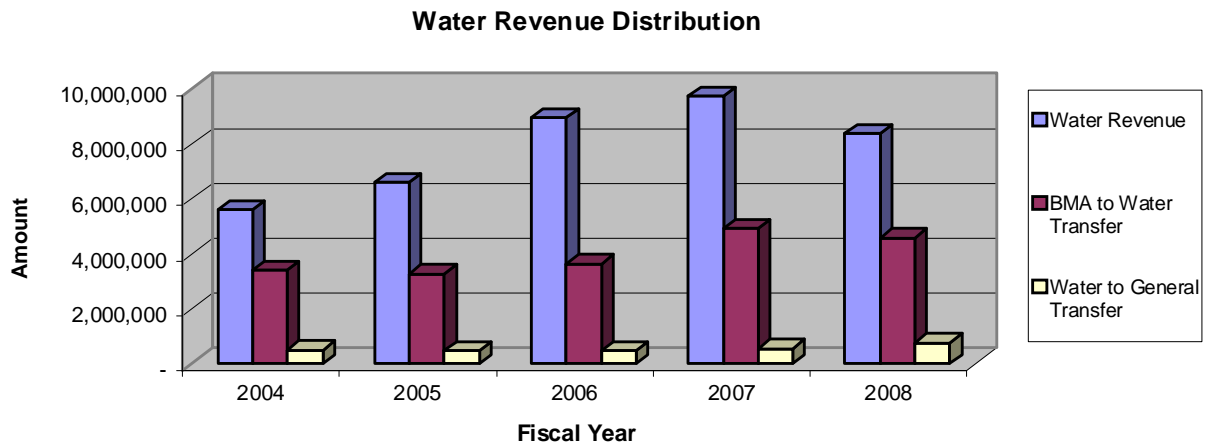
The preceding trend analysis accounts solely for historic amounts and disregards current and anticipated economic factors that could significantly influence the amount of sales tax growth. It is the policy of the City of Bartlesville to examine historical trends, but to also weight heavily the most recent factors. The most significant factor that could affect sales tax revenues well into the foreseeable future is the rising cost of fuel and energy. Other issues include the state of the national housing market and the rising costs of healthcare. While these “national” issues have not had a great deal of effect on our local economy to this point, it would be imprudent to fail to plan for an economic downturn when the signs of a poor national economy continue to build. In keeping with the City’s policy of conservative revenue projections, the calculated sales tax growth of 4.35% has been modified to 2.5%, a level considered more realistic in relation to existing economic factors.

After applying the estimated growth factor of 2.5% to the projected fiscal year 2007-2008 sales tax revenues, the amount of sales tax revenue to be budgeted for fiscal year 2008-2009 is \$15,993,224. This amount will be available to the following funds based on the percentages previously discussed. The General Fund will receive \$11,994,949, the Capital Improvement – Sales Tax Fund will receive \$2,665,542, and the Economic Development Fund will receive \$1,332,773.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

WATER UTILITY REVENUES

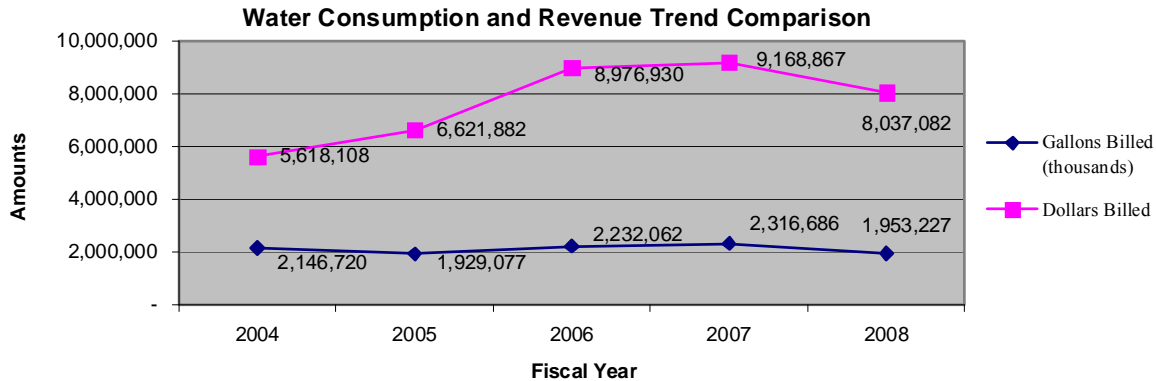
The revenues received from the City of Bartlesville's water utilities are the City's second largest source of revenue, accounting for, on average, 19.5% of all external recurring revenues. These revenues are pledged to provide debt service on a portion of the Bartlesville Municipal Authority's ("BMA") debt, and are therefore recorded initially in the BMA. This is still an important source of revenue to the City however, since the amount needed to fund the operations of the City's water utility is transferred back to the water utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's water utility and also to provide operating transfers to the City's General Fund. The relationship between water revenues and operating transfers is shown below in graphic form.



The City's water rates have undergone several major changes between fiscal years 2002-03 and 2004-05. The City imposed a 25% annual increase on all water rates during that period. These increases were done gradually and systematically to prepare for the increased revenue demands related to the debt service requirements for the new water plant.

The City estimates water utility revenues by again using a historical trend analysis approach adjusted for known factors, but the trend analysis is performed on the revenue base rather than the actual revenue itself. This approach is used to eliminate the effect of rate changes and other revenue variables that can skew the trend. The revenue base used to determine the trend for water revenues is water consumption billed.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)



**Water Utility Revenue Estimate
Trend Analysis Method**

Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2004	2,146,720		5,618,108	
2005	1,929,077	(10.14%)	6,621,882	17.87%
2006	2,232,062	15.71%	8,976,930	35.56%
2007	2,316,686	3.79%	9,168,867	2.14%
2008	1,953,227	(15.69%)	8,037,082	(12.34%)
Total	10,577,772	(6.33%)	38,422,869	43.23%
Average	2,115,554	(1.58%)	7,684,574	10.81%

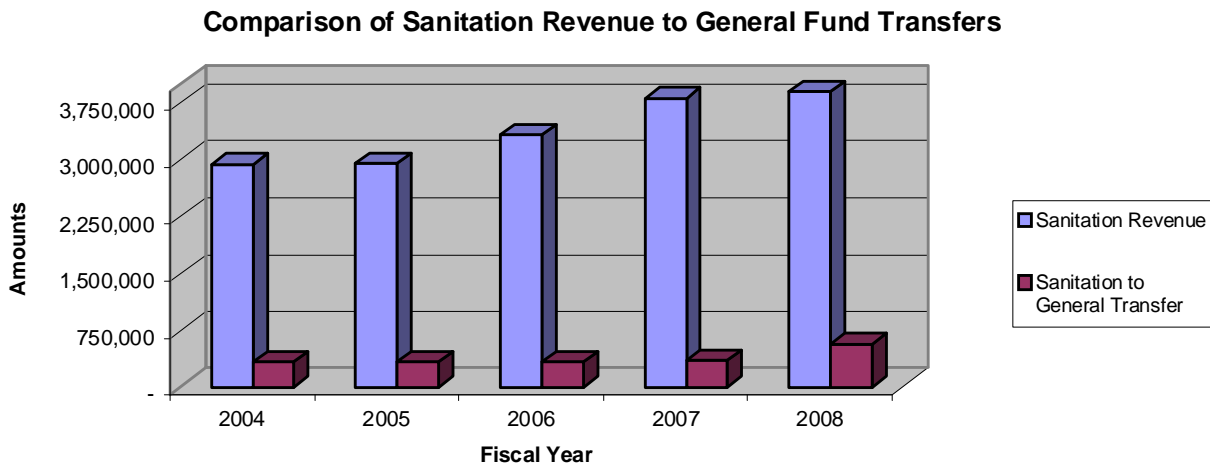
The City of Bartlesville has experienced a combination of events in the fiscal year 2007-08 that negatively impacted the City's water customers' water usage. The two main factors were significant rain events that resulted in severe flooding during one of the City's highest water use periods, and a series of water treatment plant malfunctions that led to voluntary water use restrictions. As such, we consider the results from fiscal year 2007-08 to be nearly the worst possible scenario. As such, we have modified the calculated percent decrease of 1.58% to a zero change in usage.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

The growth factor of 0.00% was applied to the projected 2007-08 fiscal year water usage to calculate the estimated revenue base of 1,953,227,000 gallons. This amount was multiplied by the current rate that will still be in effect as of July 1, 2008. The resulting amount of \$8,037,000 is the estimated water utility revenue for the City of Bartlesville.

SANITATION UTILITY REVENUE

The City of Bartlesville also operates a sanitation utility for the purpose of collecting and disposing of solid waste. The fees derived from the sanitation utility are used to operate, maintain, and improve the sanitation utility and are also used to fund the City's General Fund with operating transfers. This source of revenue accounts for, on average, 8.9% of all external recurring revenues; which makes it the third largest source of revenue for the City.

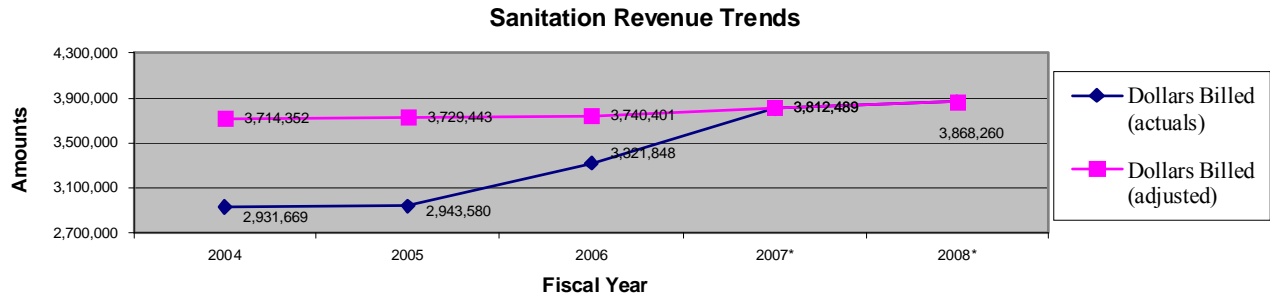


The only rate increases in sanitation rates during the period between fiscal years 2002-03 and 2006-07 occurred at the beginning of the 2005-06 and 2006-07 fiscal years. The rate increases were done in varying steps to the different billing classes. The rate increase resulted in an average increase of 11.17% for 2005-2006 and 12.6% for 2006-2007 per utility account billed.

The City of Bartlesville uses a trend analysis approach to estimate its sanitation revenue. The trend analysis approach uses the average percentage increases from year to year, adjusted for known factors, to determine the estimated increase in revenues for the coming budget year. The trend analysis for sanitation fees is summarized below. The only known major factor that was adjusted for in this trend was the rate increases discussed above.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

Amounts prior to the 2006-07 fiscal year were inflated as if the rate increases had been in effect at that time.



Sanitation Utility Revenue Estimate
Trend Analysis Method

Fiscal Year	Percent		Percent	
	Dollars Billed	Increase	Dollars Billed	Increase
	(actuals)	(Decrease)	(adjusted)	(Decrease)
2004	2,931,669		3,714,352	
2005	2,943,580	0.41%	3,729,443	0.41%
2006	3,321,848	12.85%	3,740,401	0.29%
2007*	3,812,489	14.77%	3,812,489	1.93%
2008*	3,868,260	1.46%	3,868,260	1.46%
Total	16,877,846	29.49%	18,864,945	4.09%
Average	3,375,569	7.37%	3,772,989	1.02%

* The Dollars Billed actuals and adjusted columns are the same for this year, since the rate increase was in effect for the entire fiscal year.

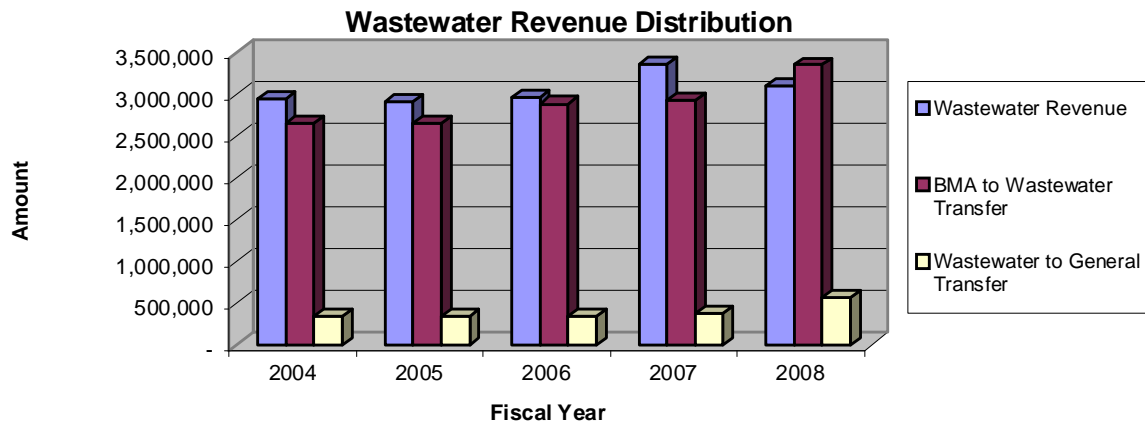
The trend analysis performed above indicates that revenue growth in sanitation revenues has been relatively small until the 2005-06 and 2006-07 fiscal years. The growth in these two fiscal years can actually be attributed almost entirely to the rate increases. The amounts adjusted to assume that the rate increases have been in effect for the entire five year period show only moderate increases for these years. The resulting average increase of 1.02% has been applied to the 2007-08 fiscal year sanitation revenues resulting in an estimate of \$3,908,250.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

WASTEWATER UTILITY REVENUES

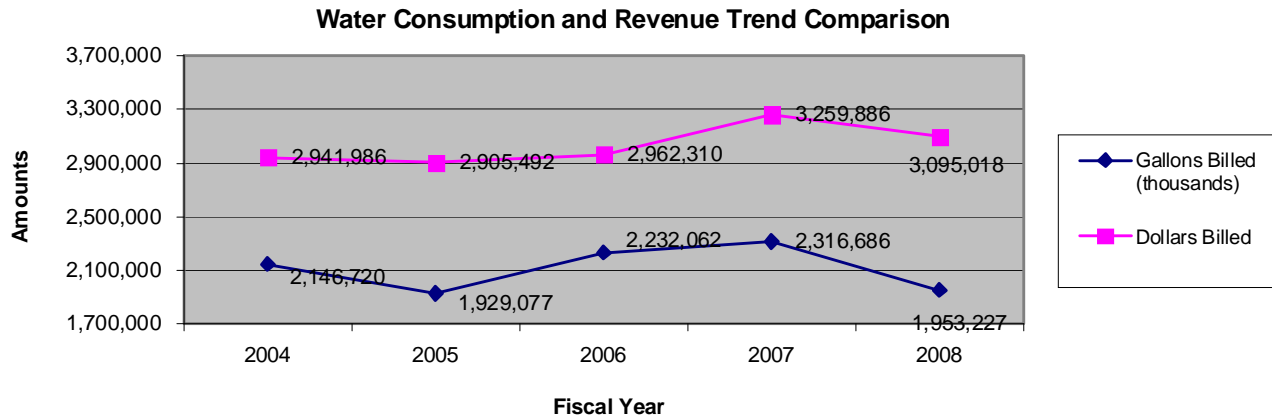
The revenues received from the City of Bartlesville's wastewater utilities are the City's fourth largest source of revenue, accounting for, on average, 8.3% of all external recurring revenues. Similar to the water utility revenues, these revenues have been pledged to provide debt service on a portion of the Bartlesville Municipal Authority's ("BMA") debt since fiscal year 2003-04, and therefore, during this period, were recorded initially in the BMA.

The amounts needed to fund the operations of the City's wastewater utility are transferred back to the City operated wastewater utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's wastewater utility and also to provide operating transfers to the City's General Fund. The relationship between wastewater revenues and operating transfers is shown below in graphic form.



The City's wastewater utility rates have been changed twice between 2002-03 and 2006-07. There was a 6% rate increase on all sewer related rates that was imposed July 1, 2003 and a 10% increase in 2006-07. The City estimates wastewater utility revenues by using the same trend analysis approach and revenue base that it uses to estimate the water utility revenues, since gallons of water consumed is the basis for wastewater and water billings.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Description of Major Revenue Sources
 (continued)



**Sewer Utility Revenue Estimate
Trend Analysis Method**

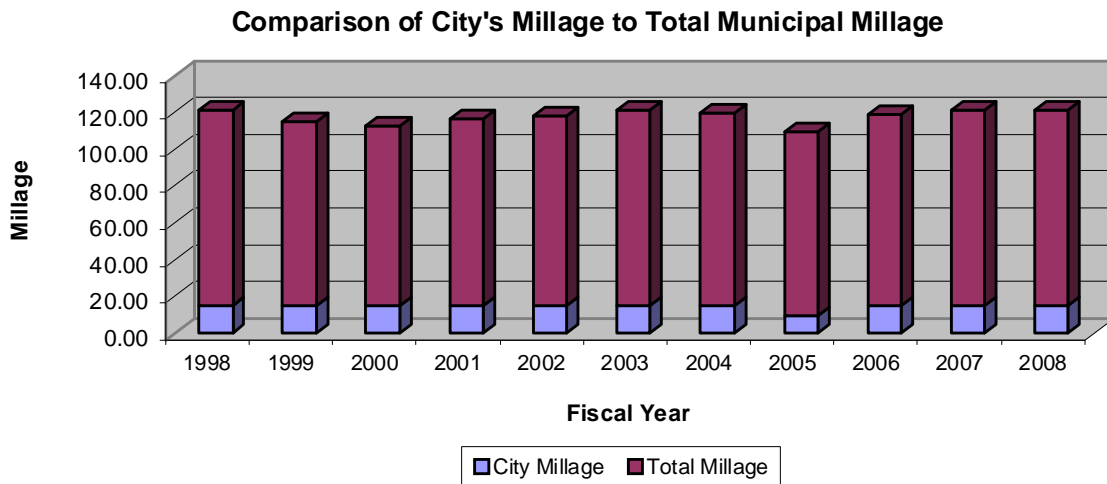
Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2004	2,146,720		2,941,986	
2005	1,929,077	(10.14%)	2,905,492	(1.24%)
2006	2,232,062	15.71%	2,962,310	1.96%
2007	2,316,686	3.79%	3,259,886	10.05%
2008	1,953,227	(15.69%)	3,095,018	(5.06%)
Total	10,577,772	(6.33%)	15,164,692	5.71%
Average	2,115,554	(1.58%)	3,032,938	1.43%

As discussed above, the City of Bartlesville experienced a significant downturn in billed water usage due to several factors. This year was deemed to be a worst case scenario and the calculated growth factor of (1.58%) was adjusted to a no growth level. For the budget year 2008-09, this growth factor of 0.00% was applied to the 2007-08 fiscal year water usage to calculate the estimated wastewater revenue base of 1,953,227,000 gallons. The resulting amount of \$3,086,000 is the estimated wastewater utility revenue for the City of Bartlesville.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

AD VALOREM

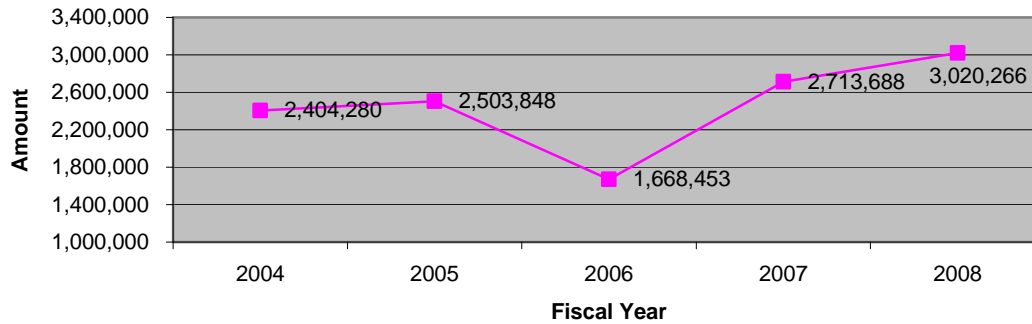
By law, municipalities in the State of Oklahoma are only allowed to levy ad valorem property taxes for two purposes. The first is to pay general obligation debt service requirements, and the second is to pay court ordered judgments. Due to the restrictive nature of these funds, the process for estimating the ad valorem revenues for the coming budget year is based upon tax levies determined through debt service and judgment calculations. There is no trend analysis necessary, since the required amount of ad valorem taxes will be levied regardless of past trends. There is no legal limit on the amount of ad valorem taxes that can be levied by a municipality for these purposes; however, all general obligation debt must be approved by a vote of the citizens. This requirement and an informal policy by the City Council not to exceed 15 mills helps to control the millage (or amount of the levy) that the City is able to levy and collect.



As the above graphic illustrates, the City's share of total ad valorem taxes have been a very small portion of total ad valorem taxes for the citizens of the City of Bartlesville. However, even though small by comparison to the total ad valorem, the City's revenues from ad valorem taxes are still its fifth largest source of recurring revenue, accounting for, on average, 6.7% of total external recurring revenue.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

History of Ad Valorem Revenues



The ad valorem tax levy is prepared using an estimate of needs form. The estimate of needs is prepared by the City on a calendar year basis, which differs from the fiscal year basis used for budgeting. The estimate of needs is prepared by estimating all sinking fund related expenses for the upcoming calendar year. The first amount taken into consideration is the principal requirement on the general obligation bonds. This is calculated by taking the amount of the bond issue and dividing it by the term of the bond issue. This provides an annualized principal requirement.

The actual amount of interest to be paid during the calendar year is added to the annualized principal requirement. This provides the entire amount of the debt service payments for the year. Adjustments are also made for amounts in excess of liabilities in the fund, financial agent fees, and other revenue sources that are used to meet general obligation debt service requirements. A 5% mandatory overlevy is then added to the total levy requirements. This is the basis for the City's property tax levies. Washington County (the "County") then collects the property tax payments for all of the property within the County and forwards the different taxing agencies' property taxes on to each of them.

The City takes a simpler approach to estimating its ad valorem revenues for budget purposes than that used for its estimate of needs. As shown below, the City calculates the actual principal and interest requirements for the fiscal budget year, adds the estimated amounts of any court ordered judgments and financial agent fees, and subtracts the amount of the transfer from the Bond Financing Fund. The estimated ad valorem revenue for fiscal year 2008-09 is considered to be the actual amount necessary to levy.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Description of Major Revenue Sources
(continued)

**Ad Valorem Revenue Estimate
Debt Service Requirements Estimation Method**

Bond Issue/Purpose	Principal Requirement	Interest Requirement	Total Requirement
2008 Combined Purpose Bonds	-	131,040	131,040
2007 Combined Purpose Bonds	500,000	167,500	667,500
2005 Combined Purpose Bonds	500,000	121,500	621,500
2003 Combined Purpose Bonds	730,000	10,950	740,950
2002 Combined Purpose Bonds	385,000	65,415	450,415
2001 Combined Purpose Bonds	330,000	43,680	373,680
 Judgement	 40,000	 -	 40,000
 Totals	 <u>2,485,000</u>	 <u>540,085</u>	 3,025,085
	Add: Financial Agent Fees		1,575
	Balance to Levy		<u>3,026,660</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget All Funds Personnel Summary

PERSONNEL COUNTS BY FUND & DEPARTMENT	2006-07 ACTUAL FTEs	2007-08 BUDGETED FTEs	2007-08 ACTUAL FTEs	2008-09 BUDGETED FTEs
General Fund:				
Administration	5	5.5	4	5.5
Accounting and Finance	12.75	15.75	15.75	15.75
Treasury	1	1	0	0
Legal	2	2	2	2
Building and Neighborhood Services	9	10	11	11
Building Maintenance	6	6	6	8
General Services	0	2	2	0
Cemetery	2	1	1	1
Community Development	4	4	4	4
Technical Services	2	0	0	0
Engineering	8	9	9	9
Fleet Maintenance	0	5	5	5
Fire	69	71	71	71
Police	66	71	69	71
Street	12	14	10.5	14
Library	18.06	18.385	18.385	18.47
History Museum	3.25	4.25	4.25	4.25
Park and Recreation	9.5	12.5	13.75	13.75
<i>Total General Fund</i>	229.56	252.385	246.635	253.72
E-911 Fund:				
Emergency Dispatch	12	12	12	12
Memorial Stadium Operating Fund:				
Doenges Memorial Stadium	1	1	1	1
Wastewater Fund:				
Wastewater Maintenance	11	12	11	12
Water Fund:				
Fleet Maintenance	0	0	0	0
Water Plant	12	12	14	14
Water Administration	3	3	3	3
Water Distribution	22	24	23	24
<i>Total Water</i>	37	39	40	41
Sanitation Fund:				
Sanitation	39	38.5	38.5	38.5
Golf Course Fund:				
Municipal Golf Course	5	5	5	5
Total Personnel	334.56	359.885	354.135	363.22

The only personnel increases were for 1.25 part time seasonal park maintenance personnel to assist with maintenance in peak seasons, .085 part time library help to staff the one additional Sunday that the Library will be open this year, and 2 full time operators for the Water plant to maintain safe staffing levels and more effectively monitor the process.

CITY OF BARTLESVILLE
2008-09 Operating Budget
All Funds Capital Expenditures Summary

<i>EXPENDITURES BY FUND & DEPARTMENT</i>	<i>2008-09 BUDGETED CAPITAL EXPENDITURES</i>
General Fund:	
Building Development and Neighborhood Services	\$ 10,000
Building Maintenance	8,000
Technical Services	167,620
Fire	7,500
Police	20,400
Museum	3,000
Park	41,500
<i>Total General Fund</i>	258,020
Restricted Donations Fund:	
Fire	5,100
Police	38,000
Park and Recreation	-
<i>Total Restricted Donations Fund</i>	43,100
Cemetery Perpetual Care Fund:	
Cemetery	80,652
Memorial Stadium Operating Fund:	
Doenges Memorial Stadium	35,000
CIP - Sales Tax Fund:	
Police	480,000
CIP - Park & Recreation Fund:	
Park and Recreation	206,082
Wastewater Fund:	
Chickasaw Wastewater Treatment Plant	125,850
Wastewater Maintenance	5,500
<i>Total Wastewater</i>	131,350
Water Fund:	
Water Plant	11,330
Water Administration	175,000
<i>Total Water</i>	186,330
Sanitation Fund:	
Sanitation	990,300
Golf Course Fund:	
Municipal Golf Course	-
Mausoleum Endowment Fund:	
Mausoleum	15,280
	<hr/>
	\$ 7,238,564
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CITY OF BARTLESVILLE
2008-09 Operating Budget
All Funds Capital Expenditures Summary
(continued)

The City of Bartlesville defines capital expenditures as an expense that will benefit more than one fiscal year. The City also has a capitalization threshold of \$2,000. Any item that meets the test of benefiting more than one fiscal year and exceeding \$2,000 in amount is considered a capital expenditure. Examples of capital expenditures include roads, vehicles, furniture, buildings, land, etc... Many capital expenditures are insignificant or routine, but there are usually several budgeted capital expenditures in a year that are not. A list of significant and nonroutine capital expenditures is included below with a brief description of each.

Fund	Dept	Title	Amount	Description
Various	Various	ERP System	\$ 500,000	The City of Bartlesville is currently using an archaic ERP system that is based on 15 year old technology. The planned upgrade would allow for greater integration of the City's various departments, automation of workflow, and increased efficiencies for existing tasks. Due to the anticipated entity wide impact, this item is budgeted to be paid from the General Fund (\$125,000), the Water Fund (\$175,000), and the Sanitation Fund (\$200,000).
Wastewater	Wastewater Treatment Plant	Shawnee VFD	\$ 113,350	Replacement of existing, outdated variable flow drives at the Shawnee Lift Station. This project was planned and engineered in FY 2007-08.
2005 G.O. Bond	Water Treatment Plant	Hulah Pump Station	\$ 126,500	The Hulah pump station is the raw water pump that serves the entire City's water system. This project will replace deteriorated components in the pumps.
Water	Water Distribution	Circle Mountain Water Main Replacement	\$ 371,650	This project will provide for the replacement and upgrade of the Circle Mountain water main that is the sole source of water for the Circle Mountain Addition.
Sanitation	Sanitation	Automated Packer Truck	\$ 240,000	This packer truck will be the second automated truck purchased by the City to further implement the City's fully automated sanitation pickup system. This system will be phased in over a period of 3 to 5 years and is anticipated to result in significant cost savings in the long-term.
Sanitation	Sanitation	Roll-Off Truck	\$ 135,000	This truck will be used to better service commercial customers with roll-off or compactor service. In addition, this vehicle will be used in conjunction with the grapple arm to continue the City's bulk pick up program being implemented with the automated sanitation collection system.
Sanitation	Sanitation	5,000 Polycarts	\$ 300,000	These 5,000 polycarts represent the second 1-3 of the polycarts needed for the City to begin implementing a fully automated sanitation pickup system. This system will be phased in over a period of 3 to 5 years and is anticipated to result in significant cost savings in the long-term.
Total			\$ 1,786,500	

CITY OF BARTLESVILLE
2008-09 Operating Budget
All Funds Capital Expenditures Summary
(continued)

Many capital expenditures, both routine and nonroutine, have only a one-time cost associated with them. For these types of capital expenditures, planning and analysis is simple. However, there are some capital expenditures that have ongoing costs, benefits, and other implications that complicate long-term planning and require more careful analysis. The nonroutine capital expenditures that fall into this latter category are explained in more detail below.

Enterprise Resource Planning (ERP) System

The ERP System will probably result in additional ongoing maintenance and contractual fees. However, the City of Bartlesville already possesses an existing system that requires a maintenance agreement, and it is difficult to determine the projected increases over the existing fees.

Wireless Metropolitan Area Network

The Wireless Metropolitan Area Network could result in increased long-term costs to the City for maintenance and repair, but these amounts are difficult to estimate with any reliability. The range is expected to be between \$500 and \$6,000.

Polycart System

The fully automated polycart system that the City intends to implement over the next 3 to 5 years will involve a significant investment in additional capital assets. The City will need to purchase an additional 8,000 to 10,000 polycarts and approximately eight new auto-loading packer trucks in addition to the one auto-loading packer truck being purchased this year. These trucks will also represent higher maintenance and repair expenses due to the complexity of the armature device. These expenditures are expected to be offset by decreased labor costs, lower worker's compensation claims, and a decrease in the total number of packer trucks necessary to collect all of the City's solid waste. A full analysis of these items is presented below. (The presented analysis was done on the basis that all necessary equipment would be financed and purchased at the beginning of implementation and the staff positions would be cut immediately as well. The City will take a longer term approach to implementation, but the savings that the analysis represents should be equally as valid with a phased implementation approach.)

CITY OF BARTLESVILLE
2008-09 Operating Budget
All Funds Capital Expenditures Summary
(continued)

Polycart vs. Rear Loader System - Cost-Benefit Analysis

Current Rear Loader Collection System

Cost for Sanitation Driver per month	3,725	
Number of drivers	<u>11</u>	
Drivers' total monthly cost		40,975
Cost for Sanitation Collector per month	2,670	
Number of sanitation collectors	<u>22</u>	
Sanitation Collectors' total monthly cost		<u>58,740</u>
Total Monthly Labor Cost		<u>99,715</u>
Replacement cost per truck	107,000	
Number of trucks required	<u>11</u>	
Total truck replacement cost		<u>1,177,000</u>
Total Monthly Equipment Cost (7 yr. lease @ 5%)		<u>16,636</u>
Monthly maintenance cost per truck	1,613	
Number of trucks	<u>11</u>	
Total Monthly Maintenance Cost		<u>17,743</u>
TOTAL MONTHLY COST		<u>\$ 134,094</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
All Funds Capital Expenditures Summary
(continued)

Polycart vs. Rear Loader System - Cost-Benefit Analysis
(continued)

Proposed Auto-Loader Collection System

Cost for Sanitation Driver per month	3,959	
Number of drivers	<u>7</u>	
Drivers' total monthly cost		27,713
Cost for Sanitation Collector per month	-	
Number of sanitation collectors	<u>-</u>	
Sanitation Collectors' total monthly cost		<u>-</u>
Total Monthly Labor Cost		<u>27,713</u>
Replacement cost per truck	190,000	
Number of trucks required	<u>9</u>	
Total truck replacement cost		<u>1,710,000</u>
Total Monthly Equipment Cost (7 yr. lease @ 5%)		<u>24,169</u>
Monthly maintenance cost per truck	1,936	
Number of trucks	<u>9</u>	
Total Monthly Maintenance Cost		<u>17,424</u>
Cost per polycart container	48	
Number of containers required	<u>13,500</u>	
Total container cost		<u>648,000</u>
Total Monthly Container Cost (7 yr. lease @ 5%)		<u>9,159</u>
TOTAL MONTHLY COST		<u><u>\$ 78,465</u></u>

Comparison

Monthly cost for current system	\$ 134,094
Monthly cost for proposed system	<u>78,465</u>
Anticipated average monthly savings	<u><u>\$ 55,629</u></u>
Anticipated average annual savings	<u><u>\$ 667,548</u></u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Calculations and Information

The City of Bartlesville and its component unit, the Bartlesville Municipal Authority (BMA), will have twelve debt issues outstanding as of July 1, 2007. They are comprised of the following:

GENERAL OBLIGATION BONDS

General obligation bonds are considered to be a liability of the City of Bartlesville. These bond issues are to be repaid through property taxes levied on an annual basis and other revenues that the City decides to designate for this purpose. The City currently has six bond issues. These bonds are described below.

2001 Combined Purpose Bonds - \$3,000,000

The 2001 bonds are due in annual installments of \$330,000 with a final payment of \$360,000 due on November 1, 2011. The bonds pay semi-annual interest at rates varying from 3.10% to 4.95%.

2002 Combined Purpose Bonds - \$3,500,000

The 2002 bonds are due in annual installments of \$385,000 with a final payment of \$420,000 due on February 1, 2012. The bonds pay semi-annual interest at rates varying from 3.25% to 4.30%.

2003 Combined Purpose Bonds - \$3,650,000

The 2003 bonds are due in annual installments of \$730,000 with the final payment due on January 1, 2009. The bonds pay semi-annual interest at a rate of 3.00%.

2005 Combined Purpose Bonds - \$4,500,000

The 2005 bonds are due in annual installments of \$500,000 with a final payment due on May 1, 2015. The bonds pay semi-annual interest at rates varying from 3.05% to 3.90%.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Calculations and Information
(continued)

2007 Combined Purpose Bonds - \$4,500,000

The 2007 bonds are due in annual installments of \$500,000 with a final payment due on April 1, 2017. The bonds pay semi-annual interest at rates varying from 3.40% to 4.75%.

2008 Combined Purpose Bonds - \$4,000,000

The 2008 bonds are due in annual installments of \$440,000 with a final payment of \$480,000 due on June 1, 2018. The bonds pay semi-annual interest at rates varying from 2.70% to 4.75%.

The City of Bartlesville has no legal limit on the amount of general obligation debt that it can issue. The City of Bartlesville also has no formal debt policy relating to general obligation debt. However, the Council has an informal policy of keeping the property tax levy necessary to pay the debt services on these debts to a 15 mill maximum. All general obligation debt must also be approved by a vote of the people. All of the debt obligations listed above are payable from the City's Debt Service Fund. The debt service requirements for this fund are detailed below:

General Obligation Bonds Debt Service Requirements			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	2,445,000	550,535	2,995,535
2010	2,155,000	461,690	2,616,690
2011	2,155,000	375,795	2,530,795
2012	2,220,000	301,230	2,521,230
2013	1,440,000	229,440	1,669,440
2014	1,440,000	181,210	1,621,210
2015	1,440,000	131,570	1,571,570
2016	940,000	80,990	1,020,990
2017	940,000	48,940	988,940
2018	480,000	16,200	496,200
Grand Total	<u>15,655,000</u>	<u>2,377,600</u>	<u>18,032,600</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Calculations and Information
(continued)

REVENUE BONDS

The outstanding revenue bonds of the City are all actually liabilities of the Bartlesville Municipal Authority. These obligations are not obligations of the City of Bartlesville, but they are presented here due to the interwoven relationship of the City and the BMA. The debt service on these obligations affects the amount of resources available to support the City's utility operating funds, and an analysis of these obligations are therefore necessary in order to determine the overall resources available to the City of Bartlesville for the fiscal year 2008-09. Revenue bonds are debt that is secured by revenues of the BMA or an annual pledge of sales tax from the City to the BMA. These revenue sources include wastewater utility revenues, water utility revenues, and sales tax pledged to support the BMA debt service. These bonds were issued for wastewater and water utility and street system improvements.

Drinking Water SRF Series 2002A - \$743,591

The 2002A revenue bonds were used to refinance an interim construction loan on November 19, 2002. Principal payments of \$19,066 are due semiannually starting on March 15, 2003. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Drinking Water SRF Series 2004A - \$726,006

The 2004A revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$18,150 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Clean Water SRF Series 2004C - \$552,498

The 2004C revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$13,812 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Calculations and Information
(continued)

Drinking Water SRF Series 2004E - \$45,510,000

The 2004E revenue bonds were used to finance the construction of the City's new water plant. The loan is the equivalent of an available line of credit, so even though the total loan amount available was \$45,510,000, the City only used \$44,903,153. Principal and interest payments are calculated from the amount used and not the amount available. The City makes semiannual payments of principal and interest of \$1,543,897 starting March 15, 2007. The bonds have an interest rate of 3% with an administrative fee of 0.5%.

Sales Tax Revenue Bond Series 2004 - \$2,000,000

The 2004 sales tax revenue bonds were used to construct an extension of an existing road through previously unusable flood plains. Principal payments ranging between \$185,000 and \$215,000 are due semiannually starting on March 1, 2005. The bonds carry an interest rate of 2.99%.

Sales Tax Revenue Bond Series 2005 - \$3,030,000

The 2005 sales tax revenue bonds were used to refinance three other construction loans that had higher interest rates. Principal payments ranging between \$130,000 and \$175,000 are due semiannually starting on October 1, 2005. The bonds carry an interest rate of 3.8%.

The City of Bartlesville and the Bartlesville Municipal Authority have no legal limit on the amount of debt that they can issue. The City of Bartlesville and the Bartlesville Municipal Authority also have no formal debt policies. All general obligation debt must also be approved by a vote of the people. All of the debt obligations listed above are payable from the Bartlesville Municipal Authority. The debt service requirements for this entity are detailed below:

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Calculations and Information
(continued)

**BMA Revenue Bonds
Debt Service Requirements**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	2,456,663	1,605,355	4,062,018
2009	2,517,283	1,539,267	4,056,550
2010	2,378,223	1,454,110	3,832,333
2011	2,236,352	1,375,951	3,612,303
2012	2,311,754	1,298,354	3,610,108
2013	2,394,510	1,217,927	3,612,437
2014	2,474,705	1,134,587	3,609,292
2015	2,506,083	1,048,338	3,554,421
2016	2,228,603	965,333	3,193,936
2017	2,303,683	889,742	3,193,425
2018	2,381,414	811,501	3,192,915
2019	2,461,890	730,515	3,192,405
2020	2,545,207	646,688	3,191,895
2021	2,631,465	559,919	3,191,384
2022	2,720,769	470,105	3,190,874
2023	2,775,093	377,185	3,152,278
2024	2,870,814	281,145	3,151,959
2025	2,905,990	181,804	3,087,794
2026	3,008,589	79,205	3,087,794
Grand Total	<u>48,109,090</u>	<u>16,667,031</u>	<u>64,776,121</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type

FUND & SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
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GENERAL FUND

General Fund:

Sales Tax	\$ 11,287,208	\$ 11,634,814	\$ 11,702,389	\$ 11,994,949
Hotel-Motel Tax	265,877	273,900	306,240	329,200
Franchise Tax	1,616,837	1,680,500	1,610,012	1,637,700
Licenses & Permits	283,395	298,100	256,137	259,500
Intergovernmental	583,963	577,149	650,599	568,410
Charges for Services	529,525	422,200	331,560	313,800
Fines and Forfeits	760,349	762,300	888,388	891,900
Interest and Investment Income	285,461	311,900	476,867	238,400
Donations and Miscellaneous	101,215	155,700	244,360	123,500
Other Financing Sources	45,838	-	23,156	5,500
Transfers In	1,275,000	1,876,346	1,876,346	1,940,163
Total General Fund	\$ 17,034,668	\$ 17,992,909	\$ 18,366,054	\$ 18,303,022

SPECIAL REVENUE FUNDS

Economic Development Fund:

Sales Tax	\$ 1,254,137	\$ 1,292,757	\$ 1,300,266	\$ 1,332,773
Hotel-Motel Tax	177,251	182,600	204,160	219,400
Cigarette Tax	18,501	19,551	18,435	18,435
Interest and Investment Income	113,310	96,305	83,893	41,900
Donations and Miscellaneous	-	-	52,803	-
Total Economic Development	\$ 1,563,199	\$ 1,591,213	\$ 1,659,557	\$ 1,612,508

Bond Financing Fund:

Interest and Investment Income	\$ 30,361	\$ 24,480	\$ 21,794	\$ -
Transfers In	25,004	31,678	31,678	-
Total Bond Financing	\$ 55,365	\$ 56,158	\$ 53,472	\$ -

E-911 Fund:

E-911 Service Tax	\$ 227,261	\$ 225,200	\$ 210,458	\$ 206,200
E-911 Wireless Fee	169,258	126,000	195,363	195,300
Charges for Services	2,600	2,400	2,311	2,300
Interest and Investment Income	4,586	400	7,422	3,700
Transfers In	384,424	106,596	106,596	-
Total E-911	\$ 788,129	\$ 460,596	\$ 522,150	\$ 407,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
Special Library Fund:				
Intergovernmental	\$ 30,723	\$ 20,000	\$ 26,414	\$ -
Interest and Investment Income	11,490	9,690	8,900	4,450
Donations and Miscellaneous	49,133	30,000	13,734	60,300
Transfers In	60,267	60,000	64,834	60,000
Total Special Library	<u>\$ 151,613</u>	<u>\$ 119,690</u>	<u>\$ 113,882</u>	<u>\$ 124,750</u>
Municipal Airport Fund:				
Intergovernmental	\$ 1,851,089	\$ -	\$ 46,403	\$ 856,834
Interest and Investment Income	88,154	42,550	74,582	37,250
Donations and Miscellaneous	335,281	323,500	225,983	107,000
Total Municipal Airport	<u>\$ 2,274,524</u>	<u>\$ 366,050</u>	<u>\$ 346,968</u>	<u>\$ 1,001,084</u>
Restricted Donations Fund:				
Interest and Investment Income	9,604	9,700	8,946	4,450
Donations and Miscellaneous	12,450	-	149,449	1,300
Total Restricted Donations	<u>\$ 22,054</u>	<u>\$ 9,700</u>	<u>\$ 158,395</u>	<u>\$ 5,750</u>
Golf Course Memorial Fund:				
Charges for Services	\$ 20,776	\$ 21,700	\$ 20,775	\$ 20,100
Interest and Investment Income	\$ 823	\$ 800	\$ 575	\$ 150
Donations and Miscellaneous	\$ 2,014	\$ -	\$ 100	\$ -
Total Golf Course Memorial	<u>\$ 23,613</u>	<u>\$ 22,500</u>	<u>\$ 21,450</u>	<u>\$ 20,250</u>
JAG Fund:				
Intergovernmental	\$ 9,248	\$ -	\$ 13,972	\$ -
Interest and Investment Income	206	100	210	100
Total JAG	<u>\$ 9,454</u>	<u>\$ 100</u>	<u>\$ 14,182</u>	<u>\$ 100</u>
Neighborhood Park Fund:				
Interest and Investment Income	\$ 5,020	\$ 3,825	\$ 4,620	\$ 2,300
Donations and Miscellaneous	67,345	44,000	10,725	12,300
Total Neighborhood Park	<u>\$ 72,365</u>	<u>\$ 47,825</u>	<u>\$ 15,345</u>	<u>\$ 14,600</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
Cemetery Perpetual Care Fund:				
Charges for Services	\$ 2,536	\$ 2,500	\$ 3,031	\$ 2,500
Interest and Investment Income	2,351	2,300	1,952	950
Donations and Miscellaneous	1,376	-	1,099	-
Total Cemetery Perpetual Care	<u>\$ 6,263</u>	<u>\$ 4,800</u>	<u>\$ 6,082</u>	<u>\$ 3,450</u>
Memorial Stadium Fund:				
Interest and Investment Income	\$ 1,108	\$ 1,200	\$ 519	\$ 250
Donations and Miscellaneous	38,829	7,800	11,377	1,300
Transfers In	56,392	63,741	63,741	59,992
Total Memorial Stadium	<u>\$ 96,329</u>	<u>\$ 72,741</u>	<u>\$ 75,637</u>	<u>\$ 61,542</u>
GIS Fund:				
Charges for Services	\$ 3,836	\$ 5,700	\$ 1,164	\$ 200
Interest and Investment Income	-	1,000	246	1,100
Total GIS	<u>\$ 3,836</u>	<u>\$ 6,700</u>	<u>\$ 1,410</u>	<u>\$ 1,300</u>
Total Special Revenue Funds	<u>\$ 5,066,744</u>	<u>\$ 2,758,073</u>	<u>\$ 2,988,530</u>	<u>\$ 3,252,834</u>
DEBT SERVICE FUND				
Debt Service Fund:				
Ad Valorem - Current Year	\$ 2,669,370	\$ 2,488,376	\$ 2,891,534	\$ 2,245,696
Ad Valorem - Prior Year	44,318	56,827	128,732	73,005
Transfers In	-	645,637	642,642	6,322
Total Debt Service Fund	<u>\$ 2,713,688</u>	<u>\$ 3,190,840</u>	<u>\$ 3,662,908</u>	<u>\$ 2,325,023</u>
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Sales Tax	\$ 2,508,265	\$ 2,585,514	\$ 2,600,529	\$ 2,665,542
Intergovernmental	37,002	39,100	36,870	36,870
Interest and Investment Income	192,834	147,900	89,920	35,960
Donations and Miscellaneous	41,097	-	62,500	-
Total CIP - Sales Tax	<u>\$ 2,779,198</u>	<u>\$ 2,772,514</u>	<u>\$ 2,789,819</u>	<u>\$ 2,738,372</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
 (continued)

<i>FUND & SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 APPROVED</i>
CIP - Park & Recreation Fund:				
Intergovernmental	150,000	-	-	-
Interest and Investment Income	11,130	7,800	10,985	5,450
Donations and Miscellaneous	41,625	-	-	-
Transfers In	13,800	-	-	-
Total CIP - Park & Recreation	<u>\$ 216,555</u>	<u>\$ 7,800</u>	<u>\$ 10,985</u>	<u>\$ 5,450</u>
CIP - Wastewater Fund:				
Charges for Services	\$ 88,600	\$ 53,700	\$ 141,600	\$ -
Interest and Investment Income	43,311	33,000	30,606	12,240
Total CIP - Wastewater	<u>\$ 131,911</u>	<u>\$ 86,700</u>	<u>\$ 172,206</u>	<u>\$ 12,240</u>
CIP - Storm Sewer Fund:				
Charges for Services	\$ 50,421	\$ -	\$ 27,689	\$ -
Interest and Investment Income	1,227	-	-	-
Total CIP - Storm Sewer	<u>\$ 51,648</u>	<u>\$ -</u>	<u>\$ 27,689</u>	<u>\$ -</u>
CDBG Fund:				
Intergovernmental	<u>\$ 95,238</u>	<u>\$ 85,714</u>	<u>\$ 173,538</u>	<u>\$ 85,910</u>
2005 G.O. Bond Fund:				
Interest and Investment Income	\$ 37,029	\$ -	\$ 64,455	\$ 19,320
Transfers in	-	-	-	126,500
Total 2005 G.O Bond Fund	<u>\$ 37,029</u>	<u>\$ -</u>	<u>\$ 64,455</u>	<u>\$ 145,820</u>
2007 G.O. Bond Fund:				
Interest and Investment Income	\$ 11,133	\$ -	\$ 154,483	\$ 77,200
Proceeds from Issuance of Debt	4,500,000	-	-	-
Total 2007 G.O Bond Fund	<u>\$ 4,511,133</u>	<u>\$ -</u>	<u>\$ 154,483</u>	<u>\$ 77,200</u>
2008 G.O. Bond Fund:				
Proceeds from Issuance of Debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000,000</u>	<u>\$ -</u>
Total Capital Project Funds	<u>\$ 7,822,712</u>	<u>\$ 2,952,728</u>	<u>\$ 7,393,175</u>	<u>\$ 3,064,992</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Interest and Investment Income	\$ 4,785	\$ 5,800	\$ 7,195	\$ 3,550
Donations and Miscellaneous	-	-	67,577	-
Transfers In	2,901,370	3,658,143	3,429,565	3,348,005
Total Wastewater Operating	<u>\$ 2,906,155</u>	<u>\$ 3,663,943</u>	<u>\$ 3,504,337</u>	<u>\$ 3,351,555</u>
Water Operating Fund:				
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Donations and Miscellaneous	678	800	6,195	3,050
Other Financing Sources	45,100	34,100	72,997	44,200
Transfers In	4,584,661	6,557,786	6,026,806	6,837,129
Total Water Operating	<u>\$ 4,630,439</u>	<u>\$ 6,592,686</u>	<u>\$ 6,105,998</u>	<u>\$ 6,884,379</u>
Sanitation Operating Fund:				
Charges for Services	\$ 3,812,489	\$ 3,844,000	\$ 3,868,260	\$ 3,908,250
Interest and Investment Income	17,931	14,400	21,981	10,950
Donations and Miscellaneous	9,781	9,700	10,215	7,000
Total Sanitation Operating	<u>\$ 3,840,201</u>	<u>\$ 3,868,100</u>	<u>\$ 3,900,456</u>	<u>\$ 3,926,200</u>
Golf Course Operating Fund:				
Charges for Services	\$ 319,136	\$ 340,500	\$ 330,895	\$ 329,400
Interest and Investment Income	2,589	2,295	1,572	600
Other Financing Sources	400	1,300	1,551	-
Transfers In	219,605	137,519	137,519	311,492
Total Golf Course Operating	<u>\$ 541,730</u>	<u>\$ 481,614</u>	<u>\$ 471,537</u>	<u>\$ 641,492</u>
Total Enterprise Funds	<u>\$ 11,918,525</u>	<u>\$ 14,606,343</u>	<u>\$ 13,982,328</u>	<u>\$ 14,803,626</u>
INTERNAL SERVICE FUNDS				
Worker's Compensation Fund:				
Interest and Investment Income	\$ 8,202	\$ 8,700	\$ 6,385	\$ 3,150
Contribution from Operate Dept.	272,980	353,316	353,316	277,597
Total Worker's Compensation	<u>\$ 281,182</u>	<u>\$ 362,016</u>	<u>\$ 359,701</u>	<u>\$ 280,747</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
Health Insurance Fund:				
Interest and Investment Income	\$ 55,672	\$ 50,000	\$ 16,393	\$ 4,080
Employee Contributions	265,825	250,000	263,260	350,000
Retiree Contributions	112,394	100,000	132,301	120,000
Reimbursement of Operations	1,950,769	1,424,123	1,474,656	2,175,920
Reimbursement by Contract	3,965	-	452,412	50,000
Total Health Insurance	<u>\$ 2,388,625</u>	<u>\$ 1,824,123</u>	<u>\$ 2,339,022</u>	<u>\$ 2,700,000</u>
Total Internal Service Funds	<u>\$ 2,669,807</u>	<u>\$ 2,186,139</u>	<u>\$ 2,698,723</u>	<u>\$ 2,980,747</u>
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Interest and Investment Income	<u>\$ 337</u>	<u>\$ 600</u>	<u>\$ 529</u>	<u>\$ 250</u>
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
Charges for Services	\$ 3,261,803	\$ 3,637,000	\$ 3,096,883	\$ 3,087,800
Interest and Investment Income	16,517	14,300	8,354	5,172
Donations and Miscellaneous	6,986	6,900	5,044	5,000
Total BMA - Wastewater	<u>\$ 3,285,306</u>	<u>\$ 3,658,200</u>	<u>\$ 3,110,281</u>	<u>\$ 3,097,972</u>
BMA - Water Fund:				
Charges for Services	\$ 9,168,867	\$ 10,313,000	\$ 8,037,082	\$ 8,037,000
Interest and Investment Income	516,893	505,800	334,495	133,760
Donations and Miscellaneous	8,104	8,000	5,851	5,000
Debt Obligation Proceeds	3,507,546	-	-	-
Transfers In	104,724	63,500	63,500	-
Total BMA - Water	<u>\$ 13,306,134</u>	<u>\$ 10,890,300</u>	<u>\$ 8,440,928</u>	<u>\$ 8,175,760</u>
BMA - Street Fund:				
Interest and Investment Income	\$ 19,350	\$ 20,000	\$ 17,076	\$ 10,000
Transfers In	437,750	435,250	435,250	442,750
Total BMA - Street	<u>\$ 457,100</u>	<u>\$ 455,250</u>	<u>\$ 452,326</u>	<u>\$ 452,750</u>
Total BMA Funds	<u>\$ 17,048,540</u>	<u>\$ 15,003,750</u>	<u>\$ 12,003,535</u>	<u>\$ 11,726,482</u>
TOTAL REVENUE ALL FUNDS	<u>\$ 64,275,021</u>	<u>\$ 58,691,382</u>	<u>\$ 61,095,782</u>	<u>\$ 56,456,976</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

FUND & DEPARTMENT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
GENERAL FUND				
General Fund:				
City Council	\$ 69,689	\$ 28,319	\$ 21,200	\$ 29,600
Administration	303,932	477,342	346,278	487,736
Accounting and Finance	642,010	1,061,855	977,983	1,027,475
Treasury	95,108	129,927	64,138	102,880
Legal	103,482	136,752	108,236	156,083
Building & Neighborhood Service	465,914	592,044	510,869	590,860
Building Maintenance	310,641	394,477	388,653	470,417
General Services	977,471	1,216,063	1,107,590	1,141,129
Cemetery	90,973	57,617	48,834	51,411
Community Development	269,686	399,937	355,679	373,452
Technical Services	323,525	268,649	248,629	236,085
Engineering	459,489	707,878	649,058	715,752
Fleet Maintenance	112,391	351,879	333,364	389,490
Fire	4,641,301	4,789,879	4,865,444	4,963,002
Police	3,853,046	4,614,451	4,485,710	4,604,586
Street	964,267	1,261,019	1,086,090	1,258,529
Library	932,073	1,164,648	1,123,246	1,128,560
History Museum	139,903	195,109	158,481	189,842
Park and Recreation	562,130	1,102,726	1,078,529	974,726
Swimming Pools	111,434	136,612	131,386	91,914
Transfers Out	1,723,774	371,356	371,356	371,484
Reserves	-	2,127,515	-	2,236,971
Total General Fund	\$ 17,152,239	\$ 21,586,054	\$ 18,460,753	\$ 21,591,984
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Economic Development	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142
Bond Financing Fund:				
Transfers Out	\$ -	\$ 645,637	\$ 642,642	\$ -
E-911 Fund:				
Emergency Dispatch	\$ 485,004	\$ 660,242	\$ 523,797	\$ 636,910
Transfers:	59,871	-	-	-
Reserves	-	9,039	-	12,778
Total E-911 Fund	\$ 544,875	\$ 669,281	\$ 523,797	\$ 649,688

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Expenditure Summary by Fund Type
(continued)

FUND & DEPARTMENT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
Special Library Fund:				
Library	\$ 130,933	\$ 123,456	\$ 183,500	\$ 238,306
Municipal Airport Fund:				
Airport	\$ 1,722,719	\$ 2,176,300	\$ 2,156,300	\$ 1,360,566
Restricted Donations Fund:				
General Services	\$ -	\$ 3,000	\$ 3,000	\$ -
Fire	2,500	85,500	17,000	68,500
Police	1,242	70,000	32,000	38,000
Park and Recreation	10,166	33,000	1,500	-
Street	-	97,037	97,037	-
Total Restricted Donations	\$ 13,908	\$ 288,537	\$ 150,537	\$ 106,500
Golf Course Memorial Fund:				
Municipal Golf Course	\$ 2,669	\$ 5,000	\$ 5,000	\$ 15,609
Transfers Out	25,000	31,678	31,678	6,322
Total Golf Course Memorial	\$ 27,669	\$ 36,678	\$ 36,678	\$ 21,931
JAG Fund:				
Police	\$ 2,741	\$ 12,213	\$ 8,383	\$ 7,500
Neighborhood Park Fund:				
Park and Recreation	\$ 19,223	\$ 124,117	\$ 35,000	\$ 84,286
Transfer Out	\$ -	\$ 63,500	\$ 63,500	\$ -
Total Neighborhood Park	\$ 19,223	\$ 187,617	\$ 98,500	\$ 84,286
Cemetery Perpetual Care Fund:				
Cemetery	\$ 4,138	\$ 93,852	\$ 4,101	\$ 92,038
Stadium Operating Fund:				
Doenges Memorial Stadium	\$ 109,669	\$ 80,726	\$ 59,733	\$ 101,096
Transfer Out:	1,871	-	-	-
Total Stadium Operating	\$ 111,540	\$ 80,726	\$ 59,733	\$ 101,096
GIS Fund:				
Tech Services	\$ -	\$ 19,736	\$ 9,700	\$ 7,890

CITY OF BARTLESVILLE

2008-09 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
DEBT SERVICE FUND				
Debt Service Fund:				
Judgments	\$ 35,414	\$ 33,000	\$ 33,000	\$ 45,000
1997 Combined Purpose Bonds	335,260	-	-	-
1998 Combined Purpose Bonds	238,855	249,945	249,945	-
2001 Combined Purpose Bonds	396,750	385,613	385,613	373,980
2002 Combined Purpose Bonds	479,205	465,345	465,345	450,715
2003 Combined Purpose Bonds	785,100	774,150	774,150	752,250
2005 Combined Purpose Bonds	656,650	637,150	637,150	621,900
2007 Combined Purpose Bonds	-	167,500	167,500	667,500
2008 Combined Purpose Bonds	-	-	131,900	131,900
Total Debt Service Fund	\$ 2,927,234	\$ 2,712,703	\$ 2,844,603	\$ 3,043,245
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
General Services	7,655	-	-	-
Community Development	-	310,000	10,000	740,000
Tech Services	3,056	-	-	-
Police	238,698	527,379	137,379	617,379
Storm Sewer	755,625	628,548	306,187	380,000
Street	2,045,313	2,532,305	2,032,132	1,702,928
Park and Recreation	71,103	549,883	549,883	343,500
Water Plant	159,577	317,385	252,645	155,000
Water Distribution	279,547	101,177	101,177	-
Sanitation	-	170,000	170,000	170,000
Unallocated	-	-	-	371,153
Transfers Out	437,750	435,250	435,250	-
Total CIP - Sales Tax	\$ 3,998,324	\$ 5,571,927	\$ 3,994,653	\$ 4,819,960
CIP - Park & Recreation Fund:				
Park & Recreation	\$ -	\$ 380,112	\$ 73,715	\$ 206,082
Unallocated	-	-	-	139,758
Total CIP - Park & Recreation	\$ -	\$ 380,112	\$ 73,715	\$ 345,840
CIP - Wastewater Fund:				
Wastewater Treatment Plant	\$ 2,756	\$ -	\$ -	\$ -
Wastewater Maintenance	70,661	879,182	555,354	456,756
Total CIP - Wastewater	\$ 73,417	\$ 879,182	\$ 555,354	\$ 456,756

CITY OF BARTLESVILLE

2008-09 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
CIP - Storm Sewer Fund:				
Storm Sewer	\$ 196,870	\$ 60,000	\$ 27,689	\$ -
Total CIP - Wastewater	<u>\$ 196,870</u>	<u>\$ 60,000</u>	<u>\$ 27,689</u>	<u>\$ -</u>
CDBG Fund:				
Street	\$ 27,000	\$ 145,872	\$ 145,872	\$ -
Unallocated	-	-	-	181,814
Total CDBG	<u>\$ 27,000</u>	<u>\$ 145,872</u>	<u>\$ 145,872</u>	<u>\$ 181,814</u>
2005 G.O Bond Fund				
Airport	\$ 158,200	\$ 41,800	\$ 44,500	\$ -
General Services	220,169	254,501	80,501	264,586
Cemetery	89,211	20,000	20,000	-
Tech Services	259,493	140,617	27,464	117,915
Street	1,410,644	513,088	513,088	-
Swimming Pools	-	200,000	-	200,000
Water Plant	12,455	9,228	10,411	126,500
Water Distribution	251,497	126,453	126,453	-
Unallocated	-	399,512	-	-
Total 2005 G.O. Bond	<u>\$ 2,401,669</u>	<u>\$ 1,705,199</u>	<u>\$ 822,417</u>	<u>\$ 709,001</u>
2007 G.O Bond Fund				
Street	-	4,250,000	2,458,489	2,239,896
Total 2007 G.O. Bond	<u>\$ -</u>	<u>\$ 4,250,000</u>	<u>\$ 2,458,489</u>	<u>\$ 2,239,896</u>
2008 G.O Bond Fund				
General Services	\$ -	\$ 51,013	\$ 51,013	\$ -
Storm Sewer	\$ -	\$ -	\$ -	\$ 2,468,117
Street	\$ -	\$ -	\$ -	\$ 1,480,870
Total 2007 G.O. Bond	<u>\$ -</u>	<u>\$ 51,013</u>	<u>\$ 51,013</u>	<u>\$ 3,948,987</u>
Total Capital Projects Funds	<u>\$ 6,697,280</u>	<u>\$ 13,043,305</u>	<u>\$ 8,129,202</u>	<u>\$ 12,702,254</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

<i>FUND & DEPARTMENT</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 APPROVED</i>
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Wastewater Treatment Plant	\$ 1,895,556	\$ 2,278,920	\$ 2,281,987	\$ 2,112,062
Wastewater Maintenance	600,805	843,505	659,446	1,032,518
Transfers Out	440,483	562,904	562,904	144,784
Reserves	-	317,337	-	305,445
Total Wastewater Operating	<u>\$ 2,936,844</u>	<u>\$ 4,002,666</u>	<u>\$ 3,504,337</u>	<u>\$ 3,594,809</u>
Water Operating Fund:				
Water Plant	2,028,159	2,587,001	2,461,259	2,657,054
Water Administration	169,731	326,988	215,895	466,668
Water Distribution	1,157,989	2,658,934	2,678,306	2,054,119
Transfers Out	550,000	750,538	750,538	1,330,830
Reserves	-	434,787	-	584,786
Total Water Operating	<u>\$ 3,905,879</u>	<u>\$ 6,758,248</u>	<u>\$ 6,105,998</u>	<u>\$ 7,093,457</u>
Sanitation Operating Fund:				
Sanitation	\$ 2,643,308	\$ 3,479,139	\$ 3,386,780	\$ 4,077,964
Transfers Out	548,321	562,904	562,904	591,049
Reserves	-	407,439	-	405,432
Total Sanitation Operating	<u>\$ 3,191,629</u>	<u>\$ 4,449,482</u>	<u>\$ 3,949,684</u>	<u>\$ 5,074,445</u>
Municipal Golf Course Fund:				
Golf Course	\$ 486,859	\$ 579,804	\$ 560,305	\$ 634,560
Transfers Out	24,322	-	-	-
Reserves	-	5,244	-	7,335
Total Municipal Golf Course	<u>\$ 511,181</u>	<u>\$ 585,048</u>	<u>\$ 560,305</u>	<u>\$ 641,895</u>
Total Enterprise Funds	<u>\$ 10,545,533</u>	<u>\$ 15,795,444</u>	<u>\$ 14,120,324</u>	<u>\$ 16,404,606</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 APPROVED
INTERNAL SERVICE FUNDS				
Workers' Compensation Fund:				
Building Services	\$ 660	\$ 500	\$ 1,878	\$ 1,500
Building Maintenance	7,121	25,000	31,400	30,750
General Services	24,559	47,098	20,200	57,400
Cemetery	-	200	-	-
Fleet Maintenance	534	-	2,500	8,500
Engineering	842	500	-	750
Library	227	1,000	-	-
Fire	65,441	65,000	40,630	67,000
Police	64,838	135,834	64,817	105,000
Street	1,562	6,000	7,526	5,500
Park & Recreation	40,535	20,000	11,894	11,000
Golf Course	-	1,500	8,710	11,000
Wastewater Maintenance	339	500	3,387	1,500
Water Administration	59	500	31,885	31,000
Water Plant	-	300	-	-
Water Distribution	8,073	5,000	25,000	40,000
Sanitation	66,057	150,000	59,401	90,500
Total Workers' Compensation	<u>\$ 280,847</u>	<u>\$ 458,932</u>	<u>\$ 309,228</u>	<u>\$ 461,400</u>
Health Insurance Fund:				
Medical Claims	1,643,384	1,850,000	2,312,040	2,300,000
Administration Fees	432,065	450,000	358,243	400,000
Total Health Insurance	<u>\$ 2,075,449</u>	<u>\$ 2,300,000</u>	<u>\$ 2,670,283</u>	<u>\$ 2,700,000</u>
Total Internal Service Funds	<u>\$ 2,356,296</u>	<u>\$ 2,758,932</u>	<u>\$ 2,979,511</u>	<u>\$ 3,161,400</u>
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Mausoleum	<u>\$ -</u>	<u>\$ 17,780</u>	<u>\$ -</u>	<u>\$ 18,079</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

<i>FUND & DEPARTMENT</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 APPROVED</i>
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
BMA Wastewater Operating	\$ 30,005	\$ 32,500	\$ 29,991	\$ 32,180
Transfers Out	3,006,094	3,658,143	3,429,565	3,348,005
Total BMA - Wastewater	<u>\$ 3,036,099</u>	<u>\$ 3,690,643</u>	<u>\$ 3,459,556</u>	<u>\$ 3,380,185</u>
BMA - Water Fund:				
BMA - Water Operating	\$ 3,842,844	\$ 3,665,000	\$ 3,628,580	\$ 3,535,907
BMA - Water Construction	1,037,925	-	-	-
Transfers Out	5,022,255	6,557,786	6,026,806	6,837,129
Total BMA - Water	<u>\$ 9,903,024</u>	<u>\$ 10,222,786</u>	<u>\$ 9,655,386</u>	<u>\$ 10,373,036</u>
BMA - Street Fund:				
BMA Street Operating	\$ 436,891	\$ 435,250	\$ 435,006	\$ 442,750
BMA Street Construction	38,378	-	-	-
Total BMA - Street	<u>\$ 475,269</u>	<u>\$ 435,250</u>	<u>\$ 435,006</u>	<u>\$ 442,750</u>
Total BMA Funds	<u>\$ 13,414,392</u>	<u>\$ 14,348,679</u>	<u>\$ 13,549,948</u>	<u>\$ 14,195,971</u>
TOTAL EXPENSES ALL FUNDS	<u>\$ 57,442,212</u>	<u>\$ 78,252,540</u>	<u>\$ 65,791,131</u>	<u>\$ 77,399,482</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Estimated Change in Fund Equity – All Funds

The City uses the term “fund balance” to represent the net beginning balance of resources and obligations available to be budgeted. The resources and obligations that the fund balance represents differs in each fund, but all of them are derived from the City’s budgetary basis of accounting. Using the definition of the City’s budget basis of accounting that was supplied earlier, fund balance could be comprised of cash, investments, inventory, trade accounts receivable, and accounts payable. An example from the General Fund’s 2007-08 fund balance as of July 1, 2007 is provided below.

General Fund
Budgetary Fund Balance Calculation
As of July 1, 2007

<u>Account Title</u>	<u>Balance</u>
Cash	(1,100,992.98)
Petty Cash	2,775.00
Investments	4,482,007.00
Utility A/R - Current	7,566
Other Accounts Receivable	15,041
Total Assets	<u>3,406,396</u>
Sales Tax Payable	(76)
Cleet Payable	(6,188)
Deferred Revenue	(70)
Deposit Payable	(16,402)
Total Liabilities	<u>(22,736)</u>
Total Budgetary Fund Balance	<u><u>3,383,661</u></u>

By nature, certain components of fund balance are restricted as to use. However, if the restricted assets and liabilities that the fund balance represents are used to fund the City’s operating budget, then these amounts will be included in fund balance as well. An example of this is the restricted donations fund. This entire fund is restricted as to use, but the expenditures for the restricted donations 2008-09 operating budget are funded from these restricted assets. These assets net of any related liabilities are then included in the fund balance amount for this reason.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

FUND	FUND BALANCE JULY 1, 2008	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2009
GENERAL FUND				
General	\$ 3,288,962	\$ 18,303,022	\$ 19,355,013	\$ 2,236,971
SPECIAL REVENUE FUNDS				
Economic Development	\$ 1,999,634	\$ 1,612,508	\$ 3,612,142	\$ -
E-911	270,381	407,500	636,910	40,971
Special Library	168,024	124,750	238,306	54,468
Municipal Airport	359,482	1,001,084	1,360,566	-
Restricted Donations	215,919	5,750	106,500	115,169
Golf Course Memorial	1,681	20,250	21,931	-
JAG	14,182	100	7,500	6,782
Neighborhood Park	69,686	14,600	84,286	-
Cemetery Perpetual Care	88,588	3,450	92,038	-
Stadium Operating	39,554	61,542	101,096	-
GIS	6,590	1,300	7,890	-
Special Revenue Funds	\$ 3,233,721	\$ 3,252,834	\$ 6,269,165	\$ 217,390
DEBT SERVICE FUND				
Debt Service	\$ 2,661,297	\$ 2,325,023	\$ 3,043,245	\$ 1,943,075
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax	\$ 2,081,588	\$ 2,738,372	\$ 4,819,960	\$ -
CIP - Park & Recreation	340,390	5,450	345,840	-
CIP - Wastewater	444,516	12,240	456,756	-
CDBG	95,904	85,910	181,814	-
2005 GO Bond	563,181	145,820	709,001	-
2007 GO Bond	2,162,696	77,200	2,239,896	-
2008 GO Bond	3,948,987	-	3,948,987	-
Capital Projects Funds	\$ 9,637,262	\$ 3,064,992	\$ 12,702,254	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

FUND	FUND BALANCE JULY 1, 2008	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2009
ENTERPRISE FUNDS				
Wastewater Operating	\$ 243,254	\$ 3,351,555	\$ 3,289,364	\$ 305,445
Water Operating	209,078	6,884,379	6,508,671	584,786
Sanitation Operating	1,159,190	3,926,200	4,669,013	416,377
Municipal Golf Course	403	641,492	634,560	7,335
Enterprise Funds	<u>\$ 1,611,925</u>	<u>\$ 14,803,626</u>	<u>\$ 15,101,608</u>	<u>\$ 1,313,943</u>
INTERNAL SERVICE FUNDS				
Workers' Compensation	\$ 180,653	\$ 280,747	\$ 461,400	\$ -
Health Insurance	-	2,700,000	2,700,000	-
Internal Service Funds	<u>\$ 180,653</u>	<u>\$ 2,980,747</u>	<u>\$ 3,161,400</u>	<u>\$ -</u>
FIDUCIARY FUNDS				
Mausoleum Trust	<u>\$ 17,829</u>	<u>\$ 250</u>	<u>\$ 18,079</u>	<u>\$ -</u>
BARTLESVILLE MUNICIPAL AUTHORITY FUNDS				
BMA - Wastewater	\$ 284,938	\$ 3,097,972	\$ 3,380,185	\$ 2,725
BMA - Water	9,716,916	8,175,760	10,373,036	7,519,640
BMA - Street	401,265	452,750	442,750	411,265
BMA Funds	<u>\$ 10,403,119</u>	<u>\$ 11,726,482</u>	<u>\$ 14,195,971</u>	<u>\$ 7,933,630</u>
All Funds Total	<u>\$ 31,034,768</u>	<u>\$ 56,456,976</u>	<u>\$ 73,846,735</u>	<u>\$ 13,645,009</u>

Significant Increases or Decreases

Almost all of the funds represented above are not anticipated to have significant increases or decreases in fund balance although many appear to anticipate significant decreases. This is because the above analysis assumes that the entire appropriation for a fund will be spent. This presents a worst case scenario, but actual experience indicates that there will be a portion of the appropriation unencumbered and unspent at the end of the fiscal year.

Therefore, for funds such as most special revenue funds, capital improvement funds, internal service funds, and fiduciary funds that budget their entire available balance even if there is no intent to spend the entire balance, there appears to be a significant anticipated decrease in fund balance, but as was stated above, this would only be true if there was a need for a specific project or emergency that required the entire expenditure of these funds.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Estimated Change in Fund Equity – All Funds (continued)

The only funds with large anticipated variances in fund balance are the Sanitation Operating Fund, the BMA – Wastewater Fund, and the BMA – Water Fund. The Sanitation Operating Fund's decrease is related to several large, one-time expenditures planned for this fiscal year that are related to the implantation of the automated poly-cart system that was explained earlier in this section. The BMA – Wastewater and BMA – Water Funds are both suffering from declining utility revenues. It is believed that this decline is temporary, and due mainly to excess rainfall and flooding. While the decline is anticipated to reverse with a return to normal weather patterns, the City has taken steps to ensure that the utility operations will not be adversely affected if the downward trend should continue. These steps include reducing expenditures, extending the term on water related debt, and establishing sufficient reserves to support a continuation of services even in the event of a disaster.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

FUND & DEPARTMENT	2007-08 BUDGET	2008-09 BUDGET	% INCREASE (DECREASE)
GENERAL FUND			
General Fund:			
City Council			
Contractual Services	\$ 27,800	\$ 28,300	1.8%
Materials and Supplies	519	1,300	150.5%
City Council Total	<u>\$ 28,319</u>	<u>\$ 29,600</u>	<u>4.5%</u>
Administration			
Personnel Services	\$ 367,115	\$ 406,981	10.9%
Contractual Services	91,734	71,735	-21.8%
Materials and Supplies	18,493	9,020	-51.2%
Administration Total	<u>\$ 477,342</u>	<u>\$ 487,736</u>	<u>2.2%</u>
Accounting and Finance			
Personnel Services	\$ 800,897	\$ 775,265	-3.2%
Contractual Services	244,203	237,810	-2.6%
Materials and Supplies	16,755	14,400	-14.1%
Accounting and Finance Total	<u>\$ 1,061,855</u>	<u>\$ 1,027,475</u>	<u>-3.2%</u>
Treasury			
Personnel Services	\$ 63,003	\$ -	-100.0%
Contractual Services	65,429	102,880	57.2%
Materials and Supplies	1,495	-	-100.0%
Treasury Total	<u>\$ 129,927</u>	<u>\$ 102,880</u>	<u>-20.8%</u>
Legal			
Personnel Services	\$ 109,052	\$ 124,383	14.1%
Contractual Services	27,500	31,500	14.5%
Materials and Supplies	200	200	0.0%
Legal Total	<u>\$ 136,752</u>	<u>\$ 156,083</u>	<u>14.1%</u>
Building & Neighbor Service			
Personnel Services	\$ 398,314	\$ 451,785	13.4%
Contractual Services	169,298	106,675	-37.0%
Materials and Supplies	24,432	22,400	-8.3%
Building & Neighbor Service Total	<u>\$ 592,044</u>	<u>\$ 590,860</u>	<u>-0.2%</u>
Building Maintenance			
Personnel Services	\$ 346,738	\$ 415,047	19.7%
Contractual Services	23,945	20,870	-12.8%
Materials and Supplies	23,794	26,500	11.4%
Capital Outlay	-	8,000	N/A
Building Maintenance Total	<u>\$ 394,477</u>	<u>\$ 470,417</u>	<u>19.3%</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

<i>FUND & DEPARTMENT</i>	<i>2007-08 BUDGET</i>	<i>2008-09 BUDGET</i>	<i>% INCREASE (DECREASE)</i>
General Services			
Personnel Services	\$ 20,200	\$ -	-100.0%
Contractual Services	1,085,400	1,083,629	-0.2%
Materials and Supplies	98,951	57,500	-41.9%
Capital Outlay	11,512	-	-100.0%
General Services Total	<u>\$ 1,216,063</u>	<u>\$ 1,141,129</u>	<u>-6.2%</u>
Cemetery			
Personnel Services	\$ 35,762	\$ 37,461	4.8%
Contractual Services	9,245	8,650	-6.4%
Materials and Supplies	12,610	5,300	-58.0%
Cemetery Total	<u>\$ 57,617</u>	<u>\$ 51,411</u>	<u>-10.8%</u>
Community Development			
Personnel Services	\$ 297,507	\$ 293,702	-1.3%
Contractual Services	97,630	72,600	-25.6%
Materials and Supplies	4,800	7,150	49.0%
Community Development Total	<u>\$ 399,937</u>	<u>\$ 373,452</u>	<u>-6.6%</u>
Technical Services			
Personnel Services	\$ -	\$ -	N/A
Contractual Services	68,400	26,700	-61.0%
Materials and Supplies	103,565	41,765	-59.7%
Capital Outlay	96,684	167,620	73.4%
Technical Services Total	<u>\$ 268,649</u>	<u>\$ 236,085</u>	<u>-12.1%</u>
Engineering			
Personnel Services	\$ 526,338	\$ 680,202	29.2%
Contractual Services	42,763	22,350	-47.7%
Materials and Supplies	18,777	13,200	-29.7%
Capital Outlay	120,000	-	-100.0%
Engineering Total	<u>\$ 707,878</u>	<u>\$ 715,752</u>	<u>1.1%</u>
Fleet Maintenance			
Personnel Services	\$ 268,456	\$ 308,362	14.9%
Contractual Services	25,650	32,928	28.4%
Materials and Supplies	26,773	39,200	46.4%
Capital Outlay	31,000	9,000	-71.0%
Fleet Maintenance Total	<u>\$ 351,879</u>	<u>\$ 389,490</u>	<u>10.7%</u>
Fire			
Personnel Services	\$ 4,248,212	\$ 4,547,964	7.1%
Contractual Services	266,392	272,670	2.4%
Materials and Supplies	144,525	134,868	-6.7%
Capital Outlay	130,750	7,500	-94.3%
Fire Total	<u>\$ 4,789,879</u>	<u>\$ 4,963,002</u>	<u>3.6%</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

<i>FUND & DEPARTMENT</i>	<i>2007-08 BUDGET</i>	<i>2008-09 BUDGET</i>	<i>% INCREASE (DECREASE)</i>
Police			
Personnel Services	\$ 3,953,862	\$ 4,084,626	3.3%
Contractual Services	315,315	265,500	-15.8%
Materials and Supplies	293,774	234,060	-20.3%
Capital Outlay	51,500	20,400	-60.4%
Police Total	<u>\$ 4,614,451</u>	<u>\$ 4,604,586</u>	<u>-0.2%</u>
Street			
Personnel Services	\$ 668,907	\$ 703,254	5.1%
Contractual Services	314,355	259,300	-17.5%
Materials and Supplies	277,757	295,975	6.6%
Capital Outlay	-	-	N/A
Street Total	<u>\$ 1,261,019</u>	<u>\$ 1,258,529</u>	<u>-0.2%</u>
Library			
Personnel Services	\$ 785,940	\$ 854,749	8.8%
Contractual Services	192,931	163,661	-15.2%
Materials and Supplies	110,777	110,150	-0.6%
Capital Outlay	75,000	-	-100.0%
Library Total	<u>\$ 1,164,648</u>	<u>\$ 1,128,560</u>	<u>-3.1%</u>
History Museum			
Personnel Services	\$ 157,365	\$ 165,557	5.2%
Contractual Services	14,824	10,525	-29.0%
Materials and Supplies	22,920	10,760	-53.1%
History Museum Total	<u>\$ 195,109</u>	<u>\$ 189,842</u>	<u>-2.7%</u>
Park and Recreation			
Personnel Services	\$ 687,296	\$ 687,422	0.0%
Contractual Services	118,047	114,550	-3.0%
Materials and Supplies	136,440	131,254	-3.8%
Capital Outlay	160,943	41,500	-74.2%
Park and Recreation Total	<u>\$ 1,102,726</u>	<u>\$ 974,726</u>	<u>-11.6%</u>
Swimming Pools			
Personnel Services	\$ 79,700	\$ 51,805	-35.0%
Contractual Services	30,790	22,968	-25.4%
Materials and Supplies	26,122	17,141	-34.4%
Capital Outlay	-	-	N/A
Swimming Pools Total	<u>\$ 136,612</u>	<u>\$ 91,914</u>	<u>-32.7%</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2007-08 BUDGET	2008-09 BUDGET	% INCREASE (DECREASE)
Transfers Out			
To E-911 Fund	\$ 106,596	\$ -	-100.0%
To Doenges Memorial Stadium	63,741	59,992	-5.9%
To CIP - Park & Recreation	-	-	N/A
To Adams Golf Course	137,519	311,492	126.5%
To Health Insurance	-	-	N/A
To BMA	63,500	-	-100.0%
Total Transfers Out	<u>\$ 371,356</u>	<u>\$ 371,484</u>	<u>0.0%</u>
Reserves			
Compensated Absences Reserve	\$ 412,861	\$ 461,734	11.8%
Severance Reserve	24,500	24,500	0.0%
Retirement Incentive Reserve	-	-	N/A
Operating Reserve	1,690,154	1,750,737	3.6%
Total Reserves	<u>\$ 2,127,515</u>	<u>\$ 2,236,971</u>	<u>5.1%</u>
Total General Fund	<u>\$ 21,586,054</u>	<u>\$ 21,591,984</u>	<u>0.0%</u>
ENTERPRISE FUNDS			
Wastewater Operating Fund:			
Wastewater Treatment Plant			
Contractual Services	\$ 1,926,520	\$ 1,985,212	3.0%
Materials and Supplies	8,000	1,000	-87.5%
Capital Outlay	344,400	125,850	-63.5%
Wastewater Treatment Plant Total	<u>\$ 2,278,920</u>	<u>\$ 2,112,062</u>	<u>-7.3%</u>
Wastewater Maintenance			
Personnel Services	\$ 603,219	\$ 895,913	48.5%
Contractual Services	106,330	57,280	-46.1%
Materials and Supplies	69,265	73,825	6.6%
Capital Outlay	64,691	5,500	-91.5%
Wastewater Maintenance Total	<u>\$ 843,505</u>	<u>\$ 1,032,518</u>	<u>22.4%</u>
Transfers Out			
To General	\$ 562,904	\$ 144,784	-74.3%
To Health Insurance Fund	-	-	N/A
Total Transfers Out	<u>\$ 562,904</u>	<u>\$ 144,784</u>	<u>-74.3%</u>
Reserves			
Operating Reserve	\$ 294,853	\$ 284,221	-3.6%
Compensated Absences Reserve	22,484	21,224	-5.6%
Total Reserves	<u>\$ 317,337</u>	<u>\$ 305,445</u>	<u>-3.7%</u>
Total Wastewater Operating	<u>\$ 4,002,666</u>	<u>\$ 3,594,809</u>	<u>-10.2%</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

<i>FUND & DEPARTMENT</i>	<i>2007-08 BUDGET</i>	<i>2008-09 BUDGET</i>	<i>% INCREASE (DECREASE)</i>
Water Operating Fund:			
Water Plant			
Personnel Services	\$ 625,170	\$ 803,924	28.6%
Contractual Services	1,268,467	1,134,300	-10.6%
Materials and Supplies	491,817	707,500	43.9%
Capital Outlay	201,547	11,330	-94.4%
Water Plant Total	<u>\$ 2,587,001</u>	<u>\$ 2,657,054</u>	<u>2.7%</u>
Water Administration			
Personnel Services	\$ 189,398	\$ 189,948	0.3%
Contractual Services	130,840	92,730	-29.1%
Materials and Supplies	6,750	8,990	33.2%
Water Administration Total	<u>\$ 326,988</u>	<u>\$ 466,668</u>	<u>42.7%</u>
Water Distribution			
Personnel Services	\$ 1,144,391	\$ 1,112,164	-2.8%
Contractual Services	34,327	30,005	-12.6%
Materials and Supplies	135,163	320,600	137.2%
Capital Outlay	1,345,053	591,350	-56.0%
Water Distribution Total	<u>\$ 2,658,934</u>	<u>\$ 2,054,119</u>	<u>-22.7%</u>
Transfers Out			
To General	\$ 750,538	\$ 1,204,330	60.5%
To Health Insurance Fund	-	126,500	N/A
Total Transfers Out	<u>\$ 750,538</u>	<u>\$ 1,330,830</u>	<u>77.3%</u>
Reserves			
Operating Reserve	\$ -	\$ -	N/A
Compensated Absences Reserve	370,593	515,789	39.2%
Total Reserves	<u>\$ 370,593</u>	<u>\$ 515,789</u>	<u>39.2%</u>
Total Water Operating	<u>\$ 6,694,054</u>	<u>\$ 7,024,460</u>	<u>4.9%</u>
Sanitation Operating Fund:			
Sanitation			
Personnel Services	\$ 1,661,180	\$ 1,889,678	13.8%
Contractual Services	1,033,836	932,760	-9.8%
Materials and Supplies	228,428	265,226	16.1%
Capital Outlay	555,695	990,300	78.2%
Sanitation Total	<u>\$ 3,479,139</u>	<u>\$ 4,077,964</u>	<u>17.2%</u>

CITY OF BARTLESVILLE

2008-09 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

<i>FUND & DEPARTMENT</i>	<i>2007-08 BUDGET</i>	<i>2008-09 BUDGET</i>	<i>% INCREASE (DECREASE)</i>
Transfers Out			
To General	\$ 562,904	\$ 591,049	5.0%
To Health Insurance Fund	-	-	N/A
Total Transfers Out	<u>\$ 562,904</u>	<u>\$ 591,049</u>	<u>5.0%</u>
Reserves			
Operating Reserve	\$ 308,481	\$ 331,084	7.3%
Compensated Absences Reserve	98,958	74,348	-24.9%
Total Reserves	<u>\$ 407,439</u>	<u>\$ 405,432</u>	<u>-0.5%</u>
Total Sanitation Operating	<u>\$ 4,449,482</u>	<u>\$ 5,074,445</u>	<u>14.0%</u>
Municipal Golf Course Fund:			
Golf Course			
Personnel Services	\$ 263,392	\$ 333,253	26.5%
Contractual Services	176,312	174,457	-1.1%
Materials and Supplies	125,100	126,850	1.4%
Capital Outlay	15,000	-	-100.0%
Golf Course Total	<u>\$ 579,804</u>	<u>\$ 634,560</u>	<u>9.4%</u>
Reserves			
Operating Reserve	\$ -	\$ -	N/A
Compensated Absences Reserve	5,244	7,335	39.9%
Total Reserves	<u>\$ 5,244</u>	<u>\$ 7,335</u>	<u>39.9%</u>
Total Municipal Golf Course	<u>\$ 585,048</u>	<u>\$ 641,895</u>	<u>9.7%</u>
Total Enterprise Funds	<u>\$ 15,731,250</u>	<u>\$ 16,335,609</u>	<u>3.8%</u>

GENERAL FUND

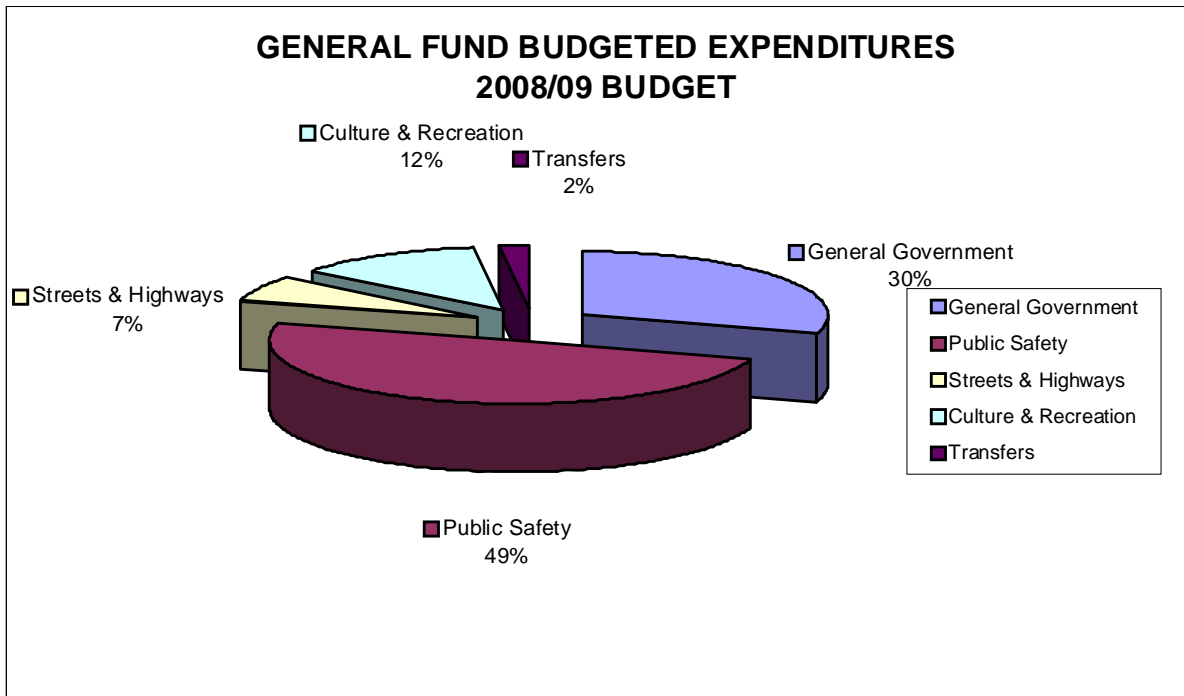
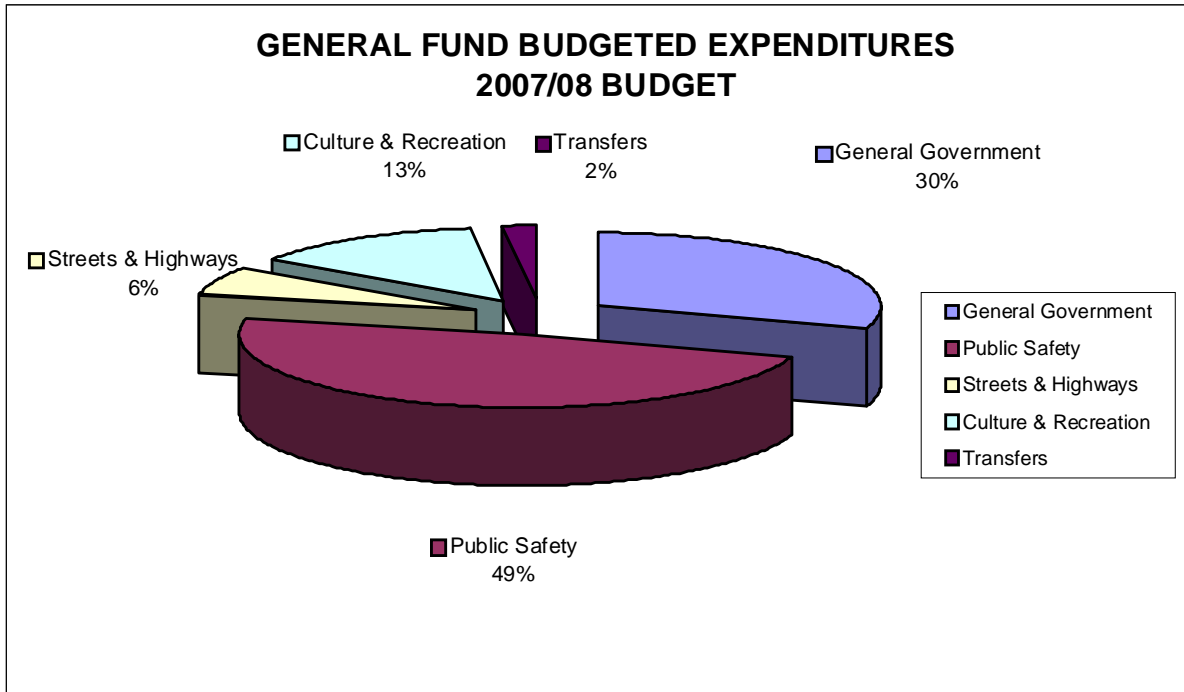


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CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Expenditure Graphs



CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Expenditure Summary by Function

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST
City Council		\$ 69,689	\$ 28,319	\$ 21,200	\$ 29,600
Administration		303,932	477,342	346,278	487,736
Accounting and Finance		642,010	1,061,855	977,983	1,027,475
Treasury		95,108	129,927	64,138	102,880
Legal		103,482	136,752	108,236	156,083
Building and Neighborhood Services		465,914	592,044	510,869	590,860
Building Maintenance		310,641	394,477	388,653	470,417
General Services		977,471	1,216,063	1,107,590	1,141,129
Cemetery		90,973	57,617	48,834	51,411
Community Development		269,686	399,937	355,679	373,452
Technical Services		323,525	268,649	248,629	236,085
Engineering		459,489	707,878	649,058	715,752
Fleet Maintenance		112,391	351,879	333,364	389,490
Fire		4,641,301	4,789,879	4,865,444	4,963,002
Police		3,853,046	4,614,451	4,485,710	4,604,586
Street		964,267	1,261,019	1,086,090	1,258,529
Library		932,073	1,164,648	1,123,246	1,128,560
History Museum		139,903	195,109	158,481	189,842
Park and Recreation		562,130	1,102,726	1,078,529	974,726
Swimming Pools		111,434	136,612	131,386	91,914
Transfer Out:	To E-911 Fund	384,424	106,596	106,596	-
	To Doenges Memorial Stadium	56,392	63,741	63,741	59,992
	To CIP - Park & Recreation	138,000	-	-	-
	To Adams Golf Course	219,605	137,519	137,519	311,492
	To Health Insurance	917,277	-	-	-
	To BMA	-	63,500	63,500	-
Reserves:	Compensated Absences Reserve	-	412,861	-	461,734
	Severance Reserve	-	24,500	-	24,500
	Retirement Incentive Reserve	-	-	-	-
	Operating Reserve	-	1,690,154	-	1,750,737
Total Expenditures and Reserves		\$ 17,152,239	\$ 21,586,054	\$ 18,460,753	\$ 21,591,984

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Expenditure Summary by Line Item

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 8,899,623	\$ 9,951,007	\$ 9,658,747	\$ 10,427,000	\$ 10,401,100	\$ 10,401,100
51120 OVERTIME	409,453	417,200	464,093	499,600	499,600	499,600
51130 FICA	502,292	595,803	544,726	617,300	615,305	615,305
51140 GROUP INSURANCE	512,690	1,387,906	1,362,904	1,588,128	1,588,128	1,588,128
51150 RETIREMENT	-	545,638	393,963	573,561	573,561	573,561
51160 PENSION	989,586	690,900	744,944	748,300	748,300	748,300
51170 WORKER'S COMPENSATION	197,307	226,210	226,210	154,291	154,291	154,291
51180 UNEMPLOYMENT COMP	8,607	-	6,526	8,280	8,280	8,280
TOTAL PERSONNEL SERVICES	\$ 11,519,558	\$ 13,814,664	\$ 13,402,113	\$ 14,616,460	\$ 14,588,565	\$ 14,588,565
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 239,006	\$ 422,362	\$ 357,265	\$ 396,462	\$ 344,424	\$ 344,424
52210 FINANCIAL SERVICES	45,996	70,500	54,054	120,380	110,380	110,380
52310 UTILITIES & COMMUNICATIONS	573,592	667,860	596,424	696,010	656,640	656,065
52410 PROFESSIONAL SERVICES	99,163	228,207	152,129	157,955	127,755	127,755
52510 OTHER SERVICES	537,365	749,300	504,343	675,145	640,120	640,120
52610 MAINT. & REPAIR SERVICE	287,753	326,764	221,368	404,105	268,798	268,798
52710 OPERATIONAL SERVICES	262,508	250,600	297,892	330,750	330,750	330,750
52810 INSURANCE & BONDS	306,367	384,991	387,387	346,440	346,440	346,440
52910 DEBT SERVICE - INTEREST	699	10,170	10,170	10,539	10,539	10,539
52911 DEBT SERVICE - PRINCIPAL	-	120,897	120,899	120,530	120,530	120,530
TOTAL CONTRACTUAL SERVICES	\$ 2,354,134	\$ 3,231,651	\$ 2,700,571	\$ 3,258,316	\$ 2,956,376	\$ 2,955,801
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 121,440	\$ 213,350	\$ 204,485	\$ 139,165	\$ 109,175	\$ 109,175
53210 JANITORIAL SUPPLIES	21,716	21,300	20,610	25,300	23,250	23,250
53310 GENERAL SUPPLIES	294,874	425,475	353,380	386,900	313,279	313,854
53410 TOOLS & EQUIPMENT	31,417	47,823	30,337	37,000	28,700	28,700
53510 FUEL	172,305	192,845	259,243	280,429	279,929	279,929
53610 MAINT. & REPAIR MATERIALS	317,171	462,686	423,847	476,760	417,235	417,235
TOTAL MATERIALS & SUPPLIES	\$ 958,923	\$ 1,363,479	\$ 1,291,902	\$ 1,345,554	\$ 1,171,568	\$ 1,172,143

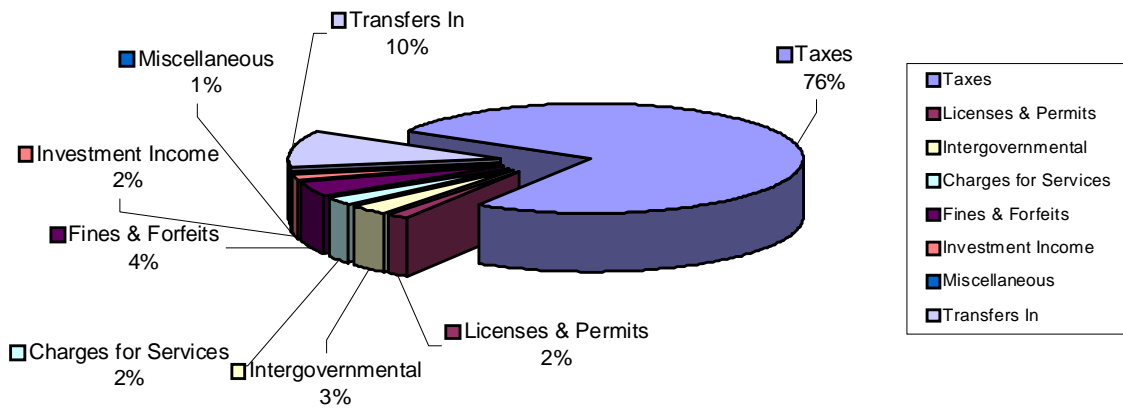
CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Expenditure Summary by Line Item
(continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55910 LAND	\$ 10,000	\$ -	\$ 63,500	\$ 40,000	\$ -	\$ -
55920 BUILDINGS & STRUCTURES	20,000	125,000	125,000	285,000	47,500	47,500
55930 OTHER IMPROVEMENTS	-	183,500	185,879	40,000	1,500	1,500
55940 MACHINERY & EQUIPMENT	51,276	47,000	48,088	69,015	15,400	15,400
55950 OFFICE EQUIP & FURNISH	130,068	119,127	93,000	121,220	176,620	176,620
55960 VEHICLES & EQUIPMENT	384,506	202,762	179,344	105,000	26,000	26,000
TOTAL CAPITAL OUTLAY	\$ 595,850	\$ 677,389	\$ 694,811	\$ 660,235	\$ 267,020	\$ 267,020
<i>TRANSFERS OUT</i>						
59207 E 9-1-1 FUND	\$ 384,424	\$ 106,596	\$ 106,596	\$ -	\$ -	\$ -
59276 DOENGES MEMORIAL STADIUM	56,392	63,741	63,741	59,992	59,992	59,992
59510 WATER OPERATING	138,000	-	-	-	-	-
59513 ADAMS GOLF COURSE	219,605	137,519	137,519	311,492	311,492	311,492
59661 HEALTH INSURANCE	917,277	-	-	-	-	-
59720 BMA	-	63,500	63,500	-	-	-
TOTAL TRANSFERS	\$ 1,723,774	\$ 371,356	\$ 371,356	\$ 371,484	\$ 371,484	\$ 371,484
<i>TOTAL BUDGET</i>	\$ 17,152,239	\$ 19,458,539	\$ 18,460,753	\$ 20,252,049	\$ 19,355,013	\$ 19,355,013

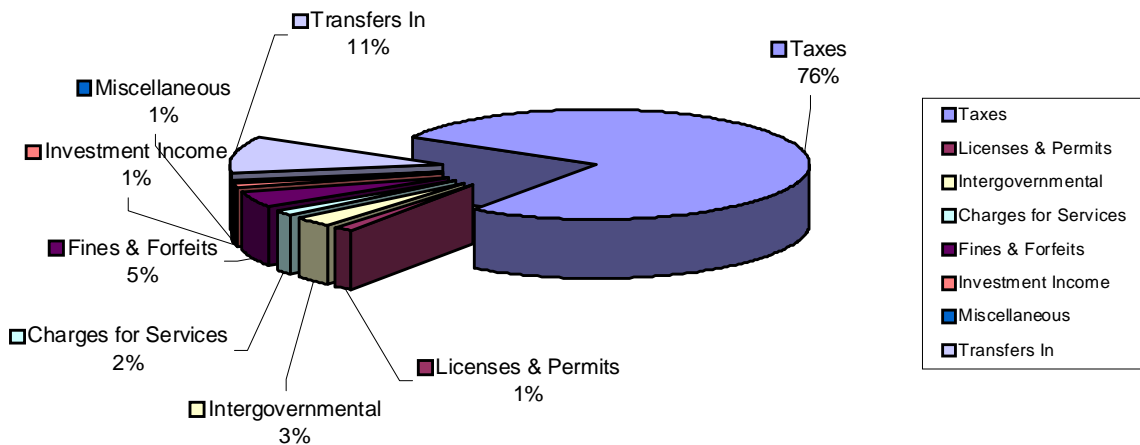
CITY OF BARTLESVILLE

2008-09 Operating Budget General Fund – Revenue Graphs

**GENERAL FUND BUDGETED REVENUES
2007/08 BUDGET**



**GENERAL FUND BUDGETED REVENUES
2008/09 BUDGET**



CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Revenue Summary by Source

<i>Revenues</i>				
REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Sales Tax	\$ 11,287,208	\$ 11,634,814	\$ 11,702,389	\$ 11,994,949
Hotel-Motel Tax	265,877	273,900	306,240	329,200
Franchise Tax	1,616,837	1,680,500	1,610,012	1,637,700
Licenses & Permits	283,395	298,100	256,137	259,500
Intergovernmental	583,963	577,149	650,599	568,410
Charges for Services	529,525	422,200	331,560	313,800
Fines and Forfeits	760,349	762,300	888,388	891,900
Interest and Investment Income	285,461	311,900	476,867	238,400
Donations and Miscellaneous	101,215	155,700	244,360	123,500
Other Financing Sources	45,838	-	23,156	5,500
Transfer In: Wastewater	375,000	562,904	562,904	144,784
Water	550,000	750,538	750,538	1,204,330
Sanitation	350,000	562,904	562,904	591,049
Fund Balance	<u>3,457,637</u>	<u>3,009,535</u>	<u>3,383,661</u>	<u>3,288,962</u>
Total Available for Appropriation	<u>\$ 20,492,305</u>	<u>\$ 21,002,444</u>	<u>\$ 21,749,715</u>	<u>\$ 21,591,984</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Personnel Summary

Personnel

PERSONNEL COUNTS BY DEPARTMENT	2006-07 ACTUAL FTEs	2007-08 BUDGETED FTEs	2007-08 ACTUAL FTEs	2008-09 BUDGETED FTEs
Administration	5	5.5	4	5.5
Accounting and Finance	12.75	15.75	15.75	15.75
Treasury	1	1	0	0
Legal	2	2	2	2
Building and Neighbor Services	9	10	11	11
Building Maintenance	6	6	6	8
General Services	0	2	2	0
Cemetery	2	1	1	1
Community Development	4	4	4	4
Technical Services	2	0	0	0
Engineering	8	9	9	9
Fleet Maintenance	0	5	5	5
Fire	69	71	71	71
Police	66	71	69	71
Street	12	14	10.5	14
Library	18.06	18.385	18.385	18.47
History Museum	3.25	4.25	4.25	4.25
Park and Recreation	9.5	12.5	13.75	13.75
Swimming Pools	NA	NA	NA	NA
Total Personnel	229.56	252.385	246.635	253.72

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Capital Outlay Summary

Capital

<i>EXPENDITURES BY DEPARTMENT</i>	<i>2008-09 BUDGETED CAPITAL EXPENDITURES</i>
Neighborhood Services	\$ 10,000
Building Maintenance	8,000
Technical Services	167,620
Fleet Maintenance	9,000
Fire	7,500
Police	20,400
Museum	3,000
Park	41,500
Total Expenditures	\$ 267,020

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – City Council – Summary

Department Mission: To use oversight and policy making powers to plan for the long term benefit of the City. The Council encourages critical analysis of all problems to help find new and better solutions.

Department Description: The City Council is the policy-making and legislative body of the City of Bartlesville. It is responsible to the electorate for the programs, policies, and improvements of the City. The City Council approves the annual budget and all contracts, ordinances, and resolutions of the City. It also makes appointments to the various boards and committees of the municipal government and the public trusts of which it is the beneficiary.

2008 Accomplishments:

- Improved communications and relationships with legislative delegation
- Held ward meetings to provide citizens additional opportunities to connect with City government
- Bond Election held to facilitate capital improvements

2009 Objectives:

- Convert paper technology to paperless for Council Agendas and documentation
- Continue development and progress of Bartlesville as a growing community during the expected tight economic times

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – City Council – Summary
 (continued)

Budget Highlights: The major budgeted expenditures for the City Council are training seminars, elections, and the annual audit.

FUND 101 GENERAL DEPT 110 CITY COUNCIL				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$69,689	\$28,319	\$21,200	\$30,175	\$29,600

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – City Council – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52110 EMPLOYMENT SERVICES	\$ 16,513	\$ 6,800	\$ 4,500	\$ 6,800	\$ 6,800	\$ 6,800
52310 UTILITIES & COMMUNICATIONS	-	-	-	575	575	-
52410 PROFESSIONAL SERVICES	42,300	-	400	500	500	500
52510 OTHER SERVICES	9,888	21,000	15,000	19,925	21,000	21,000
TOTAL CONTRACTUAL SERVICES	\$ 68,701	\$ 27,800	\$ 19,900	\$ 27,800	\$ 28,875	\$ 28,300
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ -	\$ 50	\$ 100	\$ 50	\$ 50
53310 GENERAL SUPPLIES	988	519	1,250	1,250	1,250	1,250
TOTAL MATERIALS & SUPPLIES	\$ 988	\$ 519	\$ 1,300	\$ 1,350	\$ 1,300	\$ 1,300
TOTAL BUDGET	\$ 69,689	\$ 28,319	\$ 21,200	\$ 29,150	\$ 30,175	\$ 29,600

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Administration – Summary

Department Mission: To implement the policies of Council and manage the day to day affairs of the City while keeping in mind the long range goals of the City as a whole. To engage and build a positive relationship with employees, providing a rewarding and challenging workplace.

Department Description: This department includes the activities of the City Manager and the Human Resources Director. The City Manager is responsible to the City Council for administering the daily activities of the various departments of the city government and for implementing the policies and procedures adopted by the City Council. The manager is also responsible for preparing the annual budget and implementing the budget approved by the City Council. The Human Resources Director is responsible for the personnel policies and administration of the payroll plan and various benefit plans of the City.

2008 Accomplishments:

- Established reserves per recommended accounting practices
- Completed pilot program for poly cart system
- Provided employees a 3% cost of living increase
- Provided employees a 5% merit increase
- Implemented employee recognition programs to improve morale
- Completed second year of self-funded health insurance program

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Administration – Summary
 (continued)

- 2009 Objectives:
- Establish improved communications between citizens, media and the City by the establishment of a Public Information Officer. This employee will act as a point of contact between City of Bartlesville, media and citizens
 - Implement an updated employee evaluation system
 - Update employee Rules and Regulations
 - Implement an annual policy for auditing HR function
 - Research alternative reward systems to improve cost ratio of salaries to budget

Budget Highlights: The major budgeted expenditures for Administration are personnel expenditures for the City Manager, Human Resources Director, and their employees and educational reimbursements for the City as a whole. The court clerks and their functions have been transferred to the Accounting and Finance department.

FUND 101 GENERAL DEPT 120 ADMINISTRATION				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$303,932	\$477,342	\$346,278	\$487,736	\$487,736

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Administration – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 180,813	\$ 307,000	\$ 233,000	\$ 331,000	\$ 331,000	\$ 331,000
51130 FICA	12,643	24,000	18,000	26,000	26,000	26,000
51140 GROUP INSURANCE	-	4,115	3,800	11,981	11,981	11,981
51150 RETIREMENT	-	32,000	22,300	38,000	38,000	38,000
51160 PENSION	17,101	-	-	-	-	-
51180 UNEMPLOYMENT COMP	6,340	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 216,897	\$ 367,115	\$ 277,100	\$ 406,981	\$ 406,981	\$ 406,981
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 36,212	\$ 68,575	\$ 33,462	\$ 68,500	\$ 50,000	\$ 50,000
52210 FINANCIAL SERVICES	1,466	-	126	-	-	-
52310 UTILITIES & COMMUNICATIONS	782	2,297	1,730	3,500	3,500	3,500
52410 PROFESSIONAL SERVICES	5,042	8,658	5,587	8,000	4,000	4,000
52510 OTHER SERVICES	18,659	10,659	9,557	16,235	13,235	13,235
52610 MAINT. & REPAIR SERVICE	800	1,545	545	1,000	1,000	1,000
52810 INSURANCE & BONDS	30	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 62,991	\$ 91,734	\$ 51,007	\$ 97,235	\$ 71,735	\$ 71,735
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 14,741	\$ 15,050	\$ 14,270	\$ 7,500	\$ 5,000	\$ 5,000
53210 JANITORIAL SUPPLIES	-	-	58	-	-	-
53310 GENERAL SUPPLIES	8,456	3,443	3,803	3,860	3,860	3,860
53610 MAINT. & REPAIR MATERIALS	847	-	40	160	160	160
TOTAL MATERIALS & SUPPLIES	\$ 24,044	\$ 18,493	\$ 18,171	\$ 11,520	\$ 9,020	\$ 9,020
TOTAL BUDGET	\$ 303,932	\$ 477,342	\$ 346,278	\$ 515,736	\$ 487,736	\$ 487,736

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Administration – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 120 ADMINISTRATION**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
City Manager	1	1	1	1
Human Resources Administrator	0	1	0	0
Assistant City Manager	1	0	0	1
Executive Assistant	1	1	1	1
Human Resources Manager	1	1	1	1
HR Generalist	1	1	1	1
Communication Specialist	0	0.5	0	0.5
TOTAL	5	5.5	4	5.5

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Accounting and Finance – Summary

Department Mission: To accommodate citizen requests for information, to safeguard the City's documents and records, and to provide other departments with timely accounting and finance information to facilitate better decision making.

Department Description: Under the supervision of the City Clerk, the Accounting and Finance department performs most of the accounting and finance functions for the City including reviewing the work of other financial divisions, budget preparation, audit coordination, inventory studies, and cost studies. The City Clerk is also the custodian of all of the City's records. This department is responsible for receipting and dispersing money, billing customers, court clerk functions, long term financial planning, and accounting compliance and reporting.

2008 Accomplishments:

- Won the GFOA's Distinguished Budget Award for 2007-08
- Enhanced online municipal code to make amendments available immediately
- Began the process to update outdated procedures manuals
- Incorporated Sanitation billing fully into UB department to create a single customer service center
- Increased the City of Bartlesville's bond rating from A to AA- through sound fiscal policies and financial management

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Accounting and Finance – Summary

- 2009 Objectives:
- Continue to seek web based solutions to increase citizen accessibility for court, utility billing, cashiering, and municipal clerk records
 - Seek greater employee satisfaction and effectiveness through increased, targeted training
 - Increase efficiency by leveraging existing technology and seeking new technical solutions including a new Accounting/ERP system
 - Continue to reevaluate, improve, and document policies and procedures through work flow charting and continual process improvement
 - Continue to decrease utility account receivable write offs through improved in-house collection and better enforcement of existing termination policies
 - Maintain the City of Bartlesville's AA- S&P bond rating

Budget Highlights: The major budgeted expenditures for the Accounting and Finance department are personnel expenditures, utility billing preparation fees, and software upgrades.

FUND 101 GENERAL DEPT 130 ACCOUNTING & FINANCE				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$642,010	\$1,061,855	\$977,983	\$1,027,475	\$1,027,475

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Accounting and Finance – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 422,592	\$ 617,471	\$ 575,661	\$ 593,000	\$ 593,000	\$ 593,000
51120 OVERTIME	290	-	-	3,000	3,000	3,000
51130 FICA	29,645	47,789	40,630	46,000	46,000	46,000
51140 GROUP INSURANCE	-	61,265	61,265	61,265	61,265	61,265
51150 RETIREMENT	-	74,372	52,676	72,000	72,000	72,000
51160 PENSION	40,202	-	10,589	-	-	-
TOTAL PERSONAL SERVICES	\$ 492,729	\$ 800,897	\$ 740,821	\$ 775,265	\$ 775,265	\$ 775,265
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 7,229	\$ 13,378	\$ 10,116	\$ 13,375	\$ 11,875	\$ 11,875
52210 FINANCIAL SERVICES	-	1,500	1,267	1,500	1,500	1,500
52310 UTILITIES & COMMUNICATIONS	994	1,440	1,160	1,440	1,440	1,440
52410 PROFESSIONAL SERVICES	-	54,100	45,028	45,255	45,255	45,255
52510 OTHER SERVICES	111,729	173,545	113,753	128,500	123,500	123,500
52610 MAINT. & REPAIR SERVICE	2,995	-	52,089	54,000	54,000	54,000
52810 INSURANCE & BONDS	-	240	100	240	240	240
TOTAL CONTRACTUAL SERVICES	\$ 122,947	\$ 244,203	\$ 223,513	\$ 244,310	\$ 237,810	\$ 237,810
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 25,588	\$ 16,255	\$ 11,795	\$ 19,000	\$ 13,000	\$ 13,000
53210 JANITORIAL SUPPLIES	-	-	323	400	400	400
53310 GENERAL SUPPLIES	746	500	1,531	1,000	1,000	1,000
53410 TOOLS & EQUIPMENT	-	-	-	500	-	-
TOTAL MATERIALS & SUPPLIES	\$ 26,334	\$ 16,755	\$ 13,649	\$ 20,900	\$ 14,400	\$ 14,400
TOTAL BUDGET	\$ 642,010	\$ 1,061,855	\$ 977,983	\$ 1,040,475	\$ 1,027,475	\$ 1,027,475

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Accounting and Finance – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
City Clerk	1	1	1	1
Accountant	2	2	2	2
Accounting & Finance Assistant	1	1	0	0
Senior Fiscal Tech	1	1	0	0
Fiscal Tech	5.75	5.75	7	7
Purchasing Tech	2	2	2	2
Payroll Administrator	0	1	1	1
IS Manager	0	1	0	0
Customer Service Supervisor	0	0	1	1
Deputy Court Clerk	0	0	0.75	0.75
Court Clerk	0	1	1	1
TOTAL	12.75	15.75	15.75	15.75

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Treasury – Summary

Department Mission: To safeguard the City's cash and investments through regular reviews and reconciliations and to maximize the City's investment income by managing cash flows and investment balances.

Department Description: The City Treasurer is appointed by the City Council. The City Treasurer's responsibility is to act as the City's agent in the custody of all moneys, investments and invested funds of the City.

2008 Accomplishments:

- Developed relationships with Brokers
- Moved accounting functions to accounting
- Realigned Investments

2009 Objectives:

- Seek greater efficiencies and transparency by contracting with a full service, fiduciary trust company to manage the City's investments
- Consult with fiduciary trust company to revise the City's investment policy for greater flexibility while complying with State laws regarding investment of public funds

Budget Highlights: The major budgeted expenditures for the Treasury department are personnel costs and banking and investing fees. Most of the former Treasury department functions and personnel have been transferred to the Accounting and Finance department.

**FUND 101 GENERAL
DEPT 140 TREASURY**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$95,108	\$129,927	\$64,138	\$102,880	\$102,880

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Treasury – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 46,311	\$ 51,000	\$ 6,420	\$ -	\$ -	\$ -
51130 FICA	3,505	4,000	491	-	-	-
51140 GROUP INSURANCE	-	2,003	1,502	-	-	-
51150 RETIREMENT	-	6,000	-	-	-	-
51160 PENSION	4,458	-	481	-	-	-
TOTAL PERSONAL SERVICES	\$ 54,274	\$ 63,003	\$ 8,894	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 974	\$ 2,119	\$ 139	\$ 200	\$ -	\$ -
52210 FINANCIAL SERVICES	38,148	62,400	47,500	112,880	102,880	102,880
52310 UTILITIES & COMMUNICATIONS	14	90	5	-	-	-
52510 OTHER SERVICES	149	320	200	-	-	-
52610 MAINT. & REPAIR SERVICE	-	100	800	-	-	-
52810 INSURANCE & BONDS	-	400	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 39,285	\$ 65,429	\$ 48,644	\$ 113,080	\$ 102,880	\$ 102,880
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,415	\$ 1,395	\$ -	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	134	100	100	-	-	-
53610 MAINT. & REPAIR MATERIALS	-	-	6,500	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 1,549	\$ 1,495	\$ 6,600	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 95,108	\$ 129,927	\$ 64,138	\$ 113,080	\$ 102,880	\$ 102,880

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Treasury – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 140 TREASURY**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
City Treasurer	1	1	0	0
TOTAL	1	1	0	0

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Legal – Summary

Department Mission: To provide legal advice to the City Council and all City departments and to represent the City's interest in litigation or arbitration. To ensure equal justice to all citizens and assess fines and penalties when necessary.

Department Description: The City Attorney is appointed by the City Council and serves as the legal advisor to the Council and officers of the City in matters of City business. In addition, the City Attorney represents the City in court on matters requiring representation by counsel except on matters pertaining to insurance claims. The Judge is also appointed by the City Council. The Judge adjudicates cases brought before him in Municipal Court, approves warrants issued by the Municipal Court Clerk, and makes recommendations to the City Council on pardons requested by citizens.

2008 Accomplishments:

- Satisfactorily resolved outstanding litigation with two water districts
- Successfully and timely negotiated the 2007-2008 union contracts

2009 Objectives:

- Timely and successful completion of negotiation of 2008-2009 union contracts

Budget Highlights: The major budgeted expenditures for the Legal department are personnel costs for the municipal judge and City attorney and consulting fees for legal assistance in arbitration or litigation.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Legal – Summary
 (continued)

FUND 101 GENERAL DEPT 150 LEGAL				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$103,482	\$136,752	\$108,236	\$156,083	\$156,083

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Legal – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 90,129	\$ 98,000	\$ 94,797	\$ 100,000	\$ 100,000	\$ 100,000
51130 FICA	6,668	8,000	6,953	8,000	8,000	8,000
51140 GROUP INSURANCE	-	3,052	3,052	16,383	16,383	16,383
TOTAL PERSONAL SERVICES	\$ 96,797	\$ 109,052	\$ 104,802	\$ 124,383	\$ 124,383	\$ 124,383
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,080	\$ 1,500	\$ 800	\$ 1,500	\$ 1,500	\$ 1,500
52410 PROFESSIONAL SERVICES	5,121	25,000	2,579	25,000	30,000	30,000
52510 OTHER SERVICES	147	1,000	-	1,000	-	-
TOTAL CONTRACTUAL SERVICES	\$ 6,348	\$ 27,500	\$ 3,379	\$ 27,500	\$ 31,500	\$ 31,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
53310 GENERAL SUPPLIES	337	100	55	100	100	100
TOTAL MATERIALS & SUPPLIES	\$ 337	\$ 200	\$ 55	\$ 200	\$ 200	\$ 200
TOTAL BUDGET	\$ 103,482	\$ 136,752	\$ 108,236	\$ 152,083	\$ 156,083	\$ 156,083

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Legal – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 150 LEGAL**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
City Attorney	1	1	1	1
City Judge	1	1	1	1
TOTAL	2	2	2	2

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Building and Neighborhood Services – Summary

Department Mission: To ensure all codes and ordinances related to property development, construction, and occupation are adhered to through regular inspections and reviews.

Department Description: Building Development is responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses, registration of contractor licenses.

Neighborhood Services is responsible for the inspection of private property and nuisances (tall grass, weeds, trash, inoperable vehicles, etc.) as well as exterior property maintenance, garage sales, and the use of property to assure compliance with city codes.

2008 Accomplishments:

- Adoption of Rental Registration Program
- Continued efforts to remove dilapidated structures and improve property maintenance in the downtown redevelopment district in conjunction with the Downtown Redevelopment Project
- Developed public information brochures for Neighborhood Services Officers to hand out to citizens which easily explain the codes concerning nuisances

2009 Objectives:

- Develop a program for working with neighborhoods who desire to start a clean-up program
- Consider Council adoption of a Voluntary Demolition Program for Dilapidated Structures
- Continue to support the BRTA's efforts to improve the stability and viability of neighborhoods within the Downtown Redevelopment District

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Building and Neighborhood Services – Summary (continued)

Budget Highlights: The major budgeted expenditures are personnel costs and the removal of dilapidated structures.

FUND 101 GENERAL DEPT 155 BUILDING & NEIGHBORHOOD SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$465,914	\$592,044	\$510,869	\$590,860	\$590,860

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Building and Neighborhood Services – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 298,124	\$ 304,584	\$ 290,570	\$ 339,000	\$ 339,000	\$ 339,000
51130 FICA	22,524	23,870	21,763	26,000	26,000	26,000
51140 GROUP INSURANCE	-	38,849	38,849	43,982	43,982	43,982
51150 RETIREMENT	-	30,758	24,711	41,000	41,000	41,000
51160 PENSION	24,542	-	5,888	-	-	-
51170 WORKER'S COMPENSATION	-	253	253	1,803	1,803	1,803
TOTAL PERSONAL SERVICES	\$ 345,190	\$ 398,314	\$ 382,034	\$ 451,785	\$ 451,785	\$ 451,785
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 4,202	\$ 34,974	\$ 20,979	\$ 6,675	\$ 6,675	\$ 6,675
52210 FINANCIAL SERVICES	2	-	4	-	-	-
52310 UTILITIES & COMMUNICATIONS	3,041	3,750	4,055	4,700	4,700	4,700
52410 PROFESSIONAL SERVICES	904	20,000	9,000	10,000	10,000	10,000
52510 OTHER SERVICES	91,313	109,374	67,938	103,100	83,100	83,100
52610 MAINT. & REPAIR SERVICE	87	1,200	2,105	2,200	2,200	2,200
TOTAL CONTRACTUAL SERVICES	\$ 99,549	\$ 169,298	\$ 104,081	\$ 126,675	\$ 106,675	\$ 106,675
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,587	\$ 6,000	\$ 5,261	\$ 5,800	\$ 3,300	\$ 3,300
53310 GENERAL SUPPLIES	4,094	4,587	4,835	4,500	4,500	4,500
53410 TOOLS & EQUIPMENT	35	3,800	-	4,000	4,000	4,000
53510 FUEL	4,394	5,500	8,418	8,000	8,000	8,000
53610 MAINT. & REPAIR MATERIALS	4,865	4,545	6,240	2,600	2,600	2,600
TOTAL MATERIALS & SUPPLIES	\$ 15,975	\$ 24,432	\$ 24,754	\$ 24,900	\$ 22,400	\$ 22,400
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ 5,200	\$ -	\$ -	\$ 22,865	\$ 10,000	\$ 10,000
TOTAL CAPITAL OUTLAY	\$ 5,200	\$ -	\$ -	\$ 22,865	\$ 10,000	\$ 10,000
TOTAL BUDGET	\$ 465,914	\$ 592,044	\$ 510,869	\$ 626,225	\$ 590,860	\$ 590,860

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Building and Neighborhood Services – Personnel and Capital Detail

FUND 101 GENERAL DEPT 155 BUILDING & NEIGHBORHOOD SERVICES

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGETED NUMBER OF EMPLOYEES</i>
Chief Building Official	1	1	1	1
Building Inspector	2	3	3	3
Neighborhood Service Supervisor	0	1	1	1
Neighborhood Svc Officer	0	2	2	2
Abatement-Compliance Officer	2	1	1	1
Administrative Assistant	1	0	0	0
Permit Tech	2	1	1	1
Property Maintenance Code Offic	0	0	1	1
Temporary Laborer	1	1	1	1
TOTAL	9	10	11	11

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
101-155-55940	Zero-turn Mower	Addition	1	\$ 10,000
TOTAL				\$ 10,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Building Maintenance – Summary

Department Mission: To maintain all City structures in satisfactory operating condition through regular maintenance and repair.

Department Description: The Building Maintenance Department is responsible for the routine maintenance of City buildings, HVAC systems, storm sirens & downtown lighting. Provide janitorial services to City facilities.

2008 Accomplishments:

- Repaired lights downtown and city facilities
- Built new fence at fire station
- Installed new carpet at fire station
- Built new office for White Rose Cemetery
- Changed out locks at pools
- Replaced floors at Doenges Stadium in both dugouts
- Hooked up electric service for special events

2009 Objectives:

- Replace roof at Art Center
- Maintain storm sirens
- Paint fire stations
- Build new building for Doenges Stadium storage
- Provide janitorial service to city facilities

Budget Highlights: The major budgeted expenditures for the Building Maintenance department are personnel costs, service vehicles, tools and maintenance of storm sirens.

**FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$310,641	\$394,477	\$388,653	\$470,417	\$470,417

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Building Maintenance – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 231,881	\$ 249,000	\$ 251,413	\$ 303,000	\$ 303,000	\$ 303,000
51130 FICA	17,409	19,000	19,040	23,000	23,000	23,000
51140 GROUP INSURANCE	-	36,348	36,348	22,189	22,189	22,189
51150 RETIREMENT	-	27,300	22,469	36,700	36,700	36,700
51160 PENSION	22,305	-	4,727	-	-	-
51170 WORKER'S COMPENSATION	-	15,090	15,090	30,158	30,158	30,158
TOTAL PERSONAL SERVICES	\$ 271,595	\$ 346,738	\$ 349,087	\$ 415,047	\$ 415,047	\$ 415,047
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 435	\$ 545	\$ 594	\$ 850	\$ 850	\$ 850
52310 UTILITIES & COMMUNICATIONS	18,363	17,000	16,548	18,600	17,600	17,600
52510 OTHER SERVICES	166	6,400	17	3,020	420	420
52610 MAINT. & REPAIR SERVICE	2,060	-	360	2,000	2,000	2,000
TOTAL CONTRACTUAL SERVICES	\$ 21,024	\$ 23,945	\$ 17,519	\$ 24,470	\$ 20,870	\$ 20,870
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 259	\$ 300	\$ 768	\$ 300	\$ 300	\$ 300
53210 JANITORIAL SUPPLIES	289	300	-	600	600	600
53310 GENERAL SUPPLIES	2,785	4,518	1,883	4,800	2,800	2,800
53410 TOOLS & EQUIPMENT	2,606	1,900	1,332	2,000	2,000	2,000
53510 FUEL	3,870	4,400	6,075	7,800	7,800	7,800
53610 MAINT. & REPAIR MATERIALS	4,049	12,376	11,989	18,400	13,000	13,000
TOTAL MATERIALS & SUPPLIES	\$ 13,858	\$ 23,794	\$ 22,047	\$ 33,900	\$ 26,500	\$ 26,500
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ 4,164	\$ -	\$ -	\$ 8,050	\$ -	\$ -
55960 VEHICLES & EQUIPMENT	-	-	-	8,000	8,000	8,000
TOTAL CAPITAL OUTLAY	\$ 4,164	\$ -	\$ -	\$ 16,050	\$ 8,000	\$ 8,000
TOTAL BUDGET	\$ 310,641	\$ 394,477	\$ 388,653	\$ 489,467	\$ 470,417	\$ 470,417

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Building Maintenance – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGETED NUMBER OF EMPLOYEES</i>
Bldg Maintenance Supervisor	1	1	1	1
Senior Maint-Repair Tech	1	1	1	1
Janitor	0	0	0	2
Maint-Repair Tech	4	4	4	4
TOTAL	6	6	6	8

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
101 160 55960	Used Vehicle	Replacement	1	\$ 8,000
TOTAL				\$ 8,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – General Services – Summary

Department Mission: To provide the services and capital necessary for the operation and upkeep of the City's services at the lowest possible cost.

Department Description: The General Services Department reflects expenditures for the maintenance and upkeep of the City Center and expenditures which are non-departmental in nature.

2008 Accomplishments:

- Increased security in City Hall through the use of security cameras and electronic controlled access to critical areas
- Reduced the cost and increased the quality of cleaning City Hall, the Police Station, and the Library by terminating contracts and hiring janitors

2009 Objectives:

- Continue to seek innovative and cost effective ways to increase security and accessibility to City Hall
- Continue to reevaluate cost and effectiveness of existing service contracts
- Seek additional solutions to involve and inform citizens of important government issues and initiatives

Budget Highlights: The major budgeted expenditures for the General Services department are property and liability insurance, utilities for the City Center and the city welcome signs, copiers in the City Center, and payment of the Hotel Tax income to the Bartlesville Community Center.

**FUND 101 GENERAL
DEPT 170 GENERAL SERVICES**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$977,471	\$1,216,063	\$1,107,590	\$1,141,129	\$1,141,129

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – General Services – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ -	\$ 17,000	\$ 3,000	\$ -	\$ -	\$ -
51130 FICA	-	1,300	230	-	-	-
51150 RETIREMENT	-	1,900	330	-	-	-
TOTAL PERSONAL SERVICES	\$ -	\$ 20,200	\$ 3,560	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 35,043	\$ 41,550	\$ 50,000	\$ 38,985	\$ 38,985	\$ 38,985
52310 UTILITIES & COMMUNICATIONS	137,932	154,930	130,651	164,400	154,400	154,400
52410 PROFESSIONAL SERVICES	6,170	25,215	12,632	10,000	10,000	10,000
52510 OTHER SERVICES	121,075	166,144	105,391	174,144	169,144	169,144
52610 MAINT. & REPAIR SERVICE	54,499	63,410	35,404	36,200	36,200	36,200
52710 OPERATIONAL SERVICES	261,958	250,000	297,232	329,200	329,200	329,200
52810 INSURANCE & BONDS	306,277	384,151	385,443	345,700	345,700	345,700
52950 MISCELLANEOUS	1,650	-	311	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 924,604	\$ 1,085,400	\$ 1,017,064	\$ 1,098,629	\$ 1,083,629	\$ 1,083,629
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 10,259	\$ 22,000	\$ 19,265	\$ 6,000	\$ 6,000	\$ 6,000
53210 JANITORIAL SUPPLIES	4,210	3,500	4,181	4,000	4,000	4,000
53310 GENERAL SUPPLIES	6,520	26,500	18,613	21,500	20,000	20,000
53410 TOOLS & EQUIPMENT	-	4,951	7,584	-	-	-
53510 FUEL	563	5,000	1,700	3,000	2,500	2,500
53610 MAINT. & REPAIR MATERIALS	8,161	37,000	24,111	30,000	25,000	25,000
TOTAL MATERIALS & SUPPLIES	\$ 29,713	\$ 98,951	\$ 75,454	\$ 64,500	\$ 57,500	\$ 57,500
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	\$ 5,033	\$ -	\$ -	\$ -	\$ -	\$ -
55960 VEHICLES & EQUIPMENT	18,121	11,512	11,512	-	-	-
TOTAL CAPITAL OUTLAY	\$ 23,154	\$ 11,512	\$ 11,512	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 977,471	\$ 1,216,063	\$ 1,107,590	\$ 1,163,129	\$ 1,141,129	\$ 1,141,129

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – General Services – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 170 GENERAL SERVICES**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Janitor	0	2	2	0
TOTAL	0	2	2	0

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Cemetery – Summary

Department Mission: To commemorate lives lived in surroundings of beauty and tranquility that provide comfort and inspiration to the bereaved and the public, and to provide cemetery services to all faiths at a reasonable charge.

Department Description: Under the supervision of the History Museum Director/Curator, the City operates White Rose Cemetery. The cemetery has an advisory board whose mission is to preserve and enhance the cemetery by maintaining park-like surroundings which offer peace and comfort to all visiting the cemetery.

2008 Accomplishments:

- Continue Unmarked Graves Project
- Community Luminary Service
- Memorial Day Service
- Notables (an OKMozart Showcase event)

2009 Objectives:

- Continue Unmarked Graves Project
- Community Luminary Service
- Memorial Day Service
- Notables (an OKMozart Showcase event)
- Pave roads
- Replace benches

Budget Highlights: The major budgeted expenditures for the Cemetery are personnel costs and a security system.

FUND 101 GENERAL DEPT 174 CEMETERY				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$90,973	\$57,617	\$48,834	\$51,411	\$51,411

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Cemetery – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 65,466	\$ 30,000	\$ 30,863	\$ 31,000	\$ 31,000	\$ 31,000
51130 FICA	4,986	2,300	2,355	2,400	2,400	2,400
51140 GROUP INSURANCE	-	162	162	261	261	261
51150 RETIREMENT	-	3,300	2,628	3,800	3,800	3,800
51160 PENSION	6,304	-	737	-	-	-
51170 WORKER'S COMPENSATION	131	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 76,887	\$ 35,762	\$ 36,745	\$ 37,461	\$ 37,461	\$ 37,461
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 75	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150
52310 UTILITIES & COMMUNICATIONS	3,684	6,000	4,913	6,000	6,000	6,000
52510 OTHER SERVICES	269	2,095	353	1,000	1,000	1,000
52610 MAINT. & REPAIR SERVICE	95	1,000	1,422	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES	\$ 4,123	\$ 9,245	\$ 6,838	\$ 8,650	\$ 8,650	\$ 8,650
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,509	\$ 1,850	\$ 733	\$ 3,200	\$ 2,200	\$ 2,200
53210 JANITORIAL SUPPLIES	630	300	300	300	300	300
53310 GENERAL SUPPLIES	802	4,710	794	8,270	1,000	1,000
53410 TOOLS & EQUIPMENT	15	1,600	1,600	500	500	500
53510 FUEL	689	1,150	625	300	300	300
53610 MAINT. & REPAIR MATERIALS	2,318	3,000	1,199	3,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	\$ 9,963	\$ 12,610	\$ 5,251	\$ 15,570	\$ 5,300	\$ 5,300
TOTAL BUDGET	\$ 90,973	\$ 57,617	\$ 48,834	\$ 61,681	\$ 51,411	\$ 51,411

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Cemetery – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 174 CEMETERY**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Maintenance Worker	1	0	0	0
Cemetery Relations	1	1	1	1
TOTAL	2	1	1	1

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Community Development – Summary

Department Mission: To manage the physical development of the City according to applicable strategic plans, codes, ordinances, and laws.

Department Description: The Community Development Department is responsible for the preparation and review of short and long range plans pertaining to the physical development of the City and the three mile area adjacent to the City limits and which lies within Washington County. This department is also responsible for CDBG grant administration, floodplain management and hazard mitigation planning, airport planning, and the administration and enforcement of institutional controls for soil excavation activities within the National Zinc Overlay District.

2008 Accomplishments:

- Worked with the Downtown Design Review Committee to develop design guidelines for construction within the Downtown Redevelopment District
- Created and have worked with the Affordable Housing Task Force which will bring forth the City's first Plan for Affordable Housing

2009 Objectives:

- Prepare and submit a grant application to the State of Oklahoma Safe Route to Schools Program
- Prepare for Council consideration an ordinance to provide for the designation and protection of historic areas and the creation of an Historic Preservation Commission
- Participate with US Census Bureau in activities required for the upcoming 2010 Census

Budget Highlights: The major budgeted expenditures for the Community Development department are personnel costs and the City's portion of the CityRide payment.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Community Development – Summary
 (continued)

FUND 101 GENERAL DEPT 180 COMMUNITY DEVELOPMENT				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$269,686	\$399,937	\$355,679	\$373,452	\$373,452

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Community Development – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 192,036	\$ 220,000	\$ 208,901	\$ 232,000	\$ 232,000	\$ 232,000
51130 FICA	14,269	16,800	15,471	17,800	17,800	17,800
51140 GROUP INSURANCE	-	36,607	36,607	15,702	15,702	15,702
51150 RETIREMENT	-	24,100	19,420	28,200	28,200	28,200
51160 PENSION	18,305	-	3,480	-	-	-
TOTAL PERSONAL SERVICES	\$ 224,610	\$ 297,507	\$ 283,879	\$ 293,702	\$ 293,702	\$ 293,702
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,320	\$ 5,030	\$ 6,800	\$ 6,550	\$ 6,550	\$ 6,550
52310 UTILITIES & COMMUNICATIONS	1,627	900	800	900	900	900
52410 PROFESSIONAL SERVICES	-	5,000	-	5,000	4,000	4,000
52510 OTHER SERVICES	34,245	85,500	55,000	63,250	60,250	60,250
52610 MAINT. & REPAIR SERVICE	670	1,200	200	900	900	900
TOTAL CONTRACTUAL SERVICES	\$ 38,862	\$ 97,630	\$ 62,800	\$ 76,600	\$ 72,600	\$ 72,600
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,044	\$ 3,500	\$ 6,500	\$ 5,800	\$ 5,800	\$ 5,800
53310 GENERAL SUPPLIES	423	900	900	850	850	850
53410 TOOLS & EQUIPMENT	74	200	100	250	250	250
53510 FUEL	2,169	-	-	-	-	-
53610 MAINT. & REPAIR MATERIALS	504	200	1,500	250	250	250
TOTAL MATERIALS & SUPPLIES	\$ 6,214	\$ 4,800	\$ 9,000	\$ 7,150	\$ 7,150	\$ 7,150
TOTAL BUDGET	\$ 269,686	\$ 399,937	\$ 355,679	\$ 377,452	\$ 373,452	\$ 373,452

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Community Development – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 180 COMMUNITY DEVELOPMENT**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGETED NUMBER OF EMPLOYEES</i>
Community Dev Director	1	1	1	1
City Planner	0	1	0	0
Asst.Planner	1	0	2	2
Administrative Assistant	2	2	1	1
TOTAL	4	4	4	4

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Tech Services – Summary

Department Mission: To provide timely support for all of the City's hardware and software systems. Advise and assist in the procurement of hardware and software. To maintain the security of City's networks and systems.

Department Description: The Technical Services department provides support and assistance in the operation and maintenance of the City's computer and telephone systems. This department assists in problem solving for applications that are on the systems. Its responsibilities also include computer training and maintaining the wired and wireless network and security cams and systems.

2008 Accomplishments:

- Upgrade of Sleuth and FireHouse to MS SQL
- Security Cams, Key Cards in the City Center
- Installed City Wide Wireless backbone
- Upgraded Email system to GW7
- Installed new UPS systems in Dispatch, Police Department, City Center Server Room

2009 Objectives:

- Bring the mobile wireless on line
- Install generator for server room
- Upgrade Operations Centers Phones and Network
- Bring outlying departments on to the VOIP phone system
- Upgrade multiple departments computers

Budget Highlights: The major budgeted expenditures for the Tech Services department are maintenance contracts for software systems and network, computer replacements, and VOIP phone equipment

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Tech Services – Summary
 (continued)

FUND 101 GENERAL DEPT 185 TECH SERVICES				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$323,525	\$268,649	\$248,629	\$236,085	\$236,085

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Tech Services – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 120,863	\$ -	\$ -	\$ -	\$ -	\$ -
51130 FICA	8,977	-	-	-	-	-
51160 PENSION	11,505	-	-	-	-	-
51170 WORKER'S COMPENSATION	3,654	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 144,999	\$ -	\$ -	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,798	\$ -	\$ -	\$ -	\$ -	\$ -
52310 UTILITIES & COMMUNICATIONS	7,664	6,629	6,629	6,700	6,700	6,700
52410 PROFESSIONAL SERVICES	20,895	51,771	40,000	-	-	-
52510 OTHER SERVICES	15,714	10,000	2,000	-	20,000	20,000
52610 MAINT. & REPAIR SERVICE	54,562	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 100,633	\$ 68,400	\$ 48,629	\$ 6,700	\$ 26,700	\$ 26,700
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,871	\$ 103,565	\$ 107,000	\$ 47,265	\$ 41,765	\$ 41,765
53310 GENERAL SUPPLIES	5,981	-	-	-	-	-
53510 FUEL	199	-	-	-	-	-
53610 MAINT. & REPAIR MATERIALS	450	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 12,501	\$ 103,565	\$ 107,000	\$ 47,265	\$ 41,765	\$ 41,765
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	\$ 65,392	\$ 96,684	\$ 93,000	\$ 97,720	\$ 167,620	\$ 167,620
TOTAL CAPITAL OUTLAY	\$ 65,392	\$ 96,684	\$ 93,000	\$ 97,720	\$ 167,620	\$ 167,620
TOTAL BUDGET	\$ 323,525	\$ 268,649	\$ 248,629	\$ 151,685	\$ 236,085	\$ 236,085

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Tech Services – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 185 TECH SERVICES**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Tech Services Director	1	0	0	0
Network Administrator	1	0	0	0
TOTAL	2	0	0	0

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
101-185-55950	Firehouse Scheduling	Addition	1	5,620
101-185-55950	Network Upgrade	Addition	1	11,500
101-185-55950	Park Security Cams	Addition	1	15,000
101-185-55950	Toro System	Addition	1	10,500
101-185-55950	ERP System	Addition	1	125,000
TOTAL				\$ 167,620

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Engineering – Summary

Department Mission: To maintain infrastructure records of the City. To provide engineering support including planning, project design, management, land survey, construction inspection, and geographic information services to all departments. To assist with short and long term capital improvement planning and implementation.

Department Description: The Engineering department prepares plans for and performs construction inspection services for public improvements. It is also responsible for traffic engineering services, capital improvements, stormwater management, including compliance with NPDES Phase II requirements, right of way and easement closings, and the preparation, update, and maintenance of all city-related maps and associated records, including the in-house geographic information system (GIS) and public access to the GIS system through the City's web.

2008 Accomplishments:

- Performed detailed designs and project management for 35 capital improvement and planning projects (approximate construction value - \$9.5 million)
- Reviewed and released for construction 6 new subdivisions
- Maintained GIS website information which averages approximately 14,000 hits per month
- Managed floodplain development and issued four permits
- Managed the right of way and easement closing program
Currently five requests have been received and brought before City Council for consideration
- Conducted 13 traffic studies

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Engineering – Summary
 (continued)

- 2009 Objectives:
- Continue to support other departments and infrastructure projects with engineering design, surveys and project management
 - Have 80% of the current capital improvement and bond projects out for bids or under construction
 - Perform traffic studies for the coordinate traffic signals on highway 60 and 75

Budget Highlights: The major budgeted expenditures for the Engineering department are personnel costs and professional consulting services.

FUND 101 GENERAL DEPT 190 ENGINEERING				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$459,489	\$707,878	\$649,058	\$715,752	\$715,752

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Engineering – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 337,905	\$ 430,000	\$ 415,144	\$ 462,000	\$ 462,000	\$ 462,000
51120 OVERTIME	-	-	832	-	-	-
51130 FICA	25,089	32,900	30,702	35,300	35,300	35,300
51140 GROUP INSURANCE	-	16,210	16,210	126,941	126,941	126,941
51150 RETIREMENT	-	47,203	37,051	55,961	55,961	55,961
51160 PENSION	29,760	-	8,222	-	-	-
TOTAL PERSONAL SERVICES	\$ 392,754	\$ 526,338	\$ 508,186	\$ 680,202	\$ 680,202	\$ 680,202
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,690	\$ 6,000	\$ 2,818	\$ 6,500	\$ 3,500	\$ 3,500
52310 UTILITIES & COMMUNICATIONS	2,289	3,200	2,857	3,800	3,800	3,800
52410 PROFESSIONAL SERVICES	7,203	17,463	281	13,500	7,500	7,500
52510 OTHER SERVICES	2,883	5,500	2,175	5,500	3,000	3,000
52610 MAINT. & REPAIR SERVICE	1,835	10,000	734	8,500	3,000	3,000
52710 OPERATIONAL SERVICES	550	600	660	1,550	1,550	1,550
TOTAL CONTRACTUAL SERVICES	\$ 17,485	\$ 42,763	\$ 9,525	\$ 39,350	\$ 22,350	\$ 22,350
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 13,109	\$ 8,000	\$ 1,473	\$ 8,000	\$ 3,000	\$ 3,000
53310 GENERAL SUPPLIES	1,945	2,027	2,086	3,000	3,000	3,000
53410 TOOLS & EQUIPMENT	491	1,000	223	3,000	700	700
53510 FUEL	3,795	5,000	5,049	5,500	5,500	5,500
53610 MAINT. & REPAIR MATERIALS	872	2,750	2,516	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	\$ 20,212	\$ 18,777	\$ 11,347	\$ 20,500	\$ 13,200	\$ 13,200
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ -	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -
55950 OFFICE EQUIP & FURNISH	29,038	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 29,038	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 459,489	\$ 707,878	\$ 649,058	\$ 740,052	\$ 715,752	\$ 715,752

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Engineering – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 190 ENGINEERING**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
City Engineer	1	1	1	1
Civil Engineer	1	1	1	2
Graduate Engineer	1	0	1	0
Junior Engineer	0	1	0	0
Construction	2	2	2	2
Drafting Tech	1	1	1	1
Engineering Technician	1	1	1	1
Network Admin	0	1	1	1
Administrative Assistant	1	1	1	1
TOTAL	8	9	9	9

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
55950	CableIQ Service Kit			

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Fleet Maintenance – Summary

Department Mission: To provide preventive maintenance to City vehicles to help extend their lives and reduce down time. To execute prompt repairs and maintenance on all City vehicles in a most cost effective manner.

Department Description: The Municipal Garage is the service facility of the City which is responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for other operating departments of the City.

2008 Accomplishments: • Provided quality service on City vehicles

2009 Objectives:

- Provide excellent service on all equipment to ensure proper operation and safety
- Continue to further the education & training of our employees so they can stay informed on the latest technology
- To operate the Fleet Maintenance department in an efficient manner to conserve costs for all departments
- Add a service mechanic to change tires and perform preventive maintenance on city vehicles and equipment

Budget Highlights: The major expenditures in this department are personnel costs, utilities and replacement of equipment. In October 2007, a supervisor was hired to supervise employees, prioritize work and manage the daily operations of the department.

**FUND 101 GENERAL
DEPT 195 FLEET MAIN**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$112,391	\$351,879	\$333,364	\$389,490	\$389,490

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Fleet Maintenance – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 34,560	\$ 214,000	\$ 196,580	\$ 234,000	\$ 234,000	\$ 234,000
51130 FICA	2,625	16,400	14,490	17,900	17,900	17,900
51140 GROUP INSURANCE	-	13,489	13,489	25,761	25,761	25,761
51150 RETIREMENT	-	23,600	18,906	28,300	28,300	28,300
51160 PENSION	3,456	-	2,672	-	-	-
51170 WORKER'S COMPENSATION	2,607	967	967	2,401	2,401	2,401
TOTAL PERSONAL SERVICES	\$ 43,248	\$ 268,456	\$ 247,104	\$ 308,362	\$ 308,362	\$ 308,362
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ -	\$ 500	\$ 8,576	\$ 4,336	\$ 2,728	\$ 2,728
52210 FINANCIAL SERVICES	2	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	16,803	17,000	20,766	22,000	22,000	22,000
52510 OTHER SERVICES	2,594	3,150	3,411	3,200	3,200	3,200
52610 MAINT. & REPAIR SERVICE	6,456	5,000	2,000	5,000	5,000	5,000
TOTAL CONTRACTUAL SERVICES	\$ 25,855	\$ 25,650	\$ 34,753	\$ 34,536	\$ 32,928	\$ 32,928
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,755	\$ 500	\$ 489	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	702	700	569	700	700	700
53310 GENERAL SUPPLIES	14,384	9,938	13,000	2,800	2,800	2,800
53410 TOOLS & EQUIPMENT	4,036	6,285	6,285	8,000	8,000	8,000
53510 FUEL	2,060	1,350	3,458	4,200	4,200	4,200
53610 MAINT. & REPAIR MATERIALS	(155)	8,000	15,280	36,000	23,000	23,000
TOTAL MATERIALS & SUPPLIES	\$ 22,782	\$ 26,773	\$ 39,081	\$ 52,200	\$ 39,200	\$ 39,200
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	20,506	31,000	12,426	5,000	-	-
55950 OFFICE EQUIP & FURNISH	-	-	-	9,000	9,000	9,000
TOTAL CAPITAL OUTLAY	\$ 20,506	\$ 31,000	\$ 12,426	\$ 14,000	\$ 9,000	\$ 9,000
TOTAL BUDGET	\$ 112,391	\$ 351,879	\$ 333,364	\$ 409,098	\$ 389,490	\$ 389,490

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Fleet Maintenance – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 195 FLEET MAINTENANCE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Municipal Garage Supervisor	0	0	1	1
Parts Supervisor	0	1	1	1
Senior Vehicle Mechanic	4	4	3	3
TOTAL	0	5	5	5

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
101-195-55950	Cat Software	Addition	1	3,000
101-195-55950	Cummins Software	Addition	1	3,000
101-195-55950	Detroit Diesel Software	Addition	1	3,000
TOTAL				\$ 9,000

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Fire – Summary

Department Mission: To provide fire prevention, fire suppression, other fire related services, first responder emergency medical services and hazardous materials incident control to the City and surrounding areas in a timely manner.

Department Description: The Fire Department is engaged in the prevention and suppression of fires for the City. It also provides emergency medical service for life threatening situations and responds to hazardous materials incidents. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the Police Department. It serves the immediate surrounding rural area on a fee basis and assists other nearby fire departments on request for mutual aid.

2008 Accomplishments:

- Equipped and put a new pumper in service in September 2007
- Put daily logs, and training activities into Fire House software from current paper files
- Working on inventory
- Laptops for the Battalion Chief's vehicle and pumpers are ready awaiting the City wireless network on the west side of the City to be operable
- Installed Knox Box Secure in all pumpers to track Knox Box keys and add additional security
- Instituted a new comprehensive Driver training program

2009 Objectives:

- Increase the number of pre-incident plans by 10% over 2007-08 levels
- Increase company inspections by 15% over 2007-08 levels
- Finish putting inventory on Fire House
- Have the laptops in the fire apparatus operable city-wide
- Increase training hours by 15% over 2007-08 levels

CITY OF BARTLESVILLE

2008-09 Operating Budget General Fund – Fire – Summary (continued)

Budget Highlights: The major budgeted expenditures for the Fire department are personnel costs (which make up 94% of the Fire department's non-capital budget), utilities and repair services, and the second of three payments on a replacement pumper truck put into service in 2007.

FUND 101 GENERAL DEPT 250 FIRE				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$4,641,301	\$4,789,879	\$4,865,444	\$4,963,002	\$4,963,002

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Fire – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 2,716,717	\$ 2,739,000	\$ 2,900,290	\$ 3,024,000	\$ 3,024,000	\$ 3,024,000
51120 OVERTIME	325,205	381,000	375,177	422,000	422,000	422,000
51130 FICA	38,658	39,700	37,085	44,500	44,500	44,500
51140 GROUP INSURANCE	512,690	571,898	547,712	561,661	561,661	561,661
51150 RETIREMENT	-	25,800	7,950	12,200	12,200	12,200
51160 PENSION	373,571	394,700	401,813	436,300	436,300	436,300
51170 WORKER'S COMPENSATION	57,693	96,114	96,114	39,023	39,023	39,023
51180 UNEMPLOYMENT COMP-Education	-			8,280	8,280	8,280
TOTAL PERSONNEL SERVICES	\$ 4,024,534	\$ 4,248,212	\$ 4,366,141	\$ 4,547,964	\$ 4,547,964	\$ 4,547,964
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 51,236	\$ 55,075	\$ 64,366	\$ 66,201	\$ 63,701	\$ 63,701
52310 UTILITIES & COMMUNICATIONS	46,706	50,000	49,852	52,300	52,300	52,300
52410 PROFESSIONAL SERVICES	1,500	4,500	2,302	3,500	3,000	3,000
52510 OTHER SERVICES	5,864	7,250	5,777	7,300	6,300	6,300
52610 MAINT. & REPAIR SERVICE	21,255	18,500	6,905	18,800	16,300	16,300
52910 DEBT SERVICE - INTEREST	-	10,170	10,170	10,539	10,539	10,539
52911 DEBT SERVICE - PRINCIPAL	-	120,897	120,899	120,530	120,530	120,530
TOTAL CONTRACTUAL SERVICES	\$ 126,561	\$ 266,392	\$ 260,292	\$ 279,170	\$ 272,670	\$ 272,670
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 4,240	\$ 2,290	\$ 4,802	\$ 2,000	\$ 2,000	\$ 2,000
53210 JANITORIAL SUPPLIES	8,153	7,500	8,109	8,000	8,000	8,000
53310 GENERAL SUPPLIES	60,800	62,473	58,611	57,993	48,343	48,343
53410 TOOLS & EQUIPMENT	14,706	8,637	5,344	2,550	2,550	2,550
53510 FUEL	20,824	23,500	27,752	38,975	38,975	38,975
53610 MAINT. & REPAIR MATERIALS	32,354	40,125	33,408	40,000	35,000	35,000
TOTAL MATERIALS & SUPPLIES	\$ 141,077	\$ 144,525	\$ 138,026	\$ 149,518	\$ 134,868	\$ 134,868

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Fire – Line Item Detail
(continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ -	\$ -	\$ -	\$ 15,000	\$ 7,500	\$ 7,500
55940 MACHINERY & EQUIPMENT	4,596	9,000	8,024	24,200	-	-
55960 VEHICLES & EQUIPMENT	344,533	121,750	92,961	-	-	-
TOTAL CAPITAL OUTLAY	\$ 349,129	\$ 130,750	\$ 100,985	\$ 39,200	\$ 7,500	\$ 7,500
<i>TOTAL BUDGET</i>	\$ 4,641,301	\$ 4,789,879	\$ 4,865,444	\$ 5,015,852	\$ 4,963,002	\$ 4,963,002

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Fire – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 250 FIRE**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Fire Chief	1	1	1	1
Assistant Chief	1	1	1	1
Training Officer	1	1	1	1
Shift Commander	3	3	3	3
Fire Captain	15	15	15	15
Fire Equipment Operator	15	15	15	15
Fire Fighter	30	33	33	33
Senior Vehicle Mechanic	1	0	0	0
Technical Support	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL	69	71	71	71

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
101-250-55920	Wooden Kitchen Cabinets	Replacement	1	\$ 7,500
TOTAL				\$ 7,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Police – Summary

Department Mission: To protect and serve the citizens of Bartlesville through crime prevention, investigation, law enforcement, and detention of prisoners.

Department Description: The Police department's primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City. The Department operates a Criminal Investigation Division, Patrol Division, Service Division, Community Policing Division, parking enforcement, records and identification, animal control, and a detention facility.

2008 Accomplishments:

- Increased manpower in Investigations and Patrol Division
- Upgraded Sleuth Computer system and increased number of computers within the department.
- Wireless computer capabilities progressing through cooperative effort with I.T. and Fleet Maintenance Departments.
- Decreased crime rate by 3 %.
- Added two Narcotics Detection K-9 Units in Narcotics Investigations.
- Improved inter-agency relations within this region.
- Replaced worn parking enforcement vehicle.

CITY OF BARTLESVILLE

2008-09 Operating Budget General Fund – Police – Summary

2009 Objectives:

- Complete purchase of Tazers to issue to all qualified officers.
 - Begin process of purchasing patrol rifles to enhance protection of the citizen's and officers from threats of heavily armed assailants.
 - Equip a minimum of 20 patrol vehicles with computers.
 - Maintain or reduce the current crime rate.
 - Increase specialized training of our officers to encompass drug interdiction.
 - Develop police department into a law enforcement training hub for this region.
 - Replace fleet of worn out detective vehicles.
-
- Obtain two command utility vehicles for division commander's.
 - Continue research on relocation and construction of a new police department.

Budget Highlights:

The major budgeted expenditures for the Police department are personnel costs (which make up 85% of the Police department's non-capital budget), repair and maintenance services, fuel expense, and replacement vehicles.

FUND 101 GENERAL DEPT 270 POLICE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$3,853,046	\$4,614,451	\$4,485,710	\$4,604,586	\$4,604,586

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Police – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 2,705,075	\$ 2,892,875	\$ 2,804,653	\$ 2,907,000	\$ 2,907,000	\$ 2,907,000
51120 OVERTIME	64,145	31,000	70,784	69,400	69,400	69,400
51130 FICA	204,869	224,058	213,081	227,300	227,300	227,300
51140 GROUP INSURANCE	-	371,261	371,261	449,072	449,072	449,072
51150 RETIREMENT	-	73,684	55,683	57,600	57,600	57,600
51160 PENSION	314,415	296,200	278,532	312,000	312,000	312,000
51170 WORKER'S COMPENSATION	115,468	64,784	64,784	62,254	62,254	62,254
51180 UNEMPLOYMENT COMP	-	-	6,526	-	-	-
TOTAL PERSONNEL SERVICES	\$ 3,403,972	\$ 3,953,862	\$ 3,865,304	\$ 4,084,626	\$ 4,084,626	\$ 4,084,626
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 50,446	\$ 96,400	\$ 94,159	\$ 82,000	\$ 82,000	\$ 82,000
52210 FINANCIAL SERVICES	1,671	1,500	1,506	1,500	1,500	1,500
52310 UTILITIES & COMMUNICATIONS	46,111	50,000	49,195	50,000	50,000	50,000
52410 PROFESSIONAL SERVICES	10,000	4,800	559	3,000	1,000	1,000
52510 OTHER SERVICES	94,674	106,416	89,604	100,000	91,000	91,000
52610 MAINT. & REPAIR SERVICE	41,911	55,999	40,641	50,000	39,500	39,500
52810 INSURANCE & BONDS	60	200	173	500	500	500
52910 DEBT SERVICE - INTEREST	699	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 245,572	\$ 315,315	\$ 275,837	\$ 287,000	\$ 265,500	\$ 265,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 13,955	\$ 13,000	\$ 14,004	\$ 15,000	\$ 10,060	\$ 10,060
53210 JANITORIAL SUPPLIES	2,725	3,500	2,360	3,500	3,500	3,500
53310 GENERAL SUPPLIES	56,314	119,374	110,395	58,000	56,000	56,000
53410 TOOLS & EQUIPMENT	591	9,050	2,126	10,000	4,500	4,500
53510 FUEL	84,610	93,750	131,724	130,000	130,000	130,000
53610 MAINT. & REPAIR MATERIALS	23,455	55,100	29,089	45,000	30,000	30,000
TOTAL MATERIALS & SUPPLIES	\$ 181,650	\$ 293,774	\$ 289,698	\$ 261,500	\$ 234,060	\$ 234,060

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Police – Line Item Detail
(continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55940 MACHINERY & EQUIPMENT	\$ -	\$ 7,000	\$ 5,000	\$ 6,400	\$ 2,400	\$ 2,400
55960 VEHICLES & EQUIPMENT	21,852	44,500	49,871	74,000	18,000	18,000
TOTAL CAPITAL OUTLAY	\$ 21,852	\$ 51,500	\$ 54,871	\$ 80,400	\$ 20,400	\$ 20,400
<i>TOTAL BUDGET</i>	\$ 3,853,046	\$ 4,614,451	\$ 4,485,710	\$ 4,713,526	\$ 4,604,586	\$ 4,604,586

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Police – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 270 POLICE**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Police Chief	1	1	1	1
Captain	2	2	2	2
Lieutenant	5	5	4	5
Sergeant	7	7	7	7
Detective	5	7	5	7
Police Officer	30	32	34	32
Senior Administrative Assistant	2	2	2	2
Property & Evidence Tech	1	1	1	1
Administrative Assistant	2	2	2	2
Animal Control Officer	2	3	2	3
Parking Enforcement Officer	1	1	1	1
Detention Officer	4	5	5	5
Senior Vehicle Mechanic	1	0	0	0
Administrative Specialist	3	3	3	3
TOTAL	66	71	69	71

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
101-270-55960	Detective Vehicles	Replacement	2	\$ 18,000
101-270-55940	Tazers	Addition	3	2,400
TOTAL				\$ 20,400

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Street – Summary

Department Mission: To develop, expand, and maintain the street system for the City in accordance with long range plans and to meet unanticipated short term needs.

Department Description: The Street department is responsible for the maintenance of the City's streets, bridges, drainage structures, traffic signs, and signals. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, signals, and traffic markings in accordance with traffic safety standards.

2008 Accomplishments:

- Laid asphalt for street repairs
- Poured concrete for street repairs
- Laid rock for repair and maintenance of alleys
- Crack-sealed downtown district streets
- Laid rock for White Rose Cemetery – project #06043
- Completed drainage project in the 200 Blk. Of Wilshire – project #03005
- Replacement of stop signs on Frank Phillips in the downtown area – project #05011
- Concrete work in Canterbury Square for streets adopted as City Streets – project #08006
- Completed drainage project in Legacy Estates – project #08009
- Worked on Nellie Johnstone – project #04008
- Resurfaced Community Center Parking Lot
- Completed Civitan Park project #07014

CITY OF BARTLESVILLE

2008-09 Operating Budget General Fund – Street – Summary (continued)

2009 Objectives:

- Continue with routine maintenance
- Overlay additional streets identified in Street Evaluation
- Work with Street Committee to develop a Snow Removal Policy
- Continue to up grade City snow removal equipment
- Re-stripe traffic markings on arterial roads
- Install new City limit entrance sign on west Frank Phillips
- Continue up grading arterial street signage
- Construct storage rack for sand spreaders
- Transition traffic signal incandescent lamps to LED lamps
- Preliminary design of new Public Works facility
- Acquire new property for Public Works facility

Budget Highlights:

The major budgeted expenditures for the Street department are personnel costs, maintenance and repair services, and utility costs.

FUND 101 GENERAL DEPT 328 STREET

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$964,267	\$1,261,019	\$1,086,090	\$1,257,954	\$1,258,529

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Street – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 418,789	\$ 479,000	\$ 385,784	\$ 493,000	\$ 493,000	\$ 493,000
51120 OVERTIME	16,977	3,100	9,164	3,100	3,100	3,100
51130 FICA	32,398	36,700	29,369	37,700	37,700	37,700
51140 GROUP INSURANCE	-	97,184	97,184	102,526	102,526	102,526
51150 RETIREMENT	-	52,700	34,100	59,700	59,700	59,700
51160 PENSION	38,402	-	7,615	-	-	-
51170 WORKER'S COMPENSATION	1,647	223	223	7,228	7,228	7,228
TOTAL PERSONAL SERVICES	\$ 508,213	\$ 668,907	\$ 563,439	\$ 703,254	\$ 703,254	\$ 703,254
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 4,938	\$ 22,210	\$ 20,773	\$ 18,730	\$ 16,730	\$ 16,730
52310 UTILITIES & COMMUNICATIONS	192,630	233,000	201,032	233,000	220,000	220,000
52510 OTHER SERVICES	1,784	2,770	1,009	2,570	2,570	2,570
52610 MAINT. & REPAIR SERVICE	11,075	56,375	12,797	56,000	20,000	20,000
TOTAL CONTRACTUAL SERVICES	\$ 210,496	\$ 314,355	\$ 235,731	\$ 310,300	\$ 259,300	\$ 259,300
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,028	\$ 1,500	\$ 20	\$ 1,500	\$ 1,000	\$ 1,000
53210 JANITORIAL SUPPLIES	308	800	10	800	300	300
53310 GENERAL SUPPLIES	5,136	5,500	2,510	5,500	5,500	6,075
53410 TOOLS & EQUIPMENT	4,220	2,200	200	2,200	2,200	2,200
53510 FUEL	32,894	33,000	49,423	56,400	56,400	56,400
53610 MAINT. & REPAIR MATERIALS	190,429	234,757	234,757	230,000	230,000	230,000
TOTAL MATERIALS & SUPPLIES	\$ 234,015	\$ 277,757	\$ 286,920	\$ 296,400	\$ 295,400	\$ 295,975
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	11,543	-	\$ -	\$ -	\$ -	\$ -
55960 VEHICLES & EQUIPMENT	-	-	-	23,000	-	-
TOTAL CAPITAL OUTLAY	\$ 11,543	\$ -	\$ -	\$ 23,000	\$ -	\$ -
TOTAL BUDGET	\$ 964,267	\$ 1,261,019	\$ 1,086,090	\$ 1,332,954	\$ 1,257,954	\$ 1,258,529

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Street – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 328 STREET**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Public Workers Director	0	0.5	0	0.5
Public Works Supervsr	1	0	0.5	0
Street Supervisor	2	1	0	1
Sign and Signal Tech	0	2	2	2
Equipment Operator-Crewleader	3	3	3	3
Concrete Mason	1	1	1	1
Equipment Operator	1	1	1	1
Maintenance Worker	4	5	3	5
Temporary	0	0.5	0	0.5
TOTAL	12	14	10.5	14

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Library – Summary

Department Mission: To promote the joy of reading and promote democracy through the free exchange of ideas. To provide accurate and timely information that is responsive to the community needs and to practice operational excellence in a responsive manner. This is accomplished through the provision of customer-centered service, quality programs for all ages, and up-to-date technology.

Department Description: The Bartlesville Public Library furnishes free access to reading materials and the internet for all ages. The library also maintains several meeting rooms to be used by community organizations.

2008 Accomplishments:

- In honor of Oklahoma's Centennial Celebrations, the Library provided 30+ programs throughout the year for both children and adults
- Purchased the second HVAC Chiller. (This is the first year in the 16 years in this building that no repairs were needed.)
- Secured \$21,000 in grants to complete funding needed for a new electronic signboard. Total project cost is estimated at \$60,000+. This project will be complete before the end of the fiscal year
- The Library Clerk position in the Reference Department was upgraded to a Librarian I on July 1, 2007
- The Library expanded its services by creating and implementing the *Library Carryout Service*
- All "key" staff members attended at least one continuing education workshop and/or conference this year
- Six new computer workstations were purchased, 2 for staff and 4 for public use

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Library – Summary
 (continued)

- 2009 Objectives:
- Make literacy services a permanent department of the Bartlesville Public Library
 - Secure funding totaling \$36,700 for a new Literacy Coordinator position
 - Secure funding, totaling \$14,500, for new computer workstations, both for staff and public, and a new network printer
 - Continue to provide and enhance the computer classes for the public
 - Secure \$5,000+, to complete the needed maintenance and repair projects, i.e. roof jacks and vents, display cases
 - Provide the recreational and informational resources requested by the Bartlesville Community
 - Continue to provide quality programming

Budget Highlights: The major budgeted expenditures for the Library are personnel costs, utilities, maintenance, and general library supplies.

FUND 101 GENERAL DEPT 421 LIBRARY				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$932,073	\$1,164,648	\$1,123,246	\$1,128,560	\$1,128,560

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Library – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 541,184	\$ 605,580	\$ 592,004	\$ 635,000	\$ 635,000	\$ 635,000
51130 FICA	40,525	45,703	44,045	48,500	48,500	48,500
51140 GROUP INSURANCE	-	78,773	78,773	106,849	106,849	106,849
51150 RETIREMENT	-	55,884	45,764	64,400	64,400	64,400
51160 PENSION	44,542	-	9,611	-	-	-
TOTAL PERSONAL SERVICES	\$ 626,251	\$ 785,940	\$ 770,197	\$ 854,749	\$ 854,749	\$ 854,749
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 5,629	\$ 5,674	\$ 4,236	\$ 5,760	\$ 5,760	\$ 5,760
52210 FINANCIAL SERVICES	4,635	5,100	3,501	4,500	4,500	4,500
52310 UTILITIES & COMMUNICATIONS	62,984	80,000	69,155	80,000	75,000	75,000
52410 PROFESSIONAL SERVICES	-	6,700	-	6,700	-	-
52510 OTHER SERVICES	21,845	31,177	28,803	34,201	34,201	34,201
52610 MAINT. & REPAIR SERVICE	74,845	64,280	60,546	44,200	44,200	44,200
TOTAL CONTRACTUAL SERVICES	\$ 169,938	\$ 192,931	\$ 166,241	\$ 175,361	\$ 163,661	\$ 163,661
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 10,503	\$ 9,120	\$ 9,776	\$ 12,750	\$ 10,750	\$ 10,750
53210 JANITORIAL SUPPLIES	1,635	2,000	2,501	4,000	2,800	2,800
53310 GENERAL SUPPLIES	75,074	80,604	85,505	88,750	85,750	85,750
53410 TOOLS & EQUIPMENT	1,340	4,200	4,200	-	-	-
53610 MAINT. & REPAIR MATERIALS	7,629	14,853	9,826	15,350	10,850	10,850
TOTAL MATERIALS & SUPPLIES	\$ 96,181	\$ 110,777	\$ 111,808	\$ 120,850	\$ 110,150	\$ 110,150
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 20,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	-	-	-	2,500	-	-
55950 OFFICE EQUIP & FURNISH	19,703	-	-	14,500	-	-
TOTAL CAPITAL OUTLAY	\$ 39,703	\$ 75,000	\$ 75,000	\$ 17,000	\$ -	\$ -
TOTAL BUDGET	\$ 932,073	\$ 1,164,648	\$ 1,123,246	\$ 1,167,960	\$ 1,128,560	\$ 1,128,560

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Library – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 421 LIBRARY

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Library Director	1	1	1	1
Assistant Library Director	1	1	1	1
Senior Librarian	1	1	1	1
Librarian	3	4	4	4
Circulation Supervisor	1	1	1	1
Library Assistant	2.8	2	2	2
Acquisitions Clerk	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Part-time Clerks-Pages	6.26	6.385	6.385	6.47
TOTAL	18.06	18.385	18.385	18.47

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Museum – Summary

Department Mission: To collect, preserve, and exhibit materials relevant to the social and natural history of the city of Bartlesville and the surrounding areas. To provide exhibits, research, and other education programs.

Department Description: Under the supervision of the Museum Director/Curator, the Bartlesville Area History Museum is located on the fifth floor of the City Center.

2008 Accomplishments:

- Participated in Oklahoma Centennial celebrations
- Accessioned 2103 donations
- Improved permanent exhibit – Delaware area
- Improved Education program
- Curated 5 exhibits
- Received over 4000 visitors
- Hosted more than 25 group and school tours

2009 Objectives:

- Improve permanent exhibit
- Improve Volunteer program
- Offer group and school tour educational opportunities
- Curate changing exhibits
- Accession donations

Budget Highlights: The major budgeted expenditures for the Museum are personnel costs, archival supplies and a security system.

**FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$139,903	\$195,109	\$158,481	\$189,842	\$189,842

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Museum – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 103,341	\$ 132,497	\$ 118,836	\$ 137,000	\$ 137,000	\$ 137,000
51130 FICA	7,753	10,083	8,913	10,500	10,500	10,500
51140 GROUP INSURANCE	-	1,648	1,648	3,957	3,957	3,957
51150 RETIREMENT	-	13,137	9,907	14,100	14,100	14,100
51160 PENSION	8,411	-	2,280	-	-	-
TOTAL PERSONAL SERVICES	\$ 119,505	\$ 157,365	\$ 141,584	\$ 165,557	\$ 165,557	\$ 165,557
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,311	\$ 3,800	\$ 339	\$ 1,000	\$ 1,000	\$ 1,000
52210 FINANCIAL SERVICES	3	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	590	624	540	625	625	625
52410 PROFESSIONAL SERVICES	28	5,000	4,904	12,500	5,000	5,000
52510 OTHER SERVICES	3,622	4,200	1,288	3,900	3,400	3,400
52610 MAINT. & REPAIR SERVICE	495	1,200	360	2,000	500	500
TOTAL CONTRACTUAL SERVICES	\$ 7,049	\$ 14,824	\$ 7,431	\$ 20,025	\$ 10,525	\$ 10,525
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,355	\$ 7,220	\$ 6,158	\$ 2,250	\$ 2,250	\$ 2,250
53210 JANITORIAL SUPPLIES	15	-	-	-	-	-
53310 GENERAL SUPPLIES	4,471	10,700	2,138	15,010	5,010	5,010
53610 MAINT. & REPAIR MATERIALS	3,508	5,000	1,170	10,500	3,500	3,500
TOTAL MATERIALS & SUPPLIES	\$ 13,349	\$ 22,920	\$ 9,466	\$ 27,760	\$ 10,760	\$ 10,760
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	-	-	-	-	3,000	3,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000
TOTAL BUDGET	\$ 139,903	\$ 195,109	\$ 158,481	\$ 213,342	\$ 189,842	\$ 189,842

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Museum – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Director-Curator	1	1	1	1
Registrar	0.75	1	1	1
Volunteer Coordinator	0.5	0.625	1	1
Education Coordinator	0.5	0.625	0.625	0.625
Part-time Admin Assistant	0.5	0.5	0	0
Temporary	0	0.5	0.625	0.625
TOTAL	3.25	4.25	4.25	4.25

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
55940	Security system	Addition	1	\$ 3,000
TOTAL				\$ 3,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Park and Recreation – Summary

Department Mission: To beautify and maintain the City's parks, rights-of-way, lakes and public areas. To reforest the City and control the mosquito population.

Department Description: The Park and Recreation department is responsible for the maintenance of Pathfinder Parkway, Hudson Lake, and all City parks and playgrounds, as well as the mowing of all rights-of-way. It is also responsible for the Bartlesville Tree Program, which has as its goal the reforestation of our street rights-of-way, parks and public areas. Mosquito control is also the responsibility of this department.

2008 Accomplishments:

- Continued routine maintenance
- Remodeled the Jubilee Pavilion at Johnstone Park
- Began process to develop a plan to upgrade existing facilities
- Awarded Tree City USA for 25 years
- Awarded a growth award for the Bartlesville Tree Program
- Developed the Centennial Tree Guide
- Assisted the Bartlesville Sports Commission with the Lonestar Conference Basketball Tournament
- Purchase of new tractor and boom mower

2009 Objectives:

- To complete the Parks & Recreation Development plan
- To look for creative ways to reduce maintenance
- To continue to develop partnerships with sports associations and organizations around the City
- To develop a project plan for any approved facilities

Budget Highlights: The major budgeted expenditures for the Park and Recreation department are personnel costs, utilities, maintenance and repair services, supplies, and a replacement tractor.

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Park and Recreation – Summary
(continued)

FUND 101 GENERAL DEPT 431 PARK & RECREATION				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$562,130	\$1,102,726	\$1,078,529	\$974,726	\$974,726

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Park and Recreation – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 338,657	\$ 490,000	\$ 476,831	\$ 532,000	\$ 532,000	\$ 532,000
51120 OVERTIME	2,836	2,100	8,136	2,100	2,100	2,100
51130 FICA	25,528	37,500	36,408	40,700	40,700	40,700
51140 GROUP INSURANCE	-	55,042	55,042	39,598	39,598	39,598
51150 RETIREMENT	-	53,900	40,068	61,600	61,600	61,600
51160 PENSION	32,307	-	8,297	-	-	-
51170 WORKER'S COMPENSATION	16,107	48,754	48,754	11,424	11,424	11,424
51180 UNEMPLOYMENT COMP	2,267	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 417,702	\$ 687,296	\$ 673,536	\$ 687,422	\$ 687,422	\$ 687,422
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 14,526	\$ 54,397	\$ 34,246	\$ 60,550	\$ 40,550	\$ 40,550
52210 FINANCIAL SERVICES	-	-	9	-	-	-
52310 UTILITIES & COMMUNICATIONS	21,517	27,000	24,577	33,470	28,000	28,000
52410 PROFESSIONAL SERVICES	-	-	4,857	15,000	7,500	7,500
52510 OTHER SERVICES	597	2,000	2,827	7,500	4,000	4,000
52610 MAINT. & REPAIR SERVICE	11,004	34,650	2,460	109,500	34,500	34,500
TOTAL CONTRACTUAL SERVICES	\$ 47,644	\$ 118,047	\$ 68,976	\$ 226,020	\$ 114,550	\$ 114,550
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,216	\$ 1,605	\$ 2,021	\$ 2,000	\$ 2,000	\$ 2,000
53210 JANITORIAL SUPPLIES	2,485	1,700	1,892	2,000	2,000	2,000
53310 GENERAL SUPPLIES	21,510	71,265	36,903	92,000	60,000	60,000
53410 TOOLS & EQUIPMENT	3,303	4,000	1,343	4,000	4,000	4,000
53510 FUEL	16,238	20,195	25,019	26,254	26,254	26,254
53610 MAINT. & REPAIR MATERIALS	30,130	37,675	44,201	37,000	37,000	37,000
TOTAL MATERIALS & SUPPLIES	\$ 75,882	\$ 136,440	\$ 111,379	\$ 163,254	\$ 131,254	\$ 131,254

CITY OF BARTLESVILLE

2008-09 Operating Budget

General Fund – Park and Recreation – Line Item Detail (continued)

CAPITAL OUTLAY	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
55910 LAND	\$ 10,000	\$ -	\$ 63,500	\$ 40,000	\$ -	\$ -
55920 BUILDINGS & STRUCTURES	\$ -	\$ 50,000	\$ 50,000	\$ 270,000	\$ 40,000	\$ 40,000
55930 OTHER IMPROVEMENTS	-	63,500	63,500	40,000	1,500	1,500
55940 MACHINERY & EQUIPMENT	-	-	22,638	-	-	-
55950 OFFICE EQUIP & FURNISH	10,902	22,443	-	-	-	-
55960 VEHICLES & EQUIPMENT	-	25,000	25,000	-	-	-
TOTAL CAPITAL OUTLAY	\$ 20,902	\$ 160,943	\$ 224,638	\$ 350,000	\$ 41,500	\$ 41,500
TOTAL BUDGET	\$ 562,130	\$ 1,102,726	\$ 1,078,529	\$ 1,426,696	\$ 974,726	\$ 974,726

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Park and Recreation – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 431 PARK & RECREATION**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Forester	1	1	1	1
Parks Director	0	1	1	1
Parks Supervisor	1	1	1	1
Equipment Operator	3	4	4	4
Pesticide Applicator	1	1	1	1
Maintenance Worker	3	4	4.5	4.5
Stadium Coordinator	0.5	0.5	0	0
Seasonal	0	0	1.25	1.25
TOTAL	9.5	12.5	13.75	13.75

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
101-431-55930	Gate - Cemetery Bldg.	Addition	1	\$ 1,500
101-431-55920	VFW Demolition	Addition	1	40,000
TOTAL				\$ 41,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Swimming Pools – Summary

Department Mission: To provide citizens with affordable access to recreational swimming facilities.

Department Description: Frontier Pool and Sooner Pool are the two City-operated public swimming pools. Sooner Pool is an Olympic-sized pool located in Sooner Park. Frontier Pool is located in Frontier Park.

2008 Accomplishments:

- Completed an audit / inspection of pool facilities
- Updated equipment at the pools
- Purchased lounge chairs for the pool deck
- Required uniforms for lifeguards
- Purchased pool vacuum for Sooner Pool
- Added lap swimming time to program hours

2009 Objectives:

- Continue planning for upgrades to pool facilities
- Provide additional reporting for management by using new parks and recreation management software
- Develop additional programming for pool facilities

Budget Highlights: The major budgeted expenditures for the Swimming Pools are personnel costs for temporary, part-time labor, utilities, maintenance and repair services and a replacement pool vacuum.

**FUND 101 GENERAL
DEPT 432 SWIMMING POOLS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$111,434	\$136,612	\$131,386	\$91,914	\$91,914

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Swimming Pools – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 55,180	\$ 74,000	\$ 74,000	\$ 74,000	\$ 48,100	\$ 48,100
51130 FICA	4,221	5,700	5,700	5,700	3,705	3,705
TOTAL PERSONNEL SERVICES	\$ 59,401	\$ 79,700	\$ 79,700	\$ 79,700	\$ 51,805	\$ 51,805
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,349	\$ 3,685	\$ 212	\$ 7,800	\$ 5,070	\$ 5,070
52310 UTILITIES & COMMUNICATIONS	9,861	14,000	11,959	14,000	9,100	9,100
52410 PROFESSIONAL SERVICES	-	-	24,000	-	-	-
52510 OTHER SERVICES	148	800	240	800	800	800
52610 MAINT. & REPAIR SERVICE	3,109	12,305	2,000	12,305	7,998	7,998
TOTAL CONTRACTUAL SERVICES	\$ 14,467	\$ 30,790	\$ 38,411	\$ 34,905	\$ 22,968	\$ 22,968
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 6	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
53210 JANITORIAL SUPPLIES	564	1,000	307	1,000	650	650
53310 GENERAL SUPPLIES	23,974	17,717	8,468	17,717	11,516	11,516
53610 MAINT. & REPAIR MATERIALS	7,755	7,305	2,021	7,500	4,875	4,875
TOTAL MATERIALS & SUPPLIES	\$ 32,299	\$ 26,122	\$ 10,896	\$ 26,317	\$ 17,141	\$ 17,141
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ -	\$ -	\$ 2,379	\$ -	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	5,267	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 5,267	\$ -	\$ 2,379	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 111,434	\$ 136,612	\$ 131,386	\$ 140,922	\$ 91,914	\$ 91,914

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Swimming Pools – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 432 SWIMMING POOLS**

PERSONNEL SCHEDULE

All pool personnel are seasonal part-time employees

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 General Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The three transfers from the general fund that are used to subsidize the operating costs of other funds are the transfers to the Stadium Operating and Golf Course funds.

**FUND 101 GENERAL
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,723,774	\$371,356	\$371,356	\$371,484	\$371,484

CITY OF BARTLESVILLE
2008-09 Operating Budget
General Fund – Transfers – Line Item Detail

TRANSFERS	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59207 E 9-1-1 FUND	\$ 384,424	\$ 106,596	\$ 106,596	\$ -	\$ -	\$ -
59276 DOENGES MEMORIAL STADIUM	56,392	63,741	63,741	59,992	59,992	59,992
59451 PARKS	138,000	-	-	-	-	-
59513 ADAMS GOLF COURSE	219,605	137,519	137,519	311,492	311,492	311,492
59661 HEALTH INSURANCE	917,277	-	-	-	-	-
59720 BMA	-	63,500	63,500	-	-	-
59457 CIP- WASTEWATER	8,076	-	-	-	-	-
TOTAL TRANSFERS	\$ 1,723,774	\$ 371,356	\$ 371,356	\$ 371,484	\$ 371,484	\$ 371,484
TOTAL BUDGET	\$ 1,723,774	\$ 371,356	\$ 371,356	\$ 371,484	\$ 371,484	\$ 371,484

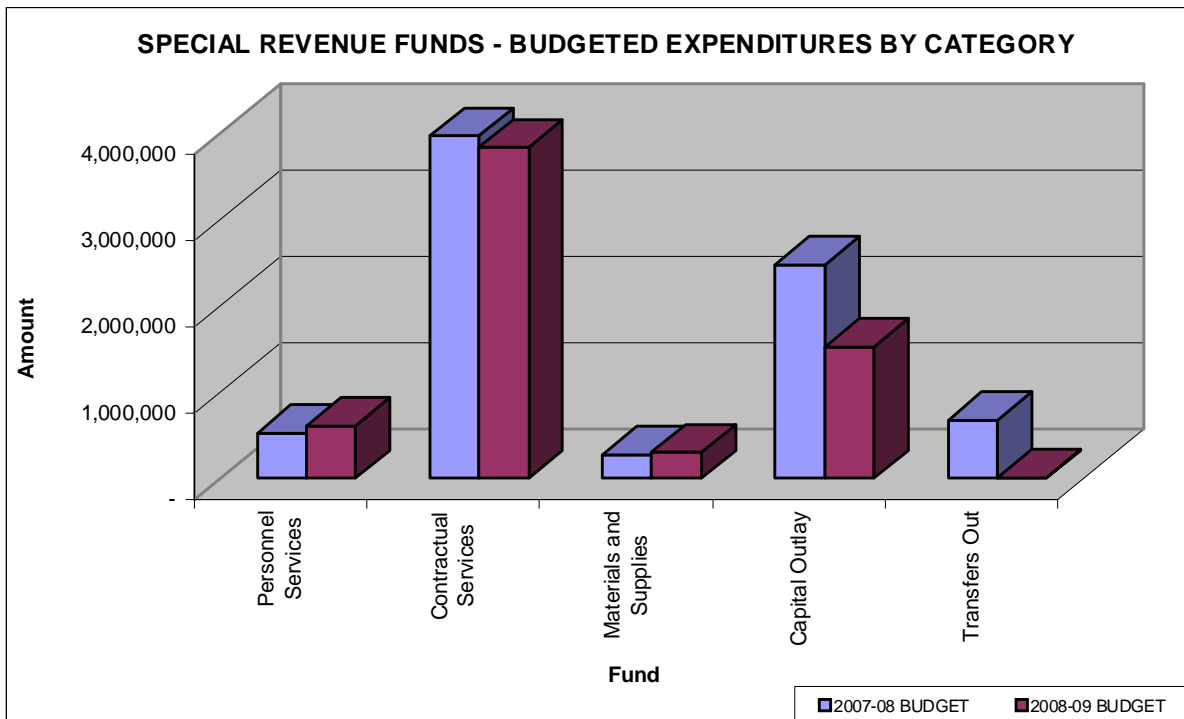
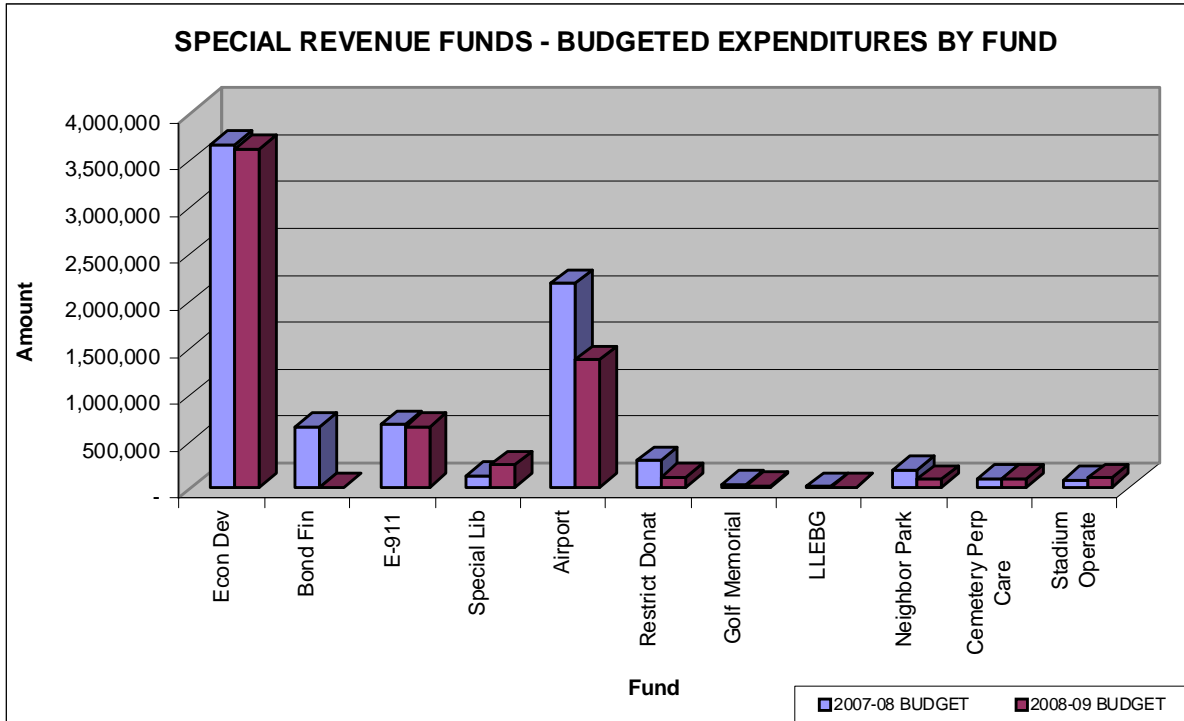
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SPECIAL REVENUE FUNDS



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CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Expenditure Graphs



CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Expenditure Summary by Fund

Expenditures and Reserves

<i>EXPENDITURES AND RESERVES BY FUND</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Economic Development	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142
Bond Financing	-	645,637	642,642	-
E-911	544,875	669,281	523,797	649,688
Special Library	130,933	123,456	183,500	238,306
Municipal Airport	1,722,719	2,176,300	2,156,300	1,360,566
Restricted Donations	13,908	288,537	150,537	106,500
Golf Course Memorial	27,669	36,678	36,678	21,931
Local Law Enforcement Block Grant	2,741	12,213	8,383	7,500
Neighborhood Park	19,223	187,617	98,500	84,286
Cemetery Perpetual Care	4,138	93,852	4,101	92,038
Memorial Stadium Operating	111,540	80,726	59,733	101,096
Memorial Stadium Operating	-	19,736	9,700	7,890
Total Expenditures and Reserves	\$ 4,349,238	\$ 7,989,643	\$ 5,706,790	\$ 6,281,943

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Expenditure Summary by Line Item

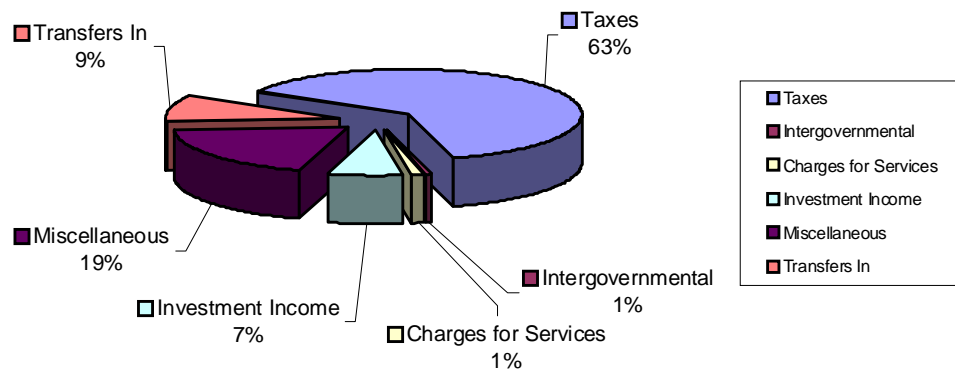
PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 369,297	\$ 414,000	\$ 348,000	\$ 473,000	\$ 473,000	\$ 473,000
51120 OVERTIME	1,391	1,100	7,427	3,100	3,100	3,100
51130 FICA	28,015	31,693	28,930	36,040	36,040	36,040
51140 GROUP INSURANCE	-	29,673	29,673	40,406	40,406	40,406
51150 RETIREMENT	32,512	45,600	41,830	57,200	57,200	57,200
TOTAL PERSONNEL SERVICES	\$ 432,814	\$ 522,066	\$ 455,860	\$ 609,746	\$ 609,746	\$ 609,746
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 7,008	\$ 14,359	\$ 16,517	\$ 16,309	\$ 15,029	\$ 15,029
52310 UTILITIES & COMMUNICATIONS	68,513	144,500	73,153	82,218	82,218	82,218
52410 PROFESSIONAL SERVICES	276,472	25,250	41,000	6,000	6,000	6,000
52510 OTHER SERVICES	1,159,044	2,951,498	1,017,013	2,752,297	2,752,297	2,752,297
52610 MAINT. & REPAIR SERVICE	3,282	13,000	2,867	7,588	5,588	5,588
52710 OPERATIONAL SERVICES	688,602	820,766	929,219	970,865	970,865	970,865
TOTAL CONTRACTUAL SERVICES	\$ 2,202,921	\$ 3,969,373	\$ 2,079,769	\$ 3,835,277	\$ 3,831,997	\$ 3,831,997
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 16,878	\$ 30,601	\$ 19,171	\$ 19,000	\$ 18,000	\$ 18,000
53210 JANITORIAL SUPPLIES	813	750	1,218	1,000	1,000	1,000
53310 GENERAL SUPPLIES	103,507	217,559	170,667	263,371	247,671	247,671
53410 TOOLS & EQUIPMENT	2,500	1,450	101	1,450	700	700
53510 FUEL	39	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	22,012	22,290	26,947	32,899	32,899	32,899
TOTAL MATERIALS & SUPPLIES	\$ 145,749	\$ 272,900	\$ 218,104	\$ 317,970	\$ 300,520	\$ 300,520

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Expenditure Summary by Line Item
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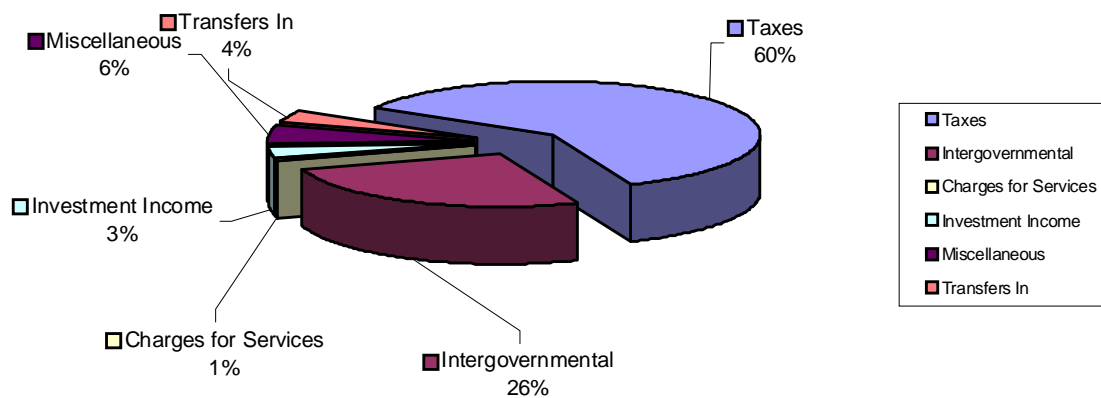
CAPITAL OUTLAY	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
55910 LAND	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
55920 BUILDINGS & STRUCTURES	19,416	-	-	81,000	35,000	35,000
55930 OTHER IMPROVEMENTS	1,435,025	2,399,855	2,157,037	1,460,254	1,440,590	1,440,590
55940 MACHINERY & EQUIPMENT	-	75,595	54,500	43,100	43,100	43,100
55950 OFFICE EQUIP & FURNISH	16,571	-	3,700	3,500	1,890	1,890
TOTAL CAPITAL OUTLAY	\$ 1,481,012	\$ 2,475,450	\$ 2,215,237	\$ 1,587,854	\$ 1,520,580	\$ 1,520,580
TRANSFERS OUT						
59204 BOND FINANCING	\$ 25,000	\$ 31,678	\$ 31,678	\$ -	\$ -	\$ -
59320 DEBT SERVICE	-	645,637	642,642	6,322	6,322	6,322
59661 HEALTH INSURANCE	61,742	-	-	-	-	-
59715 BMA - WATER	-	-	-	-	-	-
TOTAL TRANSFERS	\$ 86,742	\$ 677,315	\$ 674,320	\$ 6,322	\$ 6,322	\$ 6,322
TOTAL BUDGET	\$ 4,349,238	\$ 7,917,104	\$ 5,643,290	\$ 6,357,169	\$ 6,269,165	\$ 6,269,165

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Revenue Graphs

**SPECIAL REVENUE FUNDS BUDGETED REVENUES
2007/08 BUDGET**



**SPECIAL REVENUE FUNDS BUDGETED REVENUES
2008/09 BUDGET**



CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Revenue Summary by Source

		<i>Revenues</i>			
REVENUE BY SOURCE		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Sales Tax		\$ 1,254,137	\$ 1,292,757	\$ 1,300,266	\$ 1,332,773
Hotel-Motel Tax		177,251	182,600	204,160	219,400
Cigarette Tax		18,501	19,551	18,435	18,435
Franchise Tax		227,261	225,200	210,458	401,500
Intergovernmental		1,891,060	20,000	86,789	856,834
Charges for Services		29,748	32,300	27,281	25,100
Interest and Investment Income		267,013	192,350	213,659	96,600
Donations and Miscellaneous		675,686	531,300	660,633	182,200
Transfer In:	From BLTA	60,267	60,000	64,834	60,000
	From Golf Course	25,004	31,678	31,678	-
	From General	440,816	170,337	170,337	59,992
Fund Balance		5,286,335	5,056,803	5,951,981	3,233,721
Total Available for Appropriation		\$ 10,353,079	\$ 7,814,876	\$ 8,940,511	\$ 6,486,555

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Personnel Summary

<i>Personnel</i>				
PERSONNEL COUNTS BY DEPARTMENT	2006-07 ACTUAL FTEs	2007-08 BUDGETED FTEs	2007-08 ACTUAL FTEs	2008-09 BUDGETED FTEs
E-911 Fund:				
Police	12	12	10	12
Special Library:				
Library	1	1	1	1
Memorial Stadium Operating Fund:				
Doenges Memorial Stadium	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Total Expenditures	<u>13.5</u>	<u>13.5</u>	<u>11.5</u>	<u>13.5</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Revenue Funds – Capital Outlay Summary

Capital

<i>EXPENDITURES BY FUND & DEPARTMENT</i>	<i>2008-09 BUDGETED CAPITAL EXPENDITURES</i>
Airport	\$ 1,264,266
Restricted Donations Fund:	
Fire	5,100
Police	38,000
Park and Recreation	-
<i>Total Restricted Donations Fund</i>	43,100
Cemetery Perpetual Care Fund:	
Cemetery	80,652
Memorial Stadium Operating Fund:	
Doenges Memorial Stadium	35,000
Total Expenditures	\$ 1,423,018

CITY OF BARTLESVILLE
2008-09 Operating Budget
Economic Development Fund – Summary

Fund Mission: To stimulate local economic development through the use of incentives and dissemination of favorable information about the local economy and culture.

Fund Description: The Economic Development Fund was established in 1986 when the City determined that a sustained effort was necessary to stimulate and grow the local economy in light of many ups and downs related to the City's dependence upon the oil and gas industry. It is funded by a ¼% sales tax and a 2% Hotel Tax.

2008 Accomplishments:

- Assisted entities with growth and expansion
- Assisted with the formation of the Bartlesville Sports Commission
- Assisted in the formation of the Rogers State University Innovation Center
- Developed and managed a career fair for Bartlesville's major employers
- Provided staff and funding for the Downtown Development program

2009 Objectives:

- Growth in employment
- Growth in income
- Growth in population
- Growth in Sales Tax
- Help existing employers grow
- Increase tourism
- Develop a strategy for a shrinking workforce available for existing employers

Budget Highlights: The major budgeted expenditure in this fund is for the City's economic development contract with the Bartlesville Development Corporation (BDC). Other amounts in this fund are available to the BDC for various economic projects with Council approval.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Economic Development Fund – Summary
 (continued)

FUND 203 ECONOMIC DEVELOPMENT DEPT 538 ECONOMIC DEVELOPMENT				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,771,492	\$3,655,610	\$1,832,919	\$3,612,142	\$3,612,142

CITY OF BARTLESVILLE
2008-09 Operating Budget
Economic Development Fund – Expenditure and Revenue Summary

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Economic Development	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142
Total Expenditures	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Sales Tax	\$ 1,254,137	\$ 1,292,757	\$ 1,300,266	\$ 1,332,773
Hotel-Motel Tax	177,251	182,600	204,160	219,400
Cigarette Tax	18,501	19,551	18,435	18,435
Interest and Investment Income	113,310	96,305	83,893	41,900
Donations and Miscellaneous	-	-	52,803	-
Fund Balance	2,350,097	2,064,397	2,172,996	1,999,634
Total Available for Appropriation	\$ 3,913,296	\$ 3,655,610	\$ 3,832,553	\$ 3,612,142

CITY OF BARTLESVILLE
2008-09 Operating Budget
Economic Development Fund – Economic Development – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52510 OTHER SERVICES	\$ 1,082,890	\$ 2,931,144	\$ 1,000,000	\$ 2,737,577	\$ 2,737,577	\$ 2,737,577
52710 OPERATIONAL SERVICES	688,602	724,466	832,919	874,565	874,565	874,565
TOTAL CONTRACTUAL SERVICES	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142	\$ 3,612,142	\$ 3,612,142
TOTAL BUDGET	\$ 1,771,492	\$ 3,655,610	\$ 1,832,919	\$ 3,612,142	\$ 3,612,142	\$ 3,612,142

CITY OF BARTLESVILLE

2008-09 Operating Budget Bond Financing Fund – Summary

Fund Mission: To reduce the burden of property tax on the citizens of Bartlesville.

Fund Description: The Bond Financing Fund was established to receive proceeds of a temporary sales tax to be used to reduce the mill levy to 15 mills (when principal and interest payments required more) beginning in 1991. The existing balance will be used to keep the tax levy at that level or below for the next several years beginning in fiscal year 2004-05.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The only budgeted expenditure from this fund is for a transfer to the Debt Service Fund.

FUND 204 BOND FINANCING DEPT 900 TRANSFERS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$645,637	\$642,642	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
Bond Financing Fund – Expenditure and Revenue Summary

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Transfer Out: Debt Service Fund	\$ -	\$ 645,637	\$ 642,642	\$ -
Total Expenditures	\$ -	\$ 645,637	\$ 642,642	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Interest and Investment Income	\$ 30,361	\$ 24,480	\$ 21,794	\$ -
Transfer In: Golf Course Memorial	25,004	31,678	31,678	-
Fund Balance	533,805	589,479	589,170	-
Total Available for Appropriation	\$ 589,170	\$ 645,637	\$ 642,642	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
Bond Financing Fund – Transfers – Line Item Detail

<i>TRANSFERS OUT</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
59320 DEBT SERVICE	\$ -	\$ 645,637	\$ 642,642	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ -	\$ 645,637	\$ 642,642	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ -	\$ 645,637	\$ 642,642	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2008-09 Operating Budget

E-911 Fund – Summary

Fund Mission:	To offer an enhanced E-911 service to the City of Bartlesville and surrounding areas providing dispatch assistance and coordination to all public safety entities in the area.
Fund Description:	The E-911 Fund is financed by the levy of a monthly 5% fee on the telephone customers within Bartlesville and Dewey and the Bartlesville and Dewey exchanges in Osage County and a monthly 5% fee on other Washington County telephone customers. The Bartlesville Police Department is the agency which operates the E-911 Dispatch Center for these jurisdictions.
2008 Accomplishments:	<ul style="list-style-type: none">• Dispatched over 35,143 calls• Handled over 12,690-911 calls• 7,179-911 calls dispatched to Bartlesville Police
2009 Objectives:	<ul style="list-style-type: none">• Implement hosted solution to allow Phase I and Phase II wireless information availability to E911 dispatchers for better placement of incoming emergency cellular phone
Budget Highlights:	The transfer from the General Fund is to assist in paying E-911 dispatching costs. Dispatching was funded in full by the General Fund until the 911 system was installed. Costs of the 911 system are approximately twice the revenue generated by a 5% levy on phone services. This is due in part because no system of assessing cell phones has been implemented. Cell phones are eroding landline based phone systems and thus the revenue generated from them. Major expenditures include personnel costs, utilities, and a transfer to establish the City's self insured health fund.

CITY OF BARTLESVILLE

2008-09 Operating Budget

E-911 Fund – Summary

(continued)

FUND 207 E-911 DEPT 275 EMERGENCY DISPATCH

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$485,004	\$660,242	\$523,797	\$636,910	\$636,910

FUND 207 E-911 DEPT 900 TRANSFERS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$59,871	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
E-911 Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Emergency Dispatch	\$ 485,004	\$ 660,242	\$ 523,797	\$ 636,910
Transfer Out: Health Insurance Fund	59,871	-	-	-
Reserves: Compensated Absences Reserve	-	9,039	-	12,778
Total Expenditures and Reserves	\$ 544,875	\$ 669,281	\$ 523,797	\$ 649,688

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
E-911 Service Tax	\$ 227,261	\$ 225,200	\$ 210,458	\$ 206,200
E-911 Wireless Fee	169,258	126,000	195,363	195,300
Charges for Services	2,600	2,400	2,311	2,300
Interest and Investment Income	4,586	400	7,422	3,700
Transfer In: General	384,424	106,596	106,596	-
Fund Balance	28,774	208,509	272,028	270,381
Total Available for Appropriation	\$ 816,903	\$ 669,105	\$ 794,178	\$ 677,881

CITY OF BARTLESVILLE
2008-09 Operating Budget
E-911 Fund – Emergency Dispatch – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 352,047	\$ 395,000	\$ 345,000	\$ 427,000	\$ 427,000	\$ 427,000
51120 OVERTIME	1,391	1,100	7,427	3,100	3,100	3,100
51130 FICA	26,698	30,193	28,700	32,578	32,578	32,578
51140 GROUP INSURANCE	-	29,673	29,673	40,406	40,406	40,406
51150 RETIREMENT	32,512	43,500	41,500	51,700	51,700	51,700
TOTAL PERSONAL SERVICES	\$ 412,648	\$ 499,466	\$ 452,300	\$ 554,784	\$ 554,784	\$ 554,784
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 302	\$ 1,000	\$ 600	\$ 1,000	\$ 1,000	\$ 1,000
52310 UTILITIES & COMMUNICATIONS	57,394	130,500	59,326	68,218	68,218	68,218
52510 OTHER SERVICES	6,629	15,000	6,677	6,720	6,720	6,720
52610 MAINT. & REPAIR SERVICE	3,282	9,000	2,804	3,588	3,588	3,588
TOTAL CONTRACTUAL SERVICES	\$ 67,607	\$ 155,500	\$ 69,407	\$ 79,526	\$ 79,526	\$ 79,526
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,101	\$ 3,676	\$ 1,671	\$ 2,000	\$ 2,000	\$ 2,000
53310 GENERAL SUPPLIES	450	1,500	319	500	500	500
53610 MAINT. & REPAIR MATERIALS	-	100	100	100	100	100
TOTAL MATERIALS & SUPPLIES	\$ 1,551	\$ 5,276	\$ 2,090	\$ 2,600	\$ 2,600	\$ 2,600
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	3,198	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 3,198	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 485,004	\$ 660,242	\$ 523,797	\$ 636,910	\$ 636,910	\$ 636,910

CITY OF BARTLESVILLE
2008-09 Operating Budget
E-911 Fund – Emergency Dispatch – Personnel and Capital Detail

FUND 207 E-911
DEPT 275 EMERGENCY DISPATCH

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Senior Emergency Comm. Tech	1	1	0	0
Emergency Comm. Tech	11	11	10	12
TOTAL	12	12	10	12

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 E-911 Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59661 HEALTH INSURANCE FUND	\$ 59,871	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 59,871	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 59,871	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2008-09 Operating Budget

Special Library Fund – Summary

Fund Mission: To provide support to the Bartlesville Public Library for items that are beyond the ability of the Library's operating budget to purchase.

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville Public Library. Grant money from the Oklahoma Department of Libraries, funding from the Bartlesville Library Trust Authority, and donations are the principal revenues of the Special Library Fund.

2008 Accomplishments:

- Purchased the equipment needed for a *Laptop Lab* to be used for training purposes – State Aid Monies
- Printers, backup systems, and additional hardware and software were purchased - State Aid Monies
- *My Favorite Book* Photo Exhibit was created and put on public display in April 2008 - State Aid Monies
- Library Staff Members attended workshops and conferences including CODI, Public Library Association, AMIGOS, and Cherokee Heritage Center - State Aid Monies
- Completed the shelving project. All shelves are up and the entire collection has been shifted
- The annual Summer Reading Program and the Battle of the Books were funded by the Friends of the Library
- Friends of the Library provided funds to build a new display unit and for three staff members to attend the Oklahoma Library Association Annual Conference
- The Library was the beneficiary to memorials of several well respected Bartlesville Citizens, Gene Winn, Elizabeth Overlees, Mary Hawkins, Cecil Ward, and Martha Nelle Polk

CITY OF BARTLESVILLE

2008-09 Operating Budget Special Library Fund – Summary (continued)

2009 Objectives:

- Allocate funding to expand the “Laptop Lab” to 10 units. Costs are expected to be \$10,000
- Begin the digitalization project which includes the area history and biography files in the Local & Family History Department
- Continue to provide the annual Summer Reading Program and Battle of the Books
- Continue to enhance and increase the Library’s collection of materials
- Complete the photography book project which began in March 2008 with the receipt of monies from the Photographic Society of Bartlesville

Budget Highlights:

The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 208 SPECIAL LIBRARY DEPT 421 LIBRARY

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$130,933	\$123,456	\$183,500	\$238,306	\$238,306

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Library Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Library	\$ 130,933	\$ 123,456	\$ 183,500	\$ 238,306
Total Expenditures	\$ 130,933	\$ 123,456	\$ 183,500	\$ 238,306

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Intergovernmental	\$ 30,723	\$ 20,000	\$ 26,414	\$ -
Interest and Investment Income	11,490	9,690	8,900	4,450
Donations and Miscellaneous	49,133	30,000	13,734	60,300
Transfer In: From BLTA	60,267	60,000	64,834	60,000
Fund Balance	216,962	182,054	237,642	168,024
Total Available for Appropriation	\$ 368,575	\$ 301,744	\$ 351,524	\$ 292,774

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Library Fund – Library – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ -	\$ -	\$ -	\$ 33,000	\$ 33,000	\$ 33,000
51130 FICA	-	-	-	2,462	2,462	2,462
51150 RETIREMENT	-	-	-	4,000	4,000	4,000
TOTAL PERSONAL SERVICES	\$ -	\$ -	\$ -	\$ 39,462	\$ 39,462	\$ 39,462
CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52110 EMPLOYMENT SERVICES	\$ 3,282	\$ 650	\$ 6,000	\$ 2,600	\$ 2,600	\$ 2,600
52510 OTHER SERVICES	4,974	4,854	10,000	7,500	7,500	7,500
TOTAL CONTRACTUAL SERVICES	\$ 8,256	\$ 5,504	\$ 16,000	\$ 10,100	\$ 10,100	\$ 10,100
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 13,510	\$ 5,000	\$ 17,500	\$ 15,000	\$ 15,000	\$ 15,000
53310 GENERAL SUPPLIES	95,794	112,952	150,000	173,744	173,744	173,744
TOTAL MATERIALS & SUPPLIES	\$ 109,304	\$ 117,952	\$ 167,500	\$ 188,744	\$ 188,744	\$ 188,744
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	\$ 13,373	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 13,373	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 130,933	\$ 123,456	\$ 183,500	\$ 238,306	\$ 238,306	\$ 238,306

CITY OF BARTLESVILLE
2008-09 Operating Budget
Special Library Fund – Library – Personnel and Capital Detail

**FUND 208 SPECIAL LIBRARY
DEPT 421 LIBRARY**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Literacy Coordinator	1	1	1	1
TOTAL	1	1	1	1

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Municipal Airport Fund – Summary

Fund Mission: To provide quality airport facilities capable of meeting the needs of large corporate and small individual clients.

Fund Description: The Bartlesville Municipal Airport is owned by the City but operated under contract by Conoco-Phillips Global Aviation Services. The airport is available to the public and has large hangars and t-hangars available for rent. Conoco-Phillips donates most of the operating costs to the City as Conoco-Phillips only accepts the amount collected in rents as compensation for the operations.

2008 Accomplishments:

- Completed Phases II and III of runway and taxiway extension project
- Completed design of a runway overlay of the south 4,600 feet

2009 Objectives:

- Complete construction of a runway overlay of the south 4,600 feet

Budget Highlights: The major budgeted expenditures in this fund are operational services, which is the amount paid to Conoco-Phillips as part of our operating agreement with them, and capital outlay for the improvement of the runways and taxiways. The amount of operational services paid to Conoco-Phillips has increased dramatically over the last two years, due to an increase in the rates that Conoco-Phillips is paying for their heavy use of the airport.

**FUND 240 MUNICIPAL AIRPORT
DEPT 147 AIRPORT**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,722,719	\$2,176,300	\$2,156,300	\$1,360,566	\$1,360,566

CITY OF BARTLESVILLE
2008-09 Operating Budget
Municipal Airport Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Airport	\$ 1,722,719	\$ 2,176,300	\$ 2,156,300	\$ 1,360,566
Total Expenditures	\$ 1,722,719	\$ 2,176,300	\$ 2,156,300	\$ 1,360,566

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Intergovernmental	\$ 1,851,089	\$ -	\$ 46,403	\$ 856,834
Interest and Investment Income	88,154	42,550	74,582	37,250
Donations and Miscellaneous	335,281	323,500	225,983	107,000
Fund Balance	1,631,320	1,533,950	2,168,814	359,482
Total Available for Appropriation	\$ 3,905,844	\$ 1,900,000	\$ 2,515,782	\$ 1,360,566

CITY OF BARTLESVILLE
2008-09 Operating Budget
Municipal Airport Fund – Airport – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ 267,487	\$ 20,000	\$ -	\$ -	\$ -	\$ -
52510 OTHER SERVICES	63,137	-	-	-	-	-
52710 OPERATIONAL SERVICES	-	96,300	96,300	96,300	96,300	96,300
TOTAL CONTRACTUAL SERVICES	\$ 330,624	\$ 116,300	\$ 96,300	\$ 96,300	\$ 96,300	\$ 96,300
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	1,392,095	2,060,000	2,060,000	1,264,266	1,264,266	1,264,266
TOTAL CAPITAL OUTLAY	\$ 1,392,095	\$ 2,060,000	\$ 2,060,000	\$ 1,264,266	\$ 1,264,266	\$ 1,264,266
TOTAL BUDGET	\$ 1,722,719	\$ 2,176,300	\$ 2,156,300	\$ 1,360,566	\$ 1,360,566	\$ 1,360,566

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Municipal Airport Fund – Airport – Personnel and Capital Detail

**FUND 240 MUNICIPAL AIRPORT
DEPT 147 AIRPORT**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
240-147-55930	Runway Improvement	Addition	1	\$ 1,264,266
TOTAL				\$ 1,264,266

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Restricted Donations Fund – Summary

Fund Mission: To accept restricted use donations on behalf of operating departments and track the expenditures of these restricted funds.

Fund Description: The Restricted Donations fund was established several years ago to receive and disburse funds donated to the City with specific purposes attached as a condition of the gift and for accounting for certain grant funds.

2008 Accomplishments:

- Improved Fire Fighter Safety and Communications with the purchase of 10 voice amplifiers for SCBA masks
- Purchased exercise equipment to improve the fitness of the fire fighters

2009 Objectives:

- Purchase Air Bags
- Purchase Air Compressor/Cascade System

Budget Highlights: The major budgeted expenditures in this fund include equipment for the Fire and Police departments that increase the safety and efficiency of the departments' personnel and the Centennial Plaza project in the Park and Recreation department.

**FUND 243 RESTRICTED DONATIONS
DEPT 170 GENERAL SERVICES**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$3,000	\$3,000	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Summary
(continued)

**FUND 243 RESTRICTED DONATIONS
DEPT 250 FIRE**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,500	\$85,500	\$17,000	\$68,500	\$68,500

**FUND 243 RESTRICTED DONATIONS
DEPT 270 POLICE**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,242	\$70,000	\$32,000	\$38,000	\$38,000

**FUND 243 RESTRICTED DONATIONS
DEPT 328 STREET**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$97,037	\$97,037	\$0	\$0

**FUND 243 RESTRICTED DONATIONS
DEPT 431 PARK & RECREATION**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$10,166	\$33,000	\$1,500	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
General Services	\$ -	\$ 3,000	\$ 3,000	\$ -
Fire	2,500	85,500	17,000	68,500
Police	1,242	70,000	32,000	38,000
Park and Recreation	10,166	33,000	1,500	-
Street	-	97,037	97,037	-
Total Expenditures	\$ 13,908	\$ 288,537	\$ 150,537	\$ 106,500

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Interest and Investment Income	9,604	9,700	8,946	4,450
Donations and Miscellaneous	12,450	-	149,449	1,300
Fund Balance	199,889	218,363	208,061	215,919
Total Available for Appropriation	\$ 221,943	\$ 228,063	\$ 366,456	\$ 221,669

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – General Services – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53310 GENERAL SUPPLIES	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL BUDGET	<u>\$ -</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Fire – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53310 GENERAL SUPPLIES	\$ -	\$ 79,905	\$ 1,000	\$ 63,400	\$ 63,400	\$ 63,400
53410 TOOLS & EQUIPMENT	2,500	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 2,500	\$ 79,905	\$ 1,000	\$ 63,400	\$ 63,400	\$ 63,400
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ -	\$ 5,595	\$ 16,000	\$ 5,100	\$ 5,100	\$ 5,100
TOTAL CAPITAL OUTLAY	\$ -	\$ 5,595	\$ 16,000	\$ 5,100	\$ 5,100	\$ 5,100
TOTAL BUDGET	\$ 2,500	\$ 85,500	\$ 17,000	\$ 68,500	\$ 68,500	\$ 68,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Fire – Personnel and Capital Detail

**FUND 243 RESTRICTED DONATIONS
DEPT 250 FIRE**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
243-250-55940		Addition	1	\$ 5,100
TOTAL				\$ 5,100

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Police – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,242	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 1,242	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ -	\$ 70,000	\$ 32,000	\$ 38,000	\$ 38,000	\$ 38,000
TOTAL CAPITAL OUTLAY	\$ -	\$ 70,000	\$ 32,000	\$ 38,000	\$ 38,000	\$ 38,000
TOTAL BUDGET	\$ 1,242	\$ 70,000	\$ 32,000	\$ 38,000	\$ 38,000	\$ 38,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Police – Personnel and Capital Detail

**FUND 243 RESTRICTED DONATIONS
DEPT 270 POLICE**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
55940	Misc Police Equip	NA	NA	\$ 38,000
TOTAL				\$ 38,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Street – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ 97,037	\$ 97,037	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ -	\$ 97,037	\$ 97,037	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ -	\$ 97,037	\$ 97,037	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
Restricted Donations Fund – Park and Recreation – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53310 GENERAL SUPPLIES	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55910 LAND	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
55920 BUILDINGS & STRUCTURES	166	-	-	-	-	-
55930 OTHER IMPROVEMENTS	-	33,000	-	31,050	-	-
TOTAL CAPITAL OUTLAY	\$ 10,166	\$ 33,000	\$ -	\$ 31,050	\$ -	\$ -
TOTAL BUDGET	\$ 10,166	\$ 33,000	\$ 1,500	\$ 31,050	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
Golf Course Memorial Fund – Summary

Fund Mission: To receive donations and other golf revenues that are restricted for the purpose of golf course improvements. To account for expenditure of such funds.

Fund Description: The Golf Course Memorial fund was established when members of the Adams Golf Club requested it so that gifts could be made to the Golf Course for purposes of improving it. They wanted to assure that the intended improvements were made and that the money would not be used for everyday operations.

2008 Accomplishments:

- Continued timely repayment of loan from bond financing fund
- Held fundraiser tournament that raised \$2,000
- Purchased a new rough mower for beautification of course and to decrease mowing time

2009 Objectives:

- Continue timely repayment of loan from the bond financing
- Continue to serve as a conduit through which members donations and contributions can be increased by \$500
- Rid golf course ponds of algae by purchasing fountains from fund raisers
- Sell tee signs sponsors to raise \$4,500 for golf course improvements

Budget Highlights: The major budgeted expenditures in this fund are for maintenance and repairs and a transfer to the Bond Financing fund. The transfer to the Bond Financing Fund is to reimburse that fund for an advance which enabled the balance of the renovation project to be completed in a single phase rather than phased over several years. As of July 1, 2007, the balance owed to the Bond Financing Fund is \$38,000. This amount will be paid back over a few years by revenue generated from a \$1.00 per round assessment on green fees and memberships.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Golf Course Memorial Fund – Summary
(continued)

**FUND 244 GOLF COURSE MEMORIAL
DEPT 445 GOLF COURSE**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,669	\$5,000	\$5,000	\$15,609	\$15,609

**FUND 244 GOLF COURSE MEMORIAL
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$25,000	\$31,678	\$31,678	\$6,322	\$6,322

CITY OF BARTLESVILLE
2008-09 Operating Budget
Golf Course Memorial Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Municipal Golf Course	\$ 2,669	\$ 5,000	\$ 5,000	\$ 15,609
Transfers Out: Bond Financing	25,000	31,678	31,678	-
Debt Service	-	-	-	6,322
Total Expenditures	\$ 27,669	\$ 36,678	\$ 36,678	\$ 21,931

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 20,776	\$ 21,700	\$ 20,775	\$ 20,100
Interest and Investment Income	823	800	575	150
Donations and Miscellaneous	2,014	-	100	-
Fund Balance	20,963	14,178	16,909	1,681
Total Available for Appropriation	\$ 44,576	\$ 36,678	\$ 38,359	\$ 21,931

CITY OF BARTLESVILLE
2008-09 Operating Budget
Golf Course Memorial Fund – Golf Course – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53610 MAINT. & REPAIR MATERIALS	2,669	5,000	5,000	15,609	15,609	15,609
TOTAL MATERIALS & SUPPLIES	\$ 2,669	\$ 5,000	\$ 5,000	\$ 15,609	\$ 15,609	\$ 15,609
TOTAL BUDGET	\$ 2,669	\$ 5,000	\$ 5,000	\$ 15,609	\$ 15,609	\$ 15,609

CITY OF BARTLESVILLE
2008-09 Operating Budget
Golf Course Memorial Fund – Transfers – Line Item Detail

<i>TRANSFERS OUT</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
59204 BOND FINANCING	\$ 25,000	\$ 31,678	\$ 31,678	\$ -	\$ -	\$ -
59320 SINKING FUND	-	-	-	6,322	6,322	6,322
TOTAL TRANSFERS	\$ 25,000	\$ 31,678	\$ 31,678	\$ 6,322	\$ 6,322	\$ 6,322
<i>TOTAL BUDGET</i>	\$ 25,000	\$ 31,678	\$ 31,678	\$ 6,322	\$ 6,322	\$ 6,322

CITY OF BARTLESVILLE

2008-09 Operating Budget

JAG Fund – Summary

Fund Mission: To provide for the receipt of LLEBG and JAG grant funds and to account for the expenditure of such funds.

Fund Description: The JAG Fund was established originally to account for the receipt and disbursement of Police grant funds associated with the Local Law Enforcement Block Grant (LLEBG). The LLEBG was discontinued and replaced by the Police JAG grant. It is anticipated that the JAG grant will also be discontinued in the near future. After the final JAG funds have been received and spent, this fund will be closed.

2008 Accomplishments:

- Purchased additional Tasers for patrol

2009 Objectives:

- Purchase of additional patrol equipment as needed

Budget Highlights: The only budgeted expenditure in this fund is for Police department general supplies.

FUND 262 LOCAL LAW ENFORCEMENT BLOCK GRANT DEPT 270 POLICE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,741	\$12,213	\$8,383	\$7,500	\$7,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
JAG Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Police	\$ 2,741	\$ 12,213	\$ 8,383	\$ 7,500
Total Expenditures	\$ 2,741	\$ 12,213	\$ 8,383	\$ 7,500

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Intergovernmental	\$ 9,248	\$ -	\$ 13,972	\$ -
Interest and Investment Income	206	100	210	100
Fund Balance	1,670	12,113	8,383	14,182
Total Available for Appropriation	\$ 11,124	\$ 12,213	\$ 22,565	\$ 14,282

CITY OF BARTLESVILLE
2008-09 Operating Budget
JAG Fund – Police – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53110 OFFICE EQUIP. & SUPPLIES	\$ 932	\$ -	\$ -	\$ -	\$ -	\$ -
53210 JANITORIAL SUPPLIES	-	-	-	-	-	-
53310 GENERAL SUPPLIES	\$ 1,809	\$ 12,213	\$ 8,383	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL MATERIALS & SUPPLIES	\$ 2,741	\$ 12,213	\$ 8,383	\$ 7,500	\$ 7,500	\$ 7,500
TOTAL BUDGET	\$ 2,741	\$ 12,213	\$ 8,383	\$ 7,500	\$ 7,500	\$ 7,500

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Neighborhood Park Fund – Summary

Fund Mission: To assist in the maintenance and development of the parks and pathways of the City of Bartlesville.

Fund Description: The Neighborhood Park and Recreation fund was established to receive and disburse funds generated by the Park fee imposed on new residential developments within the City. The fee is \$500 per acre or portion thereof.

2008 Accomplishments:

- Creation of a Parks & Recreation Development plan to provide future growth for the department
- Creation of an Aquatic Audit and Feasibility Study to guide aquatic development for the department
- Demolition of property located next to Johnstone Park for the expansion of Johnstone Park

2009 Objectives:

- Continue to develop and improve Bartlesville's Park and Recreation system

Budget Highlights: The only budgeted expenditures in this fund are for miscellaneous improvements to the City's park system.

**FUND 271 NEIGHBORHOOD PARK
DEPT 431 PARK & RECREATION**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$19,223	\$124,117	\$35,000	\$84,286	\$84,286

CITY OF BARTLESVILLE
2008-09 Operating Budget
Neighborhood Park Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Park and Recreation	\$ 19,223	\$ 124,117	\$ 35,000	\$ 84,286
Transfers Out: BMA - Water	-	63,500	63,500	-
Total Expenditures	\$ 19,223	\$ 187,617	\$ 98,500	\$ 84,286

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 5,020	\$ 3,825	\$ 4,620	\$ 2,300
Donations and Miscellaneous	67,345	44,000	10,725	12,300
Fund Balance	99,699	134,542	152,841	69,686
Total Available for Appropriation	\$ 172,064	\$ 182,367	\$ 168,186	\$ 84,286

CITY OF BARTLESVILLE
2008-09 Operating Budget
Neighborhood Park Fund – Park and Recreation – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ 8,985	\$ 5,250	\$ 35,000	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 8,985	\$ 5,250	\$ 35,000	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 10,238	\$ 118,867	\$ -	\$ 84,286	\$ 84,286	\$ 84,286
TOTAL CAPITAL OUTLAY	\$ 10,238	\$ 118,867	\$ -	\$ 84,286	\$ 84,286	\$ 84,286
TOTAL BUDGET	\$ 19,223	\$ 124,117	\$ 35,000	\$ 84,286	\$ 84,286	\$ 84,286

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Cemetery Perpetual Care Fund – Summary

Fund Mission: To expand and improve the City owned White Rose Cemetery utilizing State mandated funds and all accrued earnings.

Fund Description: The Cemetery Perpetual Care fund is mandated by State Law for operators of cemeteries. A portion of each lot sale and interment income is required to be deposited in the fund. Principal may only be used for capital improvements to the cemetery and for purchase of land. Interest and other income may be used for operations.

2008 Accomplishments: • N/A

2009 Objectives: • N/A

Budget Highlights: The only budgeted expenditures for this fund are for paving the roads within the cemetery, replacement of benches, cleaning up/improving former office site, fencing around new office and various improvements to the cemetery.

**FUND 274 CEMETERY PERPETUAL CARE
DEPT 174 CEMETERY**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$4,138	\$93,852	\$4,101	\$92,038	\$92,038

CITY OF BARTLESVILLE
2008-09 Operating Budget
Cemetery Perpetual Care Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Cemetery	\$ 4,138	\$ 93,852	\$ 4,101	\$ 92,038
Total Expenditures	\$ 4,138	\$ 93,852	\$ 4,101	\$ 92,038

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Charges for Services	\$ 2,536	\$ 2,500	\$ 3,031	\$ 2,500
Interest and Investment Income	2,351	2,300	1,952	950
Donations and Miscellaneous	1,376	-	1,099	-
Fund Balance	84,483	86,151	86,607	88,588
Total Available for Appropriation	\$ 90,746	\$ 90,951	\$ 92,689	\$ 92,038

CITY OF BARTLESVILLE
2008-09 Operating Budget
Cemetery Perpetual Care Fund – Cemetery – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52510 OTHER SERVICES	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 3,638	\$ 2,901	\$ 4,101	\$ 13,200	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 3,638	\$ 2,901	\$ 4,101	\$ 13,200	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ -	\$ 90,951	\$ -	\$ 80,652	\$ 92,038	\$ 92,038
TOTAL CAPITAL OUTLAY	\$ -	\$ 90,951	\$ -	\$ 80,652	\$ 92,038	\$ 92,038
TOTAL BUDGET	\$ 4,138	\$ 93,852	\$ 4,101	\$ 93,852	\$ 92,038	\$ 92,038

CITY OF BARTLESVILLE

2008-09 Operating Budget

Cemetery Perpetual Care Fund – Cemetery – Personnel and Capital Detail

**FUND 274 CEMETERY PERPETUAL CARE
DEPT 174 CEMETERY**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
274-174-55930	Misc Cemetery Imp.	NA	NA	\$ 80,652
TOTAL				\$ 80,652

CITY OF BARTLESVILLE
2008-09 Operating Budget
Memorial Stadium Operating Fund – Summary

Fund Mission: To operate, improve, and maintain the Doenges Memorial Stadium in order to create a unique experience for athletes and spectators alike.

Fund Description: The Stadium Operating Fund was established in 1999 to receive the proceeds of stadium rentals which were approved by the City Council and the Stadium Operating Committee. The proceeds from these sources, along with a general fund subsidy, are used exclusively for the operation, improvement, and maintenance of the Doenges Memorial Stadium.

2008 Accomplishments:

- Hosted the 2007 American Legion World Series
- Provide home field for American Legion Baseball program
- Provide home field for Bruin Baseball program

2009 Objectives:

- Continue to provide excellent field maintenance for users
- Continue to research other possibilities to bring more people and revenue to the stadium
- To work with the Stadium Operating Committee to make various improvements to the stadium

Budget Highlights: The major budgeted expenditures for this fund are personnel costs, utilities, maintenance and repair services, and various stadium improvements and upgrades.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Memorial Stadium Operating Fund – Summary
 (continued)

**FUND 276 MEMORIAL STADIUM OPERATING
 DEPT 476 DOENGES MEMORIAL STADIUM**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$109,669	\$80,726	\$59,733	\$101,096	\$101,096

**FUND 276 MEMORIAL STADIUM OPERATING
 DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,871	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
Memorial Stadium Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Doenges Memorial Stadium	\$ 109,669	\$ 80,726	\$ 59,733	\$ 101,096
Transfer Out: Health Insurance Fund	1,871	-	-	-
Total Expenditures	\$ 111,540	\$ 80,726	\$ 59,733	\$ 101,096

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Interest and Investment Income	\$ 1,108	\$ 1,200	\$ 519	\$ 250
Donations and Miscellaneous	38,829	7,800	11,377	1,300
Transfer In: From General	56,392	63,741	63,741	59,992
Fund Balance	38,863	31	23,650	39,554
Total Available for Appropriation	\$ 135,192	\$ 72,772	\$ 99,287	\$ 101,096

CITY OF BARTLESVILLE
2008-09 Operating Budget
Memorial Stadium Operating Fund – Stadium – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 17,250	\$ 19,000	\$ 3,000	\$ 13,000	\$ 13,000	\$ 13,000
51130 FICA	1,317	1,500	230	1,000	1,000	1,000
51150 RETIREMENT	-	2,100	330	1,500	1,500	1,500
51160 PENSION	1,599	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 20,166	\$ 22,600	\$ 3,560	\$ 15,500	\$ 15,500	\$ 15,500
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 3,424	\$ 12,709	\$ 9,917	\$ 12,709	\$ 11,429	\$ 11,429
52310 UTILITIES & COMMUNICATIONS	11,119	14,000	13,827	14,000	14,000	14,000
52510 OTHER SERVICES	914	500	336	500	500	500
52610 MAINT. & REPAIR SERVICE	-	4,000	63	4,000	2,000	2,000
TOTAL CONTRACTUAL SERVICES	\$ 15,457	\$ 31,209	\$ 24,143	\$ 31,209	\$ 27,929	\$ 27,929
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 93	\$ 2,189	\$ -	\$ 2,000	\$ 1,000	\$ 1,000
53210 JANITORIAL SUPPLIES	813	750	1,218	1,000	1,000	1,000
53310 GENERAL SUPPLIES	1,816	5,088	2,364	5,027	2,527	2,527
53410 TOOLS & EQUIPMENT	-	1,450	101	1,450	700	700
53510 FUEL	39	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	19,343	17,190	21,847	17,190	17,190	17,190
TOTAL MATERIALS & SUPPLIES	\$ 22,104	\$ 26,917	\$ 25,530	\$ 26,917	\$ 22,667	\$ 22,667
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 19,250	\$ -	\$ -	\$ 81,000	\$ 35,000	\$ 35,000
55930 OTHER IMPROVEMENTS	32,692	-	-	-	-	-
55940 MACHINERY & EQUIPMENT	-	-	6,500	-	-	-
TOTAL CAPITAL OUTLAY	\$ 51,942	\$ -	\$ 6,500	\$ 81,000	\$ 35,000	\$ 35,000
TOTAL BUDGET	\$ 109,669	\$ 80,726	\$ 59,733	\$ 154,626	\$ 101,096	\$ 101,096

CITY OF BARTLESVILLE

2008-09 Operating Budget

Memorial Stadium Operating Fund – Stadium – Personnel and Capital Detail

FUND 276 MEMORIAL STADIUM OPERATING DEPT 476 DOENGES MEMORIAL STADIUM

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Stadium Coordinator	0.5	0.5	0.5	0
Maintenance Worker	0	0	0	0.5
TOTAL	0.5	0.5	0.5	0.5

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
276-476-55920	Warning Track	Replacement	1	
276-476-55920	Concrete under stands	Addition	1	
276-476-55920	Outfield Wall Extension	Addition	1	35,000
TOTAL				\$ 35,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
Memorial Stadium Operating Fund – Transfers – Line Item Detail

<i>TRANSFERS OUT</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
59661 HEALTH INSURANCE FUND	\$ 1,871	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 1,871	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 1,871	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2008-09 Operating Budget

GIS Fund – Summary

Department Mission: To provide timely support for all of the City's hardware and software systems. Advise and assist in the procurement of hardware and software. To maintain the security of City's networks and systems.

Department Description: The Technical Services department provides support and assistance in the operation and maintenance of the City's computer and telephone systems. This department assists in problem solving for applications that are on the systems. Its responsibilities also include computer training and maintaining the wired and wireless network and security cams and systems.

2008 Accomplishments:

- Upgrade of Sleuth and FireHouse to MS SQL
- Security Cams, Key Cards in the City Center
- Installed City Wide Wireless backbone
- Upgraded E-mail system to GW7
- Installed UPS units at Dispatch, PD, and CC Server Room

2009 Objectives:

- Bring the mobile wireless on-line
- Install generator for server room
- Upgrade Operations Centers Phones and Network
- Bring outlying departments on to the VOIP phone system
- Upgrade multiple departments computers

Budget Highlights: The major budgeted expenditures for the Tech Services department are maintenance contracts for software systems and network, computer replacements, and VOIP phone equipment

**FUND 278 GIS
DEPT 185 TECH SERVICES**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$19,736	\$9,700	\$7,890	\$7,890

CITY OF BARTLESVILLE
2008-09 Operating Budget
GIS Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Tech Services	\$ -	\$ 19,736	\$ 9,700	\$ 7,890
Total Expenditures	\$ -	\$ 19,736	\$ 9,700	\$ 7,890

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 3,836	\$ 5,700	\$ 1,164	\$ 200
Interest and Investment Income	-	1,000	246	1,100
Fund Balance	79,810	13,036	14,880	6,590
Total Available for Appropriation	\$ 83,646	\$ 19,736	\$ 16,290	\$ 7,890

CITY OF BARTLESVILLE
2008-09 Operating Budget
GIS Fund – Tech Services – Line Item Detail

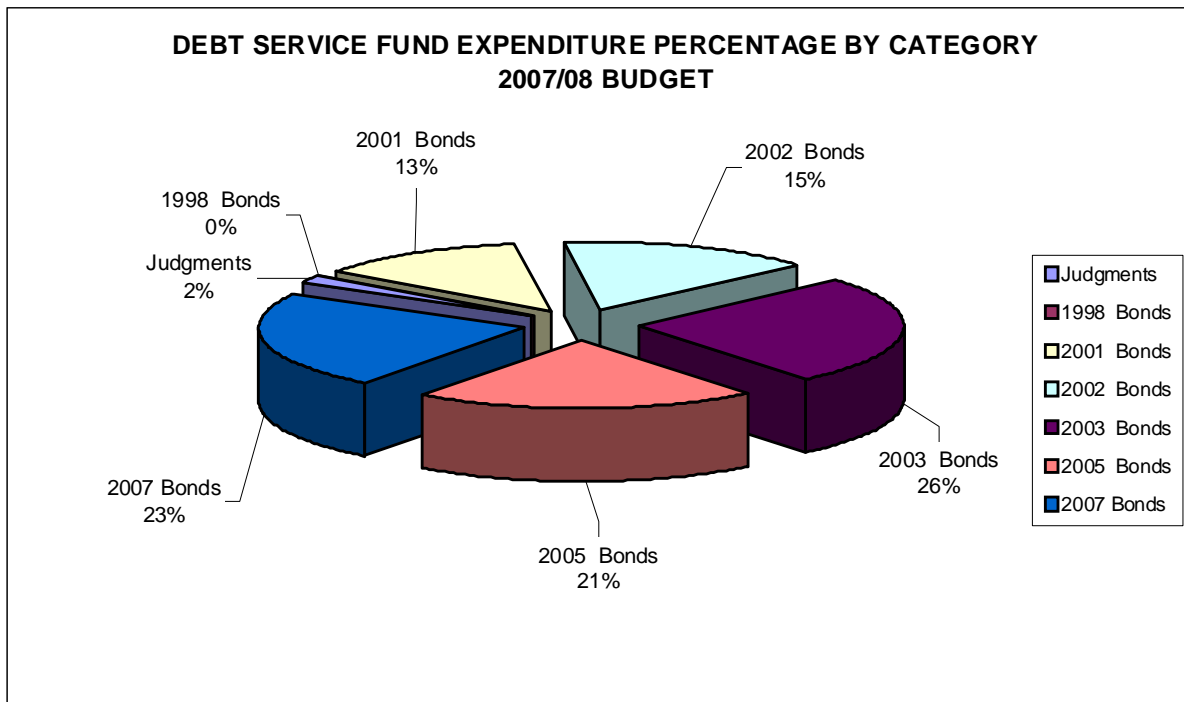
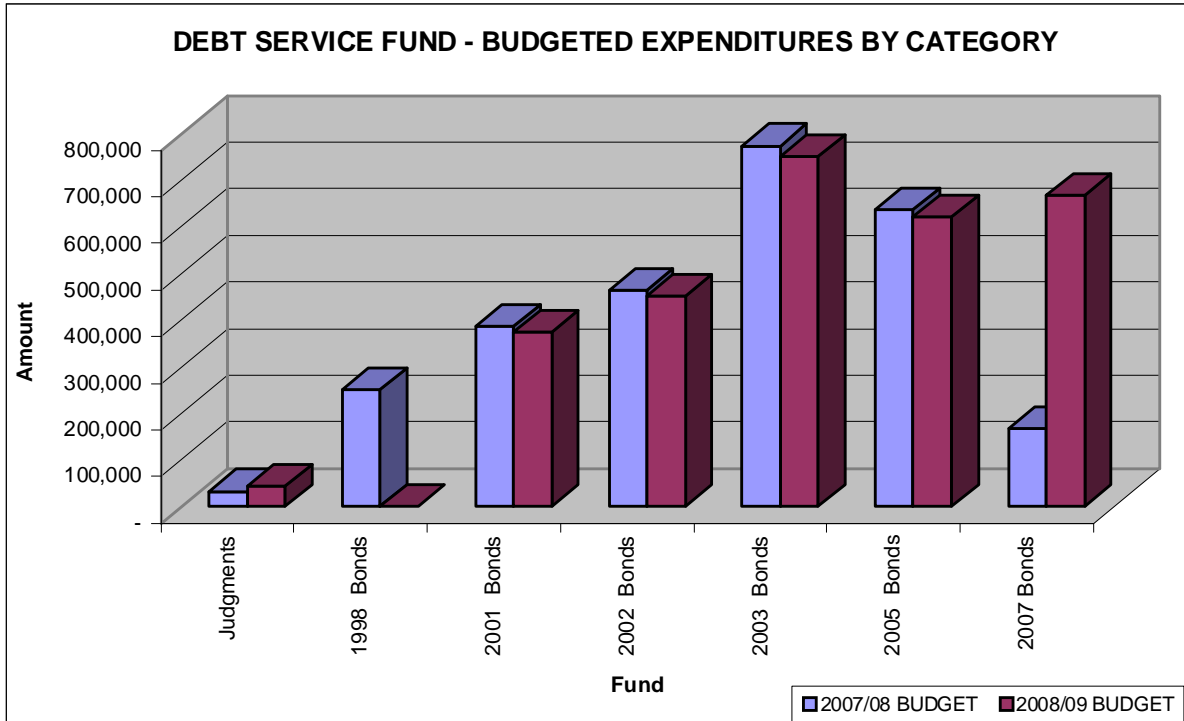
CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
TOTAL CONTRACTUAL SERVICES	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 19,736	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 19,736	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	\$ -	\$ -	\$ 3,700	\$ 3,500	\$ 1,890	\$ 1,890
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 3,700	\$ 3,500	\$ 1,890	\$ 1,890
TOTAL BUDGET	\$ -	\$ 19,736	\$ 9,700	\$ 9,500	\$ 7,890	\$ 7,890

DEBT SERVICE FUND

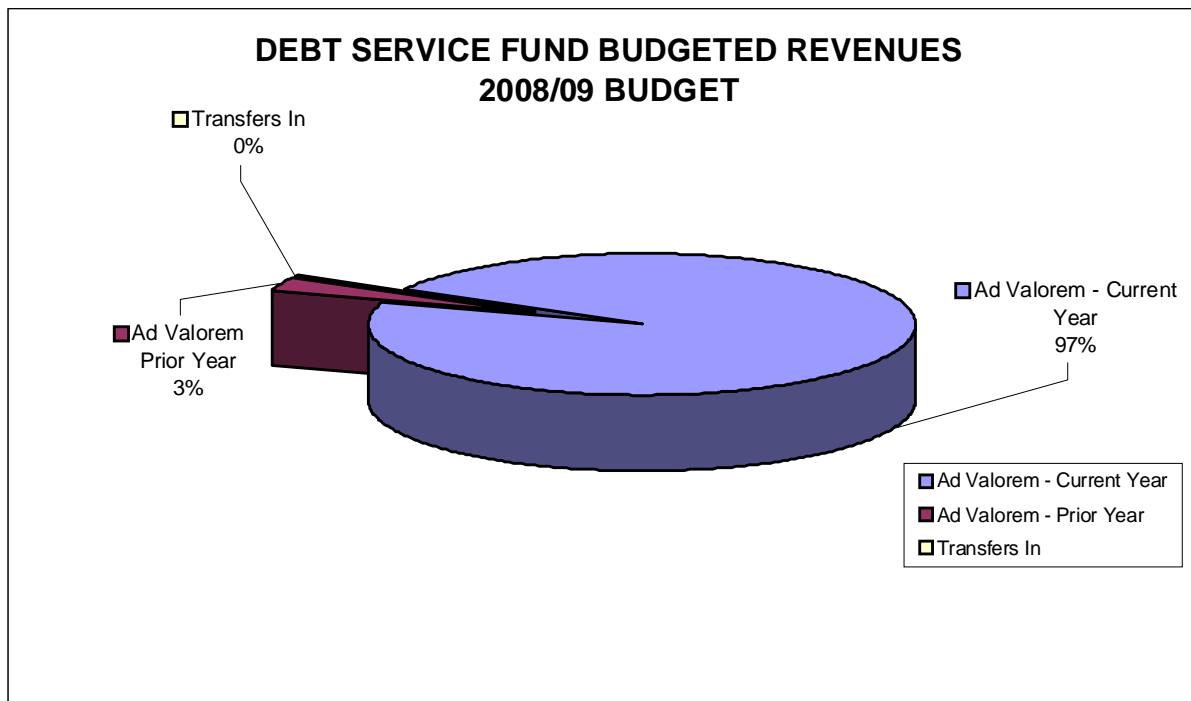
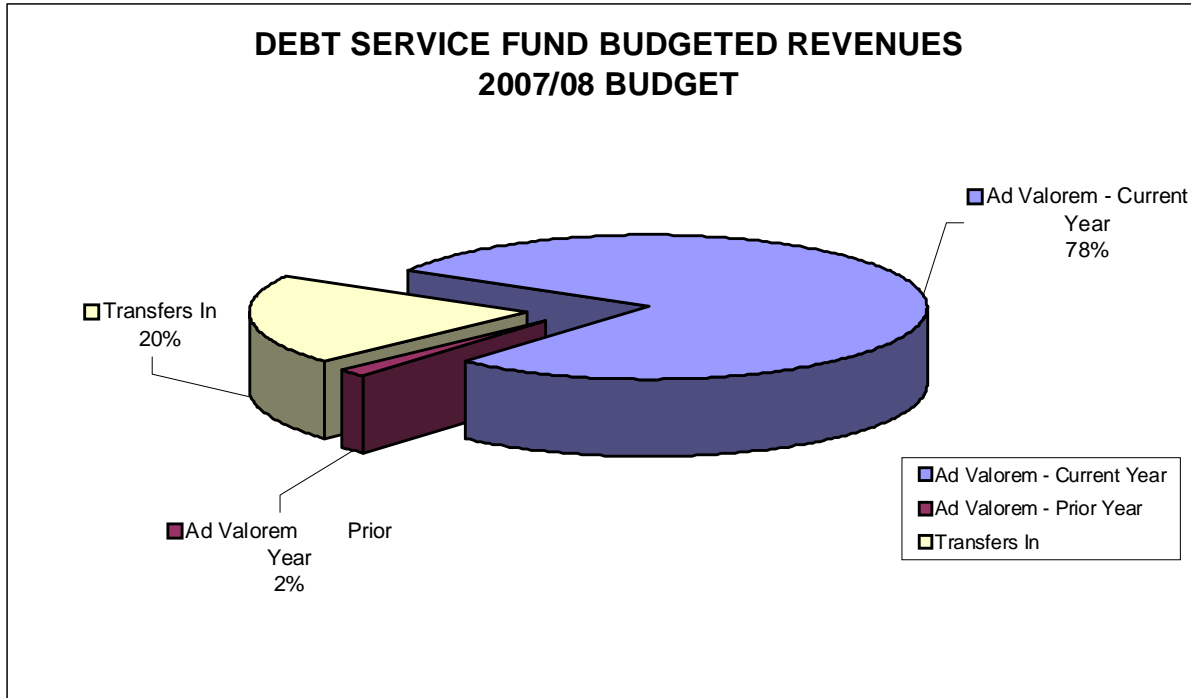


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CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Fund – Expenditure Graphs



CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Fund – Revenue Graphs



CITY OF BARTLESVILLE

2008-09 Operating Budget Debt Service Fund – Summary

Fund Mission: N/A

Fund Description: The Debt Service Fund was established in accordance with State law to satisfy the requirement that all ad valorem property taxes levied for the purposes of meeting debt service requirements on general obligation debt and paying court ordered judgments be deposited into a sinking fund.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: This fund pays for the debt service principal and interest requirements on all outstanding general obligation debt, court ordered judgments, and administrative fees. The only sources of revenue in this fund are ad valorem taxes and a transfer from the Bond Financing Fund to help hold property tax levels below 15 mills.

CITY OF BARTLESVILLE
2008-09 Operating Budget
Debt Service Fund – Summary by Function or Source

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006/07 ACTUAL	2007/08 BUDGET	2007/08 ESTIMATE	2008/09 BUDGET
Judgments	\$ 35,414	\$ 33,000	\$ 33,000	\$ 45,000
1997 Combined Purpose Bonds	335,260	-	-	-
1998 Combined Purpose Bonds	238,855	249,945	249,945	-
2001 Combined Purpose Bonds	396,750	385,613	385,613	373,980
2002 Combined Purpose Bonds	479,205	465,345	465,345	450,715
2003 Combined Purpose Bonds	785,100	774,150	774,150	752,250
2005 Combined Purpose Bonds	656,650	637,150	637,150	621,900
2007 Combined Purpose Bonds	-	167,500	167,500	667,500
2008 Combined Purpose Bonds	-	-	131,900	131,900
Total Expenditures	\$ 2,927,234	\$ 2,712,703	\$ 2,844,603	\$ 3,043,245

Revenues

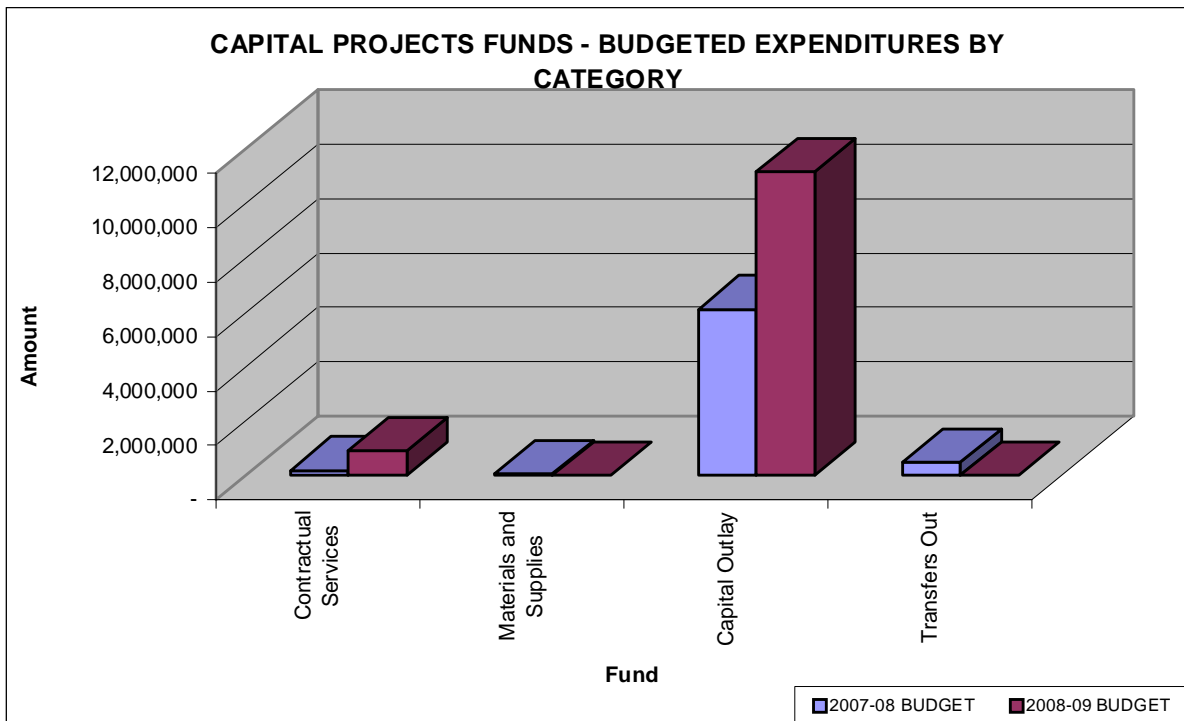
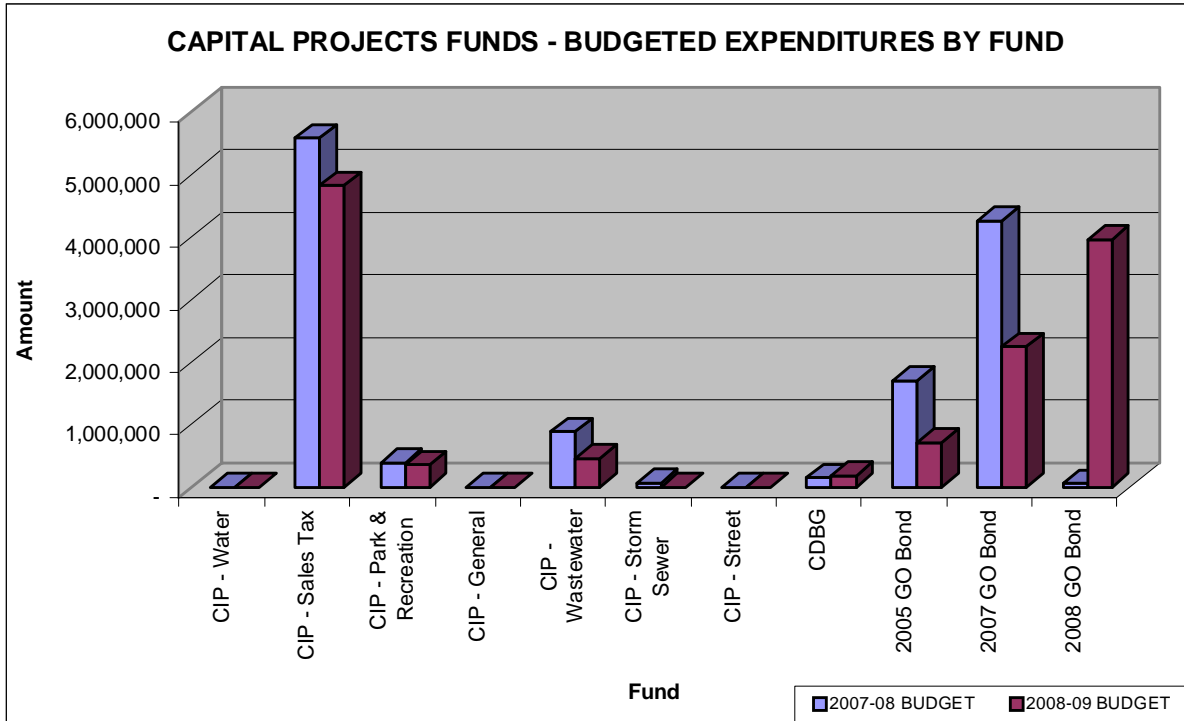
REVENUE BY SOURCE	2006/07 ACTUAL	2007/08 BUDGET	2007/08 ESTIMATE	2008/09 BUDGET
Ad Valorem - Current Year	\$ 2,669,370	\$ 2,488,376	\$ 2,891,534	\$ 2,245,696
Ad Valorem - Prior Year	44,318	56,827	128,732	73,005
Transfer In: From Bond Financing	-	645,637	642,642	6,322
Fund Balance	2,066,931	1,883,121	1,842,992	2,661,297
Total Available for Appropriation	\$ 4,780,619	\$ 5,073,961	\$ 5,505,900	\$ 4,986,320

CAPITAL PROJECTS FUNDS

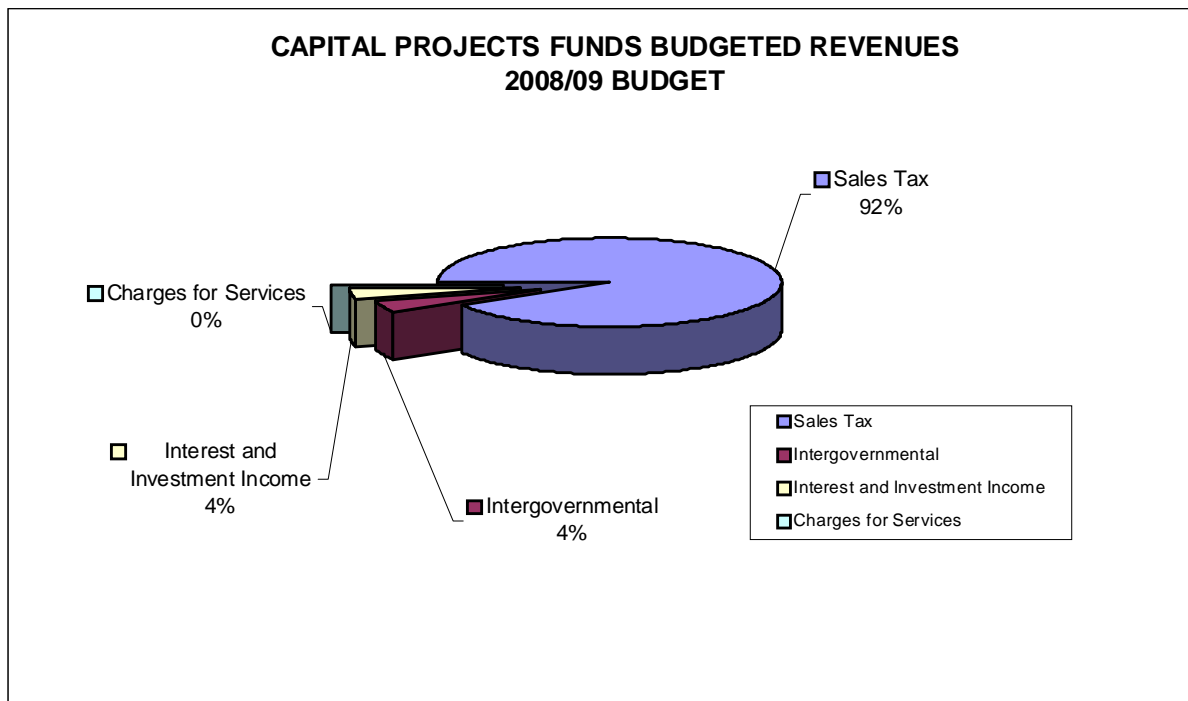
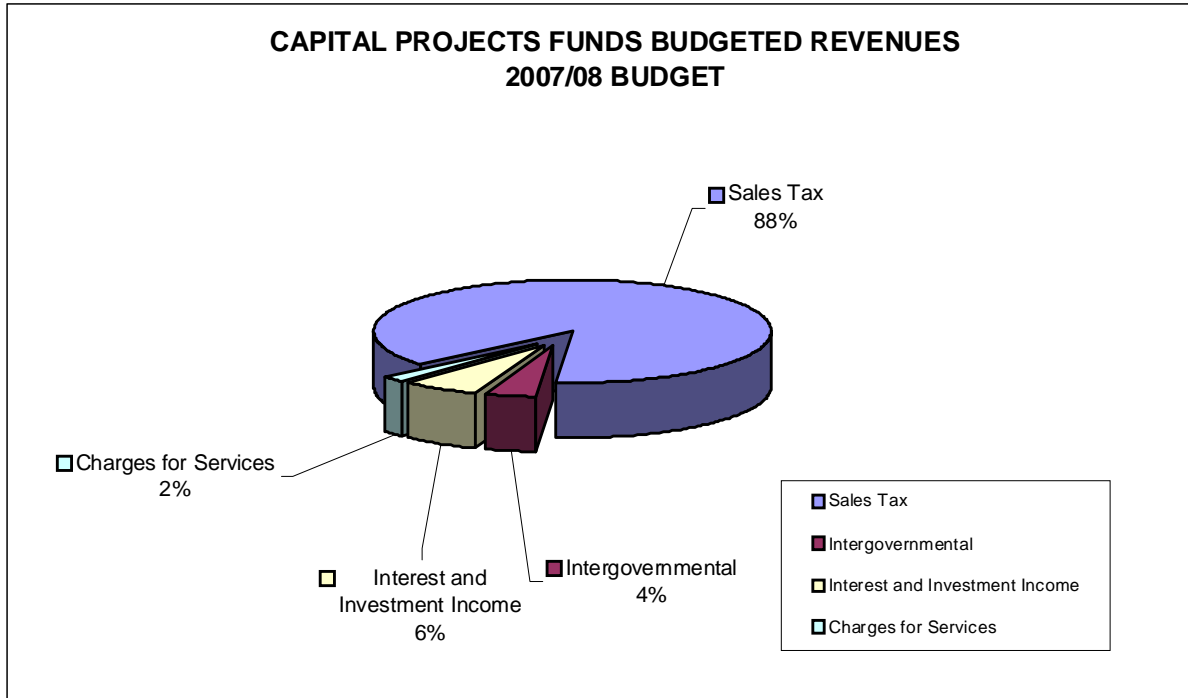


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CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Capital Projects Funds – Expenditure Graphs



CITY OF BARTLESVILLE
2008-09 Operating Budget
Capital Projects Funds – Revenue Graphs



CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Capital Projects Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
CIP - Sales Tax	3,998,324	5,571,927	3,994,653	4,819,960
CIP - Park & Recreation	-	380,112	73,715	345,840
CIP - Wastewater	73,417	879,182	555,354	456,756
CIP - Storm Sewer	196,870	60,000	27,689	-
CDBG	27,000	145,872	145,872	181,814
2005 G.O. Bond	2,401,669	1,705,199	822,417	709,001
2007 G.O. Bond	-	4,250,000	2,458,489	2,239,896
2008 G.O. Bond	-	51,013	51,013	3,948,987
Total Expenditures and Reserves	\$ 6,697,280	\$ 13,043,305	\$ 8,129,202	\$ 12,702,254

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Sales Tax	\$ 2,508,265	\$ 2,585,514	\$ 2,600,529	\$ 2,665,542
Intergovernmental	282,240	124,814	210,408	122,780
Charges for Services	139,021	53,700	169,289	-
Interest and Investment Income	259,635	188,700	285,994	130,850
Donations and Miscellaneous	41,097	-	62,500	-
Proceeds from Issuance of Debt	4,500,000	-	4,000,000	-
Transfer In From General Fund	13,800	-	-	-
Fund Balance	9,231,255	7,198,024	10,373,289	5,688,275
Total Available for Appropriation	\$ 16,975,313	\$ 10,150,752	\$ 17,702,009	\$ 8,607,447

CITY OF BARTLESVILLE
2008-09 Operating Budget
Capital Projects Funds – Expenditure Summary by Line Item

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52110 EMPLOYMENT SERVICES	\$ 7,640	\$ -	\$ 3,152	\$ -	\$ -	\$ -
52210 FINANCIAL SERVICES	-	51,013	51,013	-	-	-
52410 PROFESSIONAL SERVICES	10,076	6,187	15,760	120,000	120,000	120,000
52510 OTHER SERVICES	1,030	310,000	10,000	598,000	598,000	598,000
52610 MAINT. & REPAIR SERVICE	200	-	-	22,000	22,000	22,000
52910 DEBT SERVICE - INTEREST	1,404	-	16,371	8,445	8,445	8,445
52911 DEBT SERVICE - PRINCIPAL	135,276	137,379	121,008	128,934	128,934	128,934
52950 MISCELLANEOUS	-	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 155,626	\$ 504,579	\$ 217,304	\$ 877,379	\$ 877,379	\$ 877,379
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
53410 TOOLS & EQUIPMENT	7,820	-	-	-	-	-
53610 MAINT. & REPAIR MATERIALS	3,636	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 13,456	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 304,559	\$ 881,646	\$ 320,346	\$ 734,501	\$ 734,501	\$ 734,501
55930 OTHER IMPROVEMENTS	5,022,461	10,077,249	6,424,955	7,238,032	7,238,032	7,238,032
55940 MACHINERY & EQUIPMENT	376,431	115,723	117,296	2,568,117	2,568,117	2,568,117
55950 OFFICE EQUIP & FURNISH	26,941	-	17,016	-	-	-
55960 VEHICLES & EQUIPMENT	360,056	629,346	629,346	591,500	591,500	591,500
TOTAL CAPITAL OUTLAY	\$ 6,090,448	\$ 11,703,964	\$ 7,508,959	\$ 11,132,150	\$ 11,132,150	\$ 11,132,150
TRANSFERS OUT						
59720 BMA - STREET	\$ 437,750	\$ 435,250	\$ 435,250	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 437,750	\$ 435,250	\$ 435,250	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 6,697,280	\$ 12,643,793	\$ 8,161,513	\$ 12,009,529	\$ 12,009,529	\$ 12,009,529

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Capital Projects Funds – Capital Outlay Summary

CITY OF BARTLESVILLE
2008-09 OPERATING BUDGET
CIP FUNDS CAPITAL EXPENDITURE SUMMARY

Capital

EXPENDITURES BY FUND & DEPARTMENT	2008-09 BUDGETED CAPITAL EXPENDITURES
CIP - Sales Tax Fund:	
Police	480,000
Storm Sewer	380,000
Street	1,702,928
Park and Recreation	343,500
Swimming Pools	200,000
Economic Development	140,000
Water Plant	155,000
Sanitation	170,000
<i>Total CIP - Sales Tax</i>	3,571,428
CIP - Park & Recreation Fund:	
Park and Recreation	206,082
CIP - Wastewater Fund:	
Wastewater Maintenance	456,756
2005 GO Bond Fund:	
General Services	264,586
Tech Services	117,915
Swimming Pools	200,000
Water Plant	126,500
<i>Total 2005 GO Bond</i>	709,001
2007 GO Bond Fund:	
Street	2,239,896
2008 GO Bond Fund:	
Storm Sewer	2,468,117
Street	1,480,870
<i>Total 2008 GO Bond</i>	3,948,987
Total Expenditures	\$ 11,132,150

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Sales Tax Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Sales Tax Fund accounts for revenues and expenditures associated with a 1/2 cent sales tax issue that was first passed in 1999 and extended in 2003.

2008 Accomplishments:

- Out for bids or under construction for 80% of the current fiscal year projects
- Completed Adams Blvd rehabilitation
- Completed Adams and Madison intersection improvements
- Completed Jefferson Road Extension
- Completed Ohio Road rehabilitation
- Completed Oak Park and Ramblewood rehabilitation
- Completed Melody Lane and Spruce rehabilitation
- Completed Adams Blvd cul-de-sacs
- Completed downtown microsurfacing
- Completed Radar water pump station
- Completed Civitan Park restrooms
- Completed Johnstone Tennis Court resurfacing
- Design is complete Debbie Drainage Phase II out for bid
- Design is complete Nova Road Extension out for bid
- Design is complete Kentucky Road rehabilitation out for bid
- Completed the water distribution hydraulic model

2009 Objectives:

- Continue implementing the Council approved projects
- Have 90% of the Council approved projects out for bids or under construction by late summer 2010

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Sales Tax Fund– Summary (continued)

Budget Highlights: The major expenditures in this fund are capital improvements to various types of public infrastructure.

FUND 449 CIP - SALES TAX DEPT 170 GENERAL SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$7,655	\$0	\$0	\$0	\$0

FUND 449 CIP - SALES TAX DEPT 180 COMMUNITY DEVELOPMENT

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$310,000	\$10,000	\$740,000	\$740,000

FUND 449 CIP - SALES TAX DEPT 185 TECH SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$3,056	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Sales Tax Fund– Summary (continued)

FUND 449 CIP - SALES TAX DEPT 270 POLICE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$238,698	\$527,379	\$137,379	\$617,379	\$617,379

FUND 449 CIP - SALES TAX DEPT 327 STORM SEWER

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$755,625	\$628,548	\$306,187	\$380,000	\$380,000

FUND 449 CIP - SALES TAX DEPT 328 STREET

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,045,313	\$2,532,305	\$2,032,132	\$1,702,928	\$1,702,928

FUND 449 CIP - SALES TAX DEPT 431 PARK & RECREATION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$71,103	\$549,883	\$549,883	\$343,500	\$343,500

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Sales Tax Fund– Summary (continued)

FUND 449 CIP - SALES TAX DEPT 432 SWIMMING POOLS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$0	\$0	\$200,000	\$200,000

FUND 449 CIP - SALES TAX DEPT 710 CWWTP

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$0	\$0	\$140,000	\$140,000

FUND 449 CIP - SALES TAX DEPT 720 WATER PLANT

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$159,577	\$317,385	\$252,645	\$155,000	\$155,000

FUND 449 CIP - SALES TAX DEPT 730 WATER DISTRIBUTION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$279,547	\$101,177	\$101,177	\$0	\$0

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Sales Tax Fund– Summary (continued)

FUND 449 CIP - SALES TAX DEPT 750 SANITATION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$170,000	\$170,000	\$170,000	\$170,000

FUND 449 CIP - SALES TAX DEPT 900 TRANSFERS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$437,750	\$435,250	\$435,250	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
General Services	\$ 7,655	\$ -	\$ -	\$ -
Community Development	-	310,000	10,000	740,000
Tech Services	3,056	-	-	-
Police	238,698	527,379	137,379	617,379
Storm Sewer	755,625	628,548	306,187	380,000
Street	2,045,313	2,532,305	2,032,132	1,702,928
Park and Recreation	71,103	549,883	549,883	343,500
Swimming Pools	-	-	-	200,000
CWWTP	-	-	-	140,000
Water Plant	159,577	317,385	252,645	155,000
Water Distribution	279,547	101,177	101,177	-
Sanitation	-	170,000	170,000	170,000
Unallocated	-	-	-	371,153
Transfers Out: BMA - Street Fund	437,750	435,250	435,250	-
Total Expenditures	<u><u>\$ 3,998,324</u></u>	<u><u>\$ 5,571,927</u></u>	<u><u>\$ 3,994,653</u></u>	<u><u>\$ 4,819,960</u></u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Expenditure and Revenue Summary
(continued)

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Sales Tax	\$ 2,508,265	\$ 2,585,514	\$ 2,600,529	\$ 2,665,542
Intergovernmental	37,002	39,100	36,870	36,870
Interest and Investment Income	192,834	147,900	89,920	35,960
Donations and Miscellaneous	41,097	-	62,500	-
	<u>4,403,753</u>	<u>1,265,355</u>	<u>3,286,422</u>	<u>2,081,588</u>
Fund Balance				
	<u>4,403,753</u>	<u>1,265,355</u>	<u>3,286,422</u>	<u>2,081,588</u>
Total Available for Appropriation	<u><u>\$ 7,182,951</u></u>	<u><u>\$ 4,037,869</u></u>	<u><u>\$ 6,076,241</u></u>	<u><u>\$ 4,819,960</u></u>

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 CIP Sales Tax Fund – General Services – Line Item Detail

CAPITAL OUTLAY	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
55930 OTHER IMPROVEMENTS	7,655	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 7,655	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 7,655	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Community Development – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	-	-	-	120,000	120,000	120,000
52510 OTHER SERVICES	\$ -	\$ 310,000	\$ 10,000	\$ 598,000	\$ 598,000	\$ 598,000
52610 MAINT. & REPAIR SERVICE	-	-	-	22,000	22,000	22,000
TOTAL CONTRACTUAL SERVICES	\$ -	\$ 310,000	\$ 10,000	\$ 740,000	\$ 740,000	\$ 740,000
TOTAL BUDGET	\$ -	\$ 310,000	\$ 10,000	\$ 740,000	\$ 740,000	\$ 740,000

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 CIP Sales Tax Fund – Tech Services – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 3,056	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 3,056	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 3,056	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Police – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52910 DEBT SERVICE - INTEREST	\$ 1,404	\$ -	\$ 16,371	\$ 8,445	\$ 8,445	\$ 8,445
52911 DEBT SERVICE - PRINCIPAL	135,276	137,379	121,008	128,934	128,934	128,934
TOTAL CONTRACTUAL SERVICES	\$ 136,680	\$ 137,379	\$ 137,379	\$ 137,379	\$ 137,379	\$ 137,379
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ -	\$ 390,000	\$ -	\$ 390,000	\$ 390,000	\$ 390,000
55960 VEHICLES & EQUIPMENT	102,018	-	-	90,000	90,000	90,000
TOTAL CAPITAL OUTLAY	\$ 102,018	\$ 390,000	\$ -	\$ 480,000	\$ 480,000	\$ 480,000
TOTAL BUDGET	\$ 238,698	\$ 527,379	\$ 137,379	\$ 617,379	\$ 617,379	\$ 617,379

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Police – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
DEPT 270 POLICE**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-270-55920	Evidence Storage Bld	Addition	1	\$ 250,000
449-270-55920	Roof Replacement	Replacement	1	140,000
449-270-55960	Vehicles	Replacement	4	90,000
TOTAL				\$ 480,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Storm Sewer – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ 2,028	\$ 6,187	\$ 6,187	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 2,028	\$ 6,187	\$ 6,187	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53610 MAINT. & REPAIR MATERIALS	\$ 59	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 59	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 753,538	\$ 622,361	\$ 300,000	\$ 380,000	\$ 380,000	\$ 380,000
TOTAL CAPITAL OUTLAY	\$ 753,538	\$ 622,361	\$ 300,000	\$ 380,000	\$ 380,000	\$ 380,000
TOTAL BUDGET	\$ 755,625	\$ 628,548	\$ 306,187	\$ 380,000	\$ 380,000	\$ 380,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Storm Sewer – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
DEPT 327 STORM SEWER**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-327-55930	Matching Funds for FEMA grant	N/A	N/A	50,000
449-327-55930	Misc. Drainage Improvements	N/A	N/A	200,000
449-327-55930	East Drive Drainage	N/A	N/A	130,000
TOTAL				\$ 380,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Street – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52610 MAINT. & REPAIR SERVICE	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53410 TOOLS & EQUIPMENT	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
55930 OTHER IMPROVEMENTS	1,817,525	2,111,032	1,610,859	1,454,428	1,454,428	1,454,428
55940 MACHINERY & EQUIPMENT	117,850	115,000	115,000	100,000	100,000	100,000
55960 VEHICLES & EQUIPMENT	109,683	306,273	306,273	118,500	118,500	118,500
TOTAL CAPITAL OUTLAY	\$ 2,045,058	\$ 2,532,305	\$ 2,032,132	\$ 1,702,928	\$ 1,702,928	\$ 1,702,928
TOTAL BUDGET	\$ 2,045,313	\$ 2,532,305	\$ 2,032,132	\$ 1,702,928	\$ 1,702,928	\$ 1,702,928

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Street – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
DEPT 328 STREET**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-328-55920	Misc Bridge Maintenance	N/A	N/A	\$ 30,000
449-328-55930	Camelot Drive Resurface	N/A	N/A	165,000
449-328-55930	Maintenance to Nova Rd	N/A	N/A	84,000
449-328-55930	Hazel Dr Rehabilitation	N/A	N/A	75,000
449-328-55930	Redbud Rehabilitation	N/A	N/A	26,000
449-328-55930	Fleetwood Rehabilitation	N/A	N/A	75,000
449-328-55930	Video Detection Upgrades	N/A	N/A	15,000
449-328-55930	Silverlake Rd Extension	N/A	N/A	549,428
449-328-55930	Kentucky Street Repairs	N/A	N/A	200,000
449-328-55930	Street Resurfacing	N/A	N/A	110,000
449-328-55930	Stonewall Extension	N/A	N/A	100,000
449-328-55930	Signal Controllers	N/A	N/A	30,000
449-328-55930	School Warning Flashers	N/A	N/A	3,000
449-328-55930	School Cross Walks	N/A	N/A	5,000
449-328-55930	Frank Phillips Street Scapes	N/A	N/A	17,000
449-328-55940	Various Equipment	N/A	N/A	100,000
449-328-55960	Vehicles	Replacement	2	48,500
449-328-55960	Tractor	Replacement	1	40,000
449-328-55960	Kickboom	Replacement	1	30,000
TOTAL				\$ 1,702,928

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Park and Recreation – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53410 TOOLS & EQUIPMENT	\$ 7,765	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 7,765	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 16,506	\$ 396,810	\$ 396,810	\$ 285,500	\$ 285,500	\$ 285,500
55940 MACHINERY & EQUIPMENT	37,899	-	-	-	-	-
55960 VEHICLES & EQUIPMENT	8,933	153,073	153,073	58,000	58,000	58,000
TOTAL CAPITAL OUTLAY	\$ 63,338	\$ 549,883	\$ 549,883	\$ 343,500	\$ 343,500	\$ 343,500
TOTAL BUDGET	\$ 71,103	\$ 549,883	\$ 549,883	\$ 343,500	\$ 343,500	\$ 343,500

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 CIP Sales Tax Fund – Park and Recreation – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
 DEPT 431 PARK & RECREATION**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-431-55930	Pathfinder Parkway Overlay	N/A	N/A	165,000
449-431-55930	Robinwood Soccer Fields Phase 1	N/A	N/A	70,500
449-431-55930	MJ Lee Lake Improvements	N/A	N/A	50,000
449-431-55960	Vehicles with Equipment	Replacement	2	58,000
TOTAL				\$ 343,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Swimming Pools – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
<i>TOTAL BUDGET</i>	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Swimming Pools – Capital Outlay Detail

FUND 449 CIP - SALES TAX
DEPT 432 SWIMMING POOLS

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-432-55930	Splash Pad	Addition	N/A	\$ 200,000
TOTAL				\$ 200,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – CWWTP – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000
<i>TOTAL BUDGET</i>	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000	\$ 140,000

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Sales Tax Fund – CWWTP – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
DEPT 710 CWWTP**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-710-55920	Building Imp	N/A	N/A	\$ 140,000
TOTAL				\$ 140,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Water Plant – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 255	\$ 230,345	\$ 230,345	\$ -	\$ -	\$ -
55930 OTHER IMPROVEMENTS	159,322	87,040	22,300	-	-	-
55960 VEHICLES & EQUIPMENT		-	-	155,000	155,000	155,000
TOTAL CAPITAL OUTLAY	\$ 159,577	\$ 317,385	\$ 252,645	\$ 155,000	\$ 155,000	\$ 155,000
<i>TOTAL BUDGET</i>	\$ 159,577	\$ 317,385	\$ 252,645	\$ 155,000	\$ 155,000	\$ 155,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Water Plant – Capital Outlay Detail

**FUND 449 CIP - SALES TAX
DEPT 720 WATER PLANT**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-720-55960	Camera Van	Addition	1	\$ 155,000
TOTAL				\$ 155,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Water Distribution – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52510 OTHER SERVICES	\$ 1,015	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 1,015	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 278,532	\$ 101,177	\$ 101,177	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 278,532	\$ 101,177	\$ 101,177	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 279,547	\$ 101,177	\$ 101,177	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Sanitation – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55960 VEHICLES & EQUIPMENT	\$ -	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
TOTAL CAPITAL OUTLAY	\$ -	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
<i>TOTAL BUDGET</i>	\$ -	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Sanitation – Capital Outlay Detail

FUND 449 CIP - SALES TAX
DEPT 750 SANITATION

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
449-750-55960	Packer Truck	Addition	1	\$ 170,000
TOTAL				\$ 170,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Sales Tax Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59720 BMA - STREET	\$ 437,750	\$ 435,250	\$ 435,250	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 437,750	\$ 435,250	\$ 435,250	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 437,750	\$ 435,250	\$ 435,250	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 CIP Park and Recreation Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Park and Recreation Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The remainder of the original funds will be used for continued improvement of the parks and recreation facilities of the City.

2008 Accomplishments:

- Completed the renovation of the Johnstone Tennis Courts;
- Completed the design of the Robinwood Soccer Field renovation.

2009 Objectives:

- Complete construction of the Robinwood Soccer Field improvement project.

Budget Highlights: The major expenditures in this fund are capital improvements, including planning and engineering related costs, for park and recreation infrastructure.

**FUND 451 CIP - PARK & RECREATION
 DEPT 431 PARK & RECREATION**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$380,112	\$73,715	\$206,082	\$206,082

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Park and Recreation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Park and Recreation	\$ -	\$ 380,112	\$ 73,715	\$ 206,082
Unallocated	-	-	-	139,758
Total Expenditures	\$ -	\$ 380,112	\$ 73,715	\$ 345,840

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 11,130	\$ 7,800	\$ 10,985	\$ 5,450
Intergovernmental	150,000	-	-	-
Donations and Miscellaneous	41,625	-	-	-
Transfer In: From General	13,800	-	-	-
Fund Balance	62,365	355,462	403,120	340,390
Total Available for Appropriation	\$ 278,920	\$ 363,262	\$ 414,105	\$ 345,840

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Park and Recreation Fund – Park and Recreation – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ 380,112	\$ 73,715	\$ 206,082	\$ 206,082	\$ 206,082
TOTAL CAPITAL OUTLAY	\$ -	\$ 380,112	\$ 73,715	\$ 206,082	\$ 206,082	\$ 206,082
<i>TOTAL BUDGET</i>	\$ -	\$ 380,112	\$ 73,715	\$ 206,082	\$ 206,082	\$ 206,082

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Park and Recreation Fund – Park and Recreation – Capital Outlay Detail

**FUND 451 CIP - PARK & RECREATION
DEPT 431 PARK & RECREATION**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
451-431-55930	SE Park Improvement	N/A	N/A	36,285
451-431-55930	MJ Lee Lake Improvement	N/A	N/A	138,000
451-431-55930	Westside Athletic Field	N/A	N/A	31,797
TOTAL				\$ 206,082

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Wastewater Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Wastewater Fund was established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater system improvements. It has since received funds from the 2001, 2002, and 2003 General Obligation Bond issues. The remainder of these funds and the continued receipt of sewer impact fees will be used for continued wastewater system capital improvements.

2008 Accomplishments:

- Completed the Sanitary Sewer Evaluation Survey of selected portions of the City’s wastewater collection system
- Completed the Amherst Sanitary Sewer Improvements to eliminate a chronic bypass problem in this area
- Designed a sanitary sewer rehabilitation project for an existing sewer line West of Johnstone and South of 20th Street

2009 Objectives:

- Complete construction of the Johnstone Sewer line improvements
- Select a consult for the design of sanitary sewer improvements on areas identified through the Sanitary Sewer Evaluation Survey

Budget Highlights: The major expenditures in this fund are capital improvements, including planning and engineering related costs, for capital improvements to City owned wastewater facilities.

CITY OF BARTLESVILLE

2008-09 Operating Budget CIP Wastewater Fund– Summary

FUND 453 CIP - WASTEWATER DEPT 710 CHICKASAW WASTEWATER TREATMENT PLANT

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,756	\$0	\$0	\$0	\$0

FUND 453 CIP - WASTEWATER DEPT 715 WASTEWATER MAINTENANCE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$70,661	\$879,182	\$555,354	\$456,756	\$456,756

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Chickasaw Wastewater Treatment Plant	\$ 2,756	\$ -	\$ -	\$ -
Wastewater Maintenance	70,661	879,182	555,354	456,756
Unallocated	-	-	-	-
Total Expenditures	\$ 73,417	\$ 879,182	\$ 555,354	\$ 456,756

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 88,600	\$ 53,700	\$ 141,600	\$ -
Interest and Investment Income	43,311	33,000	30,606	12,240
Donations and Miscellaneous	-	-	-	-
Fund Balance	769,169	502,109	827,664	444,516
Total Available for Appropriation	\$ 901,080	\$ 588,809	\$ 999,870	\$ 456,756

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Wastewater Fund – Wastewater Treatment Plant – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 2,756	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 2,756	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 2,756	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Wastewater Fund – Wastewater Maintenance – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ 3,833	\$ -	\$ 9,573	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 3,833	\$ -	\$ 9,573	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 64,828	\$ 879,182	\$ 545,781	\$ 456,756	\$ 456,756	\$ 456,756
TOTAL CAPITAL OUTLAY	\$ 64,828	\$ 879,182	\$ 545,781	\$ 456,756	\$ 456,756	\$ 456,756
TOTAL BUDGET	\$ 70,661	\$ 879,182	\$ 555,354	\$ 456,756	\$ 456,756	\$ 456,756

CITY OF BARTLESVILLE

2008-09 Operating Budget

CIP Wastewater Fund – Wastewater Maintenance – Capital Outlay Detail

**FUND 453 CIP - WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
453-715-55930	Collection System Improvements	N/A	N/A	\$ 456,756
TOTAL				\$ 456,756

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 CIP Storm Sewer Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Storm Sewer Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer system improvements. The remainder of these funds and the continued receipt of storm water detention in-lieu fees will be used for continued storm sewer system capital improvements.

2008 Accomplishments: • Constructed the Debbie Lane Phase I project

2009 Objectives: • Utilize funds to participate with developers on regional detention facilities

Budget Highlights: The major expenditures in this fund are capital improvements, including planning and engineering related costs, for capital improvements to storm sewer facilities.

**FUND 457 CIP - STORM SEWER
DEPT 327 STORM SEWER**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$196,870	\$60,000	\$60,000	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Storm Sewer Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Storm Sewer	\$ 196,870	\$ 60,000	\$ 27,689	\$ -
Total Expenditures	\$ 196,870	\$ 60,000	\$ 27,689	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Charges for Services	\$ 50,421	\$ -	\$ 27,689	\$ -
Interest and Investment Income	1,227	-	-	-
Fund Balance	144,549	-	-	-
Total Available for Appropriation	\$ 196,197	\$ -	\$ 27,689	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
CIP Storm Sewer Fund – Storm Sewer – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 196,870	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 196,870	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 196,870	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
Community Development Block Grant Fund– Summary

Fund Mission: Leveraging City capital improvement funds to make infrastructure improvements which will improve the living environment for persons of low and moderate incomes

Fund Description: The Community Development Block Grant (CDBG) Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.

2008 Accomplishments:

- Administered and closed out the FY 05 CDBG program which resulted in street and cul-de-sac improvements to Adams Boulevard
- Administered the FY 06 CDBG program which is making sidewalk and streetscape improvements to West Frank Phillips Boulevard
- Wrote and received approval of the FY 07 CDBG grant application which will provide street improvements to streets within the Downtown Redevelopment District
- Administered activities to promote fair housing objectives within the City of Bartlesville as required by the CDBG grant program

2009 Objectives:

- Write and receive approval of the FY 08 CDBG grant application as directed by the City Council
- Achieve closeout of the FY 06 CDBG grant
- Administration of the FY 07 CDBG grant
- Further efforts to promote the fair housing objectives within the City of Bartlesville as required by the CDBG grant program

Budget Highlights: All expenditures in this fund are for the actual construction costs related to the approved CDBG projects.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Community Development Block Grant Fund– Summary
 (continued)

**FUND 467 CDBG
DEPT 328 STREET**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$27,000	\$145,872	\$145,872	\$0	\$0

CITY OF BARTLESVILLE

2008-09 Operating Budget

Community Development Block Grant Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Street	\$ 27,000	\$ 145,872	\$ 145,872	\$ -
Unallocated	-	-	-	181,814
Total Expenditures	\$ 27,000	\$ 145,872	\$ 145,872	\$ 181,814

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Intergovernmental	\$ 95,238	\$ 85,714	\$ 173,538	\$ 85,910
Fund Balance	-	-	68,238	95,904
Total Available for Appropriation	\$ 95,238	\$ 85,714	\$ 241,776	\$ 181,814

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Community Development Block Grant Fund – Street – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 27,000	\$ 145,872	\$ 145,872	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 27,000	\$ 145,872	\$ 145,872	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 27,000	\$ 145,872	\$ 145,872	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2008-09 Operating Budget 2005 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – General Fund was established to account for the 2005 General Obligation Bond funds that were dedicated to general improvements. The remainder of these funds will be used for continued general capital improvements.

2007 Accomplishments:

- Complete construction of airport hanger #5 and #7 roof retrofit
- Completed the water distribution model for water system
- Completed construction of the Green Country and Swan Drive rehabilitation and intersection improvements
- Completed construction of the Camelot and Southport Intersection Improvements
- Completed the tornado warning siren retrofit

2008 Objectives:

- Complete the energy audit of the City Center Building
- Complete the wireless network
- Start construction on improvements to Sooner Pool

Budget Highlights: The major expenditures in this fund are for various capital improvement projects funded by 2005 bond issue.

FUND 471 2005 G.O. BOND DEPT 147 AIRPORT

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$158,200	\$41,800	\$44,500	\$0	\$0

CITY OF BARTLESVILLE

2008-09 Operating Budget 2005 G.O. Bond Fund– Summary

FUND 471 2005 G.O. BOND DEPT 170 GENERAL SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$220,169	\$254,501	\$80,501	\$264,586	\$264,586

FUND 471 2005 G.O. BOND DEPT 174 CEMETERY

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$89,211	\$20,000	\$20,000	\$0	\$0

FUND 471 2005 G.O. BOND DEPT 185 TECH SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$259,493	\$140,617	\$27,464	\$117,915	\$117,915

FUND 471 2005 G.O. BOND DEPT 328 STREET

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,410,644	\$513,088	\$513,088	\$0	\$0

CITY OF BARTLESVILLE

2008-09 Operating Budget 2005 G.O. Bond Fund– Summary (continued)

FUND 471 2005 G.O. BOND DEPT 432 SWIMMING POOLS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$200,000	\$0	\$200,000	\$200,000

FUND 471 2005 G.O. BOND DEPT 720 WATER PLANT

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$12,455	\$9,228	\$10,411	\$126,500	\$126,500

FUND 471 2005 G.O. BOND DEPT 730 WATER DISTRIBUTION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$251,497	\$126,453	\$126,453	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Airport	\$ 158,200	\$ 41,800	\$ 44,500	\$ -
General Services	220,169	254,501	80,501	264,586
Cemetery	89,211	20,000	20,000	-
Tech Services	259,493	140,617	27,464	117,915
Street	1,410,644	513,088	513,088	-
Swimming Pools	-	200,000	-	200,000
Water Plant	12,455	9,228	10,411	126,500
Water Distribution	251,497	126,453	126,453	-
Unallocated	-	399,512	-	-
Total Expenditures	\$ 2,401,669	\$ 1,705,199	\$ 822,417	\$ 709,001

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 37,029	-	64,455	19,320
Transfer in: Water	-	-	-	126,500
Fund Balance	3,851,419	614,395	1,321,143	563,181
Total Available for Appropriation	\$ 3,888,448	\$ 614,395	\$ 1,385,598	\$ 709,001

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Airport – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 158,200	\$ 41,800	\$ 44,500	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 158,200	\$ 41,800	\$ 44,500	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 158,200	\$ 41,800	\$ 44,500	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – General Services – Line Item Detail

MATERIALS & SUPPLIES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
53610 MAINT. & REPAIR MATERIALS	\$ 3,577	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 3,577	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 53,837	\$ 199,501	\$ 25,501	\$ 174,501	\$ 174,501	\$ 174,501
55930 OTHER IMPROVEMENTS	23,333	55,000	55,000	90,085	90,085	90,085
55960 VEHICLES & EQUIPMENT	139,422	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 216,592	\$ 254,501	\$ 80,501	\$ 264,586	\$ 264,586	\$ 264,586
TOTAL BUDGET	\$ 220,169	\$ 254,501	\$ 80,501	\$ 264,586	\$ 264,586	\$ 264,586

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – General Services – Capital Outlay Detail

**FUND 471 2005 G.O. BOND
DEPT 170 GENERAL SERVICES**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
471-170-55930	Misc Facility Improvements	N/A	N/A	\$ 90,085
471-170-55920	Improvements to City Center	N/A	N/A	174,501
TOTAL				\$ 264,586

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Cemetery – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 89,211	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 89,211	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 89,211	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Tech Services – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52110 EMPLOYMENT SERVICES	\$ 7,640	\$ -	\$ 3,152	\$ -	\$ -	\$ -
52410 PROFESSIONAL SERVICES	4,215	-	-	-	-	-
52510 OTHER SERVICES	15	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 11,870	\$ -	\$ 3,152	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ -	\$ 139,894	\$ 5,000	\$ 117,915	\$ 117,915	\$ 117,915
55940 MACHINERY & EQUIPMENT	220,682	723	2,296	-	-	-
55950 OFFICE EQUIP & FURNISH	26,941	-	17,016	-	-	-
TOTAL CAPITAL OUTLAY	\$ 247,623	\$ 140,617	\$ 24,312	\$ 117,915	\$ 117,915	\$ 117,915
TOTAL BUDGET	\$ 259,493	\$ 140,617	\$ 27,464	\$ 117,915	\$ 117,915	\$ 117,915

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Tech Services – Capital Outlay Detail

**FUND 471 2005 G.O. BOND
DEPT 185 TECH SERVICES**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
471-185-55930	Wireless MAN	Addition	N/A	\$ 117,915
TOTAL				\$ 117,915

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 2005 G.O. Bond Fund – Street – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 1,410,644	\$ 513,088	\$ 513,088	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 1,410,644	\$ 513,088	\$ 513,088	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 1,410,644	\$ 513,088	\$ 513,088	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 2005 G.O. Bond Fund – Swimming Pools – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL CAPITAL OUTLAY	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
<i>TOTAL BUDGET</i>	\$ -	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Swimming Pools – Capital Outlay Detail

**FUND 471 2005 G.O. BOND
DEPT 432 SWIMMING POOLS**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
471-432-55930	Sooner Pool Imp	Replacement	N/A	\$ 200,000
TOTAL				\$ 200,000

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Water Plant – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 12,455	\$ 9,228	\$ 10,411	\$ 126,500	\$ 126,500	\$ 126,500
TOTAL CAPITAL OUTLAY	\$ 12,455	\$ 9,228	\$ 10,411	\$ 126,500	\$ 126,500	\$ 126,500
<i>TOTAL BUDGET</i>	\$ 12,455	\$ 9,228	\$ 10,411	\$ 126,500	\$ 126,500	\$ 126,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Water Plant – Capital Outlay Detail

**FUND 471 2005 G.O. BOND
DEPT 720 WATER PLANT**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
510-720-55920	Hulah Lake Pump Station	Replacement	1	126,500
TOTAL				\$ 126,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
2005 G.O. Bond Fund – Water Distribution – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 251,497	\$ 126,453	\$ 126,453	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 251,497	\$ 126,453	\$ 126,453	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 251,497	\$ 126,453	\$ 126,453	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2008-09 Operating Budget 2007 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2007 G.O. Bond Fund was established to account for the 2007 General Obligation Bond proceeds that were dedicated to Street improvements.

2008 Accomplishments:

- Completed construction on Frank Phillips between Cherokee and Highway 75.
- Completed construction on the Camelot and Southport Intersection improvement project.

2009 Objectives:

- Begin street improvements on Silver Lake from Price Road to Adams Blvd.

Budget Highlights: The major expenditures in this fund are for various capital improvement projects funded by 2007 bond issue.

FUND 472 2007 G.O. BOND DEPT 328 STREET

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$4,250,000	\$2,458,489	\$2,239,896	\$2,239,896

CITY OF BARTLESVILLE
2008-09 Operating Budget
2007 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
General Services	\$ -	\$ -	\$ -	\$ -
Street	-	4,250,000	2,458,489	2,239,896
Unallocated	-	-	-	-
Total Expenditures	\$ -	\$ 4,250,000	\$ 2,458,489	\$ 2,239,896

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 11,133	\$ -	\$ 154,483	\$ 77,200
Proceeds from Issuance of Debt	4,500,000	-	-	-
Fund Balance	-	4,460,703	4,466,702	2,162,696
Total Available for Appropriation	\$ 4,511,133	\$ 4,460,703	\$ 4,621,185	\$ 2,239,896

CITY OF BARTLESVILLE
2008-09 Operating Budget
2007 G.O. Bond Fund – Street – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ 4,250,000	\$ 2,458,489	\$ 2,239,896	\$ 2,239,896	\$ 2,239,896
TOTAL CAPITAL OUTLAY	\$ -	\$ 4,250,000	\$ 2,458,489	\$ 2,239,896	\$ 2,239,896	\$ 2,239,896
<i>TOTAL BUDGET</i>	\$ -	\$ 4,250,000	\$ 2,458,489	\$ 2,239,896	\$ 2,239,896	\$ 2,239,896

CITY OF BARTLESVILLE
2008-09 Operating Budget
2007 G.O. Bond Fund – Street – Capital Outlay Detail

**FUND 472 2007 G.O. BOND
DEPT 328 STREET**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
472-328-55930	Camelot and Southport Imp	N/A	N/A	\$ 10,000
472-328-55930	Silver Lake Imp	N/A	N/A	2,229,896
TOTAL				\$ 2,239,896

CITY OF BARTLESVILLE

2008-09 Operating Budget 2008 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2008 G.O. Bond Fund was established to account for the 2008 General Obligation Bond proceeds that were dedicated to Street and Drainage improvements.

2008 Accomplishments: • N/A.

2009 Objectives: • N/A.

Budget Highlights: The major expenditures in this fund are for various capital improvement projects funded by 2008 bond issue.

FUND 473 2008 G.O. BOND DEPT 170 GENERAL SERVICES

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$51,013	\$51,013	\$0	\$0

FUND 473 2008 G.O. BOND DEPT 327 STORM SEWER

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$0	\$0	\$2,468,117	\$2,468,117

FUND 473 2008 G.O. BOND DEPT 328 STREET

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$0	\$0	\$1,480,870	\$1,480,870

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
General Services	\$ -	\$ 51,013	\$ 51,013	\$ -
Storm Sewer	-	-	-	2,468,117
Street	-	-	-	1,480,870
Unallocated	-	-	-	-
Total Expenditures	\$ -	\$ 51,013	\$ 51,013	\$ 3,948,987

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Proceeds from Issuance of Debt	-	-	4,000,000	-
Fund Balance	-	-	-	3,948,987
Total Available for Appropriation	\$ -	\$ -	\$ 4,000,000	\$ 3,948,987

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund – General Service – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52210 FINANCIAL SERVICES	-	51,013	51,013	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ -	\$ 51,013	\$ 51,013	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ -	\$ 51,013	\$ 51,013	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund –Drainage – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	-	-	-	2,468,117	2,468,117	2,468,117
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 2,468,117	\$ 2,468,117	\$ 2,468,117
<i>TOTAL BUDGET</i>	\$ -	\$ -	\$ -	\$ 2,468,117	\$ 2,468,117	\$ 2,468,117

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund –Drainage – Capital Outlay Detail

**FUND 473 2008 G.O. BOND
DEPT 327 STORM SEWER**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
473-327-55930	Detention Pond Imp at Grand Prarie	N/A	N/A	\$ 1,384,059
473-327-55930	Detention Pond Imp at Sooner Park	N/A	N/A	1,084,058
TOTAL				\$ 2,468,117

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund – Street – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 1,480,870	\$ 1,480,870	\$ 1,480,870
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 1,480,870	\$ 1,480,870	\$ 1,480,870
<i>TOTAL BUDGET</i>	\$ -	\$ -	\$ -	\$ 1,480,870	\$ 1,480,870	\$ 1,480,870

CITY OF BARTLESVILLE
2008-09 Operating Budget
2008 G.O. Bond Fund – Street – Capital Outlay Detail

**FUND 473 2008 G.O. BOND
DEPT 328 STREET**

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
473-328-55930	Madison Rehab	N/A	N/A	\$ 990,435
472-328-55930	Sunset Rehab	N/A	N/A	490,435
TOTAL				\$ 1,480,870

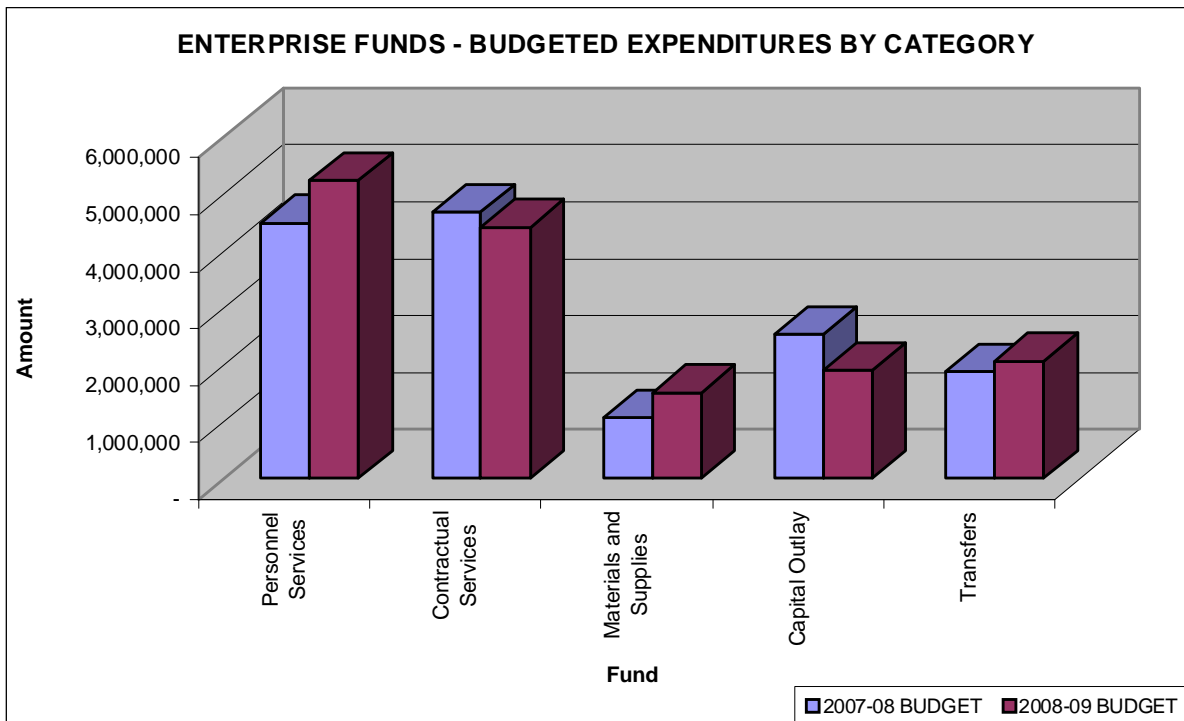
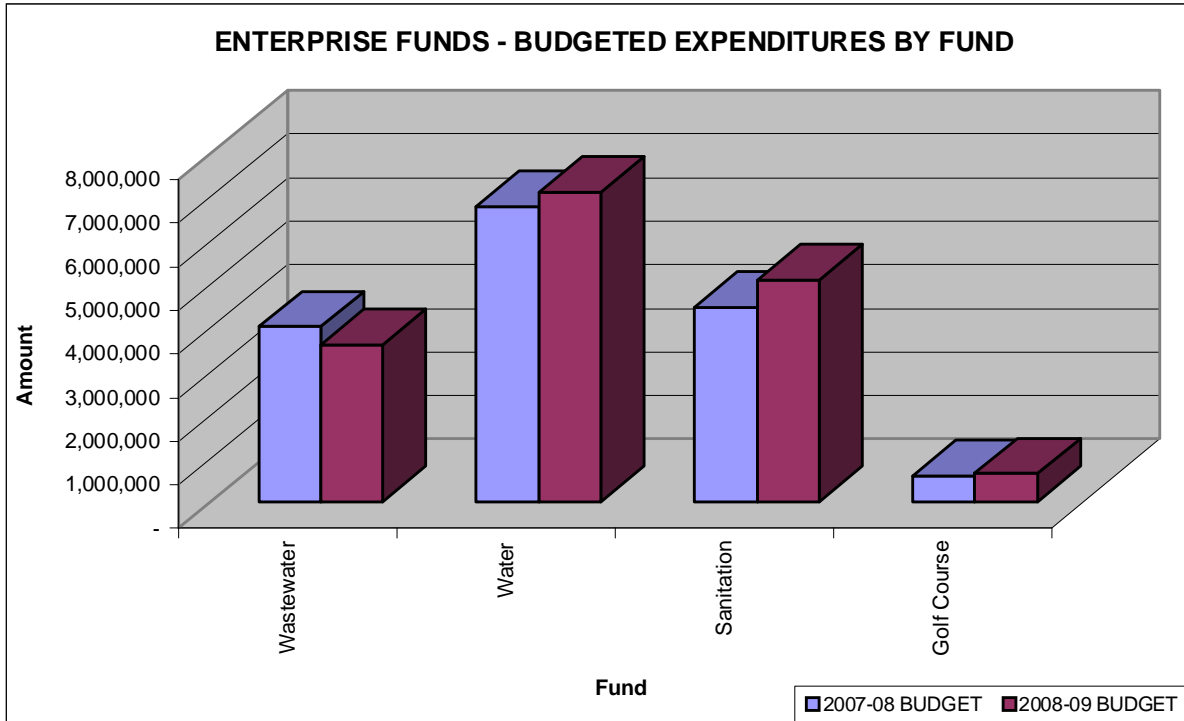
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ENTERPRISE FUNDS



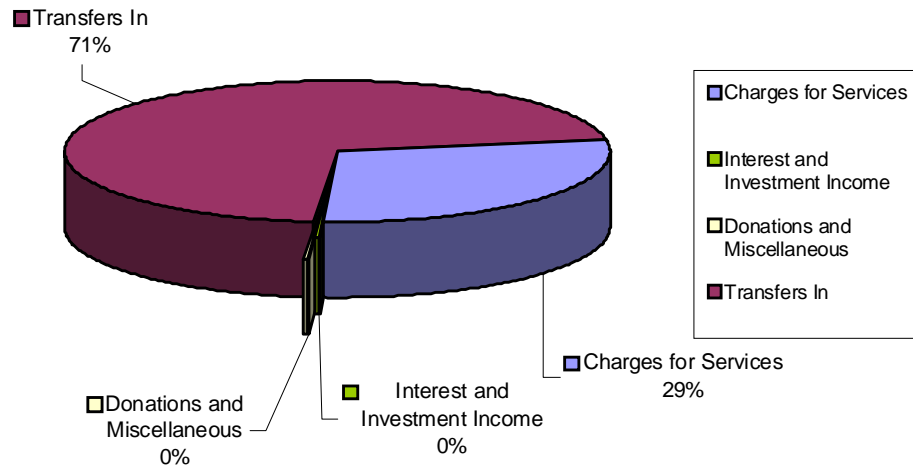
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CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Expenditure Graphs

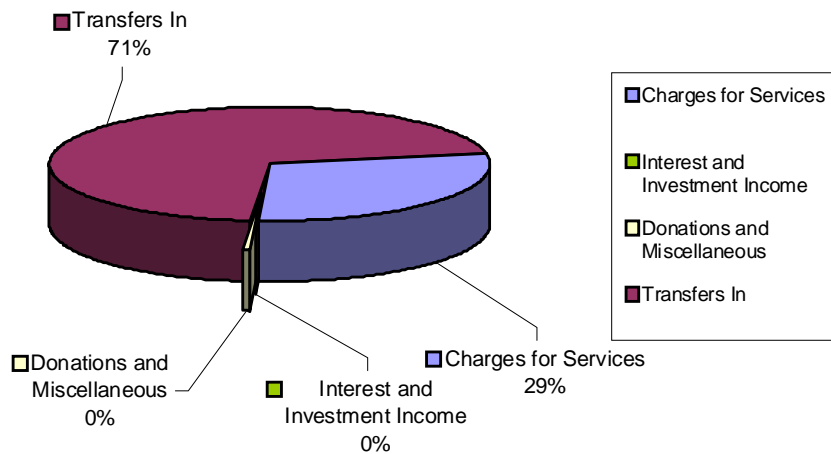


CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Revenue Graphs

**ENTERPRISE FUNDS BUDGETED REVENUES
2007/08 BUDGET**



**ENTERPRISE FUNDS BUDGETED REVENUES
2008/09 BUDGET**



CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Wastewater	\$ 2,936,844	\$ 4,002,666	\$ 3,504,337	\$ 3,594,809
Water	4,151,909	6,758,248	6,105,998	7,093,457
Sanitation	3,191,629	4,449,482	3,949,684	5,074,445
Golf Course	511,181	585,048	560,305	641,895
Total Expenditures and Reserves	\$ 10,791,563	\$ 15,795,444	\$ 14,120,324	\$ 16,404,606

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	4,131,625	4,184,500	4,199,155	4,237,650
Interest and Investment Income	25,983	23,295	36,943	18,150
Donations and Miscellaneous	54,881	43,800	150,789	51,200
Other Financing Sources	400	1,300	1,551	-
Transfer In: From General Fund	219,605	137,519	137,519	311,492
From BMA - Wastewater	2,901,370	3,658,143	3,429,565	3,348,005
From BMA - Water	4,584,661	6,557,786	6,026,806	6,837,129
Fund Balance	1,037,064	1,338,060	1,749,921	1,611,925
Total Available for Appropriation	\$ 12,955,589	\$ 15,944,403	\$ 15,732,249	\$ 16,415,551

CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 3,179,372	\$ 3,171,000	\$ 3,174,477	\$ 3,338,000	\$ 3,338,000	\$ 3,338,000
51120 OVERTIME	94,465	63,500	77,683	77,500	77,500	77,500
51130 FICA	244,412	242,700	240,512	255,000	255,000	255,000
51140 GROUP INSURANCE	-	533,644	533,644	1,029,074	1,029,074	1,029,074
51150 RETIREMENT	-	348,800	342,031	402,000	402,000	402,000
51160 PENSION	277,802	-	3,270	-	-	-
51170 WORKER'S COMPENSATION	75,673	127,106	127,106	123,306	123,306	123,306
51180 UNEMPLOYMENT COMP	1,268	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 3,872,992	\$ 4,486,750	\$ 4,498,723	\$ 5,224,880	\$ 5,224,880	\$ 5,224,880
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 47,506	\$ 82,672	\$ 96,451	\$ 78,047	\$ 73,047	\$ 73,047
52210 FINANCIAL SERVICES	37	-	3	\$ -	-	-
52220 BAD DEBT WRITE-OFFS	-	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	777,621	1,059,018	755,265	1,059,997	859,098	859,098
52410 PROFESSIONAL SERVICES	82,403	157,052	90,717	154,052	158,552	158,552
52510 OTHER SERVICES	1,009,308	1,299,995	1,057,266	1,201,085	1,169,585	1,169,585
52610 MAINT. & REPAIR SERVICE	150,244	172,135	161,027	187,700	181,700	181,700
52710 OPERATIONAL SERVICES	1,844,886	1,905,760	1,976,424	1,964,762	1,964,762	1,964,762
52950 MISCELLANEOUS	3,914	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 3,915,919	\$ 4,676,632	\$ 4,137,153	\$ 4,645,643	\$ 4,406,744	\$ 4,406,744
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,956	\$ 27,600	\$ 7,920	\$ 8,200	\$ 11,200	\$ 11,200
53210 JANITORIAL SUPPLIES	5,612	6,900	7,244	7,550	7,550	7,550
53310 GENERAL SUPPLIES	518,775	554,684	813,838	781,300	774,300	774,300
53410 TOOLS & EQUIPMENT	29,031	32,175	45,426	30,735	24,935	24,935
53510 FUEL	171,976	210,766	221,098	261,006	261,006	261,006
53610 MAINT. & REPAIR MATERIALS	207,904	232,398	440,851	429,000	425,000	425,000
TOTAL MATERIALS & SUPPLIES	\$ 939,254	\$ 1,064,523	\$ 1,536,377	\$ 1,517,791	\$ 1,503,991	\$ 1,503,991

CITY OF BARTLESVILLE

2008-09 Operating Budget

Enterprise Funds – Expenditure Summary by Line Item (continued)

CAPITAL OUTLAY	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
55910 LAND	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
55920 BUILDINGS & STRUCTURES	-	141,500	-	126,500	-	-
55930 OTHER IMPROVEMENTS	35,618	1,577,230	1,390,482	1,252,800	675,000	675,000
55940 MACHINERY & EQUIPMENT	50,078	562,519	508,221	377,680	334,330	334,330
55950 OFFICE EQUIP & FURNISH	58,605	-	-	-	375,000	375,000
55960 VEHICLES & EQUIPMENT	109,941	245,137	173,022	585,000	515,000	515,000
TOTAL CAPITAL OUTLAY	\$ 254,242	\$ 2,526,386	\$ 2,071,725	\$ 3,091,980	\$ 1,899,330	\$ 1,899,330
TRANSFERS OUT						
59101 GENERAL FUND	\$ 1,275,000	\$ 1,876,346	\$ 1,876,346	\$ 1,970,163	\$ 1,940,163	\$ 1,940,163
59471 2005 GO BOND FUND	-	-	-	-	126,500	126,500
59661 HEALTH INSURANCE FUND	534,156	-	-	-	-	-
TOTAL TRANSFERS	\$ 1,809,156	\$ 1,876,346	\$ 1,876,346	\$ 1,970,163	\$ 2,066,663	\$ 2,066,663
TOTAL BUDGET	\$ 10,791,563	\$ 14,630,637	\$ 14,120,324	\$ 16,450,457	\$ 15,101,608	\$ 15,101,608

CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Personnel Summary

Personnel

PERSONNEL COUNTS BY DEPARTMENT	2006-07 ACTUAL FTEs	2007-08 BUDGETED FTEs	2007-08 ACTUAL FTEs	2008-09 BUDGETED FTEs
Wastewater Fund:				
Wastewater Maintenance	11	12	11	12
Water Fund:				
Fleet Maintenance	0	0	0	0
Water Plant	12	12	14	14
Water Administration	3	3	3	3
Water Distribution	22	24	23	24
<i>Total Water</i>	37	39	40	41
Sanitation Fund:				
Sanitation	39	38.5	38.5	38.5
Golf Course Fund:				
Municipal Golf Course	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Personnel	<u>92</u>	<u>94.5</u>	<u>94.5</u>	<u>96.5</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Enterprise Funds – Capital Outlay Summary

Capital

<i>EXPENDITURES BY FUND & DEPARTMENT</i>	<i>2008-09 BUDGETED CAPITAL EXPENDITURES</i>
Wastewater Fund:	
Wastewater Treatment Plant	\$ 125,850
Wastewater Maintenance	5,500
<i>Total Wastewater</i>	131,350
Water Fund:	
Water Plant	11,330
Water Administration	175,000
Water Distribution	591,350
<i>Total Water</i>	777,680
Sanitation Fund:	
Sanitation	990,300
Golf Course Fund:	
Municipal Golf Course	-
Total Expenditures	<u>\$ 1,899,330</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Wastewater Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Chickasaw Wastewater Treatment Plant	\$ 1,895,556	\$ 2,278,920	\$ 2,281,987	\$ 2,112,062
Wastewater Maintenance	600,805	843,505	659,446	1,032,518
Transfers Out: To General	375,000	562,904	562,904	144,784
To Health Insurance Fund	65,483	-	-	-
Reserves: Operating Reserve	-	294,853	-	284,221
Compensated Absences Reserve	-	22,484	-	21,224
Total Expenditures and Reserves	\$ 2,936,844	\$ 4,002,666	\$ 3,504,337	\$ 3,594,809

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 4,785	\$ 5,800	\$ 7,195	\$ 3,550
Donations and Miscellaneous	-	-	67,577	-
Transfer In: From BMA - Wastewater	2,901,370	3,658,143	3,429,565	3,348,005
Fund Balance	273,942	273,942	243,254	243,254
Total Available for Appropriation	\$ 3,180,097	\$ 3,937,885	\$ 3,747,591	\$ 3,594,809

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary

Department Mission: To protect the health and quality of living of the citizens of Bartlesville through sanitary collection and treatment of wastewater.

Department Description: The Chickasaw Wastewater Treatment Plant and 20 Sewage Lift Stations in the collection system are operated by a private contract with Veolia Water, Inc. The plant treats residential and industrial wastewater from the community. As required by the Oklahoma Pollution Discharge Elimination System (OPDES) Permit, waste sludge from the treatment process is disposed of through injection on agricultural land for beneficial use. Plant personnel also administer the Industrial Pre-treatment Program for the City.

2008 Accomplishments:

- Land applied 543 dry metric tons of biosolids for beneficial land use
- Rebuilt Sludge collection system on Final Clarifier #1
- Installed new boiler in the Administration Building
- Treated 2,714,329,000 gallons of wastewater
- Achieved twelve years without a Lost Time Accident
- Replaced the Magnetic Drive units with Variable Frequency Drives at the Tuxedo Pump Station
- Minimized loss from flooding at the plant

2009 Objectives:

- Maintain 100% environmental compliance
- Update Magnetic Drives at the Shawnee Pump Station with Variable Frequency Drives
- Upgrade the Supervisory & Control Data Acquisition system at the plant
- Rebuild Final Clarifier #2 sludge collection system
- Complete preventative maintenance tasks to extend equipment life and efficiency

Budget Highlights: The major expenditures in this department are the contract with Veolia Water, Inc. and replacement structures and equipment.

CITY OF BARTLESVILLE

2008-09 Operating Budget

**Wastewater Operating Fund – Wastewater Treatment Plant – Summary
(continued)**

FUND 509 WASTEWATER DEPT 710 CHEROKEE WASTEWATER TREATMENT PLANT				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,895,556	\$2,278,920	\$2,281,987	\$2,112,062	\$2,112,062

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 99	\$ 400	\$ 428	\$ 450	\$ 450	\$ 450
52410 PROFESSIONAL SERVICES	300	-	6,650	-	-	-
52510 OTHER SERVICES	11,748	20,000	17,923	20,000	20,000	20,000
52610 MAINT. & REPAIR SERVICE	360	360	-	-	-	-
52710 OPERATIONAL SERVICES	1,844,886	1,905,760	1,976,424	1,964,762	1,964,762	1,964,762
TOTAL CONTRACTUAL SERVICES	\$ 1,857,393	\$ 1,926,520	\$ 2,001,425	\$ 1,985,212	\$ 1,985,212	\$ 1,985,212
MATERIALS & SUPPLIES						
53410 TOOLS & EQUIPMENT	\$ 1,938	\$ 5,000	\$ -	\$ -	\$ -	\$ -
53610 MAINT. & REPAIR MATERIALS	-	3,000	80	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	\$ 1,938	\$ 8,000	\$ 80	\$ 1,000	\$ 1,000	\$ 1,000
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	-	344,400	280,482	300,850	125,850	125,850
55950 OFFICE EQUIP & FURNISH	-	-	-	34,850	-	-
55960 VEHICLES & EQUIPMENT	36,225	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 36,225	\$ 344,400	\$ 280,482	\$ 1,085,700	\$ 125,850	\$ 125,850
TOTAL BUDGET	\$ 1,895,556	\$ 2,278,920	\$ 2,281,987	\$ 3,071,912	\$ 2,112,062	\$ 2,112,062

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Personnel and Capital Detail

**FUND 509 WASTEWATER
DEPT 710 CHEROKEE WASTEWATER TREATMENT PLANT****CAPITAL OUTLAY SCHEDULE**

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
509-710-55920	Renovate Admin Building	REPLACEMENT	1	\$ -
509-710-55940	Primary Gear Reducer	REPLACEMENT	2	6,000
509-710-55940	Shawnee Variable Frequency	REPLACEMENT	2	113,350
509-710-55940	Final Clarifier #2 Repair Parts	REPLACEMENT	1	-
509-710-55940	Dissolved Air Flotation Unit Pc	ADDITION	1	6,500
509-710-55940	High Efficiency 250 HP Blower	REPLACEMENT	3	-
509-710-55950	SCADA System Upgrade	REPLACEMENT	1	-
TOTAL				\$ 125,850

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary

Department Mission: To maintain the sanitary sewer system in a condition that prevents potentially harmful failures, and to perform emergency repairs in the event of such failures.

Department Description: The Wastewater Maintenance Department is responsible for maintenance of the sanitary sewer system, including force mains and collector lines. A majority of its work is preventative maintenance to remove tree roots, accumulations of grease and other materials in the system which cause sewer line blockages and sewer backups. Crews can also perform repairs to the lines when necessary.

2008 Accomplishments:

- Shot video 7,870 feet of main line segments and 14,902.8 ft for SSES study.
- Hydraulically cleaned 306,282 feet of sanitary sewer main
- Responded to line blockages after and during working hours
- Completed main line point repairs on damaged pipe
- Installed new 10” sewer line and three manholes on Harvard and Amherst to relieve surcharge during heavy rain

2009 Objectives:

- Continue the hydraulic routine main line maintenance program.
- Complete point repairs on defective main lines.
- Provide assistance as required to complete the Sanitary Sewer Evaluation Survey (SSES).
- Raise below grade manhole ring and lids.
- Increase the root control program.
- Continue inflow and infiltration reduction program through chemical gout sealing.
- Purchase a new camera van to assist in identification of main line defects.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary (continued)

Budget Highlights: The major expenditures in this department are personnel costs and replacement equipment.

FUND 509 WASTEWATER DEPT 715 WASTEWATER MAINTENANCE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$600,805	\$843,505	\$659,446	\$1,032,518	\$1,032,518

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 424,790	\$ 450,000	\$ 421,108	\$ 438,000	\$ 438,000	\$ 438,000
51120 OVERTIME	14,043	8,100	6,226	8,100	8,100	8,100
51130 FICA	32,901	34,400	32,215	33,500	33,500	33,500
51140 GROUP INSURANCE	-	60,673	60,673	359,960	359,960	359,960
51150 RETIREMENT	-	49,500	46,322	53,100	53,100	53,100
51160 PENSION	40,045	-	-	-	-	-
51170 WORKER'S COMPENSATION	328	546	546	3,253	3,253	3,253
TOTAL PERSONNEL SERVICES	\$ 512,107	\$ 603,219	\$ 567,090	\$ 895,913	\$ 895,913	\$ 895,913
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 5,709	\$ 5,200	\$ 4,375	\$ 5,225	\$ 5,225	\$ 5,225
52310 UTILITIES & COMMUNICATIONS	3,243	3,100	3,081	3,255	3,255	3,255
52410 PROFESSIONAL SERVICES	300	75,000	-	75,000	30,000	30,000
52510 OTHER SERVICES	1,657	1,030	4,300	4,300	1,800	1,800
52610 MAINT. & REPAIR SERVICE	18,401	22,000	6,000	19,000	17,000	17,000
TOTAL CONTRACTUAL SERVICES	\$ 29,310	\$ 106,330	\$ 17,756	\$ 106,780	\$ 57,280	\$ 57,280
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 783	\$ -	\$ -	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	5,233	13,000	8,200	15,600	8,600	8,600
53410 TOOLS & EQUIPMENT	1,193	1,600	1,500	7,275	1,475	1,475
53510 FUEL	20,872	21,275	21,580	23,750	23,750	23,750
53610 MAINT. & REPAIR MATERIALS	25,684	33,390	43,320	40,000	40,000	40,000
TOTAL MATERIALS & SUPPLIES	\$ 53,765	\$ 69,265	\$ 74,600	\$ 86,625	\$ 73,825	\$ 73,825

CITY OF BARTLESVILLE

2008-09 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Line Item Detail (continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	-	-	-	14,000	5,500	5,500
55960 VEHICLES & EQUIPMENT	5,623	64,691	-	155,000	-	-
TOTAL CAPITAL OUTLAY	\$ 5,623	\$ 64,691	\$ -	\$ 569,000	\$ 5,500	\$ 5,500
<i>TOTAL BUDGET</i>	\$ 600,805	\$ 843,505	\$ 659,446	\$ 1,658,318	\$ 1,032,518	\$ 1,032,518

CITY OF BARTLESVILLE**2008-09 Operating Budget****Wastewater Operating Fund – Wastewater Maintenance – Personnel and Capital Detail****FUND 509 WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE****PERSONNEL SCHEDULE**

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Public Works Director	0	0	0	0
WW Maint Supervisor	0	1	1	1
Wastewater Equip Operator	5	5	4	5
Maintenance Worker	5	5	3	4
UT Maint Worker	0	0	2	1
Administrative Assistant	1	1	1	1
TOTAL	11	12	11	12

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
509-715-55960	Camera truck	Replacement	1	
509-715-55930	Sewer Line	Replacement	Various	
509-715-55940	Chain Cutter 1" Root Saw	New	1	\$ 5,500
509-715-55940	Chain Cutter 3-4" Root Saw	New	1	
509-715-55950	ERP System	Addition	1	
TOTAL				\$ 5,500

CITY OF BARTLESVILLE
2008-09 Operating Budget
Wastewater Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The Wastewater Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Wastewater Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 509 WASTEWATER
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$440,483	\$562,904	\$562,904	\$144,784	\$144,784

CITY OF BARTLESVILLE
2008-09 Operating Budget
Wastewater Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59101 GENERAL FUND	\$ 375,000	\$ 562,904	\$ 562,904	\$ 591,049	\$ 144,784	\$ 144,784
59661 HEALTH INSURANCE FUND	65,483	-	-	-	-	-
TOTAL TRANSFERS	\$ 440,483	\$ 562,904	\$ 562,904	\$ 591,049	\$ 144,784	\$ 144,784
TOTAL BUDGET	\$ 440,483	\$ 562,904	\$ 562,904	\$ 591,049	\$ 144,784	\$ 144,784

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Fleet Maintenance		\$ -	\$ -	\$ -	\$ -
Water Plant		2,028,159	2,587,001	2,461,259	2,657,054
Water Administration		169,731	326,988	215,895	466,668
Water Distribution		1,157,989	2,658,934	2,678,306	2,054,119
Transfers Out:	To General	550,000	750,538	750,538	1,204,330
	To 2005 G.O. Bond Fund	-	-	-	126,500
	To Health Insurance Fund	246,030	-	-	-
Reserves:	Operating Reserve	-	370,593	-	515,789
	Compensated Absences Reserve	-	64,194	-	68,997
Total Expenditures and Reserves		\$ 4,151,909	\$ 6,758,248	\$ 6,105,998	\$ 7,093,457

Revenues

REVENUE BY SOURCE		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income		\$ 678	\$ 800	\$ 6,195	\$ 3,050
Donations and Miscellaneous		45,100	34,100	72,997	44,200
Transfer In:	From BMA - Water	4,584,661	6,557,786	6,026,806	6,837,129
Fund Balance		97,468	97,468	209,078	209,078
Total Available for Appropriation		\$ 4,727,907	\$ 6,690,154	\$ 6,315,076	\$ 7,093,457

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Water Plant – Summary

Department Mission: To provide safe drinking water to the citizens of Bartlesville that complies with all applicable standards. To provide maintenance and repair to the water plant, pump stations, and water storage tanks to maintain appropriate water pressures throughout the system.

Department Description: The Water Treatment Plant is responsible for the supply and treatment of water delivered to the customers of the City of Bartlesville. This includes maintaining water quality to comply with Federal and State standards, performing various analyses on the raw water to determine the best treatment methods, monitoring the treatment process, and delivery of treated water into the distribution system. Operation of the pump stations and water storage tanks to maintain adequate pressure in the distribution system is also a responsibility of the Water Treatment Plant.

2008 Accomplishments:

- Purchased and installed a Total Organic Carbon Analyzer for better optimization of the treatment process
- Converted from Free Chlorine to Chloramine disinfection to reduce Trihalomethane and Haloacetic Acid formation
- Renovated the East and West Mound Water Tanks and Circle Mountain Water Tank
- Construction of a new Radar #1 Pump Station

2009 Objectives:

- Optimization of coagulation process by piloting alternative coagulants
- Achieve sustained reduction of Disinfection-by-Products
- Renovation of pumps at the Hulah Pump Station
- Begin sampling and monitoring for Initial Distribution System Evaluation Study
- Completion of the Unregulated Contaminant Monitoring Regulations Stage II sampling study

Budget Highlights: The major expenditures in this department are personnel costs, utilities to operate the water plant and pumping stations, and the chemicals necessary to treat the raw water.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Water Operating Fund – Water Plant – Summary
 (continued)

FUND 510 WATER DEPT 720 WATER PLANT				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,028,159	\$2,587,001	\$2,461,259	\$2,657,054	\$2,657,054

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Water Plant – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 380,217	\$ 407,000	\$ 433,985	\$ 482,000	\$ 482,000	\$ 482,000
51120 OVERTIME	41,133	25,100	28,830	25,100	25,100	25,100
51130 FICA	31,044	31,300	33,200	36,800	36,800	36,800
51140 GROUP INSURANCE	-	116,887	116,887	171,000	171,000	171,000
51150 RETIREMENT	-	44,800	47,738	58,400	58,400	58,400
51160 PENSION	35,220	-	-	-	-	-
51170 WORKER'S COMPENSATION	361	83	83	30,624	30,624	30,624
TOTAL PERSONNEL SERVICES	\$ 487,975	\$ 625,170	\$ 660,723	\$ 803,924	\$ 803,924	\$ 803,924
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 5,961	\$ 5,700	\$ 30,353	\$ 11,000	\$ 11,000	\$ 11,000
52310 UTILITIES & COMMUNICATIONS	722,963	1,000,000	700,000	1,000,000	800,000	800,000
52410 PROFESSIONAL SERVICES	7,890	1,800	6,815	1,800	51,300	51,300
52510 OTHER SERVICES	203,848	161,067	150,000	147,000	147,000	147,000
52610 MAINT. & REPAIR SERVICE	99,870	99,900	125,300	125,000	125,000	125,000
TOTAL CONTRACTUAL SERVICES	\$ 1,040,532	\$ 1,268,467	\$ 1,012,468	\$ 1,284,800	\$ 1,134,300	\$ 1,134,300
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 692	\$ 3,250	\$ 1,050	\$ 3,000	\$ 3,000	\$ 3,000
53210 JANITORIAL SUPPLIES	1,266	1,200	1,800	1,800	1,800	1,800
53310 GENERAL SUPPLIES	423,039	456,242	720,238	671,000	671,000	671,000
53410 TOOLS & EQUIPMENT	7,402	3,900	11,241	4,700	4,700	4,700
53510 FUEL	7,465	14,800	10,000	11,500	11,500	11,500
53610 MAINT. & REPAIR MATERIALS	15,369	12,425	16,037	15,500	15,500	15,500
TOTAL MATERIALS & SUPPLIES	\$ 455,233	\$ 491,817	\$ 760,366	\$ 707,500	\$ 707,500	\$ 707,500

CITY OF BARTLESVILLE

2008-09 Operating Budget

Water Operating Fund – Water Plant – Line Item Detail (continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ -	\$ 126,500	\$ -	\$ 126,500	\$ -	\$ -
55930 OTHER IMPROVEMENTS	-	48,047	-	-	-	-
55940 MACHINERY & EQUIPMENT	30,100	27,000	27,702	11,330	11,330	11,330
55960 VEHICLES & EQUIPMENT	14,319	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 44,419	\$ 201,547	\$ 27,702	\$ 137,830	\$ 11,330	\$ 11,330
<i>TOTAL BUDGET</i>	\$ 2,028,159	\$ 2,587,001	\$ 2,461,259	\$ 2,934,054	\$ 2,657,054	\$ 2,657,054

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Water Operating Fund – Water Plant – Personnel and Capital Detail

**FUND 510 WATER
 DEPT 720 WATER PLANT**

PERSONNEL SCHEDULE

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Water Plant Superintendent	1	1	1	1
Electronics Technician	1	1	1	1
Plant Mechanic	2	2	2	2
Lab Technician	1	1	1	1
Water Plant Operator	6	6	8	8
Maintenance Worker	1	1	1	1
TOTAL	12	12	14	14

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
510-720-55940	10" Altitude Valve	Replacement	1	\$ 7,000
510-720-55940	2100N Turbidity Analyzer	Replacement	1	1,760
510-720-55940	Tractor Cab	New	1	2,570
TOTAL				\$ 11,330

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Water Administration – Summary

Department Mission: To provide long-term focused planning and management for the City of Bartlesville's water utility services.

Department Description: The Water Administration department provides the planning, management, and administration for the Water Plant, Water Distribution and Wastewater Maintenance Departments. Also provide contract oversight for the operation of the Chickasaw Wastewater Treatment Plant.

2008 Accomplishments:

- Completed renovation of the Circle Mountain and, the East Mound and West Mound Water Storage Tanks
- Finalized and submitted to EPA the Initial Distribution System Analysis as required under Stage I Disinfection Byproducts Rule
- Finalized an update of the Water System Vulnerability Assessment to incorporate the new water treatment plant
- Completed installation of the Phase II 16" Water Line Project
- Completed replacement of existing water lines in the Harned Harris, and Armstrong areas
- Completed construction of a new Radar #1 Pump Station
- Completed the renewal process for a new Oklahoma Water Pollution Control Discharge Permit

2009 Objectives:

- Oversee the planning and construction of approximately 13,000 feet of existing 8" water line feeding Circle Mountain
- Monitor construction of a new 20" Hensley water transmission line
- Plan, bid and construct improvements to the Shawnee Lift Station
- Begin contract negotiation for operation of the Chickasaw Wastewater Treatment Plant
- Begin process for replacement of the existing Mound Water Tanks with a new 4 million gallon water tank to provide elevated reserve capacity for the plant pressure zone

Budget Highlights: The major expenditures in this department are personnel costs and utility costs.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Water Operating Fund – Water Administration – Summary
 (continued)

FUND 510 WATER DEPT 725 WATER ADMINISTRATION				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$169,731	\$326,988	\$215,895	\$466,668	\$466,668

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Water Administration – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 121,518	\$ 154,000	\$ 159,172	\$ 157,000	\$ 157,000	\$ 157,000
51130 FICA	9,287	11,800	12,177	12,000	12,000	12,000
51140 GROUP INSURANCE	-	6,598	6,598	4,348	4,348	4,348
51150 RETIREMENT	-	17,000	17,509	16,600	16,600	16,600
51160 PENSION	11,588	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 142,393	\$ 189,398	\$ 195,456	\$ 189,948	\$ 189,948	\$ 189,948
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,850	\$ 11,000	\$ 460	\$ 1,000	\$ 1,000	\$ 1,000
52310 UTILITIES & COMMUNICATIONS	11,924	12,875	11,780	12,875	12,875	12,875
52410 PROFESSIONAL SERVICES	2,383	3,000	-	-	-	-
52510 OTHER SERVICES	4,894	103,365	3,025	103,255	78,255	78,255
52610 MAINT. & REPAIR SERVICE	180	600	-	600	600	600
TOTAL CONTRACTUAL SERVICES	\$ 21,231	\$ 130,840	\$ 15,265	\$ 117,730	\$ 92,730	\$ 92,730
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,251	\$ 3,850	\$ 2,200	\$ 2,600	\$ 5,600	\$ 5,600
53210 JANITORIAL SUPPLIES	1,349	1,200	1,244	1,250	1,250	1,250
53310 GENERAL SUPPLIES	1,293	400	400	700	700	700
53410 TOOLS & EQUIPMENT	-	100	100	100	100	100
53510 FUEL	103	700	730	840	840	840
53610 MAINT. & REPAIR MATERIALS	111	500	500	500	500	500
TOTAL MATERIALS & SUPPLIES	\$ 6,107	\$ 6,750	\$ 5,174	\$ 5,990	\$ 8,990	\$ 8,990
CAPITAL OUTLAY						
55950 OFFICE EQUIP & FURNISH	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ 175,000
TOTAL BUDGET	\$ 169,731	\$ 326,988	\$ 215,895	\$ 313,668	\$ 466,668	\$ 466,668

CITY OF BARTLESVILLE

2008-09 Operating Budget

Water Operating Fund – Water Administration – Personnel and Capital Detail

**FUND 510 WATER
DEPT 725 WATER ADMINISTRATION**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGETED NUMBER OF EMPLOYEES</i>
Water Utilities Director	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Administrative Assistant	1	1	0	0
Temporary	0		1	1
TOTAL	3	3	3	3

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
510-730-55950	Systems Upgrade	Addition	1	175,000
TOTAL				\$ 175,000

CITY OF BARTLESVILLE

2008-09 Operating Budget

Water Operating Fund – Water Distribution – Summary

Department Mission: To maintain and monitor the City's water distribution system and to provide field services necessary for the operation and billing of the water utility system as a whole.

Department Description: The Water Distribution department is responsible for the maintenance and repair of the water distribution system of the City. It installs new service lines, constructs replacement lines and tests and repairs meters. It also conducts leak inspections, meter checks, connects and disconnects the City's water customers, and reads water meters.

2008 Accomplishments:

- Completed the installation of new front fed water services to 13 customers on Parkway Street and Hill Drive
- Completed replacement of a leaking antiquated 14" water line under Highway 75 just north of Rice Creek Road
- Began project to replace approximately 1,400 feet of new 6" water line on Jennings between 14th and 16th streets installing new water services to 46 customers
- Installed 167 new water services between July 1, 2007 and April 1, 2008
- Installed 250 feet of new 12" water main on Highway 75 west of the South Water Tank
- Installed approximately 450 feet of new 8" water line to accommodate the Southport Street Realignment Project

2009 Objectives:

- Install approximately 13,000 feet of new 10" water line to replace an antiquated and leaking 8" water line serving Circle Mountain
- Finalize the replacement of the Jennings water line and new water services
- Install new front feed water services to 14 customers currently served by an old line in the alley between 15th Street and 16th Street, Dewey and Osage
- Continue water meter replacement program installing approximately 2,000 water meters

CITY OF BARTLESVILLE

2008-09 Operating Budget

Water Operating Fund – Water Distribution – Summary

Budget Highlights: The major expenditures in this department are personnel costs, fuel, maintenance and repair services, and replacement equipment and improvements.

FUND 510 WATER DEPT 730 WATER DISTRIBUTION				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,157,989	\$2,658,934	\$2,678,306	\$2,054,119	\$2,054,119

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Water Distribution – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 806,857	\$ 803,000	\$ 783,291	\$ 821,000	\$ 821,000	\$ 821,000
51120 OVERTIME	36,094	24,100	39,560	24,100	24,100	24,100
51130 FICA	63,242	61,400	59,922	62,600	62,600	62,600
51140 GROUP INSURANCE	-	152,348	152,348	81,053	81,053	81,053
51150 RETIREMENT	-	88,300	86,162	99,400	99,400	99,400
51160 PENSION	72,973	-	-	-	-	-
51170 WORKER'S COMPENSATION	3,838	15,243	15,243	24,011	24,011	24,011
TOTAL PERSONNEL SERVICES	\$ 983,004	\$ 1,144,391	\$ 1,136,526	\$ 1,112,164	\$ 1,112,164	\$ 1,112,164
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 16,891	\$ 11,677	\$ 9,150	\$ 12,635	\$ 12,635	\$ 12,635
52510 OTHER SERVICES	1,650	9,150	4,934	12,270	9,270	9,270
52610 MAINT. & REPAIR SERVICE	6,061	13,500	6,000	12,100	8,100	8,100
TOTAL CONTRACTUAL SERVICES	\$ 24,602	\$ 34,327	\$ 20,084	\$ 37,005	\$ 30,005	\$ 30,005
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 17,000	\$ -	\$ -	\$ -	\$ -
53210 JANITORIAL SUPPLIES	244	-	-	-	-	-
53310 GENERAL SUPPLIES	5,929	8,000	8,000	8,000	8,000	8,000
53410 TOOLS & EQUIPMENT	8,217	9,700	8,000	8,600	8,600	8,600
53510 FUEL	35,497	37,000	40,900	47,000	47,000	47,000
53610 MAINT. & REPAIR MATERIALS	61,600	63,463	256,950	257,000	257,000	257,000
TOTAL MATERIALS & SUPPLIES	\$ 111,487	\$ 135,163	\$ 313,850	\$ 320,600	\$ 320,600	\$ 320,600

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Water Operating Fund – Water Distribution – Line Item Detail
 (continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 35,618	\$ 1,184,783	\$ 1,110,000	\$ 549,150	\$ 549,150	\$ 549,150
55940 MACHINERY & EQUIPMENT	3,278	95,470	40,470	10,200	10,200	10,200
55960 VEHICLES & EQUIPMENT	-	64,800	57,376	32,000	32,000	32,000
TOTAL CAPITAL OUTLAY	\$ 38,896	\$ 1,345,053	\$ 1,207,846	\$ 591,350	\$ 591,350	\$ 591,350
<i>TOTAL BUDGET</i>	\$ 1,157,989	\$ 2,658,934	\$ 2,678,306	\$ 2,061,119	\$ 2,054,119	\$ 2,054,119

CITY OF BARTLESVILLE**2008-09 Operating Budget****Water Operating Fund – Water Distribution – Personnel and Capital Detail****FUND 510 WATER
DEPT 730 WATER DISTRIBUTION****PERSONNEL SCHEDULE**

CLASSIFICATION	2006-07 ACTUAL NUMBER OF EMPLOYEES	2007-08 BUDGETED NUMBER OF EMPLOYEES	2007-08 ACTUAL NUMBER OF EMPLOYEES	2008-09 BUDGETED NUMBER OF EMPLOYEES
Water Distribution Supervisor	1	1	1	1
Concrete Mason	1	1	0	1
Utility Const. Crew Leader	1	1	1	1
Equipment Operator	4	5	4	3
Water Utility Service Coordinator	1	1	0	1
Water Utility Service Rep.	2	2	3	3
Fiscal Technician	1	1	2	1
UT Maintenance Worker	0	0	5	7
Maintenance Worker	11	12	7	6
TOTAL	22	24	23	24

CAPITAL OUTLAY SCHEDULE

ACCOUNT NUMBER	ITEM	ADDITION OR REPLACEMENT	QUANTITY	BUDGETED EXPENDITURE
510-730-55930	Circle Mt Water Line	Replacement		\$ 371,650
510-730-55930	Water Meters	Replacement	2000	177,500
510-730-55940	Backhoe Trailer	New	1	10,200
510-730-55960	1-2 ton Pickup	Replacement	2	32,000
TOTAL				\$ 591,350

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The Water Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Water Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 510 WATER
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$796,030	\$750,538	\$750,538	\$1,330,830	\$1,330,830

CITY OF BARTLESVILLE
2008-09 Operating Budget
Water Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59101 GENERAL FUND	\$ 550,000	\$ 750,538	\$ 750,538	\$ 788,065	\$ 1,204,330	\$ 1,204,330
59471 2005 GO BOND FUND	-	-	-	-	126,500	126,500
59661 HEALTH INSURANCE FUND	246,030	-	-	-	-	-
TOTAL TRANSFERS	\$ 796,030	\$ 750,538	\$ 750,538	\$ 788,065	\$ 1,330,830	\$ 1,330,830
TOTAL BUDGET	\$ 796,030	\$ 750,538	\$ 750,538	\$ 788,065	\$ 1,330,830	\$ 1,330,830

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>		<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Sanitation		\$ 2,643,308	\$ 3,479,139	\$ 3,386,780	\$ 4,077,964
Transfers Out:	To General	350,000	562,904	562,904	591,049
	To Health Insurance Fund	198,321	-	-	-
Reserves:	Operating Reserve	-	308,481	-	331,084
	Compensated Absences Reserve	-	98,958	-	74,348
Total Expenditures and Reserves		\$ 3,191,629	\$ 4,449,482	\$ 3,949,684	\$ 5,074,445

Revenues

<i>REVENUE BY SOURCE</i>		<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Charges for Services		\$ 3,812,489	\$ 3,844,000	\$ 3,868,260	\$ 3,908,250
Interest and Investment Income		17,931	14,400	21,981	10,950
Donations and Miscellaneous		9,781	9,700	10,215	7,000
Fund Balance		609,774	878,838	1,208,418	1,159,190
Total Available for Appropriation		\$ 4,449,975	\$ 4,746,938	\$ 5,108,874	\$ 5,085,390

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Sanitation – Summary

Department Mission: To provide solid waste removal and disposal services to all citizens of Bartlesville and to provide for litter removal and street sweeping for all major streets and right-of way.

Department Description: The Sanitation Department is responsible for collection and disposal for all solid waste generated within the City except for a small number of commercial customers serviced by private companies. The Department currently collects residential solid waste twice weekly and commercial solid waste from two to six times weekly, depending upon individual needs and the level of service desired. The Department also collects litter from the rights-of-way of major streets and residential and commercial alleys and is also responsible for street sweeping.

2008 Accomplishments:

- Held a “fall clean-up” for all City residents
- Developed an information brochure detailing pilot program for automated poly cart collection program
- Developed surveys relating to pilot program
- Distributed approximately 2000 poly carts for a pilot program of the automated collection system
- Implemented a pilot automated collection program for two designated areas of town. Pilot program covered a two month period
- Converted existing packer fleet with cart tippers for automated collection program

2009 Objectives:

- Purchase a fully automated unit for poly cart collection program
- Purchase an additional 5000 poly carts for advancement in automated system
- Establish a quarterly “bulky item” disposal program for citizens
- Re-structure current collection routes in preparation of an automated collection program

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Sanitation Operating Fund – Sanitation – Summary
 (continued)

Budget Highlights: The major expenditures in this department are personnel costs, landfill fees and replacement vehicles/equipment and poly carts. The additional equipment and poly carts will allow for further transition to an automated collection program.

FUND 511 SANITATION DEPT 750 SANITATION				
2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$2,643,308	\$3,479,139	\$3,386,780	\$4,077,964	\$4,077,964

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Sanitation – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 1,273,586	\$ 1,186,000	\$ 1,204,857	\$ 1,248,000	\$ 1,248,000	\$ 1,248,000
51120 OVERTIME	-	1,100	237	15,100	15,100	15,100
51130 FICA	94,511	90,700	89,690	95,400	95,400	95,400
51140 GROUP INSURANCE	-	141,903	141,903	322,826	322,826	322,826
51150 RETIREMENT	-	130,400	128,797	151,300	151,300	151,300
51160 PENSION	104,688	-	-	-	-	-
51170 WORKER'S COMPENSATION	69,874	111,077	111,077	57,052	57,052	57,052
TOTAL PERSONNEL SERVICES	\$ 1,542,659	\$ 1,661,180	\$ 1,676,561	\$ 1,889,678	\$ 1,889,678	\$ 1,889,678
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,982	\$ 3,908	\$ 6,926	\$ 3,000	\$ 3,000	\$ 3,000
52210 FINANCIAL SERVICES	5	-	3	-	-	-
52310 UTILITIES & COMMUNICATIONS	5,768	6,643	4,976	6,500	6,500	6,500
52410 PROFESSIONAL SERVICES	-	-	-	-	-	-
52510 OTHER SERVICES	776,641	995,010	863,711	898,260	898,260	898,260
52610 MAINT. & REPAIR SERVICE	20,156	28,275	19,227	25,000	25,000	25,000
TOTAL CONTRACTUAL SERVICES	\$ 805,552	\$ 1,033,836	\$ 894,843	\$ 932,760	\$ 932,760	\$ 932,760
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 670	\$ 2,900	\$ 2,900	\$ 2,000	\$ 2,000	\$ 2,000
53210 JANITORIAL SUPPLIES	585	2,000	2,000	2,000	2,000	2,000
53310 GENERAL SUPPLIES	14,911	17,042	17,000	17,000	17,000	17,000
53410 TOOLS & EQUIPMENT	7,480	10,375	22,185	8,560	8,560	8,560
53510 FUEL	98,328	121,991	133,888	160,666	160,666	160,666
53610 MAINT. & REPAIR MATERIALS	66,424	74,120	81,708	75,000	75,000	75,000
TOTAL MATERIALS & SUPPLIES	\$ 188,398	\$ 228,428	\$ 259,681	\$ 265,226	\$ 265,226	\$ 265,226

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Sanitation – Line Item Detail
(continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55940 MACHINERY & EQUIPMENT	\$ 16,700	\$ 440,049	\$ 440,049	\$ 307,300	\$ 307,300	\$ 307,300
55950 OFFICE EQUIP & FURNISH	-	-	-	-	200,000	200,000
55960 VEHICLES & EQUIPMENT	89,999	115,646	115,646	398,000	483,000	483,000
TOTAL CAPITAL OUTLAY	\$ 106,699	\$ 555,695	\$ 555,695	\$ 705,300	\$ 990,300	\$ 990,300
<i>TOTAL BUDGET</i>	\$ 2,643,308	\$ 3,479,139	\$ 3,386,780	\$ 3,792,964	\$ 4,077,964	\$ 4,077,964

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Sanitation – Personnel and Capital Detail

**FUND 511 SANITATION
DEPT 750 SANITATION**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Public Works Director	0	0.5	0.5	0.5
Operations Director	0	0	0	0
Sanitation Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Senior Vehicle Mechanic	1	0	0	0
Refuse Driver	10	11	10	11
Senior Administrative Assistant	1	1	1	1
Sanitation Maintenance Tech	1	1	1	1
Refuse Collector	23	22	23	22
TOTAL	39	38.5	38.5	38.5

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Sanitation – Personnel and Capital Detail
(continued)

CAPITAL OUTLAY SCHEDULE

<i>ACCOUNT NUMBER</i>	<i>ITEM</i>	<i>ADDITION OR REPLACEMENT</i>	<i>QUANTITY</i>	<i>BUDGETED EXPENDITURE</i>
511 750 55940	Poly Carts	Addition	5,000	\$ 300,000
511 750 55940	30 Yd. Roll-off Box	Addition	1	4,300
511 750 55940	Plasma Cutter	Addition	1	3,000
512 750 55950	ERP System	Addition	1	200,000
511 750 55960	Roll-Off Truck	Addition	1	135,000
511 750 55960	Automated Refuse Truck	Addition	1	240,000
511 750 55960	Grappler Vehicle	Addition	1	85,000
511 750 55960	1-2 4x4 Pick Up	Replacement	1	23,000
TOTAL				\$ 990,300

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The Sanitation Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Sanitation Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 511 SANITATION
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$548,321	\$562,904	\$562,904	\$591,049	\$591,049

CITY OF BARTLESVILLE
2008-09 Operating Budget
Sanitation Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59101 GENERAL FUND	\$ 350,000	\$ 562,904	\$ 562,904	\$ 591,049	\$ 591,049	\$ 591,049
59661 HEALTH INSURANCE FUND	198,321	-	-	-	-	-
TOTAL TRANSFERS	\$ 548,321	\$ 562,904	\$ 562,904	\$ 591,049	\$ 591,049	\$ 591,049
TOTAL BUDGET	\$ 548,321	\$ 562,904	\$ 562,904	\$ 591,049	\$ 591,049	\$ 591,049

CITY OF BARTLESVILLE
2008-09 Operating Budget
Adams Municipal Golf Course Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Golf Course	\$ 486,859	\$ 579,804	\$ 560,305	\$ 634,560
Transfers Out: To Health Insurance Fund	24,322	-	-	-
Reserves: Operating Reserve	-	-	-	-
Compensated Absences Reserve	-	5,244	-	7,335
Total Expenditures and Reserves	\$ 511,181	\$ 585,048	\$ 560,305	\$ 641,895

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 319,136	\$ 340,500	\$ 330,895	\$ 329,400
Interest and Investment Income	2,589	2,295	1,572	600
Other Financing Sources	400	1,300	1,551	-
Transfer In: From General	219,605	137,519	137,519	311,492
Fund Balance	55,880	87,812	89,171	403
Total Available for Appropriation	\$ 597,610	\$ 569,426	\$ 560,708	\$ 641,895

CITY OF BARTLESVILLE

2008-09 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary

Department Mission: To provide a top quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.

Department Description: The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a maintenance staff and a professional golf staff. Golf lessons and clinics are available to the public. This facility is operated by the City with the advice of the Adams Golf Course Operating Committee.

2008 Accomplishments:

- Established cool weather grass in rough areas under trees
- Continue adding to tournament schedule, with 6 additional tournaments added
- Increased care of bunkers by edging more often
- Dredging ponds of silt to beautify pond water
- Improved food service, to increase speed at which golfers are accommodated
- Eliminated 99% of seasonal overtime, saving over \$3,500
- Reduced full-time overtime by 25%
- Reduced greens a reification down time from 7-14 days to 3-5 days

2009 Objectives:

- To continue improving the cool season grass under our trees
- Eliminate all the bare spots is our fairways
- Continue to improve family golf events by holding family clinics and outings in the evenings, with 10 additional planned for this year
- Increase use of internet access for customers to promote programs and increase play by 5%
- Work with all associations to improve activities and participation

CITY OF BARTLESVILLE

2008-09 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary (continued)

Budget Highlights: The major expenditures in this department are personnel costs, the director's contract fees, and general supplies necessary to operate a golf course. The Pro Shop is owned and operated by the golf course director, and the City incurs no expenses and obtains no revenues from its operation.

FUND 513 GOLF COURSE DEPT 445 GOLF COURSE

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$486,859	\$579,804	\$560,305	\$634,560	\$634,560

CITY OF BARTLESVILLE
2008-09 Operating Budget
Adams Municipal Golf Course Fund – Golf Course – Line Item Detail

PERSONNEL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
51110 REGULAR SALARIES	\$ 172,404	\$ 171,000	\$ 172,064	\$ 192,000	\$ 192,000	\$ 192,000
51120 OVERTIME	3,195	5,100	2,830	5,100	5,100	5,100
51130 FICA	13,427	13,100	13,308	14,700	14,700	14,700
51140 GROUP INSURANCE	-	55,235	55,235	89,887	89,887	89,887
51150 RETIREMENT	-	18,800	15,503	23,200	23,200	23,200
51160 PENSION	13,288	-	3,270	-	-	-
51170 WORKER'S COMPENSATION	1,272	157	157	8,366	8,366	8,366
51180 UNEMPLOYMENT COMP	1,268	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 204,854	\$ 263,392	\$ 262,367	\$ 333,253	\$ 333,253	\$ 333,253
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 14,113	\$ 45,187	\$ 45,187	\$ 45,187	\$ 40,187	\$ 40,187
52310 UTILITIES & COMMUNICATIONS	33,624	36,000	35,000	36,917	36,018	36,018
52410 PROFESSIONAL SERVICES	71,530	77,252	77,252	77,252	77,252	77,252
52510 OTHER SERVICES	8,870	10,373	13,373	16,000	15,000	15,000
52610 MAINT. & REPAIR SERVICE	5,216	7,500	4,500	6,000	6,000	6,000
52950 MISCELLANEOUS	3,914	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 137,299	\$ 176,312	\$ 175,312	\$ 181,356	\$ 174,457	\$ 174,457
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 560	\$ 600	\$ 1,770	\$ 600	\$ 600	\$ 600
53210 JANITORIAL SUPPLIES	2,168	2,500	2,200	2,500	2,500	2,500
53310 GENERAL SUPPLIES	68,370	60,000	60,000	69,000	69,000	69,000
53410 TOOLS & EQUIPMENT	2,801	1,500	2,400	1,500	1,500	1,500
53510 FUEL	9,711	15,000	14,000	17,250	17,250	17,250
53610 MAINT. & REPAIR MATERIALS	38,716	45,500	42,256	40,000	36,000	36,000
TOTAL MATERIALS & SUPPLIES	\$ 122,326	\$ 125,100	\$ 122,626	\$ 130,850	\$ 126,850	\$ 126,850

CITY OF BARTLESVILLE

2008-09 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Line Item Detail (continued)

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	-	-	-	2,800	-	-
55960 VEHICLES & EQUIPMENT	22,380	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 22,380	\$ 15,000	\$ -	\$ 2,800	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 486,859	\$ 579,804	\$ 560,305	\$ 648,259	\$ 634,560	\$ 634,560

CITY OF BARTLESVILLE

2008-09 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Personnel and Capital Detail

**FUND 513 GOLF COURSE
DEPT 445 GOLF COURSE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2006-07 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2007-08 BUDGETED NUMBER OF EMPLOYEES</i>	<i>2007-08 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2008-09 BUDGTED NUMBER OF EMPLOYEES</i>
Golf Course Superintendent	1	1	1	1
Senior Vehicle-Equip. Mechanic	1	1	1	1
Golf Course Supervisor	1	1	0	1
Maintenance Worker	2	2	3	2
TOTAL	5	5	5	5

CITY OF BARTLESVILLE
2008-09 Operating Budget
Adams Municipal Golf Course Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The Golf Course Fund has only one transfer. The transfer is to the Health Insurance Fund for the Golf Course Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 513 GOLF COURSE
DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$24,322	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Adams Municipal Golf Course Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59661 HEALTH INSURANCE FUND	\$ 24,322	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 24,322	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 24,322	\$ -	\$ -	\$ -	\$ -	\$ -

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INTERNAL SERVICE FUNDS



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CITY OF BARTLESVILLE
2008-09 Operating Budget
Internal Service Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Workers' Compensation	\$ 280,847	\$ 458,932	\$ 309,228	\$ 461,400
Health Insurance	2,075,449	2,300,000	2,670,283	2,700,000
Fleet Maintenance	-	-	-	-
Total Expenditures and Reserves	\$ 2,356,296	\$ 2,758,932	\$ 2,979,511	\$ 3,161,400

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 63,874	\$ 58,700	\$ 22,778	\$ 7,230
Employee Contributions	265,825	250,000	263,260	350,000
Retiree Contributions	112,394	100,000	132,301	120,000
Contributions from Operating Departments	272,980	353,316	353,316	277,597
Reimbursement of Operations	1,950,769	1,424,123	1,474,656	2,175,920
Reimbursement by Contract	3,965	-	452,412	50,000
Fund Balance	147,930	571,959	461,441	180,653
Total Available for Appropriation	\$ 2,817,737	\$ 2,758,098	\$ 3,160,164	\$ 3,161,400

CITY OF BARTLESVILLE
2008-09 Operating Budget
Worker's Compensation Fund– Summary

Fund Mission: N/A

Fund Description: The Worker's Compensation Fund was established to account for the disbursement of funds to pay the City's workman's compensation claims. The City is self insured and holds no workman's compensation policy, preferring to be "own-risk" insured.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The only expenditures in this fund are workman's compensation claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Worker's Compensation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Building Services	\$ 660	\$ 500	\$ 1,878	\$ 1,500
Building Maintenance	7,121	25,000	31,400	30,750
General Services	24,559	47,098	20,200	57,400
Cemetery	-	200	-	-
Fleet Maintenance	534	-	2,500	8,500
Engineering	842	500	-	750
Library	227	1,000	-	-
Fire	65,441	65,000	40,630	67,000
Police	64,838	135,834	64,817	105,000
Street	1,562	6,000	7,526	5,500
Park & Recreation	40,535	20,000	11,894	11,000
Golf Course	-	1,500	8,710	11,000
Wastewater Maintenance	339	500	3,387	1,500
Water Plant	59	500	31,885	31,000
Water Administration	-	300	-	-
Water Distribution	8,073	5,000	25,000	40,000
Sanitation	66,057	150,000	59,401	90,500
Total Expenditures	\$ 280,847	\$ 458,932	\$ 309,228	\$ 461,400

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Interest and Investment Income	\$ 8,202	\$ 8,700	\$ 6,385	\$ 3,150
Contributions from Operating Departments	272,980	353,316	353,316	277,597
Fund Balance	129,845	96,082	130,180	180,653
Total Available for Appropriation	\$ 411,027	\$ 458,098	\$ 489,881	\$ 461,400

CITY OF BARTLESVILLE

2008-09 Operating Budget Health Insurance Fund– Summary

Fund Mission: N/A

Fund Description: The Health Insurance Fund was established to account for the receipt and disbursement of funds related to the City's health insurance claims. The City is self insured and holds only a stop loss health insurance policy that prevents individual claims from exceeding \$50,000.

200 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The only expenditures in this fund are health insurance claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Health Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Medical Claims	1,643,384	1,850,000	2,312,040	2,300,000
Administration Fees	<u>432,065</u>	<u>450,000</u>	<u>358,243</u>	<u>400,000</u>
Total Expenditures	<u>\$ 2,075,449</u>	<u>\$ 2,300,000</u>	<u>\$ 2,670,283</u>	<u>\$ 2,700,000</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
Health Insurance Fund – Expenditure and Revenue Summary
(continued)

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Employee Contributions	\$ 265,825	\$ 250,000	\$ 263,260	\$ 350,000
Retiree Contributions	112,394	100,000	132,301	120,000
Investment Earnings	55,672	50,000	16,393	4,080
Reimbursement of Operations	1,950,769	1,424,123	1,474,656	2,175,920
Reimbursement by Contract	<u>3,965</u>	<u>-</u>	<u>452,412</u>	<u>50,000</u>
Fund Balance	<u>18,085</u>	<u>475,877</u>	<u>331,261</u>	<u>-</u>
Total Available for Appropriation	<u><u>\$ 2,406,710</u></u>	<u><u>\$ 2,300,000</u></u>	<u><u>\$ 2,670,283</u></u>	<u><u>\$ 2,700,000</u></u>

FIDUCIARY FUNDS



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CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Mausoleum Endowment Fund – Summary

Fund Mission: To provide the appropriate level of fiduciary care relating to the investment and expenditure of the trust fund, and to provide for maintenance and improvement of the mausoleum.

Fund Description: The Mausoleum Endowment Fund was established to account for funds that were already on deposit for the care and improvement of the mausoleum when the City took possession of it.

2008 Accomplishments: N/A

2009 Objectives:

- Provide funds for improvements to mausoleum and repairs as dictated by opportunity and necessity

Budget Highlights: The only budget expenditures in this fund are for a sidewalk and handicapped accessible ramp to the mausoleum, roof repair and interior water damage repair and miscellaneous improvements to the mausoleum.

**FUND 773 MAUSOLEUM TRUST
DEPT 173 MAUSOLEUM**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$0	\$17,780	\$0	\$18,079	\$18,079

CITY OF BARTLESVILLE
2008-09 Operating Budget
Mausoleum Endowment Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Mausoleum	\$ -	\$ 17,780	\$ -	\$ 18,079
Total Expenditures	\$ -	\$ 17,780	\$ -	\$ 18,079

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Interest and Investment Income	\$ 337	\$ 600	\$ 529	\$ 250
Fund Balance	16,515	17,180	17,300	17,829
Total Available for Appropriation	\$ 16,852	\$ 17,780	\$ 17,829	\$ 18,079

CITY OF BARTLESVILLE
2008-09 Operating Budget
Mausoleum Endowment Fund – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55940 MACHINERY & EQUIPMENT	\$ -	\$ 17,780	\$ -	\$ 18,079	\$ 18,079	\$ 18,079
TOTAL CAPITAL OUTLAY	\$ -	\$ 17,780	\$ -	\$ 18,079	\$ 18,079	\$ 18,079
<i>TOTAL BUDGET</i>	\$ -	\$ 17,780	\$ -	\$ 18,079	\$ 18,079	\$ 18,079

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 Mausoleum Endowment Fund – Capital Outlay Detail

**FUND 773 MAUSOLEUM TRUST
 DEPT 173 MAUSOLEUM**

CAPITAL OUTLAY SCHEDULE

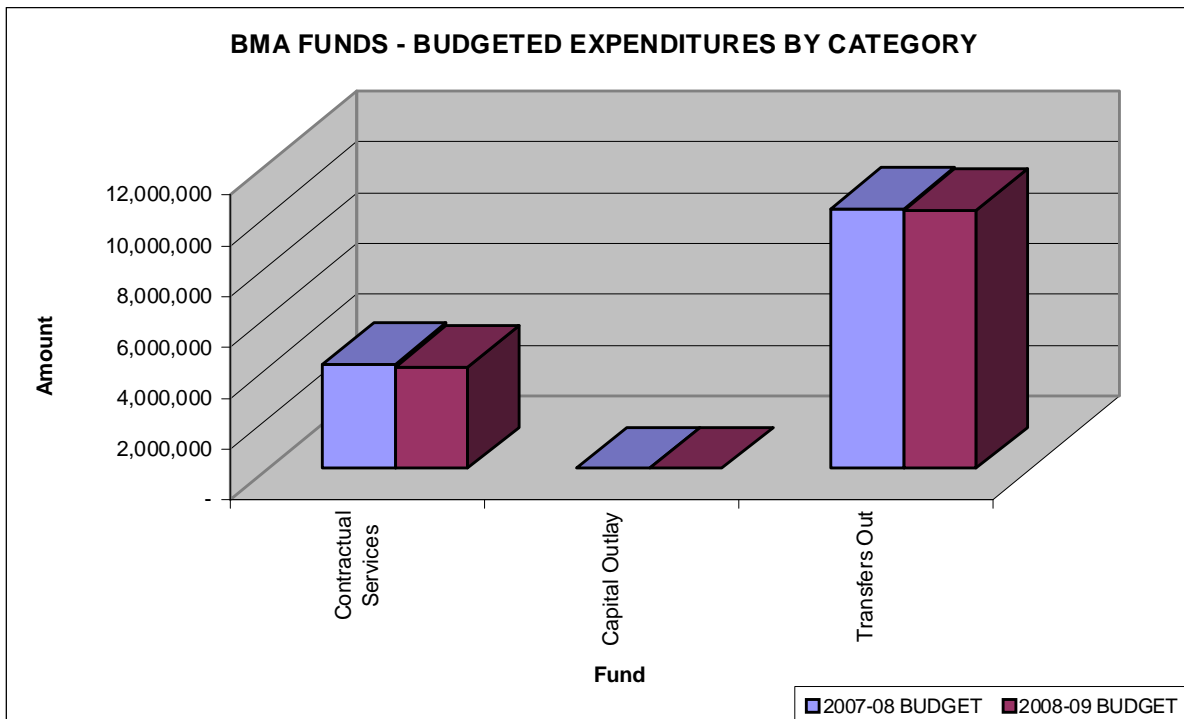
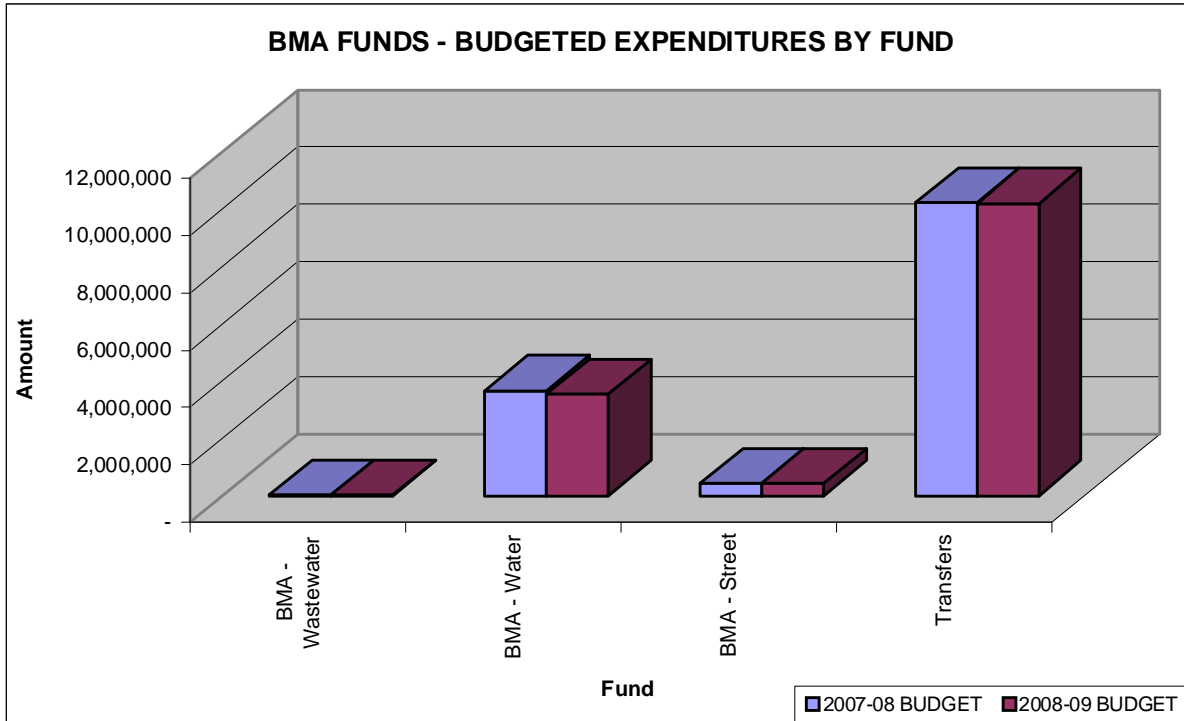
<u>ACCOUNT NUMBER</u>	<u>ITEM</u>	<u>ADDITION OR REPLACEMENT</u>	<u>QUANTITY</u>	<u>BUDGETED EXPENDITURE</u>
55940	Misc Improvements	NA	NA	\$ 15,280
TOTAL				\$ 15,280

BARTLESVILLE MUNICIPAL AUTHORITY FUNDS



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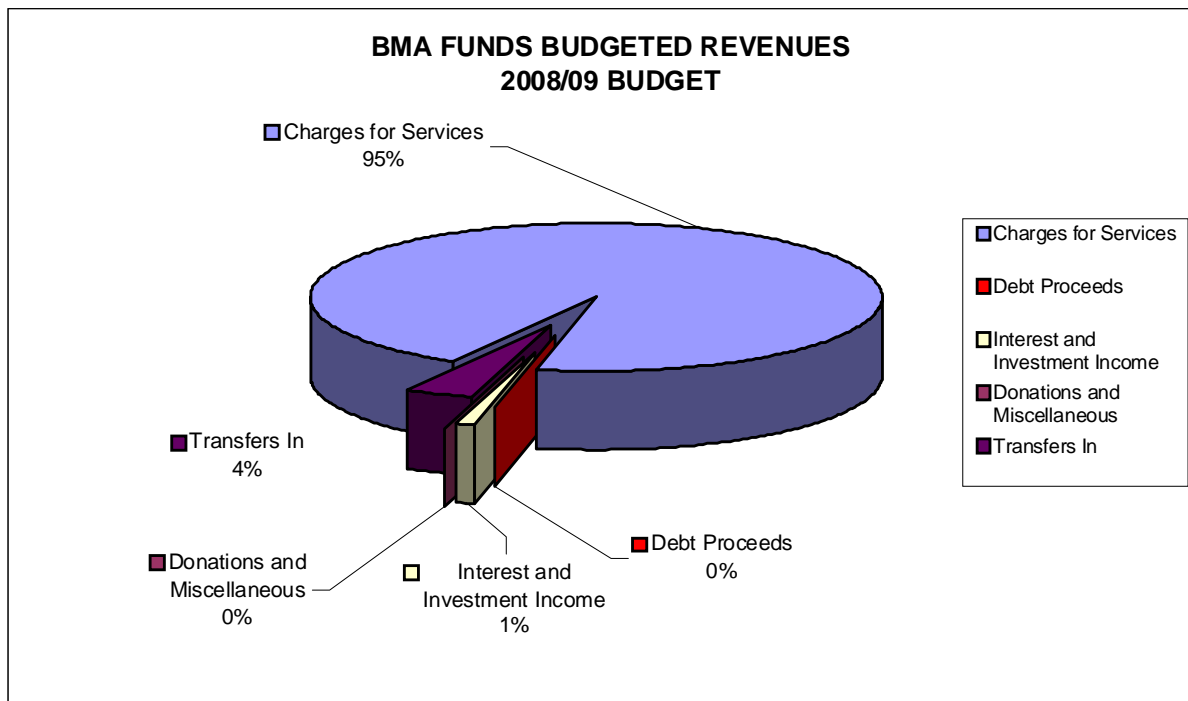
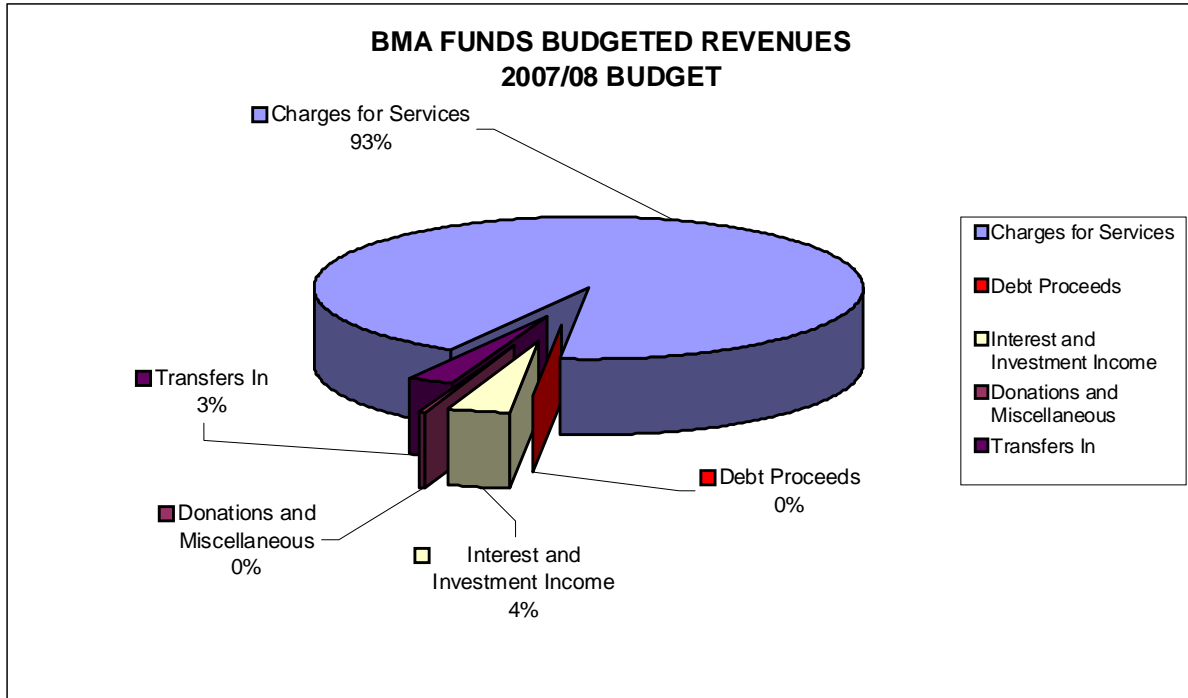
CITY OF BARTLESVILLE
2008-09 Operating Budget
Bartlesville Municipal Authority Funds – Expenditure Graphs



CITY OF BARTLESVILLE

2008-09 Operating Budget

Bartlesville Municipal Authority Funds – Revenue Graphs



CITY OF BARTLESVILLE
2008-09 Operating Budget
Bartlesville Municipal Authority – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
BMA - Wastewater		\$ 30,005	\$ 32,500	\$ 29,991	\$ 32,180
BMA - Water		4,880,769	3,665,000	3,628,580	3,535,907
BMA - Street		475,269	435,250	435,006	442,750
Transfers to:	Wastewater Operating	2,901,370	3,658,143	3,429,565	3,348,005
	Water Operating	4,584,661	6,557,786	6,026,806	6,837,129
	Health Insurance	437,594	-	-	-
	BMA - Water	104,724	-	-	-
Total Expenditures		\$ 13,414,392	\$ 14,348,679	\$ 13,549,948	\$ 14,195,971

Revenues

REVENUE BY SOURCE		2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services		12,430,670	13,950,000	11,133,965	11,124,800
Interest and Investment Income		552,760	540,100	359,925	148,932
Donations and Miscellaneous		15,090	14,900	10,895	10,000
Debt Obligation Proceeds		3,507,546	-	-	-
Transfer In:	BMA - Wastewater	104,724	-	-	-
	Neighborhood Park	-	63,500	63,500	-
	CIP-Sales Tax	437,750	435,250	435,250	442,750
Fund Balance		8,466,489	12,156,098	11,949,532	10,403,119
Total Available for Appropriation		\$ 25,515,029	\$ 27,159,848	\$ 23,953,067	\$ 22,129,601

CITY OF BARTLESVILLE
2008-09 Operating Budget
Bartlesville Municipal Authority – Expenditure Summary by Line Item

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52210 FINANCIAL SERVICES	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250	\$ 3,250
52410 PROFESSIONAL SERVICES	123,020	-	-	-	-	-
52910 DEBT SERVICE - INTEREST	1,621,852	1,781,000	1,633,664	1,525,167	1,525,167	1,525,167
52911 DEBT SERVICE - PRINCIPAL	2,684,638	2,348,500	2,456,663	2,482,420	2,482,420	2,482,420
TOTAL CONTRACTUAL SERVICES	\$ 4,432,760	\$ 4,132,750	\$ 4,093,577	\$ 4,010,837	\$ 4,010,837	\$ 4,010,837
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 269	\$ -	\$ -	\$ -	\$ -	\$ -
53210 JANITORIAL SUPPLIES	601	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 870	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 914,035	\$ -	\$ -	\$ -	\$ -	\$ -
55930 OTHER IMPROVEMENTS	38,378	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 952,413	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT						
59509 WASTEWATER OPERATING	\$ 2,901,370	\$ 3,658,143	\$ 3,429,565	\$ 3,348,005	\$ 3,348,005	\$ 3,348,005
59510 WATER OPERATING	4,584,661	6,557,786	6,026,806	6,837,129	6,837,129	6,837,129
59661 HEALTH INSURANCE	437,594	-	-	-	-	-
59715 BMA - WATER	104,724	-	-	-	-	-
TOTAL TRANSFERS	\$ 8,028,349	\$ 10,215,929	\$ 9,456,371	\$ 10,185,134	\$ 10,185,134	\$ 10,185,134
TOTAL BUDGET	\$ 13,414,392	\$ 14,348,679	\$ 13,549,948	\$ 14,195,971	\$ 14,195,971	\$ 14,195,971

CITY OF BARTLESVILLE
 2008-09 Operating Budget
 BMA Wastewater Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Wastewater Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA Wastewater Operating department of this fund is used to provide for debt service payments on related wastewater improvement revenue bonds and other related finance and operating expenses.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The major expenditures in this fund are for debt service payments, bad debt write offs, and two transfers. The transfer to the BMA – Water Fund is to pay for the BMA – Wastewater Fund’s portion of a debt issue that was assumed by the BMA – Water Fund after four debt issues were refinanced into one loan. The transfer to the Wastewater Fund is to pay for the Wastewater Fund’s operating costs.

**FUND 710 BMA - WASTEWATER
 DEPT 742 BMA WASTEWATER OPERATING**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$30,005	\$32,500	\$29,991	\$32,180	\$32,180

**FUND 710 BMA - WASTEWATER
 DEPT 900 TRANSFERS**

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$3,006,094	\$3,658,143	\$3,429,565	\$3,348,005	\$3,348,005

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
BMA Wastewater Operating	\$ 30,005	\$ 32,500	\$ 29,991	\$ 32,180
Transfers Out: To Wastewater ¹	2,901,370	3,658,143	3,429,565	3,348,005
To BMA - Water ²	104,724	-	-	-
Total Expenditures	\$ 3,036,099	\$ 3,690,643	\$ 3,459,556	\$ 3,380,185

¹ Previously shown as part of BMA Wastewater Operating

² Repayment for BMA - Water assuming BMA - Wastewater debt (forgiven in FY 2007-08)

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 3,261,803	\$ 3,637,000	\$ 3,096,883	\$ 3,087,800
Interest and Investment Income	16,517	14,300	8,354	5,172
Donations and Miscellaneous	6,986	6,900	5,044	5,000
Fund Balance	420,425	664,109	634,213	284,938
Total Available for Appropriation	\$ 3,705,731	\$ 4,322,309	\$ 3,744,494	\$ 3,382,910

CITY OF BARTLESVILLE

2008-09 Operating Budget

BMA Wastewater Fund – BMA Wastewater Operating – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52910 DEBT SERVICE - INTEREST	\$ 2,381	\$ 2,500	\$ 2,366	\$ 2,180	\$ 2,180	\$ 2,180
52911 DEBT SERVICE - PRINCIPAL	27,624	30,000	27,625	30,000	30,000	30,000
TOTAL CONTRACTUAL SERVICES	\$ 30,005	\$ 32,500	\$ 29,991	\$ 32,180	\$ 32,180	\$ 32,180
TOTAL BUDGET	\$ 30,005	\$ 32,500	\$ 29,991	\$ 32,180	\$ 32,180	\$ 32,180

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Wastewater Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59509 WASTEWATER OPERATING	\$ 2,901,370	\$ 3,658,143	\$ 3,429,565	\$ 3,348,005	\$ 3,348,005	\$ 3,348,005
59715 BMA - WATER	104,724	-	-	-	-	-
TOTAL TRANSFERS	\$ 3,006,094	\$ 3,658,143	\$ 3,429,565	\$ 3,348,005	\$ 3,348,005	\$ 3,348,005
TOTAL BUDGET	\$ 3,006,094	\$ 3,658,143	\$ 3,429,565	\$ 3,348,005	\$ 3,348,005	\$ 3,348,005

CITY OF BARTLESVILLE

2008-09 Operating Budget BMA Water Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Water Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA – Water Operating department of this fund is used to provide for debt service payments on related water improvement revenue bonds and other related finance and operating expenses. The BMA – Water Construction department of this fund is used to provide for construction expenses related to the new water plant and the water distribution system.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The major expenditures in this fund are debt service payments and transfers. The transfer to the Water Fund is to fund the operating costs of the water utility. The transfer to the Health Insurance Fund is to help fund the initial reserve required to become a self insured entity.

FUND 715 BMA - WATER DEPT 740 BMA - WATER OPERATING

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$3,842,844	\$3,665,000	\$3,628,580	\$3,535,907	\$3,535,907

CITY OF BARTLESVILLE

2008-09 Operating Budget BMA Water Fund – Summary (continued)

FUND 715 BMA - WATER DEPT 741 BMA - WATER CONSTRUCTION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$1,037,925	\$0	\$0	\$0	\$0

FUND 715 BMA - WATER DEPT 900 TRANSFERS

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$5,022,255	\$6,557,786	\$6,026,806	\$6,837,129	\$6,837,129

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Water Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
BMA - Water Operating	\$ 3,842,844	\$ 3,665,000	\$ 3,628,580	\$ 3,535,907
BMA - Water Construction	1,037,925	-	-	-
Transfers Out: To Water ¹	4,584,661	6,557,786	6,026,806	6,837,129
To Health Insurance Fund	437,594	-	-	-
Total Expenditures	\$ 9,903,024	\$ 10,222,786	\$ 9,655,386	\$ 10,373,036

¹ Previously shown as part of BMA Water Operating

Revenues

REVENUE BY SOURCE	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 BUDGET
Charges for Services	\$ 9,168,867	\$ 10,313,000	\$ 8,037,082	\$ 8,037,000
Interest and Investment Income	516,893	505,800	334,495	133,760
Donations and Miscellaneous	8,104	8,000	5,851	5,000
Debt Obligation Proceeds	3,507,546	-	-	-
Transfer in: From Neighborhood Park	-	63,500	63,500	-
From BMA - Wastewater	104,724	-	-	-
Fund Balance	7,572,993	11,037,229	10,931,374	9,716,916
Total Available for Appropriation	\$ 20,879,127	\$ 21,927,529	\$ 19,372,302	\$ 17,892,676

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Water Fund – BMA Water Operating – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52210 FINANCIAL SERVICES	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
52910 DEBT SERVICE - INTEREST	1,579,330	1,750,000	1,603,042	1,506,987	1,506,987	1,506,987
52911 DEBT SERVICE - PRINCIPAL	2,262,014	1,913,500	2,024,038	2,027,420	2,027,420	2,027,420
TOTAL CONTRACTUAL SERVICES	\$ 3,842,844	\$ 3,665,000	\$ 3,628,580	\$ 3,535,907	\$ 3,535,907	\$ 3,535,907
TOTAL BUDGET	\$ 3,842,844	\$ 3,665,000	\$ 3,628,580	\$ 3,535,907	\$ 3,535,907	\$ 3,535,907

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Water Fund – BMA Water Construction – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52410 PROFESSIONAL SERVICES	\$ 123,020	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	<u>\$ 123,020</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 269	\$ -	\$ -	\$ -	\$ -	\$ -
53210 JANITORIAL SUPPLIES	601	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	<u>\$ 870</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
CAPITAL OUTLAY						
55920 BUILDINGS & STRUCTURES	\$ 914,035	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	<u>\$ 914,035</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL BUDGET	<u>\$ 1,037,925</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Water Fund – Transfers – Line Item Detail

TRANSFERS OUT	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
59510 WATER OPERATING	\$ 4,584,661	\$ 6,557,786	\$ 6,026,806	\$ 6,837,129	\$ 6,837,129	\$ 6,837,129
59661 HEALTH INSURANCE FUND	437,594	-	-	-	-	-
TOTAL TRANSFERS	\$ 5,022,255	\$ 6,557,786	\$ 6,026,806	\$ 6,837,129	\$ 6,837,129	\$ 6,837,129
TOTAL BUDGET	\$ 5,022,255	\$ 6,557,786	\$ 6,026,806	\$ 6,837,129	\$ 6,837,129	\$ 6,837,129

CITY OF BARTLESVILLE

2008-09 Operating Budget BMA Street Fund – Summary

Fund Mission: N/A

Fund Description: The BMA - Street Fund was established to provide for the issuance of debt secured by a pledge of sales tax revenues. The BMA Street Operating department of this fund is used to provide for debt service payments on related street improvement revenue bonds and other related finance and operating expenses. The BMA Street Construction department of this fund is used to provide for construction expenses related to the Silverlake extension and related improvements.

2008 Accomplishments: N/A

2009 Objectives: N/A

Budget Highlights: The major budgeted expenditure in this fund is for debt service payments.

FUND 720 BMA - STREET DEPT 325 BMA STREET OPERATING

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$436,891	\$435,250	\$435,006	\$442,750	\$442,750

FUND 720 BMA - STREET DEPT 326 BMA STREET CONSTRUCTION

2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 CITY MGR RECOMMENDS	2008-09 APPROVED BUDGET
\$38,378	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Street Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
BMA Street Operating	\$ 436,891	\$ 435,250	\$ 435,006	\$ 442,750
BMA Street Construction	38,378	-	-	-
Total Expenditures	\$ 475,269	\$ 435,250	\$ 435,006	\$ 442,750

Revenues

<i>REVENUE BY SOURCE</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 BUDGET</i>
Interest and Investment Income	\$ 19,350	\$ 20,000	\$ 17,076	\$ 10,000
Transfer In: From CIP - Sales Tax	437,750	435,250	435,250	442,750
Fund Balance	473,071	454,760	383,945	401,265
Total Available for Appropriation	\$ 930,171	\$ 910,010	\$ 836,271	\$ 854,015

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Street Fund – BMA Street Operating – Line Item Detail

CONTRACTUAL SERVICES	2006-07 ACTUAL	2007-08 BUDGET	2007-08 ESTIMATE	2008-09 REQUEST	CITY MGR REC	2008-09 APPROVED
52210 FINANCIAL SERVICES	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
52910 DEBT SERVICE - INTEREST	40,141	28,500	28,256	16,000	16,000	16,000
52911 DEBT SERVICE - PRINCIPAL	395,000	405,000	405,000	425,000	425,000	425,000
TOTAL CONTRACTUAL SERVICES	\$ 436,891	\$ 435,250	\$ 435,006	\$ 442,750	\$ 442,750	\$ 442,750
TOTAL BUDGET	\$ 436,891	\$ 435,250	\$ 435,006	\$ 442,750	\$ 442,750	\$ 442,750

CITY OF BARTLESVILLE
2008-09 Operating Budget
BMA Street Fund – BMA Street Construction – Line Item Detail

<i>CAPITAL OUTLAY</i>	<i>2006-07 ACTUAL</i>	<i>2007-08 BUDGET</i>	<i>2007-08 ESTIMATE</i>	<i>2008-09 REQUEST</i>	<i>CITY MGR REC</i>	<i>2008-09 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 38,378	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 38,378	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 38,378	\$ -	\$ -	\$ -	\$ -	\$ -

GLOSSARY



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CITY OF BARTLESVILLE

2008-09 Operating Budget

Glossary

ACCRUAL BASIS ACCOUNTING – basis used by most corporations and for-profit entities. This basis recognizes revenue when earned and expenditures when incurred. They are recorded at the end of an accounting period even though the cash has not been received or paid.

AD VALOREM – levy imposed on the value of property. This is most commonly imposed by counties, states, and municipalities on the value of real estate.

AGENCY FUND – holds assets in an agency capacity. The assets do not belong to the municipality but are being held for another entity.

APPROPRIATION – authorization of a governmental unit to spend money within specified restrictions such as amount, time period, and purpose.

ASSESSMENT – process of placing a value on property for the purpose of taxation; or the amount of the valuation arising from this process.

ASSETS – economic resource that is expected to provide benefits to an entity. An asset has three vital characteristics (1) future probable economic benefit; (2) control by the entity; and (3) results from a prior event or transaction. Assets are expressed in money or are convertible into money.

BALANCE SHEET – statement showing an entity's financial position at the end of an accounting period. This statement is also called a *Statement of Financial Position* for governmental type funds and a *Statement of Net Assets* for business type funds. It presents the entity's assets, liabilities, and equity. The balance sheet is useful to financial statement users because it indicates the resources of the entity and what it owes.

BDA – Bartlesville Development Authority

BDC – Bartlesville Development Corporation

BLENDED COMPONENT UNIT - component unit included in the municipality's financial statements that is presented as a fund of the municipality. (see also Component Unit, Discretely Presented Component Unit)

BUDGET ADJUSTMENT – a reallocation of budgetary resources within a fund or department after the adoption and implementation of the original budget. These adjustments only require the approval of a director or manager.

BUDGET AMENDMENT – an increase or decrease in the budget of a fund that is approved after the adoption and implementation of the original budget. These amendments must be approved by the governing body.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Glossary

(continued)

BUDGET BASIS ACCOUNTING – a basis of accounting used solely for budgetary preparation and monitoring. The budget basis used by a municipality is determined by each entity individually to suit their needs and usually differs from GAAP.

CAPITAL ASSETS – asset purchased for use over a long period of time and not for resale. It includes land, buildings, plant and equipment, etc...

CAPITAL EXPENDITURE – expenditure for capital outlay. These expenditures will either increase the value of an existing capital asset or create a new capital asset.

CAPITAL PROJECTS FUND – a fund that accounts for financial resources to be used for the acquisition or construction of capital assets.

CASH BASIS ACCOUNTING – method of accounting that recognizes revenue and expenditures when cash is received or disbursed not when earned or incurred.

COMPENSATED ABSENCE RESERVE – appropriated budget amount that is set aside for payment of accrued compensated absences. The City uses $\frac{3}{4}$ of the accrued compensated absences as a guideline.

COMPONENT UNIT – entity that is included in the financial statements of a municipality even though the governing bodies differ. These could be public trusts or certain nonprofit corporations that benefit the municipality. These units can be presented as either blended or discrete. (see also Blended Component Unit, Discretely Presented Component Unit)

CURRENT ASSET – asset having a life of one year or less. Examples include cash, inventory, trade receivables, and prepaid expenses.

CURRENT LIABILITY – liability that will be settled within one year or less. Current liabilities should be payable from current assets or other current liabilities. Examples include accounts payable, short-term notes payable, and accrued expenses payable.

DEBT SERVICE FUND – fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEPARTMENT – operating unit of the City. Departments are organized within funds. Some departments can be further broken down into divisions.

DISBURSEMENT – payment by check or cash.

DISCRETELY PRESENTED COMPONENT UNIT – component unit that is presented on the face of the government wide financial statements as a completely separate entity from the general government. (see also Component Unit, Blended Component Unit)

CITY OF BARTLESVILLE

2008-09 Operating Budget

Glossary (continued)

ENCUMBRANCES – represent an unfilled obligation on contracts or purchase orders. The purpose of an encumbrance is to prevent multiple commitments from being made on the same budgeted resources. An encumbrance must be entered into the system to reserve a portion of the budgeted resources prior to committing to a contract or ordering the goods or services.

ENTERPRISE FUND – fund that provides services to the community for a fee. These funds follow accounting principals similar to a not-for-profit entity.

EQUITY – represents the difference between assets and liabilities. In governmental funds, equity is referred to as fund balance, but in business type funds, equity is referred to as net assets. (formula is “assets – liabilities = equity”) (see also Fund Balance, Net Assets)

EXPENDABLE TRUST FUND – a trust fund that can be fully spent for the designated purposes. (see also Fiduciary Fund, Expendable Trust Fund)

EXPENDITURE – payment of cash or property, or the issuance of a liability, to obtain an asset or service.

FIDUCIARY FUND – term used to describe a fund used by the government to act in a fiduciary capacity such as a trustee or agent. The government is responsible for the assets placed in its care. (see also Expendable Trust Fund)

FISCAL YEAR – consecutive twelve month period used by an entity to account for and report its business transactions. The City and most municipalities in the State of Oklahoma use June 30 as the last day of their fiscal year.

FUND – fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with associated liabilities and residual equities. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

GAAP – Generally Accepted Accounting Principals. GAAP is a set of standards, conventions, and rules accountants follow in recording and summarizing transactions and in the preparation of the financial statements.

GASB – Governmental Accounting Standards Board. GASB is the highest authority in governmental accounting.

GENERAL FUND – fund used to account for all assets and liabilities of a government entity except those particularly assigned for other purposes in a more specialized fund. It is the primary operating fund of the government. Much of the usual activities of a government are supported by the general fund.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Glossary

(continued)

GENERAL OBLIGATION BOND – security whose payment is unconditionally promised by a governmental unit that has the power to levy taxes. General Obligation Bonds are back by the full faith and credit (taxing power) of a municipality.

GOVERNMENTAL FUND – describes all funds of the government except the for profit and loss funds (i.e. enterprise fund, internal service fund, agency fund, expendable trust fund). Examples of governmental funds include the general fund, special revenue funds, debt service fund, and capital projects funds.

INFRASTRUCTURE – long-lived capital assets that normally cannot be moved and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings are not considered infrastructure assets, except those that are part of a network of infrastructure assets, such as a dam project.

INTERNAL SERVICE FUND – fund used to account for goods or services given from one department to another on a cost reimbursement basis.

LEVY – imposition or collection of an assessment of specific amount.

LIABILITY – amount payable in dollars for goods received or services rendered.

MEASUREMENT FOCUS – the accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS – basis of accounting in which revenues are recognized when they are available and measurable. Expenditures are generally recognized when incurred.

MODIFIED CASH BASIS – basis of accounting that uses elements of both the cash and accrual bases of accounting.

MUNICIPALITY – a political unit, such as a city or town, incorporated for local self-government.

NET INCOME – revenue less all expenses.

OCBOA – Other Comprehensive Basis of Accounting. These are bases of accounting that are not in compliance with GAAP for the particular entity. Examples include budget basis and income tax basis.

CITY OF BARTLESVILLE

2008-09 Operating Budget

Glossary (continued)

OPERATING RESERVE – appropriated budget amount that is set aside for use in only the most extreme of emergencies. The City uses one month's operating expenditures as a reserve guideline.

ORDINANCE – A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PROPRIETARY FUND – type of fund that focuses on profit and loss similar to a business. The two types of proprietary funds are Enterprise Funds and Internal Service Funds.

BUDGETED RESERVE – amounts that are appropriated but not intended to be spent. Examples include operating reserve, severance reserve, compensated absence reserve, etc...

RESOLUTION – is a written motion adopted by a deliberative body. The substance of the resolution can be anything that can normally be proposed as a motion. For long or important motions, though, it is often better to have them written out so that discussion is easier or so that it can be distributed outside of the body after its adoption. Resolutions do not carry the weight of law.

RESTRICTED DONATION – donation that is restricted as to purpose or timing. An example would be a donation for a specific building project or a donation restricted to being spent in a future period.

SEVERANCE RESERVE – appropriated budget amount that is set aside to pay any severance amount specified in an employment contract.

SPECIAL REVENUE FUND – fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TRANSFER – amounts paid from one fund to another.

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Located in downtown Bartlesville, Price Tower is Frank Lloyd Wright's only built skyscraper, and it is one of the most distinct forms in Bartlesville's unique skyline. The renowned architect dubbed this masterpiece the "tree that escaped the crowded forest".

