

***CITY OF BARTLESVILLE, OKLAHOMA
2015-2016 BUDGET***



Prepared by:

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City Manager

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Internal Services Supervisor

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Accountant

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INTRODUCTION



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CITY OF BARTLESVILLE

2015-16 Operating Budget

CITY OFFICIALS

Tom Gorman

Mayor

Ward 3

Term Expires: November 2016



Dale Copeland

Vice-Mayor

Ward 5

Term Expires: November 2016



Ted Lockin

Council Member

Ward 1

Term Expires: November 2016



John J. Kane

Council Member

Ward 2

Term Expires: November 2016



Doann Nguyen

Council Member

Ward 4

Term Expires: November 2016



CITY OF BARTLESVILLE

2015-16 Operating Budget

MISSION STATEMENT:

The purpose and the challenge for the *City of Bartlesville* is to meet the diverse needs of its citizens through the use of our shared values program. The shared values of the employees of the City of Bartlesville are:

EXCELLENT SERVICE

quality product, timely – with available resources

TRUST

faith in others to do their part

INTEGRITY

ethics in action

PROACTIVE LEADERSHIP

constantly creating higher standards

DEDICATION

sense of ownership

TEAMWORK

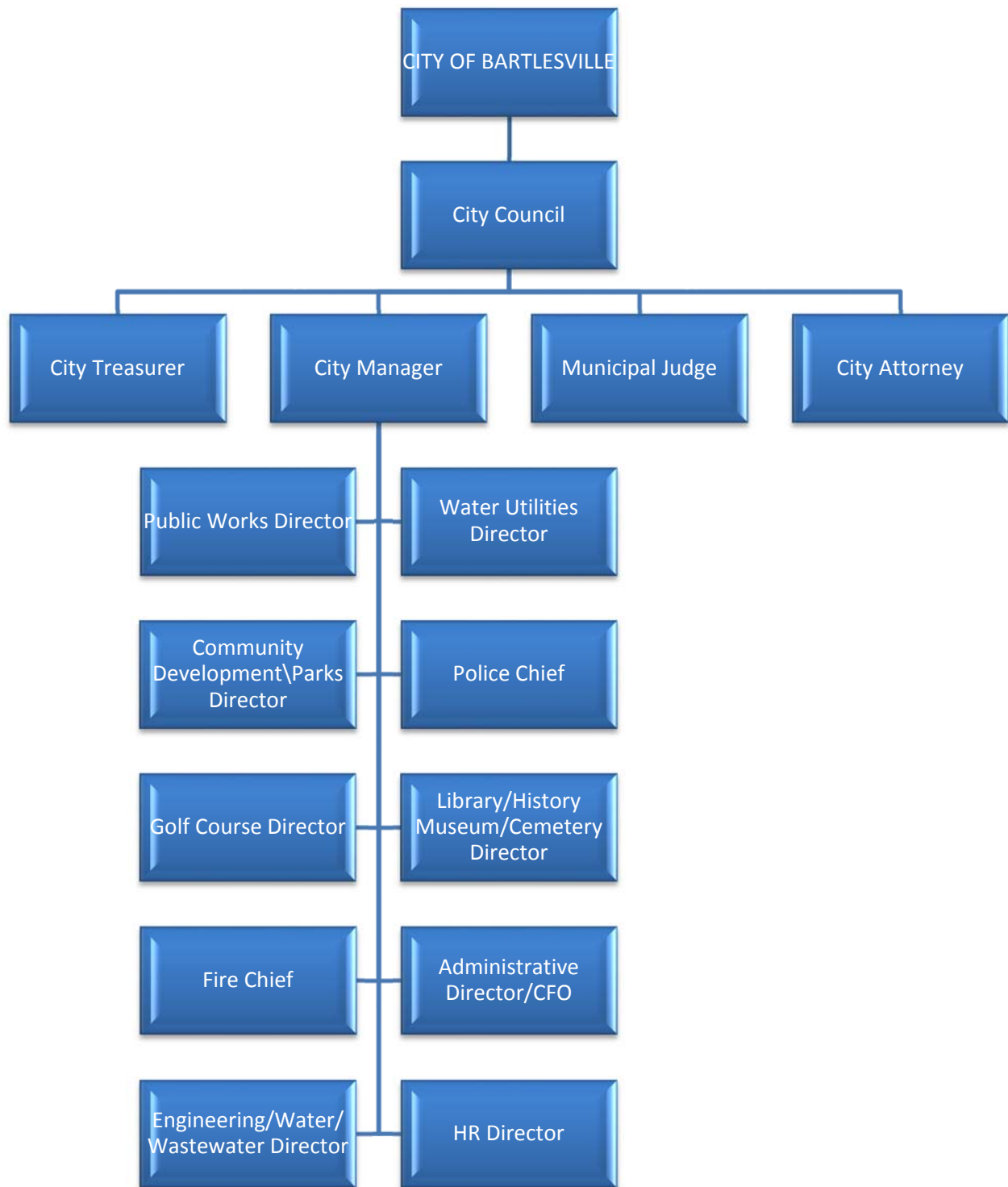
working together for positive results

MANAGEMENT STAFF:

City Manager	Ed Gordon
Administrative Director/CFO	Mike Bailey
Human Resources	Shellie McGill
City Attorney	Jerry Maddux
Municipal Judge	Steve Conatser
Community Development	Lisa Beeman
Engineering, Water, and Wastewater	Terry Lauritsen
Fire Chief	John Banks
Golf Course	Jerry Benedict
Library/History Museum	Joan Singleton
Police Chief	Tom Holland
Public Works	Keith Henry
Interim Parks and Recreation	Lisa Beeman

CITY OF BARTLESVILLE

2015-16 Operating Budget Organizational Chart



THE CITY OF BARTLESVILLE

Office of the City Manager

401 SE Johnstone

Bartlesville, OK 74003



May 11, 2015

The Honorable Mayor and City Council Members
City of Bartlesville
Bartlesville, Oklahoma

Mayor Gorman and Council Members:

It is my pleasure to present to you the budgets for the City of Bartlesville and the Bartlesville Municipal Authority for the fiscal year starting July 1, 2015 and ending June 30, 2016 (FY 2015-16). The review and adoption of the budget is, perhaps, one of the most important duties that the City Council performs. The budget is compiled, considered, and approved at this time every year because:

1. State law requires it (Title 11, Section 17-201 through 17-216);
2. The City Charter requires it (Article 10, Section 1 through 7); and
3. Prudent financial practices and our obligation to be good stewards of taxpayer funds demand it.

Introduction

I would like to expand on the importance of the review and adoption of the City budget. The budget is a planning tool reflecting the present position and future direction of the City. In the adoption of the budget by Council, a policy (goals, objectives, and responsibility) is given to the City Staff. Staff then is charged, once the budget is adopted, with the responsibility of carrying out the policy or implementing the objectives of the policy.

In order to address the policies and objectives of the budget document many resources are used, but some of the most important revenues are collected in the General Fund. While the revenues of the General Fund (mostly comprised of sales tax revenue which is our largest single generator of income) have continued to grow over the last ten years that growth has not outpaced inflation. During this period of time, the City has continued to expand its services to meet the ever changing needs of the citizens of Bartlesville. The City's ability to meet these needs, in spite of the lack of growth in financial resources, reveals that the City has become much more efficient with the use and application of the resources it does have. The City must, therefore, continue to explore areas where additional efficiencies can be implemented, again, as more is being required of the City and its services than ever before.

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Revenue

As we are all aware, six and a half years ago the City's trend of sales tax growth dramatically reversed and reduced the City's sales tax revenue to its lowest levels in many years. The City's sales tax pulled out of that recession with strong growth and signs of a slow but steady recovery. As the recovery continued, the City began to reestablish service levels and staffing in the areas that were the most impacted. Unfortunately, despite indicators to the contrary, sales tax again suffered a setback in fiscal year 2013-14 that resulted in setbacks in many service areas.

The fiscal year 2014-15 budget included many adjustments that allowed the City to weather the challenges created by the sales tax declines in fiscal year 2013-14. Nearly all of the following adjustments made to the fiscal year 2014-15 are still in place in the budget presented herein.

- Hiring freeze for open positions
- Reassignment of Park Maintenance Staff to the Water Department during off-peak months
- Reductions in the size and scope of the City's abatement program

The hiring freeze has resulted in the temporary vacancy of several positions in the fire department (3 fire fighters), the police department (3 patrol officers), and the neighborhood services department (1 abatement officer). All of these positions are still being frozen in fiscal year 2015-16.

Additionally, 3 park employees were assigned to the Water department for approximately half of the year during off-peak months. These individuals are filling existing vacancies in the water department. These employees are once again being shared during the off season.

The City's abatement program was changed substantially in fiscal year 2014-15. The City ceased mowing yards that are being abated. Instead, existing staff began focusing on enforcement and compliance with priority being given to dilapidated structures. Abatements continue to be enforced through the court process, but the City no longer steps in to correct the problem directly.

The 2015-16 year's budget again assumes that there will be zero growth in sales tax for reasons that are more fully explained in the Economic Outlook sections of this letter.

These adjustments were and continue to be sufficient to balance the General Fund budget without tapping into the City's reserves and minimizing the impact to service levels in the short term. However, these reductions are not feasible long-term and the neglect to the City's parks, dilapidated structures, and manning will continue to become more of an issue as time progresses.

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Over the last few years, we have changed the way that utility rates are calculated. For many years, the City only considered utility rates based on a single year's budget. While this is sufficient to meet all applicable laws, it creates unnecessarily large fluctuations in rates. To avoid this scenario as much as possible, Council adopted an ordinance that requires 5 year capital plans for water, wastewater, and sanitation. The necessary resources required to fund these plans are included in the utility budgets on an ongoing basis which helps to smooth the impact of these one-time expenditures over a longer period of time. These capital plans are included in this budget. However the funding levels necessary to cover them are only included in the Sanitation budget as a transfer to a Capital Reserve Fund (the reasons for this are more fully explained below).

The City completed a comprehensive water and wastewater rate study in fiscal year 2014-15. The results of this study indicate that rate increases are necessary, however the study also indicates that the nature of our rate structures need to change. Staff and Council are still analyzing this data at this point, so I am not requesting rate increases until after a full analysis of the recommendations has been completed.

However, in order to operate with our current rates, it is necessary to delay transfers from the wastewater and water funds to the capital reserve fund. There will be sufficient resources to pay for the department's immediate capital needs, but we will need to "catch up" the delayed contributions once the new rates are adopted. This can easily be accomplished by amending the budget at that time.

Sales Tax Increase

As was included in last year's budget, I am once again asking the City Council to call for an election to increase the City's sales tax rate by 1/2% for operational purposes. Over the past several years, it has become evident that an operational increase will be necessary in order to maintain service levels, protect the public health and safety, and ensure adequate financial stability for the City.

This 1/2% increase would generate between \$2.5 and \$2.8 million per year, allowing the City to undo the most drastic budget cuts that have been enacted. Primarily this will increase staffing levels back to a more optimum level, but it will also allow the reinstatement of the demolition and abatement programs to a more effective level. The proposed annual uses of the \$2.5 million are detailed below:

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Restore currently frozen and reassigned positions:

Park - 1.5 FTEs (maintenance workers)	\$ 75,000
Police - 3 FTEs (patrol officers)	152,264
Fire - 3 FTEs (fire fighters)	153,917
B&N Services - 1 FTE (abatement officer)	52,409
	<u>433,590</u>

Increase staffing over recent levels:

Street department - 6 FTEs	297,219
Park department - 8.5 FTEs	445,844
Police department - 3 FTEs	152,264
B&N Services department - 2 FTEs	109,238
Engineering - 1 FTE	81,110
IT - 1 FTE	69,949
Vehicle maintenance - 1 FTE	56,829
	<u>1,212,453</u>

Restore program levels:

Demolition program	100,000
Road repair materials	50,000
	<u>150,000</u>

Additional reserve contribution 35,921

Annual capital contribution 668,036

Total \$ 2,500,000

Economic Outlook

As discussed above, fiscal year 2013-14 produced an unexpected decline in sales tax revenues to the City of Bartlesville. Staff felt at that time, that the results were temporary and would stabilize in fiscal year 2014-15. Fortunately that has proven to be the case through the first 11 months of the fiscal year.

However, the City's good fortune seems to have run out with the continued low price of oil. This has resulted in layoffs at many of the City's major employers, and the possibility of further employment losses looms as long as the price of crude remains low. It is impossible to look to our immediate economic future and not weight these factors heavily, so in keeping with the conservative fiscal practices of the City of Bartlesville, Staff is anticipating sales tax declines through the first half of fiscal year 2015-16 transitioning to slight increases as the next fiscal year concludes. The end result is a sale tax prediction of a slight decline.

Personnel

There are only two changes to personnel included in the budget. The first is the filling of the position of Public Information Officer that has remained vacant for many years. The second is the elimination of one full time position in the Library accompanied by a promotion of one part time employee to full time status in the Library. The net result is an increase of .49 FTEs city wide.

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The budget contains no provisions for pay increases for any employees.

In FY 2009-10, the City terminated new enrollment in our traditional defined benefit (DB) retirement plan and replaced it with a more cost effective defined contribution (DC) plan. Existing employees were allowed to retain their status in the DB plan, but all new employees will automatically participate in the DC plan. This has allowed the City to better control our retirement costs even as the DB plan's costs continue to grow as a percent of participants' salaries. However, the DB plan still has a significant "unfunded actuarial accrued liability" (UAAL). This is a comparison of the plan's total long term assets less its total actuarial liability.

This UAAL is typically funded over a fixed period of time (generally 30 years after the establishment of the plan) but varies greatly in response to market gains/losses, investment returns, and actuarial assumption changes. The City's UAAL currently stands at \$7.1MM and our plan is only 64.94% funded. Due primarily to factors discussed in the following paragraph, this is a significant improvement from the previous fiscal year when our UAAL stood at \$7.9MM (60.6% funded) or the year before \$8.8MM (54.6% funded).

To help offset this UAAL in a more expedient manner, the City has been contributing more than the required amount towards our retirement plan. The City's funding history for the defined benefit plan is included below:

Fiscal Year	Required Contribution Funding					City's Actual	UAAL	FUNDED RATIO
	Retiree Medical	Defined Benefit	Total	Less Employee	City's Required			
FY 2012-13	1.84%	26.05%	27.89%	6.00%	21.89%	23.00%	9,352,643	49.10%
FY 2013-14	1.58%	26.06%	27.64%	6.00%	21.64%	23.00%	8,763,945	54.60%
FY 2014-15	1.02%	25.66%	26.68%	6.00%	20.68%	22.00%	7,924,051	60.60%
FY 2015-16	0.83%	25.94%	26.77%	6.00%	20.77%	22.00%	7,104,071	64.94%

The improvement in the City's UAAL and Funded Ratio can be directly attributed to our policy of intentional overfunding. This policy has allowed us to not only slow the trend of increasing contributions but to actually reverse it in many years. Staff is once again recommending that we contribute amounts in excess of the "actuarial required contribution" of which the employer's portion is 20.77% of covered payroll. Staff is recommending that we keep same level as last year and fund at 22%.

Reserve Status

During the recent economic downturn, it became evident that a more effective and consistent method of accumulating reserve funds was needed. With the guidance of the City Council, Staff established several mechanisms that will aid in the City's future financial stability. These were the creation of the Stabilization Reserve Fund, Capital Reserve Fund, Auto Collision Insurance Fund, and the formalization of inner-fund reserve policies.

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The following schedule details a three year history of the Stabilization Reserve Fund's levels.

Stabilization Reserve Levels				
	FY 2014	FY 2015	FY 2016	% of Operating
General Fund	1,784,747	2,207,839	2,600,283	13.8%
Wastewater	317,391	375,106	457,529	11.1%
Water	628,116	749,032	868,650	14.5%
Sanitation	420,334	500,494	579,324	14.7%
Total	<u>3,150,588</u>	<u>3,832,471</u>	<u>4,505,786</u>	

The City's stabilization reserve policy calls for a contribution equal to 2% of the operating budget of these four funds until the maximum level is reached. The maximum level is defined as 35% of the operating budget of the fund. The minimum level set by the ordinance is 16% of the operating budget of the fund. As you can see from the results above, all of the funds are approaching the minimum level, but it is anticipated to take greater than 10 years to reach the maximum level (assuming there are no withdraws in that period).

The greatest concern with reserve levels are the balances for Water and Wastewater in the Capital Reserve Fund and the inner-fund reserves of the BMA – Wastewater and BMA – Water. Both of these funds have depleted their operational reserves to the point that they can no longer fund their long-term capital plans. There is sufficient funding to support the current year's capital and operations for both funds, but rate adjustments must be adopted before fiscal year 2016-17 in order to ensure the continued financial well-being of those operations.

Summary

With this budget, we have attempted to meet the diverse needs of our population while planning for the possibility of continued stagnation of the City's sales tax revenues. As always, we have attempted to be forward thinking during budget planning and anticipate our most likely and greatest future challenges. With these challenges in mind, we attempt to fashion the budget in a manner that addresses these challenges while best positioning the City to deal with the unforeseen. I believe that the budget presented herein places us in a position to meet these challenges and maintain the long-term financial health of the City.

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It is important that I point out that this budget is not just the City Manager's budget. This policy document is the result of hours of research, hearings, and work from a talented and dedicated group that includes the City Council, Directors, staff, and advisory groups. I would also like to issue a special word of thanks to the Administrative Director/CFO, Mike Bailey, Internal Services Supervisor, Jason Muninger, and Accountant, Alicia Shelton, without whom the quality and accuracy of this document would not be possible.

Sincerely,

A handwritten signature in black ink, appearing to be 'Ed Gordon', with a stylized, cursive script.

Ed Gordon
City Manager

COMMUNITY PROFILE



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The City of Bartlesville is a charter city in the State of Oklahoma. The City has a population of 35,750 according to the 2010 US Census. The City is located in Washington County and encompasses 21.1 square miles at an elevation of 700 feet above sea level.



CITY OF BARTLESVILLE
2015-16 Operating Budget
A Brief History of Bartlesville, Oklahoma

Bartlesville's Beginnings...

Back in 1870, when northeast Oklahoma was home to mostly the Osage, Cherokee, and Delaware Indian tribes, an Indian trader name Nelson Carr opened a trading post on the north side of the Caney River. And so the legend of Bartlesville began.

In 1873, Jacob Bartles – a Civil War veteran who saw an opportunity in Indian Territory - bought the mill from Carr and expanded the facility into a flourmill and eventually a general store and home for his family. Bartles was married to the Delaware Indian Chief Charles Journeycake's daughter, Nannie Journeycake Pratt. His marriage allowed him to be a business owner in Indian Territory.

William Johnstone and George Keeler also came to the area in the early 1870's. Both gentlemen took Delaware Indian brides. After working for Bartles, the two struck out on their own and built a general store on the south side of the river.

Within a few years the area around the Johnstone-Keeler store had grown to include other businesses and dwellings. The population grew to nearly 200 as settlers moved to the area. Bridges and railroads came to town, along with merchants, a drugstore, and a school. In 1897, Bartlesville, Indian Territory, was incorporated, taking the name from its early settler and businessman.

As the city grew south of the Caney River, Bartles was disappointed by his failure to secure the railroad station on the north side of the river. He moved his store three miles north to what is present day Dewey, named after Admiral George Dewey whose victory at Manila Bay was current news.

The Boom...

It was Keeler who found another key to Bartlesville's future—oil. Keeler had noticed rainbow sheens on the area creeks and believed that there was an untapped oil supply beneath the Caney basin. Keeler was right. On April 15, 1897, the first commercial oil well in what is now the state of Oklahoma—the Nellie Johnstone No. 1—blew in as a gusher. Nellie Johnstone was the Delaware maiden who owned the land where the well was discovered.

Attracted by the oil boom, Frank and L.E. Phillips, two brothers raised on an Iowa farm, came to Bartlesville in 1904. They hit a gusher north of Bartlesville, followed by 80 straight producers. The two founded Phillips Petroleum Company in 1917. It grew to become Bartlesville's largest employer and one of the nations top oil companies.

CITY OF BARTLESVILLE
2015-16 Operating Budget
A Brief History of Bartlesville, Oklahoma
(continued)

Armais Arutunoff, a Russian immigrant, was another Bartlesville pioneer. At the urging of the Phillips brothers, Arutunoff came to the community with his invention—an electric pump that pumped oil from deep in the ground. His efforts eventually became REDA Pump.

Today...

Bartlesville is proud of the many attractions and assets that continue the legend of exploration and innovation, including museums, dramatic architecture, art collections, scenic prairie life, and world-renowned events. With a balanced mixture of natural resources and abundant space, Bartlesville has grown to be the home of more than 35,000 people as well as industrial giants Phillips 66, ConocoPhillips, Schlumberger REDA Production Systems, Zinc Corporation of America, ABB Total Flow, SGS, and Siemens. Since the early days, the economic foundations of Bartlesville area business have been natural gas, oil, agriculture, and ranching.

Our Future...

Bartlesville begins its second century with industrial and economic growth while remaining proud of its Native American Indian and western heritage. From its frontier trade and petroleum beginnings to its present diversity of manufacturing, research, ranching, and commerce, the Bartlesville area presents a unique blend of cosmopolitan attitude mixed with neighborly friendliness. Located in the heart of America's Sunbelt, the city's schools, library, and civic organizations continually produce the finest students, forums, and cultural events in the region. With such a rich heritage as its foundation, Bartlesville's growth and future will no doubt be legendary as well.

CITY OF BARTLESVILLE

2015-16 Operating Budget Miscellaneous Statistics

Municipal Full-Time Employment:

Total	317
Non-union	197
Union	120

Economic Information:

Cost of living (when compared to national average) ³	89.49%
Number of citizens in labor force ²	15,750

Population Overview:

Total population ⁴	34,748
Total male population ⁴	17,075
Total female population ⁴	18,675
Median age ⁴	39.9
Total population over eighteen (18) years old	27,308
Per capita income (dollars) ²	21,195
Median earnings – male full-time (dollars) ²	35,699
Median earnings – female full-time (dollars) ²	23,071
Percent of families below poverty level ²	9.4%
Percent of individual below poverty level ²	12.7%

Housing Overview: ²

Total housing units	16,104
Total housing units older than 20 years	12,916
Median number of rooms	5.7
Median value (dollars)	64,700

Hospital: ³

Number of hospitals	1
Number of licensed beds in hospital	137

CITY OF BARTLESVILLE

2015-16 Operating Budget Miscellaneous Statistics (continued)

Education: ¹

Total school enrollment 2004-05	8,532
Total public school enrollment 2004-05	5,949
Total private school enrollment 2004-05	572
Total enrollment at Rogers State University 2004-05	335
Total enrollment at Tri-County Technology Center 2004-05	1,676
Number of public elementary schools	7
Number of students enrolled in public elementary schools	2,705
Number of public middle schools	2
Number of students enrolled in public middle schools	1,404
Number of public mid-high schools	1
Number of students enrolled in public mid-high schools	986
Number of public high schools	1
Number of students enrolled in public high schools	865

Culture and Recreation: ¹

Number of community centers	2
Number of parks	15
Number of lighted tennis courts	14
Number of miles of pathfinder parkway (miles)	12
Number of public pools	2
Number of public golf courses (18 hole)	1
Number of private golf courses (18 hole)	2

Public Safety:

Number of police stations	1
Number of fire stations	4
Number of policemen	55
Number of firemen	66

CITY OF BARTLESVILLE

2015-16 Operating Budget Miscellaneous Statistics (continued)

Major Employers: ³

Phillips 66	1,600
ConocoPhillips	1,500
Bartlesville Public Schools	815
Wal-Mart Distribution Center	800
Jane Phillips Medical Center	800
Wal-Mart SuperCenter #41	450
SITEL	351
City of Bartlesville	351
Diversified Systems Resources	275
Schlumberger	200
Chevron Phillips	200
ABB, Inc	195
Arvest Bank	195
66 Federal Credit Union	152
Washington County	150
Siemens Industry	145
Oilfield Pipe and Supply	132
Wal-Mart Administrative Services	125
United Linen	125
Springs Global US, Inc.	100
Tri County Technology Center	100

¹ Source – Bartlesville Chamber of Commerce (2006 website)

² Source – 2010 US Census

³ Source – Bartlesville Development Corporation (2013 website)

⁴ Source – 2010 US Census

CITY OF BARTLESVILLE

2015-16 Operating Budget Community Calendar

SEPTEMBER



Indian Summer

(pictures courtesy of Bartlesville Chamber of Commerce)

NOVEMBER/DECEMBER



Fantasyland of Lights

(picture courtesy of FantasyLand Forest)



Woolaroc Wonderland

(picture courtesy of Woolaroc)

JUNE



SunFest

(pictures courtesy of Bartlesville Chamber of Commerce)



OK Mozart

CITY OF BARTLESVILLE

2015-16 Operating Budget

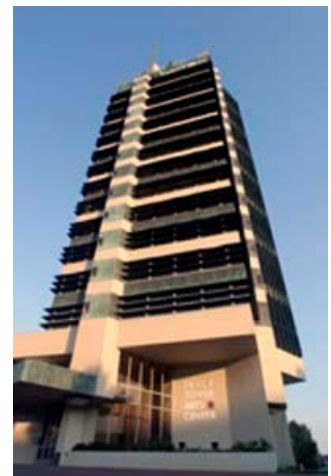
Local Attractions



Will Rogers said, “Of all the places in the United States, **Woolaroc** is the most unique.” The country estate of oil baron Frank Phillips, founder of Phillips Petroleum Company, got its name from the **WOODs**, **LAKes**, and **ROCKs** that are indigenous to the area. This rustic environment served as a one-of-a-kind entertainment venue. “Uncle Frank” hosted U.S. Presidents, wealthy Eastern investors, dignitaries, Indians, tycoons, movie stars, lawmen, and outlaws alike on his sprawling ranch southwest of Bartlesville. From early spring to late fall, the North Road Tour features a five-mile drive through some of the most beautiful portions of the Woolaroc preserve. This tour includes a stop at an authentic restoration of an 1840s

Trader's Camp where true to life mountain-men offer a glimpse of early settler living. Visitors can experience nature's beauty while smelling the clean, fresh air of the Osage Hills and listening to the peaceful sounds of the streams running through this 3,700 acre wildlife preserve. There is also a museum, which houses over 55,000 pieces including some of the Southwest's greatest collections of western and worldwide art, relics, and exhibits that tell the alluring story of the American West.

Frank Lloyd Wright called this masterpiece the “tree that escaped the crowded forest” when he completed it for the H.C. Price International Pipeline Company in 1956. The **Price Tower** is Frank Lloyd Wright's only built skyscraper. The combination apartment-office building received the American Institute of Architects 25-year Award and is on the National Register of Historic Places. The Price Tower Arts Center offers a variety of traveling art exhibitions and permanent exhibitions on Wright, Bruce Goff and the Price Company and Tower. Recent renovations by architect Wendy Evans Joseph have created an upscale 21-room boutique inn called Inn at Price Tower. With the creation of this inn, Frank Lloyd Wright enthusiasts can have the opportunity to overnight in a Frank Lloyd Wright building. Also on the premises and open for business is the Copper Restaurant & Bar, creating a fine dining experience for Bartlesville natives and visitors alike. Future plans for the Price Tower Arts Center include an expansion of their educational program. The Price Tower Arts Center has currently commissioned world-renowned architect, Zaha Hadid, to create the new complex that will adjoin the Price Tower, complementing the symmetrical design of Frank Lloyd Wright. The Price Tower is an architectural jewel that attracts visitors from around the world, not only for the architecture, but also for its world-class exhibitions.



CITY OF BARTLESVILLE

2015-16 Operating Budget

Local Attractions

(continued)



Experience the sumptuous residence of oil baron Frank Phillips, founder of Phillips Petroleum Company, and his family. Designed by architect Walton Everman, the **Frank Phillips Mansion** was completed in 1909 and occupied by the Phillips until their deaths. Preserved by the Oklahoma Historical Society, this National Register Historic Site reflects the family life of one of the legends of the Oklahoma oil industry. The mansion, which underwent a \$500,000 renovation in 1930 in the midst of the Depression, reflects an opulent yet comfortable lifestyle.

The **Bartlesville Community Center** houses an acoustically superb performance hall that seats over 1,700; the world's largest cloisonné artwork, a mural that is 25 feet long which depicts a stylized northeastern Oklahoma countryside; the Lyon Art Gallery; and serves as the primary site of Bartlesville's premiere arts event -



The OK MOZART International Festival. The site of many of Bartlesville's cultural arts and events, this graceful and beautiful Taliesin West-The Frank Lloyd Wright Foundation designed Community Center is a valuable asset to the Bartlesville cultural arts community.



The **Foster Mansion (La Quinta)** was designed in 1930 by noted Kansas City architect Edward Buehler Delk. H.V. Foster, once known as the wealthiest man west of the Mississippi, located his new home on 152 acres, three miles from the center of town. The 32-room, Spanish style mansion has 14 bathrooms and 7 fireplaces. Construction was completed in 1932 and it served as the family home until Mr. Foster's death in 1939. After that time, La Quinta served, consecutively, as the home of a military school, Central Christian College and Central Pilgrim College. The Wesleyan Church now owns and

operates Oklahoma Wesleyan University, an accredited, four-year liberal arts college. La Quinta is the focal point of the campus and serves as the library and administration facilities for the school. La Quinta is listed on the National Register of Historic Places.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Local Attractions

(continued)

The **Bill Doenges Memorial Stadium** began its life as the Bartlesville Municipal Athletic Field on May 2, 1932. The original stadium was built at a cost of about \$30,000 and could seat approximately 2,000 people. The stadium has been used by many teams through the years including a minor league team in the KOM (Kansas, Oklahoma, Missouri) League. Through the years, the stadium was famous for being the only professional ball park in the world with the same distance (340 feet) to the fence



anywhere in fair territory. Today, home plate has been moved and the field is no longer perfectly symmetrical. In 1997, Bartlesville Municipal Athletic Field was renamed Bill Doenges Memorial Stadium in honor of Mr. Doenges' nearly sixty years of generous support to Bartlesville and the American Legion baseball program. In 1997, a major renovation of the stadium was undertaken. Utilizing volunteers and both public and private support the stadium was transformed into a beautiful modern ballpark capable of comfortably seating 2,500 spectators. In 2003, the stadium was chosen as the site for the prestigious American Legion World Series. The stadium holds both a rich history and an equally promising future, as it has been chosen as the site for the Centennial American Legion World Series in 2007.



Golfers can test their skills at the recently renovated 18-hole **Adams Memorial Golf Course**. Architect Mark Hayes designed the \$1.1 million, 2000-2001 renovations. The course meanders through the beautiful Eastern Oklahoma terrain that is interwoven with Turkey Creek. The creek has been coffer damned to provide beautiful ponds that come into play on 12 of the 18 holes. The fairways and rough are Bermuda grass and the greens are Pen Cross Bent for a fast pace of putting.

The “practice facility” is new and one of the finest in the Midwest. It includes practice putting greens, a chipping green, practice bunkers, and a 25-station driving range with target greens.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Local Attractions

(continued)

The past is remembered, and vividly alive at **Prairie Song**, a recreated 1800's pioneer village museum. The village features a two-story saloon, Scudder Schoolhouse, Wildwood Chapel, cowboy line shack, homestead cabin, post office, trading post, school marm's house, rock jail house, covered bridge, rock depot and much more. Each structure was built with hand-hewn Arkansas "bull pine" and Missouri red and white oak. Prairie Song has been restocked with Texas longhorns, the original breed of cattle driven up the trail. Visitors can enjoy a glimpse of life from days gone by as they watch the longhorn cattle graze on the bluestem prairie that has never been touched by the steel plow. This lifelike replica of a pioneer village stands in the midst of an authentic working ranch from the late 1800's and shows life, work, and play as it was in those days.



Visitors to historic **Johnstone Park** can enjoy viewing a replica of the **Nellie Johnstone #1**, the first commercial oil well drilled in what is now the state of Oklahoma on April 15, 1897. The replica marks the spot of the original site. The Nellie Johnstone #1 gets its name from a young Delaware Indian maiden who owned the land on which the well was discovered.

Soon visitors will be able to experience the early days of the oil industry first hand with the development of the "Discovery 1" park featuring working gushers and hands on experiences. The park is the former home of the only **Santa Fe engine 940 series** in existence, but it has now been relocated to the City's historic **Santa Fe Depot** at 2nd and Keeler. The 900-class/940 series were the first locomotives to burn fuel oil instead of coal and were synonymous with the Santa Fe engine. Built by Vulcain, this Santa Fe engine, built in 1903,



was originally a compound steam locomotive, and later converted to a simplified locomotive that could burn diesel. In addition to the engine, a caboose has been added and an oil car will soon make its debut. It has 2/10/2 wheels (2 pilot, 10 drivers and 2 trailing). Also to be seen at the park is the restored **Hulah Santa Fe Depot** (a #1 Santa Fe Depot), built in 1923. Both have been relocated to Johnstone Park as reminders of the important role each played in the development of the area.

CITY OF BARTLESVILLE

2015-16 Operating Budget Local Attractions (continued)

Travel back in time to experience the growth and development of Bartlesville and surrounding areas at the **Bartlesville Area History Museum**. The museum is situated on the fifth floor of what was the historic Burlingame Hotel. Through photographs and artifacts learn about Indian Territory, the first commercial oil well in Oklahoma, the composer of the 12th Street Rag, the founder of Bartlesville, and many other people, places and events which shaped this turn-of-the-century settlement into the modern community it is today.



The **Wall of Honor Veterans Memorial** recognizes and honors veterans and current military personnel for the bravery and sacrifices they've made to preserve our country's freedom. Located at the northwest entrance of Washington Park Mall, it stands as a permanent tribute to all Americans who have served and are serving our Great Nation. Names are listed on panels beside the display cabinets. Also on display are photos, story boards, World War II murals, eternal flame, and POW/MIA Listings. In addition a special display has been created to honor Lance Corporal Thomas A. Blair, Oklahoma's first casualty during Operation Iraqi Freedom.

Before you ever open the door to **Keepsake Candle Factory**, you will detect the aura of vibrant scents of the hand-made candles made in this facility. These beautiful “Antiques in Wax” have been made in Bartlesville since 1970 as part of a business that began on a kitchen stove. There’s also a short train consisting of two tank cars and a caboose. Inside the caboose you can see memorabilia from bygone days of railroading. Recognized by many as one of the nation’s leading candle manufacturers, Keepsake Candles produces over 500 styles of candles that are available across the nation and around the world.



CITY OF BARTLESVILLE

2015-16 Operating Budget

Local Attractions

(continued)

Bartlesville is perhaps best known for its role in the development of our nation's oil industry. While there were many major energy companies who got their starts in Bartlesville, the most important to the Bartlesville area was Phillips Petroleum Co.

The birth of a giant...

On June 13, 1917 the Phillips Petroleum Company was incorporated under the laws of Delaware. This auspicious occasion was due mostly to the work of the new company's soon to be president, Frank Phillips, and his brother L.E. Phillips. Frank was a man of great



Board of Directors and Stockholders board a special train in April 1919

vision who excelled at predicting the changes in market forces and at obtaining creative financing for his new company. Frank saw the news of increasing automobile production, the use of mechanized war equipment in World War I, and the increase in use of commercial aircraft as more than just sensational news. He saw this as opportunity.

The first decade...

Frank knew that more needed to be done in order to position his company to take advantage of the promising crude oil and energy market. During and after World War I, demand far outstripped supply and oil prices reached peak levels. By the end of 1923, Phillips Petroleum Company's net daily production approximated 25,000 barrels of crude oil, 100,000 gallons of natural gasoline, and 24,000,000 cubic feet of natural gas.

Through the tireless efforts of Frank Phillips and his successors, such as K.S. Adams and others, Phillips Petroleum Company was able to expand upon Frank's vision of a vast Midwest territory to include nearly the entire continental United States. From its first uniquely styled cottage filling station which opened on November 19, 1927 in Wichita, Kansas, the Phillips 66 brand has expanded to include more than 10,000 filling stations across the United States. Always at the forefront of innovation, the Phillips Petroleum Company has received more than 15,000 U.S. Patents to date.



1st Phillips 66 Filling Station
November 19, 1927 – Wichita, Kansas

CITY OF BARTLESVILLE

2015-16 Operating Budget Local Attractions (continued)

The reformation...

In 2000 the Phillips Petroleum Company began to aggressively reshape itself once again. Through joint ventures and multiple acquisitions, Phillips Petroleum Company grew to national prominence.



Phillip's Complex with distinctive Phillips' Tower shown in both pictures. The tower was originally built as an addition to the original Phillip's building. The tower still stands today, even though the original building has long since been demolished and replaced. *(Picture on left courtesy of the Bartlesville Chamber of Commerce)*

One of the largest changes in Phillips Petroleum Company's remarkable makeover came on August 30, 2002 when Phillips Petroleum Company and Conoco Inc. formally merged to form one of the world's largest energy companies, ConocoPhillips.

The most recent change occurred on May 1, 2012 when ConocoPhillips spun off its downstream operations into a company whose name resonates with Bartlesville heritage...Phillips 66. Due to this recent change, Bartlesville is now home to the global services for two of the world's most recognized energy companies.



Unmarked pictures in the previous section are courtesy of the Bartlesville History Museum

BUDGET AND ACCOUNTING OVERVIEW



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CITY OF BARTLESVILLE

2015-16 Operating Budget Financial Policies

The City of Bartlesville has a set of formal and informal financial policies, listed below, that are used to set guidelines for the financial management of the City. These policies help to guide the City's financial staff and the City Council during the budgetary and financial decision making process.

- Prepare an annual budget according to the "Budget Act" of the State of Oklahoma that is submitted to the Council for approval and made available to all citizens of the City of Bartlesville.
- Manage the City's cash flows to minimize the loss of investment revenues during short-term cash shortages.
- Provide for sound financial planning to maintain adequate reserves in all operating funds. In FY 2011, the City adopted an ordinance establishing the Stabilization Reserve Fund and Capital Reserve Fund. The Stabilization Reserve Fund must be funded by a minimum annual contribution equivalent to 2% of non-capital operating expenses for the General, Water, Wastewater, and Sanitation Funds. The use of any resources deposited in the Stabilization Reserve Fund is restricted by the ordinance and requires a 4/5th vote of the City Council. The Capital Reserve is funded in accordance with the needs of long term capital plans for the Water, Wastewater, and Sanitation Funds.
- Maintain adequate financial records and documentation to provide for a cost effective audit and positive auditor's opinion.
- Maintain a sound financial condition through careful planning to obtain the highest possible bond rating. The City's bond rating was upgraded in fiscal year 2007-2008 to AA- and still maintains this rating today. This is one of the highest bond ratings for a municipality in the State of Oklahoma with only two other municipalities receiving any A rating.
- Monitor the budget to maintain necessary flexibility to meet the needs of the City as a whole.
- Maintain a balanced budget by paying for all current year operating expenses from current year revenues and/or available fund balance.
- Monitor all debt service reserves for compliance with the active debt covenants of the City.
- Maintain a positive cash balance in all operating funds at year end.
- The City of Bartlesville adopted the "Municipal Budget Act," a provision of State Statute located at §11-17-201 through §11-17-216.

CITY OF BARTLESVILLE

2015-16 Operating Budget Budget and Accounting Process

THE BUDGET PROCESS

The City of Bartlesville, Oklahoma is a municipal corporation incorporated under a Municipal Charter pursuant to Article XVIII of the Constitution and laws of the State of Oklahoma. The City operates under the Council-Manager form of government and provides such services as are authorized by its Charter to advance the welfare, health, morals, comfort, safety, and convenience of the City and its citizens.

The City's major activities or functions include police and fire protection, parks and libraries, public health and social services, planning and zoning, and general administrative services. In addition, the City owns and operates four major enterprise activities: the Water, Wastewater, and Sanitation utility systems as well as the Adams Golf Course.

BASIS OF PRESENTATION

The City prepares its annual operating budget on a basis ("Budget basis") which differs from Generally Accepted Accounting Principles ("GAAP basis"). The Budget basis that the City uses differs from GAAP in two significant ways. The first is that the City uses modified cash basis, another comprehensive basis of accounting ("OCBOA"), for its Budget basis. GAAP basis requires the use of modified accrual for governmental funds and full accrual for fiduciary, internal service, and proprietary funds. The modified cash basis of accounting is based on the cash basis of accounting, which only records transactions arising from cash activities. Cash basis financial statements have only one asset, cash, and no liabilities. Investments, inventory, capital assets, and prepaid expenses are all considered as a cash disbursement (cash basis equivalent of an expense) at the time of payment. Most liabilities are not recognized, since they do not arise from a cash transaction. The City modifies the strict cash basis of accounting to include investments, accounts payable, and accounts receivable as assets and liabilities.

The second major difference is in the treatment of encumbrances. A government is required to encumber funds prior to committing to a purchase. In GAAP, these encumbrances are treated as a reservation of fund balance, but the City's Budget basis treats encumbrances the same as expenditures. This means that the available budget at any time is equal to the original appropriations, plus or minus any amendments, less expenditures, less encumbrances.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Budget and Accounting Process
(continued)

THE BUDGET PROCESS AND GUIDELINES

The City of Bartlesville prepares its budget based on the guidelines found in **O.S. 11 Sec. 17-201 – 17-216** (“Municipal Budget Act”).

The City of Bartlesville operates under conservative budgetary practices. Revenue is estimated using historical data and is adjusted based on current trends and economic performance. Additions or reductions may be made based on revised tax rates or fee levels.

Each fund maintained by the City must be budgeted prior to encumbering any funds.

Budget amendment increases (increasing the fund total budgeted expenditures at the legal level of control) may be made only if unanticipated funds are received, the actual beginning fund balance is larger than anticipated, or if revenues exceed the amounts projected under the budget. The legal level of control for the City is set by the City Council at the Department level.

The City of Bartlesville uses an interactive methodology whereby the Department Directors are asked to make projections and estimates of current expenditures and requests for the ensuing budget year based on their justifications. The City Manager, or the person he appoints to oversee the budget process, reviews the work and may make adjustments based on historical information or if the original estimate is deemed to be unrealistic.

The City prepares its budget using the following steps (which are also outlined in the Budget Calendar on subsequent pages):

1. The Directors prepare budget estimates and turn them into the Finance Director.
2. The Directors meet with the City Manager to discuss the needs of their departments and to review their requests.
3. The City Manager presents the proposed budgets to the City Council for their review.
4. The City Council conducts a series of meetings that are open to the public to discuss the proposed budgets.
5. A proposed budget summary is published, and a notice of a public hearing on the proposed budget is issued.
6. The public hearing is held.
7. The budget is adopted, and the final copy is filed with the Office of the State Auditor and the City Clerk’s office.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Budget and Accounting Process
(continued)

THE ACCOUNTING PROCESS

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles (“GAAP”) applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (“GASB”), which includes all statements and interpretations of the National Council on Governmental Accounting, unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Government Units. The following is a summary of the more significant policies and practices used by the City.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary funds and trust funds utilize an “economic resources” measurement focus. The accounting objectives of the measurement focus are the determination of net income, financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Fund equity is classified as net assets.

Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Budget and Accounting Process
(continued)

BASIS OF ACCOUNTING

Governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. Examples of the treatment of major transaction classes include:

- Sales tax receipts and property tax revenues are considered measurable and available when collected (not when remitted to the City) and are recorded at that time.
- Licenses and permits are considered measurable and available when billed and are recorded at that time.
- Investments are recorded on the accrual basis in all funds.
- Intergovernmental revenues are recorded on the basis applicable to the legal and contractual requirements of the various individual grant programs.

All proprietary funds and trust funds utilize the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Examples of the treatment of major transaction classes include:

- Utility revenues are recorded net of an allowance for doubtful accounts at the time they are billed.
- Interest payments are accrued based on the amount incurred in the period, not on the actual amount paid.

CITY OF BARTLESVILLE

2015-16 Operating Budget Description of Funds

The accounts of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three main categories: governmental, proprietary, and fiduciary.

FUNDS APPROPRIATED BY REQUIREMENT OF THE BUDGET ACT

The funds that are legally required to be appropriated by the Oklahoma Municipal Budget Act are described below:

GOVERNMENTAL FUND TYPES:

General Fund – The General Fund is the primary fund of the City, which accounts for all financial transactions not accounted for in other funds and certain Public Trust activities that require separate accountability for services rendered. The major sources of revenue for this fund are 75% of the municipal 3 cent sales tax (or 2¼ cents), franchise taxes, and transfers from the utility system.

Special Revenue Funds:

Economic Development – The Economic Development Fund accounts for revenues and expenditures associated with promoting economic development and diversification. The major source of revenue for this fund is 8⅓ % of the municipal 3 cent sales tax (or ¼ cent).

E-911 – The E-911 Fund accounts for revenues and expenditures of the E-911 emergency service that are legally restricted for public safety use. The major sources of revenue for this fund are an E-911 service tax, E-911 wireless service tax, and transfers from other funds.

Special Library – The Special Library Fund accounts for State Library Assistance and certain donations that are provided to the library. The main sources of revenue for this fund are State library assistance grants, donations, and transfers from other sources.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

Special Museum – The Special Museum Fund accounts for certain donations that are provided to the museum. The main sources of revenue for this fund are donations and transfers from other sources.

Municipal Airport – The Municipal Airport Fund accounts for revenues and expenditures of the Bartlesville Municipal Airport. The major sources of revenue for this fund are federal grants (for capital improvements) and investment earnings. Effective in mid FY 2008/2009 user fees are now collected directly by the City's authorized airport operator in accordance with the City's operating agreement.

Harshfield Library Donation Fund – In fiscal year 2014, the City of Bartlesville's Library received a sizable donation from the Harshfield Trust. These revenues are restricted for use to the City of Bartlesville's library.

Restricted Revenues – The Restricted Revenues Fund accounts for receipts and expenditures of revenues that are restricted to a specific purpose. The main sources of revenue for this fund are donations, grants, and drug seizures.

Golf Course Memorial – The Golf Course Memorial Fund was formed at the request of certain members of the golf course who wanted a mechanism for making and tracking donations for the purpose of golf course improvements. The major sources of revenue for this fund are donations and investment earnings.

JAG – The Local Law Enforcement Block Grant Fund accounts for revenues and expenditures of the Judicial Assistance Grant (formerly known as the Local Law Enforcement Block Grant). The major source of revenue for this fund is federal grants.

COPS GRANT – The COPS Grant Fund accounts for revenues and expenditures of the COPS Grant. The only source of revenue for this fund is a federal grant.

Neighborhood Park – The Neighborhood Park Fund accounts for the receipt and expenditure of funds generated by the Park Fee imposed on all residential developments within the City. The major source of revenue for this fund is the Park Fee of \$500 per acre or portion thereof on all residential developments.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

Cemetery Perpetual Care – The Cemetery Perpetual Care Fund accounts for revenues and expenditures of the cemetery's improvement and upkeep in accordance with State law. The principal portion of this fund may only be used to purchase additional land for the cemetery or for other capital improvements. The interest portion can be used for maintenance. The major sources of revenue for this fund are 12½ % of all receipts from the sale of burial plots or interments at the Cemetery, donations, and investment earnings.

Memorial Stadium Operating – The Memorial Stadium Operating Fund accounts for the revenues and expenditures associated with operating and improving the Doenges Memorial Stadium. The major sources of revenue for this fund are transfers from other funds and structure rentals.

Debt Service Fund – As prescribed by State law, the Debt Service Fund receives all ad valorem taxes paid to the City for the retirement of general obligation bonded debt. Such revenues are used for the payment of principal and interest on the City's general obligation bonds. The major sources of revenue for this fund are ad valorem taxes and transfers from other funds.

Capital Projects Funds:

Capital Improvements: Sales Tax – The Capital Improvements: Sales Tax Fund accounts for revenues and expenditures associated with funds from sales tax that are dedicated to capital improvements. This fund was originally established to account for the 1999 ½ cent sales tax issue that was extended in 2003. The major sources of current revenue for this fund are 16⅔ % of the municipal 3 cent sales tax (or ½ cent) and investment earnings.

Capital Improvements: Park and Recreation – The Capital Improvements: Park and Recreation Fund accounts for specific revenues and expenditures associated with improvements to the City's parks and recreation facilities. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The major source of current revenue for this fund is investment earnings.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

Capital Improvements: Wastewater – The Capital Improvements: Wastewater Fund accounts for specific revenues and expenditures associated with improvements to the wastewater system. The fund was originally established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater improvements. It has since received bond funds from the 2001 General Obligation Bond issue, the 2002 General Obligation Bond issue, and the 2003 General Obligation Bond issue. The major sources of current revenue for this fund are the sewer impact fees, which are assessed on new or improved structures in amounts between \$1,800 and \$115,200 depending on intended use and actual meter size, and investment earnings.

Capital Improvements: Wastewater Regulatory – The Capital Improvements: Wastewater Regulatory Fund accounts for specific revenues and expenditures associated with ODEQ & EPA mandated improvements to the wastewater system. The major source of revenue for this fund is the wastewater capital investment fees, which are assessed as \$1.00/1,000 gallons of billable wastewater, and investment earnings.

Capital Improvements: City Hall – The Capital Improvements: City Hall Fund accounts for specific revenues and expenditures associated with improvements to City Hall. The fund was originally established to account for lease revenues associated with the 3rd party lease for the 4th floor of City Hall. As there is no guarantee that these revenues will be sustainable long-term, it was determined that they should not be used to support ongoing operations and were therefore restricted for improvements to City Hall. The major sources of current revenue for this fund are lease revenues and investment earnings.

Capital Improvements: Storm Sewer – The Capital Improvements: Storm Sewer Fund accounts for specific revenues and expenditures associated with improvements to the City's storm drainage system. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer improvements. The major sources of current revenue for this fund are the storm water detention in-lieu fees, which are assessed on subdivisions at a rate of 10 cents per square foot of impervious surface, and investment earnings.

Community Development Block Grant – The Community Development Block Grant Fund accounts for revenues and expenditures related to the Community Development Block Grant, a federal grant passed through the State of Oklahoma Department of Commerce. The fund's only source of revenue is federal grants.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

2005 G.O. Bond – The 2005 G.O. Bond fund accounts for revenues and expenditures related to the 2005 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2007 G.O. Bond – The 2007 G.O. Bond fund accounts for revenues and expenditures related to the 2007 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2008A G.O. Bond – The 2008A G.O. Bond fund accounts for revenues and expenditures related to the 2008A general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2008B G.O. Bond – The 2008B G.O. Bond fund accounts for revenues and expenditures related to the 2008B general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2009 G.O. Bond – The 2009 G.O. Bond fund accounts for the revenues and expenditures related to the 2009 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2010 G.O. Bond – The 2010 G.O. Bond fund accounts for the revenues and expenditures related to the 2010 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2012 G.O. Bond – The 2012 G.O. Bond fund accounts for the revenues and expenditures related to the 2012 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2014 G.O. Bond – The 2014 G.O. Bond fund accounts for the revenues and expenditures related to the 2014 general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

2014B G.O. Bond – The 2014B G.O. Bond fund accounts for the revenues and expenditures related to the 2014B general obligation debt issuance. The fund's only sources of revenue are proceeds from the issuance of debt and investment income.

CITY OF BARTLESVILLE

2015-16 Operating Budget Description of Funds (continued)

PROPRIETARY FUND TYPES:

Enterprise Funds:

Wastewater – The Wastewater Fund accounts for the operations of the City of Bartlesville’s wastewater utility. The major source of revenue for this fund is charges for services related to wastewater collection and processing. These charges are originally recorded in the Bartlesville Municipal Authority and are transferred to the Wastewater Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Water – The Water Fund accounts for the operations of the City of Bartlesville’s water utility. The major source of revenue for this fund is charges for services related to water treatment and distribution. These charges are originally recorded in the Bartlesville Municipal Authority and are transferred to the Water Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Solid Waste – The Solid Waste Fund accounts for the operations of the City of Bartlesville’s solid waste utility. The major source of revenue for this fund is charges for services related to solid waste collection and disposal.

Adams Municipal Golf Course – The Adams Municipal Golf Course Fund accounts for the operations of the City of Bartlesville’s municipal golf course. The major sources of revenue for this fund are charges for services related to green fees, membership, locker rentals, and transfers from other funds.

Sooner Pool – The Sooner Pool Fund accounts for the operations of the City of Bartlesville’s Sooner Pool. Prior to fiscal year 2016, the major sources of revenue for this fund were charges for services, concession sales, and transfers from other funds. Beginning in April 2015, both of the City’s pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds.

Frontier Pool – The Frontier Pool Fund accounts for the operations of the City of Bartlesville’s Frontier Pool. Prior to fiscal year 2016, the major sources of revenue for this fund were charges for services, concession sales, and transfers from other funds. Beginning in April 2015, both of the City’s pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

Internal Service Funds:

Workers' Compensation – The Workers' Compensation Fund accounts for the revenues and expenditures of the City's self-funded workers' compensation insurance. The major source of revenue for this fund is transfers from other funds.

Health Insurance – The Health Insurance Fund accounts for the revenues and expenditures of the City's self-funded health insurance plan. The major sources of revenue for this fund are employee premiums and transfers from other funds.

Auto Collision Insurance – The Auto Collision Insurance Fund accounts for the revenues and expenditure related to the City's self-funded auto collision/physical damage claims. The major sources of revenue for this fund are transfers from other funds.

Stabilization Reserve – The Stabilization Reserve Fund accounts for revenues and reserve balances associated with the City's Stabilization Reserve Fund ordinance that was adopted in FY 2011. This ordinance established minimum funding criteria for the Stabilization Reserve and criteria under which these balances may be spent in the event of emergencies or unexpected economic downturns.

Capital Reserve – The Capital Reserve Fund accounts for revenues and reserve balances associated with the City's Capital Reserve Fund ordinance that was adopted in FY 2011. This ordinance established procedures and requirements for the formation and adoption of long term capital plans for the Water, Wastewater, and Sanitation Funds. The reserve balances contained in this fund are to be spent in accordance with these capital plans, and the funding levels for this fund are to be provided based on the needs established in these plans.

FIDUCIARY FUND TYPES:

Expendable Trust Funds:

Mausoleum Endowment Fund – The Mausoleum Endowment Fund accounts for the revenues and expenditures related to the mausoleum. The fund was formed initially to account for funds that were already on deposit for the care of the mausoleum when the City accepted the mausoleum. The major source of revenue for this fund is investment earnings.

CITY OF BARTLESVILLE

2015-16 Operating Budget Description of Funds (continued)

OTHER FUNDS AND COMPONENT UNITS

The City's audited financial statements also include certain other funds that are not required to be part of the City's annual budget according to the Municipal Budget Act. These funds are certain trust authorities formed under **O.S. 60 Sec. 176** of the Oklahoma State Statutes, other corporations that directly benefit the City and agency funds that do not have expenses or income.

The authorities created in accordance with **O.S. 60 Sec. 176** are governed by the budget laws set forth in **O.S. 60 Sec. 176** and not the Municipal Budget Act. In accordance with this statute, these public trust authorities are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget or definition of legal spending limit. The agency funds are only used to hold funds in a fiduciary capacity and do not have any expenses or revenues that would be subject to appropriation under the Municipal Budget Act.

The above mentioned funds are not appropriated by the City of Bartlesville and where included in this report are done so in the interest of completeness and for the purpose of further analysis only. The *nonappropriated* funds and component units of the City of Bartlesville are listed below:

AGENCY FUNDS:

Utility Deposit Fund – The Utility Deposit Fund is used to account for deposits made by individuals who are using the utility services of the City of Bartlesville. This fund is not included in this budget document.

Municipal Court Bond Fund – The Municipal Court Bond Fund is used to account for municipal court bonds that are held for individuals who are awaiting court dates. This fund is not included in this budget document.

CITY OF BARTLESVILLE

2015-16 Operating Budget Description of Funds (continued)

BLENDED COMPONENT UNITS:

Bartlesville Development Authority – The Bartlesville Development Authority was created to finance certain facilities for the purpose of promoting economic development in the City of Bartlesville and surrounding areas. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Redevelopment Trust Authority – The Bartlesville Redevelopment Trust Authority (formerly known as the Bartlesville Downtown Trust Authority) was originally created to finance, develop, redevelop, restore, and beautify the downtown Bartlesville area. The Board of Trustees consists of six members appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville History Museum Trust Authority – The Bartlesville History Museum Trust Authority was created to establish, improve, maintain, administer, and operate facilities for use as a history museum. The Board of Trustees consists of nine members, one of whom must be a member of the City Council. Trustees are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Library Trust Authority – The Bartlesville Library Trust Authority was created to encourage, finance, and promote the Bartlesville Public Library. The City Council appoints all of the members of the Board of Trustees. The assets of the Trust are managed by City employees who furnish library services to the citizens. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Description of Funds

(continued)

Bartlesville Adult Center Trust Authority – The Bartlesville Adult Center Trust Authority was created to encourage, finance, and promote cultural and recreational activities for the older citizens of Bartlesville. The Board of Trustees consists of six members that are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

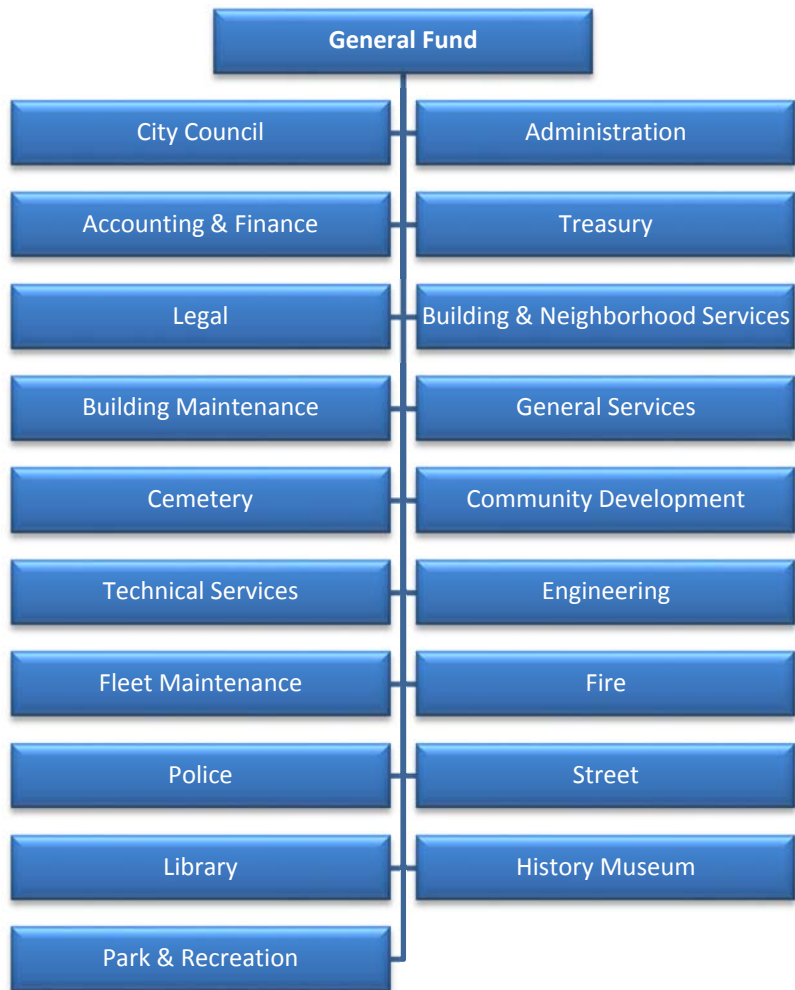
Bartlesville Community Center Trust Authority – The Bartlesville Community Center Trust Authority was created to develop, finance, and operate the Bartlesville Community Center for cultural and recreational activities for the citizens of Bartlesville and surrounding areas. The Board of Trustees consists of eight members that are appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Education Authority – The Bartlesville Education Authority was created to assist the Bartlesville Public School District with financing and construction of a 9th grade center at the Bartlesville High School and the renovation of Central Middle School. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Municipal Authority – The Bartlesville Municipal Authority was created originally to finance projects and developments for the City's water and wastewater utilities. The Authority's purpose has recently been expanded to include financing of certain street projects. The formation of this Authority was necessary due to restrictions on a municipality's ability to pledge revenues as collateral for debt. All water and wastewater revenues are originally recorded in this Authority, and the City's water and wastewater utility operating funds are reimbursed for their operating expenses and transfers after all debt obligations have been met. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a proprietary fund for the purposes of the audited financial statements and is included in this budget document in the interest of completeness and to facilitate further analysis of the overall financial condition of the City.

CITY OF BARTLESVILLE

2015-16 Operating Budget Fund Structure Charts



CITY OF BARTLESVILLE

2015-16 Operating Budget

Fund Structure Charts

(continued)

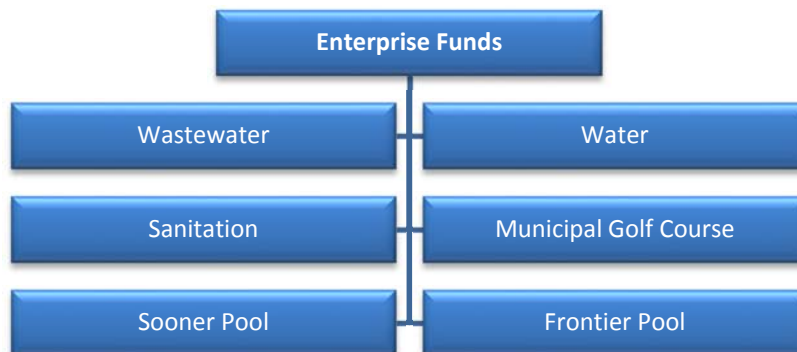


CITY OF BARTLESVILLE

2015-16 Operating Budget

Fund Structure Charts

(continued)

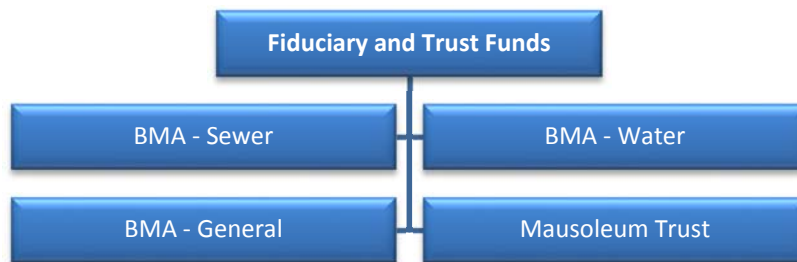
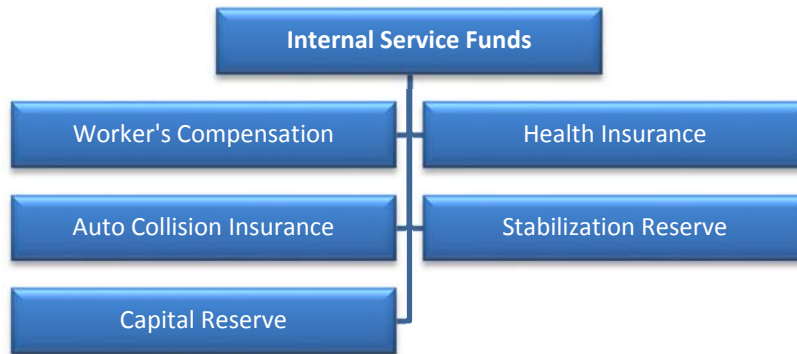


CITY OF BARTLESVILLE

2015-16 Operating Budget

Fund Structure Charts

(continued)



CITY OF BARTLESVILLE

2015-16 Operating Budget Budget Calendar

<u>TARGET DATE</u>	<u>ACTIVITY</u>
March 2	Distribute Budget Preparation Packets to Directors
March 13	Directors verify personnel and line estimates
March 2 – March 27	Directors prepare budget requests and submit to Finance Director
April 20 – April 23	Directors Budget Meetings with City Manager
May 13	Submit Proposed Budget to City Council
May 18	City Council Consideration of Budget
May 20	Publish Budget Summary and Notice of Public Hearing (actual publish date will be Sunday, May 25)
June 1	Public Hearing on Budget and Budget Adoption (Legal Deadline is June 23)
June 30	Budget published and filed with State Auditor and City Clerk
July 1	New fiscal year begins

FINANCIAL SUMMARY



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CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources

The City of Bartlesville only uses recurring revenue sources to budget for continuing operational services. One time and limited use revenue sources are budgeted strictly for the project or projects for which they will be received. Examples of one time and restricted use revenues are Federal Capital Grants, General Obligation Bond proceeds, other debt proceeds, sale of property, etc. These revenues are budgeted only when their availability is certain and only for the intended use.

Recurring revenues are revenues that the City receives periodically. The amounts are not usually known in advance and some estimation is required for budget purposes. Examples of recurring revenues are sales tax, ad valorem tax, franchise fees, utility revenues, investment revenues, court fees and fines, etc. A listing of the recurring external revenue sources for the fiscal years 2009-10 to 2013-14 is presented below.

REVENUE SOURCE	TOTAL	AVERAGE	AVERAGE %
General Sales Tax	78,351,069	15,670,214	36.0%
Water Fees	42,118,487	8,423,697	19.3%
Wastewater Fees	25,214,753	5,042,951	11.6%
Sanitation Fees	21,032,587	4,206,517	9.7%
Ad Valorem	15,952,541	3,190,508	7.3%
Fees for Services (Other than Utilities)	8,686,525	1,737,305	4.0%
Franchise Fees	7,561,792	1,512,358	3.5%
Investment Earnings	2,389,582	477,916	1.1%
Fines & Fees	4,150,850	830,170	1.9%
E-911	2,214,743	442,949	1.0%
Hotel/Motel Tax	3,592,026	718,405	1.6%
Miscellaneous	2,214,932	442,986	1.0%
County Motor Veh Tax	1,288,021	257,604	0.7%
Licenses & Permits	1,208,957	241,791	0.6%
Cigarette Tax	1,067,715	213,543	0.5%
State Alcohol Tax	485,319	97,064	0.2%
Fuel Tax	333,669	66,734	0.2%
TOTAL	217,863,568	43,572,712	100.0%

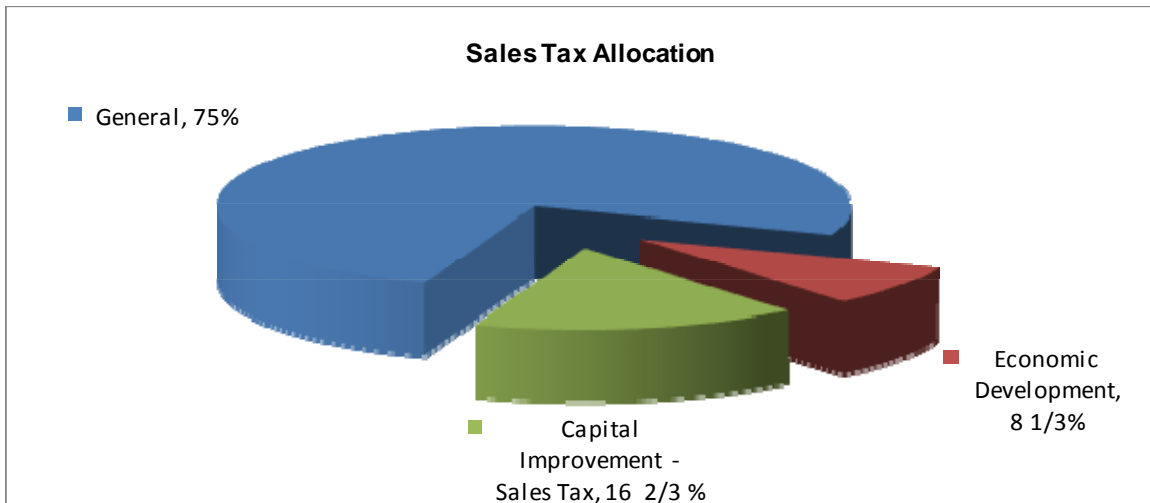
These revenue sources are used in conjunction with the residual fund equities to determine the amount available for operations. The top five revenue sources on average make up 83.9% of the total external recurring revenue used by the City to fund its operations. An analysis of these major sources of recurring revenue is presented in the following sections.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

(All amounts in the following sections for the fiscal year 2014-15 consist of actual amounts as of January 31, 2015 projected to June 30, 2015 with the exception of sales tax which includes actuals as of May 31, 2015 projected to June 30, 2015)

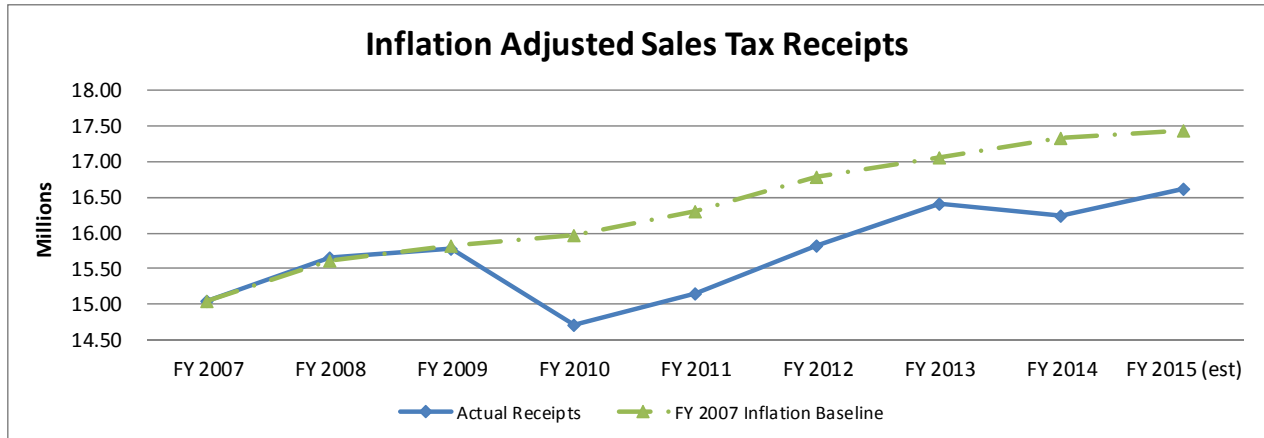
SALES TAX

The 3% municipal sales tax has been and continues to be Bartlesville's largest source of recurring revenue, accounting for, on average, 36.0% of the City's recurring external revenues. Sales taxes are divided between the General Fund (75%), Economic Development Fund (8⅓ %), and the Capital Improvements: Sales Tax Fund (16⅔ %).



The City's sales tax revenues have experienced significant ups and downs as is evident in the graph below. Unfortunately, sales taxes have once again showed signs of weakness in fiscal year 2014-15 which have further eroded the City's buying power. It's important to note however, that even the periods of growth from before and after the recession have barely kept pace with inflation. The stale growth and occasional declines have once again widened this gap and further illustrated the disparity between today's receipts and the pre-recession amounts once inflation is factored in.

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Description of Major Revenue Sources
 (continued)



The City of Bartlesville uses a historical trend analysis approach adjusted for known factors to estimate its sales tax revenue. The trend analysis approach uses the average percentage increases from year to year, adjusted for known factors, to determine the estimated increase in revenues for the coming budget year. The trend analysis for sales tax is summarized below.

**Sales Tax Revenue Estimate
Trend Analysis Method**

Fiscal Year	Amount	Percent Increase
2011	15,158,193	
2012	15,822,160	4.38%
2013	16,413,475	3.74%
2014	16,231,654	(1.11%)
2015	16,608,904	2.32%
Total	80,234,386	9.33%
Average	16,046,877	2.33%

The preceding trend analysis accounts solely for historic amounts and disregards current and anticipated economic factors that could significantly influence the amount of sales tax growth. It is the policy of the City of Bartlesville to examine historical trends, but to also weigh heavily the most recent factors. The City's most recent experience with sales tax shows weakness in this revenue source that is further exacerbated by recent layoffs in the Bartlesville area, local economic uncertainty linked to depressed oil prices, and the internet sales tax loop hole that has yet to be addressed by Congress.

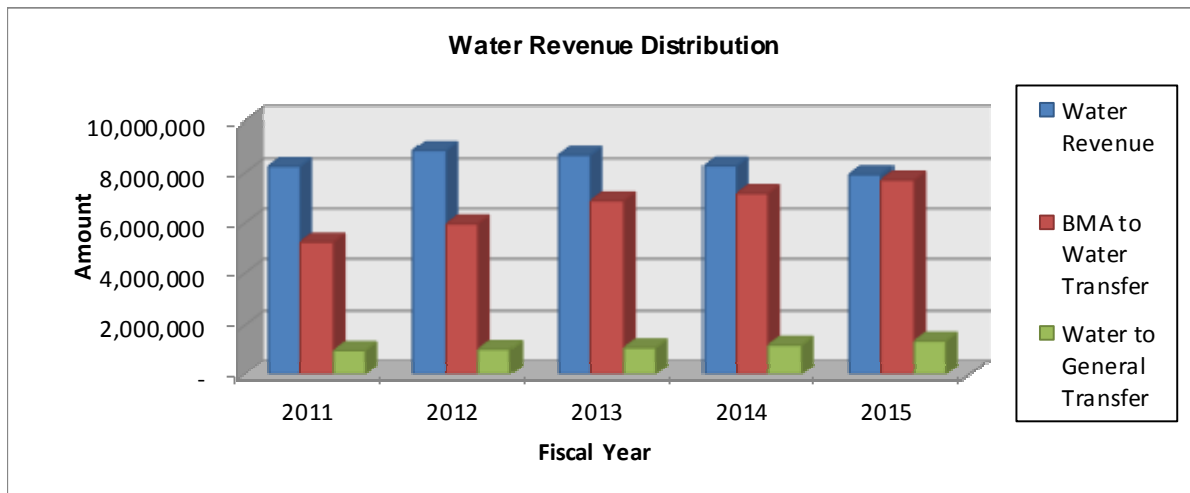
CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

Considering both the trend of slight growth in sales tax and the economic uncertainty discussed above, the City has elected to utilize a near zero growth scenario for sales tax.

Using this scenario, the amount of sales tax revenue to be budgeted for fiscal year 2015-2016 is \$16,581,692. This amount will be available to the following funds based on the percentages previously discussed. The General Fund will receive \$12,436,269, the Capital Improvement – Sales Tax Fund will receive \$2,763,615, and the Economic Development Fund will receive \$1,381,808.

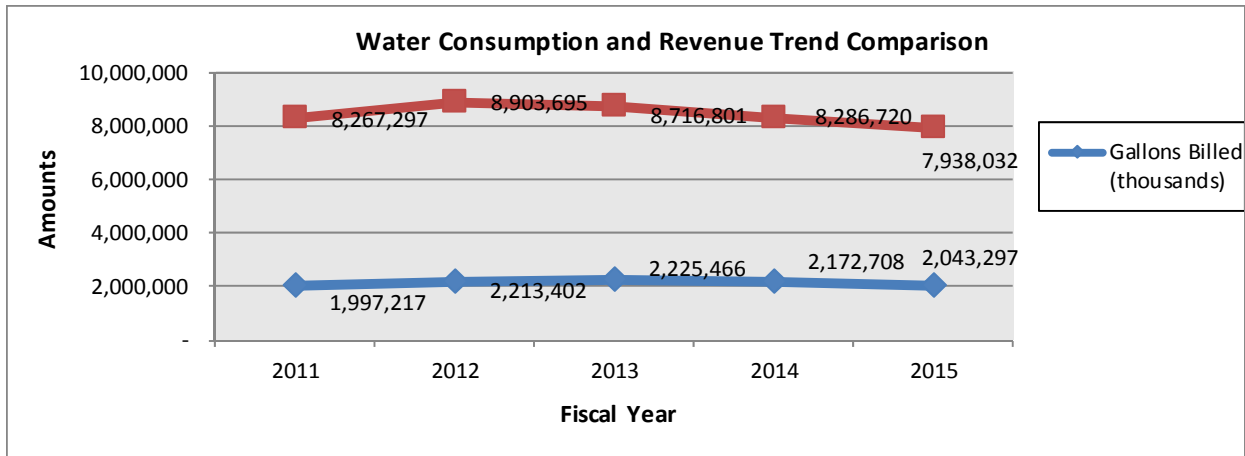
WATER UTILITY REVENUES

The revenues received from the City of Bartlesville’s water utilities are the City’s second largest source of revenue, accounting for, on average, 19.3% of all external recurring revenues. These revenues are pledged to provide debt service on a portion of the Bartlesville Municipal Authority’s (“BMA”) debt, and are therefore recorded initially in the BMA. This is still an important source of revenue to the City however, since the amount needed to fund the operations of the City’s water utility is transferred back to the water utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City’s water utility and also to provide operating transfers to the City’s General Fund for administrative overhead. The relationship between water revenues and operating transfers is shown below in graphic form.



CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
 (continued)

The City estimates water utility revenues by again using a historical trend analysis approach adjusted for known factors, but the trend analysis is performed on the revenue base rather than the actual revenue itself. This approach is used to eliminate the effect of rate changes and other revenue variables that can skew the trend. The revenue base used to determine the trend for water revenues is water consumption billed.



Water Utility Revenue Estimate
Trend Analysis Method

Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2011	1,997,217		8,267,297	
2012	2,213,402	10.82%	8,903,695	7.70%
2013	2,225,466	0.55%	8,716,801	(2.10%)
2014	2,172,708	(2.37%)	8,286,720	(4.93%)
2015	2,043,297	(5.96%)	7,938,032	(4.21%)
Total	10,652,090	3.04%	42,112,545	(3.54%)
Average	2,130,418	0.76%	8,422,509	(0.89%)

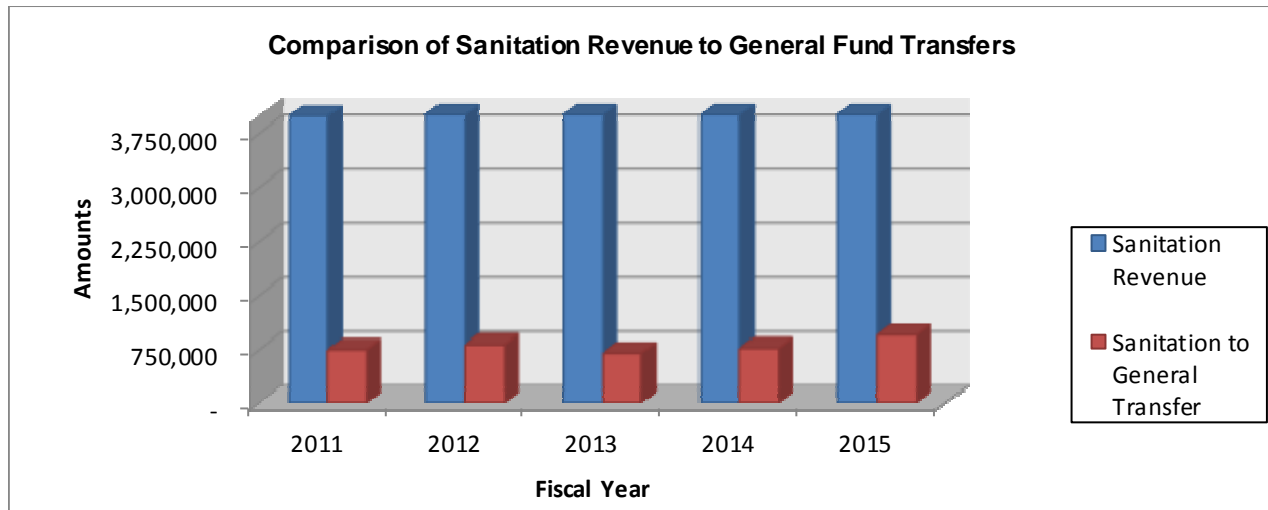
CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

The above analysis indicates that the City's water sales have grown on average .76% per year with large fluctuations from year to year. At the same time, the City's water revenues have declined due to differences in the types of users. The City's current rate structure is a declining block system that provides discounts for larger water users. This system is currently under evaluation and will most likely change in the next year. However, based on the trend analysis and recent results, the City is budgeting for a .17% decrease in water revenues.

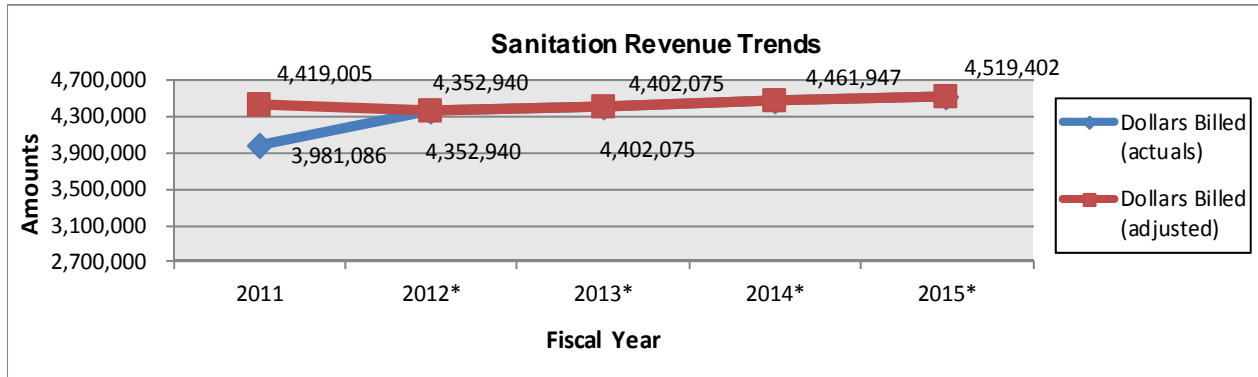
The resulting amount of \$7,924,580 is the estimated water utility revenue for the City of Bartlesville.

SANITATION UTILITY REVENUE

The City of Bartlesville also operates a sanitation utility for the purpose of collecting and disposing of solid waste. The fees derived from the sanitation utility are used to operate, maintain, and improve the sanitation utility and are also used to fund the City's General Fund with operating transfers for administrative overhead. This source of revenue accounts for, on average, 9.7% of all external recurring revenues; which makes it the fourth largest source of revenue for the City.



CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Description of Major Revenue Sources
 (continued)



**Sanitation Utility Revenue Estimate
 Trend Analysis Method**

Fiscal Year	Dollars Billed	Percent	Dollars Billed	Percent
	(actuals)	Increase (Decrease)	(adjusted)	Increase (Decrease)
2011	3,981,086	3.82%	4,419,005	2.07%
2012*	4,352,940	9.34%	4,352,940	(1.50%)
2013*	4,402,075	1.13%	4,402,075	1.13%
2014*	4,461,947	(0.97%)	4,461,947	(0.97%)
2015*	4,519,402	1.29%	4,519,402	1.29%
Total	21,717,450	14.61%	22,155,369	2.02%
Average	4,343,490	3.65%	4,431,074	0.51%

* The Dollars Billed actuals and adjusted columns are the same for these years, since the rate increase was in effect for the entire fiscal year.

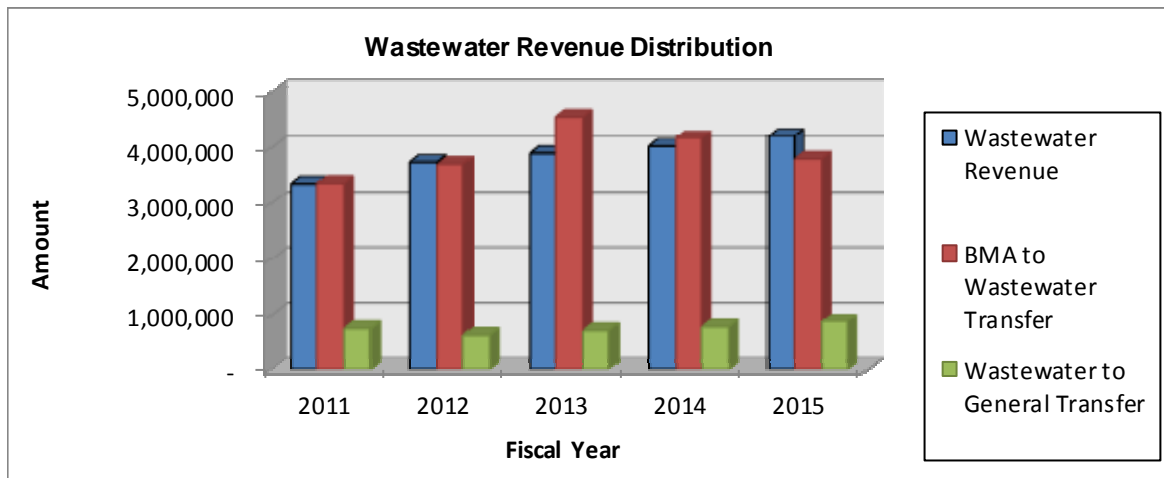
Due to an increase and restructuring of rates for commercial customers, the amounts billed have been adjusted to assume that the rate increases were in effect for the entire five year period. The adjusted column removes the impact of the rate increase and allows for an analysis of the true trend in our sanitation revenues. This adjusted analysis indicates only moderate increases for these years. The resulting average increase of 0.51% has not been applied due to the high/low variations observed in this trend analysis. Instead a more conservative .2% increase scenario has been applied to the amounts estimated in 2014-15. This results in \$4,528,439 for the 2015-16 fiscal year sanitation revenues.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

WASTEWATER UTILITY REVENUES

The revenues received from the City of Bartlesville's wastewater utilities are the City's third largest source of revenue, accounting for, on average, 11.6% of all external recurring revenues. Similar to the water utility revenues, these revenues have been pledged to provide debt service on a portion of the Bartlesville Municipal Authority's ("BMA") debt since fiscal year 2003-04, and therefore, during this period, were recorded initially in the BMA.

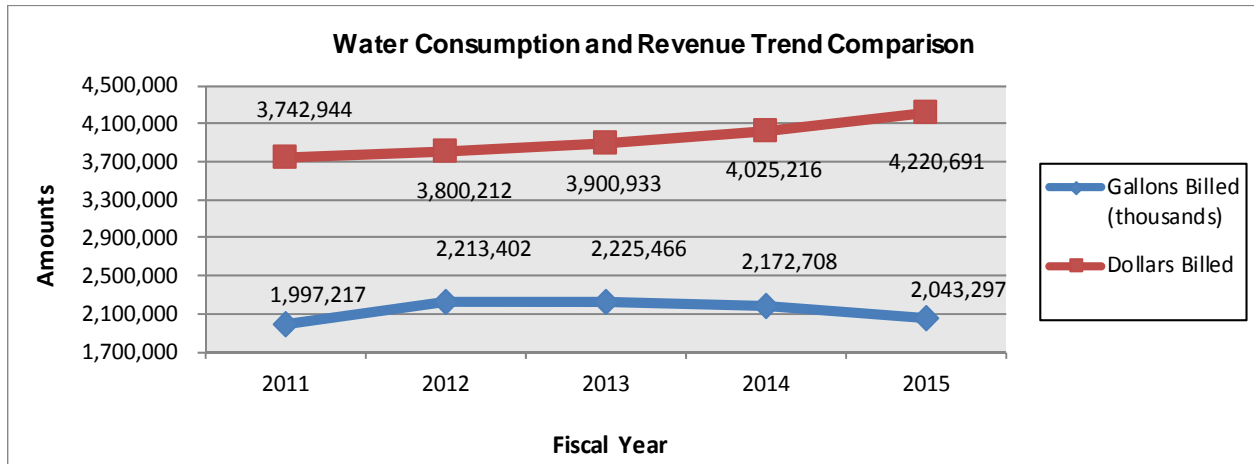
The amounts needed to fund the operations of the City's wastewater utility are transferred back to the City operated wastewater utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's wastewater utility and also to provide operating transfers to the City's General Fund. The relationship between wastewater revenues and operating transfers is shown below in graphic form.



The City's wastewater utility rates have been changed several times between 2008-09 and 2011-12. The City implemented the first of a series of planned increases effective July 1, 2009 with a 7% rate increase. The second phase of these increases was effective on July 1, 2010 with an estimated 6% rate increase. In fiscal year 2011-12 the City implemented a five year capital plan for its wastewater system and increased rates by 5% effective July 1, 2012. In fiscal year 2014-15, the City completed a comprehensive rate. The results of this study are being evaluated and future rate increases are anticipated.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
 (continued)

The City estimates wastewater utility revenues by using the same trend analysis approach and revenue base that it uses to estimate the water utility revenues, since gallons of water consumed is the basis for wastewater and water billings.



Sewer Utility Revenue Estimate
Trend Analysis Method

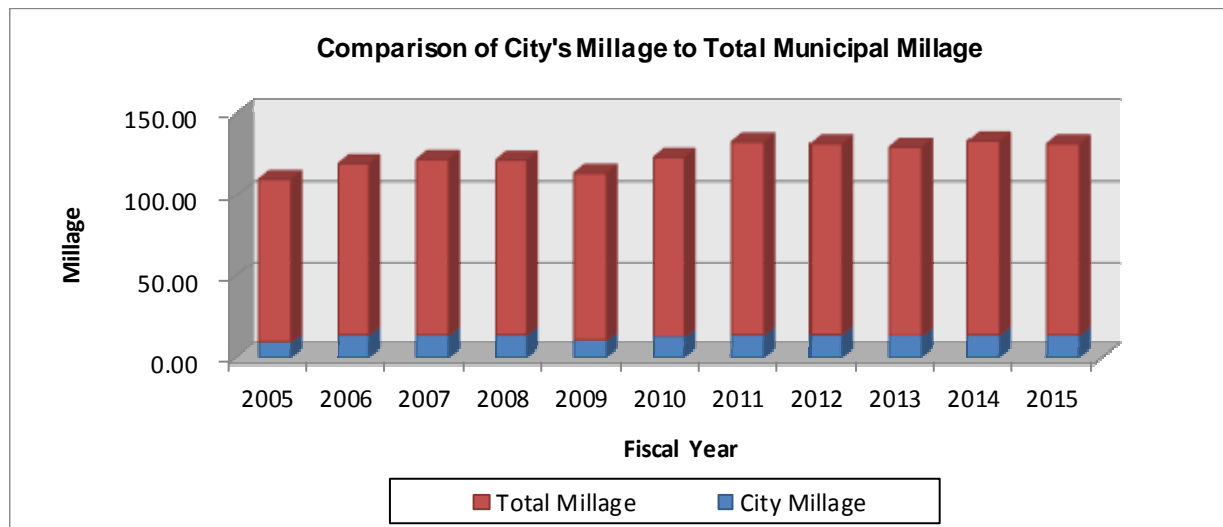
Fiscal Year	Gallons Billed (thousands)	Percent Increase (Decrease)	Dollars Billed	Percent Increase (Decrease)
2011	1,997,217		3,742,944	
2012	2,213,402	10.82%	3,800,212	1.53%
2013	2,225,466	0.55%	3,900,933	2.65%
2014	2,172,708	(2.37%)	4,025,216	3.19%
2015	2,043,297	(5.96%)	4,220,691	4.86%
Total	10,652,090	3.04%	19,689,996	12.23%
Average	2,130,418	0.76%	3,937,999	3.06%

CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

Utilizing the same revenue base as was used for water sales and adjusting for expected factors, wastewater revenues are estimated to decrease by 4.44% for a balance of \$4,033,100 for the City of Bartlesville in fiscal year 2015-16.

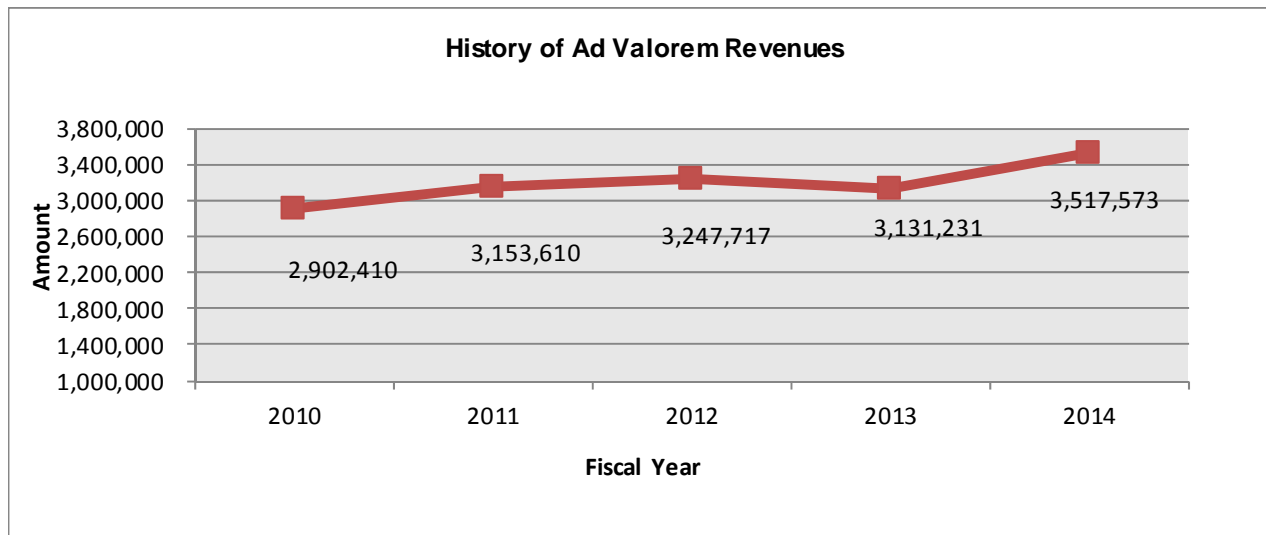
AD VALOREM

By law, municipalities in the State of Oklahoma are only allowed to levy ad valorem property taxes for two purposes. The first is to pay general obligation debt service requirements, and the second is to pay court ordered judgments. Due to the restrictive nature of these funds, the process for estimating the ad valorem revenues for the coming budget year is based upon tax levies determined through debt service and judgment calculations. There is no trend analysis necessary, since the required amount of ad valorem taxes will be levied regardless of past trends. There is no legal limit on the amount of ad valorem taxes that can be levied by a municipality for these purposes; however, all general obligation debt must be approved by a vote of the citizens. This requirement and an informal policy by the City Council not to exceed 15 mills helps to control the millage (or amount of the levy) that the City is able to levy and collect.



CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

As the above graphic illustrates, the City's share of total ad valorem taxes have been a very small portion of total ad valorem taxes for the citizens of the City of Bartlesville. However, even though small by comparison to the total ad valorem, the City's revenues from ad valorem taxes are still its fifth largest source of recurring revenue, accounting for, on average, 7.3% of total external recurring revenue.



The ad valorem tax levy is prepared using an estimate of needs form. The estimate of needs is prepared by estimating all sinking fund related expenses for the upcoming year. The first amount taken into consideration is the principal requirement on the general obligation bonds. This is calculated by taking the amount of the bond issue and dividing it by the term of the bond issue. Additionally, principal amounts are calculated for court ordered judgments. The sum of these two items provides an annualized principal requirement.

The actual amount of interest to be paid during the year for both general obligation debt and judgments is added to the annualized principal requirement. This provides the entire amount of the debt service payments for the year. Adjustments are also made for amounts in excess of liabilities in the fund, financial agent fees, and other revenue sources that are used to meet general obligation debt service requirements. A 5% mandatory over-levy is then added to the total levy requirements. This is the basis for the City's property tax levies. Washington County (the "County") then collects the property tax payments for all of the property within the County and forwards the different taxing agencies' property taxes on to each of them.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Description of Major Revenue Sources
(continued)

The City takes a simpler approach to estimating its ad valorem revenues for budget purposes than that used for its estimate of needs. As shown below, the City calculates the actual principal and interest requirements for the fiscal budget year, adds the estimated amounts of any court ordered judgments and financial agent fees. The estimated ad valorem revenue for fiscal year 2014-15 is considered to be the actual amount necessary to levy.

**Ad Valorem Revenue Estimate
Debt Service Requirements Estimation Method**

Bond Issue/Purpose	Principal Requirement	Interest Requirement	Total Requirement
2014B Combined Purpose Bonds	-	117,225	117,225
2014 Combined Purpose Bonds	165,000	23,670	188,670
2012 Combined Purpose Bonds	330,000	37,171	367,171
2010 Combined Purpose Bonds	710,000	46,440	756,440
2009 Combined Purpose Bonds	330,000	45,113	375,113
2008B Combined Purpose Bonds	220,000	28,360	248,360
2008A Combined Purpose Bonds	440,000	45,240	485,240
2007 Combined Purpose Bonds	500,000	35,750	535,750
Judgement	<u>120,221</u>	<u>-</u>	<u>120,221</u>
Totals	<u>2,815,221</u>	<u>378,969</u>	<u>3,194,190</u>
	Add: Financial Agent Fees		<u>2,600</u>
	Balance to Levy		<u>3,196,790</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget All Funds Personnel Summary

PERSONNEL COUNTS BY FUND & DEPARTMENT	2012-13 ACTUAL FTEs	2013-14 BUDGETED FTEs	2013-14 ACTUAL FTEs	2014-15 BUDGETED FTEs
General Fund:				
Administration	6	6	6	7
Accounting and Finance	16	16	16	16
Legal	2.23	2.23	2.23	2.23
Building and Neighborhood Service	7	6	6	6
Building Maintenance	6	6	6	6
Cemetery	1	1	1	1
Community Development	3	3	3	3
Engineering	8	8	8	8
Fleet Maintenance	4	4	4	4
Fire	70	67	67	67
Police	66	63	63	63
Street	11	11	11	11
Library	17.47	17.47	16.94	16.94
History Museum	3.85	3.85	3.85	3.85
Park and Recreation	9.5	8	8	8
<i>Total General Fund</i>	231.05	222.55	222.02	223.02
E-911 Fund:				
Emergency Dispatch	13	15	15	15
Special Library:				
Library	0.5	0.51	1.01	1.01
Special Museum:				
Museum	1.66	1.66	1.18	1.18
Memorial Stadium Operating Fund:				
Doenges Memorial Stadium	0.5	0.5	0.5	0.5
Wastewater Fund:				
Wastewater Maintenance	11	11	11	11
Water Fund:				
Water Plant	15	15	15	15
Water Administration	2	2	2	2
Water Distribution	17.5	21	18	21
<i>Total Water</i>	34.5	38	35	38
Sanitation Fund:				
Sanitation	39	31	31	31
Golf Course Fund:				
Municipal Golf Course	3	3	3	3
Total Personnel	334.21	323.22	319.71	323.71

As explained more fully in the City Manager's Letter earlier in this document, there was 1 full time position added to this budget along with small adjustments made to part time hours. The end result is an increase of .49 FTEs from FY 2014-15 to FY 2015-16 for a less than 1% increase in total personnel.

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary

<i>EXPENDITURES BY FUND & DEPARTMENT</i>	<i>2015-16 BUDGETED CAPITAL EXPENDITURES</i>
Municipal Airport Fund:	
Airport	110,957
Cemetery Perpetual Care Fund:	
Cemetery	79,996
CIP - Sales Tax Fund:	
General Services	60,000
Fire	120,000
Police	685,000
Storm Sewer	10,000
Street	940,000
Park and Recreation	2,166,253
Stadium	-
<i>Total CIP - Sales Tax</i>	4,185,240
CIP - Wastewater Fund:	
Wastewater Maintenance	275,000
CIP - Wastewater Regulatory Fund:	
Wastewater Treatment Plant	50,000
Wastewater Maintenance	2,630,000
<i>Total CIP - Wastewater Regulatory</i>	2,680,000
CIP - City Hall:	
General Services	50,000
CIP - Storm Sewer Fund:	
Storm Sewer	40,000
2012 GO Bond Fund:	
Tech Services	200,894
Sooner Pool	89,292
<i>Total 2012 GO Bond</i>	290,186
2014 GO Bond Fund:	
Street	1,300,000
Park and Rec	140,000
<i>Total 2014 GO Bond</i>	1,440,000
2014B GO Bond Fund:	
Fire	3,000,000
Police	2,025,000
Park and Rec	70,000
<i>Total 2014B GO Bond</i>	5,095,000
Capital Reserve Fund:	
Chickasaw Wastewater Treatment Plant	180,000
Wastewater Maintenance	271,000
Water Plant	541,000
Water Administration	290,500
Water Distribution	480,000
Sanitation	325,000
<i>Total Capital Reserve Fund</i>	2,087,500
	\$ 16,333,879

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary
(continued)

The City of Bartlesville defines capital expenditures as an expense that will benefit more than one fiscal year. The City also has a capitalization threshold of \$5,000. Any item that meets the test of benefiting more than one fiscal year and exceeding \$5,000 in amount is considered a capital expenditure. Examples of capital expenditures include roads, vehicles, furniture, buildings, land, etc... Many capital expenditures are insignificant or routine, but there are usually several budgeted capital expenditures in a year that are not. A list of significant and non-routine capital expenditures is included below with a brief description of each.

Fund	Dept	Title	Amount	Description
CIP - Sales Tax	Street	Lights/Landscape 2nd Street	\$ 150,000	Install new street lights and replace landscaping on 2nd Street in accordance with downtown masterplan.
CIP - Sales Tax	Street	Lights/Landscape 2nd Street	\$ 250,000	Install new street lights and replace landscaping on Dewey between 2nd and 4th in accordance with downtown masterplan.
CIP - Sales Tax	Street	Frank Phillips Rehab	\$ 300,000	Improvements from Keeler to Cherokee
CIP - Sales Tax	Parks	Price Fields Phase II	\$ 1,800,000	Development of second quad and Engineering and Design of Parking at facility
CIP - Sales Tax	Parks	Pathfinder Parkway Trail Connection	\$ 175,000	New trail section to connect existing sections of Pathfinder Parkway
CIP - Wastewater	CWWTP	Equalizer basin Improvements	\$ 250,000	Replacement of the liner in the equalization basin at the wastewater treatment facility
Wastewater Regulatory Fund	WW Maint	Collections System Improvements Phase 5	\$ 1,300,000	Rehab of sanitary sewer system in accordance with ODEQ consent order
Wastewater Regulatory Fund	WW Maint	Collections System Improvements Phase 5	\$ 1,300,000	Rehab of sanitary sewer system in accordance with ODEQ consent order
2014 G.O. Bond Fund	Steet	Rehab Moonlight and Skyline Drive	\$ 625,000	Improvements to Moonlight and Skyline
2014 G.O. Bond Fund	Steet	Rehab 14th Street	\$ 350,000	Improvements from Cherokee to Armstrong
2014 G.O. Bond Fund	Steet	Rehab Sirroco	\$ 325,000	Improvements from Virginia Ave to Oak Park Rd
2014 G.O. Bond Fund	Parks	Sooner Park Play Equipment	\$ 140,000	Replace play equipment at Sooner Park and make play area ADA accessible
2014B G.O. Bond Fund	Fire	Public Safety Complex	\$ 3,000,000	These funds will be used to construct a anew public safety complex to house the Police Department and to update the Central Fire station
2014B G.O. Bond Fund	Police	Public Safety Complex	\$ 2,025,000	These funds will be used to construct a anew public safety complex to house the Police Department and to update the Central Fire station
Capital Reserve Fund	Water Plant	Hudson Lake Aeration System	\$ 275,000	Instalation of Aeration system at Hudson Lake to pretreat and reduce cost of water purification at the water treatment facility
Capital Reserve Fund	Water Plant	Wastewater Reuse Design	\$ 250,000	Design of pump station and force main for wastewater to water reuse plan
Capital Reserve Fund	Water Admin	Design of Water Utilities Building	\$ 115,500	Engineering and design for new Water/Wastewater Utilities building
Capital Reserve Fund	Water Dist	8" Cherokee Water Line	\$ 275,000	Replace existing 8" water line from Adams to 14th St
Capital Reserve Fund	Sanitation	Refuse Truck	\$ 150,000	Replace roll off refuse truck
Various	General	ERP System	\$ 650,000	Fully integrated accounting and enterprise resource planning software.
Total			\$ 13,705,500	

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary
(continued)

In addition to the capital items listed above, the City recently adopted an ordinance that mandated five year capital plans for the Wastewater, Water, and Sanitation Funds. Also part of this ordinance was the requirement that the City create a Capital Reserve Fund to accumulate the funds necessary to finance the capital needs identified in the five-year plans over time. Listed below are the capital plans by fund and department, the annual required funding necessary to support these plans by fund, and the detailed items included in the capital plans.

WASTEWATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

Fiscal Year	Capital Plan Summaries			Funding Summaries		
	Wastewater Plant	Wastewater Maint	Total	Tsf to Cap Res Fund	Expenses	Cash Balance
2015	\$ 85,778	37,500	123,278	\$ -	123,278	423,639
2016	180,000	271,000	451,000	30,000	451,000	2,639
2017	-	2,275,000	2,275,000	550,000	2,275,000	(1,722,361)
2018	100,000	42,000	142,000	550,000	142,000	(1,314,361)
2019	500,000	30,000	530,000	550,000	530,000	(1,294,361)
2020	35,000,000	400,000	35,400,000	550,000	35,400,000	(36,144,361)
Total	\$ 35,780,000	3,018,000	38,798,000	\$2,230,000	38,798,000	

WASTEWATER - WASTEWATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund/Dept	Item Description	Number of Items	Cost of Purchase
2016	509-710	Final effluent pressurized water system upgrade	1	\$ 80,000
2016	509-710	Replace Aeration Basin Diffuser Elements - Tanks 1&2	3,500	\$ 100,000
2018	509-710	Replace Process Pumps	1	\$ 100,000
2019	509-710	Replace air supply main for aeration basins	1	\$ 500,000
2020	509-710	Secondary WWTP	1	\$ 35,000,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary
(continued)

WASTEWATER - WASTEWATER MAINT - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund/Dept	Item Description	Items	Cost of Purchase
2016	509-715	ERP System (25% of total)	1	\$ 175,000
2016	509-715	Mini Excavator	1	\$ 90,000
2016	509-715	TV Cable for Camera Truck	1	\$ 6,000
2017	509-715	Maple Force Main Replacement and Lift Station Improv	2,200 ft.	\$ 2,275,000
2018	509-715	1-ton Flatbed Truck	1	\$ 42,000
2019	509-715	1/2-ton Extended Cab Truck	1	\$ 30,000
2020	509-715	Replace Vactor Truck	1	\$ 400,000

WATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

Fiscal	Capital Plan Summaries				Funding Summaries		
		Water	Water		Tsf to Cap		Cash
	Water Plant	Admin	Distribution	Total	Res Fund	Expenses	Balance
2015	\$ 234,964	71,500	151,070	457,534	\$ 1,500,000	457,534	2,008,114
2016	541,000	290,500	480,000	1,311,500	-	1,311,500	696,614
2017	3,525,000	-	1,550,000	5,075,000	1,500,000	5,075,000	(2,878,386)
2018	2,500,000	-	50,000	2,550,000	1,500,000	2,550,000	(3,928,386)
2019	-	-	100,000	100,000	1,500,000	100,000	(1,478,386)
2020	-	2,250,000	50,000	2,300,000	1,500,000	2,300,000	(4,728,386)
Total	\$ 6,566,000	2,540,500	2,230,000	11,336,500	\$6,000,000	11,336,500	

WATER - WATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund	Item Description	Items	Cost of Purchase
2016	510-720	Altitude Valve Replacement - Toalson	1	\$ 16,000
2016	510-720	Hudson Lake Aeration System	1	\$ 275,000
2016	510-720	WW Resuse Engineering and Design	1	\$ 250,000
2017	510-720	Sand Pump	1	\$ 25,000
2017	510-720	Pump Station and Force Main for WW Reuse	1	\$ 3,500,000
2018	510-720	Secondary Backup Generator	1	\$ 2,500,000
2021	510-720	Engineering Design for Copan Raw Water Line	1	\$ 1,000,000
2025	510-720	Copan Raw Water Line	1	\$ 18,000,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary
(continued)

WATER - WATER ADMINISTRATION - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund	Item Description	Items	Cost of Purchase
2016	510-725	ERP System (25% of total)	1	\$ 175,000
2016	510-725	Engineering Design for Water Utilities Bldg	1	\$ 115,500
2020	510-725	Replace Water Utilities Bldg and pipe covered storage	1	\$ 2,250,000

WATER - WATER DISTRIBUTION - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund	Item Description	Items	Cost of Purchase
2016	510-730	Backhoe	1	\$ 125,000
2016	510-730	120' by 30' covered pipe storage at Bison Tank	1	\$ 30,000
2016	510-730	8" Water Line (Cherokee, Adams to 14th, Contract)	2,200 ft.	\$ 275,000
2016	510-730	8" Water Line (18th Street, Keeler to Hillcrest, Contract)	1,900 ft.	\$ 50,000
2017	510-730	6" Water Line (Osage, 14th to 18th Street, In-House)	2,400 ft.	\$ 50,000
2017	510-730	20" Water Line (Frank Phillips, Silver Lake to Highway	4,880 ft.	\$ 1,500,000
2018	510-730	1-ton truck with Utility Bed	1	\$ 50,000
2019	510-730	Dump Truck	1	\$ 100,000
2020	510-730	1-ton truck with Utility Bed	1	\$ 50,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
All Funds Capital Expenditures Summary
(continued)

SANITATION 5 YR CAPITAL PLAN

Fiscal Year	Capital Plan Summaries		Funding Summaries		
	Sanitation	Total	Tsf to Cap Res Fund	Expenses	Cash Balance
2015	\$ 244,472	244,472	\$ 260,000	244,472	225,470
2016	325,000	325,000	260,000	325,000	160,470
2017	325,000	325,000	260,000	325,000	95,470
2018	360,000	360,000	260,000	360,000	(4,530)
2019	200,000	200,000	260,000	200,000	55,470
2020	300,000	300,000	260,000	300,000	15,470
Total	\$ 1,510,000	1,510,000	\$1,300,000	1,510,000	

SANITATION 5 YR CAPITAL PLAN - DETAIL

Fiscal Year	Fund	Item Description	Number of	
			Items	Cost of Purchase
2016	511-750	ERP System (25% of total)	1	\$ 175,000
2016	511-750	Roll Off Refuse Truck	1	\$ 150,000
2017	511-750	Half Ton Pickup	1	\$ 25,000
2017	511-750	Rear Load Refuse Truck	2	\$ 300,000
2018	511-750	Street Sweeper	1	\$ 200,000
2018	511-750	Grappler/Loader Truck	1	\$ 160,000
2019	511-750	Street Sweeper	1	\$ 200,000
2020	511-750	Rear Load Refuse Truck	1	\$ 300,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Calculations and Information

The City of Bartlesville and its component unit, the Bartlesville Municipal Authority (BMA), will have fourteen debt issues outstanding as of July 1, 2011. They are comprised of the following:

GENERAL OBLIGATION BONDS

General obligation bonds are considered to be a liability of the City of Bartlesville. These bond issues are to be repaid through property taxes levied on an annual basis and other revenues that the City decides to designate for this purpose. The City currently has six bond issues. These bonds are described below.

2005 Combined Purpose Bonds - \$4,500,000

The 2005 bonds are due in annual installments of \$500,000 with a final payment due on May 1, 2015. The bonds pay semi-annual interest at rates varying from 3.05% to 3.90%.

2007 Combined Purpose Bonds - \$4,500,000

The 2007 bonds are due in annual installments of \$500,000 with a final payment due on April 1, 2017. The bonds pay semi-annual interest at rates varying from 3.40% to 4.75%.

2008A Combined Purpose Bonds - \$4,000,000

The 2008A bonds are due in annual installments of \$440,000 with a final payment of \$480,000 due on June 1, 2018. The bonds pay semi-annual interest at rates varying from 2.70% to 4.75%.

2008B Combined Purpose Bonds - \$2,000,000

The 2008B bonds are due in annual installments of \$220,000 with a final payment of \$240,000 due on June 1, 2018. The bonds pay semi-annual interest at rates varying from 2.70% to 5.70%.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Calculations and Information
(continued)

2009 Combined Purpose Bonds - \$3,000,000

The 2009 bonds are due in annual installments of \$330,000 with a final payment of \$360,000 due on December 1, 2019. The bonds pay semi-annual interest at rates varying from 2.00% to 4.90%.

2010 Combined Purpose Bonds - \$5,000,000

The 2010 bonds are due in annual installments of \$710,000 with a final payment of \$740,000 due on Dec 1, 2018. The bonds pay semi-annual interest at rates varying from .75% to 2.15%.

2012 Combined Purpose Bonds - \$3,000,000

The 2012 bonds are due in annual installments of \$330,000 with a final payment of \$360,000 due on Nov 1, 2022. The bonds pay semi-annual interest at rates varying from 1.05% to 1.80%.

2014 Combined Purpose Bonds - \$1,500,000

The 2014 bonds are due in annual installments of \$165,000 with a final payment of \$180,000 due on June 1, 2024. The bonds pay semi-annual interest at rates varying from 1.00% to 2.15%.

2014B Combined Purpose Bonds - \$5,200,000

The 2014B bonds are due in annual installments of \$575,000 with a final payment of \$600,000 due on Dec 1, 2024. The bonds pay semi-annual interest at rates varying from 1.1% to 2.10%.

The City of Bartlesville has no legal limit on the amount of general obligation debt that it can issue. The City of Bartlesville also has no formal debt policy relating to general obligation debt. However, the Council has an informal policy of keeping the property tax levy necessary to pay the debt services on these debts to a 15 mill maximum. All general obligation debt must also be approved by a vote of the people. All of the debt obligations listed above are payable from the City's Debt Service Fund. The debt service requirements for this fund (excluding the amounts for the 2014 G.O. bond) are detailed below:

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Calculations and Information
(continued)

General Obligation Bonds Debt Service Requirements			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	2,695,000	378,969	3,073,969
2017	3,270,000	271,057	3,541,057
2018	2,810,000	195,287	3,005,287
2019	2,380,000	133,432	2,513,432
2020	1,430,000	97,294	1,527,294
2021	1,070,000	77,160	1,147,160
2022	1,070,000	59,811	1,129,811
2023	1,100,000	40,260	1,140,260
2024	755,000	22,364	777,364
2024	600,000	6,300	606,300
Grand Total	<u><u>17,180,000</u></u>	<u><u>1,281,934</u></u>	<u><u>18,461,934</u></u>

REVENUE BONDS

The outstanding revenue bonds of the City are all actually liabilities of the Bartlesville Municipal Authority. These obligations are not obligations of the City of Bartlesville, but they are presented here due to the interwoven relationship of the City and the BMA. The debt service on these obligations affects the amount of resources available to support the City's utility operating funds, and an analysis of these obligations are therefore necessary in order to determine the overall resources available to the City of Bartlesville in any given fiscal year. Revenue bonds are debt that is secured by revenues of the BMA or an annual pledge of sales tax from the City to the BMA. These revenue sources include wastewater utility revenues, water utility revenues, and sales tax pledged to support the BMA debt service. These bonds were issued for wastewater and water utility and street system improvements.

Drinking Water SRF Series 2002A - \$743,591

The 2002A revenue bonds were used to refinance an interim construction loan on November 19, 2002. Principal payments of \$19,066 are due semiannually starting on March 15, 2003. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Calculations and Information
(continued)

Drinking Water SRF Series 2004A - \$726,006

The 2004A revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$18,150 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Clean Water SRF Series 2004C - \$552,498

The 2004C revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$13,812 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Drinking Water SRF Series 2008 - \$40,445,000

The 2008 revenue bonds were used to refinance the 2004E water plant loan to extend its payback period. Principal payments ranging between \$20,000 and \$1,170,000 are due semiannually starting September 15, 2008. The bonds have an interest rate of 3.91%.

Drinking Water SRF Series 2009 - \$5,330,688

The 2009 revenue bonds are currently being used to fund various water system improvements that were completed in the Spring of 2011. The note calls for interest and principal payments of \$186,860 due semiannually starting March 15, 2011. The bonds have an interest rate of 3.28%. This note's original principle balance was \$7,513,936, but the City was awarded \$2,000,000 in debt forgiveness through an ARRA program. That coupled with principle payments on the interim construction note brought the principle amount to \$5,330,688.

Drinking Water SRF Series 2012 - \$3,810,000

The 2012 revenue bonds were used to fund the Automated Meter Intelligence project. Principal and interest payments of \$131,300 are due semiannually starting on March 15, 2014. The bonds carry an interest rate of 2.29%.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Calculations and Information
(continued)

The City of Bartlesville and the Bartlesville Municipal Authority have no legal limit on the amount of debt that they can issue. The City of Bartlesville and the Bartlesville Municipal Authority also have no formal debt policies. All general obligation debt must be approved by a vote of the people. All of the debt obligations listed above are payable from the Bartlesville Municipal Authority. The debt service requirements for this entity are detailed below:

BMA Revenue Bonds Debt Service Requirements			
<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	1,571,001	1,560,833	3,131,834
2017	1,623,661	1,506,216	3,129,877
2018	1,676,111	1,450,245	3,126,356
2019	1,738,932	1,392,243	3,131,175
2020	1,796,688	1,332,447	3,129,135
2021	1,860,716	1,269,522	3,130,238
2022	1,924,717	1,204,671	3,129,388
2023	1,966,002	1,137,494	3,103,496
2024	2,005,561	1,067,973	3,073,534
2025	2,032,208	995,955	3,028,162
2026	2,102,956	921,458	3,024,415
2027	2,189,176	844,242	3,033,418
2028	2,255,769	764,014	3,019,783
2029	2,206,784	680,913	2,887,697
2030	2,163,628	599,344	2,762,972
2031	2,058,788	516,070	2,574,858
2032	1,950,000	438,995	2,388,995
2033	2,025,000	362,066	2,387,066
2034	2,105,000	282,107	2,387,107
2035	2,185,000	199,019	2,384,019
2036	2,275,000	112,706	2,387,706
2037	1,170,000	22,874	1,192,874
Grand Total	<u><u>42,882,696</u></u>	<u><u>18,661,406</u></u>	<u><u>61,544,105</u></u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type

<i>FUND & SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 APPROVED</i>
GENERAL FUND				
General Fund:				
Sales Tax	\$ 12,310,105	\$ 12,160,977	\$ 12,456,678	\$ 12,436,269
Hotel-Motel Tax	299,728	-	-	-
Franchise Tax	1,423,739	1,498,100	1,580,716	1,580,488
Licenses & Permits	249,187	266,700	191,278	208,800
Intergovernmental	692,608	634,749	442,094	444,800
Charges for Services	424,982	415,733	590,278	589,400
Fines and Forfeits	959,944	964,900	852,439	853,700
Interest and Investment Income	26,981	-	17,302	-
Donations and Miscellaneous	225,153	182,202	187,990	1,000
Transfers In	2,578,242	3,196,264	3,196,264	3,267,436
Total General Fund	\$ 19,190,669	\$ 19,319,625	\$ 19,515,039	\$ 19,381,893
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Sales Tax	\$ 1,352,494	\$ 1,351,148	\$ 1,381,808	\$ 1,381,806
Hotel-Motel Tax	205,198	178,600	186,695	168,000
Interest and Investment Income	(3,467)	-	4,827	-
Donations and Miscellaneous	-	-	-	-
Total Economic Development	\$ 1,554,225	\$ 1,529,748	\$ 1,573,330	\$ 1,549,806
E-911 Fund:				
E-911 Service Tax	\$ 193,842	\$ 206,100	\$ 126,260	\$ 119,900
E-911 Wireless Fee	236,369	224,200	298,117	304,000
Charges for Services	2,200	2,100	2,567	2,500
Interest and Investment Income	(108)	300	49	-
Transfers In	418,313	504,629	504,629	480,695
Total E-911	\$ 850,616	\$ 937,329	\$ 931,622	\$ 907,095

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

<i>FUND & SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 APPROVED</i>
Special Library Fund:				
Intergovernmental	\$ 33,700	\$ 25,000	\$ 24,000	\$ 21,500
Interest and Investment Income	(759)	-	703	-
Donations and Miscellaneous	26,996	-	4,797	-
Transfers In	61,422	50,000	68,413	50,000
Total Special Library	<u>\$ 121,359</u>	<u>\$ 75,000</u>	<u>\$ 97,913</u>	<u>\$ 71,500</u>
Special Museum Fund:				
Interest and Investment Income	\$ (288)	\$ -	\$ 315	\$ -
Donations and Miscellaneous	16,571	-	30,636	-
Transfers In	10,000	-	-	20,063
Total Special Museum	<u>\$ 26,283</u>	<u>\$ -</u>	<u>\$ 30,951</u>	<u>\$ 20,063</u>
Municipal Airport Fund:				
Intergovernmental	\$ 535,711	\$ -	\$ 202,755	\$ -
Interest and Investment Income	(705)	-	688	-
Total Municipal Airport	<u>\$ 535,006</u>	<u>\$ -</u>	<u>\$ 203,443</u>	<u>\$ -</u>
Harshfield Library Donation Fund:				
Donations and Miscellaneous	\$ 896,470	\$ -	\$ 1,839	\$ -
Total Restricted Donations	<u>\$ 896,470</u>	<u>\$ -</u>	<u>\$ 1,839</u>	<u>\$ -</u>
Restricted Revenue Fund:				
Donations and Miscellaneous	\$ 93,464	\$ 258,120	\$ 450,330	\$ -
Total Restricted Donations	<u>\$ 93,464</u>	<u>\$ 258,120</u>	<u>\$ 450,330</u>	<u>\$ -</u>
Golf Course Memorial Fund:				
Charges for Services	\$ 2,856	\$ -	\$ -	\$ -
Interest and Investment Income	(18)	-	49	-
Donations and Miscellaneous	19,550	-	1,825	-
Total Golf Course Memorial	<u>\$ 22,388</u>	<u>\$ -</u>	<u>\$ 1,874</u>	<u>\$ -</u>
JAG Fund:				
Intergovernmental	\$ 15,620	\$ 10,739	\$ 10,239	\$ -
Interest and Investment Income	(76)	-	73	-
Total JAG	<u>\$ 15,544</u>	<u>\$ 10,739</u>	<u>\$ 10,312</u>	<u>\$ -</u>
COPS Grant Fund:				
Intergovernmental	<u>\$ 361,095</u>	<u>\$ 112,386</u>	<u>\$ 3,773</u>	<u>\$ -</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Current and Prior Years' Revenue Summary by Fund Type (continued)

FUND & SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
Neighborhood Park Fund:				
Interest and Investment Income	\$ (12)	\$ -	\$ 5	\$ -
Total Neighborhood Park	\$ (12)	\$ -	\$ 5	\$ -
Cemetery Perpetual Care Fund:				
Charges for Services	\$ 1,926	\$ 1,500	\$ 3,956	\$ 3,800
Interest and Investment Income	(181)	-	155	-
Donations and Miscellaneous	1,725	-	-	-
Total Cemetery Perpetual Care	\$ 3,470	\$ 1,500	\$ 4,111	\$ 3,800
Memorial Stadium Fund:				
Interest and Investment Income	\$ (38)	\$ -	\$ 25	\$ -
Donations and Miscellaneous	41,111	20,600	22,737	21,700
Transfers In	43,552	53,079	53,079	14,480
Total Memorial Stadium	\$ 84,625	\$ 73,679	\$ 75,841	\$ 36,180
Total Special Revenue Funds	\$ 4,564,533	\$ 2,998,501	\$ 3,385,344	\$ 2,588,444
DEBT SERVICE FUND				
Debt Service Fund:				
Ad Valorem - Current Year	\$ 3,454,839	\$ 3,511,997	\$ 3,367,753	\$ 3,071,344
Ad Valorem - Prior Year	62,735	49,780	150,990	137,701
Total Debt Service Fund	\$ 3,517,574	\$ 3,561,777	\$ 3,518,743	\$ 3,209,045
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Sales Tax	\$ 2,705,418	\$ 2,702,465	\$ 2,763,615	\$ 2,763,617
Interest and Investment Income	(10,717)	-	-	-
Donations and Miscellaneous	3,441	-	-	-
Total CIP - Sales Tax	\$ 2,698,142	\$ 2,702,465	\$ 2,763,615	\$ 2,763,617

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

<i>FUND & SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 APPROVED</i>
CIP - Park & Recreation Fund:				
Interest and Investment Income	\$ (387)	\$ -	\$ 289	\$ -
CIP - Wastewater Fund:				
Charges for Services	\$ 89,200	\$ -	\$ 66,369	\$ -
Interest and Investment Income	(570)	-	698	-
Total CIP - Wastewater	\$ 88,630	\$ -	\$ 67,067	\$ -
CIP - Wastewater Regulatory Fund:				
Charges for Services	\$ 1,440,933	\$ 1,400,000	\$ 1,527,135	\$ 1,400,000
Interest and Investment Income	(9,674)	-	10,718	-
Total CIP - Wastewater	\$ 1,431,259	\$ 1,400,000	\$ 1,537,853	\$ 1,400,000
CIP - City Hall Fund:				
Charges for Services	\$ 112,126	\$ 112,126	\$ 112,126	\$ 112,126
Interest and Investment Income	(397)	-	540	-
Total CIP - City Hall	\$ 111,729	\$ 112,126	\$ 112,666	\$ 112,126
CIP - Storm Sewer Fund:				
Charges for Services	\$ 315	\$ -	\$ 56,642	\$ -
Interest and Investment Income	(84)	-	80	-
Total CIP - Storm Sewer	\$ 231	\$ -	\$ 56,722	\$ -
CDBG Fund:				
Intergovernmental	\$ 84,719	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
2008B G.O. Bond Fund:				
Interest and Investment Income	\$ -	\$ -	\$ 32	\$ -
2009 G.O. Bond Fund:				
Interest and Investment Income	\$ (194)	\$ -	\$ 49	\$ -
2010 G.O. Bond Fund:				
Interest and Investment Income	\$ (2,812)	\$ -	\$ 407	\$ -
2012 G.O. Bond Fund:				
Interest and Investment Income	\$ (2,544)	\$ -	\$ 1,221	\$ -
Transfers in	-	-	-	55,759
Total 2012 G.O. Bond Fund	\$ (2,544)	\$ -	\$ 1,221	\$ 55,759
2014 G.O. Bond Fund:				
Interest and Investment Income	\$ -	\$ -	\$ 153	\$ -
Proceeds from Issuance of Debt	1,500,000	-	-	-
Total 2014 G.O. Bond Fund	\$ 1,500,000	\$ -	\$ 153	\$ -
2014B G.O. Bond Fund:				
Proceeds from Issuance of Debt	\$ -	\$ 5,200,000	\$ 5,200,000	\$ -
Total Capital Project Funds	\$ 5,908,773	\$ 9,414,591	\$ 9,740,074	\$ 4,331,502
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Interest and Investment Income	\$ (406)	\$ -	\$ 664	\$ -
Donations and Miscellaneous	2,270	-	-	-
Transfers In	4,179,420	3,801,835	3,801,835	4,367,693
Total Wastewater Operating	\$ 4,181,284	\$ 3,801,835	\$ 3,802,499	\$ 4,367,693
Water Operating Fund:				
Interest and Investment Income	\$ (619)	\$ -	\$ 2,632	\$ -
Donations and Miscellaneous	86,603	400	7,914	-
Transfers In	7,184,042	8,973,568	8,834,957	6,115,060
Total Water Operating	\$ 7,270,026	\$ 8,973,968	\$ 8,845,503	\$ 6,115,060

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
Sanitation Operating Fund:				
Charges for Services	\$ 4,461,947	\$ 4,355,632	\$ 4,519,402	\$ 4,528,439
Interest and Investment Income	(1,666)	-	85	-
Donations and Miscellaneous	463	-	286	-
Total Sanitation Operating	<u>\$ 4,460,744</u>	<u>\$ 4,355,632</u>	<u>\$ 4,519,773</u>	<u>\$ 4,528,439</u>
Golf Course Operating Fund:				
Charges for Services	\$ 324,921	\$ 298,100	\$ 356,370	\$ 338,800
Interest and Investment Income	(243)	-	56	-
Transfers In	18,551	148,416	148,416	92,331
Total Golf Course Operating	<u>\$ 343,229</u>	<u>\$ 446,516</u>	<u>\$ 504,842</u>	<u>\$ 431,131</u>
Sooner Pool Fund:				
Charges for Services	\$ 36,609	\$ 29,700	\$ 16,181	\$ -
Interest and Investment Income	(96)	-	62	-
Transfers In	22,443	25,876	25,876	55,968
Total Sooner Pool	<u>\$ 58,956</u>	<u>\$ 55,576</u>	<u>\$ 42,119</u>	<u>\$ 55,968</u>
Frontier Pool Fund:				
Charges for Services	\$ 67,619	\$ 67,000	\$ 26,693	\$ -
Interest and Investment Income	(83)	-	62	-
Transfers In	14,381	60,280	60,280	58,489
Total Frontier Pool	<u>\$ 81,917</u>	<u>\$ 127,280</u>	<u>\$ 87,035</u>	<u>\$ 58,489</u>
Total Enterprise Funds	<u>\$ 16,396,156</u>	<u>\$ 17,760,807</u>	<u>\$ 17,801,771</u>	<u>\$ 15,556,780</u>
INTERNAL SERVICE FUNDS				
Worker's Compensation Fund:				
Interest and Investment Income	\$ (300)	\$ -	\$ 82	\$ -
Donations and Miscellaneous	20,504	-	11,727	-
Contribution from Operate Dept.	240,694	204,156	204,156	469,956
Total Worker's Compensation	<u>\$ 260,898</u>	<u>\$ 204,156</u>	<u>\$ 215,965</u>	<u>\$ 469,956</u>
Health Insurance Fund:				
Employee Contributions	\$ 313,151	\$ 300,000	\$ 344,313	\$ 340,000
Retiree Contributions	146,777	150,000	179,488	170,000
Interest and Investment Income	(422)	-	1,845	-
Reimbursement of Operations	2,332,775	2,271,696	2,271,696	2,350,800
Reimbursement by Contract	47,094	-	(8,562)	-
Total Health Insurance	<u>\$ 2,839,375</u>	<u>\$ 2,721,696</u>	<u>\$ 2,788,780</u>	<u>\$ 2,860,800</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Revenue Summary by Fund Type
(continued)

FUND & SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
Auto Collision Fund:				
Donations and Miscellaneous	\$ -	\$ -	\$ 27,616	\$ -
Transfers In	28,243	-	-	18,251
Total Auto Collision	<u>\$ 28,243</u>	<u>\$ -</u>	<u>\$ 27,616</u>	<u>\$ 18,251</u>
Stabilization Reserve Fund:				
Transfers In	<u>\$ 681,883</u>	<u>\$ 652,138</u>	<u>\$ 652,138</u>	<u>\$ 673,315</u>
Capital Reserve Fund:				
Transfers In	<u>\$ 2,310,000</u>	<u>\$ 1,760,000</u>	<u>\$ 1,760,000</u>	<u>\$ 290,000</u>
Total Internal Service Funds	<u>\$ 6,120,399</u>	<u>\$ 5,337,990</u>	<u>\$ 5,444,499</u>	<u>\$ 4,312,322</u>
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Interest and Investment Income	<u>\$ 414</u>	<u>\$ -</u>	<u>\$ 40</u>	<u>\$ -</u>
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
Charges for Services	\$ 4,025,216	\$ 4,014,231	\$ 4,220,998	\$ 4,033,400
Interest and Investment Income	-	-	8,924	-
Donations and Miscellaneous	58,362	58,000	74,537	65,000
Total BMA - Wastewater	<u>\$ 4,083,578</u>	<u>\$ 4,072,231</u>	<u>\$ 4,304,459</u>	<u>\$ 4,098,400</u>
BMA - Water Fund:				
Charges for Services	\$ 8,285,648	\$ 8,092,406	\$ 7,938,032	\$ 7,924,580
Interest and Investment Income	(116)	-	-	-
Donations and Miscellaneous	2	-	2	-
Debt Obligation Proceeds	517,467	-	-	-
Transfers In	403,282	-	-	-
Total BMA - Water	<u>\$ 9,206,283</u>	<u>\$ 8,092,406</u>	<u>\$ 7,938,034</u>	<u>\$ 7,924,580</u>
BMA - General Fund:				
Interest and Investment Income	\$ (26)	\$ -	\$ 23	\$ -
Transfers In	51,372	127	99	-
Total BMA - Street	<u>\$ 51,346</u>	<u>\$ 127</u>	<u>\$ 122</u>	<u>\$ -</u>
Total BMA Funds	<u>\$ 13,341,207</u>	<u>\$ 12,164,764</u>	<u>\$ 12,242,615</u>	<u>\$ 12,022,980</u>
TOTAL REVENUE ALL FUNDS	<u>\$ 69,039,725</u>	<u>\$ 70,558,055</u>	<u>\$ 71,648,125</u>	<u>\$ 61,402,966</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Expenditure Summary by Fund Type

FUND & DEPARTMENT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
GENERAL FUND				
General Fund:				
City Council	\$ 13,546	\$ 27,700	\$ 16,355	\$ 24,400
Administration	625,568	670,066	668,899	764,237
Accounting and Finance	1,408,823	1,431,288	1,430,851	1,495,301
Legal	166,100	187,742	166,186	178,006
Building & Neighborhood Service	586,881	518,260	518,072	518,819
Building Maintenance	541,739	537,461	499,917	532,669
General Services	1,068,079	765,111	730,681	695,796
Cemetery	59,244	65,259	64,186	69,068
Community Development	338,367	344,986	346,696	357,151
Technical Services	45,412	66,153	65,446	78,353
Engineering	463,392	472,869	451,323	489,508
Fleet Maintenance	349,577	383,265	370,111	359,252
Fire	5,039,887	5,221,871	5,051,304	5,200,913
Police	4,882,233	4,786,304	4,792,795	4,877,191
Street	1,217,331	1,170,687	1,158,492	1,186,512
Library	1,174,321	1,212,013	1,120,947	1,146,085
History Museum	174,645	183,276	183,208	192,394
Park and Recreation	790,408	732,419	658,361	754,565
Transfers Out	895,691	1,183,660	1,183,660	1,112,658
Reserves	-	762,741	-	792,580
Total General Fund	\$ 19,841,244	\$ 20,723,131	\$ 19,477,490	\$ 20,825,458
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Economic Development	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321
E-911 Fund:				
Emergency Dispatch	\$ 889,518	\$ 925,329	\$ 888,097	\$ 937,954
Reserves	-	19,868	-	19,513
Total E-911 Fund	\$ 889,518	\$ 945,197	\$ 888,097	\$ 957,467
Special Library Fund:				
Library	\$ 123,281	\$ 141,350	\$ 139,158	\$ 166,283
Reserves	-	723	-	-
Total Special Library Fund	\$ 123,281	\$ 142,073	\$ 139,158	\$ 166,283

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Expenditure Summary by Fund Type
(continued)

<i>FUND & DEPARTMENT</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 APPROVED</i>
Special Museum Fund:				
Museum	\$ 39,063	\$ 46,500	\$ 46,843	\$ 57,110
Municipal Airport Fund:				
Airport	\$ 864,247	\$ 139,972	\$ 29,015	\$ 110,957
Harshfield Library Donation Fund:				
Library	\$ -	\$ 30,200	\$ 31,664	\$ 865,225
Restricted Revenue Fund:				
General Services	\$ 10,872	\$ 94,325	\$ 52,593	\$ 41,495
Cemetery	-	11,086	-	1,254
Community Development	-	189	-	188
Fire	21,324	62,605	30,885	33,818
Police	31,301	56,656	29,008	102,226
Park and Recreation	-	384,546	305,083	47,443
Swimming Pools	-	6,042	-	10,986
Stadium	-	6,075	-	1,150
Total Restricted Donations	\$ 63,497	\$ 621,524	\$ 417,569	\$ 238,560
Golf Course Memorial Fund:				
Municipal Golf Course	\$ 16,052	\$ 20,205	\$ 15,746	\$ 9,206
JAG Fund:				
Police	\$ 141,531	\$ 41,148	\$ 13,384	\$ 33,182
COPS Grant Fund:				
Police	\$ 251,863	\$ -	\$ -	\$ -
Neighborhood Park Fund:				
Transfer Out	\$ 3,489	\$ -	\$ -	\$ -
Cemetery Perpetual Care Fund:				
Cemetery	\$ 11,086	\$ 84,785	\$ 600	\$ 79,996
Stadium Operating Fund:				
Doenges Memorial Stadium	\$ 63,683	\$ 73,700	\$ 51,548	\$ 68,000
Total Special Revenue Funds	\$ 3,763,703	\$ 5,461,668	\$ 1,687,232	\$ 7,493,307

CITY OF BARTLESVILLE

2015-16 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
DEBT SERVICE FUND				
Debt Service Fund:				
Judgments	\$ 190,471	\$ 209,527	\$ 209,527	\$ 120,221
2005 Combined Purpose Bonds	537,900	519,400	519,400	-
2008A Combined Purpose Bonds	513,210	499,570	499,570	485,490
2008B Combined Purpose Bonds	263,085	255,816	255,816	248,610
2009 Combined Purpose Bonds	390,213	383,200	383,200	375,363
2010 Combined Purpose Bonds	779,765	767,695	767,695	756,690
2012 Combined Purpose Bonds	67,143	372,371	372,371	367,421
2014 Combined Purpose Bonds	-	23,970	23,970	188,970
2014B Combined Purpose Bonds	-	-	-	117,525
Total Debt Service Fund	\$ 3,312,787	\$ 3,585,049	\$ 3,585,049	\$ 3,196,290
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Building Maintenance	\$ 12,259	\$ -	\$ -	\$ -
General Services	1,602,368	812,500	635,510	60,000
Community Development	41,842	193,987	-	193,987
Tech Services	51,927	25,000	26,287	10,000
Fire	45,127	151,400	71,030	120,000
Police	409,445	620,000	253,592	685,000
Storm Sewer	328,031	830,000	711,012	10,000
Street	1,070,157	1,861,192	1,096,998	940,000
History Museum	11,850	4,500	-	-
Park and Recreation	250,921	995,000	766,901	2,166,253
Sooner Pool	7,891	3,000	-	-
Stadium	60	30,000	-	-
Transfers Out:	17,295	-	-	-
Unallocated	-	98,429	-	743,452
Total CIP - Sales Tax	\$ 3,849,173	\$ 5,625,008	\$ 3,561,330	\$ 4,928,692
CIP - Park & Recreation Fund:				
Park & Recreation	\$ 30,588	\$ 149,861	\$ 149,763	\$ -
Unallocated	-	-	-	-
Total CIP - Park & Recreation	\$ 30,588	\$ 149,861	\$ 149,763	\$ -

CITY OF BARTLESVILLE

2015-16 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
CIP - Wastewater Fund:				
Wastewater Maintenance	\$ 18,500	\$ 83,000	\$ 53,269	\$ 275,000
Unallocated	-	266,765	-	51,333
Total CIP - Wastewater	<u>\$ 18,500</u>	<u>\$ 349,765</u>	<u>\$ 53,269</u>	<u>\$ 326,333</u>
CIP - Wastewater Regulatory Fund:				
CWWTP	\$ 1,450	\$ 3,400,000	\$ 1,033,546	\$ 50,000
Wastewater Maintenance	379,290	2,780,000	150,042	2,630,000
Transfers Out	255,242	-	-	-
Unallocated	-	746,095	-	3,323,020
Total CIP - Wastewater Regulatory	<u>\$ 635,982</u>	<u>\$ 6,926,095</u>	<u>\$ 1,183,588</u>	<u>\$ 6,003,020</u>
CIP - City Hall Fund:				
General Services	\$ 8,035	\$ 97,500	\$ 95,477	\$ 50,000
Unallocated	-	274,089	-	335,191
Total CIP - City Hall	<u>\$ 8,035</u>	<u>\$ 371,589</u>	<u>\$ 95,477</u>	<u>\$ 385,191</u>
CIP - Storm Sewer Fund:				
Storm Sewer	\$ 15,221	\$ 36,396	\$ -	\$ 40,000
Unallocated	-	-	-	52,493
Total CIP - Storm Sewer	<u>\$ 15,221</u>	<u>\$ 36,396</u>	<u>\$ -</u>	<u>\$ 92,493</u>
CDBG Fund:				
Street	<u>\$ 84,711</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2007 G.O Bond Fund				
Street	<u>\$ 5,788</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2008A G.O Bond Fund				
Street	<u>\$ 24,949</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2008B G.O Bond Fund				
Parks & Recreation	\$ -	\$ 15,289	\$ 450	\$ 14,871
Unallocated	-	-	-	-
Total 2008B G.O. Bond	<u>\$ -</u>	<u>\$ 15,289</u>	<u>\$ 450</u>	<u>\$ 14,871</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
2009 G.O Bond Fund				
Street	\$ 61,281	\$ -	\$ (17,926)	\$ -
Unallocated	-	-	-	17,781
Total 2009 G.O. Bond	<u>\$ 61,281</u>	<u>\$ -</u>	<u>\$ (17,926)</u>	<u>\$ 17,781</u>
2010 G.O Bond Fund				
Street	\$ 120,744	\$ 50,000	\$ (57,561)	\$ -
Transfer out	-	-	-	55,759
Unallocated	-	35,466	-	81,101
Total 2010 G.O. Bond	<u>\$ 120,744</u>	<u>\$ 85,466</u>	<u>\$ (57,561)</u>	<u>\$ 136,860</u>
2012 G.O Bond Fund				
Tech Services	\$ 26,610	\$ 215,878	\$ 14,984	\$ 200,894
Police	6,920	-	741	-
History Museum	54,000	-	-	-
Parks	208,698	-	(351)	-
Sooner Pool	-	115,000	17,729	89,292
Total 2012 G.O. Bond	<u>\$ 296,228</u>	<u>\$ 330,878</u>	<u>\$ 33,103</u>	<u>\$ 290,186</u>
2014 G.O Bond Fund				
Street	\$ -	\$ 1,300,000	\$ 185	\$ 1,300,000
Parks	-	140,000	-	140,000
Accounting and Finance	47,790	-	150	-
Unallocated	-	-	-	12,028
Total 2014 G.O. Bond	<u>\$ 47,790</u>	<u>\$ 1,440,000</u>	<u>\$ 335</u>	<u>\$ 1,452,028</u>
2014B G.O Bond Fund				
Accounting and Finance	\$ -	\$ 70,900	\$ 63,445	\$ -
Fire	-	3,000,000	-	3,000,000
Police	-	2,025,000	-	2,025,000
Park and Rec	-	67,000	50	70,000
Municipal Golf Course	-	25,000	24,969	-
Unallocated	-	12,100	-	16,536
Total 2014B G.O. Bond	<u>\$ -</u>	<u>\$ 5,200,000</u>	<u>\$ 88,464</u>	<u>\$ 5,111,536</u>
Total Capital Projects Funds	<u>\$ 5,198,990</u>	<u>\$ 20,530,347</u>	<u>\$ 5,090,292</u>	<u>\$ 18,758,991</u>
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Wastewater Treatment Plant	\$ 1,898,706	\$ 2,235,954	\$ 2,231,850	\$ 2,261,441
Wastewater Maintenance	757,821	833,884	766,871	965,837
Transfers Out	1,524,596	735,351	735,351	1,006,305
Reserves	-	77,339	-	84,977
Total Wastewater Operating	<u>\$ 4,181,123</u>	<u>\$ 3,882,528</u>	<u>\$ 3,734,072</u>	<u>\$ 4,318,560</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Current and Prior Years' Expenditure Summary by Fund Type
(continued)

<i>FUND & DEPARTMENT</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 APPROVED</i>
Water Operating Fund:				
Water Plant	\$ 2,657,642	\$ 3,955,740	\$ 3,920,674	\$ 2,763,458
Water Administration	317,825	303,117	300,236	316,306
Water Distribution	1,465,351	1,483,680	1,263,351	1,496,475
Transfers Out	2,829,094	3,194,674	3,194,674	1,524,290
Reserves	-	156,956	-	171,487
Total Water Operating	<u>\$ 7,269,912</u>	<u>\$ 9,094,167</u>	<u>\$ 8,678,935</u>	<u>\$ 6,272,016</u>
Sanitation Operating Fund:				
Sanitation	\$ 2,933,877	\$ 2,953,217	\$ 2,897,200	\$ 2,972,640
Transfers Out	1,109,001	1,286,997	1,286,997	1,307,712
Reserves	-	127,694	-	128,659
Total Sanitation Operating	<u>\$ 4,042,878</u>	<u>\$ 4,367,908</u>	<u>\$ 4,184,197</u>	<u>\$ 4,409,011</u>
Municipal Golf Course Fund:				
Golf Course	\$ 425,058	\$ 450,509	\$ 450,400	\$ 453,792
Reserves	-	14,225	-	13,314
Total Municipal Golf Course	<u>\$ 425,058</u>	<u>\$ 464,734</u>	<u>\$ 450,400</u>	<u>\$ 467,106</u>
Sooner Pool Fund:				
Sooner Pool	<u>\$ 74,172</u>	<u>\$ 86,938</u>	<u>\$ 82,478</u>	<u>\$ 48,453</u>
Frontier Pool Fund:				
Frontier Pool	<u>\$ 117,888</u>	<u>\$ 138,159</u>	<u>\$ 106,640</u>	<u>\$ 60,100</u>
Total Enterprise Funds	<u>\$ 16,111,031</u>	<u>\$ 18,034,434</u>	<u>\$ 17,236,722</u>	<u>\$ 15,575,246</u>
INTERNAL SERVICE FUNDS				
Workers' Compensation Fund:				
Work Comp Claims	\$ 261,974	\$ 400,000	\$ 416,992	\$ 400,000
Administration	20,000	25,000	21,000	25,000
Total Workers' Compensation	<u>\$ 281,974</u>	<u>\$ 425,000</u>	<u>\$ 437,992</u>	<u>\$ 425,000</u>
Health Insurance Fund:				
Medical Claims	\$ 2,175,956	\$ 2,450,000	\$ 2,280,748	\$ 2,719,309
Administration Fees	420,804	736,000	494,336	540,680
Total Health Insurance	<u>\$ 2,596,760</u>	<u>\$ 3,186,000</u>	<u>\$ 2,775,084</u>	<u>\$ 3,259,989</u>
Auto Collision Fund:				
Auto Collision Claims	<u>\$ 8,246</u>	<u>\$ 252,175</u>	<u>\$ 37,621</u>	<u>\$ 300,000</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type (continued)

FUND & DEPARTMENT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 APPROVED
Stabilization Reserve Fund:				
General Fund Reserve	\$ -	\$ 2,207,839	\$ -	\$ 2,600,283
Wastewater Fund Reserve	-	375,106	-	457,529
Water Fund Reserve	-	749,032	-	868,650
Sanitation Fund Reserve	-	500,494	-	579,324
Total Stabilization Reserve	<u>\$ -</u>	<u>\$ 3,832,471</u>	<u>\$ -</u>	<u>\$ 4,505,786</u>
Capital Reserve Fund:				
Wastewater	\$ 319,942	\$ 393,000	\$ 123,278	\$ 451,000
Water	1,371,110	1,227,500	457,534	1,311,500
Sanitation	413,271	360,000	244,472	325,000
Total Capital Reserve	<u>\$ 2,104,323</u>	<u>\$ 1,980,500</u>	<u>\$ 825,284</u>	<u>\$ 2,087,500</u>
Total Internal Service Funds	<u>\$ 4,991,303</u>	<u>\$ 9,676,146</u>	<u>\$ 4,075,981</u>	<u>\$ 10,578,275</u>
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Mausoleum	<u>\$ -</u>	<u>\$ 10,724</u>	<u>\$ 2,500</u>	<u>\$ 8,264</u>
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
BMA Wastewater Operating	\$ 27,625	\$ 33,000	\$ 28,972	\$ 30,000
Transfers Out	4,179,420	3,801,835	3,801,835	4,367,693
Total BMA - Wastewater	<u>\$ 4,207,045</u>	<u>\$ 3,834,835</u>	<u>\$ 3,830,807</u>	<u>\$ 4,397,693</u>
BMA - Water Fund:				
BMA - Water Operating	\$ 3,393,074	\$ 3,542,516	\$ 3,542,516	\$ 3,155,000
BMA - Water Construction	210,651	-	-	-
Transfers Out	7,184,042	8,973,568	8,834,957	6,115,060
Total BMA - Water	<u>\$ 10,787,767</u>	<u>\$ 12,516,084</u>	<u>\$ 12,377,473</u>	<u>\$ 9,270,060</u>
BMA - Street Fund:				
BMA General Operating	\$ 51,346	\$ -	\$ -	\$ -
Total BMA Funds	<u>\$ 15,046,158</u>	<u>\$ 16,350,919</u>	<u>\$ 16,208,280</u>	<u>\$ 13,667,753</u>
TOTAL EXPENSES ALL FUNDS	<u>\$ 68,265,216</u>	<u>\$ 94,372,418</u>	<u>\$ 67,363,546</u>	<u>\$ 90,103,584</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Estimated Change in Fund Equity – All Funds

The City uses the term “fund balance” to represent the net beginning balance of resources and obligations available to be budgeted. The resources and obligations that the fund balance represents differ in each fund, but all of them are derived from the City’s budgetary basis of accounting. Using the definition of the City’s budget basis of accounting that was supplied earlier, fund balance could be comprised of cash, investments, inventory, trade accounts receivable, and accounts payable. An example of the General Fund’s fund balance as of July 1, 2013 is provided below.

General Fund
Budgetary Fund Balance Calculation
As of July 1, 2014

<u>Account Title</u>	<u>Balance</u>
Cash and Investments	1,605,238
Petty Cash	2,775
Investments	
Inventory	46,613
Accounts Receivable	(19,291)
Total Assets	<u>1,635,335</u>
 Sales Tax Payable	 -
Cleet Payable	(4,021)
Other Payables	(1,120)
Deferred Revenue	(18,538)
Reserved for Encumbrances	(205,640)
Total Liabilities	<u>(229,319)</u>
 Total Budgetary Fund Balance	 <u><u>1,406,016</u></u>

By nature, certain components of fund balance are restricted as to use. However, if the restricted assets and liabilities that the fund balance represents are used to fund the City’s operating budget, then these amounts will be included in fund balance as well. An example of this is the restricted donations fund. This entire fund is restricted as to use, but the expenditures for the restricted donations 2015-16 Operating Budget are funded from these restricted assets. These assets net of any related liabilities are then included in the fund balance amount for this reason.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

FUND	FUND BALANCE JULY 1, 2015	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2016
GENERAL FUND				
General	\$ 1,443,565	\$ 19,381,893	\$ 20,032,878	\$ 792,580
SPECIAL REVENUE FUNDS				
Economic Development	\$ 3,357,515	\$ 1,549,806	\$ 4,907,321	\$ -
E-911	50,372	907,095	937,954	19,513
Special Library	241,148	71,500	166,283	146,365
Special Museum	103,568	20,063	57,110	66,521
Municipal Airport	208,413	-	110,957	97,456
Harshfield Library Donation	865,225	-	865,225	-
Restricted Revenue	238,962	-	238,560	402
Golf Course Memorial	9,206	-	9,206	-
JAG	33,182	-	33,182	-
Neighborhood Park	2,427	-	-	2,427
Cemetery Perpetual Care	76,196	3,800	79,996	-
Stadium Operating	31,820	36,180	68,000	-
Special Revenue Funds	\$ 5,218,034	\$ 2,588,444	\$ 7,473,794	\$ 332,684
DEBT SERVICE FUND				
Debt Service	\$ 2,174,542	\$ 3,209,045	\$ 3,196,290	\$ 2,187,297
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax	\$ 2,165,075	\$ 2,763,617	\$ 4,928,692	\$ -
CIP - Park & Recreation	-	-	-	-
CIP - Wastewater	326,333	-	326,333	-
CIP - Wastewater Reg	4,603,020	1,400,000	6,003,020	-
CIP - City Hall	273,065	112,126	385,191	-
CIP - Storm Sewer	92,493	-	92,493	-
2008B GO Bond	14,871	-	14,871	-
2010 GO Bond	136,860	-	136,860	-
2012 GO Bond	234,427	55,759	290,186	-
2014 GO Bond	1,452,028	-	1,452,028	-
2014B GO Bond	5,111,536	-	5,111,536	-
Capital Projects Funds	\$ 14,427,489	\$ 4,331,502	\$ 18,758,991	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

FUND	FUND BALANCE JULY 1, 2015	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2016
ENTERPRISE FUNDS				
Wastewater Operating	\$ (49,133)	\$ 4,367,693	\$ 4,233,583	\$ 84,977
Water Operating	156,956	6,115,060	6,100,529	171,487
Sanitation Operating	1,306,951	4,528,439	4,280,352	1,555,038
Municipal Golf Course	35,975	431,131	453,792	13,314
Sooner Pool	(6,546)	55,968	48,453	969
Frontier Pool	2,813	58,489	60,100	1,202
Enterprise Funds	<u>\$ 1,447,016</u>	<u>\$ 15,556,780</u>	<u>\$ 15,176,809</u>	<u>\$ 1,826,987</u>
INTERNAL SERVICE FUNDS				
Workers' Compensation	\$ (44,956)	\$ 469,956	\$ 425,000	\$ -
Health Insurance	399,189	2,860,800	3,259,989	-
Auto Collision Insurance	281,749	18,251	300,000	-
Stabilization Reserve	3,832,471	673,315	-	4,505,786
Capital Reserve	2,800,887	290,000	2,087,500	1,003,387
Internal Service Funds	<u>\$ 7,269,340</u>	<u>\$ 4,312,322</u>	<u>\$ 6,072,489</u>	<u>\$ 5,509,173</u>
FIDUCIARY FUNDS				
Mausoleum Trust	<u>\$ 8,264</u>	<u>\$ -</u>	<u>\$ 8,264</u>	<u>\$ -</u>
BARTLESVILLE MUNICIPAL AUTHORITY FUNDS				
BMA - Wastewater	\$ 500,163	\$ 4,098,400	\$ 4,397,693	\$ 200,870
BMA - Water	1,719,837	7,924,580	9,270,060	374,357
BMA Funds	<u>\$ 2,220,000</u>	<u>\$ 12,022,980</u>	<u>\$ 13,667,753</u>	<u>\$ 575,227</u>
All Funds Total	<u>\$ 34,208,250</u>	<u>\$ 61,402,966</u>	<u>\$ 84,387,268</u>	<u>\$ 11,223,948</u>

Significant Increases or Decreases

Almost all of the funds represented above are not anticipated to have significant increases or decreases in fund balance although many appear to anticipate significant decreases. This is because the above analysis assumes that the entire appropriation for a fund will be spent. This presents a worst case scenario, but actual experience indicates that there will be a portion of the appropriation unencumbered and unspent at the end of the fiscal year.

Therefore, for funds such as most special revenue funds, capital improvement funds, internal service funds, and fiduciary funds that budget their entire available balance even if there is no intent to spend the entire balance, there appears to be a significant anticipated decrease in fund balance, but as was stated above, this would only be true if there was a need for a specific project or emergency that required the entire expenditure of these funds.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

The only fund with a large anticipated variances in fund balance is the BMA – Water Fund. The BMA – Water Fund has a substantial planned use of fund balance in this fiscal year. This fund may require phased rate increases as described in the City Manager’s Letter included in this budget and will continue to run at a loss as these increases are phased in. Additionally, this fund will support several large capital purchases in this year through transfers to the Capital Reserve Fund.

In addition to the above described uses of fund balance, the City has also implemented a new reserve policy in accordance with a recently adopted ordinance that impacts fund balance in the General, Water, Wastewater, Sanitation, BMA – Wastewater, and Water Funds. This new policy actually reduces fund balance in these funds, since these amounts are now transferred to a Stabilization Reserve Fund which will hold the balances for use in certain prescribed situations. While this contributes to the appearance of a reduction in fund balance for these funds, the amounts contained in the Stabilization Reserve Fund and the amounts contained in the Capital Reserve Fund should be included when considering the overall financial health of these funds.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

FUND & DEPARTMENT	2014-15 BUDGET	2015-16 BUDGET	% INCREASE (DECREASE)
GENERAL FUND			
General Fund:			
City Council			
Contractual Services	\$ 25,300	\$ 22,000	-13.0%
Materials and Supplies	2,400	2,400	0.0%
City Council Total	<u>\$ 27,700</u>	<u>\$ 24,400</u>	<u>-11.9%</u>
Administration			
Personnel Services	\$ 577,987	\$ 653,963	13.1%
Contractual Services	78,789	98,374	24.9%
Materials and Supplies	13,290	11,900	-10.5%
Administration Total	<u>\$ 670,066</u>	<u>\$ 764,237</u>	<u>14.1%</u>
Accounting and Finance			
Personnel Services	\$ 1,003,538	\$ 998,451	-0.5%
Contractual Services	396,600	468,850	18.2%
Materials and Supplies	31,150	28,000	-10.1%
Accounting and Finance Total	<u>\$ 1,431,288</u>	<u>\$ 1,495,301</u>	<u>4.5%</u>
Legal			
Personnel Services	\$ 146,817	\$ 147,806	0.7%
Contractual Services	40,900	30,200	-26.2%
Materials and Supplies	25	-	-100.0%
Legal Total	<u>\$ 187,742</u>	<u>\$ 178,006</u>	<u>-5.2%</u>
Building & Neighbor Service			
Personnel Services	\$ 409,360	\$ 404,419	-1.2%
Contractual Services	90,400	102,700	13.6%
Materials and Supplies	18,500	11,700	-36.8%
Building & Neighbor Service Total	<u>\$ 518,260</u>	<u>\$ 518,819</u>	<u>0.1%</u>
Building Maintenance			
Personnel Services	\$ 448,082	\$ 438,898	-2.0%
Contractual Services	72,429	76,161	5.2%
Materials and Supplies	16,950	17,610	3.9%
Building Maintenance Total	<u>\$ 537,461</u>	<u>\$ 532,669</u>	<u>-0.9%</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

<i>FUND & DEPARTMENT</i>	<i>2014-15 BUDGET</i>	<i>2015-16 BUDGET</i>	<i>% INCREASE (DECREASE)</i>
General Services			
Contractual Services	\$ 732,611	\$ 661,796	-9.7%
Materials and Supplies	32,500	34,000	4.6%
General Services Total	<u>\$ 765,111</u>	<u>\$ 695,796</u>	<u>-9.1%</u>
Cemetery			
Personnel Services	\$ 50,909	\$ 51,403	1.0%
Contractual Services	8,900	9,075	2.0%
Materials and Supplies	5,450	8,590	57.6%
Cemetery Total	<u>\$ 65,259</u>	<u>\$ 69,068</u>	<u>5.8%</u>
Community Development			
Personnel Services	\$ 278,726	\$ 290,210	4.1%
Contractual Services	61,760	62,441	1.1%
Materials and Supplies	4,500	4,500	0.0%
Community Development Total	<u>\$ 344,986</u>	<u>\$ 357,151</u>	<u>3.5%</u>
Technical Services			
Contractual Services	\$ 65,653	\$ 77,853	18.6%
Materials and Supplies	500	500	0.0%
Technical Services Total	<u>\$ 66,153</u>	<u>\$ 78,353</u>	<u>18.4%</u>
Engineering			
Personnel Services	\$ 440,869	\$ 453,758	2.9%
Contractual Services	23,000	26,500	15.2%
Materials and Supplies	9,000	9,250	2.8%
Engineering Total	<u>\$ 472,869</u>	<u>\$ 489,508</u>	<u>3.5%</u>
Fleet Maintenance			
Personnel Services	\$ 324,299	\$ 299,281	-7.7%
Contractual Services	21,367	22,372	4.7%
Materials and Supplies	37,599	37,599	0.0%
Fleet Maintenance Total	<u>\$ 383,265</u>	<u>\$ 359,252</u>	<u>-6.3%</u>
Fire			
Personnel Services	\$ 4,937,113	\$ 4,875,235	-1.3%
Contractual Services	142,485	160,848	12.9%
Materials and Supplies	142,273	164,830	15.9%
Fire Total	<u>\$ 5,221,871</u>	<u>\$ 5,200,913</u>	<u>-0.4%</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2014-15 BUDGET	2015-16 BUDGET	% INCREASE (DECREASE)
Police			
Personnel Services	\$ 4,208,004	\$ 4,311,391	2.5%
Contractual Services	279,400	273,400	-2.1%
Materials and Supplies	298,900	292,400	-2.2%
Police Total	<u>\$ 4,786,304</u>	<u>\$ 4,877,191</u>	<u>1.9%</u>
Street			
Personnel Services	\$ 637,000	\$ 642,822	0.9%
Contractual Services	227,997	243,000	6.6%
Materials and Supplies	305,690	300,690	-1.6%
Street Total	<u>\$ 1,170,687</u>	<u>\$ 1,186,512</u>	<u>1.4%</u>
Library			
Personnel Services	\$ 944,903	\$ 884,435	-6.4%
Contractual Services	153,210	146,700	-4.2%
Materials and Supplies	113,900	114,950	0.9%
Library Total	<u>\$ 1,212,013</u>	<u>\$ 1,146,085</u>	<u>-5.4%</u>
History Museum			
Personnel Services	\$ 167,726	\$ 172,210	2.7%
Contractual Services	6,900	12,759	84.9%
Materials and Supplies	8,650	7,425	-14.2%
History Museum Total	<u>\$ 183,276</u>	<u>\$ 192,394</u>	<u>5.0%</u>
Park and Recreation			
Personnel Services	\$ 519,119	\$ 516,233	-0.6%
Contractual Services	99,300	122,332	23.2%
Materials and Supplies	114,000	116,000	1.8%
Park and Recreation Total	<u>\$ 732,419</u>	<u>\$ 754,565</u>	<u>3.0%</u>
Transfers Out			
To E-911 Fund	\$ 504,629	\$ 480,695	-4.7%
To Doenges Memorial Stadium	53,079	14,480	-72.7%
To Adams Golf Course	148,416	92,331	-37.8%
To Sooner Pool	25,876	55,968	116.3%
To Frontier Pool	60,280	58,489	-3.0%
To Auto Collision Insurance	-	18,251	N/A
To Stabilization Reserve	391,380	392,444	0.3%
Total Transfers Out	<u>\$ 1,183,660</u>	<u>\$ 1,112,658</u>	<u>-6.0%</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2014-15 BUDGET	2015-16 BUDGET	% INCREASE (DECREASE)
Reserves			
Compensated Absences Reserve	637,741	665,670	4.4%
Severance Reserve	125,000	125,000	0.0%
Contingency	-	1,910	N/A
Total Reserves	<u>\$ 762,741</u>	<u>\$ 792,580</u>	<u>3.9%</u>
Total General Fund	<u>\$ 20,723,131</u>	<u>\$ 20,825,458</u>	<u>0.5%</u>
ENTERPRISE FUNDS			
Wastewater Operating Fund:			
Wastewater Treatment Plant			
Contractual Services	<u>\$ 2,235,954</u>	<u>\$ 2,261,441</u>	<u>1.1%</u>
Wastewater Treatment Plant Total	<u>\$ 2,235,954</u>	<u>\$ 2,261,441</u>	<u>1.1%</u>
Wastewater Maintenance			
Personnel Services	<u>\$ 668,784</u>	<u>\$ 822,787</u>	<u>23.0%</u>
Contractual Services	<u>76,900</u>	<u>45,400</u>	<u>-41.0%</u>
Materials and Supplies	<u>88,200</u>	<u>97,650</u>	<u>10.7%</u>
Wastewater Maintenance Total	<u>\$ 833,884</u>	<u>\$ 965,837</u>	<u>15.8%</u>
Transfers Out			
To General Fund	<u>\$ 673,954</u>	<u>\$ 893,882</u>	<u>32.6%</u>
To Stabilization Reserve Fund	<u>61,397</u>	<u>82,423</u>	<u>34.2%</u>
To Capital Reserve Fund	<u>-</u>	<u>30,000</u>	<u>N/A</u>
Total Transfers Out	<u>\$ 735,351</u>	<u>\$ 1,006,305</u>	<u>36.8%</u>
Reserves			
Contingency	<u>\$ 61,397</u>	<u>\$ 64,546</u>	<u>5.1%</u>
Compensated Absences Reserve	<u>15,942</u>	<u>20,431</u>	<u>28.2%</u>
Total Reserves	<u>\$ 77,339</u>	<u>\$ 84,977</u>	<u>9.9%</u>
Total Wastewater Operating	<u>\$ 3,882,528</u>	<u>\$ 4,318,560</u>	<u>11.2%</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2014-15 BUDGET	2015-16 BUDGET	% INCREASE (DECREASE)
Water Operating Fund:			
Water Plant			
Personnel Services	\$ 885,648	\$ 882,933	-0.3%
Contractual Services	915,536	981,725	7.2%
Materials and Supplies	937,556	898,800	-4.1%
Capital Outlay	1,217,000	-	-100.0%
Water Plant Total	<u>\$ 3,955,740</u>	<u>\$ 2,763,458</u>	<u>-30.1%</u>
Water Administration			
Personnel Services	\$ 232,817	\$ 233,806	0.4%
Contractual Services	63,100	69,700	10.5%
Materials and Supplies	7,200	12,800	77.8%
Water Administration Total	<u>\$ 303,117</u>	<u>\$ 316,306</u>	<u>4.4%</u>
Water Distribution			
Personnel Services	\$ 1,151,155	\$ 1,143,550	-0.7%
Contractual Services	21,950	74,550	239.6%
Materials and Supplies	310,575	278,375	-10.4%
Water Distribution Total	<u>\$ 1,483,680</u>	<u>\$ 1,496,475</u>	<u>0.9%</u>
Transfers Out			
To General	\$ 1,573,356	\$ 1,404,672	-10.7%
To Stabilization Reserve	121,318	119,618	-1.4%
To Capital Reserve	1,500,000	-	-100.0%
Total Transfers Out	<u>\$ 3,194,674</u>	<u>\$ 1,524,290</u>	<u>-52.3%</u>
Reserves			
Contingency	\$ 89,851	\$ 91,525	1.9%
Compensated Absences Reserve	67,105	79,962	19.2%
Total Reserves	<u>\$ 156,956</u>	<u>\$ 171,487</u>	<u>9.3%</u>
Total Water Operating	<u>\$ 9,094,167</u>	<u>\$ 6,272,016</u>	<u>-31.0%</u>
Sanitation Operating Fund:			
Sanitation			
Personnel Services	\$ 1,744,975	\$ 1,723,576	-1.2%
Contractual Services	837,288	848,110	1.3%
Materials and Supplies	370,954	400,954	8.1%
Sanitation Total	<u>\$ 2,953,217</u>	<u>\$ 2,972,640</u>	<u>0.7%</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

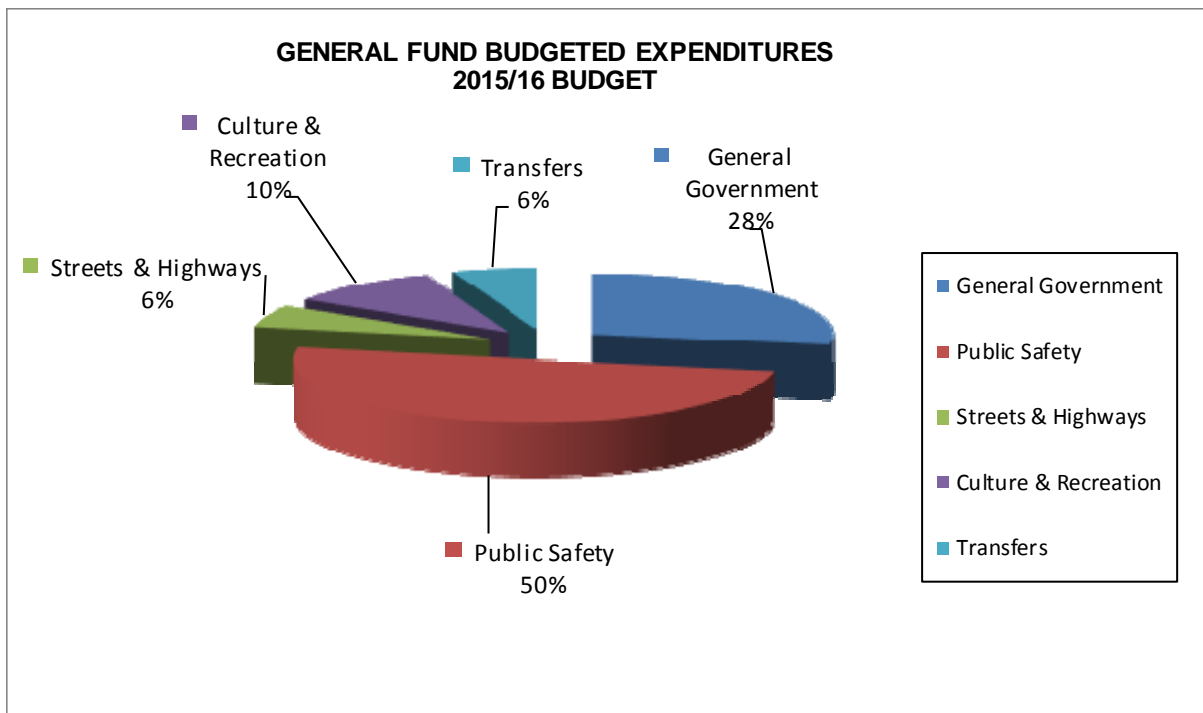
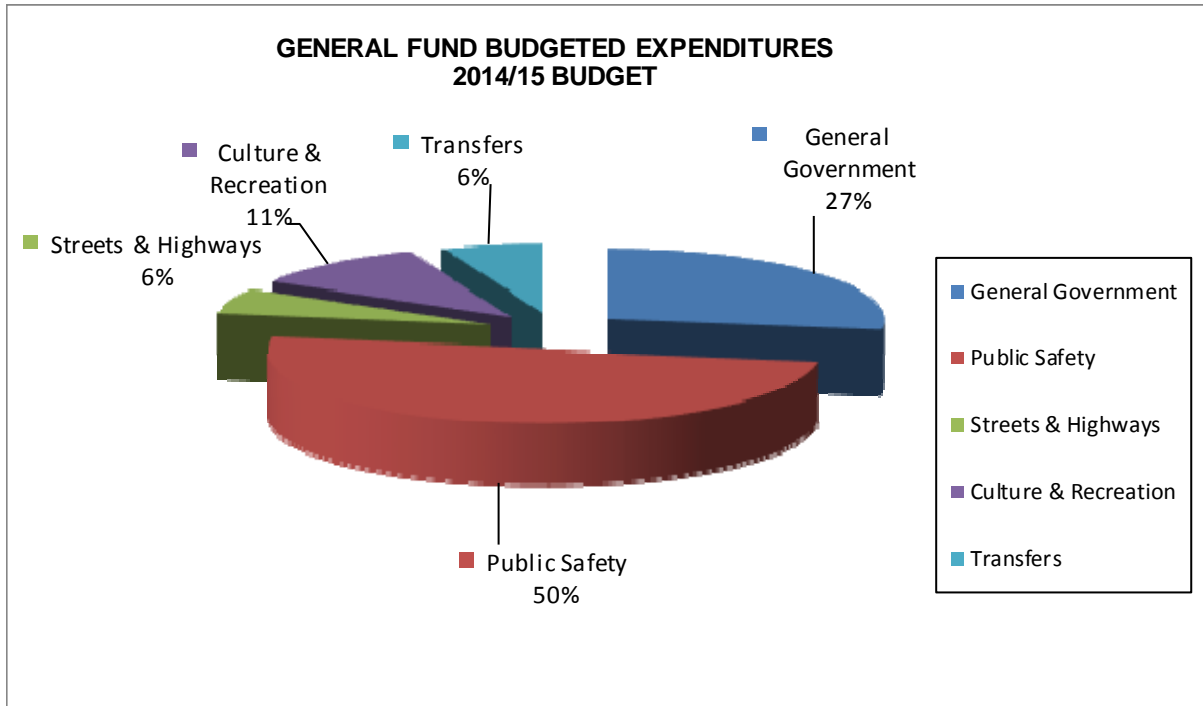
FUND & DEPARTMENT	2014-15 BUDGET	2015-16 BUDGET	% INCREASE (DECREASE)
Transfers Out			
To General	\$ 948,954	\$ 968,882	2.1%
To Stabilization Reserve	78,043	78,830	1.0%
To Capitalization Reserve	260,000	260,000	0.0%
Total Transfers Out	<u>\$ 1,286,997</u>	<u>\$ 1,307,712</u>	<u>1.6%</u>
Reserves			
Contingency	\$ 59,064	\$ 59,453	0.7%
Compensated Absences Reserve	68,630	69,206	0.8%
Total Reserves	<u>\$ 127,694</u>	<u>\$ 128,659</u>	<u>0.8%</u>
Total Sanitation Operating	<u>\$ 4,367,908</u>	<u>\$ 4,409,011</u>	<u>0.9%</u>
Municipal Golf Course Fund:			
Golf Course			
Personnel Services	\$ 211,726	\$ 214,826	1.5%
Contractual Services	139,583	139,766	0.1%
Materials and Supplies	99,200	99,200	0.0%
Golf Course Total	<u>\$ 450,509</u>	<u>\$ 453,792</u>	<u>0.7%</u>
Reserves			
Contingency	\$ 9,010	\$ 9,076	0.7%
Compensated Absences Reserve	5,215	4,238	-18.7%
Total Reserves	<u>\$ 14,225</u>	<u>\$ 13,314</u>	<u>-6.4%</u>
Total Municipal Golf Course	<u>\$ 464,734</u>	<u>\$ 467,106</u>	<u>0.5%</u>
Sooner Pool Fund:			
Swimming pool			
Personnel Services	\$ 54,138	\$ 2,303	-95.7%
Contractual Services	10,400	36,600	251.9%
Materials and Supplies	22,400	9,550	-57.4%
Contingency	1,881	969	-48.5%
Swimming pool Total	<u>\$ 88,819</u>	<u>\$ 49,422</u>	<u>-44.4%</u>
Frontier Pool Fund:			
Swimming pool			
Personnel Services	\$ 91,059	\$ -	-100.0%
Contractual Services	16,800	50,900	203.0%
Materials and Supplies	30,300	9,200	-69.6%
Contingency	2,583	1,202	-53.5%
Swimming pool Total	<u>\$ 140,742</u>	<u>\$ 61,302</u>	<u>-56.4%</u>
Total Enterprise Funds	<u>\$ 18,038,898</u>	<u>\$ 15,577,417</u>	<u>-13.6%</u>

GENERAL FUND



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CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Expenditure Graphs



CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Expenditure Summary by Function

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>		<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>
City Council		\$ 13,546	\$ 27,700	\$ 16,355	\$ 24,400
Administration		625,568	670,066	668,899	764,237
Accounting and Finance		1,408,823	1,431,288	1,430,851	1,495,301
Legal		166,100	187,742	166,186	178,006
Building and Neighborhood Services		586,881	518,260	518,072	518,819
Building Maintenance		541,739	537,461	499,917	532,669
General Services		1,068,079	765,111	730,681	695,796
Cemetery		59,244	65,259	64,186	69,068
Community Development		338,367	344,986	346,696	357,151
Technical Services		45,412	66,153	65,446	78,353
Engineering		463,392	472,869	451,323	489,508
Fleet Maintenance		349,577	383,265	370,111	359,252
Fire		5,039,887	5,221,871	5,051,304	5,200,913
Police		4,882,233	4,786,304	4,792,795	4,877,191
Street		1,217,331	1,170,687	1,158,492	1,186,512
Library		1,174,321	1,212,013	1,120,947	1,146,085
History Museum		174,645	183,276	183,208	192,394
Park and Recreation		790,408	732,419	658,361	754,565
Transfer Out:	To E-911 Fund	418,313	504,629	504,629	480,695
	To Doenges Memorial Stadium	-	53,079	53,079	14,480
	To Adams Golf Course	18,551	148,416	148,416	92,331
	To Sooner Pool	22,443	25,876	25,876	55,968
	To Frontier Pool	14,381	60,280	60,280	58,489
	To Auto Collision Insurance	28,243	-	-	18,251
	To Stabilization Reserve	393,760	391,380	391,380	392,444
Reserves:	Compensated Absences Reserve	-	637,741	-	665,670
	Severance Reserve	-	125,000	-	125,000
	Contingency	-	-	-	1,910
Total Expenditures and Reserves		\$ 19,841,244	\$ 20,723,131	\$ 19,477,490	\$ 20,825,458

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Expenditure Summary by Line Item

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$10,192,774	\$ 9,985,300	\$ 9,900,225	\$10,457,417	\$10,040,300	\$10,040,300
51120 OVERTIME	455,855	572,000	564,843	514,201	576,000	576,000
51130 FICA	569,052	597,100	561,473	627,177	605,200	605,200
51140 GROUP INSURANCE	2,097,109	2,236,524	2,094,805	2,194,741	2,172,173	2,172,173
51150 DB RETIREMENT	759,483	717,900	675,600	688,000	670,000	670,000
51155 DC RETIREMENT	41,469	47,300	45,088	67,000	64,000	64,000
51160 PENSION	785,599	813,000	780,765	852,822	821,000	821,000
51170 WORKER'S COMPENSATION	129,441	125,328	125,328	191,842	191,842	191,842
51180 UNEMPLOYMENT COMP	1,833	-	9,061	-	-	-
TOTAL PERSONNEL SERVICES	\$15,032,615	\$15,094,452	\$14,757,188	\$15,593,200	\$15,140,515	\$15,140,515
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 330,604	\$ 368,759	\$ 313,025	\$ 371,489	\$ 376,164	\$ 376,164
52210 FINANCIAL SERVICES	165,361	169,400	161,886	187,400	180,400	180,400
52310 UTILITIES & COMMUNICATIONS	563,079	583,451	546,612	565,206	565,206	565,206
52410 PROFESSIONAL SERVICES	116,898	150,625	167,251	208,970	198,170	198,170
52510 OTHER SERVICES	691,940	650,001	666,031	742,996	689,946	689,946
52610 MAINT. & REPAIR SERVICE	190,001	233,740	238,999	245,011	238,075	238,075
52710 OPERATIONAL SERVICES	297,308	1,000	1,000	5,500	5,500	5,500
52810 INSURANCE & BONDS	354,905	370,025	351,464	363,900	363,900	363,900
TOTAL CONTRACTUAL SERVICES	\$ 2,710,096	\$ 2,527,001	\$ 2,446,268	\$ 2,690,472	\$ 2,617,361	\$ 2,617,361
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 58,971	\$ 75,300	\$ 70,210	\$ 76,300	\$ 68,400	\$ 68,400
53210 JANITORIAL SUPPLIES	27,803	30,950	30,514	32,262	32,262	32,262
53310 GENERAL SUPPLIES	256,912	292,028	262,742	330,460	299,658	299,658
53410 TOOLS & EQUIPMENT	14,017	16,299	12,746	20,324	20,324	20,324
53510 FUEL	333,457	295,200	254,300	302,500	281,700	281,700
53610 MAINT. & REPAIR MATERIALS	510,682	445,500	459,862	479,500	460,000	460,000
TOTAL MATERIALS & SUPPLIES	\$ 1,201,842	\$ 1,155,277	\$ 1,090,374	\$ 1,241,346	\$ 1,162,344	\$ 1,162,344

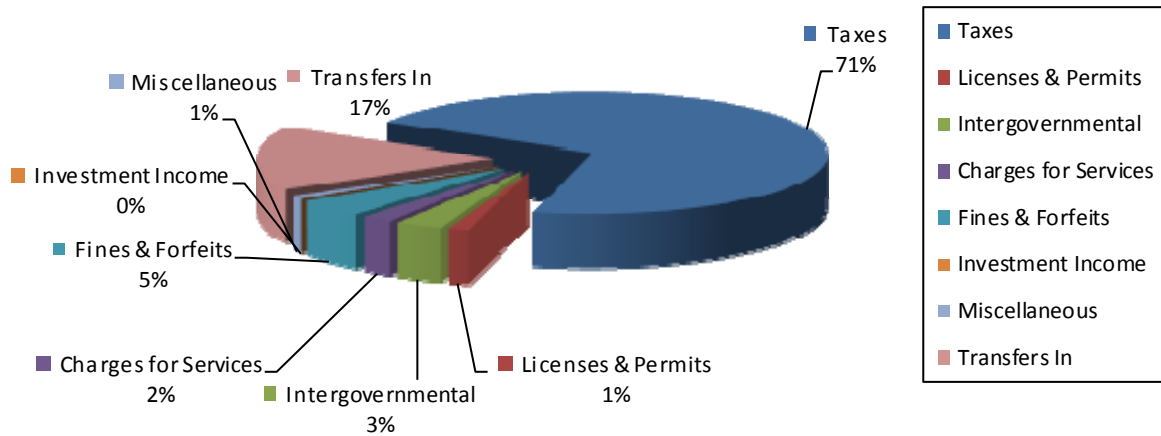
CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Expenditure Summary by Line Item
(continued)

CAPITAL OUTLAY	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
55910 LAND	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT						
59207 E 9-1-1 FUND	\$ 418,313	\$ 504,629	\$ 504,629	\$ 529,510	\$ 480,695	\$ 480,695
59276 DOENGES MEMORIAL STADIUM	-	53,079	53,079	20,180	14,480	14,480
59513 ADAMS GOLF COURSE	18,551	148,416	148,416	92,331	92,331	92,331
59515 FRONTIER POOL	22,443	25,876	25,876	55,968	55,968	55,968
59516 SOONER POOL	14,381	60,280	60,280	58,489	58,489	58,489
59663 AUTO COLLISION INSURANCE	28,243	-	-	18,251	18,251	18,251
59670 STABILIZATION RESERVE	393,760	391,380	391,380	405,630	392,444	392,444
TOTAL TRANSFERS	\$ 895,691	\$ 1,183,660	\$ 1,183,660	\$ 1,180,359	\$ 1,112,658	\$ 1,112,658
TOTAL BUDGET	\$19,841,244	\$19,960,390	\$19,477,490	\$20,705,377	\$20,032,878	\$20,032,878

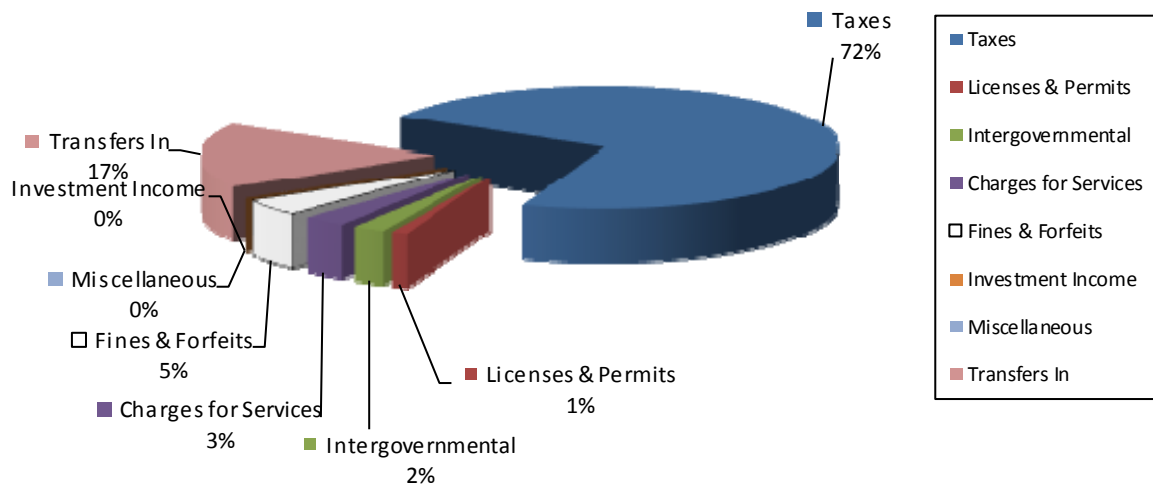
CITY OF BARTLESVILLE

2015-16 Operating Budget General Fund – Revenue Graphs

**GENERAL FUND BUDGETED REVENUES
2014/15 BUDGET**



**GENERAL FUND BUDGETED REVENUES
2015/16 BUDGET**



CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Revenue Summary by Source

REVENUE BY SOURCE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Sales Tax		\$ 12,310,105	\$ 12,160,977	\$ 12,456,678	\$ 12,436,269
Hotel-Motel Tax		299,728	-	-	-
Franchise Tax		1,423,739	1,498,100	1,580,716	1,580,488
Licenses & Permits		249,187	266,700	191,278	208,800
Intergovernmental		692,608	634,749	442,094	444,800
Charges for Services		424,982	415,733	590,278	589,400
Fines and Forfeits		959,944	964,900	852,439	853,700
Interest and Investment Income		26,981	-	17,302	-
Donations and Miscellaneous		225,153	182,202	187,990	1,000
Transfer In:					
	Wastewater	768,841	873,954	873,954	893,882
	Water	1,104,217	1,373,356	1,373,356	1,404,672
	Sanitation	702,684	948,954	948,954	968,882
	BHMTA	2,500	-	-	-
Fund Balance		1,453,752	1,403,481	1,406,016	1,443,565
Total Available for Appropriation		\$ 20,644,421	\$ 20,723,106	\$ 20,921,055	\$ 20,825,458

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Personnel Summary

<i>PERSONNEL COUNTS BY DEPARTMENT</i>	<i>2013-14 ACTUAL FTEs</i>	<i>2014-15 BUDGETED FTEs</i>	<i>2014-15 ACTUAL FTEs</i>	<i>2015-16 BUDGETED FTEs</i>
Administration	6	6	6	7
Accounting and Finance	16	16	16	16
Legal	2.23	2.23	2.23	2.23
Building and Neighbor Services	7	6	6	6
Building Maintenance	6	6	6	6
Cemetery	1	1	1	1
Community Development	3	3	3	3
Engineering	8	8	8	8
Fleet Maintenance	4	4	4	4
Fire	70	67	67	67
Police	66	63	63	63
Street	11	11	11	11
Library	17.47	17.47	16.94	16.94
History Museum	3.85	3.85	3.85	3.85
Park and Recreation	9.5	8	8	8
Total Personnel	231.05	222.55	222.02	223.02

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – City Council – Summary

Department Mission: To use oversight and policy making powers to plan for the long term benefit of the City. The Council encourages critical analysis of all problems to help find new and better solutions.

Department Description: The City Council is the policy-making and legislative body of the City of Bartlesville. It is responsible to the electorate for the programs, policies, and improvements of the City. The City Council approves the annual budget and all contracts, ordinances, and resolutions of the City. It also makes appointments to the various boards and committees of the municipal government and the public trusts of which it is the beneficiary.

2015 Accomplishments:

- Lobbied for WRDA Initiatives
- Continue to build trust between City Council & Constituents

2016 Objectives:

- Continue to lobby for WRDA Initiatives
- Hold a sales tax election to request an operational increase from citizenry

Budget Highlights: The major budgeted expenditures for the City Council are training seminars, elections, and the annual audit.

FUND 101 GENERAL DEPT 110 CITY COUNCIL				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$13,546	\$27,700	\$16,355	\$24,400	\$24,400

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – City Council – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52110 EMPLOYMENT SERVICES	\$ 3,189	\$ 9,950	\$ 5,594	\$ 9,950	\$ 8,000	\$ 8,000
52410 PROFESSIONAL SERVICES	-	3,300	1,286	3,300	3,000	3,000
52510 OTHER SERVICES	7,311	12,050	7,569	12,050	11,000	11,000
TOTAL CONTRACTUAL SERVICES	\$ 10,500	\$ 25,300	\$ 14,449	\$ 25,300	\$ 22,000	\$ 22,000
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 246	\$ 400	\$ 143	\$ 400	\$ 400	\$ 400
53310 GENERAL SUPPLIES	2,800	2,000	1,763	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES	\$ 3,046	\$ 2,400	\$ 1,906	\$ 2,400	\$ 2,400	\$ 2,400
TOTAL BUDGET	\$ 13,546	\$ 27,700	\$ 16,355	\$ 27,700	\$ 24,400	\$ 24,400

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Administration – Summary

Department Mission: To implement the policies of Council and manage the day to day affairs of the City while keeping in mind the long range goals of the City as a whole, fostering a positive relationship with employees while performing personnel duties and to seek out and administer grant funding for the City.

Department Description: This department includes the activities of the City Manager, Human Resources Director, and Grants Administration. The City Manager is responsible to the City Council for administering the daily activities of the various departments of the city government and for implementing the policies and procedures adopted by the City Council. The manager is also responsible for preparing the annual budget and implementing the budget approved by the City Council. The Human Resources Director is responsible for the personnel policies and administration of the payroll plan and various benefit plans of the City. Grants Administration is responsible for administering the City's grants and identifying and responding to various grant opportunities.

2015 Accomplishments:

- Obtained proposals on the City Health Plan to assure City was offering the most competitive, affordable health plan available
- Converted employee files from paper documents to electronic documents
- Applied for and received Certified Healthy Business Certification
- Implemented projects from Healthy Communities Grant
- Received grants for Police and Fire Departments
- Began update of Hazard Mitigation Plan

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Administration – Summary
 (continued)

2016 Objectives:

- Implement changes to the health plan as recommended by our consultant to assure City health plan is operating within industry benchmarks and at maximum efficiency
- Engage a consultant to complete a comprehensive compensation study
- Continue to review grant opportunities and to apply for and manage grants
- Continue to seek ways to partner with other agencies on grants

Budget Highlights:

The major budgeted expenditures for Administration are personnel expenditures for the City Manager, Human Resources Director, Grants Administrator and their employees. The Educational reimbursements program will be reinstated for the City as a whole as the budget allows.

FUND 101 GENERAL DEPT 120 ADMINISTRATION				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$625,568	\$670,066	\$668,899	\$764,237	\$764,237

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Administration – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 404,841	\$ 407,000	\$ 411,099	\$ 477,000	\$ 477,000	\$ 477,000
51120 OVERTIME	-	2,000	-	3,000	3,000	3,000
51130 FICA	29,491	32,000	29,793	37,000	37,000	37,000
51140 GROUP INSURANCE	45,139	53,452	53,738	56,420	56,420	56,420
51150 DB RETIREMENT	86,248	81,000	83,756	75,000	75,000	75,000
51155 DC RETIREMENT	885	2,000	772	5,000	5,000	5,000
51170 WORKER'S COMPENSATION	985	535	535	543	543	543
TOTAL PERSONAL SERVICES	\$ 567,589	\$ 577,987	\$ 579,693	\$ 653,963	\$ 653,963	\$ 653,963
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 32,976	\$ 59,947	\$ 35,892	\$ 58,777	\$ 50,000	\$ 50,000
52310 UTILITIES & COMMUNICATIONS	2,080	2,725	1,788	2,480	2,480	2,480
52410 PROFESSIONAL SERVICES	843	2,500	1,076	24,145	24,145	24,145
52510 OTHER SERVICES	3,019	13,117	40,216	21,249	21,249	21,249
52610 MAINT. & REPAIR SERVICE	-	500	-	500	500	500
TOTAL CONTRACTUAL SERVICES	\$ 38,918	\$ 78,789	\$ 78,972	\$ 107,151	\$ 98,374	\$ 98,374
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,532	\$ 6,300	\$ 3,550	\$ 3,750	\$ 3,750	\$ 3,750
53210 JANITORIAL SUPPLIES	2	-	-	-	-	-
53310 GENERAL SUPPLIES	14,835	6,990	6,519	8,150	8,150	8,150
53610 MAINT. & REPAIR MATERIALS	692	-	165	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 19,061	\$ 13,290	\$ 10,234	\$ 11,900	\$ 11,900	\$ 11,900
TOTAL BUDGET	\$ 625,568	\$ 670,066	\$ 668,899	\$ 773,014	\$ 764,237	\$ 764,237

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Administration – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 120 ADMINISTRATION

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
City Manager	1	1	1	1
Human Resources Director	1	1	1	1
Communications Coordinator	0	0	0	1
Executive Assistant	1	1	1	1
Human Resources Manager	1	1	1	1
HR Assistant	1	1	1	1
Grants Administrator	1	1	1	1
TOTAL	6	6	6	7

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Accounting and Finance – Summary

Department Mission: We will embody the spirit of our community by striving to attain excellence in customer service, teamwork, ethics, and accountability.

Department Description: Under the supervision of the Administrative Director/CFO, the Accounting and Finance department performs all of the finance and treasury functions for the City. These combined functions are divided into the following divisions:

Internal Services: responsible for all duties associated with the accounts payable, payroll, accounting, City Clerk, and Treasury services.

Customer Services: responsible for all duties associated with the utility billing, accounts receivable, and municipal court services.

- 2015 Accomplishments:
- Continued to use of sound financial practices and maintained the City's AA- bond rating
 - Began implementation of an automated phone system capable of taking payments after hours

- 2016 Objectives:
- Continue the use of sound financial practices aimed at retaining the City's AA- bond rating
 - Finalize the implementation of an automated phone system capable of taking payments after hours
 - Implement a city-wide ERP system that will increase efficiencies and reporting capabilities

Budget Highlights: The major budgeted expenditures for the Accounting and Finance department are personnel expenditures, utility billing preparation fees, and software upgrades.

**FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,408,823	\$1,431,288	\$1,430,851	\$1,495,301	\$1,495,301

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Accounting and Finance – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 670,310	\$ 692,000	\$ 690,371	\$ 684,000	\$ 684,000	\$ 684,000
51120 OVERTIME	1,089	2,000	1,180	3,000	3,000	3,000
51130 FICA	48,879	53,000	50,469	53,000	53,000	53,000
51140 GROUP INSURANCE	144,281	142,538	142,538	150,451	150,451	150,451
51150 DB RETIREMENT	105,748	104,000	97,546	96,000	96,000	96,000
51155 DC RETIREMENT	9,371	10,000	10,529	12,000	12,000	12,000
51180 UNEMPLOYMENT COMP	-	-	2,461	-	-	-
TOTAL PERSONAL SERVICES	\$ 979,678	\$ 1,003,538	\$ 995,094	\$ 998,451	\$ 998,451	\$ 998,451
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 6,632	\$ 8,650	\$ 7,163	\$ 6,650	\$ 6,650	\$ 6,650
52210 FINANCIAL SERVICES	159,601	164,400	156,699	182,400	175,400	175,400
52310 UTILITIES & COMMUNICATIONS	3,054	5,000	2,024	3,200	3,200	3,200
52410 PROFESSIONAL SERVICES	42,013	42,500	72,500	65,000	65,000	65,000
52510 OTHER SERVICES	106,622	85,400	86,922	122,000	122,000	122,000
52610 MAINT. & REPAIR SERVICE	80,551	90,350	87,128	96,300	96,300	96,300
52810 INSURANCE & BONDS	50	300	-	300	300	300
TOTAL CONTRACTUAL SERVICES	\$ 398,523	\$ 396,600	\$ 412,436	\$ 475,850	\$ 468,850	\$ 468,850
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 24,473	\$ 28,150	\$ 22,897	\$ 25,000	\$ 25,000	\$ 25,000
53310 GENERAL SUPPLIES	6,149	3,000	424	3,000	3,000	3,000
TOTAL MATERIALS & SUPPLIES	\$ 30,622	\$ 31,150	\$ 23,321	\$ 28,000	\$ 28,000	\$ 28,000
TOTAL BUDGET	\$ 1,408,823	\$ 1,431,288	\$ 1,430,851	\$ 1,502,301	\$ 1,495,301	\$ 1,495,301

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Accounting and Finance – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
AD/CFO	1	1	1	1
Internal Services Supervisor	1	1	1	1
Customer Service Supervisor	1	1	1	1
Accountant	1	1	1	1
Purchasing Tech	2	2	2	2
Payroll Administrator	1	1	1	1
Court Clerk	2	2	2	2
Fiscal Tech	7	7	7	7
TOTAL	16	16	16	16

CITY OF BARTLESVILLE

2015-16 Operating Budget General Fund – Legal – Summary

Department Mission: To provide legal advice to the City Council and all City departments and to represent the City's interest in litigation or arbitration. To ensure equal justice to all citizens and assess fines and penalties when necessary.

Department Description: The City Attorney is appointed by the City Council and serves as the legal advisor to the Council and officers of the City in matters of City business. In addition, the City Attorney represents the City in court on matters requiring representation by counsel except on matters pertaining to insurance claims. The Judge is also appointed by the City Council. The Judge adjudicates cases brought before him in Municipal Court, approves warrants issued by the Municipal Court Clerk, and makes recommendations to the City Council on pardons requested by citizens.

2015 Accomplishments:

- Successfully negotiated the 2014-15 labor agreements with the City's two unions

2016 Objectives:

- Successfully negotiate the 2015-16 labor agreements with the City's two unions

Budget Highlights: The major budgeted expenditures for the Legal department are personnel costs for the municipal judge and City attorney and consulting fees for legal assistance in arbitration or litigation.

FUND 101 GENERAL DEPT 150 LEGAL				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$166,100	\$187,742	\$166,186	\$178,006	\$178,006

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Legal – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 114,167	119,000	\$ 113,174	119,000	\$ 119,000	\$ 119,000
51130 FICA	9,137	10,000	7,995	10,000	10,000	10,000
51140 GROUP INSURANCE	18,037	17,817	17,817	18,806	18,806	18,806
TOTAL PERSONAL SERVICES	\$ 141,341	\$ 146,817	\$ 138,986	\$ 147,806	\$ 147,806	\$ 147,806
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,105	\$ 10,800	\$ -	\$ 2,800	\$ 2,800	\$ 2,800
52410 PROFESSIONAL SERVICES	19,290	30,000	20,000	30,000	20,000	20,000
52510 OTHER SERVICES	4,264	-	7,200	7,200	7,200	7,200
52810 INSURANCE & BONDS	100	100	-	200	200	200
TOTAL CONTRACTUAL SERVICES	\$ 24,759	\$ 40,900	\$ 27,200	\$ 40,200	\$ 30,200	\$ 30,200
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 25	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 166,100	\$ 187,742	\$ 166,186	\$ 188,006	\$ 178,006	\$ 178,006

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Legal – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 150 LEGAL**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
City Attorney	1	1	1	1
City Judge	1	1	1	1
Bailiff	0.23	0.23	0.23	0.23
TOTAL	2.23	2.23	2.23	2.23

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Building and Neighborhood Services – Summary

Department Mission: To ensure all codes and ordinances related to land use, property development, construction, and occupation are adhered to through regular inspections and reviews.

Department Description: Building Development is responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses and registration of contractor licenses.

Neighborhood Services is responsible for the inspection of private property and nuisances (tall grass, weeds, trash, inoperable vehicles, etc.) as well as property maintenance, and the use of property to assure compliance with city codes. The department is also responsible for the registration of rental properties within the city limits.

2015 Accomplishments:

- Conducted a series of Neighborhood Workshop sessions to educate the public on property maintenance, building permit requirements, common homeowner improvement projects, and codes related to public nuisances and property enhancement
- Processed 2,295 code complaints, averaging 10.2 complaints per work day
- Issued 2,678 building related permits

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Building and Neighborhood Services – Summary (continued)

2016 Objectives:

- Assist the City Clerk in the acquisition of an Enterprise Resource Planning System to include a land management system that will manage the multi-departmental process for land management, permitting, construction and building inspections and code enforcement activities
- Promote and educate the construction community on energy and green building construction techniques through voluntary efforts working toward the Federal and State mandatory compliance date of January 1, 2018
- Provide a timely, well understood, streamlined and consistent development review process that seamlessly integrates all required steps and approval processes

Budget Highlights:

The major budgeted expenditures are personnel costs and the removal of dilapidated structures.

FUND 101 GENERAL DEPT 155 BUILDING & NEIGHBORHOOD SERVICES				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$586,881	\$518,260	\$518,072	\$518,819	\$518,819

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Building and Neighborhood Services – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 285,621	\$ 275,000	\$ 273,647	\$ 275,000	\$ 275,000	\$ 275,000
51130 FICA	21,063	22,000	20,010	22,000	22,000	22,000
51140 GROUP INSURANCE	54,138	62,360	62,360	56,419	56,419	56,419
51150 DB RETIREMENT	47,256	47,000	46,707	47,000	47,000	47,000
51155 DC RETIREMENT	2,932	3,000	2,598	4,000	4,000	4,000
51170 WORKER'S COMPENSATION	422	-	-	-	-	-
51180 UNEMPLOYMENT COMP	729	-	6,600	-	-	-
TOTAL PERSONAL SERVICES	\$ 412,161	\$ 409,360	\$ 411,922	\$ 404,419	\$ 404,419	\$ 404,419
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 17,565	\$ 8,900	\$ 5,200	\$ 8,900	\$ 8,900	\$ 8,900
52310 UTILITIES & COMMUNICATIONS	2,984	3,300	2,400	3,300	3,300	3,300
52410 PROFESSIONAL SERVICES	10,000	10,000	11,250	10,000	10,000	10,000
52510 OTHER SERVICES	125,842	65,000	80,000	125,000	80,000	80,000
52610 MAINT. & REPAIR SERVICE	390	3,200	100	500	500	500
TOTAL CONTRACTUAL SERVICES	\$ 156,781	\$ 90,400	\$ 98,950	\$ 147,700	\$ 102,700	\$ 102,700
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 820	\$ 1,200	\$ 800	\$ 1,200	\$ 1,200	\$ 1,200
53310 GENERAL SUPPLIES	2,548	2,500	1,500	2,500	2,500	2,500
53410 TOOLS & EQUIPMENT	152	2,500	400	2,500	2,500	2,500
53510 FUEL	10,064	9,500	4,000	5,000	5,000	5,000
53610 MAINT. & REPAIR MATERIALS	4,355	2,800	500	500	500	500
TOTAL MATERIALS & SUPPLIES	\$ 17,939	\$ 18,500	\$ 7,200	\$ 11,700	\$ 11,700	\$ 11,700
TOTAL BUDGET	\$ 586,881	\$ 518,260	\$ 518,072	\$ 563,819	\$ 518,819	\$ 518,819

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Building and Neighborhood Services – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 155 BUILDING & NEIGHBORHOOD SERVICES**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Chief Building Official	1	1	1	1
Building Inspector	2	2	2	2
Neighborhood Service Supervisor	1	1	1	1
Neighborhood Svc Officer	2	2	2	2
Abatement-Compliance Officer	1	0	0	0
TOTAL	7	6	6	6

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Building Maintenance – Summary

Department Mission: To maintain all City structures in satisfactory operating condition through regular maintenance and repair.

Department Description: The Building Maintenance Department is responsible for the routine maintenance of City buildings, HVAC systems, and storm sirens.

2015 Accomplishments:

- Installed cable and key cords in the new Public Works Building
- Successfully maintained the City pools and splash pad
- Assisted with installation of new downtown decorative lighting
- Relocated two storm sirens
- Constructed new Sanitation paint shop
- Provided maintenance to all City owned facilities

2016 Objectives:

- Continue implementation of the optimized storm siren location analysis
- Install needed services at new Public Works Building
- Prepare pools and splash pad for 2015 season
- Install new surge tank at sooner pool
- Increase efficiencies in preventive maintenance programs
- Improve plumbing fixture in City park restrooms
- Continue to provide efficient and quality maintenance services

Budget Highlights: The major budgeted expenditures for the Building Maintenance department are personnel costs and replacement of vehicles and tools.

FUND 101 GENERAL DEPT 160 BUILDING MAINTENANCE				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$541,739	\$537,461	\$499,917	\$532,669	\$532,669

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Building Maintenance – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 297,643	\$ 302,000	\$ 277,868	\$ 293,000	\$ 293,000	\$ 293,000
51130 FICA	22,145	24,000	22,691	23,000	23,000	23,000
51140 GROUP INSURANCE	72,056	53,452	53,452	56,419	56,419	56,419
51150 DB RETIREMENT	68,401	67,000	54,897	65,000	65,000	65,000
51170 WORKER'S COMPENSATION	4	1,630	1,630	1,479	1,479	1,479
TOTAL PERSONAL SERVICES	\$ 460,249	\$ 448,082	\$ 410,538	\$ 438,898	\$ 438,898	\$ 438,898
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,596	\$ 880	\$ 256	\$ 880	\$ 880	\$ 880
52310 UTILITIES & COMMUNICATIONS	14,915	16,000	6,487	16,000	16,000	16,000
52510 OTHER SERVICES	54,589	54,549	54,769	58,281	58,281	58,281
52610 MAINT. & REPAIR SERVICE	340	1,000	610	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 71,440	\$ 72,429	\$ 62,122	\$ 76,161	\$ 76,161	\$ 76,161
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 151	\$ 300	\$ 11,915	\$ 300	\$ 300	\$ 300
53210 JANITORIAL SUPPLIES	-	200	200	200	200	200
53310 GENERAL SUPPLIES	932	2,000	2,000	2,660	2,660	2,660
53410 TOOLS & EQUIPMENT	353	2,000	2,000	2,000	2,000	2,000
53510 FUEL	5,525	5,200	3,892	5,200	5,200	5,200
53610 MAINT. & REPAIR MATERIALS	3,089	7,250	7,250	7,250	7,250	7,250
TOTAL MATERIALS & SUPPLIES	\$ 10,050	\$ 16,950	\$ 27,257	\$ 17,610	\$ 17,610	\$ 17,610
TOTAL BUDGET	\$ 541,739	\$ 537,461	\$ 499,917	\$ 532,669	\$ 532,669	\$ 532,669

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Building Maintenance – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Bldg Maintenance Supervisor	1	1	1	1
Senior Maint-Repair Tech	1	1	1	1
Janitor	0	0	0	0
Maint-Repair Tech	4	4	4	4
TOTAL	6	6	6	6

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – General Services – Summary

Department Mission: To provide the services and capital necessary for the operation and upkeep of the City's services at the lowest possible cost.

Department Description: The General Services Department reflects expenditures for the maintenance and upkeep of the City Center and expenditures which are non-departmental in nature.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The major budgeted expenditures for the General Services department are property and liability insurance, utilities for the City Center and the city welcome signs, copiers in the City Center, and payment of the Hotel Tax income to the Bartlesville Community Center.

**FUND 101 GENERAL
DEPT 170 GENERAL SERVICES**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,068,079	\$765,111	\$730,681	\$695,796	\$695,796

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – General Services – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52110 EMPLOYMENT SERVICES	\$ 37,464	\$ -	\$ -	\$ -	\$ -	\$ -
52310 UTILITIES & COMMUNICATIONS	132,102	129,240	100,357	94,700	94,700	94,700
52410 PROFESSIONAL SERVICES	6,532	-	-	-	-	-
52510 OTHER SERVICES	191,424	213,996	190,566	177,446	177,446	177,446
52610 MAINT. & REPAIR SERVICE	12,444	21,250	58,000	27,750	27,750	27,750
52710 OPERATIONAL SERVICES	296,560	-	-	-	-	-
52810 INSURANCE & BONDS	353,694	368,125	351,464	361,900	361,900	361,900
TOTAL CONTRACTUAL SERVICES	\$ 1,030,220	\$ 732,611	\$ 700,387	\$ 661,796	\$ 661,796	\$ 661,796
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 8,330	\$ 7,000	\$ 3,860	\$ 7,000	\$ 7,000	\$ 7,000
53210 JANITORIAL SUPPLIES	3,214	5,000	4,019	5,000	5,000	5,000
53310 GENERAL SUPPLIES	3,114	6,000	2,774	5,000	4,000	4,000
53410 TOOLS & EQUIPMENT	1,610	-	-	-	-	-
53510 FUEL	10,912	4,500	1,357	4,000	3,000	3,000
53610 MAINT. & REPAIR MATERIALS	10,179	10,000	18,284	15,000	15,000	15,000
TOTAL MATERIALS & SUPPLIES	\$ 37,359	\$ 32,500	\$ 30,294	\$ 36,000	\$ 34,000	\$ 34,000
CAPITAL OUTLAY						
55910 LAND	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 1,068,079	\$ 765,111	\$ 730,681	\$ 697,796	\$ 695,796	\$ 695,796

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Cemetery – Summary

Department Mission: To commemorate lives lived in surroundings of beauty and tranquility that provide comfort and inspiration to the bereaved and the public, and to provide cemetery services to all faiths at a reasonable charge.

Department Description: Under the supervision of the Cemetery Director, the City operates White Rose Cemetery. The cemetery has an advisory board whose mission is to preserve and enhance the cemetery by maintaining park-like surroundings which offer peace and comfort to all visiting the cemetery.

2015 Accomplishments:

- Public awareness of the historic White Rose Cemetery continues to build. The 2015 fiscal year recorded the largest attendance ever in the programs presented
- Year 1 of a new ongoing project - 30 small headstones were repaired and 25 markers were raised and leveled
- Cemetery lot sales increased 29% this fiscal year. A total of 36 spaces were sold
- A new flagpole will be installed near the Gazebo, April/May 2015
- The Cemetery's database continues to be updated and information corrected
- The Cemetery played host to attendees of the Oklahoma State Preservation Conference, June 2015. Members toured both the Cemetery and the Mausoleum

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Cemetery – Summary
 (continued)

- 2016 Objectives:
- Work with outside vendors to create the “Rose Garden”. This new development in Block 6 will be for the burial of urns. It will increase the lots available from 63 to 252
 - Continue ongoing project of repairing damaged headstones. Work to repair another 30 this fiscal year
 - Install 2 security cameras on the outside of Cemetery Office to increase security by December 2015
 - Continue the annual Memorial Day Service, the Luminary Service, and Mausoleum Stories. Increase attendance by another 20%
 - Work with the City Parks Department to improve mowing and weeding schedules

Budget Highlights: The major budgeted expenditures for the Cemetery are personnel costs and a replacement mower.

FUND 101 GENERAL DEPT 174 CEMETERY				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$59,244	\$65,259	\$64,186	\$69,068	\$69,068

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Cemetery – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 34,970	\$ 37,000	\$ 36,237	\$ 37,000	\$ 37,000	\$ 37,000
51130 FICA	2,655	3,000	2,753	3,000	3,000	3,000
51140 GROUP INSURANCE	9,018	8,909	8,909	9,403	9,403	9,403
51155 DC RETIREMENT	1,049	2,000	1,087	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	\$ 47,692	\$ 50,909	\$ 48,986	\$ 51,403	\$ 51,403	\$ 51,403
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 122	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
52310 UTILITIES & COMMUNICATIONS	5,018	4,900	5,200	5,000	5,000	5,000
52510 OTHER SERVICES	195	900	1,000	800	800	800
52610 MAINT. & REPAIR SERVICE	2,785	3,000	3,000	3,175	3,175	3,175
TOTAL CONTRACTUAL SERVICES	\$ 8,120	\$ 8,900	\$ 9,200	\$ 9,075	\$ 9,075	\$ 9,075
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 918	\$ 1,200	\$ 1,800	\$ 1,500	\$ 1,500	\$ 1,500
53210 JANITORIAL SUPPLIES	218	300	500	300	300	300
53310 GENERAL SUPPLIES	971	1,950	1,500	9,265	1,665	1,665
53410 TOOLS & EQUIPMENT	-	-	-	125	125	125
53610 MAINT. & REPAIR MATERIALS	1,325	2,000	2,200	5,000	5,000	5,000
TOTAL MATERIALS & SUPPLIES	\$ 3,432	\$ 5,450	\$ 6,000	\$ 16,190	\$ 8,590	\$ 8,590
TOTAL BUDGET	\$ 59,244	\$ 65,259	\$ 64,186	\$ 76,668	\$ 69,068	\$ 69,068

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Cemetery – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 174 CEMETERY

<i>PERSONNEL SCHEDULE</i>				
<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Cemetery Relations	1	1	1	1
TOTAL	1	1	1	1

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Community Development – Summary

Department Mission: To manage the physical development of the City according to applicable strategic plans, codes, ordinances, and laws.

Department Description: The Community Development Department is responsible for the preparation and review of short and long-range plans pertaining to the physical development of the City and the three mile area adjacent to the City limits and which lies within Washington County. This department is also responsible for CDBG grant administration, floodplain management and hazard mitigation planning, airport planning, and the administration and enforcement of institutional controls for soil excavation activities within the National Zinc Overlay District.

2015 Accomplishments:

- Completed a comprehensive review and update to the City's sign regulations
- Rewrote the commercial landscaping requirements to offer more flexibility and alternative use of materials in the site development process
- Reviewed and issued 107 zoning permit applications
- Assisted various private developers to plan and design developments which would result in the construction of over 500 multi-family residential dwelling units if all are constructed

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Community Development – Summary
 (continued)

2016 Objectives:

- Assist the City Clerk in the acquisition of an Enterprise Resource Planning System to include a land management system that will manage the multi-departmental process for land development and management, permitting, construction and building inspections, and code enforcement activities
- Encourage and advocate during the development review process for the construction of well-designed buildings and sites that reflect community expectations, contribute to the quality of life, and help create livable neighborhoods
- Continue to seek and develop partnerships with the private sector to meet community demands, improve the quality of life, create jobs, build wealth, and strengthen the urban environment
- Seek opportunities to increase investment and economic vitality by leveraging private investment activities through public incentives
- Evaluate opportunities to promote environmental responsibility and community sustainability through land use policies and regulations

Budget Highlights:

The major budgeted expenditures for the Community Development department are personnel costs and the City's portion of the CityRide payment.

FUND 101 GENERAL DEPT 180 COMMUNITY DEVELOPMENT				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$338,367	\$344,986	\$346,696	\$357,151	\$357,151

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Community Development – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 193,460	\$ 194,000	\$ 202,000	\$ 201,000	\$ 201,000	\$ 201,000
51130 FICA	14,508	15,000	15,226	16,000	16,000	16,000
51140 GROUP INSURANCE	27,056	26,726	26,726	28,210	28,210	28,210
51150 DB RETIREMENT	44,438	43,000	42,732	45,000	45,000	45,000
TOTAL PERSONAL SERVICES	\$ 279,462	\$ 278,726	\$ 286,684	\$ 290,210	\$ 290,210	\$ 290,210
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,253	\$ 2,600	\$ 2,000	\$ 2,600	\$ 2,600	\$ 2,600
52310 UTILITIES & COMMUNICATIONS	799	960	835	950	950	950
52410 PROFESSIONAL SERVICES	-	-	-	-	-	-
52510 OTHER SERVICES	51,641	58,000	52,000	62,691	58,691	58,691
52610 MAINT. & REPAIR SERVICE	-	200	-	200	200	200
TOTAL CONTRACTUAL SERVICES	\$ 53,693	\$ 61,760	\$ 54,835	\$ 66,441	\$ 62,441	\$ 62,441
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,345	\$ 3,500	\$ 1,500	\$ 3,500	\$ 3,500	\$ 3,500
53310 GENERAL SUPPLIES	3,367	500	3,600	500	500	500
53410 TOOLS & EQUIPMENT	-	400	-	400	400	400
53610 MAINT. & REPAIR MATERIALS	-	100	77	100	100	100
TOTAL MATERIALS & SUPPLIES	\$ 4,712	\$ 4,500	\$ 5,177	\$ 4,500	\$ 4,500	\$ 4,500
CAPITAL OUTLAY						
55910 LAND	\$ 500	\$ -			\$ -	
TOTAL CAPITAL OUTLAY	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 338,367	\$ 344,986	\$ 346,696	\$ 361,151	\$ 357,151	\$ 357,151

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Community Development – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 180 COMMUNITY DEVELOPMENT

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Community Dev Director	1	1	1	1
Administrative Assistant	1	1	1	1
Planning and Zoning Administrator	1	1	1	1
TOTAL	3	3	3	3

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Tech Services – Summary

Department Mission: To provide timely support for all of the City’s hardware and software systems. Advise and assist in the procurement of hardware and software. To maintain the security of City’s networking infrastructure and systems.

Department Description: The Technical Services department provides support and assistance in the operation and maintenance of the City’s computer and telephone systems. This department assists in problem solving for applications that are on the systems. Its responsibilities also include computer training and maintaining the wired and wireless network and security cams and systems.

2015 Accomplishments:

- Upgrade of Water Plant server network and storage
- Virtual desktop roll out to Police and Fire
- Active directory implemented
- Move, upgrade, and build SQL Databases

2016 Objectives:

- Continue roll out of virtual desktops
- Assist in Accounting and Finance database upgrades
- Replace firewalls for City center and Library

Budget Highlights: The major budgeted expenditures for the Tech Services department are personnel costs, maintenance contracts for software systems, and replacement servers and network equipment. The Tech Support Specialist’s position is being phased out and has only been budgeted for one month in the next budget year.

FUND 101 GENERAL DEPT 185 TECH SERVICES				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$45,412	\$66,153	\$65,446	\$78,353	\$78,353

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Tech Services – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 6,168	\$ 9,528	\$ 9,528	\$ 9,528	\$ 9,528	\$ 9,528
52410 PROFESSIONAL SERVICES	29,770	47,325	50,418	59,525	59,525	59,525
52510 OTHER SERVICES	8,271	8,800	5,000	8,800	8,800	8,800
52610 MAINT. & REPAIR SERVICE	367	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 44,576	\$ 65,653	\$ 64,946	\$ 77,853	\$ 77,853	\$ 77,853
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 183	\$ 500	\$ 400	\$ 500	\$ 500	\$ 500
53310 GENERAL SUPPLIES	8	-	100	-	-	-
53610 MAINT. & REPAIR MATERIALS	645	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 836	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
TOTAL BUDGET	\$ 45,412	\$ 66,153	\$ 65,446	\$ 78,353	\$ 78,353	\$ 78,353

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Engineering – Summary

Department Mission: To maintain infrastructure records of the City. To provide engineering support including planning, project design, management, land survey, construction inspection, and geographic information services to all departments. To assist with short and long term capital improvement planning and implementation.

Department Description: The Engineering department prepares plans for and performs construction inspection services for public improvements. It is also responsible for traffic engineering services, capital improvements, storm water management, including compliance with NPDES Phase II requirements, right of way and easement closings, and the preparation, update, and maintenance of all city-related maps and associated records, including the in-house geographic information system (GIS) and public access to the GIS system through the City's web.

2015 Accomplishments:

- Performed detailed designs and project management for 29 capital improvement and planning projects. Value of these projects were \$1.9MM funded through G.O. Bonds; \$5.7MM funded through the ½ cent sales tax
- Maintained GIS website information which averages approximately 14,000 hits per month
- Managed floodplain development and drainage complaints. Received 1 permit requests for development and investigated 6 drainage complaints
- Managed the right of way and easement closing program. Currently 5 requests have been received and brought before City Council for consideration
- Had 80% of the ½ cent projects (non-equipment or evergreen type) approved for the FY 2014-2015 designed, out for bids/under construction or completed

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Engineering – Summary
(continued)

- 2016 Objectives:
- Continue to support other departments and infrastructure projects with engineering design, surveys and project management
 - Have 80% of the current capital improvement and bond projects out for bids or under construction within the fiscal year they are approved

Budget Highlights: The major budgeted expenditures for the Engineering department are personnel costs and professional consulting services.

FUND 101 GENERAL DEPT 190 ENGINEERING				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$463,392	\$472,869	\$451,323	\$489,508	\$489,508

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Engineering – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 299,478	\$ 300,300	\$ 278,000	\$ 467,000	\$ 326,900	\$ 326,900
51130 FICA	21,610	23,100	22,400	36,000	25,200	25,200
51140 GROUP INSURANCE	60,447	71,269	71,269	75,226	52,658	52,658
51150 DB RETIREMENT	51,151	39,900	48,000	60,000	42,000	42,000
51155 DC RETIREMENT	3,524	6,300	3,221	10,000	7,000	7,000
51170 WORKER'S COMPENSATION	3,494	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 439,704	\$ 440,869	\$ 422,890	\$ 648,226	\$ 453,758	\$ 453,758
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,306	\$ 3,750	\$ 3,800	\$ 3,750	\$ 3,750	\$ 3,750
52310 UTILITIES & COMMUNICATIONS	3,739	5,000	3,500	4,000	4,000	4,000
52410 PROFESSIONAL SERVICES	4,450	9,500	8,000	9,500	9,500	9,500
52510 OTHER SERVICES	2,982	3,000	3,750	3,000	3,000	3,000
52610 MAINT. & REPAIR SERVICE	60	750	700	750	750	750
52710 OPERATIONAL SERVICES	748	1,000	1,000	5,500	5,500	5,500
TOTAL CONTRACTUAL SERVICES	\$ 13,285	\$ 23,000	\$ 20,750	\$ 26,500	\$ 26,500	\$ 26,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 727	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 1,000
53310 GENERAL SUPPLIES	606	1,000	750	1,000	1,000	1,000
53410 TOOLS & EQUIPMENT	3,469	-	-	-	-	-
53510 FUEL	4,911	5,000	5,433	5,500	5,500	5,500
53610 MAINT. & REPAIR MATERIALS	690	2,000	1,000	1,750	1,750	1,750
TOTAL MATERIALS & SUPPLIES	\$ 10,403	\$ 9,000	\$ 7,683	\$ 9,250	\$ 9,250	\$ 9,250
TOTAL BUDGET	\$ 463,392	\$ 472,869	\$ 451,323	\$ 683,976	\$ 489,508	\$ 489,508

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Engineering – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 190 ENGINEERING**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Engineering Supervisor	1	1	1	1
Civil Engineer	1	1	1	1
Construction	2	2	2	2
Drafting Tech	1	1	1	1
Network Admin	2	2	2	2
Administrative Assistant	1	1	1	1
TOTAL	8	8	8	8

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Fleet Maintenance – Summary

Department Mission: To maintain all City vehicles to help extend their lives and reduce down time. To execute prompt repairs and maintenance on all City vehicles in a most cost effective manner.

Department Description: The Municipal Garage is the service facility of the City which is responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for other operating departments of the City.

2015 Accomplishments:

- Equipped eight police patrol units
- Fabricated in shop tire storage for better inventory security control
- Helped establish fire extinguisher replacement procedures
- Established weekly inspections format for city vehicles
- Continued successful maintenance and repairs of City vehicles and equipment

2016 Objectives:

- Continue to increase productivity and cost reductions
- Implement structured inspection forms
- Continue overhead reduction through inventory usage rates
- Continue to educate staff through technological training
- Continue to provide excellent service to help extend the service life of equipment and vehicles

Budget Highlights: The major budgeted expenditures for the Fleet Maintenance department are personnel costs and repair parts.

**FUND 101 GENERAL
DEPT 195 FLEET MAINTENANCE**

2013-14 ACTUAL	2014-15 BUDGET	2014-16 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$349,577	\$383,265	\$370,111	\$359,252	\$359,252

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Fleet Maintenance – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 211,531	\$ 213,000	\$ 210,115	\$ 263,814	\$ 205,400	\$ 205,400
51130 FICA	15,314	17,000	15,329	16,000	16,000	16,000
51140 GROUP INSURANCE	36,074	35,634	35,634	37,613	37,613	37,613
51150 DB RETIREMENT	26,078	26,000	16,288	15,000	15,000	15,000
51155 DC RETIREMENT	4,350	5,000	6,114	8,000	8,000	8,000
51170 WORKER'S COMPENSATION	10,312	27,665	27,665	17,268	17,268	17,268
TOTAL PERSONAL SERVICES	\$ 303,659	\$ 324,299	\$ 311,145	\$ 357,695	\$ 299,281	\$ 299,281
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,329	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
52310 UTILITIES & COMMUNICATIONS	11,855	13,000	13,000	13,000	13,000	13,000
52510 OTHER SERVICES	1,696	3,367	3,367	4,372	4,372	4,372
52610 MAINT. & REPAIR SERVICE	4,422	3,000	3,000	3,000	3,000	3,000
TOTAL CONTRACTUAL SERVICES	\$ 19,302	\$ 21,367	\$ 21,367	\$ 22,372	\$ 22,372	\$ 22,372
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 586	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	560	700	700	700	700	700
53310 GENERAL SUPPLIES	854	2,800	2,800	2,800	2,800	2,800
53410 TOOLS & EQUIPMENT	4,163	4,599	4,599	4,599	4,599	4,599
53510 FUEL	734	1,000	1,000	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	19,719	28,000	28,000	28,000	28,000	28,000
TOTAL MATERIALS & SUPPLIES	\$ 26,616	\$ 37,599	\$ 37,599	\$ 37,599	\$ 37,599	\$ 37,599
TOTAL BUDGET	\$ 349,577	\$ 383,265	\$ 370,111	\$ 417,666	\$ 359,252	\$ 359,252

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Fleet Maintenance – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 195 FLEET MAINTENANCE

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Municipal Garage Supervisor	1	1	1	1
Senior Vehicle Mechanic	3	3	3	3
TOTAL	4	4	4	4

CITY OF BARTLESVILLE

2015-16 Operating Budget General Fund – Fire – Summary

Department Mission: To provide fire prevention, fire suppression, other fire related services, first responder emergency medical services, and hazardous materials incident control to the City and surrounding areas in a timely manner.

Department Description: The Fire Department is engaged in the prevention and suppression of fires for the City. It also provides emergency medical service for life threatening situations and responds to hazardous materials incidents. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the Police Department. It serves the immediate surrounding rural area on a fee basis and assists other nearby fire departments on request for mutual aid.

2015 Accomplishments:

- Modified the application process
- In the process of having emergency generators installed at Station 2 and Station 4.
- New hearing protection – communication equipment for First Run Pumpers.
- Applied for a S.A.F.E.R. Grant to replace 3 positions lost through attrition in April 2010

2016 Objectives:

- Purchase new Tele-Squirt Pumper
- Update and institute Rural Fire Billing
- Restore manning levels back to pre-April 2010 levels
- Complete new hearing protection- communication project for our remaining apparatus

CITY OF BARTLESVILLE

2015-16 Operating Budget General Fund – Fire – Summary

Budget Highlights: The major budgeted expenditures for the Fire department are personnel costs (which make up 93% of the Fire department's non-capital budget), utilities, and fuel and repair services.

FUND 101 GENERAL DEPT 250 FIRE				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$5,039,887	\$5,221,871	\$5,051,304	\$5,200,913	\$5,200,913

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Fire – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 3,118,770	\$ 3,028,000	\$ 3,050,858	\$ 3,109,443	\$ 3,012,000	\$ 3,012,000
51120 OVERTIME	385,948	470,000	477,235	440,201	470,000	470,000
51130 FICA	44,404	52,000	46,444	56,629	55,000	55,000
51140 GROUP INSURANCE	720,014	855,689	713,684	784,260	784,260	784,260
51150 DB RETIREMENT	9,656	10,000	9,269	10,000	10,000	10,000
51160 PENSION	452,587	479,000	454,248	491,822	476,000	476,000
51170 WORKER'S COMPENSATION	53,287	42,424	42,424	67,975	67,975	67,975
TOTAL PERSONNEL SERVICES	\$ 4,784,666	\$ 4,937,113	\$ 4,794,162	\$ 4,960,330	\$ 4,875,235	\$ 4,875,235
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 66,167	\$ 76,082	\$ 72,000	\$ 87,407	\$ 85,082	\$ 85,082
52210 FINANCIAL SERVICES	165	-	-	-	-	-
52310 UTILITIES & COMMUNICATIONS	36,968	39,398	37,679	44,648	44,648	44,648
52410 PROFESSIONAL SERVICES	1,500	3,000	2,571	5,000	5,000	5,000
52510 OTHER SERVICES	5,724	6,060	6,743	6,118	6,118	6,118
52610 MAINT. & REPAIR SERVICE	14,095	17,945	7,929	26,936	20,000	20,000
TOTAL CONTRACTUAL SERVICES	\$ 124,619	\$ 142,485	\$ 126,922	\$ 170,109	\$ 160,848	\$ 160,848
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 785	\$ 3,000	\$ 619	\$ 3,000	\$ 3,000	\$ 3,000
53210 JANITORIAL SUPPLIES	12,852	12,750	13,923	14,062	14,062	14,062
53310 GENERAL SUPPLIES	41,303	48,923	54,000	80,470	63,268	63,268
53410 TOOLS & EQUIPMENT	283	600	47	4,500	4,500	4,500
53510 FUEL	34,928	35,000	30,234	44,800	35,000	35,000
53610 MAINT. & REPAIR MATERIALS	40,451	42,000	31,397	50,000	45,000	45,000
TOTAL MATERIALS & SUPPLIES	\$ 130,602	\$ 142,273	\$ 130,220	\$ 196,832	\$ 164,830	\$ 164,830
TOTAL BUDGET	\$ 5,039,887	\$ 5,221,871	\$ 5,051,304	\$ 5,327,271	\$ 5,200,913	\$ 5,200,913

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Fire – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 250 FIRE

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Fire Chief	1	1	1	1
Assistant Chief	1	1	1	1
Training Officer	1	1	1	1
Shift Commander	3	3	3	3
Fire Captain	15	15	15	15
Fire Equipment Operator	15	15	15	15
Fire Fighter	33	30	30	30
Administrative Assistant	1	1	1	1
TOTAL	70	67	67	67

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Police – Summary

Department Mission: To protect and serve the citizens of Bartlesville through crime prevention, investigation, law enforcement, and detention of prisoners.

Department Description: The Police department's primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City. The Department operates a Criminal Investigation Division, Patrol Division, Service Division, Community Policing Division, parking enforcement, records and identification, animal control, and a detention facility.

2015 Accomplishments:

- Purchased 8 Police pursuit vehicles from C.I.P. funds
- School Resource Officer Program continues. There are two Police Officers currently assigned to this program full-time during in-school sessions. One SRO paid by the City and one by the Schools District
- Purchased new digital cameras from shared JAG grant funding
- Purchased outer ballistic vest carriers for all officers, as well as ballistic shield and gas masks for Special Operations Team with Phillips 66 grant funds

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Police – Summary
 (continued)

- 2016 Objectives:
- FLEET replacement by purchasing seven new vehicles per year for Patrol Division. Reduce vehicle maintenance, repairs & fuel consumption
 - Department Policy updates as needed
 - Utilize personnel to perform Special Assignments such as Safety Checks, DUI Enforcement, Bar Checks, Seat Belt Enforcement & any other related statewide or national driver safety programs
 - With assistance from Bartlesville Public Schools, maintain the School Resource Officer Program
 - Proactive units utilized to reduce overall crime & narcotics activity when manpower and funding allows
 - Maintain adequate level of policing services and experience level of employees within the Police Department with reduced funding

Budget Highlights: The major budgeted expenditures for the Police department are personnel costs (which make up 85% of the Police department's non-capital budget), repair and maintenance services, fuel expense, and replacement vehicles.

FUND 101 GENERAL DEPT 270 POLICE				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$4,882,233	\$4,786,304	\$4,792,795	\$4,877,191	\$4,877,191

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Police – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 3,011,757	\$ 2,894,000	\$ 2,960,815	\$ 3,050,000	\$ 2,936,000	\$ 2,936,000
51120 OVERTIME	62,950	87,000	78,884	55,000	87,000	87,000
51130 FICA	225,550	227,000	222,038	239,000	230,000	230,000
51140 GROUP INSURANCE	595,192	587,968	587,968	592,402	592,402	592,402
51150 DB RETIREMENT	59,659	58,000	57,766	58,000	58,000	58,000
51155 DC RETIREMENT	6,471	7,000	6,538	5,000	5,000	5,000
51160 PENSION	333,012	334,000	326,517	361,000	345,000	345,000
51170 WORKER'S COMPENSATION	25,325	13,036	13,036	57,989	57,989	57,989
TOTAL PERSONNEL SERVICES	\$ 4,319,916	\$ 4,208,004	\$ 4,253,562	\$ 4,418,391	\$ 4,311,391	\$ 4,311,391
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 98,723	\$ 103,000	\$ 97,000	\$ 103,000	\$ 100,000	\$ 100,000
52210 FINANCIAL SERVICES	2,462	1,500	1,687	1,500	1,500	1,500
52310 UTILITIES & COMMUNICATIONS	51,348	57,400	54,177	57,400	57,400	57,400
52510 OTHER SERVICES	91,899	90,000	89,924	86,000	86,000	86,000
52610 MAINT. & REPAIR SERVICE	20,378	26,000	25,000	27,000	27,000	27,000
52810 INSURANCE & BONDS	1,061	1,500	-	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES	\$ 265,871	\$ 279,400	\$ 267,788	\$ 276,400	\$ 273,400	\$ 273,400
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,653	\$ 7,500	\$ 6,076	\$ 7,000	\$ 6,000	\$ 6,000
53210 JANITORIAL SUPPLIES	1,622	1,400	1,372	1,400	1,400	1,400
53310 GENERAL SUPPLIES	65,597	86,000	57,272	85,000	80,000	80,000
53510 FUEL	177,552	160,000	146,725	160,000	155,000	155,000
53610 MAINT. & REPAIR MATERIALS	46,022	44,000	60,000	50,000	50,000	50,000
TOTAL MATERIALS & SUPPLIES	\$ 296,446	\$ 298,900	\$ 271,445	\$ 303,400	\$ 292,400	\$ 292,400
TOTAL BUDGET	\$ 4,882,233	\$ 4,786,304	\$ 4,792,795	\$ 4,998,191	\$ 4,877,191	\$ 4,877,191

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Police – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 270 POLICE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Police Chief	1	1	1	1
Captain	2	2	2	2
Lieutenant	4	4	4	4
Sergeant	9	10	9	10
Detective	5	5	5	5
Police Officer	36	33	33	33
Senior Administrative Assistant	2	2	2	2
Property & Evidence Tech	1	0	1	0
Administrative Assistant	1	1	1	1
Animal Control Officer	2	2	2	2
Parking Enforcement Officer	1	1	1	1
Administrative Specialist	2	2	2	2
TOTAL	66	63	63	63

CITY OF BARTLESVILLE

2015-16 Operating Budget

General Fund – Street – Summary

Department Mission: To develop, expand, and maintain the street system for the City in accordance with long range plans and to meet unanticipated short term needs.

Department Description: The Street department is responsible for the maintenance of the City's streets, bridges, drainage structures, traffic signs, and signals. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, signals, and traffic markings in accordance with traffic safety standards.

2015 Accomplishments:

- Paved alley at 4th and Wyandotte
- Laid 500 tons of asphalt for street repairs
- Poured 200 yards of concrete for street repairs
- Helped with construction of new Public Works Building
- Helped with re-construction of the Sooner Park play tower
- Cleaned and repaired multiple drainage structures
- Applied 575 tons of salt/sand for winter storms

2016 Objectives:

- Construct employee parking lot at the new Public Works Building
- Overlay streets identified in the Pavement Management Analysis
- Provide routine maintenance and cleaning of our storm drainage system
- Perform routine safety checks of all traffic signals
- Provide quick and efficient response to citizens' concerns

CITY OF BARTLESVILLE

2015-16 Operating Budget General Fund – Street – Summary (continued)

Budget Highlights: The major budgeted expenditures for the Street department are personnel costs, maintenance and repair services, and utility costs.

FUND 101 GENERAL DEPT 328 STREET				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,217,331	\$1,170,687	\$1,158,492	\$1,186,512	\$1,186,512

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Street – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 402,651	\$ 410,000	\$ 403,792	\$ 415,000	\$ 415,000	\$ 415,000
51120 OVERTIME	5,783	9,000	5,544	10,000	10,000	10,000
51130 FICA	29,996	32,000	30,333	32,000	32,000	32,000
51140 GROUP INSURANCE	99,204	97,995	97,995	103,435	103,435	103,435
51150 DB RETIREMENT	63,805	63,000	62,762	63,000	63,000	63,000
51155 DC RETIREMENT	5,022	6,000	5,374	7,000	7,000	7,000
51170 WORKER'S COMPENSATION	9,327	19,005	19,005	12,387	12,387	12,387
51180 UNEMPLOYMENT COMP	1,084	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 616,872	\$ 637,000	\$ 624,805	\$ 642,822	\$ 642,822	\$ 642,822
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 13,493	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500	\$ 14,500
52310 UTILITIES & COMMUNICATIONS	198,478	201,000	213,447	215,000	215,000	215,000
52510 OTHER SERVICES	3,758	2,497	3,600	4,500	3,500	3,500
52610 MAINT. & REPAIR SERVICE	7,572	10,000	8,152	10,000	10,000	10,000
TOTAL CONTRACTUAL SERVICES	\$ 223,301	\$ 227,997	\$ 239,699	\$ 244,000	\$ 243,000	\$ 243,000
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 151	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	354	300	300	300	300	300
53310 GENERAL SUPPLIES	3,936	5,490	5,490	5,490	5,490	5,490
53410 TOOLS & EQUIPMENT	1,519	2,200	2,200	2,200	2,200	2,200
53510 FUEL	57,174	50,000	34,659	50,000	45,000	45,000
53610 MAINT. & REPAIR MATERIALS	314,024	247,200	250,839	247,200	247,200	247,200
TOTAL MATERIALS & SUPPLIES	\$ 377,158	\$ 305,690	\$ 293,988	\$ 305,690	\$ 300,690	\$ 300,690
TOTAL BUDGET	\$ 1,217,331	\$ 1,170,687	\$ 1,158,492	\$ 1,192,512	\$ 1,186,512	\$ 1,186,512

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Street – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 328 STREET**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Street Supervisor	1	1	1	1
Sign and Signal Tech	2	2	2	2
Equipment Operator-Crewleader	3	3	3	3
Concrete Mason	1	1	1	1
Maintence Worker	4	4	4	4
TOTAL	11	11	11	11

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Library – Summary

Department Mission: To promote the joy of reading and promote democracy through the free exchange of ideas. To provide accurate and timely information that is responsive to the community needs and to practice operational excellence in a responsive manner. This is accomplished through the provision of customer-centered service, quality programs for all ages, and up-to-date technology.

Department Description: The Bartlesville Public Library furnishes free access to reading materials and the internet for all ages. The library also maintains several meeting rooms to be used by community organizations.

2015 Accomplishments:

- Painting was completed on the ground floor
- The Library's Long Range and Technology Plans were completed and approved by the Bartlesville Library Board in July 2014
- The Books @ Home Program increased by 25%
- All street and parking lot lights on Library property were repaired
- The Electronic Signboard was repaired
- Over 700 meetings/classes/workshops were held in the Library meeting rooms
- By the end of fiscal year 2015, the Library will have hosted approximately 450 programs and events with 8,000+ in attendance
- Increased a part-time staff position to a fulltime professional librarian
- Students seeking help with Literacy Services increased 55% this fiscal year

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Library – Summary
 (continued)

2016 Objectives:

- Complete painting project on Library 2nd floor
- Upgrade remaining public access computers, from Windows XP software to Windows 7
- Repair/replace damaged curbing and sidewalks
- Investigate new video/live streaming offered by Overdrive
Make available to library users by December 2015
- Continue to make meeting room space available for area groups, organizations, and clubs
- Secure funding for an additional 18 hours per week part-time employee for Circulation Department to help with full coverage of the desk and fill in during vacations
- Provide quarterly classes on job hunting skills, resumes, and job banks beginning September 2015

Budget Highlights:

The major budgeted expenditures for the Library are personnel costs, utilities, maintenance, and general library supplies.

FUND 101 GENERAL DEPT 421 LIBRARY				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,174,321	\$1,212,013	\$1,120,947	\$1,146,085	\$1,146,085

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Library – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 660,190	\$ 671,000	\$ 608,750	\$ 638,160	\$ 631,000	\$ 631,000
51130 FICA	48,200	52,000	46,670	49,548	49,000	49,000
51140 GROUP INSURANCE	108,198	106,903	106,903	103,435	103,435	103,435
51150 DB RETIREMENT	114,316	110,000	96,559	95,000	95,000	95,000
51155 DC RETIREMENT	3,336	5,000	5,000	6,000	6,000	6,000
51180 UNEMPLOYMENT COMP	20	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$ 934,260	\$ 944,903	\$ 863,882	\$ 892,143	\$ 884,435	\$ 884,435
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 5,365	\$ 3,800	\$ 3,800	\$ 6,000	\$ 4,000	\$ 4,000
52210 FINANCIAL SERVICES	3,133	3,500	3,500	3,500	3,500	3,500
52310 UTILITIES & COMMUNICATIONS	63,434	67,000	67,000	67,000	67,000	67,000
52410 PROFESSIONAL SERVICES	2,500	-	-	-	-	-
52510 OTHER SERVICES	24,748	29,865	29,865	32,900	32,900	32,900
52610 MAINT. & REPAIR SERVICE	39,918	49,045	39,000	39,300	39,300	39,300
TOTAL CONTRACTUAL SERVICES	\$ 139,098	\$ 153,210	\$ 143,165	\$ 148,700	\$ 146,700	\$ 146,700
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 9,590	\$ 12,000	\$ 12,000	\$ 16,500	\$ 12,000	\$ 12,000
53210 JANITORIAL SUPPLIES	3,254	4,500	4,500	4,500	4,500	4,500
53310 GENERAL SUPPLIES	79,997	84,250	84,250	84,750	84,750	84,750
53610 MAINT. & REPAIR MATERIALS	8,122	13,150	13,150	23,700	13,700	13,700
TOTAL MATERIALS & SUPPLIES	\$ 100,963	\$ 113,900	\$ 113,900	\$ 129,450	\$ 114,950	\$ 114,950
TOTAL BUDGET	\$ 1,174,321	\$ 1,212,013	\$ 1,120,947	\$ 1,170,293	\$ 1,146,085	\$ 1,146,085

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Library – Personnel and Capital Detail

**FUND 101 GENERAL
DEPT 421 LIBRARY**

<i>PERSONNEL SCHEDULE</i>				
<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Library Director	0.78	0.78	0.78	0.78
Assistant Library Director	1	1	0	0
Senior Librarian	1	1	2	2
Librarian	3	3	3	3
Literacy	1	1	1	1
Circulation Supervisor	1	1	1	1
Library Assistant	2	2	2	2
Acquisitions Clerk	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Part-time Clerks-Pages	5.69	5.69	5.16	5.16
TOTAL	17.47	17.47	16.94	16.94

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Museum – Summary

Department Mission: To collect, preserve, and exhibit materials relevant to the social and natural history of the city of Bartlesville and the surrounding areas. To provide exhibits, research, and other education programs.

Department Description: Under the supervision of the Museum Director/Curator, the Bartlesville Area History Museum is located on the fifth floor of the City Center.

2015 Accomplishments:

- The Bartlesville Area History Museum was presented the *2014 Oklahoma Museums Association Award for the Conservation and Preservation of the Martha Jane Starr Digital Preservation Project* in September 2014
- In June 2015, the Museum will be presented a *Certificate of Merit* from the State Historic Preservation Council
- Exhibits created this fiscal year include: Frank Griggs Business Exhibit, Cities Services Exhibit, Civil War Exhibit
- New lighting was installed in the Permanent Gallery and the Nelson Carr Parlor
- Five exhibit walls and the Pioneer Gallery south exhibit wall were carpeted for better display
- Museum staff worked with various individuals and groups on specific projects. These include: Downtown Bartlesville, Inc., Sam Nobel History Museum, Nowata Museum, Osage Museum in Pawhuska, and the State Historical Preservation Council
- Over 800 adults and children visited the Museum for special programs, Nelson Carr School House visits, and tours
- Over 2,000 people toured/visited the Museum during fiscal year 2015

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Museum – Summary
 (continued)

2016 Objectives:

- Continue Museum involvement in Main Street/Downtown Bartlesville, Inc. projects
- Increase awareness of the Bartlesville Area History Museum by additional advertising and programming events
- Increase programming events by 20% by end of fiscal year 2016
- Work with area schools to increase school visits/tours by 15% by end of school year 2016
- Increase Museum's History Camp for kids by 20%. Create and implement a week of learning and fun for participants
- Create three new exhibits for 2016
- Work with City's Maintenance Department to repair the lighted Museum sign attached to City Hall
- Replace two Museum computers

Budget Highlights:

The major budgeted expenditures for the Museum are personnel costs, supplies, and replacement computers.

**FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$174,645	\$183,276	\$183,208	\$192,394	\$192,394

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Museum – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 121,324	\$ 126,000	\$ 126,000	\$ 125,000	\$ 125,000	\$ 125,000
51130 FICA	9,029	10,000	9,639	10,000	10,000	10,000
51140 GROUP INSURANCE	27,066	26,726	26,726	28,210	28,210	28,210
51150 DB RETIREMENT	4,610	5,000	4,629	5,000	5,000	5,000
51155 DC RETIREMENT	3,757	-	3,814	4,000	4,000	4,000
TOTAL PERSONAL SERVICES	\$ 165,786	\$ 167,726	\$ 170,808	\$ 172,210	\$ 172,210	\$ 172,210
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 653	\$ 1,500	\$ 1,820	\$ 1,875	\$ 1,875	\$ 1,875
52410 PROFESSIONAL SERVICES	-	2,500	150	2,500	2,000	2,000
52510 OTHER SERVICES	1,273	1,400	1,900	6,284	6,284	6,284
52610 MAINT. & REPAIR SERVICE	2,247	1,500	1,880	2,600	2,600	2,600
TOTAL CONTRACTUAL SERVICES	\$ 4,173	\$ 6,900	\$ 5,750	\$ 13,259	\$ 12,759	\$ 12,759
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,225	\$ 1,750	\$ 650	\$ 4,150	\$ 1,750	\$ 1,750
53210 JANITORIAL SUPPLIES	-	300	-	300	300	300
53310 GENERAL SUPPLIES	1,979	4,600	4,000	3,875	3,875	3,875
53610 MAINT. & REPAIR MATERIALS	1,482	2,000	2,000	6,000	1,500	1,500
TOTAL MATERIALS & SUPPLIES	\$ 4,686	\$ 8,650	\$ 6,650	\$ 14,325	\$ 7,425	\$ 7,425
TOTAL BUDGET	\$ 174,645	\$ 183,276	\$ 183,208	\$ 199,794	\$ 192,394	\$ 192,394

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Museum – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 425 HISTORY MUSEUM

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Director	0.22	0.22	0.22	0.22
Collections Manager	1	1	1	1
Registrar	1	1	1	1
Volunteer Coordinator	1	1	1	1
Education Coordinator	0.63	0.63	0.63	0.63
TOTAL	3.85	3.85	3.85	3.85

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Park and Recreation – Summary

Department Mission: To beautify and maintain the City's parks, rights-of-way, lakes and public areas. To reforest the City and control the mosquito population.

Department Description: The Park and Recreation department is responsible for the maintenance of Pathfinder Parkway, Hudson Lake, and all City parks and playgrounds, as well as the mowing of all rights-of-way. It is also responsible for the Bartlesville Tree Program, which has as its goal the reforestation of our street rights-of-way, parks and public areas. Mosquito control is also the responsibility of this department.

2015 Accomplishments:

- Maintained Bartlesville's certification as a Tree City USA celebrating 30 years during this fiscal year
- Completed the restoration of the Sooner Park Play Tower, opening it up again, after 23 years of being closed, to the public
- Repaired and relocated the playground equipment in the former John McAnaw Park to Robinwood Park
- Repaired and removed vandalism at City Parks
- Assisted citizens and organizations with the staging and logistics needed to host 24 special events within the community

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Park and Recreation – Summary
(continued)

- 2016 Objectives:
- Evaluate opportunities to promote environmental responsibility and community sustainability through use or non-use of public parks and open spaces
 - Continue to develop partnerships with those in the non-profit sector which provide recreational programming opportunities to Bartlesville's youth and adult citizens to meet community recreation demands improve the ability to access and get involved in such opportunities, and foster a healthy lifestyle
 - For each public park and recreation facility, continue to prepare individual master development plans that will maximize public utilization and minimize long-term public maintenance costs (Price Baseball Fields and Johnstone Park are the highest priority at this time)

Budget Highlights: The major budgeted expenditures for the Park and Recreation department are personnel costs, utilities, maintenance and repair services, supplies, and a replacement tractor.

FUND 101 GENERAL DEPT 431 PARK & RECREATION				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$790,408	\$732,419	\$658,361	\$754,565	\$754,565

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Park and Recreation – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 366,061	\$ 317,000	\$ 257,499	\$ 303,000	\$ 303,000	\$ 303,000
51120 OVERTIME	85	2,000	2,000	3,000	3,000	3,000
51130 FICA	27,071	25,000	19,683	24,000	24,000	24,000
51140 GROUP INSURANCE	81,189	89,086	89,086	94,032	94,032	94,032
51150 DB RETIREMENT	78,117	64,000	54,689	54,000	54,000	54,000
51155 DC RETIREMENT	772	1,000	41	4,000	4,000	4,000
51170 WORKER'S COMPENSATION	26,285	21,033	21,033	34,201	34,201	34,201
TOTAL PERSONNEL SERVICES	\$ 579,580	\$ 519,119	\$ 444,031	\$ 516,233	\$ 516,233	\$ 516,233
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 41,666	\$ 62,300	\$ 62,000	\$ 62,300	\$ 85,027	\$ 85,027
52310 UTILITIES & COMMUNICATIONS	30,137	29,000	29,190	29,000	29,000	29,000
52510 OTHER SERVICES	6,682	2,000	1,640	4,305	2,305	2,305
52610 MAINT. & REPAIR SERVICE	4,432	6,000	4,500	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES	\$ 82,917	\$ 99,300	\$ 97,330	\$ 101,605	\$ 122,332	\$ 122,332
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 256	\$ 500	\$ 2,500	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	5,727	5,500	5,000	5,500	5,500	5,500
53310 GENERAL SUPPLIES	27,916	34,000	34,000	34,000	34,000	34,000
53410 TOOLS & EQUIPMENT	2,468	4,000	3,500	4,000	4,000	4,000
53510 FUEL	31,657	25,000	27,000	27,000	27,000	27,000
53610 MAINT. & REPAIR MATERIALS	59,887	45,000	45,000	45,000	45,000	45,000
TOTAL MATERIALS & SUPPLIES	\$ 127,911	\$ 114,000	\$ 117,000	\$ 116,000	\$ 116,000	\$ 116,000
TOTAL BUDGET	\$ 790,408	\$ 732,419	\$ 658,361	\$ 733,838	\$ 754,565	\$ 754,565

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 General Fund – Park and Recreation – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 431 PARK & RECREATION

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Parks Supervisor	1	1	1	1
Equipment Operator	3	2	2	2
Pesticide Applicator	1	1	1	1
Maintenance Worker	4	2	2	2
1/2 Maint Worker (shared w/ Stadium)	0.5	0.5	0.5	0.5
1/2 Equip Oper (Shared w/ Water)	0	1	1	1
1/2 Maint Worker (shared w/ Water)	0	0.5	0.5	0.5
TOTAL	9.5	8	8	8

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The three transfers from the general fund that are used to subsidize the operating costs of other funds are the transfers to the E-911, Stadium Operating, and Golf Course funds.

FUND 101 GENERAL DEPT 900 TRANSFERS				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$903,191	\$1,183,660	\$1,183,660	\$1,112,658	\$1,112,658

CITY OF BARTLESVILLE
2015-16 Operating Budget
General Fund – Transfers – Line Item Detail

TRANSFERS	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
59205 HISTORY MUSEUM TRUST AUTHORITY	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
59207 E 9-1-1 FUND	418,313	504,629	504,629	529,510	480,695	480,695
59276 DOENGES MEMORIAL STADIUM	-	53,079	53,079	20,180	14,480	14,480
59513 ADAMS GOLF COURSE	18,551	148,416	148,416	92,331	92,331	92,331
59515 SOONER POOL	22,443	25,876	25,876	55,968	55,968	55,968
59516 FRONTIER POOL	14,381	60,280	60,280	58,489	58,489	58,489
59663 AUTO COLLISION INSURANCE	28,243	-	-	18,251	18,251	18,251
59670 STABILIZATION RESERVE	393,760	391,380	391,380	405,630	392,444	392,444
TOTAL TRANSFERS	\$ 903,191	\$ 1,183,660	\$ 1,183,660	\$ 1,180,359	\$ 1,112,658	\$ 1,112,658
TOTAL BUDGET	\$ 903,191	\$ 1,183,660	\$ 1,183,660	\$ 1,180,359	\$ 1,112,658	\$ 1,112,658

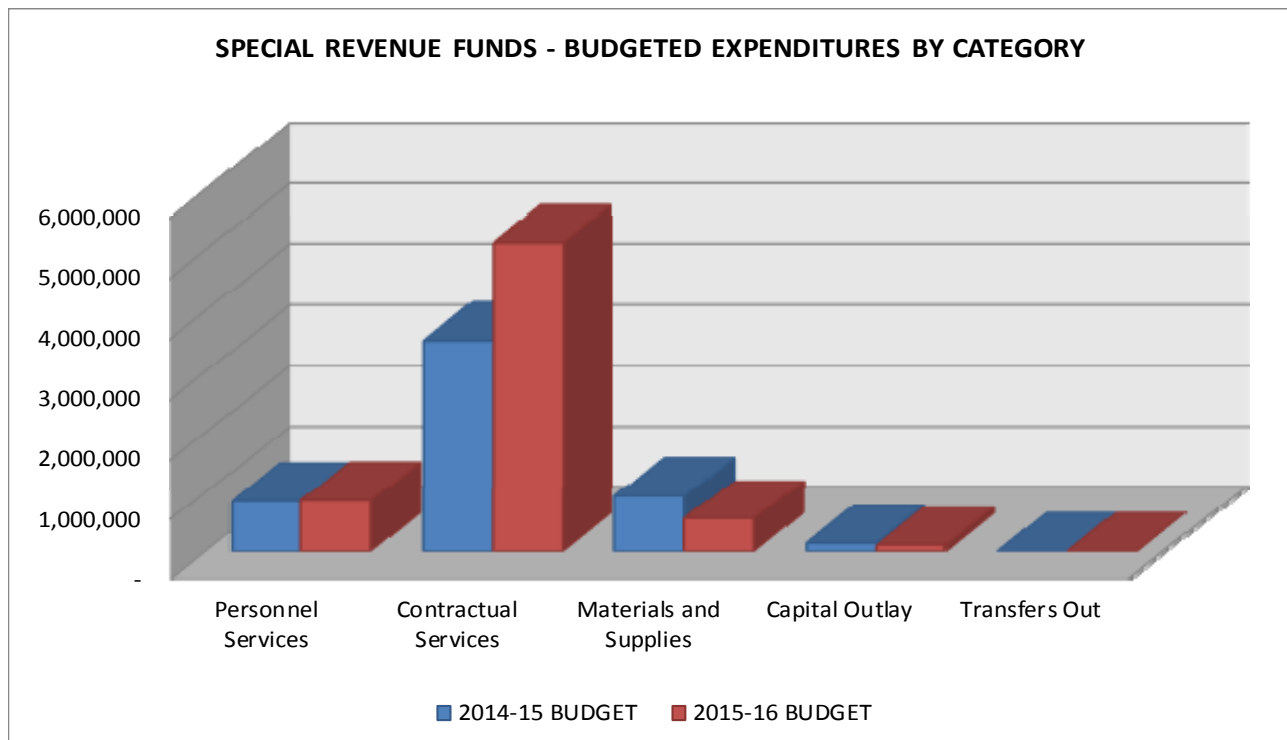
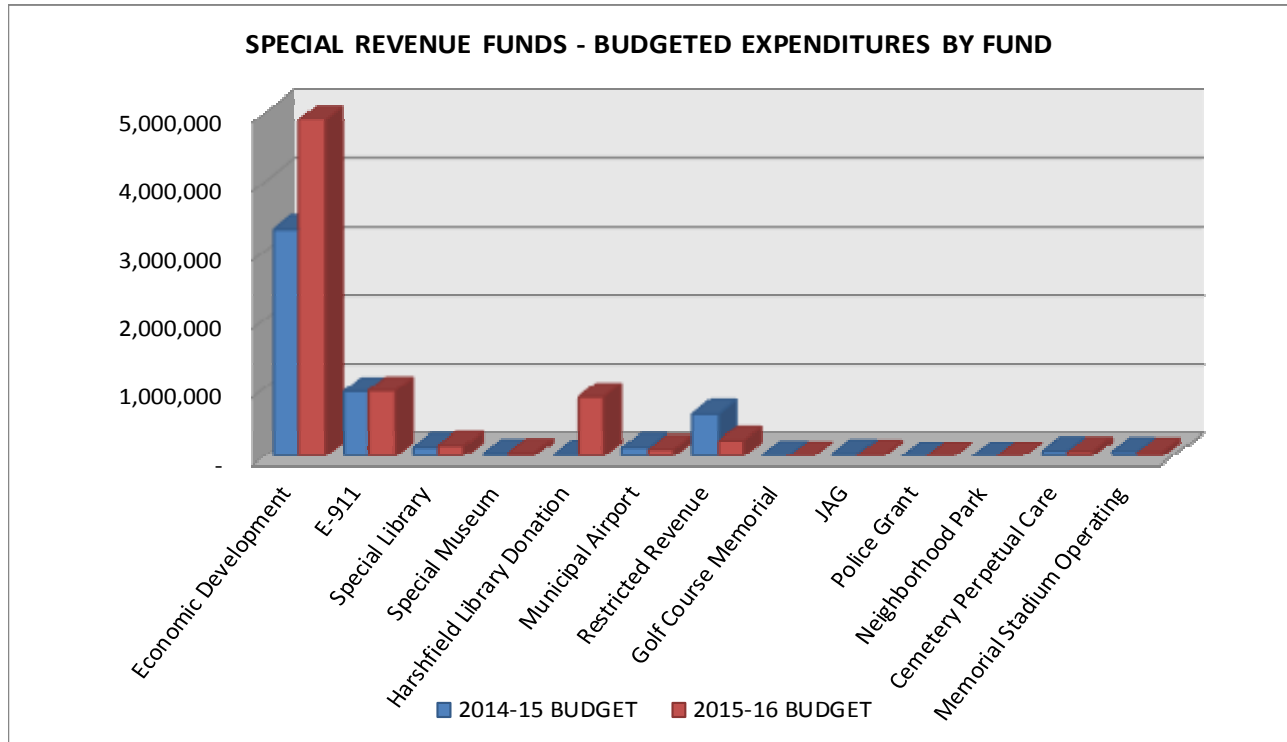
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SPECIAL REVENUE FUNDS



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CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Expenditure Graphs



CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Expenditure Summary by Fund

Expenditures and Reserves

EXPENDITURES AND RESERVES BY FUND	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Economic Development	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321
E-911	889,518	945,197	888,097	957,467
Special Library	123,281	142,073	139,158	166,283
Special Museum	39,063	46,500	46,843	57,110
Harshfield Library Donation	-	30,200	31,664	865,225
Municipal Airport	864,247	139,972	29,015	110,957
Restricted Revenue	63,497	621,524	417,569	238,560
Golf Course Memorial	16,052	20,205	15,746	9,206
JAG	141,531	41,148	13,384	33,182
Police Grant	251,863	-	-	-
Neighborhood Park	3,489	-	-	-
Cemetery Perpetual Care	11,086	84,785	600	79,996
Memorial Stadium Operating	63,683	73,700	51,548	68,000
Total Expenditures and Reserves	\$ 3,763,703	\$ 5,461,668	\$ 1,687,232	\$ 7,493,307

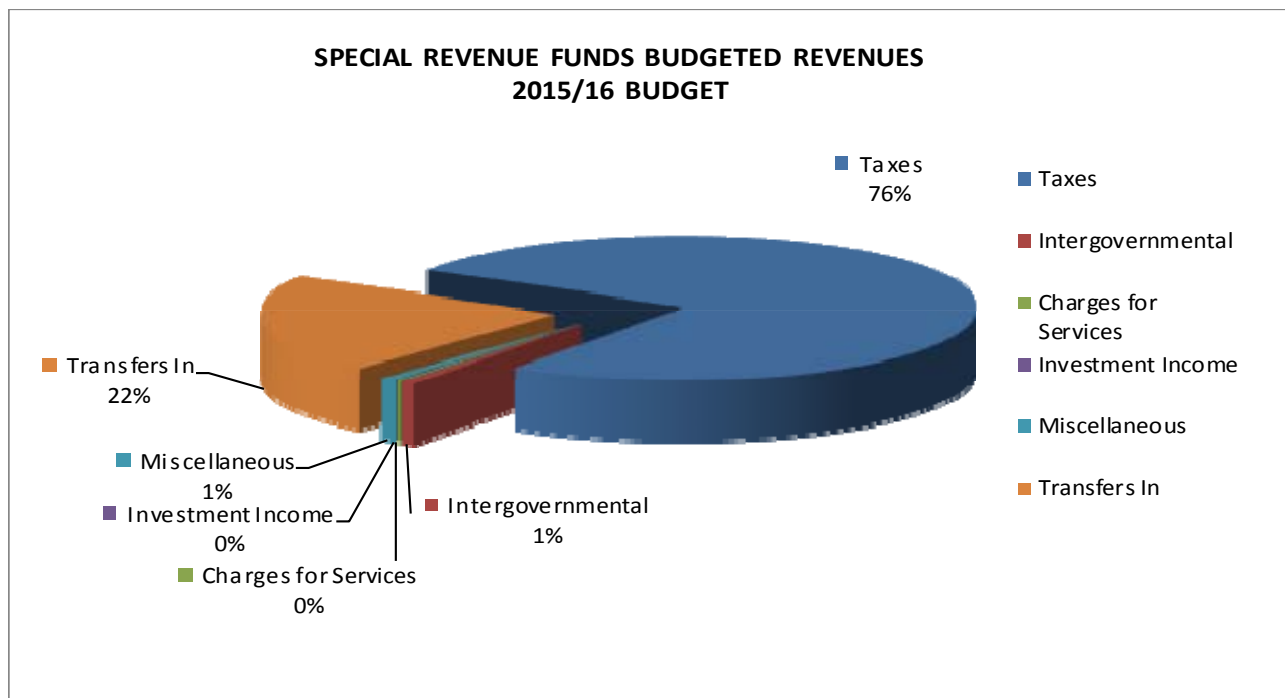
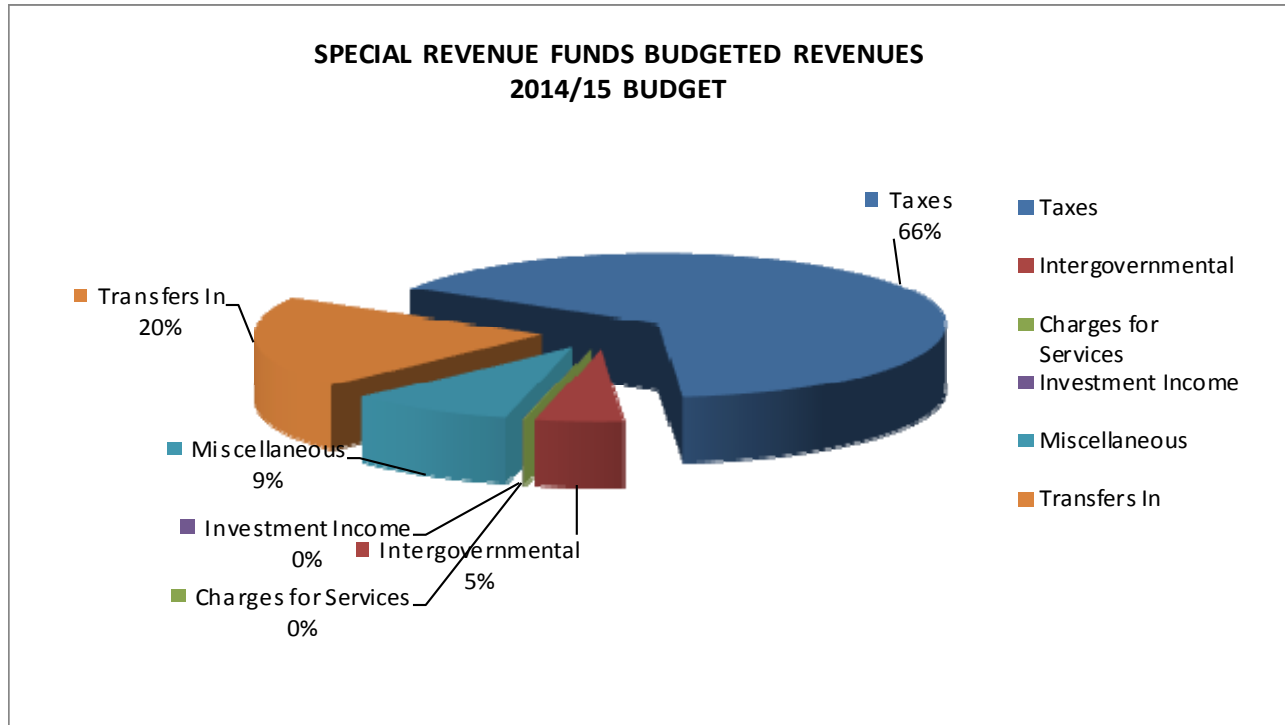
CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 581,067	\$ 593,000	\$ 589,347	\$ 639,952	\$ 597,000	\$ 597,000
51120 OVERTIME	20,122	16,000	9,280	17,000	17,000	17,000
51130 FICA	44,010	48,000	43,402	51,286	48,000	48,000
51140 GROUP INSURANCE	108,636	133,629	133,638	141,048	141,048	141,048
51150 DB RETIREMENT	49,139	48,000	47,431	50,577	48,000	48,000
51155 DC RETIREMENT	12,864	14,000	12,973	14,000	14,000	14,000
TOTAL PERSONNEL SERVICES	\$ 815,838	\$ 852,629	\$ 836,133	\$ 913,863	\$ 865,048	\$ 865,048
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 20,495	\$ 11,000	\$ 3,514	\$ 11,000	\$ 11,000	\$ 11,000
52310 UTILITIES & COMMUNICATIONS	138,137	124,701	106,499	128,656	128,656	128,656
52410 PROFESSIONAL SERVICES	11,514	19,250	-	34,250	34,250	34,250
52510 OTHER SERVICES	418,491	2,536,863	99,957	4,087,541	4,087,541	4,087,541
52610 MAINT. & REPAIR SERVICE	52,506	2,000	600	2,000	2,000	2,000
52710 OPERATIONAL SERVICES	770,366	815,000	-	850,000	850,000	850,000
52950 MISCELLANEOUS	118,781	-	4,300	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 1,530,790	\$ 3,508,814	\$ 214,870	\$ 5,113,447	\$ 5,113,447	\$ 5,113,447
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,205	\$ 96,654	\$ 7,812	\$ 99,996	\$ 98,996	\$ 98,996
53210 JANITORIAL SUPPLIES	698	1,000	1,463	1,000	1,000	1,000
53310 GENERAL SUPPLIES	201,112	162,540	159,086	179,255	179,255	179,255
53410 TOOLS & EQUIPMENT	7,322	11,439	4,871	700	700	700
53510 FUEL	-	300	-	300	300	300
53610 MAINT. & REPAIR MATERIALS	84,714	667,729	434,997	273,766	269,066	269,066
TOTAL MATERIALS & SUPPLIES	\$ 299,051	\$ 939,662	\$ 608,229	\$ 555,017	\$ 549,317	\$ 549,317

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Expenditure Summary by Line Item
(continued)

<i>CAPITAL OUTLAY</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 1,114,535	\$ 139,972	\$ 28,000	\$ 110,957	\$ 110,957	\$ 110,957
TOTAL CAPITAL OUTLAY	\$ 1,114,535	\$ 139,972	\$ 28,000	\$ 110,957	\$ 110,957	\$ 110,957
<i>TRANSFERS OUT</i>						
59715 BMA - WATER	\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	\$ 3,763,703	\$ 5,441,077	\$ 1,687,232	\$ 6,693,284	\$ 6,638,769	\$ 6,638,769

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Revenue Graphs



CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Revenue Summary by Source

		<i>Revenues</i>			
REVENUE BY SOURCE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Sales Tax		\$ 1,352,494	\$ 1,351,148	\$ 1,381,808	\$ 1,381,806
Hotel-Motel Tax		205,198	178,600	186,695	168,000
Cigarette Tax		-	-	-	-
Franchise Tax		430,211	430,300	424,377	423,900
Intergovernmental		946,126	148,125	240,767	21,500
Charges for Services		6,982	3,600	6,523	6,300
Interest and Investment Income		(5,652)	300	6,889	-
Donations and Miscellaneous		1,095,887	278,720	512,164	21,700
Transfer In:	From BLTA	61,422	50,000	68,413	50,000
	From General	461,865	557,708	557,708	495,175
	From History Museum Trust	10,000	-	-	20,063
Fund Balance		2,748,108	3,540,303	3,523,695	5,218,034
Total Available for Appropriation		\$ 7,312,641	\$ 6,538,804	\$ 6,909,039	\$ 7,806,478

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Revenue Funds – Personnel Summary

<i>Personnel</i>				
<i>PERSONNEL COUNTS BY DEPARTMENT</i>	<i>2013-14 ACTUAL FTEs</i>	<i>2014-15 BUDGETED FTEs</i>	<i>2014-15 ACTUAL FTEs</i>	<i>2015-16 BUDGETED FTEs</i>
E-911 Fund:				
Dispatch	13	15	15	15
Special Library:				
Library	0.5	0.51	1.01	1.01
Special Museum:				
Museum	1.66	1.66	1.18	1.18
Memorial Stadium Operating Fund:				
Doenges Memorial Stadium	0.5	0.5	0.5	0.5
Total Expenditures	15.66	17.67	17.69	17.69

CITY OF BARTLESVILLE
2015-16 Operating Budget
Economic Development Fund – Summary

Fund Mission: To stimulate local economic development through the use of incentives and dissemination of favorable information about the local economy and culture.

Fund Description: The Economic Development Fund was established in 1986 when the City determined that a sustained effort was necessary to stimulate and grow the local economy in light of many ups and downs related to the City's dependence upon the oil and gas industry. It is funded by a ¼% sales tax and a 2% Hotel Tax.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The major budgeted expenditure in this fund is for the City's economic development contract with the Bartlesville Development Corporation (BDC). Other amounts in this fund are available to the BDC for various economic projects with Council approval.

FUND 203 ECONOMIC DEVELOPMENT
DEPT 538 ECONOMIC DEVELOPMENT

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,296,393	\$3,316,364	\$53,608	\$4,907,321	\$4,907,321

CITY OF BARTLESVILLE
2015-16 Operating Budget
Economic Development Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Economic Development	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321
Total Expenditures	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Sales Tax	\$ 1,352,494	\$ 1,351,148	\$ 1,381,808	\$ 1,381,806
Hotel-Motel Tax	205,198	178,600	186,695	168,000
Interest and Investment Income	(3,467)	-	4,827	-
Fund Balance	1,579,960	1,786,616	1,837,793	3,357,515
Total Available for Appropriation	\$ 3,134,185	\$ 3,316,364	\$ 3,411,123	\$ 4,907,321

CITY OF BARTLESVILLE
2015-16 Operating Budget
Economic Development Fund – Economic Development – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52410 PROFESSIONAL SERVICES	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
52510 OTHER SERVICES	380,000	2,501,364	49,308	4,057,321	4,057,321	4,057,321
52610 MAINT. & REPAIR SERVICE	25,612	-	-	-	-	-
52710 OPERATIONAL SERVICES	770,000	815,000	-	850,000	850,000	850,000
52950 MISCELLANEOUS	118,781	-	4,300	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321	\$ 4,907,321	\$ 4,907,321
TOTAL BUDGET	\$ 1,296,393	\$ 3,316,364	\$ 53,608	\$ 4,907,321	\$ 4,907,321	\$ 4,907,321

CITY OF BARTLESVILLE

2015-16 Operating Budget

E-911 Fund – Summary

Fund Mission: To offer an enhanced E-911 service to the City of Bartlesville and surrounding areas providing dispatch assistance and coordination to all public safety entities in the area.

Fund Description: The E-911 Fund is financed by the levy of a monthly 5% fee on the telephone customers within Bartlesville and Dewey and the Bartlesville and Dewey exchanges in Osage County and a monthly 5% fee on other Washington County telephone customers. The Bartlesville Police Department is the agency which operates the E-911 Dispatch Center for these jurisdictions.

2015 Accomplishments:

- Dispatched over 37,880 calls from January 1, 2014 through December 31, 2014
- Bartlesville Police Department-21,189 Calls
- Washington County Sheriff-4,856 calls
- Bartlesville Ambulance-4,455 calls
- Bartlesville Fire – 3,641
- Others: 1678

2016 Objectives:

- Add TEXT911
- Add a position-A E911 Dispatch Supervisor

CITY OF BARTLESVILLE

2015-16 Operating Budget E-911 Fund – Summary (continued)

Budget Highlights:

The transfer from the General Fund is to assist in paying E-911 dispatching costs. Dispatching was funded in full by the General Fund until the 911 system was installed. Costs of the 911 system are approximately twice the revenue generated by a 5% levy on phone services. This is due in part because no system of assessing cell phones has been implemented. Cell phones are eroding landline based phone systems and thus the revenue generated from them. Major expenditures include personnel costs, utilities, and a transfer to establish the City's self insured health fund.

FUND 207 E-911 DEPT 275 EMERGENCY DISPATCH				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$889,518	\$925,329	\$888,097	\$937,954	\$937,954

CITY OF BARTLESVILLE
2015-16 Operating Budget
E-911 Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Emergency Dispatch	\$ 889,518	\$ 925,329	\$ 888,097	\$ 937,954
Reserves: Compensated Absences Reserve	-	19,868	-	19,513
Total Expenditures and Reserves	\$ 889,518	\$ 945,197	\$ 888,097	\$ 957,467

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
E-911 Service Tax	\$ 193,842	\$ 206,100	\$ 126,260	\$ 119,900
E-911 Wireless Fee	236,369	224,200	298,117	304,000
Charges for Services	2,200	2,100	2,567	2,500
Interest and Investment Income	(108)	300	49	-
Transfer In: General	418,313	504,629	504,629	480,695
Fund Balance	45,748	7,868	6,847	50,372
Total Available for Appropriation	\$ 896,364	\$ 945,197	\$ 938,469	\$ 957,467

CITY OF BARTLESVILLE
2015-16 Operating Budget
E-911 Fund – Emergency Dispatch – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 525,398	\$ 537,000	\$ 532,471	\$ 580,952	\$ 538,000	\$ 538,000
51120 OVERTIME	20,037	16,000	9,280	17,000	17,000	17,000
51130 FICA	39,898	42,000	39,210	45,286	42,000	42,000
51140 GROUP INSURANCE	108,327	133,629	133,629	141,048	141,048	141,048
51150 DB RETIREMENT	45,867	44,000	44,189	46,577	44,000	44,000
51155 DC RETIREMENT	12,734	14,000	12,973	14,000	14,000	14,000
51180 UNEMPLOYMENT COMP	-	-	62	-	-	-
TOTAL PERSONAL SERVICES	\$ 752,261	\$ 786,629	\$ 771,814	\$ 844,863	\$ 796,048	\$ 796,048
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 3,376	\$ 4,000	\$ 3,514	\$ 4,000	\$ 4,000	\$ 4,000
52310 UTILITIES & COMMUNICATIONS	122,414	109,701	91,544	113,656	113,656	113,656
52510 OTHER SERVICES	9,497	18,999	10,510	11,110	11,110	11,110
52610 MAINT. & REPAIR SERVICE	608	1,000	600	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 135,895	\$ 133,700	\$ 106,168	\$ 129,766	\$ 129,766	\$ 129,766
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 169	\$ 3,369	\$ 312	\$ 1,500	\$ 1,500	\$ 1,500
53210 JANITORIAL SUPPLIES	-	-	463	-	-	-
53310 GENERAL SUPPLIES	1,193	331	9,340	9,340	9,340	9,340
53610 MAINT. & REPAIR MATERIALS	-	1,300	-	1,300	1,300	1,300
TOTAL MATERIALS & SUPPLIES	\$ 1,362	\$ 5,000	\$ 10,115	\$ 12,140	\$ 12,140	\$ 12,140
TOTAL BUDGET	\$ 889,518	\$ 925,329	\$ 888,097	\$ 986,769	\$ 937,954	\$ 937,954

CITY OF BARTLESVILLE
2015-16 Operating Budget
E-911 Fund – Emergency Dispatch – Personnel and Capital Detail

FUND 207 E-911
DEPT 275 EMERGENCY DISPATCH

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Emergency Comm. Tech	13	15	15	15
TOTAL	13	15	15	15

CITY OF BARTLESVILLE

2015-16 Operating Budget

Special Library Fund – Summary

Fund Mission: To provide support to the Bartlesville Public Library for items that are beyond the ability of the Library's operating budget to purchase.

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville Public Library. Grant money from the Oklahoma Dept of Libraries, funding from the Bartlesville Library Trust Authority, and donations are the principal revenues of the Special Library Fund.

2015 Accomplishments:

- The Library celebrated the 1920's in April 2015. This annual decade-themed event sponsored by the Library, Oklahoma Department of Libraries, Friends of the Library, and Phillips 66 has become a popular spring program
- The Literacy Department received a 2-year IMLS (Institute of Museum and Library Studies) that funded a part-time bi-lingual staff member
- Weekly classes offered by the Literacy Department tripled in 2014/15. There are now 2 Citizenship Classes, 2 ESL (English as Second Language) Conversation Classes, 1 GED Preparation Class, and one English Learners class
- A new firewall will be purchased by June 2015
- State Aid monies replaced all public computers in the Local and Family History Department
- The Summer Reading Program-2014 attendance grew by 12%. 2,224 children attended programs in June and July
- The annual allotment provided by the Bartlesville Library Trust Authority was the highest ever. \$68,000 was used to purchase materials in all formats

CITY OF BARTLESVILLE

2015-16 Operating Budget Special Library Fund – Summary (continued)

2016 Objectives:

- Increase all programming efforts, both adult and juvenile, by 10% by end of fiscal year
- Continue to grow the e-Book and e-Music collections by 10% to meet the demands for this format of information and service
- Replace equipment as needed and funds allow
- Increase online subscriptions by 2-3 in LFH. Strapped for shelving space, we are beginning a process of making shelf room for new materials by adding on-line subscriptions to provide access to the same materials/information, and more, that is currently in print format
- Recruit additional tutors for literacy students to meet the growing demand
- Seek funding sources to fund bi-lingual staff person for third year

Budget Highlights:

The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 208 SPECIAL LIBRARY DEPT 421 LIBRARY

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$123,281	\$141,350	\$139,158	\$166,283	\$166,283

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Library Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Library	\$ 123,281	\$ 141,350	\$ 139,158	\$ 166,283
Reserves: Compensated Absences Reserve	-	723	-	-
Total Expenditures	<u>\$ 123,281</u>	<u>\$ 142,073</u>	<u>\$ 139,158</u>	<u>\$ 166,283</u>

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Intergovernmental	\$ 33,700	\$ 25,000	\$ 24,000	\$ 21,500
Interest and Investment Income	(759)	-	703	-
Donations and Miscellaneous	26,996	-	4,797	-
Transfer In: From BLTA	61,422	50,000	68,413	50,000
Fund Balance	284,314	287,858	282,393	241,148
Total Available for Appropriation	<u>\$ 405,673</u>	<u>\$ 362,858</u>	<u>\$ 380,306</u>	<u>\$ 312,648</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Library Fund – Library – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 11,142	\$ 10,000	\$ 11,881	\$ 22,000	\$ 22,000	\$ 22,000
51130 FICA	852	1,000	909	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	\$ 11,994	\$ 11,000	\$ 12,790	\$ 24,000	\$ 24,000	\$ 24,000
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 5,211	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
52210 FINANCIAL SERVICES	500	-	-	-	-	-
52510 OTHER SERVICES	10,409	4,000	2,018	6,000	6,000	6,000
TOTAL CONTRACTUAL SERVICES	\$ 16,120	\$ 6,000	\$ 2,018	\$ 8,000	\$ 8,000	\$ 8,000
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 4,886	\$ 7,500	\$ 7,500	\$ 17,500	\$ 17,500	\$ 17,500
53310 GENERAL SUPPLIES	90,281	116,850	116,850	116,783	116,783	116,783
TOTAL MATERIALS & SUPPLIES	\$ 95,167	\$ 124,350	\$ 124,350	\$ 134,283	\$ 134,283	\$ 134,283
TOTAL BUDGET	\$ 123,281	\$ 141,350	\$ 139,158	\$ 166,283	\$ 166,283	\$ 166,283

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Library Fund – Library – Personnel and Capital Detail

FUND 208 SPECIAL LIBRARY
DEPT 421 LIBRARY

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Literacy Assistant (2)	0.5	0.51	1.01	1.01
TOTAL	0.5	0.51	1.01	1.01

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Museum Fund – Summary

Fund Mission: To provide support to the Bartlesville Area History Museum for items that are beyond the ability of the Museum's operating budget to purchase

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville History Museum. Money from the Bartlesville History Museum Trust Authority and donations are the principal revenues of the Special Museum Fund.

2015 Accomplishments:

- History Museum secured an Institute of Museum and Library Services Grant (IMLS) totaling \$19,138.00 for the purpose of digitizing the Frank Griggs Photo Collection. The grant supplied funds for a Photo Archivist (part-time) as well as equipment
- Martha Jane Starr Grant, supplied funds for staff to digitize area newspapers from microfilm to PDF files. Total amount received-\$14,036.48
- The History Museum Trust Authority continues to provide four billboards throughout the year giving a strong visual presence in the community

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Special Museum Fund – Summary
 (continued)

- 2016 Objectives:
- Seek funding for Martha Jane Starr Grant, to digitize newspaper microfilm and oil exhibit that would include a video and large screen TV
 - Continually work to increase awareness of the Museum and its valued collections though working with Downtown Bartlesville, Inc., local and franchise business owners, individuals, and public and private schools
 - Use advertising tools to promote the History Museum and increase local as well as out-of-town visitors
 - Complete the IMLS Grant as outlined in contract. Complete goal of 25,000 digitized negatives before September 30, 2015

Budget Highlights: The major budgeted expenditures in this fund are for general supplies and replacement equipment.

**FUND 209 SPECIAL MUSEUM
DEPT 425 MUSUEM**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$39,063	\$46,500	\$46,843	\$57,110	\$57,110

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Museum Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Museum	\$ 39,063	\$ 46,500	\$ 46,843	\$ 57,110
Total Expenditures	\$ 39,063	\$ 46,500	\$ 46,843	\$ 57,110

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ (288)	\$ -	\$ 315	\$ -
Donations and Miscellaneous	16,571	-	30,636	-
Transfer In: History Musuem Trust	10,000	-	-	20,063
Fund Balance	132,239	103,765	119,460	103,568
Total Available for Appropriation	\$ 158,522	\$ 103,765	\$ 150,411	\$ 123,631

CITY OF BARTLESVILLE
2015-16 Operating Budget
Special Museum Fund – Museum – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 28,097	\$ 31,000	\$ 30,299	\$ 22,000	\$ 22,000	\$ 22,000
51130 FICA	2,149	3,000	2,318	2,000	2,000	2,000
TOTAL PERSONAL SERVICES	\$ 30,246	\$ 34,000	\$ 32,617	\$ 24,000	\$ 24,000	\$ 24,000
CONTRACTUAL SERVICES						
52410 PROFESSIONAL SERVICES	\$ 885	\$ 1,000	\$ -	\$ 16,000	\$ 16,000	\$ 16,000
52510 OTHER SERVICES	6,240	6,500	6,660	7,110	7,110	7,110
TOTAL CONTRACTUAL SERVICES	\$ 7,125	\$ 7,500	\$ 6,660	\$ 23,110	\$ 23,110	\$ 23,110
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 1,692	\$ 5,000	\$ 7,566	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL MATERIALS & SUPPLIES	\$ 1,692	\$ 5,000	\$ 7,566	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL BUDGET	\$ 39,063	\$ 46,500	\$ 46,843	\$ 57,110	\$ 57,110	\$ 57,110

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Special Museum Fund – Museum – Personnel and Capital Detail

**FUND 209 SPECIAL MUSEUM
 DEPT 425 MUSUEM**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Temporary Clerk	1.16	1.16	0.68	0.68
Photo Archivist Clerk	0.5	0.5	0.5	0.5
TOTAL	1.66	1.66	1.18	1.18

CITY OF BARTLESVILLE
2015-16 Operating Budget
Municipal Airport Fund – Summary

Fund Mission: To provide quality airport facilities capable of meeting the needs of large corporate and small individual clients.

Fund Description: The Bartlesville Municipal Airport is owned by the City but operated under contract by Conoco-Phillips Global Aviation Services. The airport is available to the public and has large hangars and t-hangars available for rent. Conoco-Phillips donates most of the operating costs to the City as Conoco-Phillips only accepts the amount collected in rent as compensation for the operations.

2015 Accomplishments: • No projects were pursued due to lack of funding

2016 Objectives: • Contingent on the NPE funds received from the FAA, begin engineering design of the FBO concrete apron rehabilitation

Budget Highlights: The major budgeted expenditures in this fund are operational services, which is the amount paid to Conoco-Phillips as part of our operating agreement with them, and capital outlay for the improvement of the runways and taxiways. The amount of operational services paid to Conoco-Phillips has increased dramatically over the last two years, due to an increase in the rates that Conoco-Phillips is paying for their heavy use of the airport.

**FUND 240 MUNICIPAL AIRPORT
DEPT 147 AIRPORT**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$864,247	\$139,972	\$29,015	\$110,957	\$110,957

CITY OF BARTLESVILLE
2015-16 Operating Budget
Municipal Airport Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Airport	\$ 864,247	\$ 139,972	\$ 29,015	\$ 110,957
Total Expenditures	\$ 864,247	\$ 139,972	\$ 29,015	\$ 110,957

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Intergovernmental	\$ 535,711	\$ -	\$ 202,755	\$ -
Interest and Investment Income	(705)	-	688	-
Fund Balance	363,225	139,972	33,985	208,413
Total Available for Appropriation	\$ 898,231	\$ 139,972	\$ 237,428	\$ 208,413

CITY OF BARTLESVILLE
2015-16 Operating Budget
Municipal Airport Fund – Airport – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 2,270	\$ -	\$ 50	\$ -	\$ -	\$ -
51130 FICA	174	-	4	-	-	-
51140 GROUP INSURANCE	285	-	9	-	-	-
51150 DB RETIREMENT	14	-	11	-	-	-
51155 DC RETIREMENT	130	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 2,873	\$ -	\$ 74	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES						
52410 PROFESSIONAL SERVICES	\$ 4,225	\$ -		\$ -	\$ -	\$ -
52710 OPERATIONAL SERVICES	366	-		-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 4,591	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53610 MAINT. & REPAIR MATERIALS	\$ 2,248	\$ -	\$ 941	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 2,248	\$ -	\$ 941	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 854,535	\$ 139,972	\$ 28,000	\$ 110,957	\$ 110,957	\$ 110,957
TOTAL CAPITAL OUTLAY	\$ 854,535	\$ 139,972	\$ 28,000	\$ 110,957	\$ 110,957	\$ 110,957
TOTAL BUDGET	\$ 864,247	\$ 139,972	\$ 29,015	\$ 110,957	\$ 110,957	\$ 110,957

CITY OF BARTLESVILLE
2015-16 Operating Budget
Harshfield Library Donation Fund – Summary

Fund Mission: To provide support to the Bartlesville Public Library for items that are beyond the limits of the Library’s operating budget. Funds are to be used as a supplement to, but not a replacement for City provided revenue.

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville Public Library through the Harshfield Library Donation. Funds will be used:

- To enhance Library programming including author visits and/or speakers of educational or literary interest, and related expenses
- Provide additional materials or subscriptions not provided through the annual disbursements by the City, the Library Trust Authority, State Aid through ODL, or outside granting agencies
- Provide for extraordinary purchases

2015 Accomplishments: • N/A

2016 Objectives:

- Invite Author Roy Blount, Jr., to present during the Oklahoma Reads programming series, celebrating Charles Porits’ novel, True Grit
- Used for expense relating to “Celebrating the 1960’s” program

Budget Highlights: Advertising, speaker fees, video conferencing fees, supplies for events and rental fees.

FUND 241 Harshfield Library Donation Fund
DEPT 421 LIBRARY

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$0	\$30,200	\$31,664	\$30,200	\$30,200

CITY OF BARTLESVILLE
2015-16 Operating Budget
Harshfield Library Donation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Museum	\$ -	\$ 30,200	\$ 31,664	\$ 30,200
Unallocated	-	-	-	835,025
Total Expenditures	\$ -	\$ 30,200	\$ 31,664	\$ 865,225

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Donations and Miscellaneous	\$ 896,470	\$ -	\$ 1,839	\$ -
Fund Balance	-	896,470	895,050	865,225
Total Available for Appropriation	\$ 896,470	\$ 896,470	\$ 896,889	\$ 865,225

CITY OF BARTLESVILLE
2015-16 Operating Budget
Harshfield Library Donation Fund – Airport – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52410 PROFESSIONAL SERVICES	\$ -	\$ 18,250	\$ -	\$ 18,250	\$ 18,250	\$ 18,250
52510 OTHER SERVICES	-	5,000	29,113	5,000	5,000	5,000
TOTAL CONTRACTUAL SERVICES	\$ -	\$ 23,250	\$ 29,113	\$ 23,250	\$ 23,250	\$ 23,250
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ -	\$ 6,950	\$ 2,551	\$ 6,950	\$ 6,950	\$ 6,950
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 6,950	\$ 2,551	\$ 6,950	\$ 6,950	\$ 6,950
TOTAL BUDGET	\$ -	\$ 30,200	\$ 31,664	\$ 30,200	\$ 30,200	\$ 30,200

CITY OF BARTLESVILLE
2015-16 Operating Budget
Restricted Revenue Fund – Summary

Fund Mission: To accept restricted use revenues on behalf of operating departments and track the expenditures of these restricted funds.

Fund Description: The Restricted Revenue fund was established several years ago to receive and disburse funds the City receives with specific purposes attached as a condition and for accounting for certain grant funds.

2015 Accomplishments: • Purchased additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department

2016 Objectives: • Purchase additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department

Budget Highlights: The major budgeted expenditures in this fund include equipment for the Fire and Police departments, street improvements, the Centennial Plaza project in the Park and Recreation department, and renovations to Veteran’s Park and Frontier Pool.

**FUND 243 RESTRICTED REVENUE
ALL DEPARTMENTS**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$63,497	\$621,524	\$417,569	\$238,560	\$238,560

CITY OF BARTLESVILLE
2015-16 Operating Budget
Restricted Revenue Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
General Services	\$ 10,872	\$ 94,325	\$ 52,593	\$ 41,495
Cemetery	-	11,086	-	1,254
Community Development	-	189	-	188
Fire	21,324	62,605	30,885	33,818
Police	31,301	56,656	29,008	102,226
Park and Recreation	-	384,546	305,083	47,443
Swimming Pools	-	6,042	-	10,986
Stadium	-	6,075	-	1,150
Total Expenditures	\$ 63,497	\$ 621,524	\$ 417,569	\$ 238,560

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Donations and Miscellaneous	\$ 93,464	\$ 258,120	\$ 450,330	\$ -
Fund Balance	177,275	199,400	206,201	238,962
Total Available for Appropriation	\$ 270,739	\$ 457,520	\$ 656,531	\$ 238,962

CITY OF BARTLESVILLE
2015-16 Operating Budget
Restricted Revenue Fund – Expense Outlay Detail

FUND 243 SPECIAL REVENUE
ALL DEPARTMENTS

Expense Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
170	04037	Homeland Security	-	109	-	109
170	13112	Freedom Flag	10,872	10,216	1,176	8,802
170	15045	Copier Lease Buyout	-	84,000	51,417	32,584
		Total Building Maintenance	10,872	94,325	52,593	41,495
174	04012	Luminary Beautification	-	9,986	-	1,154
174	99051	Bell Tower Maintenance	-	1,100	-	100
		Total Cemetery	-	11,086	-	1,254
180	10034	Bicycle Rodeo	-	189	-	188
		Total Community Development	-	189	-	188
250	99005	Albright Fire Trust	-	1,042	775	266
250	99042	General Fire Donations	-	2,642	1,000	3,892
250	13064	Communication Equipment	21,324	8,676	-	8,676
250	15039	Fire Prevention and Safety Grant	-	25,245	4,110	20,984
250	15041	P66 Public Safety Donation	-	25,000	25,000	-
		Total Fire	21,324	62,605	30,885	33,818
270	10043	Walton Family	-	-	-	973
270	10046	SOT-Special Operations Team	-	974	-	6,020
270	11026	Cherokee Nation Radio Repeaters	-	6,020	-	1,000
270	11028	Drug Containers	-	-	-	250
270	99006	Albright Police Trust	-	250	-	6
270	99028	Federal Drug Task Force Reimbursements	20,299	13,326	5,203	358
270	99030	Police Reserve	1,298	627	-	588
270	99031	Police Explorer	-	249	-	-
270	99036	K9 police dog	3,404	210	-	-
270	14001	SWAT Training	6,300	-	-	39,536
270	15040	Police Benefit Fund Donation	-	-	-	41,815
270	15041	P66 Public Safety Donation	-	25,000	23,805	1,450
270	15042	Cherokee Nation- Police Car Donation	-	10,000	-	10,230
		Total Police	31,301	56,656	29,008	102,226

CITY OF BARTLESVILLE
2015-16 Operating Budget
Restricted Revenue Fund – Expense Outlay Detail
(continued)

Expense Schedule
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
431	00016	Centennial Plaza	-	39,536	-	2,100
431	04006	MJ Lee Lake Improvement	-	232,875	232,875	-
431	10023	Bruce Goff Tower	-	82,180	71,608	-
431	10024	Dog Park Donations	-	-	-	315
431	10045	Leadership Bartlesville Class XIX Project	-	-	-	-
431	11013	McAlister Park	-	500	-	2,235
431	11027	Leadership Bartlesville Class XX Project	-	123	-	5,939
431	14006	Pathfinder Imp	-	-	600	2,000
431	12020	Sale of Park Property	-	17,400	-	-
431	99033	Sante Fe Engine Preservation	-	315	-	644
431	99037	Arutunoff Softball Fields	-	1,840	-	792
431	99038	Flag Football Fields	-	5,939	-	2,399
431	99039	MJ Lee Soccer Fields	-	645	-	17,650
431	99040	Robinwood Soccer Fields	-	793	-	6,441
431	99047	Sooner Jr	-	2,400	-	6,928
		Total Parks and Recreation	-	384,546	305,083	47,443
432	08029	Frontier Park Project	-	6,042	-	10,986
476	10026	Stadium renovations	-	6,075	-	1,150
TOTAL			\$ 63,497	\$ 621,524	\$ 417,569	\$ 238,560

CITY OF BARTLESVILLE
2015-16 Operating Budget
Golf Course Memorial Fund – Summary

Fund Mission:	To receive donations and other golf revenues that are restricted for the purpose of golf course improvements and to account for the expenditure of such funds.
Fund Description:	The Golf Course Memorial fund was established when members of the Adams Golf Club requested it so that gifts could be made to the Golf Course for purposes of improving it. They wanted to assure that the intended improvements were made and that the money would not be used for everyday operations.
2015 Accomplishments:	<ul style="list-style-type: none">• Held a 50th anniversary celebration and raised \$17,000 for improvements to the practice facility.• Sold advertising on Tee signs and raised \$5,000
2016 Objectives:	<ul style="list-style-type: none">• Hold a memorial tournament with a goal of \$15,000 to purchase a new tractor for the maintenance department
Budget Highlights:	The major budgeted expenditures in this fund are for maintenance and repairs and a transfer to the Bond Financing fund. The transfer to the Bond Financing Fund is to reimburse that fund for an advance which enabled the balance of the renovation project to be completed in a single phase rather than phased over several years. As of July 1, 2006, the balance owed to the Bond Financing Fund is \$63,000. This amount will be paid back over a few years by revenue generated from a \$1.00 per round assessment on green fees and memberships.

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Golf Course Memorial Fund – Summary
 (continued)

FUND 244 GOLF COURSE MEMORIAL DEPT 445 GOLF COURSE				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$16,052	\$20,205	\$15,746	\$9,206	\$9,206

CITY OF BARTLESVILLE
2015-16 Operating Budget
Golf Course Memorial Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Municipal Golf Course	\$ 16,052	\$ 20,205	\$ 15,746	\$ 9,206
Total Expenditures	\$ 16,052	\$ 20,205	\$ 15,746	\$ 9,206

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services	\$ 2,856	\$ -	\$ -	\$ -
Interest and Investment Income	(18)	-	49	-
Donations and Miscellaneous	19,550	-	1,825	-
Fund Balance	16,742	2,205	23,078	9,206
Total Available for Appropriation	\$ 39,130	\$ 2,205	\$ 24,952	\$ 9,206

CITY OF BARTLESVILLE
2015-16 Operating Budget
Golf Course Memorial Fund – Golf Course – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52410 PROFESSIONAL SERVICES	\$ 4,404	\$ -	\$ -	\$ -	\$ -	\$ -
52510 OTHER SERVICES	683	-	1,342	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 5,087	\$ -	\$ 1,342	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	3,909	-	10,713	-	-	-
53410 TOOLS & EQUIPMENT	-	-	1,181	-	-	-
53610 MAINT. & REPAIR MATERIALS	6,906	20,205	2,510	9,206	9,206	9,206
TOTAL MATERIALS & SUPPLIES	\$ 10,965	\$ 20,205	\$ 14,404	\$ 9,206	\$ 9,206	\$ 9,206
TOTAL BUDGET	\$ 16,052	\$ 20,205	\$ 15,746	\$ 9,206	\$ 9,206	\$ 9,206

CITY OF BARTLESVILLE

2015-16 Operating Budget

JAG Fund – Summary

Fund Mission: To provide for the receipt of LLEBG and JAG grant funds and to account for the expenditure of such funds.

Fund Description: The JAG Fund was established originally to account for the receipt and disbursement of Police grant funds associated with the Local Law Enforcement Block Grant (LLEBG). The LLEBG was discontinued and replaced by the Police JAG grant. It is anticipated that the JAG grant will also be discontinued in the near future. After the final JAG funds have been received and spent, this fund will be closed.

2015 Accomplishments:

- Purchased digital cameras for Patrol Division

2016 Objectives:

- Purchase needed equipment such as additional radar systems and any other traffic safety or crime scene protection related items currently requiring replacement

Budget Highlights: The only budgeted expenditure in this fund is for Police department general supplies.

FUND 262 LOCAL LAW ENFORCEMENT BLOCK GRANT DEPT 270 POLICE

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$141,531	\$41,148	\$13,384	\$33,182	\$33,182

CITY OF BARTLESVILLE
2015-16 Operating Budget
JAG Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Police	\$ 141,531	\$ 41,148	\$ 13,384	\$ 33,182
Total Expenditures	\$ 141,531	\$ 41,148	\$ 13,384	\$ 33,182

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Intergovernmental	\$ 15,620	\$ 10,739	\$ 10,239	\$ -
Interest and Investment Income	(76)	-	73	-
Fund Balance	32,241	30,409	36,254	33,182
Total Available for Appropriation	\$ 47,785	\$ 41,148	\$ 46,566	\$ 33,182

CITY OF BARTLESVILLE
2015-16 Operating Budget
JAG Fund – Police – Line Item Detail

<i>MATERIALS & SUPPLIES</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
53310 GENERAL SUPPLIES	\$ 4,455	\$ 30,409	\$ 10,145	\$ 33,182	\$ 33,182	\$ 33,182
53410 TOOLS & EQUIPMENT	7,076	10,739	3,239	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 11,531	\$ 41,148	\$ 13,384	\$ 33,182	\$ 33,182	\$ 33,182
<i>TOTAL BUDGET</i>	\$ 141,531	\$ 41,148	\$ 13,384	\$ 33,182	\$ 33,182	\$ 33,182

CITY OF BARTLESVILLE

2015-16 Operating Budget COPS Grant Fund – Summary

Fund Mission: To provide for the receipt COPS Grant.

Fund Description: The COPS Grant Fund was established originally to account for the receipt and disbursement of Police grant funds associated with the COPS Grant. After the final COPS Grant funds have been received and spent, this fund will be closed.

2015 Accomplishments:

- Exhausted remaining COPS grant funds. Deadline of the extension to exhaust funds was end of year 2013; however an extension was applied for and granted until mid-year 2014

2016 Objectives:

- N/A

Budget Highlights: The only budgeted expenditure in this fund is for Police department technology upgrades.

FUND 263 POLICE GRANT FUND DEPT 270 POLICE

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$251,863	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
COPS Grant Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Police	\$ 251,863	\$ -	\$ -	\$ -
Total Expenditures	\$ 251,863	\$ -	\$ -	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Intergovernmental	\$ 361,095	\$ 112,386	\$ 3,773	\$ -
Fund Balance	(113,005)	-	(3,773)	-
Total Available for Appropriation	\$ 248,090	\$ 112,386	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
COPS Grant Fund – Police – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52510 OTHER SERVICES	\$ 208	\$ -	\$ -	\$ -	\$ -	\$ -
52610 MAINT. & REPAIR SERVICE	24,851	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 25,059	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 96,804	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	\$ 96,804	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 251,863	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Neighborhood Park Fund – Summary

Fund Mission: To assist in the maintenance and development of the parks and pathways of the City of Bartlesville.

Fund Description: The Neighborhood Park and Recreation fund was established to receive and disburse funds generated by the Park fee imposed on new residential developments within the City. The fee is \$500 per acre or portion thereof.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The only budgeted expenditures in this fund are for a transfer to BMA – General that is being used to pay debt service on the purchase of new park land adjacent to Johnstone Park.

**FUND 271 NEIGHBORHOOD PARK
DEPT 900 TRANSFERS**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$3,489	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
Neighborhood Park Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Transfers Out: BMA - General	3,489	-	-	-
Total Expenditures	\$ 3,489	\$ -	\$ -	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ (12)	\$ -	\$ 5	\$ -
Donations and Miscellaneous	-	-	-	-
Fund Balance	5,923	2,434	2,422	2,427
Total Available for Appropriation	\$ 5,911	\$ 2,434	\$ 2,427	\$ 2,427

CITY OF BARTLESVILLE
2015-16 Operating Budget
Neighborhood Park Fund – Transfers – Line Item Detail

TRANSFERS OUT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
59720 BMA - GENERAL	\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS	\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
Cemetery Perpetual Care Fund – Summary

Fund Mission: To expand and improve the City owned White Rose Cemetery utilizing State mandated funds and all accrued earnings.

Fund Description: The Cemetery Perpetual Care fund is mandated by State Law for operators of cemeteries. A portion of each lot sale and interment income is required to be deposited in the fund. Principal may only be used for capital improvements to the cemetery and for purchase of land. Interest and other income may be used for operations.

2015 Accomplishments:

- There were no projects utilizing Perpetual Care Funds during fiscal year 2014-2015

2016 Objectives:

- Purchase and install iron fencing to surround the Cemetery replacing the chain link fencing

Budget Highlights: The only budgeted expenditures for this fund are for various improvements to the cemetery.

FUND 274 CEMETERY PERPETUAL CARE
DEPT 174 CEMETERY

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$11,086	\$84,785	\$600	\$79,996	\$79,996

CITY OF BARTLESVILLE
2015-16 Operating Budget
Cemetery Perpetual Care Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Cemetery	\$ 11,086	\$ 84,785	\$ 600	\$ 79,996
Total Expenditures	\$ 11,086	\$ 84,785	\$ 600	\$ 79,996

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services	\$ 1,926	\$ 1,500	\$ 3,956	\$ 3,800
Interest and Investment Income	(181)	-	155	-
Donations and Miscellaneous	1,725	-	-	-
Fund Balance	80,301	83,285	72,685	76,196
Total Available for Appropriation	\$ 83,771	\$ 84,785	\$ 76,796	\$ 79,996

CITY OF BARTLESVILLE
2015-16 Operating Budget
Cemetery Perpetual Care Fund – Cemetery – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52510 OTHER SERVICES	\$ 11,086	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 11,086	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 84,785	\$ -	\$ 79,996	\$ 79,996	\$ 79,996
53310 GENERAL SUPPLIES	-	-	600	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 84,785	\$ 600	\$ 79,996	\$ 79,996	\$ 79,996
TOTAL BUDGET	\$ 11,086	\$ 84,785	\$ 600	\$ 79,996	\$ 79,996	\$ 79,996

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Memorial Stadium Operating Fund – Summary

Fund Mission: To operate, improve, and maintain the Doenges Memorial Stadium in order to create a unique experience for athletes and spectators alike.

Fund Description: The Stadium Operating Fund was established in 1999 to receive the proceeds of stadium rentals which were approved by the City Council and the Stadium Operating Committee. The proceeds from these sources, along with a general fund subsidy, are used exclusively for the operation, improvement, and maintenance of the Doenges Memorial Stadium.

2015 Accomplishments:

- Provided home field for America Legion Baseball program
- Provided home field for Bartlesville Bruin Baseball program
- Provided a facility for other baseball teams
- Hosted Police vs. Fire Department Softball Game Fundraiser
- Hosted the Sandy Koufax World Series in August of 2014 for the American Amateur Baseball Congress

2016 Objectives:

- Seek opportunities for a public-private partnership for the operational management of the Stadium

Budget Highlights: The major budgeted expenditures for this fund are personnel costs, utilities, maintenance and repair services, and various stadium improvements and upgrades.

**FUND 276 MEMORIAL STADIUM OPERATING
DEPT 476 DOENGES MEMORIAL STADIUM**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$63,683	\$73,700	\$51,548	\$68,000	\$68,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
Memorial Stadium Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Doenges Memorial Stadium	\$ 63,683	\$ 73,700	\$ 51,548	\$ 68,000
Total Expenditures	\$ 63,683	\$ 73,700	\$ 51,548	\$ 68,000

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ (38)	\$ -	\$ 25	\$ -
Donations and Miscellaneous	41,111	20,600	22,737	21,700
Transfer In: From General	43,552	53,079	53,079	14,480
Fund Balance	30,140	21	7,527	31,820
Total Available for Appropriation	\$ 114,765	\$ 73,700	\$ 83,368	\$ 68,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
Memorial Stadium Operating Fund – Stadium – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 14,160	\$ 15,000	\$ 14,646	\$ 15,000	\$ 15,000	\$ 15,000
51120 OVERTIME	85	-	-	-	-	-
51130 FICA	937	2,000	961	2,000	2,000	2,000
51140 GROUP INSURANCE	24	-	-	-	-	-
51150 DB RETIREMENT	3,258	4,000	3,231	4,000	4,000	4,000
TOTAL PERSONAL SERVICES	\$ 18,464	\$ 21,000	\$ 18,838	\$ 21,000	\$ 21,000	\$ 21,000
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 11,908	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
52310 UTILITIES & COMMUNICATIONS	15,723	15,000	14,955	15,000	15,000	15,000
52510 OTHER SERVICES	368	1,000	1,006	1,000	1,000	1,000
52610 MAINT. & REPAIR SERVICE	1,435	1,000	-	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 29,434	\$ 22,000	\$ 15,961	\$ 22,000	\$ 22,000	\$ 22,000
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -
53210 JANITORIAL SUPPLIES	698	1,000	1,000	1,000	1,000	1,000
53310 GENERAL SUPPLIES	2,778	3,000	1,321	3,000	3,000	3,000
53410 TOOLS & EQUIPMENT	246	700	451	700	700	700
53510 FUEL	-	300	-	300	300	300
53610 MAINT. & REPAIR MATERIALS	12,063	24,700	13,977	24,700	20,000	20,000
TOTAL MATERIALS & SUPPLIES	\$ 15,785	\$ 30,700	\$ 16,749	\$ 30,700	\$ 25,000	\$ 25,000
TOTAL BUDGET	\$ 63,683	\$ 73,700	\$ 51,548	\$ 73,700	\$ 68,000	\$ 68,000

CITY OF BARTLESVILLE

2015-16 Operating Budget

Memorial Stadium Operating Fund – Stadium – Personnel and Capital Detail

**FUND 276 MEMORIAL STADIUM OPERATING
DEPT 476 DOENGES MEMORIAL STADIUM**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Maintenance Worker	0.5	0.5	0.5	0.5
TOTAL	0.5	0.5	0.5	0.5

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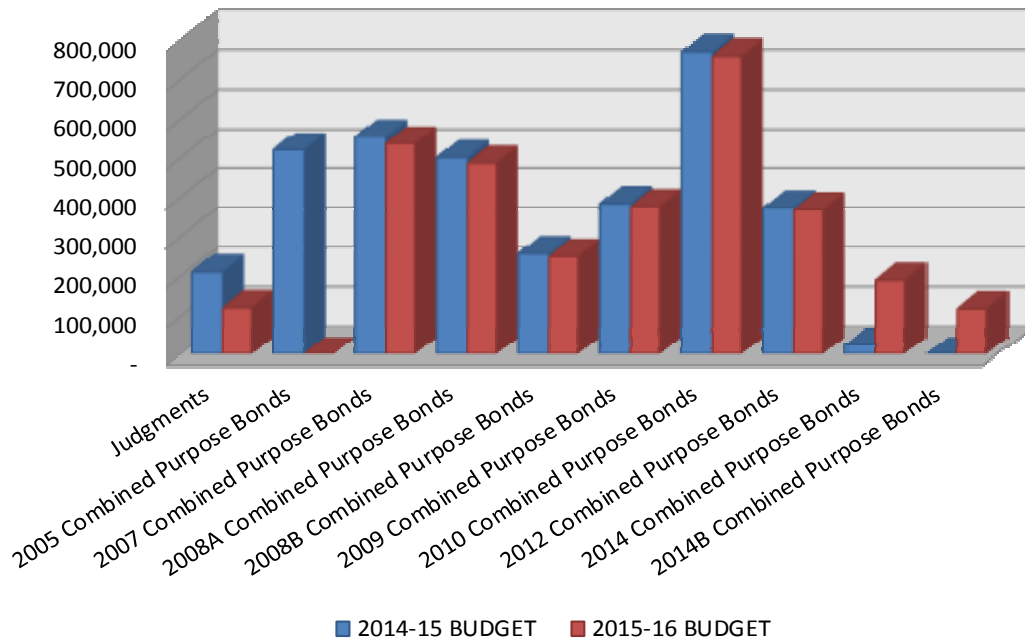
DEBT SERVICE FUND



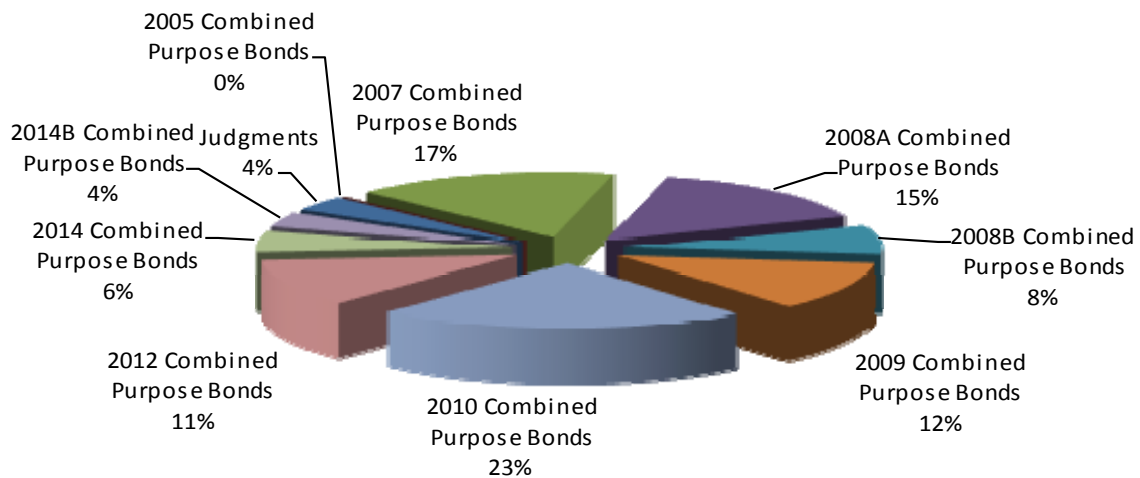
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CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Fund – Expenditure Graphs

DEBT SERVICE FUND - BUDGETED EXPENDITURES BY CATEGORY

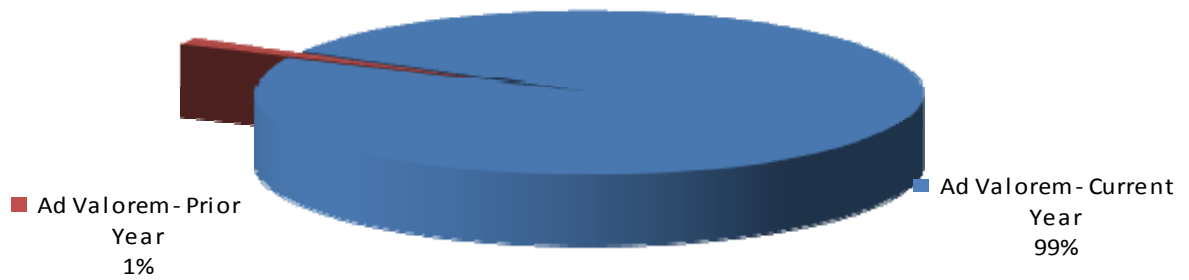


**DEBT SERVICE FUND EXPENDITURE PERCENTAGE BY CATEGORY
2015/16 BUDGET**

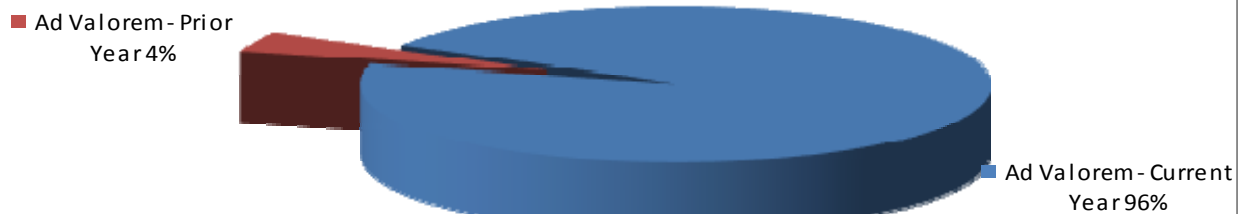


CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Fund – Revenue Graphs

**DEBT SERVICE FUND BUDGETED REVENUES
2014/15 BUDGET**



**DEBT SERVICE FUND BUDGETED REVENUES
2015/16 BUDGET**



CITY OF BARTLESVILLE

2015-16 Operating Budget Debt Service Fund – Summary

Fund Mission: N/A

Fund Description: The Debt Service Fund was established in accordance with State law to satisfy the requirement that all ad valorem property taxes levied for the purposes of meeting debt service requirements on general obligation debt and paying court ordered judgments be deposited into a sinking fund.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: This fund pays for the debt service principal and interest requirements on all outstanding general obligation debt, court ordered judgments, and administrative fees. The only sources of revenue in this fund are ad valorem taxes and a transfer from the Bond Financing Fund to help hold property tax levels below 15 mills.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Debt Service Fund – Summary by Function or Source

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Judgments	\$ 190,471	\$ 209,527	\$ 209,527	\$ 120,221
2005 Combined Purpose Bonds	537,900	519,400	519,400	-
2007 Combined Purpose Bonds	571,000	553,500	553,500	536,000
2008A Combined Purpose Bonds	513,210	499,570	499,570	485,490
2008B Combined Purpose Bonds	263,085	255,816	255,816	248,610
2009 Combined Purpose Bonds	390,213	383,200	383,200	375,363
2010 Combined Purpose Bonds	779,765	767,695	767,695	756,690
2012 Combined Purpose Bonds	67,143	372,371	372,371	367,421
2014 Combined Purpose Bonds	-	23,970	23,970	188,970
2014B Combined Purpose Bonds	-	-	-	117,525
Total Expenditures	\$ 3,312,787	\$ 3,585,049	\$ 3,585,049	\$ 3,196,290

Revenues

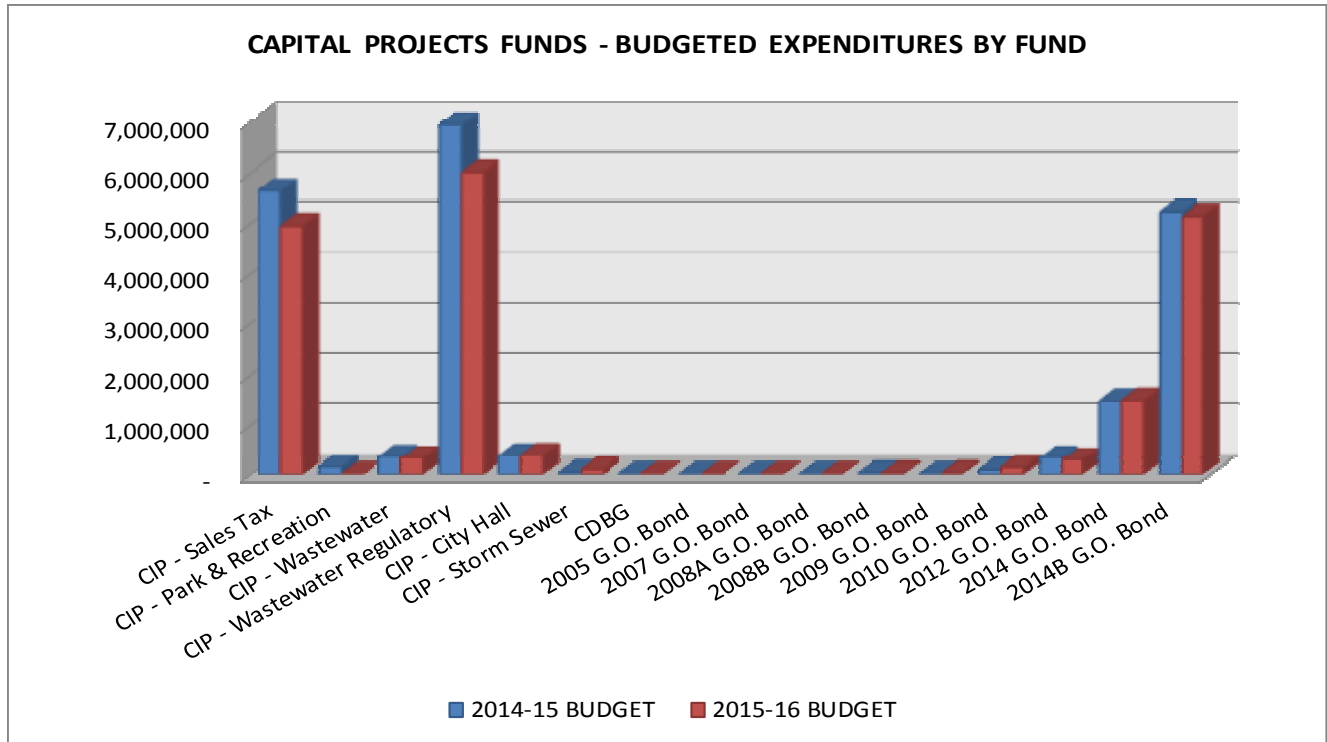
REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Ad Valorem - Current Year	\$ 3,454,839	\$ 3,511,997	\$ 3,367,753	\$ 3,071,344
Ad Valorem - Prior Year	62,735	49,780	150,990	137,701
Fund Balance	2,035,611	2,237,476	2,240,848	2,174,542
Total Available for Appropriation	\$ 5,553,185	\$ 5,799,253	\$ 5,759,591	\$ 5,383,587

CAPITAL PROJECTS FUNDS



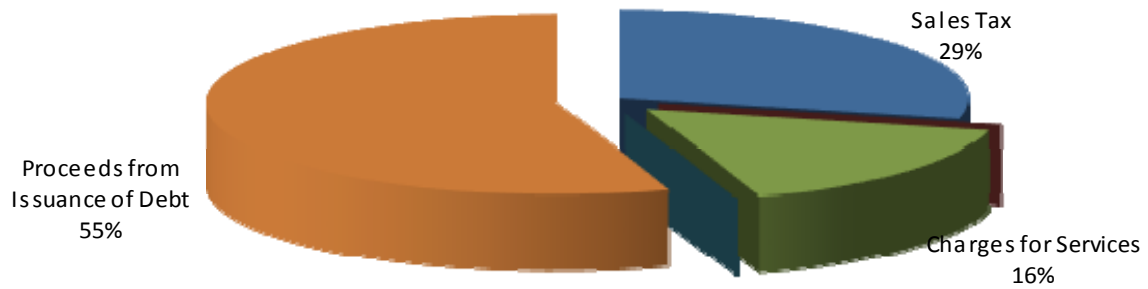
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CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Projects Funds – Expenditure Graph

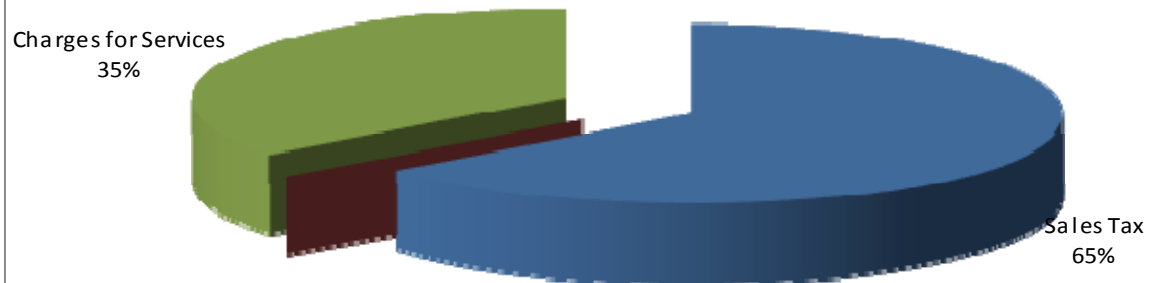


CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Projects Funds – Revenue Graphs

**CAPITAL PROJECTS FUNDS BUDGETED REVENUES
2014/15 BUDGET**



**CAPITAL PROJECTS FUNDS BUDGETED REVENUES
2015/16 BUDGET**



CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Projects Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
CIP - Sales Tax	3,849,173	5,625,008	3,561,330	4,928,692
CIP - Park & Recreation	30,588	149,861	149,763	-
CIP - Wastewater	18,500	349,765	53,269	326,333
CIP - Wastewater Regulatory	635,982	6,926,095	1,183,588	6,003,020
CIP - City Hall	8,035	371,589	95,477	385,191
CIP - Storm Sewer	15,221	36,396	-	92,493
CDBG	84,711	-	-	-
2007 G.O. Bond	5,788	-	-	-
2008A G.O. Bond	24,949	-	-	-
2008B G.O. Bond	-	15,289	450	14,871
2009 G.O. Bond	61,281	-	(17,926)	17,781
2010 G.O. Bond	120,744	85,466	(57,561)	136,860
2012 G.O. Bond	296,228	330,878	33,103	290,186
2014 G.O. Bond	47,790	1,440,000	335	1,452,028
2014B G.O. Bond	-	5,200,000	88,464	5,111,536
Total Expenditures and Reserves	\$ 5,198,990	\$ 20,530,347	\$ 5,090,292	\$ 18,758,991

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Sales Tax	\$ 2,705,418	\$ 2,702,465	\$ 2,763,615	\$ 2,763,617
Intergovernmental	84,719	-	-	-
Charges for Services	1,642,574	1,512,126	1,762,272	1,512,126
Interest and Investment Income	(27,379)	-	14,187	-
Donations and Miscellaneous	3,441	-	-	-
Proceeds from Issuance of Debt	1,500,000	5,200,000	5,200,000	-
Fund Balance	9,071,078	9,782,934	9,777,707	14,427,489
Total Available for Appropriation	\$ 14,979,851	\$ 19,197,525	\$ 19,517,781	\$ 18,703,232

CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Projects Funds – Capital Outlay Summary

Capital

<i>EXPENDITURES BY FUND & DEPARTMENT</i>	<i>2015-16 BUDGETED CAPITAL EXPENDITURES</i>
CIP - Sales Tax Fund:	
General Services	\$ 60,000
Community Development	193,987
Tech Services	10,000
Fire	120,000
Police	685,000
Storm Sewer	10,000
Street	940,000
Park and Recreation	2,166,253
<i>Total CIP - Sales Tax</i>	4,185,240
CIP - Wastewater Fund:	
Wastewater Maintenance	275,000
CIP - Wastewater Regulatory Fund:	
Wastewater Treatment Plant	50,000
Wastewater Maintenance	2,630,000
<i>Total CIP - Wastewater Regulatory</i>	2,680,000
CIP - City Hall:	
General Services	50,000
CIP - Storm Sewer Fund:	
Storm Sewer	40,000
2008B GO Bond Fund:	
Parks & Recreation	14,871
2012 GO Bond Fund:	
Tech Services	200,894
Sooner Pool	89,292
<i>Total 2012 GO Bond</i>	290,186
2014 GO Bond Fund:	
Street	1,300,000
Park and Rec	140,000
<i>Total 2014 GO Bond</i>	1,440,000
2014B GO Bond Fund:	
Fire	3,000,000
Police	2,025,000
Park and Rec	70,000
<i>Total 2014B GO Bond</i>	5,095,000
Total Expenditures	\$ 14,070,297

CITY OF BARTLESVILLE

2015-16 Operating Budget CIP Sales Tax Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Sales Tax Fund accounts for revenues and expenditures associated with a 1/2 cent sales tax issue that was first passed in 1999 and extended in 2003.

2015 Accomplishments:

- Completed construction of light improvements for Dewey and 2nd Street downtown
- Completed construction of Willow Hill Detention Pond improvements
- Completed construction of Rolling Meadows Rehabilitation between Lariat and Madison
- Completed construction of Lupa Rehabilitation between Seminole and Woodrow
- Completed construction on the restoration of the Sooner Park Play tower
- Completed construction for the Operation Yard improvements – Public Works building
- Completed construction of sidewalk improvements on Virginia between 8th and 5th Street
- Started construction on MJ Lee fishing lake improvements
- Started construction on Limestone Rehabilitation between Highway 75 and Stonehenge
- Completed design of the Community Center Curved Roof Replacement project

CITY OF BARTLESVILLE

2015-16 Operating Budget CIP Sales Tax Fund– Summary (continued)

- 2016 Objectives:
- Complete construction of the Community Center Roof Replacement project
 - Complete construction on MJ Lee fishing lake improvements
 - Complete construction on Limestone Rehabilitation between Highway 75 and Stonehenge
 - Complete construction on road improvements for Skyline, Moonlight, Sirroco and 14th Street
 - Complete construction of the Pathfinder Trail extension east of US 75
 - Begin construction of the Public Safety Center
 - Complete construction of the Operation Yard Improvements
 - Begin construction of the Johnstone Park Pavilion

Budget Highlights: The major expenditures in this fund are capital improvements on City infrastructure and equipment.

FUND 449 CIP - SALES TAX ALL DEPARTMENTS

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$3,849,173	\$5,625,008	\$3,561,330	\$4,928,692	\$4,928,692

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Building Maintenance	\$ 12,259	\$ -	\$ -	\$ -
General Services	1,602,368	812,500	635,510	60,000
Community Development	41,842	193,987	-	193,987
Tech Services	51,927	25,000	26,287	10,000
Fire	45,127	151,400	71,030	120,000
Police	409,445	620,000	253,592	685,000
Storm Sewer	328,031	830,000	711,012	10,000
Street	1,070,157	1,861,192	1,096,998	940,000
History Museum	11,850	4,500	-	-
Park and Recreation	250,921	995,000	766,901	2,166,253
Sooner Pool	7,891	3,000	-	-
Stadium	60	30,000	-	-
Transfers Out:	17,295	-	-	-
Unallocated	-	98,429	-	743,452
Total Expenditures	<u>\$ 3,849,173</u>	<u>\$ 5,625,008</u>	<u>\$ 3,561,330</u>	<u>\$ 4,928,692</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund – Expenditure and Revenue Summary
(continued)

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Sales Tax	\$ 2,705,418	\$ 2,702,465	\$ 2,763,615	\$ 2,763,617
Interest and Investment Income	(10,717)	-	-	-
Donations and Miscellaneous	3,441	-	-	-
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Fund Balance	4,119,911	2,889,721	2,962,790 ▼	2,165,075
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Total Available for Appropriation	<u>\$ 6,818,053</u>	<u>\$ 5,592,186</u>	<u>\$ 5,726,405</u>	<u>\$ 4,928,692</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
160	14004	City Hall Boiler	\$ 12,259	\$ -	\$ -	\$ -
		Total Building Maintenance	12,259	-	-	-
170	10012	Operation Yard Improvements	1,534,029	7,500	122,732	25,000
170	11008	Misc Building Improvements	2,679	-	-	-
170	12017	Storm Sirens	-	-	4,195	-
170	13001	Operation Yard Imprv - Engineering Design	39,599	-	-	-
170	13002	Misc Imprv to City Buildings and Facilities	1,161	20,000	5,030	20,000
170	N/A	Vehicle	24,900	-	-	-
170	15001	Fuel Master Key Control System	-	15,000	15,853	-
170	15002	Community Center Roof Replacement	-	770,000	487,700	15,000
		Total General Services	1,602,368	812,500	635,510	60,000
180	08010	Incentive for Development	-	176,000	-	176,000
180	09016	Incentives and Land Acquisitions	-	17,987	-	17,987
180	13068	2 SUV's	36,407	-	-	-
180	13069	Zero Turn Mower	5,435	-	-	-
		Total Community Development	41,842	193,987	-	193,987
185	13059	Wireless upgrades	54,277	-	-	-
185	10011	Dry Sprinkler Server Room	(2,350)	-	-	-
185	15003	Information Technology Improvements	-	25,000	26,287	10,000
		Total Information Technology	51,927	25,000	26,287	10,000
250	13070	Demo for Public Safety Complex	-	50,000	50,000	7,500
250	13071	Rapid Deployment Watercraft	8,980	-	-	-
250	13072	Portable Radios	6,911	-	-	-
250	13073	Voice Amplifiers for SCBA	1,786	-	-	-
250	13074	Piston Intake Valve	-	1,400	-	-
250	13075	Rescue Airbag and Cribbing	7,150	-	-	-

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
250	13076	Respirator Fit Tester	9,215	-	-	-
250	13077	Tornado Shelters for Firestations	11,085	-	-	-
250	15004	Generators for Stations 1,2, & 4	-	100,000	11,030	80,000
250	15038	Infrared Camera	-	-	10,000	10,000
250	New	4500 PSI SCBA units	-	-	-	22,500
		Total Fire	45,127	151,400	71,030	120,000
270	02021	Evidence Storage Building	-	250,000	-	250,000
270	03021	Police Roof Replacement	-	150,000	-	150,000
270	13004	Vehicles	276	-	-	-
270	13048	Land Aquasition	200,602	-	-	-
270	13078	7 Patrol Cars	208,567	-	-	-
270	15005	7 Patrol Cars	-	220,000	253,592	-
270	New	7 Patrol Cars	-	-	-	210,000
270	New	Public Safety Complex	-	-	-	75,000
		Total Police	409,445	620,000	253,592	685,000
327	10008	Hillcrest Heights Drainage Phase II	-	-	-	-
327	12004	Willow Hill Detention Rehab	286,988	5,000	(20,268)	-
327	13005	Wayside Drainage Phase II	9,651	300,000	243,608	-
327	13006	Interurban Drainage Phase II	31,392	525,000	487,672	10,000
		Total Storm Sewer	328,031	830,000	711,012	10,000
328	06039	Misc Signal Controllers	20,000	-	-	-
328	09001	Misc Bridge Repair	1,778	-	-	-
328	10002	Bison Road	3,903	-	-	-
328	10019	Light/Landscaping Dewey between 2nd & 4th	218	321,514	4,274	250,000
328	10038	Silver Lake Rd Engineering	(72,116)	-	-	-
328	11002	Bison Rd Rehab	3,736	-	-	-
328	11003	Kane Hill Realignment	(6,612)	-	-	-
328	12001	Virginia Rehab	2,971	9,678	-	-
328	12002	Baylor Resurfacing	-	-	116	-

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
328	13007	Light and Landscaping Imprv on 2nd Street	445,096	180,000	(19,097)	150,000
328	13010	Materials for Miscellaneous Street Repairs	(34,918)	-	-	35,000
328	13079	3 Single Axel Dump Trucks w/Snow equip	391,254	-	-	-
328	13080	2 One Ton Trucks w/Flat Bed Dump	92,502	-	-	-
328	13081	Lupa Rehab Seminole to Woodrow	1,581	200,000	184,902	-
328	13082	Rolling Meadows Rehab Madison to Lariat	1,581	250,000	226,774	-
328	13083	Adams Road Rehab Adams Blvd to Hwy 75	219,048	5,000	3,105	-
328	13084	CDBG Matching Funds	135	80,000	176,314	-
328	15006	Frank Phillips Rehab Keeler to Cherokee	-	300,000	965	300,000
328	15007	Limestone Rehab 75 to Stonehenge	-	200,000	213,209	5,000
328	15008	Parkview Rehab Sunset to Mulberry	-	300,000	282,891	25,000
328	15009	Thermoplastic Striper	-	15,000	23,545	-
328	New	CDBG Matching Funds	-	-	-	125,000
328	New	Bridge Repairs	-	-	-	50,000
		Total Street	1,070,157	1,861,192	1,096,998	940,000
421	10014	Misc Library Improvements	-	-	-	-
		Total Library	-	-	-	-
425	13050	Environmental Controls	11,850	-	-	-
425	13085	Exhibit Track Lighting	-	4,500	-	-
		Total History Museum	11,850	4,500	-	-
431	04006	MJ Lee Lake Improvements	354	400,000	411,994	5,000
431	10017	Pathfinder Improvements	(771)	125,000	101,420	5,000
431	N/A	Land	25,163	-	-	-

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
431	13011	Pathfinder Parkway Trail Connection	16,190	175,000	4,205	175,000
431	13012	Fountain for Jo Allyn Lowe pond	123	-	-	-
431	13013	Goff Tower Restoration	22,201	30,000	114,467	-
431	13014	Park Bathrooms	58,291	-	-	-
431	13015	Misc Imprv to Park and Rec Facilities	30,087	-	-	-
431	13016	CDBG project	99,253	-	817	99,253
431	13086	Zero Turn Mower	30	7,000	8,373	-
431	13087	Playground Equipment at Price Fields	-	15,000	-	15,000
431	15010	Price Fields Phase 2 quad & parking E&D	-	100,000	625	1,800,000
431	15011	MJ Lee Lake Trail and Facility Imp	-	125,000	125,000	-
431	15012	15 Foot Wing Mower	-	18,000	-	-
431	New	Johnstone Park Skate Park Expansion	-	-	-	25,000
431	New	Tractor	-	-	-	42,000
		Total Park and Rec	250,921	995,000	766,901	2,166,253
433	13088	ADA Lift For Sooner Pool	3,261	-	-	-
433	13089	Sooner Pool Deck Flooring	3,223	3,000	-	-
433	13090	Poolside Basketball Hoop Sooner Pool	1,407	-	-	-
		Total Sooner Pool	7,891	3,000	-	-
476	13091	Reel Mower	30	20,000	-	-
476	13092	Infield Groomer	30	10,000	-	-
		Total Stadium	60	30,000	-	-
900	N/A	Transfer for Pitzer Property Debt Service	17,295	-	-	-
		Total Transfer	17,295	-	-	-
TOTAL			\$ 3,849,173	\$ 5,526,579	\$ 3,561,330	\$ 4,185,240

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 CIP Park and Recreation Fund – Summary

Fund Mission: N/A

Fund Description: The CIP – Park and Recreation Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The remainder of the original funds will be used for continued improvement of the parks and recreation facilities of the City.

2015 Accomplishments: • Started construction of the MJ Lee Fishing Lake improvements

2016 Objectives: • Complete construction of the MJ Lee Fishing Lake improvements

Budget Highlights: The major expenditures in this fund are capital improvements for City parks.

FUND 451 CIP - PARK & RECREATION


2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$30,588	\$149,861	\$149,763	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Park and Recreation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Park and Recreation	\$ 30,588	\$ 149,861	\$ 149,763	\$ -
Unallocated	-	-	-	-
Total Expenditures	\$ 30,588	\$ 149,861	\$ 149,763	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ (387)	\$ -	\$ 289	\$ -
Fund Balance	180,449	149,861	149,474 	-
Total Available for Appropriation	\$ 180,062	\$ 149,861	\$ 149,763	\$ -

CITY OF BARTLESVILLE

2015-16 Operating Budget

CIP Park and Recreation Fund – Park and Recreation – Capital Outlay Detail

**FUND 451 CIP - PARK AND RECREATION
ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
431	04006	MJ Lee Fishing Improvements	\$ -	\$ 149,861	\$ 149,763	\$ -
900	N/A	Transfer to BMA - General	30,588	-	-	-
TOTAL			\$ 30,588	\$ 149,861	\$ 149,763	\$ -

CITY OF BARTLESVILLE

2015-16 Operating Budget CIP Wastewater Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Wastewater Fund was established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater system improvements. It has since received funds from the 2001, 2002, and 2003 General Obligation Bond issues. The remainder of these funds and the continued receipt of sewer impact fees will be used for continued wastewater system capital improvements.

2015 Accomplishments:

- Replaced one of the pump impellers at the Shawnee Lift Station.
- Replaced the aeration basin diffuser elements in tank 3.
- Replaced the dissolved air floating thickened sludge pump

2016 Objectives:

- Supplement funding for projects identified in the CIP Wastewater Regulatory Fund

Budget Highlights: The major expenditures in this fund are capital improvements and professional services for the wastewater collection and treatment system.

FUND 453 CIP - WASTEWATER

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$18,500	\$349,765	\$53,269	\$326,333	\$326,333

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Wastewater Maintenance	\$ 18,500	\$ 83,000	\$ 53,269	\$ 275,000
Unallocated	-	266,765	-	51,333
Total Expenditures	\$ 18,500	\$ 349,765	\$ 53,269	\$ 326,333

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 89,200	\$ -	\$ 66,369	\$ -
Interest and Investment Income	(570)	-	698	-
Fund Balance	242,405	349,765	312,535	326,333
Total Available for Appropriation	\$ 331,035	\$ 349,765	\$ 379,602	\$ 326,333

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Wastewater Fund Capital Outlay Detail

FUND 453 CIP - WASTEWATER
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
710	15033	Replace Shawnee Pump Impeller	\$ -	\$ 12,000	\$ 7,884	\$ -
	15034	Aeration Basin Diffuser Elements	-	47,000	21,385	-
	15036	DAF Air Pump	-	24,000	24,000	-
	new	ReplaCE wwtp Equalizer Basin Liner	-	-	-	250,000
	new	Channel Monster Grinder Rehab	-	-	-	25,000
		Total CWWTP	-	83,000	53,269	275,000
715	N/A	Maintenance and Repair	18,500	-	-	-
TOTAL			\$ 18,500	\$ 83,000	\$ 53,269	\$ 275,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Wastewater Regulatory Fund – Summary

Fund Mission: N/A

Fund Description: The CIP Wastewater Regulatory Fund was established for purpose of capturing the wastewater capital investment fee. These funds are restricted for use in complying with ODEQ/EPA mandates, consent orders, decrees, and other standards in the City's wastewater infrastructure.

2015 Accomplishments:

- Started construction on collection system improvements, Phase 1, based on the SSES completed in 2014

2016 Objectives:

- Complete construction of Phase 1 of the wastewater system improvements
- Complete construction of Phase 2 of the wastewater system improvements

Budget Highlights: The major expenditures in this fund are capital improvements, including planning and engineering related costs, for capital improvements to City owned wastewater facilities. In fiscal year 2011-12 this fund will receive a \$500,000 loan from the BMA – Water Fund. In accordance with the City's budget basis of accounting, this transaction will be shown as a transfer in (revenue) at the time of receipt but will be converted to a loan when the City adjusts it basis of accounting to GAAP basis for annual year end reporting and auditing purposes. This loan will be repaid over a two year period starting in fiscal year 2012-13 and bearing interest at a rate of 2% per annum.

FUND 454 CIP - WASTEWATER REGULATORY

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$380,740	\$6,180,000	\$1,183,588	\$2,680,000	\$2,680,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Wastewater Regulatory Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Chickasaw Wastewater Treatment Plant	\$ 1,450	\$ 3,400,000	\$ 1,033,546	\$ 50,000
Wastewater Maintenance	379,290	2,780,000	150,042	2,630,000
Transfer out to BMA - Water	255,242	-	-	-
Unallocated	-	746,095	-	3,323,020
Total Expenditures	\$ 635,982	\$ 6,926,095	\$ 1,183,588	\$ 6,003,020

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 1,440,933	\$ 1,400,000	\$ 1,527,135	\$ 1,400,000
Interest and Investment Income	(9,674)	-	10,718	-
Fund Balance	3,453,477	4,226,095	4,248,755	4,603,020
Total Available for Appropriation	\$ 4,884,736	\$ 5,626,095	\$ 5,786,608	\$ 6,003,020

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Wastewater Regulatory Fund Capital Outlay Detail

**FUND 454 CIP - WASTEWATER REGULATORY
ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
710	11024	Wastewater South Plant Design	\$ -	\$ 2,200,000	\$ -	\$ -
710	13093	Land Acquisition for South WWTP	1,450	1,200,000	1,033,546	50,000
		Total CWWTP	1,450	3,400,000	1,033,546	50,000
715	13110	Wastewater Collection System SSES	379,290	-	42	-
715	15013	Engin and Des Coll Syst Imp phase 5 & 6	-	180,000	150,000	30,000
715	15014	Const Collection System Imp Phase 5	-	1,300,000	-	1,300,000
715	New	Const Collection System Imp Phase 6	-	1,300,000	-	1,300,000
		Total Wastewater Maintenance	379,290	2,780,000	150,042	2,630,000
TOTAL			\$ 380,740	\$ 6,180,000	\$ 1,183,588	\$ 2,680,000

CITY OF BARTLESVILLE

2015-16 Operating Budget CIP City Hall Fund– Summary

Fund Mission: N/A

Fund Description: The CIP City Hall Fund was established for purpose of capturing the 4th floor rental revenue. These funds are restricted for building improvements at City Hall.

2015 Accomplishments: • Completed several miscellaneous projects within City Hall

2016 Objectives: • Improve City Hall as funds allow

Budget Highlights: The major expenditures in this fund are building improvements, including the 1st floor remodel and ergonomic improvements to the customer service division of the Accounting and Finance Department.

FUND 455 CIP CITY HALL

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$8,035	\$371,589	\$95,477	\$385,191	\$385,191

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP City Hall Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
General Services	\$ 8,035	\$ 97,500	\$ 95,477	\$ 50,000
Unallocated	-	274,089	-	335,191
Total Expenditures	\$ 8,035	\$ 371,589	\$ 95,477	\$ 385,191

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (397)	\$ -	\$ 540	\$ -
Charges for Service	112,126	112,126	112,126	112,126
Fund Balance	152,183	259,463	255,876	273,065
Total Available for Appropriation	\$ 263,912	\$ 371,589	\$ 368,542	\$ 385,191

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP City Hall Fund Capital Outlay Detail

**FUND 455 CIP CITY HALL
ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
170	N/A	HVAC Improvements	\$ -	\$ 2,500	\$ 2,497	
	11008	1st floor remodel	-	70,000	67,249	-
	13042	2nd floor remodel	8,035	25,000	25,731	-
	New	Misc City Hall Improvements	-	-	-	50,000
TOTAL			\$ 8,035	\$ 97,500	\$ 95,477	\$ 50,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Storm Sewer Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Storm Sewer Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer system improvements. The remainder of these funds and the continued receipt of storm water detention in-lieu fees will be used for continued storm sewer system capital improvements.

2015 Accomplishments: • No projects were pursued this FY due to lack of funds

2016 Objectives: • Improve local drainage systems as funds allow

Budget Highlights: The major expenditures in this fund are capital improvements to the storm water infrastructure.

FUND 457 CIP - STORM SEWER


2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$15,221	\$36,396	\$0	\$92,493	\$92,493

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Storm Sewer Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Storm Sewer	\$ 15,221	\$ 36,396	\$ -	\$ 40,000
Unallocated	-	-	-	52,493
Total Expenditures	\$ 15,221	\$ 36,396	\$ -	\$ 92,493

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 315	\$ -	\$ 56,642	\$ -
Interest and Investment Income	(84)	-	80	-
Fund Balance	50,761	36,396	35,771 	92,493
Total Available for Appropriation	\$ 50,992	\$ 36,396	\$ 92,493	\$ 92,493

CITY OF BARTLESVILLE
2015-16 Operating Budget
CIP Storm Sewer Fund Capital Outlay Detail

FUND 457 CIP - STORM SEWER
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
327	N/A	Misc Storm Sewer Improvements	\$ 15,221	\$ 36,396	\$ -	\$ 40,000
TOTAL			\$ 15,221	\$ 36,396	\$ -	\$ 40,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
Community Development Block Grant Fund– Summary

Fund Mission: Leveraging City capital improvement funds to make infrastructure improvements which will improve the living environment for persons of low and moderate incomes

Fund Description: The Community Development Block Grant (CDBG) Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The major expenditures in this fund are capital improvements for City infrastructure.

FUND 467 CDBG

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$84,711	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE

2015-16 Operating Budget

Community Development Block Grant Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Street	\$ 84,711	\$ -	\$ -	\$ -
Total Expenditures	\$ 84,711	\$ -	\$ -	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Intergovernmental	\$ 84,719	\$ -	\$ -	\$ -
Fund Balance	(8)	-	-	-
Total Available for Appropriation	\$ 84,711	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Community Development Block Grant Fund Capital Outlay Detail

**FUND 467 CIP - CDBG
ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
328	13016	CDBG 2012	\$ 84,711	\$ -	\$ -	\$ -
TOTAL			\$ 84,711	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2015-16 Operating Budget 2007 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2007 G.O. Bond Fund was established to account for the 2007 General Obligation Bond proceeds that were dedicated to Street improvements.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The major expenditures in this fund are for various capital improvement projects funded by 2007 bond issue.

FUND 472 2007 G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$5,788	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
2007 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Street	\$ 5,788	\$ -	\$ -	\$ -
Total Expenditures	\$ 5,788	\$ -	\$ -	\$ -

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	5,788	-	-	-
Total Available for Appropriation	\$ 5,788	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 2007 G.O. Bond Fund Capital Outlay Detail

**FUND 472 CIP - 2007 G.O. BOND FUND
 ALL DEPARTMENTS**

Capital Outlay Schedule

<i>DEPARTMENT</i>	<i>PROJECT NUMBER</i>	<i>DESCRIPTION</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
328	10038	Silverlake Rd Extension	\$ 5,788	\$ -	\$ -	\$ -
TOTAL			\$ 5,788	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008A G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2008A G.O. Bond Fund was established to account for the 2008 General Obligation Bond proceeds that were dedicated to Street and Drainage improvements.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The major expenditures in this fund are for various capital improvement projects funded by 2008A bond issue.

FUND 473 2008A G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$24,949	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Street	\$ 24,949	\$ -	\$ -	\$ -
Unallocated	-	-	-	-
Total Expenditures	\$ 24,949	\$ -	\$ -	\$ -

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	24,949	-	-	-
Total Available for Appropriation	\$ 24,949	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008A G.O. Bond Fund Capital Outlay Detail

FUND 473 CIP - 2008A G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
328	10038	Silverlake Rd Extension	\$ 24,949	\$ -	\$ -	\$ -
TOTAL			\$ 24,949	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2008B G.O. Bond Fund was established to account for the 2008B General Obligation Bond proceeds that were dedicated to Frontier Park improvements.

2015 Accomplishments: • No projects were pursued this FY due to lack of funds

2016 Objectives: • Expend the balance of this fund on miscellaneous park and recreational improvements

Budget Highlights: The major expenditures in this fund are for Frontier Park improvement projects funded by 2008B bond issue.

FUND 474 2008B G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$3	\$15,289	\$450	\$14,871	\$14,871

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Parks & Recreation	\$ -	\$ 15,289	\$ 450	\$ 14,871
Unallocated	-	-	-	-
Total Expenditures	\$ -	\$ 15,289	\$ 450	\$ 14,871

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ 32	\$ -
Fund Balance	15,289	15,289	15,289	14,871
Total Available for Appropriation	\$ 15,289	\$ 15,289	\$ 15,321	\$ 14,871

CITY OF BARTLESVILLE
2015-16 Operating Budget
2008B G.O. Bond Fund Capital Outlay Detail

FUND 474 CIP - 2008B G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
431	N/A	Misc Park Improvements	\$ -	\$ 15,289	\$ 450	\$ 14,871
TOTAL			<u>\$ -</u>	<u>\$ 15,289</u>	<u>\$ 450</u>	<u>\$ 14,871</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget 2009 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2009 G.O. Bond Fund was established to account for the 2009 General Obligation Bond proceeds that were dedicated to Street improvements.

2015 Accomplishments:

- Used the balance of funds for the Limestone Road rehabilitation project

2016 Objectives:

- N/A

Budget Highlights: The major expenditures in this fund are for Street improvement projects funded by 2009 bond issue.

FUND 475 2009 G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$61,281	\$0	(\$17,926)	\$17,781	\$17,781

CITY OF BARTLESVILLE
2015-16 Operating Budget
2009 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Street	\$ 61,281	\$ -	\$ (17,926)	\$ -
Unallocated	-	-	-	17,781
Total Expenditures	\$ 61,281	\$ -	\$ (17,926)	\$ 17,781

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (194)	\$ -	\$ 49	\$ -
Fund Balance	61,280	-	(194)	17,781
Total Available for Appropriation	\$ 61,086	\$ -	\$ (145)	\$ 17,781

CITY OF BARTLESVILLE
2015-16 Operating Budget
2009 G.O. Bond Fund Capital Outlay Detail

**FUND 475 CIP - 2009 G.O. BOND FUND
ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
328	10036	FPB Rehab from 75 to Madison	\$ (4,348)	\$ -	\$ -	\$ -
	10038	Silverlake Rd Tuxedo to FP Engineering	65,629	-	(17,926)	-
TOTAL			\$ 61,281	\$ -	\$ (17,926)	\$ -

CITY OF BARTLESVILLE

2015-16 Operating Budget 2010 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2010 G.O. Bond Fund was established to account for the 2010 General Obligation Bond proceeds that were dedicated to Street improvements.

2015 Accomplishments: • N/A

2016 Objectives: • N/A

Budget Highlights: The major expenditures in this fund are for Street improvement projects funded by 2010 bond issue.

FUND 476 2010 G.O. BOND


2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$120,744	\$85,466	(\$57,561)	\$136,860	\$136,860

CITY OF BARTLESVILLE
2015-16 Operating Budget
2010 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Street	\$ 120,744	\$ 50,000	\$ (57,561)	\$ -
Transfers out	-	-	-	55,759
Unallocated	-	35,466	-	81,101
Total Expenditures	\$ 120,744	\$ 85,466	\$ (57,561)	\$ 136,860

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (2,812)	\$ -	\$ 407	\$ -
Fund Balance	199,512	85,466	78,892 	136,860
Total Available for Appropriation	\$ 196,700	\$ 85,466	\$ 79,299	\$ 136,860

CITY OF BARTLESVILLE
2015-16 Operating Budget
2010 G.O. Bond Fund Capital Outlay Detail

FUND 476 CIP - 2010 G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
328	10038	Silverlake Rd Extension	\$ 120,744	\$ -	\$ (57,561)	\$ -
328	15015	Misc Facility Improvements	-	50,000	-	-
		<i>Total Street</i>	<i>120,744</i>	<i>50,000</i>	<i>(57,561)</i>	<i>-</i>
900	New	Transfer to 2012 G.O. Bond	-	-	-	55,759
		<i>Total Transfers</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>55,759</i>
TOTAL			<u>\$ 120,744</u>	<u>\$ 50,000</u>	<u>\$ (57,561)</u>	<u>\$ 55,759</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget 2012 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2012 G.O. Bond Fund was established to account for the 2012 General Obligation Bond proceeds that were dedicated to Street improvements.

2015 Accomplishments:

- Continued implementation and roll out of the virtual server upgrade
- Completed surge tank improvements at Sooner Pool

2016 Objectives:

- Implement the ERP software
- Complete the virtual server roll out
- Complete pool coating and recirculation system at Sooner Pool

Budget Highlights: The major expenditures in this fund are for Street improvement projects funded by 2012 bond issue.

FUND 477 2012 G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$296,228	\$330,878	\$33,103	\$290,186	\$290,186

CITY OF BARTLESVILLE
2015-16 Operating Budget
2012 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Accounting and Finance	\$ -	\$ -	\$ -	\$ -
Tech Services	\$ 26,610	\$ 215,878	\$ 14,984	\$ 200,894
Police	6,920	-	741	-
History Museum	54,000	-	-	-
Parks	208,698	-	(351)	-
Sooner Pool	-	115,000	17,729	89,292
Unallocated	-	-	-	-
Total Expenditures	\$ 296,228	\$ 330,878	\$ 33,103	\$ 290,186

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (2,544)	\$ -	\$ 1,221	\$ -
Transfer in from 2010 G.O. Bond	-	-	-	55,759
Fund Balance	565,082	330,878	266,309	234,427
Total Available for Appropriation	\$ 562,538	\$ 330,878	\$ 267,530	\$ 290,186

CITY OF BARTLESVILLE
2015-16 Operating Budget
2012 G.O. Bond Fund Capital Outlay Detail

FUND 477 CIP - 2012 G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
185	13043	ERP Software	\$ -	\$ 125,000	\$ -	\$ 125,000
185	13044	Virtual Server System	26,610	90,878	14,984	75,894
		Total Tech Services	26,610	215,878	14,984	200,894
270	13046	A&E design of public safety complex	6,920	-	741	-
		Total Police	6,920	-	741	-
425	13050	Environmental Controls	54,000	-	-	-
		Total History Musuem	54,000	-	-	-
431	13051	Regulation size soccer fields	88,213	-	(1,595)	-
431	13052	Playground at Oak Park	29,001	-	1,244	-
431	13053	Artunoff Facility Upgrades	51,706	-	-	-
431	13054	Two Deck Mowers	39,778	-	-	-
		Total Parks	208,698	-	(351)	-
433	13055	Resurface Sooner & Construct Shade Struct	-	115,000	17,729	89,292
		Total Sooner Pool	-	115,000	17,729	89,292
TOTAL			\$ 296,228	\$ 330,878	\$ 33,103	\$ 290,186

CITY OF BARTLESVILLE

2015-16 Operating Budget 2014 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2014 G.O. Bond Fund was established to account for the 2014 General Obligation Bond proceeds that were dedicated to Street and Park improvements.

2015 Accomplishments:

- Completed design of the Sirroco street rehabilitation project
- Started design for the 14th Street, Moonlight, and Skyline street rehabilitation projects

2016 Objectives:

- Complete construction of the Sirroco, 14th, Moonlight and Skyline street rehabilitation projects
- Complete playground improvements to Sooner Park

Budget Highlights: The expenditures in this fund are for Street and Park improvement projects funded by 2014 bond issue.

FUND 478 2014 G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$47,790	\$1,440,000	\$335	\$1,452,028	\$1,452,028

CITY OF BARTLESVILLE
2015-16 Operating Budget
2014 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Accounting and Finance	\$ 47,790	\$ -	\$ 150	\$ -
Street	-	1,300,000	185	1,300,000
Park and Rec	-	140,000	-	140,000
Unallocated	-	-	-	12,028
Total Expenditures	\$ 47,790	\$ 1,440,000	\$ 335	\$ 1,452,028

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ 153	\$ -
Proceeds from Issuance of Debt	1,500,000	-	-	-
Fund Balance	-	1,440,000	1,452,210	1,452,028
Total Available for Appropriation	\$ 1,500,000	\$ 1,440,000	\$ 1,452,363	\$ 1,452,028

CITY OF BARTLESVILLE
2015-16 Operating Budget
2014 G.O. Bond Fund Capital Outlay Detail

FUND 478 CIP - 2014 G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
130	N/A	Issuance costs	\$ 47,790	\$ -	\$ 150	\$ -
		Total Accounting and Finance	47,790	-	150	-
328	15016	Rehab Moonlight and Skyline Drive	-	625,000	-	625,000
328	15017	Rehab 14th Street Cherokee to Armstrong	-	350,000	185	350,000
328	15018	Rehab Sirroco Virginia Ave to Oakpark Rd	-	325,000	-	325,000
		Total Street	-	1,300,000	185	1,300,000
431	15019	Sooner Park playground and ADA Imprvmnt	-	140,000	-	140,000
		Total Park	-	140,000	-	140,000
TOTAL			\$ 47,790	\$ 1,440,000	\$ 335	\$ 1,440,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
2014B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2014B G.O. Bond Fund was established to account for the 2014 General Obligation Bond proceeds that were dedicated to Public Safety, Park and Rec, and Adams Municipal Golf Course.

2015 Accomplishments:

- Purchased the greens mower
- Completed the engineering design for the Public Safety Complex improvements

2016 Objectives:

- Complete restroom upgrades to various bathrooms with the parks
- Install tables and benches at various parks
- Begin construction of the Public Safety Complex

Budget Highlights: The expenditures in this fund are for Public Safety and Misc equipment funded by 2014 bond issue.

FUND 479 2014B G.O. BOND

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$0	\$5,200,000	\$88,464	\$5,111,536	\$5,111,536

CITY OF BARTLESVILLE
2015-16 Operating Budget
2014B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Accounting and Finance	\$ -	\$ 70,900	\$ 63,445	\$ -
Fire	-	3,000,000	-	3,000,000
Police	-	2,025,000	-	2,025,000
Park and Rec	-	67,000	50	70,000
Municipal Golf Course	-	25,000	24,969	-
Unallocated	-	12,100	-	16,536
Total Expenditures	\$ -	\$ 5,200,000	\$ 88,464	\$ 5,111,536

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Proceeds from Issuance of Debt	\$ -	\$ 5,200,000	\$ 5,200,000	\$ -
Fund Balance	-	-	-	5,111,536
Total Available for Appropriation	\$ -	\$ 5,200,000	\$ 5,200,000	\$ 5,111,536

CITY OF BARTLESVILLE
2015-16 Operating Budget
2014B G.O. Bond Fund Capital Outlay Detail

FUND 479 CIP - 2014B G.O. BOND FUND
ALL DEPARTMENTS

Capital Outlay Schedule

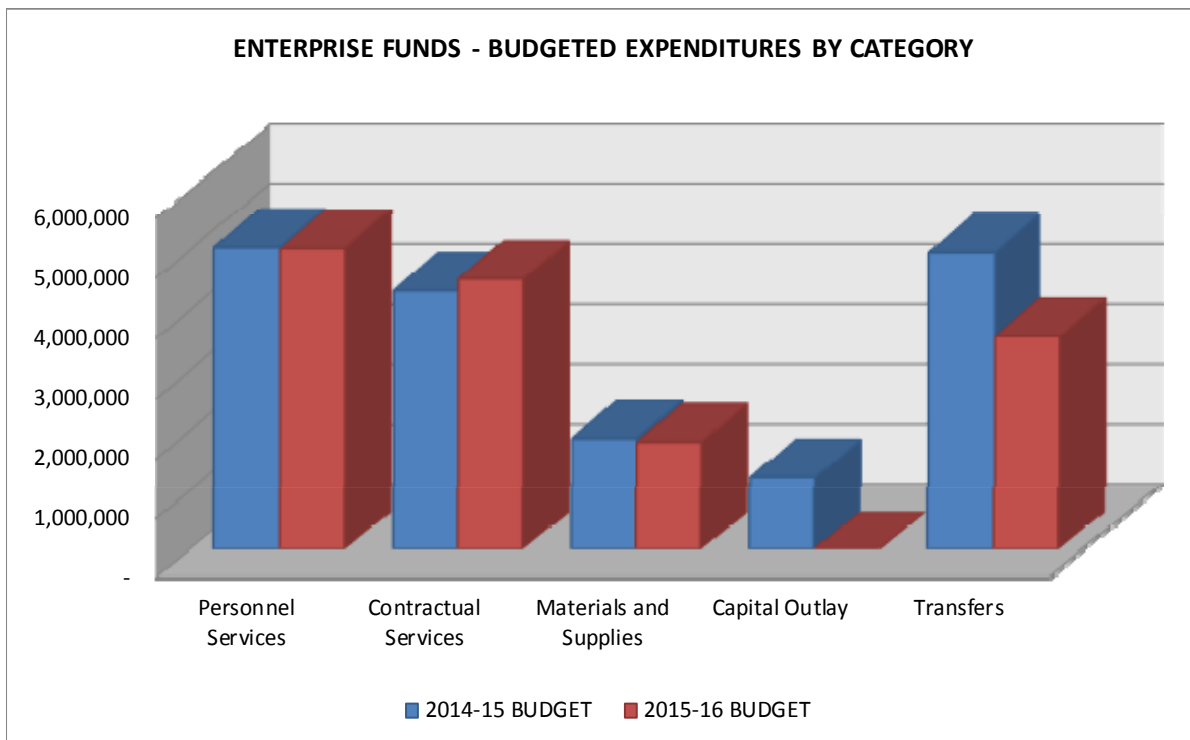
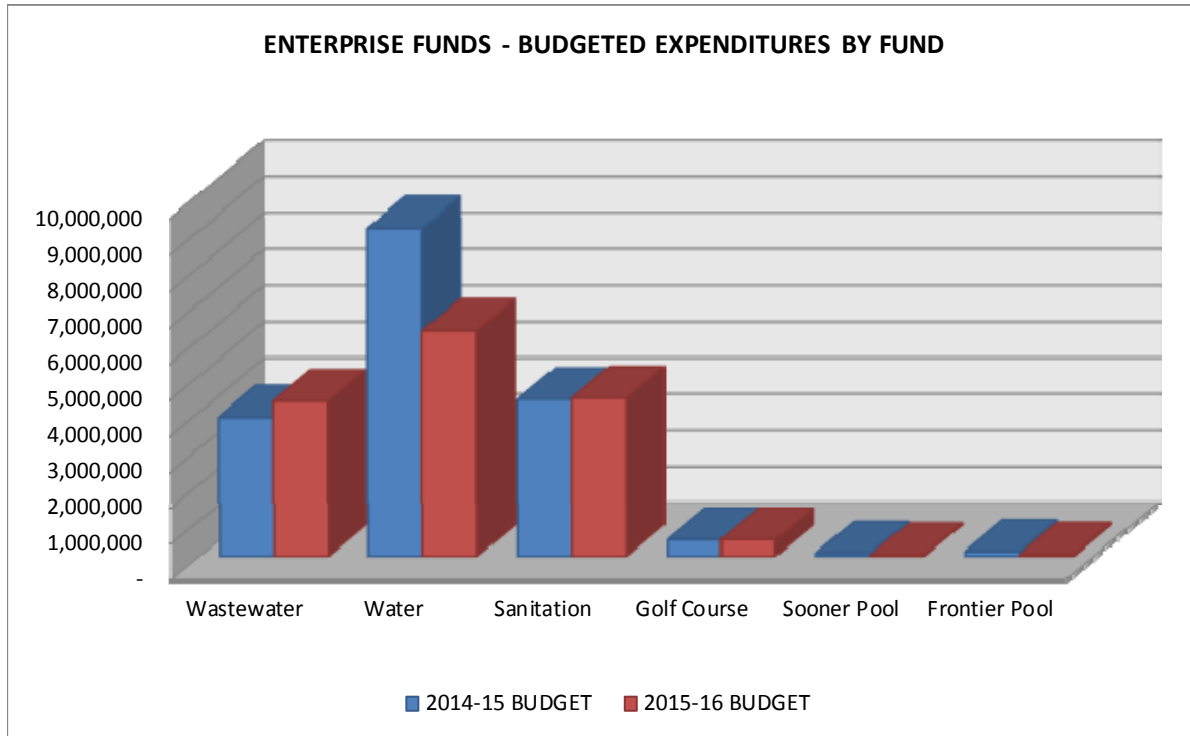
DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
130	N/A	Issuance costs	\$ -	\$ 70,900	\$ 63,445	\$ -
		Total Accounting and Finance	-	70,900	63,445	-
250	13045	Public Safty Complex	-	3,000,000	-	3,000,000
		Total Fire	-	3,000,000	-	3,000,000
270	13045	Public Safty Complex	-	2,025,000	-	2,025,000
		Total Police	-	2,025,000	-	2,025,000
431		Park restroom upgrades	-	40,000	50	40,000
431		Picnic tables and benches	-	15,000	-	15,000
431		Zero turn Mower	-	12,000	-	15,000
		Total Park	-	67,000	50	70,000
445	15019	Greens Mower	-	25,000	24,969	-
		Total Golf Course	-	25,000	24,969	-
TOTAL			\$ -	\$ 5,187,900	\$ 88,464	\$ 5,095,000

ENTERPRISE FUNDS



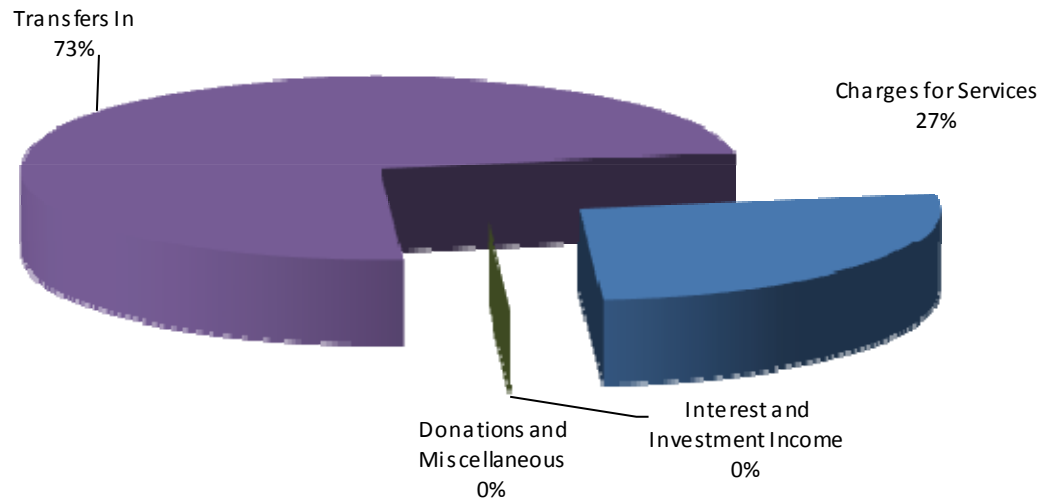
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CITY OF BARTLESVILLE
2015-16 Operating Budget
Enterprise Funds – Expenditure Graphs

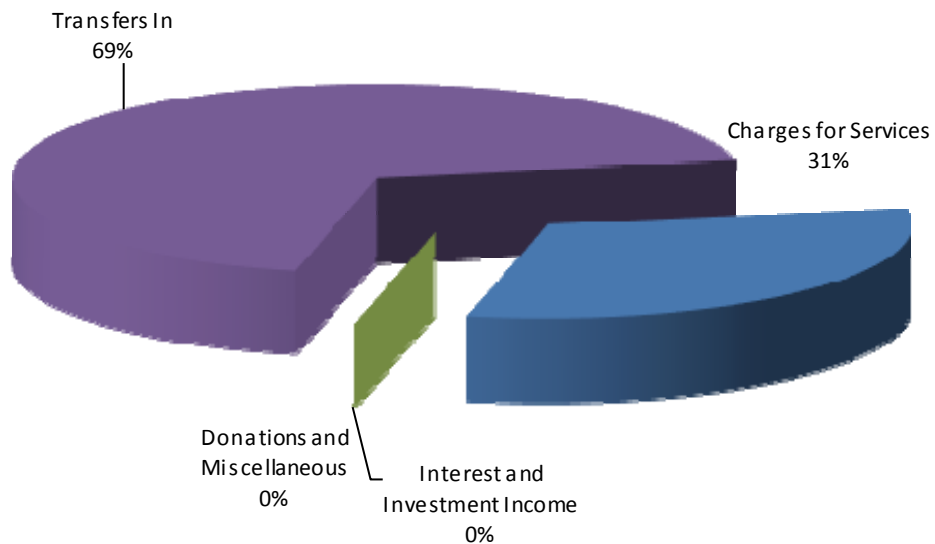


CITY OF BARTLESVILLE
2015-16 Operating Budget
Enterprise Funds – Revenue Graphs

**ENTERPRISE FUNDS BUDGETED REVENUES
2014/15 BUDGET**



**ENTERPRISE FUNDS BUDGETED REVENUES
2015/16 BUDGET**



CITY OF BARTLESVILLE
2015-16 Operating Budget
Enterprise Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Wastewater	\$ 4,181,123	\$ 3,882,528	\$ 3,734,072	\$ 4,318,560
Water	7,269,912	9,094,167	8,678,935	6,272,016
Sanitation	4,042,878	4,367,908	4,184,197	4,409,011
Golf Course	425,058	464,734	450,400	467,106
Sooner Pool	74,172	88,819	82,478	49,422
Frontier Pool	117,888	140,742	106,640	61,302
Total Expenditures and Reserves	\$16,111,031	\$18,038,898	\$17,236,722	\$15,577,417

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 4,891,096	\$ 4,750,432	\$ 4,918,646	\$ 4,867,239
Interest and Investment Income	(3,113)	-	3,561	-
Donations and Miscellaneous	89,336	400	8,200	-
Transfer In:				
From General Fund	55,375	234,572	234,572	206,788
From BMA - Wastewater	4,179,420	3,801,835	3,801,835	4,367,693
From BMA - Water	7,184,042	8,973,568	8,834,957	6,115,060
Fund Balance	969,985	998,755	825,736	1,447,016
Total Available for Appropriation	\$17,366,141	\$18,759,562	\$18,627,507	\$17,003,796

CITY OF BARTLESVILLE
2015-16 Operating Budget
Enterprise Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 3,211,826	\$ 3,331,588	\$ 3,093,966	\$ 3,180,000	\$ 3,180,000	\$ 3,180,000
51120 OVERTIME	69,667	114,000	63,355	119,000	119,000	119,000
51130 FICA	241,051	258,471	231,409	245,000	245,000	245,000
51140 GROUP INSURANCE	820,131	739,415	739,415	780,465	780,465	780,465
51150 DB RETIREMENT	497,681	472,000	462,489	454,000	454,000	454,000
51155 DC RETIREMENT	32,615	46,000	33,909	46,000	46,000	46,000
51170 WORKER'S COMPENSATION	111,257	78,828	78,828	199,316	199,316	199,316
51180 UNEMPLOYMENT COMP	4,202	-	960	-	-	-
TOTAL PERSONNEL SERVICES	\$ 4,988,430	\$ 5,040,302	\$ 4,704,331	\$ 5,023,781	\$ 5,023,781	\$ 5,023,781
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 52,709	\$ 60,930	\$ 60,333	\$ 58,755	\$ 58,755	\$ 58,755
52310 UTILITIES & COMMUNICATIONS	572,852	644,004	634,241	652,604	652,604	652,604
52410 PROFESSIONAL SERVICES	182,154	168,583	300,340	244,766	244,766	244,766
52510 OTHER SERVICES	914,467	959,308	876,661	940,930	940,930	940,930
52610 MAINT. & REPAIR SERVICE	172,428	284,536	257,871	385,250	385,250	385,250
52710 OPERATIONAL SERVICES	1,869,454	2,200,150	2,196,385	2,225,887	2,225,887	2,225,887
52810 INSURANCE & BONDS	-	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 3,764,064	\$ 4,317,511	\$ 4,325,831	\$ 4,508,192	\$ 4,508,192	\$ 4,508,192
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 6,382	\$ 16,650	\$ 19,160	\$ 20,450	\$ 20,450	\$ 20,450
53210 JANITORIAL SUPPLIES	6,632	9,050	6,464	6,950	6,950	6,950
53310 GENERAL SUPPLIES	959,492	976,961	902,896	920,811	920,811	920,811
53410 TOOLS & EQUIPMENT	52,984	39,224	43,710	40,818	40,818	40,818
53510 FUEL	295,253	279,000	218,070	279,000	279,000	279,000
53610 MAINT. & REPAIR MATERIALS	458,923	545,500	653,836	538,500	538,500	538,500
TOTAL MATERIALS & SUPPLIES	\$ 1,779,666	\$ 1,866,385	\$ 1,844,136	\$ 1,806,529	\$ 1,806,529	\$ 1,806,529

CITY OF BARTLESVILLE

2015-16 Operating Budget

Enterprise Funds – Expenditure Summary by Line Item (continued)

<i>CAPITAL OUTLAY</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ -	\$ 830,000	\$ 830,000	\$ -	\$ -	\$ -
55930 OTHER IMPROVEMENTS	80,018	-	-	-	-	-
55940 MACHINERY & EQUIPMENT	36,162	387,000	315,402	-	-	-
TOTAL CAPITAL OUTLAY	\$ 116,180	\$ 1,217,000	\$ 1,145,402	\$ -	\$ -	\$ -
<i>TRANSFERS OUT</i>						
59101 GENERAL FUND	\$ 2,745,860	\$ 3,196,264	\$ 3,196,264	\$ 3,267,436	\$ 3,267,436	\$ 3,267,436
59670 STABILIZATION RESERVE FUND	2,310,000	1,760,000	1,760,000	290,000	290,000	290,000
TOTAL TRANSFERS	\$ 5,055,860	\$ 4,956,264	\$ 4,956,264	\$ 3,557,436	\$ 3,557,436	\$ 3,557,436
<i>TOTAL BUDGET</i>	\$15,704,200	\$17,397,462	\$16,975,964	\$14,895,938	\$14,895,938	\$14,895,938

CITY OF BARTLESVILLE
2015-16 Operating Budget
Enterprise Funds – Personnel Summary

Personnel

<i>PERSONNEL COUNTS BY DEPARTMENT</i>	<i>2013-14 ACTUAL FTEs</i>	<i>2014-15 BUDGETED FTEs</i>	<i>2014-15 ACTUAL FTEs</i>	<i>2015-16 BUDGETED FTEs</i>
Wastewater Fund:				
Wastewater Maintenance	11	11	11	11
Water Fund:				
Water Plant	15	15	15	15
Water Administration	2	2	2	2
Water Distribution	17.5	21	18	21
<i>Total Water</i>	34.5	38	35	38
Sanitation Fund:				
Sanitation	39	31	31	31
Golf Course Fund:				
Municipal Golf Course	3	3	3	3
Sooner Pool:				
Swimming Pool	N/A	N/A	N/A	N/A
Frontier Pool:				
Swimming Pool	N/A	N/A	N/A	N/A
Total Personnel	87.5	83	80	83

CITY OF BARTLESVILLE
2015-16 Operating Budget
Wastewater Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Chickasaw Wastewater Treatment Plant		\$ 1,898,706	\$ 2,235,954	\$ 2,231,850	\$ 2,261,441
Wastewater Maintenance		757,821	833,884	766,871	965,837
Transfers Out:	To General	768,841	673,954	673,954	893,882
	To BMA - Water	148,040	-	-	-
	To Stabilization Reserve Fund	57,715	61,397	61,397	82,423
	To Capital Reserve Fund	550,000	-	-	30,000
Reserves:	Contingency	-	61,397	-	64,546
	Compensated Absences Reserve	-	15,942	-	20,431
Total Expenditures and Reserves		\$ 4,181,123	\$ 3,882,528	\$ 3,734,072	\$ 4,318,560

Revenues

REVENUE BY SOURCE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income		\$ (406)	\$ -	\$ 664	\$ -
Donations and Miscellaneous		2,270	-	-	-
Transfer In:	From BMA - Wastewater	4,179,420	3,801,835	3,801,835	4,367,693
Fund Balance		63,305	80,693	(117,560)	(49,133)
Total Available for Appropriation		\$ 4,244,589	\$ 3,882,528	\$ 3,684,939	\$ 4,318,560

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary

Department Mission: To protect the health and quality of living of the citizens of Bartlesville through sanitary collection and treatment of wastewater.

Department Description: The Chickasaw Wastewater Treatment Plant and 20 Sewage Lift Stations in the collection system are operated by a private contract with Veolia Water, Inc. The plant treats residential and industrial wastewater from the community. As required by the Oklahoma Pollution Discharge Elimination System (OPDES) Permit, waste sludge from the treatment process is disposed of through injection on agricultural land for beneficial use. Plant personnel also administer the Industrial Pre-treatment Program for the City.

2015 Accomplishments:

- Hauled 4,930 K gallons of Biosolids for land application.
- Completed 3,884 Preventative and Corrective Maintenance Work Orders
- Installed replacement floating siphon assembly in No.3 Rectangular Final Clarifier
- Replaced fine bubble diffuser elements in the No.3 Aeration Basin
- Wastewater Plant treated 2.4 Billion gallons of wastewater
- Completed inspections of 4 Significant Industrial Users permitted in the Industrial Wastewater Treatment Program

2016 Objectives:

- Maintain 100% environmental compliance for plant operation
- Continue development of the Fats, Oil and Grease monitoring and inspection program for industrial pretreatment
- Replace the liner in the 20 million gallon Flow Equalization Basin at the Chickasaw wastewater treatment plant
- Continue land application program of Biosolids for beneficial reuse
- Replace fine bubble diffuser elements in the No.1 & No.2 Aeration Basin

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary (continued)

Budget Highlights: The major expenditures in this department are the contract with Veolia Water, Inc. and replacement structures and equipment.

FUND 509 WASTEWATER DEPT 710 CHICKASAW WASTEWATER TREATMENT PLANT

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,898,706	\$2,235,954	\$2,231,850	\$2,261,441	\$2,261,441

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 873	\$ 804	\$ 753	\$ 804	\$ 804	\$ 804
52510 OTHER SERVICES	19,825	10,000	9,000	10,000	10,000	10,000
52610 MAINT. & REPAIR SERVICE	8,000	25,000	25,000	30,000	30,000	30,000
52710 OPERATIONAL SERVICES	1,869,454	2,200,150	2,196,385	2,220,637	2,220,637	2,220,637
TOTAL CONTRACTUAL SERVICES	\$ 1,898,152	\$ 2,235,954	\$ 2,231,138	\$ 2,261,441	\$ 2,261,441	\$ 2,261,441
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ -
53410 TOOLS & EQUIPMENT	500	-	-	-	-	-
53610 MAINT. & REPAIR MATERIALS	-	-	712	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 554	\$ -	\$ 712	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 1,898,706	\$ 2,235,954	\$ 2,231,850	\$ 2,261,441	\$ 2,261,441	\$ 2,261,441

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary

Department Mission: To maintain the sanitary sewer system in a condition that prevents potentially harmful failures, and to perform emergency repairs in the event of such failures.

Department Description: The Wastewater Maintenance Department is responsible for maintenance of the sanitary sewer system, including force mains and collector lines. A majority of its work is preventative maintenance to remove tree roots, accumulations of grease and other materials in the system that cause sewer line blockages and sewer backups. Crews can also perform repairs to the lines when necessary.

2015 Accomplishments:

- Investigated 241 main line call outs, requested by property owners when their private service was backed up
- Responded to 86 sewer main line backups. Cleaning a total of 58,208 feet of main line sewers upon request of residents
- Jet cleaned and jet sawed 699,477 feet of sanitary sewer main
- Completed Televised Inspection of 60,772 feet of sanitary sewer lines
- Treated 14,155 feet of sanitary sewer main with root control agent
- Raised or repaired 21 man holes
- Completed 66 main line point repairs and three full line installations. Overall total of pipe replacement/installation was 1439 feet
- Capped 24 sewer services for dilapidated structures

2016 Objectives:

- Continue main line sewer cleaning program and upgrades to Hansen software to make program more efficient
- Continue root control program
- Utilizing the video inspection system to identify both private side and main line defects for corrections
- Continue make emergency and or critical repairs to main sewer lines as needed
- Continue identifying leaking manholes and seal to reduce inflow and infiltration into sanitary sewer system

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary (continued)

Budget Highlights: The major expenditures in this department are personnel costs and replacement equipment.

FUND 509 WASTEWATER DEPT 715 WASTEWATER MAINTENANCE

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$757,821	\$833,884	\$766,871	\$965,837	\$965,837

CITY OF BARTLESVILLE
2015-16 Operating Budget
Wastewater Operating Fund – Wastewater Maintenance – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 421,697	\$ 433,000	\$ 430,106	\$ 425,000	\$ 425,000	\$ 425,000
51120 OVERTIME	6,524	17,000	3,805	18,000	18,000	18,000
51130 FICA	31,126	34,000	31,241	33,000	33,000	33,000
51140 GROUP INSURANCE	99,184	97,995	97,995	103,435	103,435	103,435
51150 DB RETIREMENT	71,264	68,000	67,732	68,000	68,000	68,000
51155 DC RETIREMENT	4,811	7,000	5,572	7,000	7,000	7,000
51170 WORKER'S COMPENSATION	8,291	11,789	11,789	168,352	168,352	168,352
TOTAL PERSONNEL SERVICES	\$ 642,897	\$ 668,784	\$ 648,240	\$ 822,787	\$ 822,787	\$ 822,787
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 9,460	\$ 8,250	\$ 8,590	\$ 8,250	\$ 8,250	\$ 8,250
52310 UTILITIES & COMMUNICATIONS	418	400	390	400	400	400
52410 PROFESSIONAL SERVICES	7,450	15,000	5,000	13,500	13,500	13,500
52510 OTHER SERVICES	692	3,250	1,091	3,250	3,250	3,250
52610 MAINT. & REPAIR SERVICE	2,848	50,000	7,109	20,000	20,000	20,000
TOTAL CONTRACTUAL SERVICES	\$ 20,868	\$ 76,900	\$ 22,180	\$ 45,400	\$ 45,400	\$ 45,400
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ -	\$ 9	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	10,073	11,200	10,000	11,200	11,200	11,200
53410 TOOLS & EQUIPMENT	9,254	5,000	10,500	9,450	9,450	9,450
53510 FUEL	30,639	32,000	25,942	32,000	32,000	32,000
53610 MAINT. & REPAIR MATERIALS	44,090	40,000	50,000	45,000	45,000	45,000
TOTAL MATERIALS & SUPPLIES	\$ 94,056	\$ 88,200	\$ 96,451	\$ 97,650	\$ 97,650	\$ 97,650
TOTAL BUDGET	\$ 757,821	\$ 833,884	\$ 766,871	\$ 965,837	\$ 965,837	\$ 965,837

CITY OF BARTLESVILLE

2015-16 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Personnel and Capital Detail

FUND 509 WASTEWATER DEPT 715 WASTEWATER MAINTENANCE

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
WW Maint Supervisor	1	1	1	1
Wastewater Equip Operator	5	5	5	5
Maintenance Worker	4	4	4	4
UT Maint Worker	1	1	1	1
TOTAL	11	11	11	11

CITY OF BARTLESVILLE
2015-16 Operating Budget
Wastewater Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The Wastewater Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Wastewater Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 509 WASTEWATER
DEPT 900 TRANSFERS**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,524,596	\$735,351	\$735,351	\$1,006,305	\$1,006,305

CITY OF BARTLESVILLE
2015-16 Operating Budget
Wastewater Operating Fund – Transfers – Line Item Detail

<i>TRANSFERS OUT</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
59101 GENERAL FUND	\$ 768,841	\$ 673,954	\$ 673,954	\$ 893,882	\$ 893,882	\$ 893,882
59715 BMA - WATER	148,040	-	-	-	-	-
59670 STABILIZATION RESERVE FUND	57,715	61,397	61,397	82,423	82,423	82,423
59675 CAPITAL RESERVE FUND	550,000	-	-	30,000	30,000	30,000
TOTAL TRANSFERS	\$ 1,524,596	\$ 735,351	\$ 735,351	\$ 1,006,305	\$ 1,006,305	\$ 1,006,305
<i>TOTAL BUDGET</i>	\$ 1,524,596	\$ 735,351	\$ 735,351	\$ 1,006,305	\$ 1,006,305	\$ 1,006,305

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Water Plant		\$ 2,657,642	\$ 3,955,740	\$ 3,920,674	\$ 2,763,458
Water Administration		317,825	303,117	300,236	316,306
Water Distribution		1,465,351	1,483,680	1,263,351	1,496,475
Transfers Out:	To General	1,208,178	1,573,356	1,573,356	1,404,672
	To Auto Collision Insurance Fund	-	-	-	-
	To Stabilization Reserve Fund	120,916	121,318	121,318	119,618
	To Capital Reserve Fund	1,500,000	1,500,000	1,500,000	-
Reserves:	Contingency	-	89,851	-	91,525
	Compensated Absences Reserve	-	67,105	-	79,962
Total Expenditures and Reserves		\$ 7,269,912	\$ 9,094,167	\$ 8,678,935	\$ 6,272,016

Revenues

REVENUE BY SOURCE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income		\$ (619)	\$ -	\$ 2,632	\$ -
Donations and Miscellaneous		86,603	400	7,914	-
Transfer In:	From BMA - Water	7,184,042	8,973,568	8,834,957	6,115,060
Fund Balance		(288,002)	120,199	(9,612)	156,956
Total Available for Appropriation		\$ 6,982,024	\$ 9,094,167	\$ 8,835,891	\$ 6,272,016

CITY OF BARTLESVILLE
2013-13 Operating Budget
Water Operating Fund – Water Plant – Summary

Department Mission: To provide safe drinking water to the citizens of Bartlesville that complies with all applicable standards. To provide maintenance and repair to the water plant, pump stations, and water storage tanks to maintain appropriate water pressures throughout the system.

Department Description: The Water Treatment Plant is responsible for the supply and treatment of water delivered to the customers of the City of Bartlesville. This includes maintaining water quality to comply with Federal and State standards, performing various analyses on the raw water to determine the best treatment methods, monitoring the treatment process, and delivery of treated water into the distribution system. Operation of the pump stations and water storage tanks to maintain adequate pressure in the distribution system is also a responsibility of the Water Treatment Plant.

2015 Accomplishments:

- Staff continued monitoring of Hudson Lake and Caney River to test for MIB & Geosmin, which are taste and odor causing algae
- Added water pretreatment capabilities to the Caney River intake tower
- Applied a soluble form of copper sulfate to Hudson Lake to eliminate taste and odor causing algae
- Had SolarBee Mixers installed in Hudson Lake to help eliminate algae, iron and manganese
- Completed a study that identified vulnerabilities and recommendations for the electrical system at the Water Plant. Started the design work to address these vulnerabilities

2016 Objectives:

- Continue to monitor and manage Hudson Lake to maximize the treatment efficiency of the current system and to mitigate any taste and odor causing constituents
- Replace altitude valve on East Toalson tank
- Achieve compliance with all US EPA & ODEQ Regulations

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Plant – Summary
(continued)

Budget Highlights: The major expenditures in this department are personnel costs, utilities to operate the water plant and pumping stations, and the chemicals necessary to treat the raw water. During the 2011 calendar year the plant treated 2,452,395,000 gallons of water for use by our customers.

FUND 510 WATER DEPT 720 WATER PLANT				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$2,657,642	\$3,955,740	\$3,920,674	\$2,763,458	\$2,763,458

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Plant – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 578,313	\$ 579,000	\$ 558,335	\$ 575,000	\$ 575,000	\$ 575,000
51120 OVERTIME	33,615	30,000	31,376	31,000	31,000	31,000
51130 FICA	44,729	45,000	43,405	44,000	44,000	44,000
51140 GROUP INSURANCE	135,278	133,629	133,629	141,048	141,048	141,048
51150 DB RETIREMENT	81,559	77,000	75,249	77,000	77,000	77,000
51155 DC RETIREMENT	8,722	10,000	9,211	9,000	9,000	9,000
51170 WORKER'S COMPENSATION	2,577	11,019	11,019	5,885	5,885	5,885
51180 UNEMPLOYMENT COMP	1,473	-	435	-	-	-
TOTAL PERSONNEL SERVICES	\$ 886,266	\$ 885,648	\$ 862,659	\$ 882,933	\$ 882,933	\$ 882,933
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 7,738	\$ 7,800	\$ 12,100	\$ 9,375	\$ 9,375	\$ 9,375
52310 UTILITIES & COMMUNICATIONS	515,593	581,000	572,900	587,000	587,000	587,000
52410 PROFESSIONAL SERVICES	26,320	35,000	106,498	2,000	2,000	2,000
52510 OTHER SERVICES	136,823	121,200	129,600	94,000	94,000	94,000
52610 MAINT. & REPAIR SERVICE	140,394	170,536	195,282	288,350	288,350	288,350
52710 OPERATIONAL SERVICES	-	-	-	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 826,868	\$ 915,536	\$ 1,016,380	\$ 981,725	\$ 981,725	\$ 981,725
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 950	\$ 1,400	\$ 7,750	\$ 2,800	\$ 2,800	\$ 2,800
53210 JANITORIAL SUPPLIES	1,371	1,500	1,500	1,500	1,500	1,500
53310 GENERAL SUPPLIES	850,659	860,000	816,000	830,000	830,000	830,000
53410 TOOLS & EQUIPMENT	7,343	4,656	3,700	4,500	4,500	4,500
53510 FUEL	10,416	10,000	13,283	10,000	10,000	10,000
53610 MAINT. & REPAIR MATERIALS	73,769	60,000	54,000	50,000	50,000	50,000
TOTAL MATERIALS & SUPPLIES	\$ 944,508	\$ 937,556	\$ 896,233	\$ 898,800	\$ 898,800	\$ 898,800

CITY OF BARTLESVILLE

2015-16 Operating Budget

Water Operating Fund – Water Plant – Line Item Detail (continued)

<i>CAPITAL OUTLAY</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ -	\$ 830,000	\$ 830,000	\$ -	\$ -	\$ -
55940 MACHINERY & EQUIPMENT		387,000	315,402	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ 1,217,000	\$ 1,145,402	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	<i>\$ 2,657,642</i>	<i>\$ 3,955,740</i>	<i>\$ 3,920,674</i>	<i>\$ 2,763,458</i>	<i>\$ 2,763,458</i>	<i>\$ 2,763,458</i>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Plant – Personnel and Capital Detail

**FUND 510 WATER
DEPT 720 WATER PLANT**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Water Plant Superintendent	1	1	1	1
Electronics Technician	1	1	1	1
Plant Mechanic	2	2	2	2
Lab Technician	1	1	1	1
Lead Water Plant Operator	0	0	0	4
Senior Water Plant Operator	0	0	0	0
Water Plant Operator	8	8	8	4
Maintenance Worker	2	2	2	2
TOTAL	15	15	15	15

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Administration – Summary

Department Mission: To provide long-term focused planning and management for the City of Bartlesville's water utility services.

Department Description: The Water Administration department provides the planning, management, and administration for the Water Plant, Water Distribution and Wastewater Maintenance Departments. Also provide contract oversight for the operation of the Chickasaw Wastewater Treatment Plant.

2015 Accomplishments:

- Completed construction of a 12" water line replacement along US 60 west of Bartlesville
- Completed design for water line replacement along Cherokee Ave., between Adams and 14th as well as on 18th between Keeler and Hillcrest
- Secured site for new 4 million gallon South Wastewater Treatment Plant

2016 Objectives:

- Provide oversight and guidance in maintaining compliance with EPA and ODEQ regulations for water and wastewater treatment
- Complete the engineering study for a raw water pipeline from Copan Lake
- Complete construction of water line replacement along Cherokee between Adams and 14th

Budget Highlights: The major expenditures in this department are personnel costs and utility costs.

CITY OF BARTLESVILLE

2015-16 Operating Budget

**Water Operating Fund – Water Administration – Summary
(continued)**

FUND 510 WATER DEPT 725 WATER ADMINISTRATION				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$317,825	\$303,117	\$300,236	\$316,306	\$316,306

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Administration – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 158,870	\$ 165,000	\$ 165,149	\$ 165,000	\$ 165,000	\$ 165,000
51120 OVERTIME	-	-	-	-	-	-
51130 FICA	11,631	13,000	12,086	13,000	13,000	13,000
51140 GROUP INSURANCE	27,010	17,817	17,817	18,806	18,806	18,806
51150 DB RETIREMENT	36,483	37,000	36,347	37,000	37,000	37,000
TOTAL PERSONNEL SERVICES	\$ 233,994	\$ 232,817	\$ 231,399	\$ 233,806	\$ 233,806	\$ 233,806
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,564	\$ 1,800	\$ 1,350	\$ 1,750	\$ 1,750	\$ 1,750
52310 UTILITIES & COMMUNICATIONS	11,440	12,500	11,650	12,900	12,900	12,900
52410 PROFESSIONAL SERVICES	56,499	42,000	42,000	42,000	42,000	42,000
52510 OTHER SERVICES	5,370	6,300	7,300	6,300	6,300	6,300
52610 MAINT. & REPAIR SERVICE	640	500	-	2,500	2,500	2,500
52710 OPERATIONAL SERVICES	-	-	-	4,250	4,250	4,250
TOTAL CONTRACTUAL SERVICES	\$ 75,513	\$ 63,100	\$ 62,300	\$ 69,700	\$ 69,700	\$ 69,700
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,569	\$ 2,600	\$ 2,421	\$ 8,100	\$ 8,100	\$ 8,100
53210 JANITORIAL SUPPLIES	1,451	1,200	1,164	1,200	1,200	1,200
53310 GENERAL SUPPLIES	1,934	2,400	2,555	2,500	2,500	2,500
53410 TOOLS & EQUIPMENT	-	-	14	-	-	-
53510 FUEL	440	500	383	500	500	500
53610 MAINT. & REPAIR MATERIALS	924	500	-	500	500	500
TOTAL MATERIALS & SUPPLIES	\$ 8,318	\$ 7,200	\$ 6,537	\$ 12,800	\$ 12,800	\$ 12,800
TOTAL BUDGET	\$ 317,825	\$ 303,117	\$ 300,236	\$ 316,306	\$ 316,306	\$ 316,306

CITY OF BARTLESVILLE

2015-16 Operating Budget

Water Operating Fund – Water Administration – Personnel and Capital Detail

FUND 510 WATER
DEPT 725 WATER ADMINISTRATION

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Water Utilities Director	1	0	0	0
Water Utilities and Engineering Director	0	1	1	1
Senior Administrative Assistant	1	1	1	1
TOTAL	2	2	2	2

CITY OF BARTLESVILLE

2015-16 Operating Budget

Water Operating Fund – Water Distribution – Summary

Department Mission: To maintain and monitor the City's water distribution system and to provide field services necessary for the operation and billing of the water utility system as a whole.

Department Description: The Water Distribution department is responsible for the maintenance and repair of the water distribution system of the City. It installs new service lines, constructs replacement lines and tests and repairs meters. It also conducts leak inspections, meter checks, connects and disconnects the City's water customers, and reads water meters.

2015 Accomplishments:

- Repaired 45 water main breaks ranging in size from 6" to 20"
- Repaired 135 service line leaks
- Installed 38 new water services
- Completed 3,130 locate work orders
- Completed the flushing, of approximately 1,600 fire hydrants
- Replaced approximately 1,000 feet of 6" water main on Parkview Drive between Sunset and Mulberry Replaced approx. 1,000 feet 8" water main on Regency between Monticello and Longview

2016 Objectives:

- Replace existing 2 inch water main in the alley between Johnstone & Keeler, from 14th to 15th street
- Replace existing 6 inch water main on 18th between Keeler and Hillcrest
- Complete the annual flushing and testing of fire hydrants

CITY OF BARTLESVILLE

2015-16 Operating Budget

Water Operating Fund – Water Distribution – Summary (continued)

Budget Highlights: The major expenditures in this department are personnel costs, fuel, maintenance and repair services, and replacement of equipment and main line replacement.

FUND 510 WATER DEPT 730 WATER DISTRIBUTION				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,465,351	\$1,483,680	\$1,263,351	\$1,496,475	\$1,496,475

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Water Distribution – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 666,222	\$ 740,000	\$ 621,600	\$ 739,000	\$ 739,000	\$ 739,000
51120 OVERTIME	22,194	47,000	22,868	48,000	48,000	48,000
51130 FICA	50,496	57,000	47,475	57,000	57,000	57,000
51140 GROUP INSURANCE	180,257	187,081	187,081	197,467	197,467	197,467
51150 DB RETIREMENT	108,061	96,000	95,657	87,000	87,000	87,000
51155 DC RETIREMENT	6,208	15,000	6,192	15,000	15,000	15,000
51170 WORKER'S COMPENSATION	76,929	9,074	9,074	83	83	83
TOTAL PERSONNEL SERVICES	\$ 1,110,367	\$ 1,151,155	\$ 989,947	\$ 1,143,550	\$ 1,143,550	\$ 1,143,550
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 9,163	\$ 9,400	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700
52310 UTILITIES & COMMUNICATIONS	306	400	46	1,600	1,600	1,600
52410 PROFESSIONAL SERVICES	15,302	-	4,326	45,000	45,000	45,000
52510 OTHER SERVICES	847	2,650	951	2,650	2,650	2,650
52610 MAINT. & REPAIR SERVICE	8,273	9,500	19,000	15,600	15,600	15,600
TOTAL CONTRACTUAL SERVICES	\$ 33,891	\$ 21,950	\$ 34,023	\$ 74,550	\$ 74,550	\$ 74,550
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 205	\$ -	\$ -	\$ -	\$ -	\$ -
53210 JANITORIAL SUPPLIES	27	-	-	-	-	-
53310 GENERAL SUPPLIES	6,815	6,675	6,558	6,675	6,675	6,675
53410 TOOLS & EQUIPMENT	9,677	11,400	12,728	9,200	9,200	9,200
53510 FUEL	40,025	47,500	36,046	47,500	47,500	47,500
53610 MAINT. & REPAIR MATERIALS	148,164	245,000	184,049	215,000	215,000	215,000
TOTAL MATERIALS & SUPPLIES	\$ 204,913	\$ 310,575	\$ 239,381	\$ 278,375	\$ 278,375	\$ 278,375

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Water Operating Fund – Water Distribution – Line Item Detail
 (continued)

<i>CAPITAL OUTLAY</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
55930 OTHER IMPROVEMENTS	\$ 80,018	\$ -		\$ -	\$ -	\$ -
55940 MACHINERY & EQUIPMENT	36,162	-		-	-	-
TOTAL CAPITAL OUTLAY	\$ 116,180	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL BUDGET</i>	<i>\$ 1,465,351</i>	<i>\$ 1,483,680</i>	<i>\$ 1,263,351</i>	<i>\$ 1,496,475</i>	<i>\$ 1,496,475</i>	<i>\$ 1,496,475</i>

CITY OF BARTLESVILLE

2015-16 Operating Budget

Water Operating Fund – Water Distribution – Personnel and Capital Detail

FUND 510 WATER
DEPT 730 WATER DISTRIBUTION**PERSONNEL SCHEDULE**

CLASSIFICATION	2013-14 ACTUAL NUMBER OF EMPLOYEES	2014-15 BUDGTED NUMBER OF EMPLOYEES	2014-15 ACTUAL NUMBER OF EMPLOYEES	2015-16 BUDGTED NUMBER OF EMPLOYEES
Water Distribution Supervisor	1	1	1	1
Concrete Mason	1	1	1	1
Utility Const. Crew Leader	1	1	1	1
Equipment Operator	2.5	3	3	3
Water Utility Service Coordinator	1	1	1	1
Water Utility Service Rep.	2	2	2	2
Fiscal Technician	1	1	1	1
Meter Technician	1	2	1	2
UT Maintenance Worker	7	9	7	9
Temp	0	0	0	0
1/4 Maint Work (Shared Parks)	0	0	0	0
TOTAL	17.5	21	18	21

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The Water Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Water Fund's portion of the amount necessary to establish the Health Insurance Fund.

**FUND 510 WATER
DEPT 900 TRANSFERS**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$2,829,094	\$3,194,674	\$3,194,674	\$1,524,290	\$1,524,290

CITY OF BARTLESVILLE
2015-16 Operating Budget
Water Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
59101 GENERAL FUND	\$ 1,208,178	\$ 1,573,356	\$ 1,573,356	\$ 1,404,672	\$ 1,404,672	\$ 1,404,672
59670 STABILIZATION RESERVE FUND	120,916	121,318	121,318	119,618	119,618	119,618
59675 CAPITAL RESERVE FUND	1,500,000	1,500,000	1,500,000	-	-	-
TOTAL TRANSFERS	\$ 2,829,094	\$ 3,194,674	\$ 3,194,674	\$ 1,524,290	\$ 1,524,290	\$ 1,524,290
TOTAL BUDGET	\$ 2,829,094	\$ 3,194,674	\$ 3,194,674	\$ 1,524,290	\$ 1,524,290	\$ 1,524,290

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>		<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Sanitation		\$ 2,933,877	\$ 2,953,217	\$ 2,897,200	\$ 2,972,640
Transfers Out:	To General	768,841	948,954	948,954	968,882
	To Stabilization Reserve Fund	80,160	78,043	78,043	78,830
	To Capital Reserve Fund	260,000	260,000	260,000	260,000
Reserves:	Contingency	-	59,064	-	59,453
	Compensated Absences Reserve	-	68,630	-	69,206
Total Expenditures and Reserves		<u>\$ 4,042,878</u>	<u>\$ 4,367,908</u>	<u>\$ 4,184,197</u>	<u>\$ 4,409,011</u>

Revenues

<i>REVENUE BY SOURCE</i>		<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services		\$ 4,461,947	\$ 4,355,632	\$ 4,519,402	\$ 4,528,439
Interest and Investment Income		(1,666)	-	85	-
Donations and Miscellaneous		463	-	286	-
Fund Balance		1,114,060	779,645	971,375	1,306,951
Total Available for Appropriation		<u>\$ 5,574,804</u>	<u>\$ 5,135,277</u>	<u>\$ 5,491,148</u>	<u>\$ 5,835,390</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Sanitation – Summary

Department Mission: To provide solid waste removal and disposal services to all citizens of Bartlesville and to provide for litter removal and street sweeping for all major streets and right-of way.

Department Description: The Sanitation Department is responsible for collection and disposal for all solid waste generated within the City except for a small number of commercial customers serviced by private companies. The Department currently collects residential solid waste twice weekly and commercial solid waste from two to six times weekly, depending upon individual needs and the level of service desired. The Department also collects litter from the rights-of-way of major streets and residential and commercial alleys and is also responsible for street sweeping.

2015 Accomplishments:

- Participated in the annual Operation Clean House.
- Provided a free residential fall and spring clean-up program.
- Provided a free curbside leaf and grass collection program.
- Stream lined the operation of our drop off recycle center.
- Constructed a new container paint shop

2016 Objectives:

- Research methods to bring more efficiency to our curbside collection system
- Continue to provide supplementary programs to City customers.
- Cross train employees to increase the department efficiency.
- Research options to make the recycle center self-sustaining

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Sanitation – Summary
(continued)

Budget Highlights: The major expenditures in this department are personnel costs, land fill fees, and replacement of equipment and vehicles.

FUND 511 SANITATION DEPT 750 SANITATION				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$2,933,877	\$2,953,217	\$2,897,200	\$2,972,640	\$2,972,640

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Sanitation – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 1,138,632	\$ 1,139,000	\$ 1,110,251	\$ 1,135,000	\$ 1,135,000	\$ 1,135,000
51120 OVERTIME	6,904	18,000	4,406	19,000	19,000	19,000
51130 FICA	84,426	88,000	81,493	87,000	87,000	87,000
51140 GROUP INSURANCE	351,346	276,167	276,167	291,499	291,499	291,499
51150 DB RETIREMENT	168,471	163,000	156,374	154,000	154,000	154,000
51155 DC RETIREMENT	12,874	14,000	12,934	15,000	15,000	15,000
51170 WORKER'S COMPENSATION	23,009	46,808	46,808	22,077	22,077	22,077
51180 UNEMPLOYMENT COMP	2,729	-	525	-	-	-
TOTAL PERSONNEL SERVICES	\$ 1,788,391	\$ 1,744,975	\$ 1,688,958	\$ 1,723,576	\$ 1,723,576	\$ 1,723,576
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 190	\$ 3,680	\$ 2,070	\$ 3,680	\$ 3,680	\$ 3,680
52310 UTILITIES & COMMUNICATIONS	4,192	6,500	4,415	6,500	6,500	6,500
52410 PROFESSIONAL SERVICES	-	-	250	-	-	-
52510 OTHER SERVICES	742,211	802,108	721,483	812,930	812,930	812,930
52610 MAINT. & REPAIR SERVICE	7,879	25,000	4,404	25,000	25,000	25,000
TOTAL CONTRACTUAL SERVICES	\$ 754,472	\$ 837,288	\$ 732,622	\$ 848,110	\$ 848,110	\$ 848,110
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 173	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100	\$ 8,100
53210 JANITORIAL SUPPLIES	1,036	2,000	2,000	2,000	2,000	2,000
53310 GENERAL SUPPLIES	9,812	19,686	6,361	19,686	19,686	19,686
53410 TOOLS & EQUIPMENT	24,242	16,168	16,168	16,168	16,168	16,168
53510 FUEL	202,267	175,000	130,416	175,000	175,000	175,000
53610 MAINT. & REPAIR MATERIALS	153,484	150,000	312,575	180,000	180,000	180,000
TOTAL MATERIALS & SUPPLIES	\$ 391,014	\$ 370,954	\$ 475,620	\$ 400,954	\$ 400,954	\$ 400,954
TOTAL BUDGET	\$ 2,933,877	\$ 2,953,217	\$ 2,897,200	\$ 2,972,640	\$ 2,972,640	\$ 2,972,640

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Sanitation – Personnel and Capital Detail

**FUND 511 SANITATION
DEPT 750 SANITATION**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Public Works Director	1	1	1	1
Sanitation Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Refuse Driver	11	11	11	11
Senior Administrative Assistant	1	1	1	1
Sanitation Maintenance Tech	1	1	1	1
Refuse Collector	22	14	14	14
TOTAL	39	31	31	31

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The Sanitation Fund has two transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville, and the transfer to the Health Insurance Fund is for the Sanitation Fund's portion of the amount necessary to establish the Health Insurance Fund.

FUND 511 SANITATION DEPT 900 TRANSFERS				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$1,109,001	\$1,286,997	\$1,286,997	\$1,307,712	\$1,307,712

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sanitation Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
59101 GENERAL FUND	\$ 768,841	\$ 948,954	\$ 948,954	\$ 968,882	\$ 968,882	\$ 968,882
59670 STABILIZATION RESERVE FUND	80,160	78,043	78,043	78,830	78,830	78,830
59675 CAPITAL RESERVE FUND	260,000	260,000	260,000	260,000	260,000	260,000
TOTAL TRANSFERS	\$ 1,109,001	\$ 1,286,997	\$ 1,286,997	\$ 1,307,712	\$ 1,307,712	\$ 1,307,712
TOTAL BUDGET	\$ 1,109,001	\$ 1,286,997	\$ 1,286,997	\$ 1,307,712	\$ 1,307,712	\$ 1,307,712

CITY OF BARTLESVILLE
2015-16 Operating Budget
Adams Municipal Golf Course Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Golf Course	\$ 425,058	\$ 450,509	\$ 450,400	\$ 453,792
Reserves: Contingency	-	9,010	-	9,076
Compensated Absences Reserve	-	5,215	-	4,238
Total Expenditures and Reserves	\$ 425,058	\$ 464,734	\$ 450,400	\$ 467,106

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 324,921	\$ 298,100	\$ 356,370	\$ 338,800
Interest and Investment Income	(243)	-	56	-
Transfer In: From General	18,551	148,416	148,416	92,331
Fund Balance	80,622	18,218	(18,467)	35,975
Total Available for Appropriation	\$ 423,851	\$ 464,734	\$ 486,375	\$ 467,106

CITY OF BARTLESVILLE

2015-16 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary

Department Mission: To provide a top quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.

Department Description: The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a maintenance staff and a professional golf staff. Golf lessons and clinics are available to the public. This facility is operated by the City with the advice of the Adams Golf Course Operating Committee.

2015 Accomplishments:

- We were able to increase our rounds to 35,000
- We installed some part circle irrigation heads to water only necessary areas and eliminated watering of out of play areas that have irrigation in them
- We made great improvements on fixing low areas from irrigation repairs and will continue to work on this
- Used tournament funds to build a wedge range to improve our practice facility

2016 Objectives:

- Continue to use technology to keep rounds at 35,000 and above
- Install a few temporary foot golf holes and let people try it out and explore the options of opening a complete 18 holes for a new revenue stream
- Expand the size of some of the senior Tee boxes to try and accommodate the large shift of people that have started playing those

CITY OF BARTLESVILLE

2015-16 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary (continued)

Budget Highlights: The major expenditures in this department are personnel costs, the director's contract fees, and general supplies necessary to operate a golf course. The Pro Shop is owned and operated by the golf course director, and the City incurs no expenses and obtains no revenues from its operation.

FUND 513 GOLF COURSE DEPT 445 GOLF COURSE				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$425,058	\$450,509	\$450,400	\$453,792	\$453,792

CITY OF BARTLESVILLE
2015-16 Operating Budget
Adams Municipal Golf Course Fund – Golf Course – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 138,696	\$ 141,000	\$ 141,075	\$ 141,000	\$ 141,000	\$ 141,000
51120 OVERTIME	430	2,000	900	3,000	3,000	3,000
51130 FICA	10,274	11,000	10,489	11,000	11,000	11,000
51140 GROUP INSURANCE	27,056	26,726	26,726	28,210	28,210	28,210
51150 DB RETIREMENT	31,843	31,000	31,130	31,000	31,000	31,000
51170 WORKER'S COMPENSATION	451	-	-	616	616	616
TOTAL PERSONAL SERVICES	\$ 208,750	\$ 211,726	\$ 210,320	\$ 214,826	\$ 214,826	\$ 214,826
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 22,544	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000
52310 UTILITIES & COMMUNICATIONS	24,216	24,000	26,114	24,000	24,000	24,000
52410 PROFESSIONAL SERVICES	76,583	76,583	76,766	76,766	76,766	76,766
52510 OTHER SERVICES	8,123	10,000	7,000	10,000	10,000	10,000
52610 MAINT. & REPAIR SERVICE	2,784	3,000	6,500	3,000	3,000	3,000
TOTAL CONTRACTUAL SERVICES	\$ 134,250	\$ 139,583	\$ 142,380	\$ 139,766	\$ 139,766	\$ 139,766
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 975	\$ 950	\$ 800	\$ 950	\$ 950	\$ 950
53210 JANITORIAL SUPPLIES	2,747	2,250	1,800	2,250	2,250	2,250
53310 GENERAL SUPPLIES	33,734	41,000	40,500	41,000	41,000	41,000
53410 TOOLS & EQUIPMENT	1,820	1,000	600	1,000	1,000	1,000
53510 FUEL	11,466	14,000	12,000	14,000	14,000	14,000
53610 MAINT. & REPAIR MATERIALS	31,316	40,000	42,000	40,000	40,000	40,000
TOTAL MATERIALS & SUPPLIES	\$ 82,058	\$ 99,200	\$ 97,700	\$ 99,200	\$ 99,200	\$ 99,200
TOTAL BUDGET	\$ 425,058	\$ 450,509	\$ 450,400	\$ 453,792	\$ 453,792	\$ 453,792

CITY OF BARTLESVILLE

2015-16 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Personnel and Capital Detail

**FUND 513 GOLF COURSE
DEPT 445 GOLF COURSE**

PERSONNEL SCHEDULE

<i>CLASSIFICATION</i>	<i>2013-14 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2014-15 BUDGTED NUMBER OF EMPLOYEES</i>	<i>2014-15 ACTUAL NUMBER OF EMPLOYEES</i>	<i>2015-16 BUDGTED NUMBER OF EMPLOYEES</i>
Golf Course Superintendent	1	1	1	1
Golf Course Supervisor	1	1	1	1
Maintenance Worker	1	1	1	1
TOTAL	3	3	3	3

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sooner Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Sooner Pool	\$ 74,172	\$ 86,938	\$ 82,478	\$ 48,453
Reserves: Contingency	-	1,881	-	969
Total Expenditures and Reserves	<u>\$ 74,172</u>	<u>\$ 88,819</u>	<u>\$ 82,478</u>	<u>\$ 49,422</u>

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services	\$ 36,609	\$ 29,700	\$ 16,181	\$ -
Interest and Investment Income	(96)	-	62	-
Transfer In: From General	22,443	25,876	25,876	55,968
Fund Balance	37,568	33,101	33,813	(6,546)
Total Available for Appropriation	<u>\$ 96,524</u>	<u>\$ 88,677</u>	<u>\$ 75,932</u>	<u>\$ 49,422</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sooner Pool Fund – Swimming Pool – Summary

Department Mission: To provide citizens with affordable access to quality recreational swimming facilities at Sooner Pool.

Department Description: Sooner Pool is one of the two City-operated public swimming pools. Sooner Pool is an Olympic-sized pool located in Sooner Park.

2015 Accomplishments:

- Successfully negotiated a management agreement with the YMCA for the operation of Sooner Swimming Pool for the Summer 2015 season

2016 Objectives:

- Continue to work with the YMCA to explore opportunities to maximize the public's opportunities to use Sooner Swimming Pool and minimize the public cost of operation

Budget Highlights: The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concessions items, utilities, chemicals, supplies, maintenance, and repair services.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sooner Pool Fund – Swimming Pool – Summary
(continued)

**FUND 515 SOONER POOL
DEPT 433 POOLS**

2013-14 ACTUAL		2014-15 BUDGET		2014-15 ESTIMATE		2015-16 CITY MGR RECOMMENDS		2015-16 APPROVED BUDGET
\$	74,172	\$	86,938	\$	82,478	\$	48,453	\$ 48,453

CITY OF BARTLESVILLE
2015-16 Operating Budget
Sooner Pool Fund – Swimming Pool – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 39,190	\$ 50,000	\$ 28,000	\$ -	\$ -	\$ -
51130 FICA	2,998	4,000	2,200	-	-	-
51170 WORKER'S COMPENSATION	-	138	138	2,303	2,303	2,303
TOTAL PERSONNEL SERVICES	\$ 42,188	\$ 54,138	\$ 30,338	\$ 2,303	\$ 2,303	\$ 2,303
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,296	\$ 1,700	\$ 256	\$ -	\$ -	\$ -
52310 UTILITIES & COMMUNICATIONS	4,537	5,800	5,795	5,800	5,800	5,800
52410 PROFESSIONAL SERVICES		-	29,500	29,500	29,500	29,500
52510 OTHER SERVICES	289	2,400	93	900	900	900
52610 MAINT. & REPAIR SERVICE	276	500	288	400	400	400
TOTAL CONTRACTUAL SERVICES	\$ 6,398	\$ 10,400	\$ 35,932	\$ 36,600	\$ 36,600	\$ 36,600
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 247	\$ 1,800	\$ -	\$ 250	\$ 250	\$ 250
53210 JANITORIAL SUPPLIES	-	600	-	-	-	-
53310 GENERAL SUPPLIES	21,383	14,500	9,708	5,050	5,050	5,050
53410 TOOLS & EQUIPMENT	148	500	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	3,808	5,000	6,500	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	\$ 25,586	\$ 22,400	\$ 16,208	\$ 9,550	\$ 9,550	\$ 9,550
TOTAL BUDGET	\$ 74,172	\$ 86,938	\$ 82,478	\$ 48,453	\$ 48,453	\$ 48,453

CITY OF BARTLESVILLE

2015-16 Operating Budget

Sooner Pool Fund – Swimming Pool – Personnel and Capital Detail

**FUND 515 SOONER POOL
DEPT 432 SWIMMING POOLS**

PERSONNEL SCHEDULE

The pool will be operated by the YMCA pursuant to a Management Agreement

CITY OF BARTLESVILLE
2015-16 Operating Budget
Frontier Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Frontier Pool	\$ 117,888	\$ 138,159	\$ 106,640	\$ 60,100
Reserves: Contingency	-	2,583	-	1,202
Total Expenditures and Reserves	<u>\$ 117,888</u>	<u>\$ 140,742</u>	<u>\$ 106,640</u>	<u>\$ 61,302</u>

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services	\$ 67,619	\$ 67,000	\$ 26,693	\$ -
Interest and Investment Income	(83)	-	62	-
Transfer In: From General	14,381	60,280	60,280	58,489
Fund Balance	50,132	13,642	22,418	2,813
Total Available for Appropriation	<u>\$ 132,049</u>	<u>\$ 140,922</u>	<u>\$ 109,453</u>	<u>\$ 61,302</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Frontier Pool Fund – Swimming Pool – Summary

Department Mission: To provide citizens with affordable access to quality recreational swimming facilities at Frontier Pool.

Department Description: Frontier Pool is one of the two City-operated public swimming pools. Frontier Pool is a recreational style aquatic facility located in Frontier Park.

2015 Accomplishments: • Successfully negotiated a management agreement with the YMCA for the operation of Frontier Swimming Pool for the Summer 2015 season

2016 Objectives: • Continue to work with the YMCA to explore opportunities to maximize the public's opportunities to use Frontier Swimming Pool and minimize the public cost of operation

Budget Highlights: The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concession items, utilities, chemical, supplies, maintenance, and repair services.

**FUND 516 FRONTIER POOL
DEPT 432 POOLS**

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$ 117,888	\$ 138,159	\$ 106,640	\$ 60,100	\$ 60,100

CITY OF BARTLESVILLE
2015-16 Operating Budget
Frontier Pool Fund – Swimming Pool – Line Item Detail

PERSONNEL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
51110 REGULAR SALARIES	\$ 70,206	\$ 84,588	\$ 39,450	\$ -	\$ -	\$ -
51130 FICA	5,371	6,471	3,020	-	-	-
TOTAL PERSONNEL SERVICES	\$ 75,577	\$ 91,059	\$ 42,470	\$ -	\$ -	\$ -
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 754	\$ 2,300	\$ 267	\$ -	\$ -	\$ -
52310 UTILITIES & COMMUNICATIONS	11,277	12,600	12,178	13,600	13,600	13,600
52410 PROFESSIONAL SERVICES		-	36,000	36,000	36,000	36,000
52510 OTHER SERVICES	287	1,400	143	900	900	900
52610 MAINT. & REPAIR SERVICE	1,334	500	288	400	400	400
TOTAL CONTRACTUAL SERVICES	\$ 13,652	\$ 16,800	\$ 48,876	\$ 50,900	\$ 50,900	\$ 50,900
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 263	\$ 1,800	\$ 80	\$ 250	\$ 250	\$ 250
53210 JANITORIAL SUPPLIES	-	1,500	-	-	-	-
53310 GENERAL SUPPLIES	25,028	21,500	11,214	4,700	4,700	4,700
53410 TOOLS & EQUIPMENT	-	500	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	3,368	5,000	4,000	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	\$ 28,659	\$ 30,300	\$ 15,294	\$ 9,200	\$ 9,200	\$ 9,200
TOTAL BUDGET	\$ 117,888	\$ 138,159	\$ 106,640	\$ 60,100	\$ 60,100	\$ 60,100

CITY OF BARTLESVILLE

2015-16 Operating Budget

Frontier Pool Fund – Swimming Pool – Personnel and Capital Detail

**FUND 516 FRONTIER POOL
DEPT 432 SWIMMING POOLS**

PERSONNEL SCHEDULE

The pool will be operated by the YMCA pursuant to a Management Agreement

INTERNAL SERVICE FUNDS



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CITY OF BARTLESVILLE
2015-16 Operating Budget
Internal Service Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Workers' Compensation	\$ 281,974	\$ 425,000	\$ 437,992	\$ 425,000
Health Insurance	2,596,760	3,186,000	2,775,084	3,259,989
Auto Collision Insurance	8,246	252,175	37,621	300,000
Stabilization Reserve	-	3,832,471	-	4,505,786
Capital Reserve	2,104,323	1,980,500	825,284	2,087,500
Total Expenditures and Reserves	\$ 4,991,303	\$ 9,676,146	\$ 4,075,981	\$ 10,578,275

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (722)	\$ -	\$ 1,927	\$ -
Donations and Miscellaneous	20,504	-	39,343	-
Employee Contributions	313,151	300,000	344,313	340,000
Retiree Contributions	146,777	150,000	179,488	170,000
Contributions from Operating Departments	240,694	204,156	204,156	469,956
Reimbursement of Operations	2,332,775	2,271,696	2,271,696	2,350,800
Reimbursement by Contract	47,094	-	(8,562)	-
Transfers In: General Fund	451,335	391,380	391,380	410,695
Wastewater	607,715	61,397	61,397	112,423
Water	1,620,916	1,621,318	1,621,318	119,618
Sanitation	340,160	338,043	338,043	338,830
Fund Balance	4,771,367	5,582,996	5,900,822	7,269,340
Total Available for Appropriation	\$ 10,891,766	\$ 10,920,986	\$ 11,345,321	\$ 11,581,662

CITY OF BARTLESVILLE
2015-16 Operating Budget
Worker's Compensation Fund– Summary

Fund Mission: N/A

Fund Description: The Worker's Compensation Fund was established to account for the disbursement of funds to pay the City's workman's compensation claims. The City is self insured and holds no workman's compensation policy, preferring to be "own-risk" insured.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The only expenditures in this fund are workman's compensation claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Worker's Compensation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Work Comp Claims	\$ 261,974	\$ 400,000	\$ 416,992	\$ 400,000
Administration	20,000	25,000	21,000	25,000
Total Expenditures	\$ 281,974	\$ 425,000	\$ 437,992	\$ 425,000

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Interest and Investment Income	\$ (300)	\$ -	\$ 82	\$ -
Donations and Miscellaneous	20,504	-	11,727	-
Contributions from Operating Departments	240,694	204,156	204,156	469,956
Fund Balance	198,147	220,844	177,071	(44,956)
Total Available for Appropriation	\$ 459,045	\$ 425,000	\$ 393,036	\$ 425,000

CITY OF BARTLESVILLE

2015-16 Operating Budget Health Insurance Fund– Summary

Fund Mission: N/A

Fund Description: The Health Insurance Fund was established to account for the receipt and disbursement of funds related to the City's health insurance claims. The City is self insured and holds only a stop loss health insurance policy that prevents individual claims from exceeding \$75,000.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The only expenditures in this fund are health insurance claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Health Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Medical/Dental Claims	\$ 2,175,956	\$ 2,450,000	\$ 2,280,748	\$ 2,719,309
Administration and Consultant Fees	420,804	736,000	494,336	540,680
Total Expenditures	<u>\$ 2,596,760</u>	<u>\$ 3,186,000</u>	<u>\$ 2,775,084</u>	<u>\$ 3,259,989</u>

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Employee Contributions	\$ 313,151	\$ 300,000	\$ 344,313	\$ 340,000
Retiree Contributions	146,777	150,000	179,488	170,000
Investment Earnings	(422)	-	1,845	-
Reimbursement of Operations	2,332,775	2,271,696	2,271,696	2,350,800
Reimbursement by Contract	47,094	-	(8,562)	-
Fund Balance	142,512	464,304	385,493	399,189
Total Available for Appropriation	<u>\$ 2,981,887</u>	<u>\$ 3,186,000</u>	<u>\$ 3,174,273</u>	<u>\$ 3,259,989</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Auto Collision Insurance Fund– Summary

Fund Mission: N/A

Fund Description: The Auto Collision Fund was established to help mitigate the City's self insurance risk as it applies to automobile physical damage and collision. The City insures all vehicles for liability damage, and the City's employees while operating the vehicles are covered by Worker's Compensation Insurance. However, the City is "own risk" for purposes of auto collision and physical damage.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The only budgeted expenditures for this fund are for the payment of auto physical damage and collision claims.

CITY OF BARTLESVILLE
2015-16 Operating Budget
Auto Collision Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Auto Collision Claims	\$ 8,246	\$ 252,175	\$ 37,621	\$ 300,000
Total Expenditures	<u>\$ 8,246</u>	<u>\$ 252,175</u>	<u>\$ 37,621</u>	<u>\$ 300,000</u>

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Donations and Miscellaneous	\$ -	\$ -	\$ 27,616	\$ -
Transfers In: General Fund	<u>28,243</u>	<u>-</u>	<u>-</u>	<u>18,251</u>
Fund Balance	<u>271,757</u>	<u>252,175</u>	<u>291,754</u>	<u>281,749</u>
Total Available for Appropriation	<u>\$ 300,000</u>	<u>\$ 252,175</u>	<u>\$ 319,370</u>	<u>\$ 300,000</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Stabilization Reserve Fund– Summary

Fund Mission: N/A

Fund Description: The Stabilization Reserve Fund was established by an ordinance of the Council which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City's Stabilization Reserve Fund ordinance.

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Stabilization Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
General Fund Reserve	\$ -	\$ 2,207,839	\$ -	\$ 2,600,283
Wastewater Fund Reserve	-	375,106	-	457,529
Water Fund Reserve	-	749,032	-	868,650
Sanitation Fund Reserve	-	500,494	-	579,324
Total Expenditures and Reserves	<u>\$ -</u>	<u>\$ 3,832,471</u>	<u>\$ -</u>	<u>\$ 4,505,786</u>

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Transfers In: General Fund	\$ 423,092	\$ 391,380	\$ 391,380	\$ 392,444
Wastewater	57,715	61,397	61,397	82,423
Water	120,916	121,318	121,318	119,618
Sanitation	80,160	78,043	78,043	78,830
Fund Balance	<u>2,498,450</u>	<u>3,180,333</u>	<u>3,180,333</u>	<u>3,832,471</u>
Total Available for Appropriation	<u>\$ 3,180,333</u>	<u>\$ 3,832,471</u>	<u>\$ 3,832,471</u>	<u>\$ 4,505,786</u>

CITY OF BARTLESVILLE

2015-16 Operating Budget Capital Reserve Fund– Summary

Fund Mission: N/A

Fund Description: The Capital Reserve Fund was established by an ordinance of the Council which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. However, the ordinance allowed a grace period for all funds that were required to participate, so that long term capital plans may be formed prior to participation in this fund. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City's Capital Reserve Fund ordinance.

CITY OF BARTLESVILLE
 2015-16 Operating Budget
 Capital Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Wastewater	\$ 319,942	\$ 393,000	\$ 123,278	\$ 451,000
Water	1,371,110	1,227,500	457,534	1,311,500
Sanitation	413,271	360,000	244,472	325,000
Total Expenditures	\$ 2,104,323	\$ 1,980,500	\$ 825,284	\$ 2,087,500

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Transfers In: Wastewater	\$ 550,000	\$ -	\$ -	\$ 30,000
Water	1,500,000	1,500,000	1,500,000	-
Sanitation	260,000	260,000	260,000	260,000
Fund Balance	1,660,501	1,465,340	1,866,171	2,800,887
Total Available for Appropriation	\$ 3,970,501	\$ 3,225,340	\$ 3,626,171	\$ 3,090,887

CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Reserve Fund Capital Outlay Detail

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
710	13023	Tuxedo Pump Station Valves	\$ 21,436	\$ 6,000	\$ 5,411	\$ -
710	13094	6" Trailer mounted dewatering/trash system	24,500	-	-	-
710	13095	SCADA telemetry system	16,780	-	-	-
710	13096	Final effluent pressurized water system upgr	-	80,000	-	80,000
710	15020	Truck Crane	-	80,000	80,367	-
710	New	Replace Aeration Basin Diffuser Elements -	-	-	-	100,000
		Total Wastewater Plant	62,716	166,000	85,778	180,000
715	13097	Truck Mounted Hydro Sewer Cleaner	224,151	-	-	-
715	13098	1-ton Flatbed Truck	33,075	-	-	-
715	13099	ERP System (25% of total)	-	150,000	27,000	175,000
715	15021	Mini Excavator	-	67,000	-	90,000
715	15022	Shorty Camera	-	10,000	10,500	-
715	New	TV Cable for Camera Truck	-	-	-	6,000
		Total Wastewater Maintenance	257,226	227,000	37,500	271,000
720	13029	Tank Mixing System	(11,685)	-	109,500	-
720	13031	Altitude Valve	9,641	-	-	-
720	13100	Variable Frequency Drive (Toalson & Circle I	25,923	22,640	-	-
720	13101	Variable Frequency Drive (Toalson)	45,390	25,140	25,137	-
720	15023	Altitude Valve Replacement - Toalson	-	12,500	-	16,000
720	15024	Hudson Lake Aeration System	-	100,000	100,327	-
720	15025	WW Resuse Engineering and Design	-	250,000	-	250,000
720	New	Hudson Lake Aeration System	-	-	-	275,000
		Total Water Plant	69,269	410,280	234,964	541,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
Capital Reserve Fund Capital Outlay Detail
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	13/14 ACTUAL	14/15 BUDGET	14/15 ESTIMATE	15/16 BUDGET
725	13103	Automated Phone Payment System	-	-	25,000	-
725	13104	ERP System (25% of total)	-	150,000	27,000	175,000
725	15026	Engineering Design for Water Utilities Bldg	-	135,000	19,500	115,500
		Total Water Administration	-	285,000	71,500	290,500
730	10038	Silver Lake Ext Water line	500,000	-	-	-
730	13033	6" Water Line (Oak , 14th to 16th Street)	12,893	17,360	21,797	-
730	13035	Circle Mountain Water Line	610,461	5,000	17,000	-
730	13105	120' by 30' covered pipe storage at Bison Ta	-	27,360	-	30,000
730	13106	12" Water Line (Highway 60 West, Contract	137,863	5,000	1,678	-
730	13107	1/2-ton Truck	40,624	-	-	-
730	15027	Dump Truck	-	87,500	88,095	-
730	15028	8" Water Line (Cherokee, Adams to 14th, C	-	210,000	22,500	275,000
730	15029	8" Water Line (18th Street, Keeler to Hillcre	-	180,000	-	50,000
730	New	Backhoe	-	-	-	125,000
		Total Water Distribution	1,301,841	532,220	151,070	480,000
750	13029	Tank mixing system	173	-	-	-
750	13037	Poly Carts	8,866	-	-	-
750	13108	Rear Load Refuse Trucks	404,232	-	-	-
750	13109	ERP System (25% of total)	-	150,000	27,000	175,000
750	15030	Roll Off Refuse Truck	-	150,000	159,012	-
750	15031	One Ton Truck	-	60,000	58,460	-
750	New	Roll Off Refuse Truck	-	-	-	150,000
		Total Sanitation	413,271	360,000	244,472	325,000
TOTAL			\$ 2,104,323	\$ 1,980,500	\$ 825,284	\$ 2,087,500

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FIDUCIARY FUNDS



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CITY OF BARTLESVILLE
2015-16 Operating Budget
Mausoleum Endowment Fund – Summary

Fund Mission: To provide the appropriate level of fiduciary care relating to the investment and expenditure of the trust fund, and to provide for maintenance and improvement of the mausoleum.

Fund Description: The Mausoleum Endowment Fund was established to account for funds that were already on deposit for the care and improvement of the mausoleum when the City took possession of it.

2015 Accomplishments:

- The Mausoleum will be deep cleaned with all marble buffed and polished in May 2015
- The Mausoleum exterior was power washed in preparation of the State Preservation Council's annual conference in Bartlesville, June 2015
- The entrance ceiling was repaired in April 2015

2016 Objectives:

- Work with outside vendors to create a landscaping plan for the front of the Mausoleum. Landscaping to include bushes, flowering bushes, and benches. Project to be completed by spring 2016
- Research and seek historical preservation funding to properly repair outside west wall of Mausoleum

Budget Highlights: The only budget expenditures in this fund are for miscellaneous improvements to the mausoleum.

FUND 773 MAUSOLEUM TRUST DEPT 173 MAUSOLEUM				
2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$0	\$10,724	\$2,500	\$8,264	\$8,264

CITY OF BARTLESVILLE
2015-16 Operating Budget
Mausoleum Endowment Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Mausoleum	\$ -	\$ 10,724	\$ 2,500	\$ 8,264
Total Expenditures	\$ -	\$ 10,724	\$ 2,500	\$ 8,264

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ 414	\$ -	\$ 40	\$ -
Fund Balance	13,269	8,737	10,724	8,264
Total Available for Appropriation	\$ 13,683	\$ 8,737	\$ 10,764	\$ 8,264

CITY OF BARTLESVILLE
2015-16 Operating Budget
Mausoleum Endowment Fund – Line Item Detail

<i>MATERIALS & SUPPLIES</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
53610 MAINT. & REPAIR MATERIALS	\$ -	\$ 10,724	\$ 2,500	\$ 8,264	\$ 8,264	\$ 8,264
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 10,724	\$ 2,500	\$ 8,264	\$ 8,264	\$ 8,264
<i>TOTAL BUDGET</i>	\$ -	\$ 10,724	\$ 2,500	\$ 8,264	\$ 8,264	\$ 8,264

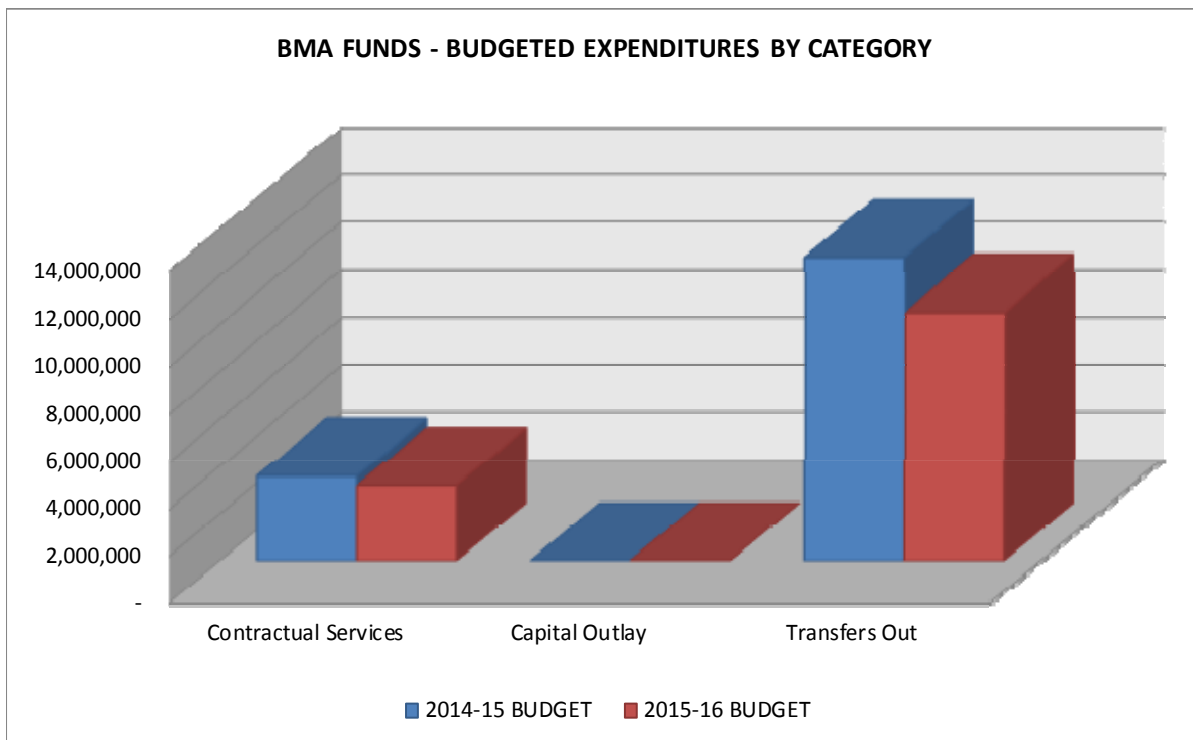
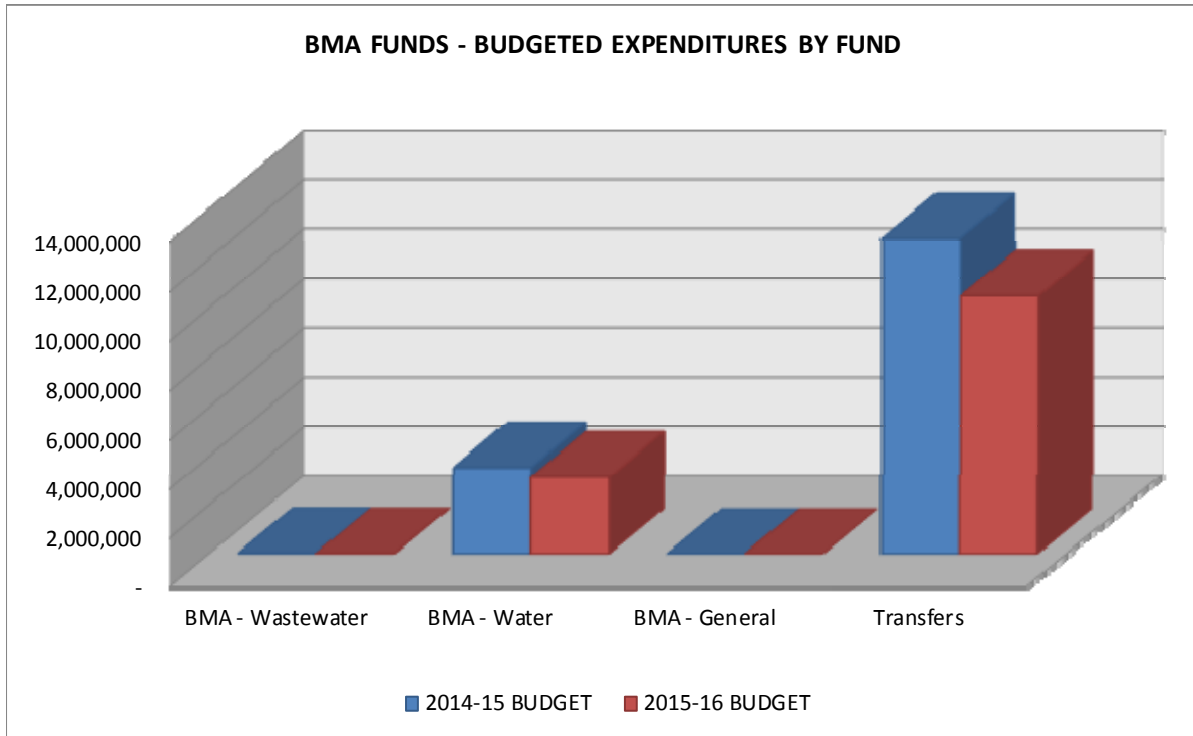
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BARTLESVILLE MUNICIPAL AUTHORITY FUNDS

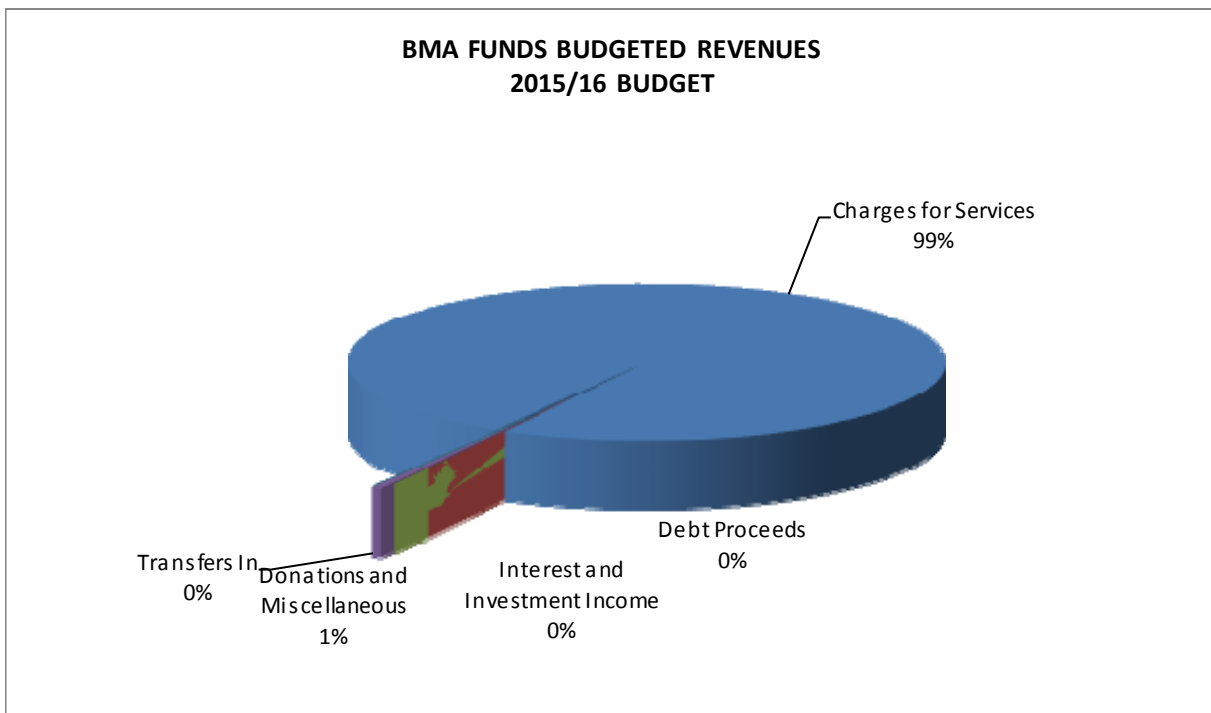
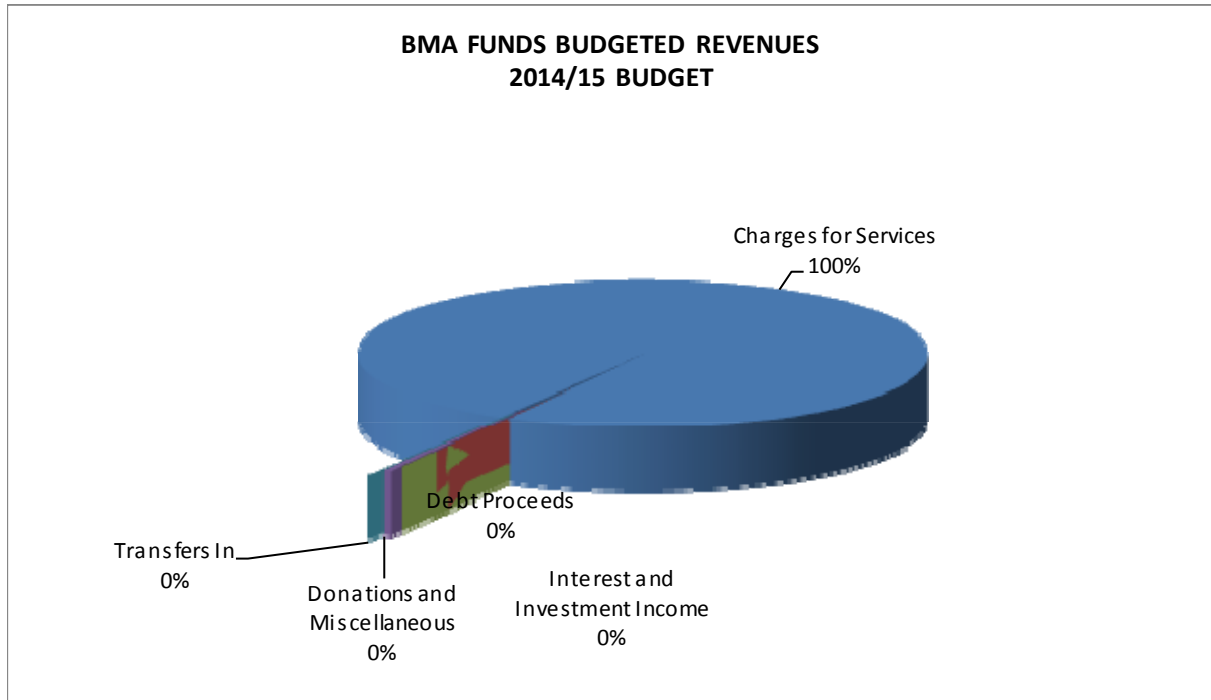


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CITY OF BARTLESVILLE
2015-16 Operating Budget
Bartlesville Municipal Authority Funds – Expenditure Graphs



CITY OF BARTLESVILLE
2015-16 Operating Budget
Bartlesville Municipal Authority Funds – Revenue Graphs



CITY OF BARTLESVILLE

2015-16 Operating Budget

Bartlesville Municipal Authority – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
BMA - Wastewater		\$ 27,625	\$ 33,000	\$ 28,972	\$ 30,000
BMA - Water		3,603,725	3,542,516	3,542,516	3,155,000
BMA - General		51,346	-	-	-
Transfers to:					
	Wastewater Operating	4,179,420	3,801,835	3,801,835	4,367,693
	Water Operating	7,184,042	8,973,568	8,834,957	6,115,060
Total Expenditures		<u>\$15,046,158</u>	<u>\$16,350,919</u>	<u>\$16,208,280</u>	<u>\$13,667,753</u>

Revenues

REVENUE BY SOURCE		2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services		\$ 12,310,864	\$ 12,106,637	\$ 12,159,030	\$ 11,957,980
Interest and Investment Income		(142)	-	8,947	-
Donations and Miscellaneous		58,364	58,000	74,539	65,000
Debt Obligation Proceeds		517,467	-	-	-
Transfer In:					
	BMA - Wastewater	148,040	-	-	-
	Neighborhood Park	3,489	-	-	-
	CIP-Park	30,588	-	-	-
	Wastewater Regulatory	255,242	-	-	-
	CIP-Sales Tax	17,295	127	99	-
Fund Balance		<u>7,892,450</u>	<u>4,993,050</u>	<u>6,185,665</u>	<u>2,220,000</u>
Total Available for Appropriation		<u>\$21,233,657</u>	<u>\$17,157,814</u>	<u>\$18,428,280</u>	<u>\$14,242,980</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
Bartlesville Municipal Authority – Expenditure Summary by Line Item

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52210 FINANCIAL SERVICES	\$ 3,277	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
52910 DEBT SERVICE - INTEREST	1,719,416	1,633,289	1,631,636	1,602,000	1,602,000	1,602,000
52911 DEBT SERVICE - PRINCIPAL	1,859,269	1,937,227	1,934,852	1,578,000	1,578,000	1,578,000
TOTAL CONTRACTUAL SERVICES	\$ 3,581,962	\$ 3,575,516	\$ 3,571,488	\$ 3,185,000	\$ 3,185,000	\$ 3,185,000
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ 100,734	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 100,734	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT						
59509 WASTEWATER OPERATING	\$ 4,179,420	\$ 3,801,835	\$ 3,801,835	\$ 4,367,693	\$ 4,367,693	\$ 4,367,693
59510 WATER OPERATING	7,184,042	8,973,568	8,834,957	6,115,060	6,115,060	6,115,060
TOTAL TRANSFERS	\$11,363,462	\$12,775,403	\$12,636,792	\$10,482,753	\$10,482,753	\$10,482,753
TOTAL BUDGET	\$15,046,158	\$16,350,919	\$16,208,280	\$13,667,753	\$13,667,753	\$13,667,753

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Wastewater Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Wastewater Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA Wastewater Operating department of this fund is used to provide for debt service payments on related wastewater improvement revenue bonds and other related finance and operating expenses.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The major expenditures in this fund are for debt service payments, bad debt write offs, and two transfers. The transfer to the BMA – Water Fund is to pay for the BMA – Wastewater Fund’s portion of a debt issue that was assumed by the BMA – Water Fund after four debt issues were refinanced into one loan. The transfer to the Wastewater Fund is to pay for the Wastewater Fund’s operating costs.

FUND 710 BMA - WASTEWATER
DEPT 742 BMA WASTEWATER OPERATING

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$27,625	\$33,000	\$28,972	\$30,000	\$30,000

FUND 710 BMA - WASTEWATER
DEPT 900 TRANSFERS

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$4,179,420	\$3,801,835	\$3,801,835	\$4,367,693	\$4,367,693

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
BMA Wastewater Operating	\$ 27,625	\$ 33,000	\$ 28,972	\$ 30,000
Transfers Out: To Wastewater ¹	4,179,420	3,801,835	3,801,835	4,367,693
Total Expenditures	\$ 4,207,045	\$ 3,834,835	\$ 3,830,807	\$ 4,397,693

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Charges for Services	\$ 4,025,216	\$ 4,014,231	\$ 4,220,998	\$ 4,033,400
Interest and Investment Income	-	-	8,924	-
Donations and Miscellaneous	58,362	58,000	74,537	65,000
Fund Balance	166,108	(183,949)	26,511	500,163
Total Available for Appropriation	\$ 4,249,686	\$ 3,888,282	\$ 4,330,970	\$ 4,598,563

CITY OF BARTLESVILLE

2015-16 Operating Budget

BMA Wastewater Fund – BMA Wastewater Operating – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52910 DEBT SERVICE - INTEREST	\$ -	\$ 3,000	\$ 1,347	\$ 2,000	\$ 2,000	\$ 2,000
52911 DEBT SERVICE - PRINCIPAL	27,625	30,000	27,625	28,000	28,000	28,000
TOTAL CONTRACTUAL SERVICES	\$ 27,625	\$ 33,000	\$ 28,972	\$ 30,000	\$ 30,000	\$ 30,000
TOTAL BUDGET	\$ 27,625	\$ 33,000	\$ 28,972	\$ 30,000	\$ 30,000	\$ 30,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Wastewater Fund – Transfers – Line Item Detail

TRANSFERS OUT	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
59509 WASTEWATER OPERATING	\$ 4,179,420	\$ 3,801,835	\$ 3,801,835	\$ 4,367,693	\$ 4,367,693	\$ 4,367,693
TOTAL TRANSFERS	\$ 4,179,420	\$ 3,801,835	\$ 3,801,835	\$ 4,367,693	\$ 4,367,693	\$ 4,367,693
TOTAL BUDGET	\$ 4,179,420	\$ 3,801,835	\$ 3,801,835	\$ 4,367,693	\$ 4,367,693	\$ 4,367,693

CITY OF BARTLESVILLE

2015-16 Operating Budget BMA Water Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Water Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA – Water Operating department of this fund is used to provide for debt service payments on related water improvement revenue bonds and other related finance and operating expenses. The BMA – Water Construction department of this fund is used to provide for construction expenses related to the new water plant and the water distribution system.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The major expenditures in this fund are debt service payments and transfers. The transfer to the Water Fund is to fund the operating costs of the water utility. The transfer to the Health Insurance Fund is to help fund the initial reserve required to become a self insured entity.

FUND 715 BMA - WATER DEPT 740 BMA - WATER OPERATING

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$3,393,074	\$3,542,516	\$3,542,516	\$3,155,000	\$3,155,000

CITY OF BARTLESVILLE

2015-16 Operating Budget BMA Water Fund – Summary (continued)

FUND 715 BMA - WATER DEPT 741 BMA - CONSTRUCTION

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$210,651	\$0	\$0	\$0	\$0

FUND 715 BMA - WATER DEPT 900 TRANSFERS

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$7,184,042	\$8,973,568	\$8,834,957	\$6,115,060	\$6,115,060

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Water Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
BMA - Water Operating	\$ 3,393,074	\$ 3,542,516	\$ 3,542,516	\$ 3,155,000
BMA - Water Construction	210,651	-	-	-
Transfers Out: To Water	<u>7,184,042</u>	<u>8,973,568</u>	<u>8,834,957</u>	<u>6,115,060</u>
Total Expenditures	<u>\$10,787,767</u>	<u>\$12,516,084</u>	<u>\$12,377,473</u>	<u>\$ 9,270,060</u>

Revenues

REVENUE BY SOURCE	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 BUDGET
Charges for Services	\$ 8,285,648	\$ 8,092,406	\$ 7,938,032	\$ 7,924,580
Interest and Investment Income	(116)	-	-	-
Donations and Miscellaneous	2	-	2	-
Debt Obligation Proceeds	517,467	-	-	-
Transfer in: From Wastewater Regulatory	255,242	-	-	-
From Wastewater	<u>148,040</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balance	<u>7,726,464</u>	<u>5,177,126</u>	<u>6,159,276</u>	<u>1,719,837</u>
Total Available for Appropriation	<u>\$16,932,747</u>	<u>\$13,269,532</u>	<u>\$14,097,310</u>	<u>\$ 9,644,417</u>

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Water Fund – BMA Water Operating – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52210 FINANCIAL SERVICES	\$ 2,777	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
52910 DEBT SERVICE - INTEREST	1,685,363	1,630,289	1,630,289	1,600,000	1,600,000	1,600,000
52911 DEBT SERVICE - PRINCIPAL	1,704,934	1,907,227	1,907,227	1,550,000	1,550,000	1,550,000
TOTAL CONTRACTUAL SERVICES	\$ 3,393,074	\$ 3,542,516	\$ 3,542,516	\$ 3,155,000	\$ 3,155,000	\$ 3,155,000
TOTAL BUDGET	\$ 3,393,074	\$ 3,542,516	\$ 3,542,516	\$ 3,155,000	\$ 3,155,000	\$ 3,155,000

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Water Fund – BMA Construction – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52210 FINANCIAL SERVICES	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -
52910 DEBT SERVICE - INTEREST	31,376	-			-	-
52911 DEBT SERVICE - PRINCIPAL	78,041	-			-	-
TOTAL CONTRACTUAL SERVICES	\$ 109,917	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ 100,734			\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 100,734	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 210,651	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA Water Fund – Transfers – Line Item Detail

<i>TRANSFERS OUT</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 REQUEST</i>	<i>CITY MGR REC</i>	<i>2015-16 APPROVED</i>
59510 WATER OPERATING	\$ 7,184,042	\$ 8,973,568	\$ 8,834,957	\$ 6,115,060	\$ 6,115,060	\$ 6,115,060
TOTAL TRANSFERS	\$ 7,184,042	\$ 8,973,568	\$ 8,834,957	\$ 6,115,060	\$ 6,115,060	\$ 6,115,060
<i>TOTAL BUDGET</i>	\$ 7,184,042	\$ 8,973,568	\$ 8,834,957	\$ 6,115,060	\$ 6,115,060	\$ 6,115,060

CITY OF BARTLESVILLE

2015-16 Operating Budget BMA General Fund – Summary

Fund Mission: N/A

Fund Description: The BMA - General Fund was established to provide for the issuance of debt secured by a pledge of sales tax revenues. The BMA Street Operating department of this fund is used to provide for debt service payments on related street improvement revenue bonds and other related finance and operating expenses. The BMA Street Construction department of this fund is used to provide for construction expenses related to the Silverlake extension and related improvements.

2015 Accomplishments: N/A

2016 Objectives: N/A

Budget Highlights: The major budgeted expenditure in this fund is for debt service payments.

FUND 720 BMA - GENERAL DEPT 325 BMA STREET OPERATING

2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 CITY MGR RECOMMENDS	2015-16 APPROVED BUDGET
\$51,346	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA General Fund – Expenditure and Revenue Summary

Expenditures and Reserves

<i>EXPENDITURES BY DEPARTMENT OR PURPOSE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
BMA General Operating	\$ 51,346	\$ -	\$ -	\$ -
Total Expenditures	\$ 51,346	\$ -	\$ -	\$ -

Revenues

<i>REVENUE BY SOURCE</i>	<i>2013-14 ACTUAL</i>	<i>2014-15 BUDGET</i>	<i>2014-15 ESTIMATE</i>	<i>2015-16 BUDGET</i>
Interest and Investment Income	\$ (26)	\$ -	\$ 23	\$ -
Transfer In: From CIP - Sales Tax	17,295	127	99	-
From CIP - Park and Recreation	30,588	-	-	-
From Neighborhood Park	3,489	-	-	-
Fund Balance	(122)	(127)	(122)	-
Total Available for Appropriation	\$ 51,224	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
2015-16 Operating Budget
BMA General Fund – BMA Street Operating – Line Item Detail

CONTRACTUAL SERVICES	2013-14 ACTUAL	2014-15 BUDGET	2014-15 ESTIMATE	2015-16 REQUEST	CITY MGR REC	2015-16 APPROVED
52910 DEBT SERVICE - INTEREST	\$ 2,677	\$ -	\$ -	\$ -	\$ -	\$ -
52911 DEBT SERVICE - PRINCIPAL	48,669	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 51,346	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 51,346	\$ -	\$ -	\$ -	\$ -	\$ -

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GLOSSARY



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CITY OF BARTLESVILLE

2015-16 Operating Budget

Glossary

ACCRUAL BASIS ACCOUNTING – basis used by most corporations and for-profit entities. This basis recognizes revenue when earned and expenditures when incurred. They are recorded at the end of an accounting period even though the cash has not been received or paid.

AD VALOREM – levy imposed on the value of property. This is most commonly imposed by counties, states, and municipalities on the value of real estate.

AGENCY FUND – holds assets in an agency capacity. The assets do not belong to the municipality but are being held for another entity.

APPROPRIATION – authorization of a governmental unit to spend money within specified restrictions such as amount, time period, and purpose.

ASSESSMENT – process of placing a value on property for the purpose of taxation; or the amount of the valuation arising from this process.

ASSETS – economic resource that is expected to provide benefits to an entity. An asset has three vital characteristics (1) future probable economic benefit; (2) control by the entity; and (3) results from a prior event or transaction. Assets are expressed in money or are convertible into money.

BALANCE SHEET – statement showing an entity's financial position at the end of an accounting period. This statement is also called a *Statement of Financial Position* for governmental type funds and a *Statement of Net Assets* for business type funds. It presents the entity's assets, liabilities, and equity. The balance sheet is useful to financial statement users because it indicates the resources of the entity and what it owes.

BDA – Bartlesville Development Authority

BDC – Bartlesville Development Corporation

BLENDED COMPONENT UNIT - component unit included in the municipality's financial statements that is presented as a fund of the municipality. (see also Component Unit, Discretely Presented Component Unit)

BMA – Bartlesville Municipal Authority

BUDGET ADJUSTMENT – a reallocation of budgetary resources within a fund or department after the adoption and implementation of the original budget. These adjustments only require the approval of a director or manager.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Glossary (continued)

BUDGET AMENDMENT – an increase or decrease in the budget of a fund that is approved after the adoption and implementation of the original budget. These amendments must be approved by the governing body.

BUDGET BASIS ACCOUNTING – a basis of accounting used solely for budgetary preparation and monitoring. The budget basis used by a municipality is determined by each entity individually to suit their needs and usually differs from GAAP.

CAPITAL ASSETS – asset purchased for use over a long period of time and not for resale. It includes land, buildings, plant and equipment, etc...

CAPITAL EXPENDITURE – expenditure for capital outlay. These expenditures will either increase the value of an existing capital asset or create a new capital asset.

CAPITAL PROJECTS FUND – a fund that accounts for financial resources to be used for the acquisition or construction of capital assets.

CASH BASIS ACCOUNTING – method of accounting that recognizes revenue and expenditures when cash is received or disbursed not when earned or incurred.

CIP – Capital Improvement Project

COMPENSATED ABSENCE RESERVE – appropriated budget amount that is set aside for payment of accrued compensated absences. The City uses $\frac{3}{4}$ of the accrued compensated absences as a guideline.

COMPONENT UNIT – entity that is included in the financial statements of a municipality even though the governing bodies differ. These could be public trusts or certain nonprofit corporations that benefit the municipality. These units can be presented as either blended or discrete. (see also Blended Component Unit, Discretely Presented Component Unit)

CURRENT ASSET – asset having a life of one year or less. Examples include cash, inventory, trade receivables, and prepaid expenses.

CURRENT LIABILITY – liability that will be settled within one year or less. Current liabilities should be payable from current assets or other current liabilities. Examples include accounts payable, short-term notes payable, and accrued expenses payable.

DEBT SERVICE FUND – fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEPARTMENT – operating unit of the City. Departments are organized within funds. Some departments can be further broken down into divisions.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Glossary (continued)

DISBURSEMENT – payment by check or cash.

DISCRETELY PRESENTED COMPONENT UNIT – component unit that is presented on the face of the government wide financial statements as a completely separate entity from the general government. (see also Component Unit, Blended Component Unit)

ENCUMBRANCES – represent an unfilled obligation on contracts or purchase orders. The purpose of an encumbrance is to prevent multiple commitments from being made on the same budgeted resources. An encumbrance must be entered into the system to reserve a portion of the budgeted resources prior to committing to a contract or ordering the goods or services.

ENTERPRISE FUND – fund that provides services to the community for a fee. These funds follow accounting principles similar to a not-for-profit entity.

EQUITY – represents the difference between assets and liabilities. In governmental funds, equity is referred to as fund balance, but in business type funds, equity is referred to as net assets. (formula is “assets – liabilities = equity”) (see also Fund Balance, Net Assets)

EXPENDABLE TRUST FUND – a trust fund that can be fully spent for the designated purposes. (see also Fiduciary Fund, Expendable Trust Fund)

EXPENDITURE – payment of cash or property, or the issuance of a liability, to obtain an asset or service.

FIDUCIARY FUND – term used to describe a fund used by the government to act in a fiduciary capacity such as a trustee or agent. The government is responsible for the assets placed in its care. (see also Expendable Trust Fund)

FISCAL YEAR – consecutive twelve month period used by an entity to account for and report its business transactions. The City and most municipalities in the State of Oklahoma use June 30 as the last day of their fiscal year.

FUND – fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with associated liabilities and residual equities. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

GAAP – Generally Accepted Accounting Principles. GAAP is a set of standards, conventions, and rules accountants follow in recording and summarizing transactions and in the preparation of the financial statements.

GASB – Governmental Accounting Standards Board. GASB is the highest authority in governmental accounting.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Glossary (continued)

GENERAL FUND – fund used to account for all assets and liabilities of a government entity except those particularly assigned for other purposes in a more specialized fund. It is the primary operating fund of the government. Much of the usual activities of a government are supported by the general fund.

GENERAL OBLIGATION BOND – security whose payment is unconditionally promised by a governmental unit that has the power to levy taxes. General Obligation Bonds are back by the full faith and credit (taxing power) of a municipality.

GOVERNMENTAL FUND – describes all funds of the government except the for profit and loss funds (i.e. enterprise fund, internal service fund, agency fund, expendable trust fund). Examples of governmental funds include the general fund, special revenue funds, debt service fund, and capital projects funds.

INFRASTRUCTURE – long-lived capital assets that normally cannot be moved and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings are not considered infrastructure assets, except those that are part of a network of infrastructure assets, such as a dam project.

INTERNAL SERVICE FUND – fund used to account for goods or services given from one department to another on a cost reimbursement basis.

LEVY – imposition or collection of an assessment of specific amount.

LIABILITY – amount payable in dollars for goods received or services rendered.

MEASUREMENT FOCUS – the accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS – basis of accounting in which revenues are recognized when they are available and measurable. Expenditures are generally recognized when incurred.

MODIFIED CASH BASIS – basis of accounting that uses elements of both the cash and accrual bases of accounting.

MUNICIPALITY – a political unit, such as a city or town, incorporated for local self-government.

CITY OF BARTLESVILLE

2015-16 Operating Budget

Glossary (continued)

NET INCOME – revenue less all expenses.

OCBOA – Other Comprehensive Basis of Accounting. These are bases of accounting that are not in compliance with GAAP for the particular entity. Examples include budget basis and income tax basis.

OPERATING RESERVE – appropriated budget amount that is set aside for use in only the most extreme of emergencies. The City uses one month's operating expenditures as a reserve guideline.

ORDINANCE – A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PROPRIETARY FUND – type of fund that focuses on profit and loss similar to a business. The two types of proprietary funds are Enterprise Funds and Internal Service Funds.

BUDGETED RESERVE – amounts that are appropriated but not intended to be spent. Examples include operating reserve, severance reserve, compensated absence reserve, etc...

RESOLUTION – is a written motion adopted by a deliberative body. The substance of the resolution can be anything that can normally be proposed as a motion. For long or important motions, though, it is often better to have them written out so that discussion is easier or so that it can be distributed outside of the body after its adoption. Resolutions do not carry the weight of law.

RESTRICTED DONATION – donation that is restricted as to purpose or timing. An example would be a donation for a specific building project or a donation restricted to being spent in a future period.

SEVERANCE RESERVE – appropriated budget amount that is set aside to pay any severance amount specified in an employment contract.

SPECIAL REVENUE FUND – fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TRANSFER – amounts paid from one fund to another.

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