



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**NOTICE OF SPECIAL MEETING
OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, October 16, 2017
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA


- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. The Invocation will be provided by Minister Kelley Becker, Disciples Christian Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
 - Extra Mile Day – November 1, 2017
 - National American Indian Heritage Month – November 2017
- 6. Authorities, Boards, Commissions and Committee Openings**
 - a. One opening on the Ambulance Commission
 - b. One opening on the Bartlesville Library Trust Authority
 - c. One opening on the Bartlesville Redevelopment Trust Authority
 - d. One opening on the Board of Adjustment
 - e. One opening on the Park Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of October 2, 2017.
 - b. Approval of Appointments, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**
 - i. Appointment of Ms. Kelly Hillburn for a three year term on the Bartlesville Library Trust Authority at the recommendation of Vice Mayor Kane.
 - ii. Reappointment of Mr. Daryl D. Zeller to an additional two year term to the Bartlesville Adult Center Trust Authority at the recommendation of Mayor Copeland.
 - c. Approval of Resolutions**
 - i. Amending Section 5 of Resolution 3419; correcting an error to the “Special Vacation” provision as it relates to part time employees.
 - d. Approval of Agreements and Contracts**
 - i. Second amendment to the Letter Agreement by and between ConocoPhillips and the City of Bartlesville for ConocoPhillips’ use of the vacant City-owned parking lot.
 - ii. Airport Hangar Sublease Agreement between ConocoPhillips Company and Wolfe Aviation, Inc.
 - iii. Professional Service Contract with Tetra Tech, Inc. for the Harvard (T05/T06) Sanitary Sewer Line Improvement Project.
 - e. Receipt of Financials**
 - i. Interim Financials for the Two Months Ended August 31, 2017.
 - f. Receipt of Permit**
 - i. Permit No. WL000074170680 Gramercy 3rd Addition Potable Water Line Extension Facility No. 1021401.

g. Receipt of Bids

- i. Bid No. 2017-2018-010 for Castle Road and Choctaw Avenue Pavement Rehabilitation.
- ii. Bid No. 2017-2018-011 for Circle Mountain Generator.

- 8. Discuss and take action to award Bid No. 2017-2018-010 for Castle Road and Choctaw Avenue Pavement Rehabilitation. Presented by Dr. Callahan.
- 9. Discuss and take action to award Bid No. 2017-2018-011 for Circle Mountain Pump Station Generator. Presented by Dr. Callahan.
- 10. Hold a public hearing to provide opportunity for public comment regarding a proposal for the amendment of Increment District No. 9, City of Bartlesville, Oklahoma (Bison Trails Apartments Project Plan). Presented by Nate Ellis, The Public Finance Law Group PLLC.
- 11. Hold a public hearing to provide opportunity for public comment regarding a proposal for the termination of Increment District No. 7, City of Bartlesville, Oklahoma (Bartlesville Retirement Community Project Plan). Presented by Nate Ellis, The Public Finance Law Group PLLC.
- 12. Hold a public hearing to provide opportunity for public comment regarding a proposal for the creation of Increment District No. 12, City of Bartlesville, Oklahoma (Bartlesville Retirement Community Project Plan). Presented by Nate Ellis, The Public Finance Law Group PLLC.
- 13. Discuss and take action to approve an Ordinance of the City of Bartlesville, Oklahoma (the "City") amending the Bison Trails Apartments Project Plan and Ordinance No. 3436 of the City pertaining to the creation of increment District No. 9, City of Bartlesville, to extend the term of the Increment District; ratifying and confirming the actions, recommendations and findings of the Review Committee and the Municipal Planning Commission; providing for severability; declaring an emergency; and containing other provisions related thereto. Presented by Nate Ellis, The Public Finance Law Group PLLC.
- 14. Discuss and take action to approve an Ordinance of the City of Bartlesville, Oklahoma (the "City") repealing Ordinance No. 3287 of the City and terminating Increment District No. 7, City of Bartlesville (Bartlesville Retirement Community Increment District); ratifying and confirming the actions, recommendations and findings of the Review Committee and the Municipal Planning Commission; providing for disposition of funds held in the Apportionment Fund; providing for severability; and containing other provisions related thereto. Presented by Nate Ellis, The Public Finance Law Group PLLC.
- 15. City Manager and Staff Reports.
- 16. City Council Comments and Inquiries.
- 17. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, October 12, 2017.



Michael Bailey, City Clerk
Administrative Director/CFO



by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.