

**Board of
Trustees**

Bob Fraser
Chairman

Lori Roll
Secretary

Ford Drummond
Treasurer

Martin Garber

Glenn Bonner

**Ex-Officio
Members**

Dale Copeland
City Council

David Wood
President

David King
Legal Counsel

**NOTICE OF SPECIAL MEETING
Bartlesville Development Authority**

201 SW Keeler Ave (Depot)
Bartlesville, OK 74003

---- AGENDA -----

8:00 a.m.

January 17, 2017

Call to Order – *Bob Fraser*

Minutes – Approval of November 16th Meeting Minutes – *Bob Fraser*

Financials - Presentation of October and November 2016 Financial Statements – *David Wood*

Executive Session

Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (10) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction, and

Pursuant to 25 O.S. Sec. 307 (B) (1) for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. Specifically, the payment of President's second-half 2016 Performance-based compensation, and

Pursuant to 25 O.S. Sec. (B) (4) for the purpose of confidential communications between a public body and its attorney concerning a pending investigation, claim, or action of the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Business

Discuss and take action on a Resolution establishing a format and rules of order for the conduct of Trustee meetings. – *David Wood*

Discuss and possibly take action on a modification of the payment terms for Husky Portable Containment's forgivable loan. – *David Wood & Glenn Bonner*

Discuss and take action on a proposal to convey Lot 1 (approximately three acres) of the Bartlesville Industrial Park to Custom Molding Services for construction of a new 25,000 sqft. manufacturing facility – *David Wood*

Discuss and take action on the payment of BDA President's second-half 2016 Performance-based compensation in the amount of \$12,120. – *Bob Fraser*

Discuss and possibly take action on a proposal to finance up to \$300,000 for immediate repair/replacement of floor coatings within BDA-owned property (leased to ABB); subject to Council approval. – *David Wood and David King*

Reports

New Business

Public Comment

Adjourn

The Notice of Special Meeting and Agenda was received in the office of the City Clerk at 3:20 p.m. on Wednesday, January 11, 2017 and posted same day at 5:00 p.m.

Mike Bailey

Mike Bailey, City Clerk

/s/ Elaine Banes

by Deputy City Clerk