

**BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY
PROPOSAL INFORMATION & PUBLIC DISCLOSURE STATEMENT
FORM**

This form must be completed by parties buying property from the Bartlesville Redevelopment Trust Authority. Attach additional information as needed or as required. If you attach confidential material, clearly identify if the attachments are proprietary.

PROPERTY:

OFFER INFORMATION

Offer Price: \$

Contingences:

Attach Exhibit A if additional space needed.

BUYER IDENTIFICATION (Attach Exhibit B)
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Name _____

Mailing Address _____

Primary Contact _____ Phone _____

Email _____

Legal Entity Individual(s) If multiple, identify Corporation LLC Joint Tenants Tenants
in Common Partnership Other _____

If not an Oklahoma corporation/partnership, state where organized: _____

Attach a list of properties in the City of Bartlesville in which the buyer has an ownership interest either as individual or as part of a corporation/partnership.

DEVELOPMENT TEAM

Developer _____

Community Partners _____

Architect _____

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Surveyor _____

Contractor _____

Sales Agent/Property Manager _____

Other Members _____

Describe team expertise and experience (provide attachments as necessary)

Attach Exhibit B.1

Other team projects

Attach Exhibit B.2

PROJECT DESCRIPTION

Attach Exhibit C with Schematic site plan and additional information

Describe scope of work/proposed improvements
Attach additional information

Proposed Use: Owner Occupied YES NO Rental YES NO

For income property, estimated rental range _____

Project Summary: Building Area _____ SF # of stories _____ Basement YES NO

Land Area: _____ SF # of Units _____ # of Parking Spaces _____

How will storm water be managed?

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Will project incorporate "sustainable concepts"? YES NO

If yes explain: _____

PROJECT BUDGET & FINANCING STRATEGY (ATTACHMENT D)

Budget Summary	Property Acquisition (public and private)	\$ _____
	Expenses	
	Demolition (if applicable)	\$ _____
	Environmental testing/remediation	\$ _____
	Soft Costs	\$ _____
	Hard Costs	\$ _____
	Financing Charges	\$ _____
	Total Cost	\$ _____

Budget Source: Developer Architect Contractor Other: _____

Attach detail summary or pro-forma income analysis as necessary

Financing: Property purchase will be: Financed Cash

Construction/rehab costs will be: Financed Cash

Lender: _____

Loan Amount \$ _____

(Attach pre-approval or letter of interest, may be asked to provide evidence of equity)

Grants involve: YES NO

Source: _____

Application Status: _____

Likelihood of award: _____

Other Funding: _____

JOB CREATION

Current Employment (if applicable) _____ Full Time _____ Part Time

Number of jobs to be created: _____ Full Time _____ Part Time

Type of Jobs: _____

Expected Wage Range: Non-Management _____

Management _____

Benefits YES NO If yes, please specify:

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ESTIMATED SCHEDULE

Final Plan / Specification Preparation: _____

Bidding, Contracting, & Firm Financing Approval: _____

Construction / Rehabilitation: _____

Occupancy / Lease Up: _____

CONFLICT OF INTEREST DISCLOSURE AND STATEMENTS OF CO-OPERATION

Buyer covenants that no member of the BRTA or the City Council of the City of Bartlesville, nor any of its officers or employees, has any interest in the Buyer or the intended redevelopment of the property, except as follows: _____.

BUYERS CERTIFICATE AND ACKNOWLEDGEMENT

Buyer certifies that it as individual or member of a corporation or partnership is not now and will not be at closing in violation of the following policies:

- Delinquent taxes due the City
- Building or health code violations that are not being actively abated
- Been convicted of violating an order of the Department of Neighborhood Services or Health Department within the previous year
- Been convicted of a felony crime that affects property or neighborhood stability or safety
- Have an outstanding judgment to the City or BRTA
- Been subject to a Bartlesville foreclosure within the previous five years
- Must address all sections as outlined in Proposal Section E: i - ix

Properties are sold on an "as is, where is basis." BRTA discloses no subsoil problems Buyers are solely responsible for testing and due diligence regarding possible contaminations. Surveys are not typically provided. Buyer shall be responsible for all remediation and regulatory closure costs, if any. Buyer acknowledges that regulatory closure may require deed notifications and/or registry on a geographic information system. All properties must be fully taxable for property tax purposes. The deed shall contain a restriction prohibiting future application to the City for exempt status. While standard, each transaction is unique and these terms may vary.

We certify that this Statement for Public Disclosure is true and correct and we understand BRTA policies.

Signature

Title

Date

Signature

Title

Date