



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Tuesday, January 2, 2018
Immediately following the
Bartlesville Municipal Authority Meeting
that begins at 7 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
2. **Roll Call and Establishment of a Quorum.**
3. **Citizens to be heard.**
4. **City Council Announcements and Proclamations.**

Recognition of City of Bartlesville Sanitation Supervisor Craig Gordineer and Sanitation Collectors Nathan Williams and Brandon Lopez for service above and beyond their regular duties.

5. **Authorities, Boards, Commissions and Committee Openings**

- One opening on the Ambulance Commission
- One opening on the Bartlesville Library Board
- One opening on the Bartlesville Redevelopment Trust Authority
- One opening on the Park Board
- Four openings on the Street and Traffic Committee

6. **Consent Docket**

a. **Approval of Minutes**

- i. The Regular Meeting Minutes of December 4, 2017.
- ii. The Special Meeting Minutes of December 18, 2017.

b. **Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**

- i. Reappointment of Mr. Brandon Lewis to an additional three year term on the Adams Golf Course Operating Committee at the recommendation of Mayor Copeland.

c. **Approval of Agreements and/or Contracts**

- i. A service agreement between Bartlesville Public Library and BTC broadband for internet services for the period of July 1, 2018-June 30, 2019.
- ii. An engagement letter between the City of Bartlesville and Arbitrage Compliance Services to prepare arbitrage compliance reports pertaining to the required rebate and yield reduction payment to the United States Treasury, IRS for Combined Purpose General Obligation Bonds, Series 2012.
- iii. An Administrative Services Agreement between RxBenefits, Inc. and the City of Bartlesville to facilitate a change in pharmacy benefit provider.

d. **Approval of Notification of Intent**

- i. Authorization to complete and submit a Notification of Intent as required by the Oklahoma Tourism and Recreation Department as a condition of receiving a \$70,000 Land and Water Conservation Fund Grant.

e. Receipt of Bid

i. Bid No. 2017-2018-013 for Downtown Landscaping – 2nd Street & Dewey

7. Discuss and take action to award Bid No. 2017-2018-012 for Park Playground Equipment for Sooner Park, Johnstone Park, Robinwood Park, Douglass Park. Presented by Mr. Curd.
8. Public hearing on and consideration of a request from Kyle Persaud, attorney on behalf of On The Rock Ministries to close part of Second Street lying west of AT&SR Railroad right of way as shown on plat original town Bartlesville and lying south of Block 8 and lying north of block 22 of Original Town Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, P.E., Director of Engineering.
9. Discuss and take action to approve an Ordinance of the Council of the City of Bartlesville, Oklahoma, authorizing the calling and holding of a special election in the City of Bartlesville, State of Oklahoma (the “City”), on the 6th day of March, 2018, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of: (a) General Obligation Bonds of said City in an amount not to exceed the sum of Fifteen Million Three Hundred Seventy Five Thousand Dollars (\$15,375,000) to be issued in series to provide funds for the purposes of: (i) acquiring equipment relative to providing, operating, and maintaining City owned and/or maintained facilities and services, to be owned exclusively by the City, (ii) constructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping parks and recreational facilities, all to be owned exclusively by the City; and (iii) constructing, reconstructing, repairing, improving, and rehabilitating existing streets, roads, and intersections in the City (including lighting, sidewalks/bikepaths, landscaping, related drainage improvements, driveway reconstruction, and other related improvements); and (b) General Obligation Limited Tax Bonds of said City in an amount not to exceed the sum of One Million One Hundred Twenty Five Thousand Dollars (\$1,125,000) to be issued in series to provide funds for the purpose of pursuing economic and community development in the City through improvement of storm drainage facilities; all to be completed with or without the use of other funds, and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said bonds; provided however, that in no event shall the real and personal taxable property in said City be subject to a special tax in excess of five mills on the dollar for all bonds issued pursuant to Section 35, Article X of the Oklahoma Constitution; authorizing professional services agreements pertaining to the issuance of said bonds; declaring an emergency; and containing other provisions related thereto.
10. Discuss and take action to approve a Resolution authorizing the Bartlesville Municipal Authority (the “Authority”) to assist the City of Bartlesville, Oklahoma (the “City”) in carrying out and administering the Bartlesville Retirement Community Economic Development Project Plan (Increment District No. 12) adopted by the City; approving and authorizing the execution of an Economic Development Agreement by and among the Authority, the City, and Wellington Intergenerational Living Communities, LLC; approving and authorizing the execution of a Security Agreement by and between the Authority and the City pertaining to the tax increment revenues; approving the use of assistance in development financing; and containing other provisions relating thereto.
11. Discuss and take action on an appeal of a dilapidated structure “Order to Dismantle & Remove” (Single Family Dwelling) Case # DS-17-225 located at 1015 S. Armstrong Avenue, Bartlesville, Oklahoma. Presented by Larry Silver, Supervisor, Neighborhood Services.

12. Discuss and take action on an appeal of a dilapidated structure “Order to Dismantle & Remove” (Single Family Dwelling, Detached Garage, & In-ground Storm Shelter) Case #DS-17-226 located at 1017 S. Armstrong Avenue, Bartlesville, Oklahoma. Presented by Larry Silver, Supervisor, Neighborhood Services.
13. Discuss and take action to formally receive all applications submitted for the seat of City Council Representative Ward 5. Presented by Mayor Copeland.
14. New Business
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, December 28, 2017.



**Michael Bailey, City Clerk
Administrative Director/CFO**



by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.