



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

MINUTES OF THE REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, February 5, 2018
7 p.m.

Mayor Dale Copeland
918-338-4282

MINUTES

(Notice of Meeting was posted December 15, 2017 and the Agenda was posted at 5:00 p.m. February 1, 2018.)

City Council Members Present: Mayor Dale Copeland, Vice Mayor John J. Kane, Jim Curd, Jr. and Alan Gentges.

City staff present: Mike Bailey, Acting City Manager, Administrative Director/CFO; Jerry Maddux, City Attorney, Lisa Beeman, Community Development Director; Kelli Williams, Chief Communications Officer; Shellie McGill, H.R., Library, and Museum Director; Police Chief Tom Holland, Police Officers William Lewis, Josh Newell, Steven Silver and Brandon Meyer; Fire Chief John Banks; Terry Lauritsen, Water Utilities Director; Jody Shahan, Golf Superintendent; and Elaine Banes, Executive Assistant.

1. **Mayor Copeland called the business meeting of the Bartlesville City Council to order at 7:00 p.m.**
2. **Roll call was conducted and a quorum established.**
3. **The invocation was provided by Pastor Brian Fuller, Truth Tabernacle.**
4. **Citizens to be heard.**

There were no citizens to be heard.

5. **Appointment to fill City Council vacancy for Ward 5. Presented by Mayor Copeland.**

Mayor Copeland expressed his appreciation to the seven applicants and their interest in serving on the City Council. He added that interviews were conducted with each applicant. Last week, applicant Steven Staley withdrew his application due to taking a job that would not allow him the time necessary to serve.

Vice Mayor Kane thanked each applicant adding that it was refreshing to see so many interested in the position. He encouraged the applicants who are not chosen to become involved in the City by serving on City committees. He concluded that he supported Trevor Dorsey for the City Council position and listed his many community involved activities.

Mr. Curd stated that the interview process was an enlightening experience and that he enjoyed meeting each applicant. He concluded that he also supported Trevor Dorsey for the open position.

Mr. Gentges stated that it was good to see so many well qualified people interested in serving, and felt that the City would benefit from any one of them. He stated that he felt Jan Dreiling stood out as the strong candidate for the position, and stated his reasons. He concluded that he was impressed with Mr. Dorsey, but his support was behind Ms. Dreiling.

Mayor Copeland stated that he felt any one of the seven applicants would be good additions to the City Council. He thanked everyone who applied, and added his support for Mr. Dorsey for the open position.

Vice Mayor Kane moved to appoint Trevor Dorsey to fill the unexpired term of Dr. Joseph Callahan, Ward 5, seconded by Mr. Curd.

Ayes: Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mayor Copeland
Nays: None
Motion: Passed

6. The Oath of Office will be administered to the Ward 5 Council Member by Jerry Maddux, City Attorney.

Mr. Maddux administered the oath of office to Trevor Dorsey.

7. City Council Announcements and Proclamations.

- Vice Mayor Kane read the General Aviation Appreciation Month-February 2018 proclamation.
- Recognition of four City of Bartlesville Police Officers, William Miles Lewis, Josh Newell, Steven Silver and Brandon Meyer, for life-saving service to citizens covering two separate incidents in December, 2017. Police Chief Tom Holland provided the details of the two incidents to the City Council, who in turn stated their thanks to the four officers for their service.

8. Authorities, Boards, Commissions and Committee Openings

- One opening on the Ambulance Commission
- One opening on the City Planning Commission
- One opening on the Bartlesville Redevelopment Trust Authority
- Two openings on the Street and Traffic Committee

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

9. Consent Docket

a. Approval of Minutes

- i. The Special Meeting Minutes of January 16, 2018.

b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees

- i. Appointment of Ms. Betsy Martens to a two year term on the Bartlesville Library Board at the recommendation of Mayor Copeland.
- ii. Appointment of Mr. Dan Oglesbee and Mr. Matt Roark to three year terms on the Street and Traffic Committee at the recommendation of Mayor Copeland.

c. Approval of Agreements and/or Contracts

- i. Approval of the First Amendment to Administrative Services Agreement between Connect Your Care, LLC and the City of Bartlesville eliminating a .50 per employee per month fee (PEPM) that had been inadvertently attached to original PEPM fees.
- ii. Approval of ThyssenKrupp Elevator Service Contract and the City of Bartlesville for the Central Fire Station Elevator in the amount of \$220 per month with \$525 for a 3rd party witness to the annual safety test, and the contract includes an escalation clause, capped at 4% per year.
- iii. Approval of a Master Service Agreement with First Responder Support Services and the City of Bartlesville for counseling sessions at the rate of \$90.00 per session.
- iv. Approval of a FY2018 Community Literacy Grant Contract between the Oklahoma Department of Libraries and the Bartlesville Public Library Literacy Services to receive funds in the amount of \$338.30.
- v. Approval of a revised professional service contract with Oklahoma University, and a professional services contract with Eurofins Eaton Analytical on a Compounds of Emerging Concern (CEC) Study for the Caney River and Hudson Lake.

d. Approval of Benefit Unit to Water District

- i. Approval of request from Washington County Rural Water District #2 to add a benefit unit to the District to serve a one acre lot at 21661 N 4020 Road in Washington County.

e. Approval of Disposition of Surplus Property

- i. Approval of disposition of surplus property for logging walnut trees on City property southwest of the intersection of Rice Creek Road and Silver Lake Boulevard.

f. Receipt of Financials

- I Interim Financials for four months ending October 31, 2017
- ii. Interim Financials for five months ending November 30, 2017

g. Receipt of Bid

- i. Bid No. 2017-2018-015 for Library Materials
- ii. Bid No. 2017-2018-016 for Two (2) New Production Model 1-ton 4x2 Cab & Chassis & One (1) New Production Model 1-ton 4x2 Cab & Chassis with Service Utility Bed for the Water Utilities Department.
- iii. Bid No. 2017-2018-017 for Two (2) New Commercial Front Deck Mowers for the Public Works Department.

Mayor Copeland read the consent docket in its entirety. Mr. Curd pulled items c.ii and c.iii for discussion.

Vice Mayor Kane moved to approve the remainder of the consent docket, seconded by Mr. Curd.

Ayes: Mr. Curd, Vice Mayor Kane, Mr. Dorsey, Mr. Gentges, Mayor Copeland
Nays: None
Motion: Passed

Item 9.c.ii. Mr. Curd inquired, and Mr. Lauritsen responded, about the length of the contract (5 years), the location (in the new addition to Central Fire Station) and the requirement for a 3rd party witness.

Mr. Curd moved to approve item 9.c.ii, seconded by Mr. Gentges.

Ayes: Vice Mayor Kane, Mr. Dorsey, Mr. Gentges, Mr. Curd, Mayor Copeland
Nays: None
Motion: Passed

Item 9.c.iii Mr. Curd inquired and Captain Bevard responded this service was necessary due to the recent shooting, about how this company has been used in the past, and that due to the company changing owners, a new agreement was necessary.

Mr. Curd moved to approve item 9.c.iii, seconded by Vice Mayor Kane.

Ayes: Mr. Dorsey, Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mayor Copeland
Nays: None
Motion: Passed

Vice Mayor Kane will review item 9.g.i. Mr. Gentges will review item 9.g.ii. Mr. Curd will review item 9.g.iii.

10. Discuss and take action to award Bid No. 2017-2018-014 for Golf Course Chemicals. Presented by Mayor Copeland.

Vice Mayor Kane moved to award the bid according the worksheets presented (attached to these minutes), seconded by Mr. Curd.

Ayes: Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mr. Dorsey, Mayor Copeland
Nays: None
Motion: Passed

11. Public Hearing to assess and discuss the City's performance in the administration of the grant received from the State of Oklahoma for FY 2016 CDBG Small Cities Set-Aside Program and take action to formally accept the project as completed. Presented by Lisa Beeman, Director of Community Development.

Ms. Beeman provided a presentation showing how the grant funds were used to complete the project, as authorized by the City Council and by the State of Oklahoma.

Discussion ensued covering irrigation, electric receptacles, and that pathfinder is now connected to the east side of the pavilion.

Mayor Copeland opened the public hearing at 7:48 p.m. There being no one appear to speak, he closed the public hearing at 7:48 p.m.

Mr. Gentges moved to formally accept the project as completed, seconded by Vice Mayor Kane.

Ayes: Mr. Curd, Vice Mayor Kane, Mr. Gentges, Mr. Dorsey, Mayor Copeland
Nays: None
Motion: Passed

Mayor Copeland commented on the fact that many parks suffer from vandalism and asked citizens to be vigilant and report vandalism to the local authorities.

12. New Business

There was no new business.

13. City Manager and Staff Reports.

Mr. Bailey congratulated Mr. Dorsey on his appointment. He reported that the committee appointments left vacant by Dr. Callahan's resignation was to the Street and Traffic Committee, the Bartlesville Area History Museum Trust Authority and the Water Resources Board. Mr. Gentges has asked to serve on the Water Resources Board, so unless Mr. Dorsey has a conflict, he will be appointed to the remaining two committees. The appointments will be placed on the next City Council agenda.

Mr. Bailey added that the last day to register to vote for the March 6 General Obligation Bond election is Friday, February 9.

He also reported that new playground equipment is being installed in area parks.

In conclusion, he asked citizens to be vigilant regarding the recent increase in arson cases in Bartlesville. He asked citizens to be safe, but if they see anything to call 918-338-4015, 918-338491 or 918-336-CLUE (2583). All calls can remain anonymous.

14. City Council Comments and Inquiries.

Vice Mayor Kane welcomed Mr. Dorsey to the City Council.

Mayor Copeland reported that he attended a merit badge fair for six counties recently at Tri County Technology Center.

Mayor Copeland also reminded everyone who is not registered to vote, to do so by Friday.

15. There being no further business to address, Mayor Copeland adjourned the meeting at 7:59 p.m.


Mike Bailey, Acting City Manager
City Clerk, Administrative Director, CFO


Dale W. Copeland, Mayor

