



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF THE
SPECIAL MEETING
OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, March 19, 2018
7:00 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(Notice of Meeting and the Agenda was posted at 5:00 p.m. March 15, 2018.)

City Council Members Present: Mayor Dale Copeland, Jim Curd, Jr., and Alan Gentges.

City Council Members Absent: Vice Mayor John J. Kane and Trevor Dorsey

City staff present: Mike Bailey, Acting City Manager, Administrative Director/CFO; Jerry Maddux, City Attorney, Kelli Williams, Chief Communications Officer; and Elaine Banes, Executive Assistant.

1. **Mayor Copeland called the business meeting of the Bartlesville City Council to order at 7:00 p.m.**
2. **Roll Call was conducted and a quorum established.**
3. **The Invocation was provided by Father John O'Neill, St. John Catholic Church.**
4. **Citizens to be heard.**

There were no citizens to be heard.

5. **City Council Announcements and Proclamations.**

There were no proclamation or announcements.

6. **Authorities, Boards, Commissions and Committee Openings**

- a. One opening on the Bartlesville Library Trust Authority
- b. One opening on the Park Board
- c. One opening on the Bartlesville Redevelopment Trust Authority
- d. One opening on the Street and Traffic Committee

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

7. **Consent Docket**

- a. **Approval of Minutes**

- i. The Regular Meeting Minutes of March 5, 2018.

- b. **Approval of Appointments, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**

- i. Appointment of Josh Malloy to serve a three-year term on the Street and Traffic Committee at the recommendation of Councilman Dorsey.
- ii. Appointment of Ms. Preethi Chaparala to a three-year term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
- iii. Appointment of Mr. Ken Harris to fill an unexpired term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
- iv. Appointment of Mr. Gary Reheis and Ms. Adrene Linehan to three year appointments on the Adams Municipal Golf Course Operating Committee at the recommendation of Mayor Copeland.

c. Approval of Resolutions

- i. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2017-2018 appropriating unanticipated revenue for the General Fund.
- ii. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2017-2018 to appropriate unbudgeted fund balance to pay additional amounts related to employee bonuses for police and general employees.

d. Receipt of Financials

- i. Interim Financial Statement for seven months ended January 31, 2018.

Mayor Copeland read the consent docket in its entirety.

Mr. Gentges moved to approve the consent docket as presented, seconded by Mr. Curd.

Aye: Mr. Gentges, Mr. Curd, Mayor Copeland
Nay: None
Motion: Passed

8. Discuss and take action to approve an Agreement between the City of Bartlesville and Kutak Rock LLP for special disclosure counsel services in connection with the issuance of general obligation bonds of the City.

Jon Wolff, Vice President, Municipal Finance Services, reported that the agreement with Kutak Rock LLP, a special bond counsel specializing in securities law, is for their review of all documented related to the recent G. O. Bond election, upcoming bond sale, and to provide an opinion, if needed. The cost of the agreement will not exceed \$15,000. He added that their review and expertise provides an additional level of protection for the City due to new regulations set by the U. S. Securities Exchange Commission to ensure there are no material misstatements or omissions in the offering documents.

Mr. Wolff also reported that a resolution on April 16 will be presented to the City Council to deem the offering document final, (this document will have already been reviewed by Kutak Rock LLP, City Council and City Staff), and setting the sale date on May 21. The transaction will close Thursday, June 28.

Mr. Gentges moved to approve the Agreement as presented, seconded by Mr. Curd.

Aye: Mr. Curd, Mr. Gentges, Mayor Copeland
Nay: None
Motion: Passed

9. City Manager and Staff Reports.

Mr. Bailey encouraged citizens to provide their input on Grand Gateway's Long Range Transportation Survey that be found on the home page of the City of Bartlesville website. Public input plays an important role in the development of the plan, and Grand Gateway is asking the public to participate in the survey. The deadline is March 31. If a citizen would like to participate, but not online, they can call 1-800-482-4954 and provide their input over the phone.

Mr. Bailey also reported that he attended the Fraternal Order of Police Officer of the Year Banquet on Saturday. He congratulated Steven Silver for being named Officer of the Year, as well as other officers for winning a variety of much deserved honors.

10. City Council Comments and Inquiries.

Mr. Curd inquired as to the order the projects listed on the G.O. Bond will be addressed. Mr. Bailey reported that the Council will be provided an update on projects at the April 2 meeting and that priorities will be determined by the City Council.

Mayor Copeland cautioned everyone to be on alert about fire danger in the area.

11. There being no further business to conduct, Mayor Copeland adjourned the meeting 7:30 p.m.

Mike Bailey

Mike Bailey, City Clerk
Administrative Director/CFO



Dale W. Copeland

Dale W. Copeland, Mayor