



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF THE
REGULAR MEETING
OF THE
BARTLESVILLE CITY COUNCIL**

**Monday, April 2, 2018
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(Notice of Meeting was posted December 15, 2017 and the Agenda was posted at 5:30 p.m. March 28, 2018.)

City Council Members Present: Mayor Dale Copeland, Vice Mayor John J. Kane, Jim Curd, Jr., Alan Gentges and Trevor Dorsey.

City staff present: Ed Gordon, City Manager, Mike Bailey, Acting City Manager/Administrative Director/CFO; Jerry Maddux, City Attorney, Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer; and Elaine Banes, Executive Assistant.

- 1. Mayor Copeland called the business meeting of the Bartlesville City Council to order at 7:00 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The invocation was provided by Vice Mayor Kane.**
- 4. Citizens to be heard.**

There were no citizens to be heard.

5. City Council Announcements and Proclamations.

- Mayor Copeland read the Oklahoma Sons of the American Revolution Day April 14, 2018 Proclamation.
- Mr. Gentges read the Arbor Day April 21, 2018 Proclamation.
- Vice Mayor Kane read the Civitan Month April 2018 Proclamation.
- Vice Mayor Kane read the Donate Life Month April 2018 Proclamation.
- Mr. Dorsey read the Fair Housing Month April 2018 Proclamation.
- Mr. Curd read the Flood Awareness Month April 2018 Proclamation.

6. Authorities, Boards, Commissions and Committee Openings

- One opening on the Board of Adjustment
- One opening on the Bartlesville Library Trust Authority
- One opening on the Park Board
- One opening on the Bartlesville Redevelopment Trust Authority

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

7. Consent Docket

a. Approval of Minutes

- i. The Special Meeting Minutes of March 19, 2018.

b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees

- i. Appointment of Mr. Jack Alley to a three-year term on the Street and Traffic Committee at the recommendation of Councilman Dorsey.

c. Approval of Resolutions

- i. Approve a resolution supporting the Wyland Foundation National Mayor's Challenge for Water Conservation.
- ii. Approve a resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2017-2018 to appropriate unanticipated revenues relating to a bank error in order to pay expenses related to improvements at Hwy 75 and Eastland Shopping Center.

d. Receipt of Financials

- i. Interim financial statement for the eight months ended February 28, 2018.

Mayor Copeland read the consent docket in its entirety.

Vice Mayor Kane moved to approve the consent docket as presented, seconded by Mr. Curd.

Ayes: Mr. Dorsey, Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mayor Copeland
Nays: None
Motion: Passed

8. Discuss and take action to approve a resolution amending the Budget of the City of Bartlesville, Oklahoma for Fiscal Year 2017-2018 to appropriate unbudgeted revenues to pay bonuses as dictated by the Fiscal Year 2017-18 budget adoption resolution. Presented by Mike Bailey, Acting City Manager/Administrative Director/CFO.

Mr. Bailey reported that with the adoption of the FY 2017-18 Budget the City Council set out procedures that would be used to provide additional compensation benefits for employees of the city in-lieu of raises. The two part bonus program provided \$500 in the first as a guaranteed bonus with the second bonus contingent upon the performance of City revenues. These bonuses were granted only to employees that were not represented by a bargaining agreement, as all benefits for union employees would be determined through collective bargaining. He added that during negotiations with the FOP, the City agreed to increase the amount of the bonus in order to cover the cost of the FOP employees' FICA. This benefit was also extended to the City's general employees which raised the amount of the initial bonuses from \$500 to \$541.42. The additional \$41.42 was adopted by resolution by the Council and paid out. As of this date, no agreement has been reached with the IAFF members.

Referring to Section 4 of the original budget adoption memo, Mr. Bailey reported that the calculation described in Section 4.b. has been performed, and according to this calculation, the City's operating revenues are \$443,702 over budgeted expectations at this point in the year. However, as per Section 4.e., the City made supplemental appropriations of \$173,264 which are deducted from the available revenues before the bonuses are calculated. This results in \$270,438 in revenues that are available for bonuses. After allowing for the city's cost of taxes and retirement, the gross bonus per eligible employee is \$720.00. The calculation assumes that the IAFF employees will receive this bonus. Due to differences in retirement plan rules, it also assumes that the bonus will be pensionable for general employees in the defined benefit plan and IAFF employees, but that it will not be pensionable for general employees in the CD plan or FOP employees.

The resolution presented covers the necessary increases to cover the additional expenditures related to the bonus and the adjustments to transfers to balance the different funds. Mr. Bailey concluded that he feels the employees will be very happy with this bonus and expressed his appreciation to the City Council for approving this as part of the budget.

Vice Mayor Kane moved to approve the resolution as presented, seconded by Mr. Gentges.

Ayes: Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mr. Dorsey, Mayor Copeland
Nays: None
Motion: Passed

9. Discuss and take action on a proposed project implementation schedule to be funded with future bond sales from the 2018 voter approved General Obligation Bond Program. Presented by Micah Siemers, P.E., Director of Engineering.

Mr. Siemers reported that in March of 2018, Bartlesville citizens voted to approve the sale of \$1,995,000 in general obligation bonds for City Equipment, \$8,260,000 for Parks and Recreation Facilities, \$5,120,000 for Streets and \$1,125,000 for Storm Drainage. Municipal Finance Services, Inc. who serves as the City's bond council, has projected bond issuance amounts and associated timeframes to sell bonds to maintain the existing 15 mil property tax levy. The proposed project implementation schedule prepared by City staff based on information provided by MFS and the estimated project costs including cost of issuance was presented and discussed. Mr. Siemers provided a PowerPoint covering the schedule and reviewed each project and timeline. (PowerPoint attached to these minutes.)

Discussion covered that Terry Lauritsen will be assisting with projects as needed; the half-cent projects are on-going as well increasing the number of street projects; Mr. Curd's appreciation of the timeline of the projects on this schedule that staff put together; the City's good credit rating; the Mayor's appreciation of the staff's work now and in the future.

Mr. Curd moved to approve the proposed project implementation schedule as presented, seconded by Vice Mayor Kane.

Ayes: Mr. Curd, Vice Mayor Kane, Mr. Dorsey, Mr. Gentges, Mayor Copeland
Nays: None
Motion: Passed

10. New Business.

There was no new business to discuss.

11. City Manager and Staff Reports.

Mr. Bailey provided information on the upcoming Operation Clean House, the City Clean-Up Coupon Program, and a possible survey to be conducted in the future regarding recycling.

12. City Council Comments and Inquiries.

Mayor Copeland commented on recycling and the expense involved.

13. Move to executive session pursuant to 25 O.S. Sec. 307(B)(2) to discuss negotiations concerning working agreement with IAFF, Local 200.

Vice Mayor Kane moved to enter into Executive Session, seconded by Mr. Dorsey.

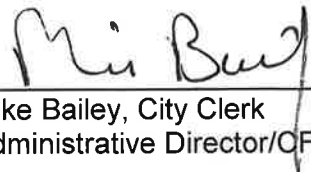
Ayes: Vice Mayor Kane, Mr. Dorsey, Mr. Gentges, Mr. Curd, Mayor Copeland
Nays: None
Motion: Passed

Executive Session convened in the 1st floor conference room at 7:55 p.m. ending at 8:27 p.m. No action was taken.

Open session resumed at 8:30 p.m.

14. There being no further business to be discussed, Mayor Copeland adjourned the meeting at 8:30 p.m.


Dale W. Copeland, Mayor


Mike Bailey, City Clerk
Administrative Director/CFO



2018 GO BOND ELECTION

Project Implementation Schedule

GO Bond History Summary Since 2005

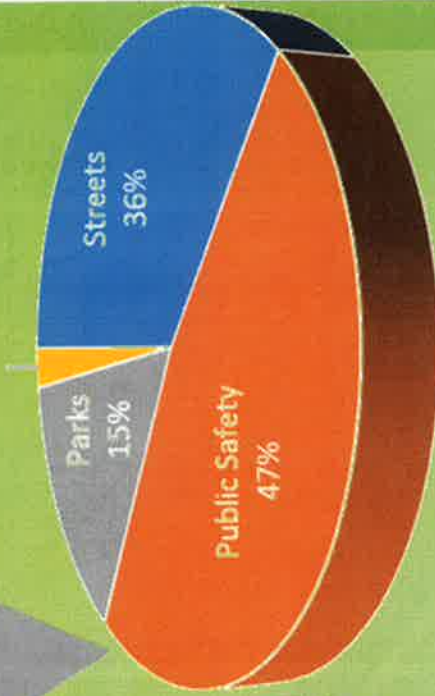
\$38 M

**13 Fiscal
Years**

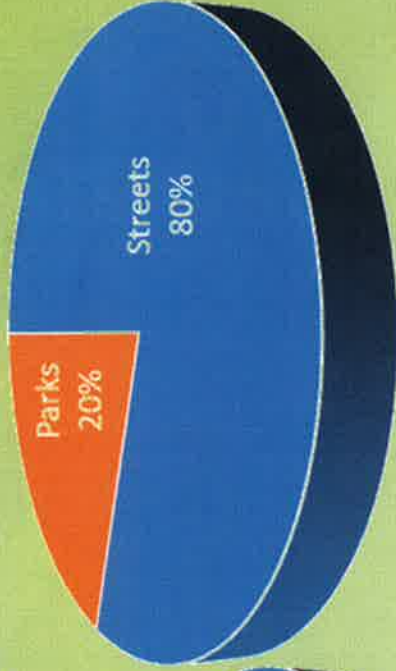
**June 2012
\$15 M**

**May 2008
\$10 M**

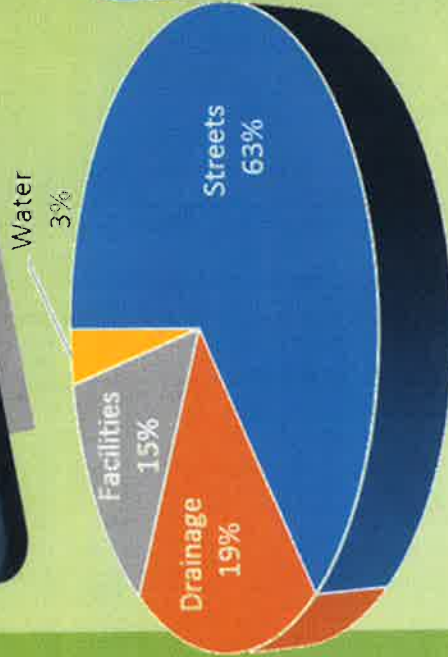
**March 2005
\$13 M**



87% Complete



100% Complete



100% Complete

2018 GO Bond Election Summary

**\$16.5
Million**

Parks and Recreation

• \$8.26 M

Storm Drainage

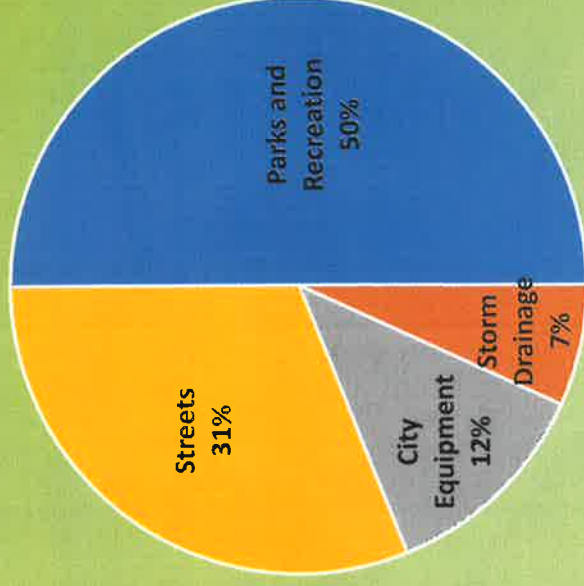
• \$1.125 M

City Equipment

• \$1.995 M

Streets

• \$5.12 M



Project List

| PARKS AND RECREATION | |
|---|-------------|
| STORM DRAINAGE | |
| STREETS | |
| Downtown (Keeler-Cherokee/Adams-Hensley - Mill and Overlay) | \$2,030,300 |
| Frank Phillips (Sunset to Park - Mill and Overlay) | \$786,700 |
| 13th (Cherokee to Garden - Concrete Panel) | \$456,800 |
| Cudahy (Virginia to Santa Fe - Concrete Panel) | \$406,100 |
| Minnesota (Hwy 75 to Madison - Overlay/levelup) | \$659,800 |
| Pathfinder Parkway Connection - Downtown/West Bville | \$406,100 |
| Downtown Landscaping (next phase) | \$253,800 |
| Cudahy (Santa Fe to Johnstone - Overlay) | \$120,400 |
| Consistent Signage in All City Parks | \$91,400 |
| Pave Parking Lot for Cooper Dog Park | \$76,100 |
| Golf Course Equipment | \$50,800 |
| Douglass Park Walkway | \$45,700 |
| Replacement of Park Drinking Fountains | \$40,600 |
| Solar Lights for Lee Lake Trail | \$32,300 |

\$16.5 Million

- Parks/Rec
 - \$8,260,000
 - \$6,349,600 70%
- Storm Drainage
 - \$1,125,000
 - \$ 890,300 70%
- City Equipment
 - \$1,995,000
 - \$1,405,900 70%
- Streets
 - \$5,120,000
 - \$3,679,900 70%

Proposed Project Implementation Schedule

| Description | Project Amount | Amount | | Rounded (Use This Amt) | Category | June 2018A | June 2018B | Fall 2019 | Fall 2020/21 |
|--|----------------|---------------|---------------|------------------------|----------------------|---------------------|--------------------|-------------------|-------------------|
| | | Estimated COI | Including COI | | | Issuance (\$10.25M) | Issuance (\$3.35M) | Issuance (\$1.4M) | Issuance (\$1.5M) |
| Pumper Truck | 610,000 | 9,229 | 619,229 | 619,200 | Facilities and Equip | 619,200 | | | |
| Replace Sleuth with Spillman Records Management System | 475,000 | 7,186 | 482,186 | 482,200 | Facilities and Equip | | 482,200 | | |
| Server Refresh | 300,000 | 4,539 | 304,539 | 304,500 | Facilities and Equip | 304,500 | | | |
| Gradall Excavator | 350,000 | 5,295 | 355,295 | 355,300 | Facilities and Equip | | | | 355,300 |
| Library HVAC | 210,000 | 3,177 | 213,177 | 213,200 | Facilities and Equip | 181,900 | 31,300 | | |
| Downtown Christmas Decorations | 20,000 | 303 | 20,303 | 20,600 | Facilities and Equip | 20,600 | | | |
| Price Fields Phase 3 | 3,600,000 | 54,464 | 3,654,464 | 3,654,500 | Parks and Rec | 3,654,500 | | | |
| Price Tower Green | 1,750,000 | 26,476 | 1,776,476 | 1,776,500 | Parks and Rec | 1,776,500 | | | |
| Lighting for Daniels Soccer Fields | 350,000 | 5,295 | 355,295 | 355,300 | Parks and Rec | 355,295 | | | |
| Pathfinder Parkway Repaving | 300,000 | 4,539 | 304,539 | 304,500 | Parks and Rec | | | 304,500 | |
| Kiddie Park Entrance & Perimeter Fence | 100,000 | 1,513 | 101,513 | 101,500 | Parks and Rec | 101,500 | | | |
| Veteran's Park Playground & Memorial | 80,000 | 1,210 | 81,210 | 81,200 | Parks and Rec | | 81,200 | | |
| Johnstone Park Restroom Remodel | 75,000 | 1,135 | 76,135 | 76,100 | Parks and Rec | | | 76,100 | |
| Johnstone Park Parking Lot/Entry Access | 400,000 | 6,052 | 406,052 | 406,100 | Parks and Rec | | | | 406,100 |
| Community Skate Park | 350,000 | 5,295 | 355,295 | 355,300 | Parks and Rec | 355,300 | | | |
| Johnstone Pavillion Splash Pad | 350,000 | 5,295 | 355,295 | 355,300 | Parks and Rec | | | 355,300 | |
| Park Parking Lot Repairs & Improvements | 150,000 | 2,269 | 152,269 | 152,300 | Parks and Rec | | | 152,300 | |
| Misc Park Improvements & Erosion Rehab | 100,000 | 1,513 | 101,513 | 101,500 | Parks and Rec | | | 101,500 | |
| Golf Course Bunker Repair | 100,000 | 1,513 | 101,513 | 101,500 | Parks and Rec | 101,500 | | | |
| City Gateway Signage | 100,000 | 1,513 | 101,513 | 101,500 | Parks and Rec | 101,500 | | | |
| Consistent Signage in All City Parks | 90,000 | 1,362 | 91,362 | 91,400 | Parks and Rec | 91,400 | | | |
| Pave Parking Lot for Cooper Dog Park | 75,000 | 1,135 | 76,135 | 76,100 | Parks and Rec | | 76,100 | | |
| Golf Course Equipment | 50,000 | 756 | 50,756 | 50,800 | Parks and Rec | | | 50,800 | |
| Douglas Park Walkway | 45,000 | 681 | 45,681 | 45,700 | Parks and Rec | | | 45,700 | |
| Replacement of Park Drinking Fountains | 40,000 | 605 | 40,605 | 40,600 | Parks and Rec | | | 40,600 | |
| Solar Lights for Lee Lake Trail | 30,000 | 454 | 32,254 | 32,300 | Parks and Rec | 32,300 | | | |

Proposed Project Implementation Schedule (ctd)

| Description | Project Amount | Estimated COI | Amount | | Rounded (Use This Amt) | Category | June 2018A | Fall 2018B | Fall 2019 | Fall 2020/21 |
|---|----------------|---------------|---------------|-----------|------------------------|------------|---------------------|--------------------|-------------------|-------------------|
| | | | Including COI | COI | | | Issuance (\$10.25M) | Issuance (\$3.35M) | Issuance (\$1.4M) | Issuance (\$1.5M) |
| Quail Place Tributary Improvements | 500,000 | 23,661 | 523,661 | 523,700 | Storm Drainage | 523,700 | | | | |
| Candlestick Court Storm Drain | 350,000 | 16,563 | 366,563 | 366,600 | Storm Drainage | | 366,600 | | | |
| 8th St Storm Drain Rehab - Shawnee to Choctaw | 225,000 | 10,648 | 234,748 | 234,700 | Storm Drainage | | | 234,700 | | |
| Downtown (Keeler-Cherokee/Adams-Hensley - Mill and Overlay) | 2,000,000 | 30,258 | 2,030,258 | 2,030,300 | Streets | 2,030,300 | | | | |
| Frank Phillips (Sunset to Park - Mill and Overlay) | 775,000 | 11,725 | 786,725 | 786,700 | Streets | | 786,700 | | | |
| 13th (Cherokee to Garden - Concrete Panel) | 450,000 | 6,808 | 456,808 | 456,800 | Streets | | 456,800 | | | |
| Cudahy (Virginia to Santa Fe - Concrete Panel) | 400,000 | 6,052 | 406,052 | 406,100 | Streets | | 406,100 | | | |
| Minnesota (Hwy 75 to Madison - Overlay/levelup) | 650,000 | 9,834 | 659,834 | 659,800 | Streets | | | | 659,800 | |
| Pathfinder Parkway Connection - Downtown/West Bville | 400,000 | 6,052 | 406,052 | 406,100 | Streets | | 406,100 | | | |
| Downtown Landscaping (next phase) | 250,000 | 3,782 | 253,782 | 253,800 | Streets | | 253,800 | | | |
| Cudahy (Santa Fe to Johnstone - Overlay) | 120,000 | 1,815 | 120,415 | 120,400 | Streets | | | | 120,400 | |
| | | | | | | 10,249,995 | 3,346,900 | 1,361,500 | 1,541,600 | |

2018 GO BOND

Project Implementation Schedule