

**NOTICE OF SPECIAL MEETING
OF THE
BARTLESVILLE EDUCATION
AUTHORITY**


**Monday, June 4, 2018
at 7 p.m.
City Hall, Council Chambers
401 S. Johnstone Ave.
Bartlesville, OK 74003**

**Chairman Dale Copeland
918-338-4282**

AGENDA

1. Call to order the business meeting of the Bartlesville Education Authority by Chairman Copeland.
2. Roll Call and Establishment of a Quorum.
3. The invocation will be provided by Associate Pastor, Jodi Faulkner, Spirit Church.
4. Citizens to be heard.
5. Discuss and take action to approve the Special Meeting Minutes of June 5, 2017.
6. Discuss and take action to adopt the Bartlesville Education Authority FY 2018-19 Budget. Presented by Mike Bailey, Acting City Manager/Administrative Director/CFO and Secretary to the Bartlesville Education Authority.
7. BEA Trustee Comments and Inquiries.
8. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, May 31, 2017.



**Michael Bailey, City Clerk
Administrative Director/CFO**



by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the Bartlesville Education Authority (BEA). Agenda items requiring a public hearing as required by law will be so noted. The BEA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

**BARTLESVILLE EDUCATION
AUTHORITY**

**Monday, June 5, 2017
at 7 p.m.
City Hall, Council Chambers
401 S. Johnstone Ave.
Bartlesville, OK 74003**

**Chairman Dale Copeland
918-338-4282**

MINUTES

(Notice of Meeting and Agenda posted at 5:00 p.m. on Thursday, June 1, 2017)

Trustees Present were Chairman Dale Copeland, Vice Chairman John J. Kane, Trustees Dr. Joseph Callahan, Jim Curd, Jr. and Alan Gentges.

City staff present were Ed Gordon, City Manager, Jerry Maddux, City Attorney, Mike Bailey, Administrative Director/CFO and Secretary to the BEA, Lisa Beeman, Director of Community Development and Park Planning, Terry Lauritsen, Director of Water Utilities, Micah Siemers, Director of Engineering, Shellie McGill, Director of Human Resources and Interim Library Director, Kelli Williams, Chief Communications Officer, Jason Muninger, Internal Services Supervisor, Larry Silver, Neighborhood Services Supervisor, Mike Wickham, Neighborhood Services Officer, and Executive Assistant Elaine Banes.

- 1. Chairman Copeland called the business meeting of the Bartlesville Education Authority to order at 7:00 p.m.**
- 2. Roll Call was held and a quorum established.**
- 3. The Invocation was provided by Pastor Joe Colaw, First Wesleyan Church.**
- 4. Citizens to be heard.**

There were no citizens to be heard.

- 5. Discuss and take action to approve the Special Meeting Minutes of September 6, 2016.**

Vice Mayor Kane moved to approve the minutes as presented, seconded by Dr. Callahan.

Ayes: Mr. Gentges, Mr. Curd, Dr. Callahan, Vice Chairman Kane, Chairman Copeland
Nays: None
Motion: Passed

- 6. Discuss and take action to adopt the Bartlesville Education Authority FY 2017-18 Budget. Presented by Mike Bailey, Administrative Director/CFO and Secretary to the Bartlesville Education Authority.**

Mr. Bailey reported that the proposed budget will appropriate all remaining balances in the BEA as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder. The Authority maintains one fund and the total appropriations for the Authority as a whole are \$693,354. All of the budgeted amounts are for capital outlay or debt service payments.

Mr. Gentges moved to adopt the BEA FY 2017-18 Budget as presented, seconded by Vice Mayor Kane.

Ayes: Mr. Curd, Dr. Callahan, Vice Chairman Kane, Mr. Gentges, Chairman Copeland
Nays: None
Motion: Passed

- 7. BEA Trustee Comments and Inquiries.**

There were no comments or inquiries.

8. There being no further business, Chairman Copeland adjourned the Bartlesville Education Authority meeting at 7:04 p.m.

Chairman Dale Copeland

Mike Bailey, Administrative Director/CFO
Secretary to the Bartlesville Education Authority



ACCOUNTING AND FINANCE

MEMORANDUM

TO: BEA Board of Trustees

FROM: Mike Bailey

SUBJECT: Adoption of the Bartlesville Education Authority FY 2018-19 budget.

GENERAL INFORMATION:

The proposed budget for the Bartlesville Education Authority is included below for your consideration and approval on Monday, June 4, 2018.

The proposed budget will appropriate all remaining balances in the BEA as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder.

The Authority maintains one fund and the total appropriations for the Authority as a whole are \$23,584. All of the budgeted amounts are for capital outlay or debt service payments.

The main source of revenue is debt proceeds.

TRUSTEE ACTION REQUESTED:

Adopt the BEA budget by motion as presented.