



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**MINUTES  
OF THE  
SPECIAL MEETING  
OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, June 25, 2018  
7:00 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**MINUTES**

(Notice of Meeting and the Agenda was posted at 5:00 p.m. June 21, 2018.)

City Council Members Present: Mayor Dale Copeland, Vice Mayor John J. Kane, Jim Curd, Jr., Alan Gentes.

City Council Member Absent: Trevor Dorsey

City staff present: Mike Bailey, Acting City Manager, Administrative Director/CFO; Ed Gordon, City Manager; Jerry Maddux, City Attorney; Shellie Charles, Engineering; FPO President Nathan Mellon; Det. Jim Warring; Nancy Warring, Grants Administrator; IAFF President Josiah Rovenstine; two firemen; and Elaine Banes, Executive Assistant.

- 1. Mayor Copeland called the business meeting of the Bartlesville City Council to order at 7:00 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The invocation was provided by Ed Gordon, City Manager.**
- 4. Citizens to be heard.**

Joel Rabin stated his appreciation of firemen, and about voting in the primary election.

Philmore Wooten requested more trees in the park and repairs to a drainage ditch.

- 5. City Council Announcements and Proclamations.**

There were no announcements or proclamations.

- 6. Authorities, Boards, Commissions and Committee Openings**
  - a. One opening on the Bartlesville Convention and Visitors Board
  - b. One opening on the Construction and Fire Codes Appeals Board
  - c. One opening on the Park Board
  - d. One opening on the Bartlesville Redevelopment Trust Authority
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of June 4, 2018

**b. Approval of Appointments, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**

- i. Reappointment of Danny Crouch to another three years on the Construction and Fire Code Appeals Board at the recommendation of Mayor Copeland.
- ii. Appointment of Ron Glenn and Mike Daigle to three-year terms on the Construction and Fire Code Appeals Board at the recommendation of Mayor Copeland.

**c. Approval of Request to Provide Water Service**

- i. Approve a request from Washington County Rural Water District #2 to add benefit units to the District to serve a 4.42 acre tract at 24328 Philson Farm Road in Washington County.

**d. Approval of Contracts and Agreements**

- i. Approval of a contract for an employee benefit, The Zero Card, from the City of Bartlesville's health consultants, HUB International.
- ii. Approval of Memorandum of Agreement between the Bartlesville Police Department and the Office of the District Attorney for the Eleventh Judicial District, Kevin D. Buchanan, District Attorney regarding forfeitures.

**e. Receipt of Bids**

- i. 2018-2019-001 Water Treatment Chemicals
- ii. 2018-2019-002 Water and Wastewater Line Repair Materials

Mayor Copeland read the consent docket in its entirety.

Vice Mayor Kane moved to approve the consent docket as presented, seconded by Mr. Curd.

Ayes: Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mayor Copeland  
Nays: None  
Motion: Passed

Vice Mayor Kane will review Bids 2018-2019-001 and 002.

**8. Discuss and take action to award Bid No. 2017-2018-022 for the Sooner, Willow Creek, and Fleetwood Concrete Street Rehabilitation Project. Presented by Vice Mayor Kane.**

Vice Mayor Kane moved to award the bid to Jeff Graham Construction, Coffeyville, Kansas, in the amount of \$783,916.40, seconded by Mr. Gentges.

Ayes: Mr. Curd, Vice Mayor Kane, Mr. Gentges, Mayor Copeland  
Nays: None  
Motion: Passed

**9. Discuss and take action to approve the Collective Bargaining Agreement between the City of Bartlesville and the Fraternal Order of Police Lodge 117 for Fiscal Years 2018-2020. Presented by Jerry Maddux, City Attorney.**

Mr. Maddux reported that this is a two-year contract which covers fiscal years 2018-2019 and 2019-2020. As with all contracts that extend over two fiscal years, the second year of the contract is subject to the appropriation by the City Council of sufficient funds to pay for the contract. The 2018-2019 Contract provides for a 1% cost of living raise and a 2½ % merit steps for qualified employees. The 2019-2020 Contract provides for a cost of living raise equal to that granted to other City employees and a 2½% merit increase for qualified employees. In honor of our

veterans, the contract provides for an extra day of vacation for veterans who furnish to the City a copy of their discharge papers. All of the other provisions are largely the same as in past years.

Mr. Gentges moved to approve the Agreement as presented, seconded by Vice Mayor Kane.

Mayor Copeland congratulated all parties involved.

Ayes: Vice Mayor Kane, Mr. Gentges, Mr. Curd, Mayor Copeland  
Nays: None  
Motion: Passed

**10. Discuss and take action to approve the Collective Bargaining Agreement for Fiscal Year 2017-2018 between the City of Bartlesville and the Bartlesville Professional Fire Fighters, Local 200, Bargaining Agent of the International Association of the Fire Fighters. Presented by Jerry Maddux, City Attorney.**

Mr. Maddux reported that this contract is for fiscal year 2017-2018. After arbitration, but prior to the election called by the City, Local and City agreed on a new contract. This contract provides for 2 ½% step increases to qualified employees, but no cost of living increase. The FOP Contract for 2017-2018 did not have step increases but contained additional vacation, bonus payments and increased sick leave buy back. The FOP has told the City that they have no complaints with the Fire Fighter Contract for 2017-2018.

Mr. Curd moved to approve the Agreement as presented, seconded by Vice Mayor Kane.

Mayor Copeland congratulated everyone involved.

Ayes: Mr. Gentges, Mr. Curd, Vice Mayor Kane, Mayor Copeland  
Nays: None  
Motion: Passed

**11. Discuss and take action to approve the Collective Bargaining Agreement for Fiscal Years 2018-2020 between the City of Bartlesville and the Bartlesville Professional Fire Fighters, Local 200, Bargaining Agent of the International Association of the Fire Fighters. Presented by Jerry Maddux, City Attorney.**

Mr. Maddux reported that this contract is a two-year contract for fiscal years 2018-2019 and 2019-2020. AS with all other contracts, the second year is subject to the City Council appropriating sufficient funds to satisfy the contract provisions. Like the FOP Contract, the Fire Fighters Contract for 2018-2019 provides for 1% cost of living raise and a 2½% step increases to qualified employees. Also, it grants extra time off for veterans. The second year of the contract, which is fiscal year 2019-2020, provides that the Fire Fighters will receive the same cost of living raise given to other City employees and further provides for a step increase of 2½% for qualified employees.

Vice Mayor Kane moved to approve the Agreement as presented, seconded by Mr. Gentges.

Ayes: Mr. Curd, Vice Mayor Kane, Mr. Gentges, Mayor Copeland  
Nays: None  
Motion: Passed

**12. Discuss and take action to approve a resolution calling and giving notice of an upcoming election for City Council Representatives for all wards of the City of Bartlesville. Presented by Jerry Maddux, City Attorney.**

Mr. Maddux reported that the City Council representatives from each of the five wards of the City shall be elected on November 6, 201 for terms expiring December 7, 2020. The filing period for the election will begin at 8:00 a.m. on Monday, August 6, 2018 and close at 5:00p.m. on Wednesday, August 8, 2018. Each candidate must be a qualified elector of the City for six months prior to the time of the election and must be a qualified resident of his/her respective ward for six months prior to the time of the election.

Mr. Curd moved to approve the Resolution as presented, seconded by Vice Mayor Kane.

Ayes: Vice Mayor Kane, Mr. Gentges, Mr. Curd, Mayor Copeland  
Nays: None  
Motion: Passed

**13. Overview of the City Council's appointment responsibility and requirements. Presented by Jerry Maddux, City Attorney.**

Mr. Maddux reported that the City Council has appointment responsibility for the City Manager, City Attorney, City Judge and City Treasurer. He briefly reviewed each of those positions and their responsibilities. He concluded that the City Council can appoint a person to any of these positions with or without hiring a search company. It is at their discretion.

Mayor Copeland pointed out that Mike Bailey has been Acting City Manager for the past several months and has successfully guided employees and officials through a variety of important issues. He commended Mr. Bailey on a job well done. He directed the City Attorney to prepare a contract for the City Council and Mr. Bailey to review in order to offer the position to Mr. Bailey. Vice Mayor Kane supported Mayor Copeland's directive. Mr. Maddux stated that he would prepare a draft contract and send it to the City Council for their review, and make it available for discussion at the next City Council meeting.

**14. City Manager and Staff Reports.**

Mr. Bailey expressed his appreciation for the City Council's vote of confidence and looks forward to further discussions with them about the position.

He also reported that the storm debris pickup is still ongoing. The site for dumping limbs has closed, but curbside pickup will continue through this week. He stated his appreciation for city staff who were out early, removing debris from roads and keeping the City running smoothly.

He continued reporting that City offices will be closed July 4 for the Independence Day holiday. Along those lines, he reminded citizens that fireworks are not allowed within the city limits. Permits for displays are issued only for commercial displays.

He reported that Lee Lake is being filled from Turkey Creek. He explained that the mud in the middle that can be seen does not mean that the lake is low, it was modeled that way for fish spawning. Also, the State is here this week using large nets to sample the stock to determine if the catfish population is progressing.

Sooner Pool is now open. The motor has been replaced and research is being done to make sure the equipment is secure for the long-term.

In conclusion, Mr. Bailey stated his appreciation for the professionalism shown by Mr. Maddux, Ms. McGill, Ms. Sanders, Mr. Rovenstine and Mr. Mellon for their diligence in negotiating the FOP and IAFF Agreements.

**15. City Council Comments and Inquiries.**

Mr. Gentges echoed the Mayors thoughts regarding Mr. Bailey and the job he has done over the past several months. He added that he has seen Mr. Bailey handle several big issues successfully which is a testament that Mr. Gordon has trained him well.

Mr. Curd thanked Mr. Bailey and the City staff for assisting with the storm debris clean up. He also reported on the progress of the Second Street Landscaping. He agreed with Mr. Gentges on the abilities of Mr. Bailey over the past several months. He concluded that it has been a great honor to work under Mr. Gordon and Mr. Bailey, and that Mr. Bailey has done a very good job.

Vice Mayor Kane stated that he is also in agreement with the other Council members about Mr. Bailey.

Mayor Copeland wished Mr. Gentges Happy Birthday.

**16. There being no further business to conduct, Mayor Copeland adjourned the meeting at 7:50 p.m.**



Mike Bailey, City Clerk  
Acting City Manager, Administrative Director/CFO

  
Mayor Dale Copeland