



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, November 5, 2018  
7:00 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
2. **Roll Call and Establishment of a Quorum.**
3. **The Invocation will be provided by Errol Hada, Lighthouse Outreach Center.**
4. **Citizens to be heard.**
5. **City Council Announcements and Proclamations.**
  - Extra Mile Day – November 1, 2018
  - Small Business Saturday – November 24, 2018
6. **Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Construction and Fire Codes Appeals Board
  - Three openings on the White Rose Cemetery Board
7. **Consent Docket**
  - a. **Approval of Minutes**
    - i. The Special Meeting Minutes of October 22, 2018.
  - b. **Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
    - i. The reappointment of Mr. Tyler Vaclaw for an additional three-year term on the Bartlesville Redevelopment Trust Authority at the recommendation of Mayor Copeland.
    - ii. The appointment of Ms. Blair Ellis to a three-year term on the Bartlesville Redevelopment Trust Authority at the recommendation of Mayor Copeland.
  - c. **Approval of Resolutions**
    - i. A resolution naming the authorized signatories for all of the City of Bartlesville Investment and Banking Accounts.
    - ii. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating unanticipated revenue from the BRTA for downtown landscaping.
    - iii. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating Oklahoma Highway Safety Office Grant funds for patrol overtime and travel for training.
    - iv. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating JAG Grant funds for bullet proof vests.
    - v. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating Oklahoma Tourism and Recreation Department Grant for MJ Lee Lake Lighting Project.
    - vi. A Non-Corporate resolution regarding an investment platform change with Arvest Asset Management, which includes approval of the Non-Corporate Agreement as well.
  - d. **Approval of Agreements, Contracts and Memorandum of Understanding**
    - i. Ground Sub-Lease with Youth Scoreboards, LLC that provides for the installation of eight (8) videoboard scoreboards for the fields located in the Price Field North Quads.
    - ii. Amendment of Contract with Tyler Technologies substituting TCM Standard for TCM Enterprise Edition.
  - e. **Approval of CDBG Anti-Displacement Plan**
    - i. Residential Anti-Displacement and Relocation Assistance Plan for the City's participation in the FY 2018 Community Development Block Grant Program (Contract #17281 CDBG 18).

**f. Receipt of Permit**

- i. Receipt of Permit No. SL000074180294 for the construction of 1,620 linear feet of twenty-one (21) inch PVC, 2,032 linear feet of eighteen (18) inch PVC sanitary sewer line and all appurtenances to serve the Basins T-05 & T-06, Washington County, Oklahoma.

**g. Receipt of Financials**

- i. Interim Financials for one month ending July 31, 2018.

**h. Receipt of Bids**

- i. Bid No. 2018-2019-018 for Soil Conditioner
- ii. Bid No. 2018-2019-019 for Daniels Field Lights

8. Discuss and take action on a recommendation from the Tower Green Design Committee regarding a preferred design and name for the community green space as approved in the March 2018 GO Bond Election. Presented by Chairmen Curd and Gentges.
9. Discuss and take action to award Bid No. 2018-2019-018 for Soil Conditioner. Presented by Vice Mayor Kane.
10. Discuss and take action to approve a recommendation from the Bartlesville Development Authority (BDA) Board of Trustees to transfer approximately three acres (Tract 20) within the Bartlesville Industrial Park to Phillips Precision Machining (PPM) for the construction of a new manufacturing facility, and to transfer up to \$550,000 from the Economic Development Fund to the BDA for provision of working capital and building equity for PPM Project. Presented by David Wood, President, Bartlesville Development Authority.
11. Receive bids for the purchase of \$2,500,000 Combined Purpose General Obligation Bonds, Series 2018C of the City and vote to award said Bonds to the lowest bidder complying with the notice of sale and instructions to bidders or to reject all bids. Presented by Nate Ellis, The Public Finance Law Group and Jon Wolff, Municipal Finance Services, Inc.
12. Discuss and take action to approve an Ordinance providing for the issuance of Combined Purpose General Obligation Bonds, Series 2018C in the sum of \$2,500,000 by the City of Bartlesville, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; designating the Registrar for the issue; providing for levy of an annual tax for the payment of principal and interest on the Bonds and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; authorizing executions and actions necessary for the issuance and delivery of the Bonds; and declaring an emergency. Presented by Nate Ellis, The Public Finance Law Group and Jon Wolff, Municipal Finance Services, Inc.
13. Discuss and take possible action to approve an employment contract with Jess Kane for City Attorney. Presented by Mayor Copeland and City Attorney Jerry Maddux.
14. New Business.
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 on Thursday, November 1, 2018.

*Jason Muninger*

Jason Muninger, City Clerk/Finance Director

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.