



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**MINUTES OF THE  
REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, January 7, 2019  
7 p.m.**

**Dale W. Copeland, Mayor  
918-338-4282**

**MINUTES**

(Notice of Meeting was posted 12/15/18. Agenda posted January 3, 2019)

City Council Members present were Mayor Dale Copeland, Vice Mayor Alan Gentges, Jim Curd, Jr., Trevor Dorsey and Paul Stuart.

City staff present were Mike Bailey, City Manager, Jess Kane, City Attorney; Jason Muninger, City Clerk/Finance Director; Terry Lauritsen, Director of Water Utilities; Lisa Beeman, Director of Community Development and Park Planning; Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer; Laura Sanders, Director of Human Resources; Shelley McGill, Director of Public Library; and Jody Shahan, Golf Course Superintendent.

- 1. Mayor Copeland called the business meeting of the Bartlesville City Council to order at 7:00 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Mayor Copeland administered the Oath of Office to City Attorney, Jess Kane.**
- 4. Rev. Jason Elmore, Pastor Friday Nite Church and President of the Bartlesville Ministerial Association provided the Invocation.**
- 5. Citizens to be heard.**

There were no citizens to be heard.

- 6. City Council Announcements and Proclamations.**

There were no announcements or proclamations.

- 7. Authorities, Boards, Commissions and Committee Openings**
  - Two openings on the White Rose Cemetery Board

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at [www.cityofbartlesville.org](http://www.cityofbartlesville.org) or at City Hall in the City Manager's Office.

- 8. Consent Docket**

- a. Approval of Minutes**

- i. The Regular Meeting Minutes of December 3, 2018.
- ii. The Special Meeting Minutes of December 19, 2018.

- b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
- i. Appointment of Ed Gordon for a three-year term on the Bartlesville Area History Museum Authority at the recommendation of Councilman Dorsey.
  - ii. Appointment of Bruce Kinkade to a three-year term on the Construction and Fire Codes Appeals Board at the recommendation of Mayor Copeland.
  - iii. Appointment of Fletcher Daniels to a three-year term on the Sewer System Improvement Oversight Committee at the recommendation of Councilman Dorsey.
  - iv. Appointment of Bill Wentz for a three-year term on the Street and Traffic Committee at the recommendation of Councilman Dorsey.
  - v. Appointment of Eric Randall to a three-year term on the Bartlesville Library Trust authority at the recommendation of Councilman Stuart.
  - vi. Re-appointment of Mr. Timothy Hamilton for an additional three-year term on the Park Board at the recommendation of Councilman Curd.
- c. Approval of Resolutions**
- i. Approve a resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating unbudgeted fund balance for the Golf Course Memorial Fund.
  - ii. Approve a resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2018-2019, appropriating 2018C General Obligation Bond Proceeds.
- d. Agreements and Contracts**
- i. Approve a contract between the Bartlesville Public Library and BTC Broadband for internet service for Year 2 of a three-year agreement paid with Federal and State e-rate monies.
  - ii. Approve a contract with NewGen Strategies & Solutions to conduct a Municipal Solid Waste Services Questionnaire.
  - iii. Approve Contract Modification No. 1 with the Board of Regents of the University of Oklahoma on a Compounds of Emerging Concern Study for the Caney River and Hudson Lake.
  - iv. Approve a contract with GFAC Engineering for Geotechnical Engineering Services for the Tower Center at Unity Square Project.
  - v. Approve a Payroll Card Services Agreement with Global Cash Card for a paperless payroll option for City employees.
- e. Change of Authorized Agent**
- i. Approve appointment of Laura Sanders to serve as the Authorized Agent for the City of Bartlesville's Defined Benefit and Defined Contribution Retirement Plans administered through the Oklahoma Municipal Retirement Fund.
- f. Receipt of Financials**
- i. Receipt of Interim Financials for the four months ending October 31, 2018.
- g. Receipt of Bids**
- i. Bid No. 2018-2019-020 for Golf Course Bunker Repair
  - ii. Bid No. 2018-2019-021 for One (1) Compact Track Loader
  - iii. Bid No. 2018-2019-022 for One (1) ¾ ton pickup 4x4 Supercrew Cab

Mayor Copeland read the consent docket in its entirety. Mr. Curd asked that Item 8.c.ii. be removed for discussion. Vice Mayor Gentges asked that Item 8.d.ii. be removed for discussion.

Mr. Curd moved to approve the consent docket with the exception of Item 8.c.ii. and Item 8.d.ii. as presented, seconded by Mr. Dorsey.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland  
Nay: None  
Motion: Passed

Mr. Curd inquired as to specifically what "Other Improvements" are that is referenced in Section 4 of the resolution. Mr. Bailey reported that the \$80,000 is for the Veteran's Park playground development.

Mr. Curd moved to approve Item 8.c.ii. as presented, seconded by Mr. Dorsey.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland  
Nay: None  
Motion: Passed

Vice Mayor Gentges inquired as to the agreement with NewGen Strategies and Solutions, LLC. Mr. Bailey stated this survey/questionnaire would gather information from citizens, about recycling, neighborhood clean-up options, street sweeping on an on-demand basis, bulky waste pickup and yard waste pick up. The survey will be placed on-line, for 30 days. A mailer will be placed in utility bills that will provide the link. Currently, recycling is taken to Tulsa for processing. Mr. Curd stated that he felt a public meeting would be beneficial to citizens. Mr. Bailey added that a phone number for the public will be included with the on-line survey and on the mailer, so citizens can obtain additional information if needed.

Vice Mayor Gentges moved to approve Item 8.d.ii. as presented, seconded by Mr. Curd.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland  
Nay: None  
Motion: Passed

Mr. Curd will review Item 8.g.ii. and 8.g.iii. with staff.

**9. Discuss and take action to award Bid No. 2018-2019-020 for Golf Course Bunker Repairs. Presented by Mayor Copeland.**

Mayor Copeland moved to award the bid to United Golf, LLC, Tulsa, Oklahoma, in the amount of \$143,320.00, seconded by Mr. Curd.

Aye: Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland  
Nay: None  
Motion: Passed

**10. Discuss and take action to approve a contract with Jonesplan LLC for Construction Manager at Risk Services on the Tower Center at Unity Square Project. Presented by Terry Lauritsen, Director, Water Utilities.**

Mr. Lauritsen reported that this project was approved with the 2018 GO Bond issue, that the Council approved the Tower Center concept on November 5, and that a professional service contract was approved on December 3. Requests were sent out for those professional services, with Jonesplan LLC and Rick Scott Construction Company responding. Upon review, Jonesplan LLC was chosen for the job. He explained that the contract will be split into two phases. He added that what is being considered tonight is the pre-construction phase, and the second phase, the construction phase will be negotiated once the construction documents are complete. He provided a PowerPoint slide reviewing the budget for the project.

Discussion ensued providing the scope of the pre-construction phase which covers estimating and providing value engineering and looking at products, materials and different components that can be utilized that are the most efficient. The post-construction phase is comprised of two pieces, fixed fees and general conditions.

Mr. Curd moved to approve the contract with Jonesplan LLC for pre-construction services in the amount of \$17,120, seconded by Vice Mayor Gentges.

Aye: Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland  
Nay: None  
Motion: Passed

**11. Discuss and take possible action regarding City Council liaisons to Authorities, Boards, Commissions and Committees. Presented by Mayor Copeland.**

Mayor Copeland reported that he had been working on a spreadsheet provided by the City Manager, as had other council members. Action on this item were as follows:

Mayor Copeland moved to appoint Mr. Dorsey to the Adams Golf Course Operating Committee, seconded by Mr. Stuart.

Aye: Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland  
Nay: None  
Motion: Passed

Mayor Copeland moved to appoint Mr. Stuart to the Bartlesville Redevelopment Trust Authority, seconded by Mr. Stuart.

Aye: Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mr. Curd, Mayor Copeland  
Nay: None  
Motion: Passed

Mayor Copeland moved to appoint Mr. Stuart to the Bartlesville Area History Museum Trust Authority, seconded by Mr. Curd.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland  
Nay: None  
Motion: Passed

Mr. Dorsey moved to appoint Mr. Dorsey to the Sewer System Oversight Committee, seconded by Mr. Curd.

Aye: Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland  
Nay: None

Motion: Passed

Mr. Curd moved to appoint Mr. Stuart to the Street and Traffic Committee, seconded by Vice Mayor Gentges.

Aye: Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland

Nay: None

Motion: Passed

## 12. New Business

There was no new business.

## 13. City Manager and Staff Reports.

Mr. Siemers provided a project update. He covered the Adams Bridge Project that ODOT is completing within a couple of months; the Price Road Project that will be closed one direction at a time between Silver Lake Road and Washington Blvd. starting the week of Jan. 14; and the road work that has begun on Sooner Park Road between Baylor and Adams, on Hazel to Adams, and on Willowcreek and Arbor. In addition, the main entrance into the Circle Mountain neighborhood will be completely closed and the rear-entrance will need to be used during improvements. The Circle Mountain road improvements will run approximately 45 days, weather permitting. Discussion ensued about how the City plans road projects and how ODOT plans road projects, which sometimes can be an inconvenience to the public. Additional discussion was held as to the Hillcrest Avenue rehab that will likely begin in 2020.

## 14. City Council Comments and Inquiries.

Vice Mayor Gentges took a moment to recognize Randy Weatherly who was a great community oriented citizen, and offered his condolences to his family. The Mayor and Mr. Curd also recognized Mr. Weatherly's many accomplishments and expressed their condolences.

Mr. Stuart suggested the seating arrangements be changed, so that the Council sits on the south side of the podium in order to observe screen presentations easier. Mr. Bailey stated that he would talk to Cable One to ensure the camera pre-sets can be changed.

Mayor Copeland commented on Police Chief Roles who offered and provided rides on New Year's Eve for those who needed a safe ride home. Mayor Copeland joined Chief Roles that evening and stated that it was an exciting evening, but with no untoward events. He commended Chief Roles on the service he offered.

Mayor Copeland also welcomed Jess Kane as the new City Attorney.

15. There being no further business to conduct, the Mayor adjourned the meeting at 8:01 p.m.

The seal is circular with the text "CITY OF BARTLESVILLE" around the top edge and "OKLAHOMA" at the bottom. In the center, it says "OFFICIAL SEAL".  
  
Jason Muninger, City Clerk, Finance Director  
  
Mayor Dale Copeland