



Community Development Department
 401 S. Johnson Avenue
 Bartlesville, OK 74003
www.cityofbartlesville.org
 (918) 338-4244

Mechanical Permit Request

Contractor Name: _____

Inspection Address: _____

Customer's Name: _____

E-mail Address: _____

- Residential
- Commercial
- Remodel
- New Construction

Unit	Quantity
Mechanical A/C Coil – Change-out	
Mechanical Furnace Only – Change-Out	
Mechanical A/C Mini-Split System	
Mechanical A/C Package Unit – New	
Mechanical A/C Package Unit – Replace	
Mechanical A/C With Heat Pump	
Mechanical HVAC Change-out	
Mechanical HVAC New Installation	
Mechanical A/C Roof Top Unit – Replace	
Mechanical A/C Ducts	
Mechanical Boiler	
Mechanical Cooling Tower – Chiller	
Mechanical Exhaust Fan	
Mechanical Gas Line	
Mechanical Refrigeration Unit	
Mechanical Vent	
Mechanical Vent Hood (Commercial)	

Other Mechanical Work:

Person making request: _____

Phone Number: _____

Date and Time Received: _____

Permit Number Issued: _____ Escrow? Yes ____ No ____