



Sign Contractor License Application

City of Bartlesville Community Development Dept
401 S. Johnstone, Bartlesville, OK 74003
(918) 338-4244 Permits (918) 338-4239 FAX

- Insurance Received
- Bond Received
- Business License Approved

Applicant Name:

First _____

Middle Initial _____

Last _____

Business Name:

Mailing Address:

Street _____

City _____

State _____ Zip _____

Business Phone (____) _____ - _____

Email Address: _____

Requirements:

- 1) Liability Insurance as follows:
 - * Death, Bodily Injury, or Property Damage:
 - \$125,000 per claim
 - \$25,000 each additional claim
 - \$1,000,000 aggregate
 - * City shall be named as an additional insured. A certificate of liability insurance will be required with this application.
- 2) \$2,000 Corporate Surety Bond payable to the City of Bartlesville. Bond must be renewed annually along with the Sign Contractor's Business License.
- 3) City Business License

NOTICE: This application must include a certificate of liability insurance naming the City as an additional insured. Incomplete applications will not be accepted. Applicant is not licensed until this application and the business license application is approved and all fees are paid.

I hereby certify by my signature that I will abide by all Federal, State, and Local applicable laws governing sign contractors. I understand that failure to comply with all applicable laws may result in loss of license and/or fines. I further understand that 1) I am required to maintain the surety bond and liability insurance required by the City of Bartlesville for the term in which my business license is valid, and 2) that I am required to renew this license annually every July 1st, at which time I will be required to provide a current surety bond and certificate of liability insurance as required by the City of Bartlesville.

Applicant's Signature _____

Date _____

NOTE: This form shall be completed in addition to the City of Bartlesville's Business License Application.