

**NOTICE OF SPECIAL MEETING
OF THE
BARTLESVILLE EDUCATION
AUTHORITY**

**Monday, June 3, 2019
at 7 p.m.
City Hall, Council Chambers
401 S. Johnstone Ave.
Bartlesville, OK 74003**

**Chairman Dale Copeland
918-338-4282**

AGENDA

1. Call to order the business meeting of the Bartlesville Education Authority by Chairman Copeland.
2. Roll Call and Establishment of a Quorum.
3. The invocation will be provided by Chaplain Sue Walker, Comforting Hands Hospice.
4. Citizens to be heard.
5. Discuss and take action to approve the Special Meeting Minutes of June 4, 2018.
6. Discuss and take action to adopt the Bartlesville Education Authority FY 2019-20 Budget. Presented by Jason Muninger, City Clerk/CFO and Secretary to the Bartlesville Education Authority.
7. BEA Trustee Comments and Inquiries.
8. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, May 30, 2019.

Jason Muninger
Jason Muninger, City Clerk/CFO

/s/ Elaine Banes
by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the Bartlesville Education Authority (BEA). Agenda items requiring a public hearing as required by law will be so noted. The BEA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

**MINUTES
OF THE
SPECIAL MEETING
OF THE
BARTLESVILLE EDUCATION
AUTHORITY**

**Monday, June 4, 2018
at 7 p.m.
City Hall, Council Chambers
401 S. Johnstone Ave.
Bartlesville, OK 74003**

MINUTES

(Notice of Meeting and Agenda posted at 5:00 p.m. on Thursday, May 31, 2018)

Trustees Present were Chairman Dale Copeland, Vice Chairman John J. Kane, Trustee Jim Curd, Jr., Trustee Alan Gentges and Trustee Trevor Dorsey.

City staff present were Mike Bailey, Acting City Manager/Administrative Director/CFO and Secretary to the BEA; Jerry Maddux, City Attorney; Lisa Beeman, Director of Community Development and Park Planning; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer, and Jason Muninger, Internal Services Supervisor,

- 1. Chairman Copeland called the business meeting of the Bartlesville Education Authority to order at 7:01 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The invocation was provided by Associate Pastor, Jodi Faulkner, Spirit Church.**
- 4. Citizens to be heard.**

There were no citizens to be heard.

- 5. Discuss and take action to approve the Special Meeting Minutes of June 5, 2017.**

Vice Chairman Kane moved to approve the minutes as presented, seconded by Mr. Curd.

Ayes: Mr. Dorsey, Mr. Gentges, Mr. Curd, Vice Chairman Kane, Chairman Copeland
Nays: None
Motion: Passed

- 6. Discuss and take action to adopt the Bartlesville Education Authority FY 2018-19 Budget. Presented by Mike Bailey, Acting City Manager/Administrative Director/CFO and Secretary to the Bartlesville Education Authority.**

Mr. Bailey provided the background information regarding the Bartlesville Education Authority and the relationship between the City and the Bartlesville Public School System. He reported that the proposed budget will appropriate all remaining balances in the BEA as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder. The Authority maintains one fund and the total appropriations for the Authority as a whole are \$23,584. All of the budgeted amounts are for capital outlay or debt service payments.

Mr. Curd moved to adopt the BEA FY 2018-2019 Budget as presented, seconded by Vice Chairman Kane.

Ayes: Mr. Gentges, Mr. Curd, Vice Chairman Kane, Mr. Dorsey, Chairman Copeland
Nays: None
Motion: Passed

7. BEA Trustee Comments and Inquiries.

There were no comments or inquiries.

8. There being no further business, Chairman Copeland adjourned the meeting at 7:05 p.m.

Chairman Dale W. Copeland

Mike Bailey, Secretary to the BEA
Acting City Manager, Administrative Director/CFO



ACCOUNTING AND FINANCE

MEMORANDUM

TO: BEA Board of Trustees

FROM: Jason Muninger

SUBJECT: Adoption of the Bartlesville Education Authority FY 2019-20 budget.

GENERAL INFORMATION:

The proposed budget for the Bartlesville Education Authority is included below for your consideration and approval on Monday, June 3, 2019.

The proposed budget will appropriate all remaining balances in the BEA as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder.

The Authority maintains one fund and the total appropriations for the Authority as a whole are \$2,463,925. All of the budgeted amounts are for debt service payments.

The main source of revenue is debt proceeds.

TRUSTEE ACTION REQUESTED:

Adopt the BEA budget by motion as presented.