

NOTICE OF SPECIAL MEETING
BARTLESVILLE MUNICIPAL AUTHORITY
City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, Oklahoma 74003

MONDAY, June 3, 2019
7:00 p.m.
Immediately following the
Bartlesville Education Authority Special Meeting.

CHAIRMAN DALE COPELAND
(918) 338-4282

AGENDA

1. Call to order the Business Meeting of the Bartlesville Municipal Authority by Chairman Copeland.
2. Roll call and establishment of a quorum.
3. Citizens to be heard.
4. Discuss and take action to approve the BMA minutes of Monday, June 4, 2018.
5. Discuss and take action to adopt the Bartlesville Municipal Authority FY 2019-2020 Budget. Presented by Jason Muninger, City Clerk/CFO and Secretary to the Bartlesville Municipal Authority.
6. BMA Trustee Comments and Inquiries.
7. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, May 30, 2019.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the Bartlesville Municipal Authority.
Agenda items requiring a public hearing as required by law will be so noted.

The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

**MINUTES OF THE SPECIAL MEETING
BARTLESVILLE MUNICIPAL AUTHORITY**

**City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, Oklahoma 74003**

**MONDAY, June 4, 2018
7:00 p.m.
Immediately following the
Bartlesville Education Authority Special Meeting.**

**CHAIRMAN DALE COPELAND
(918) 338-4282**

MINUTES

(Notice of Meeting and Agenda posted at 5:00 p.m. on Thursday, May 31, 2018)

Trustees Present were Chairman Dale Copeland, Vice Chairman John J. Kane, Trustee Jim Curd, Jr., Trustee Alan Gentges and Trustee Trevor Dorsey.

City staff present were Mike Bailey, Acting City Manager/Administrative Director/CFO and Secretary to the BEA; Jerry Maddux, City Attorney; Lisa Beeman, Director of Community Development and Park Planning; Terry Lauritsen, Director of Water Utilities; Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer, and Jason Muninger, Internal Services Supervisor.

- 1. Chairman Copeland called the Business Meeting of the Bartlesville Municipal Authority to order at 7:05 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Citizens to be heard.**

There were no citizens to be heard.

- 4. Discuss and take action to approve the BMA minutes of Monday, November 6, 2017.**

Vice Chairman Kane moved to approve the minutes as presented, seconded by Mr. Gentges.

Ayes: Mr. Curd, Vice Chairman Kane, Mr. Dorsey, Mr. Gentges, Chairman Copeland
Nays: None
Motion: Passed

- 5. Discuss and take action to adopt the Bartlesville Municipal Authority FY 2018-2019 Budget. Presented by Mike Bailey, Acting City Manager/Administrative Director/CFO and Secretary to the Bartlesville Municipal Authority.**

Mr. Bailey reported that the Authority maintains three funds, but there are no appropriations for the BMA-General Fund in this year's budget. The total appropriations for the Authority as a whole are \$14,365,604. A majority of the budgeted amounts are for debt service and to reimburse the Water and Wastewater Operating funds for operating costs. The main sources of revenue are water and sewer service fees and investment earnings.

Mr. Gentges moved to adopt the BMA Budget as presented, seconded by Vice Chairman Kane.

Ayes: Vice Chairman Kane, Mr. Dorsey, Mr. Gentges, Mr. Curd, Chairman Copeland
Nays: None
Motion: Passed

6. BMA Trustee Comments and Inquiries.

There were not comments or inquiries.

7. There being no further business to conduct, Chairman Copeland adjourned the meeting at 7:11 p.m.

Chairmen Dale W. Copeland

Mike Bailey, Secretary to the BMA
Acting City Manager/Administrative Director/CFO



ACCOUNTING AND FINANCE

MEMORANDUM

TO: BMA Board of Trustees

FROM: Jason Muninger
BMA Secretary

SUBJECT: Adoption of the Bartlesville Municipal Authority FY 2019-20 budget.

GENERAL INFORMATION:

The proposed budget for the Bartlesville Municipal Authority is included below for your consideration and approval on Monday, June 3, 2019.

This proposed budget was considered during the City's budget discussions but must be approved separately from the City budgets.

The Authority maintains three funds, but there are no appropriations for the BMA – General Fund in this year's budget. The total appropriations for the Authority as a whole are \$14,350,177. A majority of the budgeted amounts are for debt service and to reimburse the Water and Wastewater Operating funds for operating costs.

The main sources of revenue are water and sewer service fees and investment earnings.

BARTLESVILLE MUNICIPAL AUTHORITY	
BMA - Wastewater Fund:	
BMA Wastewater Operating	\$ 29,500
Transfers Out	<u>4,577,622</u>
Total BMA - Wastewater	<u>\$ 4,607,122</u>
BMA - Water Fund:	
BMA - Water Operating	\$ 3,006,000
Transfers Out	<u>6,737,055</u>
Total BMA - Water	<u>\$ 9,743,055</u>
Total BMA Funds	<u>\$ 14,350,177</u>

TRUSTEE ACTION REQUESTED:

Adopt the BMA budget by motion as presented.