

**NOTICE OF MEETING  
BARTLESVILLE COMMUNITY CENTER TRUST AUTHORITY  
TOWER CENTER AT UNITY SQUARE COMMITTEE MEETING**

**Meeting Date**

**Tuesday, August 27, 2019 at 9:00 AM**

Name: Annah Fischer

Title: Chairman

Phone: 405-317-1074

Bartlesville Community Center  
300 SE Adams Blvd.  
Bartlesville, OK 74003

**AGENDA**

- I. Call to order
- II. Citizens to be heard regarding agenda items
- III. Roll call and declaration of a quorum
- IV. Review, discussion and action to adopt Tower Center at Unity Square Management Committee Charter drafted from BCC Trust Authority By-Laws
- V. Review, discussion and action to appoint 3 (three) members-at-large
- VI. Review, discussion and action to establish donor and sponsorship recognition for design and future operation of Tower Center at Unity Square
- VII. Review, discussion and action to establish policy & procedure to include concessions
- VIII. Review, discussion and action to establish rental rates and contracts
- IX. Review, discussion and action to establish event calendar and marketing timeline
- X. Review, discussion and action to establish maintenance budget and plan
- XI. Comments or inquiries from Committee members
- XII. Adjournment

Notice of Meeting and Agenda filed in the office of the City Clerk, City Hall, 401 S. Johnstone, Bartlesville, Oklahoma on August 21, 2019 at 10:10 a.m. and posted same day at 5:00 p.m.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk