city of bartlesville
CONNECTED / CREATIVE / VIBRANT

7/19/19

Taxicab Business Checklist

- Fill out the City of Bartlesville business license application.
  - General business license- $40 (Fee to be paid upon approval)
  - Home based business license- $45 (Fee to be paid upon approval)
- Obtain necessary forms listed below, from our website. (www.cityofbartlesville.org) or 2nd floor of City Hall.
  - Taxicab vehicle information
  - Taxicab inspection form
  - Taxicab owner/driver application
- Obtain each driver's driving record from the DMV.
- Obtain taxicab license plates from the tag agency.
- Go to a certified mechanic for inspection on each vehicle regarding the mechanical portion of the vehicle inspection form.
- Obtain a background check for each driver from the OSBI
  - Fee- $19 each
- Obtain each proposed taxi vehicle's inspection from the police dept.
- Bring all completed forms and documentation to 2nd floor of City Hall to have business license/forms reviewed by zoning personnel.
- Obtain taxi operator's license for each driver (2nd floor City Hall)
  - Fee- $10 each