



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, December 2, 2019  
at 7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. The invocation will be provided by Pastor Peter Johnson, Hope Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
  - General Aviation Appreciation Month, December 2019
- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the City Planning Commission
  - Two openings on the Street and Traffic Committee
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of November 4, 2019.
  - b. Approval of Appointments, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**
    - i. Appointment of Ms. Patty Phillips to fill an unexpired term on the Bartlesville Area History Museum Trust Authority at the recommendation of Councilman Stuart.
  - c. Approval of Resolutions**
    - i. A resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2019-2020, appropriating unbudgeted fund balance for the Restricted Revenue Fund.
  - d. Approval of Agreements, Contracts, and Engagement Letters**
    - i. A professional service agreement with S2 Engineering, PLLC for engineering services associated with the Service and Manufacturing Corporation Lift Station and Forcemain project.
    - ii. An Agreement between Shellie McGill, Director of the Bartlesville Area History Museum, BAHM Collections Manager Debbie Neece and Theater Historian Ronnie Roe regarding the publication, sales and ownership of "Vaudeville to Cinema: The History of Theater in Bartlesville and the Surrounding Area."
    - iii. A professional service contract with Allgeier, Martin & Associates, Inc. for design services on the Quail Place Tributary Drainage Improvement Project.
    - iv. A Product and Services Agreement between the City of Bartlesville and BridgePay Network Solutions, LLC to provide products and services to send and receive electronic transaction data for authorization and/or settlement from and to e-payment providers.

- v. A Proposed Lease Agreement between the City of Bartlesville and Paramount Pictures Corporation for the lease of the 4<sup>th</sup> floor of the City Hall building and ancillary Agreement between the City, Paramount and Luis Ortiz.
- vi. An Update to Article 25, Section 2 of the International Association of Fire Fighter (IAFF) Collective Bargaining Agreement for Fiscal Year 19-20.

**e. Declare Surplus Property**

- i. Declare as Surplus a Colt M16A1, Cal.5.56 mm-NFA Transferrable Serial #5096388 and trade it to Firing Line Oklahoma, for 19, Short Barrel Carbine rifles (SBR), valued at \$15,751.00.

**f. Receipt of Financials**

- i. Interim financials for three months ending September 30, 2019
- ii. Interim financials for four months ending October 31, 2019

**g. Receipt of Bids**

- i. Bid No. 2019-2020-0101R for Price Fields Renovation Project – Phase III
- ii. Bid No. 2019-2020-017 for Woodland Road Concrete Rehab – US 75 to Oakdale Dr.

8. **Presentation and receipt of a \$10,000 donation to the Tower Center at Unity Square Project from Truity Credit Union. Presented by Sara Freeman, Manager of Business Development and Dennis Halpin, CEO of Truity Credit Union.**
9. **Discuss and take action to award Bid No. 2019-2020-010R for Price Fields Renovation Project-Phase III. Presented by Councilman Curd.**
10. **Discuss and take action to award Bid No. 2019-2020-016R for a 2019 Honda CR-V for Community Development. Presented by Vice Mayor Gentges.**
11. **Discuss and take action to award Bid No. 2019-2020-017 for Woodland Road Concrete Rehab – US75 to Oakdale Drive. Presented by Councilman Stuart.**
12. **Discuss and take action on Change Order #3 for Jonesplan LLC for the Tower Center at Unity Square project. Presented by Terry Lauritsen, Water Utilities Director.**
13. **Discuss and take action to adopt an Ordinance amending Article IV of Chapter 13 of the Municipal Code of the City of Bartlesville, Oklahoma pertaining to the Adams Municipal Golf Course Operating Committee. Presented by Golf Pro Jerry Benedict.**
14. **Discuss and take action to adopt an Ordinance that updates Chapter 5 of the Bartlesville Municipal Code concerning Business Taxes, Licenses, and Regulations and creates Appendix D, General Schedule of Fees, which consolidates all fees contained within the Municipal Code. Presented by Lisa Beeman, Director of Community Development and Park Planning.**
15. **Discuss and take possible action to adopt an Ordinance amending Article IV of Chapter 18 of the Bartlesville Municipal Code by adding a new Section 18-114 providing for a convenience fee to recover costs incurred by the City for use of electronic payment methods on certain transactions, and setting the rate of the convenience fee. Presented by Jason Muninger, City Clerk/CFO.**
16. **Presentation of staff recommendations for potential General Obligation Bond and ½ Cent Sales Tax Capital projects and request for Council action to direct committees to prioritize their project lists. Presented by Micah Siemers, PE, Director of Engineering.**
17. **New Business.**

18. City Manager and Staff Reports.

19. City Council Comments and Inquiries.

20. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 on Wednesday, November 27, 2019.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.