



**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, February 3, 2020
at 7 p.m.**

City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. The invocation will be provided by Transitional Pastor Susan Payne, First Christian Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Construction and Fire Code Appeals Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Special Meeting Minutes of January 21 and January 27, 2020.
 - b. Approval of Appointments, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**
 - i. Appointment of Ms. Sara Freeman to fill an unexpired term on the City Planning Commission at the recommendation of Vice Mayor Gentges.
 - ii. Reappointment of Mr. Ted Lockin to a three-year term on the Park Board at the recommendation of Mr. Curd.
 - iii. Reappointment of Mr. Jessie Gonzales to a three-year term on the Board of Adjustment at the recommendation of Mayor Copeland.
 - c. Approval of Resolution**
 - i. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2019-2020, appropriating unanticipated grant revenue from the Oklahoma Highway Safety Office.
 - d. Approval of Agreements, Contracts, Engagement Letters and Conveyances**
 - i. Third Amendment to the Tower/Ground Lease Agreement between the City of Bartlesville and New Cingular Wireless PCS, LLC for a portion of the property located at Highway 75 to Dirt Road Right ½ Mile to site, Bartlesville, OK.
 - ii. Second Amendment to the Tower/Ground Lease Agreement between the City of Bartlesville and New Cingular Wireless PCS, LLC for a portion of the property located at Highway 123, Bartlesville, OK.
 - e. Dedication of Easement**
 - i. Dedication of a 10' wide Underground Right-of-Way Easement to Public Service Company of Oklahoma to facilitate primary electric supply for the Price Fields Phase 3 Project.

f. Receipt of Financials

- i. Interim financials for six months ending December 31, 2019.

g. Receipt of Bids

- i. Bid No. 2019-2020-019 for the Water Utilities Building Renovation.

8. Discuss and take possible action to approve a Sponsorship Agreement between the City of Bartlesville and ConocoPhillips Company. Presented by Jess Kane, City Attorney.
9. Discuss and take possible action on the award of Bid No. 2019-2020-019 for the Water Utilities Building Renovation. Presented by Vice Mayor Gentges.
10. Discuss and take possible action to declare Lot 3-J in the subdivision known as a Replat of Lot 3, Woodland Park 28th Addition to the City of Bartlesville, Washington County, State of Oklahoma as Surplus Property. Presented by Jess Kane, City Attorney.
11. Discuss and take possible action to approve proposed Agreement for Sale of Real Estate between the City of Bartlesville ("City") and Garret Parr ("Parr") for Lot 3-J in the subdivision known as a Replat of Lot 3, Woodland Park 28th Addition to the City of Bartlesville, Washington County, State of Oklahoma. Presented by Jess Kane, City Attorney.
12. Discuss and take possible action to approve proposed Agreement between the City of Bartlesville and Cana B. Mize for provision of legal services as City Prosecutor as an independent contractor. Presented by Jess Kane, City Attorney.
13. Discuss and take possible action to approve proposed Release of Oil and Gas Lease. Presented by Jess Kane, City Attorney.
14. Discuss and take action to approve an Ordinance of the Council of the City of Bartlesville, Oklahoma, authorizing the calling and holding of a special election in the City of Bartlesville, State of Oklahoma (the "City"), on the 7th day of April, 2020, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of General Obligation Bonds of said City in an amount not to exceed the sum of Sixteen Million Four Hundred Thousand Dollars (\$16,400,000) to be issued in series to provide funds for the purposes of: (i) acquiring, constructing, expanding, renovating, repairing, and/or equipping public safety buildings, facilities, and equipment, all to be owned exclusively by the City, (ii) acquiring, constructing, expanding, renovating, repairing, and/or equipping municipal buildings, facilities, and equipment, all to be owned exclusively by the City; (iii) constructing, reconstructing, repairing, improving, and rehabilitating existing streets, roads, bridges, and intersections in the city (including lighting, sidewalks/bikepaths, landscaping, related drainage improvements, driveway reconstruction, and other related improvements); and (iv) constructing, expanding, repairing, which may also include improving, renovating, acquiring and equipping parks and recreational facilities, all to be owned exclusively by the City; all to be completed with or without the use of other funds, and levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest and principal on said Bonds; providing for election procedures; authorizing professional services agreements pertaining to the issuance of said Bonds; declaring an emergency; and containing other provisions related thereto. Presented by Nate Ellis, The Public Finance Law Group PLLC.
15. Discuss and take action to approve an Ordinance extending the levy of a one-half of one percent sales tax which tax is currently levied and authorized by Ordinance 2716 and extended by Ordinance 2784, Ordinance 3001, Ordinance 3097, Ordinance 3264, and Ordinance 3404, in addition to all other State, County and City sales taxes upon the gross proceeds or gross receipts derived from all sales to any person taxable under the sales tax law of Oklahoma including but not limited to certain enumerated sales listed therein; providing for subsisting state permits; providing for the purpose of the tax and earmarking the same; providing for

effective date and duration of said tax; incorporating certain provisions of prior City Ordinances; authorizing City Council to make administrative and technical changes and additions; making the tax cumulative; providing severability of provisions; requiring approval this ordinance by a majority of registered qualified electors voting at an election held for such purpose as provided by law; and containing other provisions related thereto. Presented by Nate Ellis, The Public Finance Law Group PLLC.

16. Discuss and take action to approve a Resolution authorizing the calling and holding of a special election in the City of Bartlesville, Oklahoma, on Tuesday, April 7, 2020, for the purpose of submitting to the registered qualified electors of said City the question of approval or rejection of Ordinance No. 3522 of the City relating to the extension of a one-half of one percent (0.5%) excise tax (sales tax) through June 30, 2026, all as more fully set out in Ordinance No. 3522 of said City; and containing other provisions related thereto. Presented by Nate Ellis, The Public Finance Law Group PLLC.

17. New Business.

18. City Manager and Staff Reports.

19. City Council Comments and Inquiries.

20. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:30 on Thursday, January 30, 2020.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.