



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**SPECIAL MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, January 27, 2020  
at 7:30 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.
2. Roll Call and Establishment of a Quorum.
3. Invocation.
4. Citizens to be heard.
5. City Council Announcements and Proclamations.
6. Discuss and take possible action to approve the General Obligation Bond and ½ Cent Sales Tax Capital Projects. Presented by Micah Siemers, PE, Director of Engineering.
7. City Manager and Staff Reports.
8. City Council Comments and Inquiries.
9. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 on Thursday, January 23, 2020.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

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## I. SUBJECT, ATTACHMENTS, AND BACKGROUND

Consider and take action to select a project list and assign priority projects for the 2020 CIP sales tax and G.O. bond elections.

Attachments:

- Council Proposals to Amend Project List
- Mr. Stuart's Project Notes
- Project List from 1/21/20 w/ Unanimous Council Amendments Added

## II. STAFF COMMENTS AND ANALYSIS

At the Council meeting on January 21 2020, the City Council decided to delay the selection of projects for the April 2020 capital elections until Monday, January 27. The Council agreed to submit their proposed amendments to Staff by 5:00p on Thursday, January 23. All amendments received by that time are included as an attachment to this memo.

It appears that many of the Councilmembers' requests contained certain common items. The following items were included in all of the Councilmembers' requests:

- Remove Community Center Storefront **\$285k** – recommended by all Council
- Add BCC Security/Fire/Camera System \$78k – recommended by all Council
- Add Oak Park Basketball Court \$100k – recommended by all Council
- Add Civitan Park Berm/Fence \$50k – recommended by all Council

The following items, although many are similar, each only appeared in a single Councilmember's request:

- Add funding for additional Park Security Lights \$56k – Mr. Curd
- Reduce funding for Pickleball **\$100k** – Mayor Copeland requested covered but not enclosed courts
- Add Bicycle Safety Plan Projects \$52k – Vice Mayor Gentges
- Add Community Center Speakers \$150k – Mayor Copeland
- Increase Pathfinder Improvements \$7k – Mayor Copeland
- Increase Downtown Landscaping \$575k – Mr. Curd
- Remove City Hall Windows **\$375k** – Mr. Curd
- Reduce Vehicle Replacement **\$200k** – Mr. Curd
- Add Ceiling Insulation Central Fire \$25k – Mr. Stuart

On Monday night, Council will need to determine a project list and which projects will be listed as priority projects. If we act Monday night, it will leave our consultants a few days to produce the ordinances, resolutions, and other documents necessary for our next meeting on February 3<sup>rd</sup>.

### **III. RECOMMENDED ACTION**

Approve project list and determine discretionary projects.

## SUMMARY - ALL PROJECTS

PROJECT	ADDITION OR DEDUCTION?	AMOUNT	DALE	ALAN	PAUL	JIM	TREVOR	NOTES
BCC Storefront	Deduction	(\$285,000)	Y	Y	Y	Y	N/A	Full agreement on project removal and amount (\$285k)
BCC Security System Replacement	Addition	\$78,000	Y	Y	Y	Y	N/A	Full agreement on project addition and amount (\$78k)
Oak Park Basketball Court	Addition	\$100,000	Y	Y	Y	Y	N/A	Full agreement on project addition and amount (\$100k)
Civitan Park Berm/Fence	Addition	\$50,000	Y	Y	Y	Y	N/A	Full agreement on project addition and amount (\$50k)
Pickleball	Deduction	(\$100,000)	Y				N/A	Mayor requested that this project be converted to cover only, no enclosure
City Hall Windows	Deduction	(\$375,000)				Y	N/A	Mr. Curd requested this project be dropped to fund Downtown Landscaping increase (\$375k)
Vehicle Replacement Plan	Deduction	(\$200,000)				Y	N/A	Mr. Curd requested this project be reduced to fund Downtown Landscaping increase (\$200k)
Community Center Speakers	Addition	\$150,000	Y				N/A	Mayor requested funding for Community Center Speakers (\$150k)
Pathfinder Improvements	Addition	\$7,000	Y				N/A	Mayor requested funding for trail renovations (\$7k)
Bicycle Safety Plan Projects	Addition	\$52,000		Y			N/A	Vice Mayor requested funds be put towards the bicycle safety plan projects (\$52k)
Ceiling Insulation Central Fire	Addition	\$25,000			Y		N/A	Mr. Stuart requested that this project be added (\$25k)
Downtown landscaping	Addition	\$575,000				Y	N/A	Mr. Curd requested an increase of \$56k to the original project of \$75k
Park Security Lighting	Addition	\$56,000				Y	N/A	Mr. Curd requested an increase to accomplish most of the Downtown Landscaping (\$575k)

Requested by all Councilmembers











I would like to remove this from the upcoming bond election.

\$285,000 Remove the Community Center Storefront

**\$285,000 To be reallocated.**

I would like to add the following thing to the bond with the \$285,000

50,000 Civitan Park Berm and Fence

25,000 Ceiling Insulation Central Fire Apparatus Bays

100,000 Oak Park Basketball Court

78,000 Community Center Security System, Fire System and Cameras

**\$253,000 Reallocated.**

**Remove the Community Center Storefront-** This has hasn't been properly studied, the Community Center has indicated that they have more pressing needs, I also believe we have more pressing safety and maintenance needs outside of the Community Center.

**50,000 Civitan Park Berm and Fence-**This is the only playground in town that is next to a road with a speed limit of 50 miles per hour. Because of its visibility, central location, handicap accessibility, and cover it very busy. I have had multiple people independently come to me with the same story, a parent who is outnumbered by their children has one of them run towards the road. The primary objective of this is to keep the kids from getting close to the road, so whether that is done with a fence, or bushes, or other landscaping doesn't matter to me or the parents. Luckily nothing tragic has happened, but I suspect if something did, that we could very quickly find the money for this. Let's be proactive and address this before rather than after an accident.

**25,000 Ceiling Insulation Central Fire Apparatus Bays-**We should be able to efficiently heat and cool our existing buildings, especially before constructing new buildings that we will need to heat and cool.

**100,000 Oak Park Basketball Court-**the Oak Park Basketball court needs to be replaced. They are currently playing on old tennis courts that have two half-court basketball courts. I would like to see it replaced with something like what is below. A full court with six hoops so they can play one full court or two half court games. This is like what has been proposed for Sooner Park to replace the horseshoe pits.



**78,000 Community Center Security System, Fire System and Cameras**—The Community Center brings people to our community that shop in our stores, eat in our restaurants, and stay in our hotels. Including in the CIP election amounts to \$15,600 per year. The Security System, Fire System, and Cameras turned 38 years old this month, now is the time to plan now for when they are 40 to 45 years old. With Unity Square being completed and more people visiting the arts district we need to ensure that the people are safe and that our facilities are in good working order. We cannot fund the Community Center with bond money, so if we don't cover some of their capital cost in this vote, we will not have another opportunity until 2025 with funds starting to become available in 2026 at the earliest.

**RECOMMENDED 2021 CIP CAPITAL REQUESTS**

Updated January 20, 2020

<b>EQUIPMENT</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
General Fund Vehicle Replacement - \$325k/yr	\$ 1,625,000		\$ 1,625,000
Police Emergency Vehicle Replacement (8/yr)	\$ 1,450,000		\$ 1,450,000
Police Emergency Vehicle Equipment/Labor (8/yr)	\$ 580,000		\$ 580,000
Tractor (2)	\$ 132,000		\$ 132,000
Body Worn Cameras (10/yr)	\$ 100,000		\$ 100,000
Taser Lease Purchase (55/yr)	\$ 85,250		\$ 85,250
Zero Turn Mowers (5)	\$ 50,000		\$ 50,000
Finish Mower (2)	\$ 44,000		\$ 44,000
Trim & Surround Mower	\$ 40,100		\$ 40,100
T-Mower	\$ 32,700		\$ 32,700
Deck Mower	\$ 31,100		\$ 31,100
Greens Mower	\$ 28,700		\$ 28,700
Heavy Duty Utility Vehicle	\$ 28,100		\$ 28,100
Rough Mower Tractor	\$ 25,700		\$ 25,700
24 Hour Dispatch Chairs (3/yr)	\$ 24,000		\$ 24,000
Brush Hog	\$ 22,000		\$ 22,000
Lightweight Utility Carts (2)	\$ 20,500		\$ 20,500
Top Dresser	\$ 15,500		\$ 15,500
Bunker Rake	\$ 15,500		\$ 15,500
Z411KW-3-48 (Kubota Zero Turn Mower)	\$ 6,500		\$ 6,500
DR Pro 26 14.5 HP Brush Mower	\$ 3,000		\$ 3,000
	<b>\$ 4,359,650</b>	<b>\$ -</b>	<b>\$ 4,359,650</b>

<b>BUILDINGS &amp; FACILITIES</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Annual IT Equipment Replacement (PC's, monitors, etc.)	\$ 300,000		\$ 300,000
Community Center Storefront	\$ 285,000	\$ (285,000)	\$ -
Virtual Desktop Server Refresh (7)	\$ 160,000		\$ 160,000
City Hall Cooling Tower Replacement	\$ 126,500		\$ 126,500
Miscellaneous Building Improvements (\$25k/yr)	\$ 125,000		\$ 125,000
City-Wide Microsoft Office Upgrades	\$ 82,500		\$ 82,500
City Hall Roof Repair	\$ 70,500		\$ 70,500
Sharepoint Server	\$ 60,000		\$ 60,000
Secondary Site Server Relocation/Refresh	\$ 57,000		\$ 57,000
Upgrade City Servers (8)	\$ 45,000		\$ 45,000
City Hall Carpet Replacement	\$ 39,154		\$ 39,154
Exchange Server License and User License Upgrade (370)	\$ 35,000		\$ 35,000
Core Phone System Upgrade	\$ 35,000		\$ 35,000
Library Server Replacement (2)	\$ 30,000		\$ 30,000
Operations Server Room Upgrade	\$ 30,000		\$ 30,000
City Hall Server Room A/C Replacement/Upgrade	\$ 25,000		\$ 25,000
City-Wide Camera Update/Addition (12)	\$ 18,600		\$ 18,600
Dispatch UPS	\$ 18,000		\$ 18,000
Plan Review Tables (2)	\$ 17,000		\$ 17,000
BCC Security System Replacement	\$ -	\$ 78,000	\$ 78,000
	<b>\$ 1,559,254</b>	<b>\$ (207,000)</b>	<b>\$ 1,352,254</b>

<b>STREETS &amp; BRIDGES</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Street Repair/Reconstruction/Prev. Maintenance	\$ 4,500,000		\$ 4,500,000
Street Repair/Reconstruction/Prev. Maintenance Discretionary	\$ 500,000		\$ 500,000
Update Pavement Condition Model/Street Sign Assessment	\$ 100,000		\$ 100,000
	<b>\$ 5,100,000</b>	<b>\$ -</b>	<b>\$ 5,100,000</b>

<b>PARKS &amp; RECREATION</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Downtown Landscape Improvements	\$ 600,000		\$ 600,000
Sunset Pathfinder Extension & Pedestrian Bridge	\$ 400,000		\$ 400,000
Lifecycle Replacement of Playground Wood Mulch (\$50k/yr)	\$ 250,000		\$ 250,000
Pathfinder Parkway - Maintenance/Repair	\$ 250,000		\$ 250,000
Sooner Pool Liner Epoxy Repair	\$ 200,000		\$ 200,000
Artunoff Softball/MJ Lee Parking Lot	\$ 160,000		\$ 160,000
Frontier Pool Liner Epoxy Repair	\$ 100,000		\$ 100,000
Lifecycle Replacement of Park Amenities (\$15k/yr)	\$ 75,000		\$ 75,000
Security Lighting in Parks	\$ 75,000		\$ 75,000
Replacement of Shade Structures - Sooner and Frontier Pools	\$ 60,000		\$ 60,000
Douglas Park Parking Lot	\$ 50,000		\$ 50,000
JoAllyn Lowe Turf Reestablishment	\$ 50,000		\$ 50,000
Replace Roof on North End of Pro Shop	\$ 30,000		\$ 30,000
Irrigation Control System	\$ 21,000		\$ 21,000
Civitan Park Berm/Fence	\$ -	\$ 50,000	\$ 50,000
Oak Park Basketball Court	\$ -	\$ 100,000	\$ 100,000
	<b>\$ 2,321,000</b>	<b>\$ 150,000</b>	<b>\$ 2,471,000</b>

<b>DRAINAGE</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Choctaw Drainage	\$ 250,000		\$ 250,000
Drainage Materials (\$25K/YR)	\$ 125,000		\$ 125,000
	<b>\$ 375,000</b>	<b>\$ -</b>	<b>\$ 375,000</b>

<b>TOTAL STAFF RECOMMENDED PROJECTS - CIP</b>	<b>\$ 13,714,904</b>		<b>\$ 13,657,904</b>
<b>5 YEAR CIP (\$2,743,000/YR)</b>	<b>\$ 13,715,000</b>		<b>\$ 13,715,000</b>
<b>REMAINING FUNDS</b>	<b>\$ 96</b>		<b>\$ 57,096</b>
<b>PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 9,600,500</b>		<b>\$ 9,600,500</b>
<b>HIGHLIGHTED PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 9,610,500</b>		<b>\$ 9,610,500</b>

**RECOMMENDED 2021 G.O. BOND CAPITAL REQUESTS**

Updated January 20, 2020

<b>EQUIPMENT</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
95' Tower/Ladder Truck & Equipment (replace 1975 Snorkel)	\$ 1,187,250		\$ 1,187,250
Paint Striper	\$ 220,000		\$ 220,000
Front Mount Mower (4)	\$ 100,000		\$ 100,000
GPS/Camera Parking Enforcement System	\$ 75,000		\$ 75,000
20' Starlight Dovetail Trailer	\$ 3,000		\$ 3,000
<b>EQUIPMENT TOTAL</b>	<b>\$ 1,585,250</b>	<b>\$ -</b>	<b>\$ 1,585,250</b>
<b>EQUIPMENT PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 1,109,675</b>	<b>\$ -</b>	<b>\$ 1,109,675</b>
<b>EQUIPMENT PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 1,187,250</b>	<b>\$ -</b>	<b>\$ 1,187,250</b>

<b>BUILDINGS &amp; FACILITIES</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Emergency Communications Infrastructure/Radio System	\$ 2,000,000		\$ 2,000,000
City Hall Window Replacement	\$ 375,000		\$ 375,000
Firehouse Software Replacement	\$ 380,000		\$ 380,000
Equipment Shed	\$ 181,500		\$ 181,500
Library Chiller Replacement (2)	\$ 167,160		\$ 167,160
Central Fire Station Roof (old portion)	\$ 154,500		\$ 154,500
City Hall Boiler Replacement	\$ 132,000		\$ 132,000
Library Skylight Replacement	\$ 125,000		\$ 125,000
Library Roof Repair	\$ 100,000		\$ 100,000
Replace Roof at Station 3 & 4	\$ 92,400		\$ 92,400
Operations Server Room Generator	\$ 50,000		\$ 50,000
Dispatch Radio Computers (4)	\$ 25,000		\$ 25,000
<b>BUILDINGS &amp; FACILITIES TOTAL</b>	<b>\$ 3,782,560</b>	<b>\$ -</b>	<b>\$ 3,782,560</b>
<b>BUILDINGS &amp; FACILITIES PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 2,647,792</b>	<b>\$ -</b>	<b>\$ 2,647,792</b>
<b>BUILDINGS &amp; FACILITIES PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 2,728,160</b>	<b>\$ -</b>	<b>\$ 2,728,160</b>

<b>STREETS &amp; BRIDGES</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Bridge Rehabilitation - Tuxedo over Caney River (No. 5 & No. 6)	\$ 1,210,000		\$ 1,210,000
Bridge Rehabilitation - Sunset over Butler Creek (No. 16)	\$ 1,000,000		\$ 1,000,000
Yale Asphalt Rebuild (Adams to Frank Phillips)	\$ 850,000		\$ 850,000
Crestland Concrete Panel Rehab Including Baylor Place (Baylor Pl to Adams)	\$ 760,000		\$ 760,000
Highland Concrete Panel & Mill/Overlay (Sunset to Aledo)	\$ 575,000		\$ 575,000
Wilshire & Waverly Concrete Panel Rehab (Frank Phillips to State)	\$ 550,000		\$ 550,000
Delaware Asphalt Mill & Overlay (5th to Hillcrest)	\$ 525,000		\$ 525,000
Dewey Asphalt Mill & Overlay (Adams to 16th)	\$ 375,000		\$ 375,000
Indiana, Morningside, Roselawn & Katherine Asphalt Overlay (Interurban to Indiana)	\$ 370,000		\$ 370,000
Bridge Rehabilitation - Tuxedo over Caney Overflow (No. 9)	\$ 325,000		\$ 325,000
Oakdale Concrete Panel Rehab (Brookside Parkway to Woodland)	\$ 275,000		\$ 275,000
Southport Asphalt Mill & Overlay (Quarry Park to Clipper Ct)	\$ 265,000		\$ 265,000
Madison Reconstruction (Tuxedo to Water Tower)	\$ 225,000		\$ 225,000
Quail Ridge Asphalt Mille & Overlay (Adams to Baylor)	\$ 250,000		\$ 250,000
Cambridge Asphalt Mill & Overlay (Rice Creek to Williamsburg)	\$ 225,000		\$ 225,000
Braddock Asphalt Mill & Overlay (Clarmont to Camelot)	\$ 200,000		\$ 200,000

Clear Creek Asphalt Mill & Overlay	\$ 130,000		\$ 130,000
<b>STREETS &amp; BRIDGES TOTAL</b>	<b>\$ 8,110,000</b>	<b>\$ -</b>	<b>\$ 8,110,000</b>
<b>STREETS &amp; BRIDGES PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 5,677,000</b>	<b>\$ -</b>	<b>\$ 5,677,000</b>
<b>STREETS &amp; BRIDGES PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 5,695,000</b>	<b>\$ -</b>	<b>\$ 5,695,000</b>

<b>PARKS &amp; RECREATION</b>			
<b>Project/equipment</b>	<b>Beginning</b>	<b>Amendment</b>	<b>Ending</b>
Greens Rebuild	\$ 700,000		\$ 700,000
Pickleball Courts	\$ 450,000		\$ 450,000
Lighting for Robinwood Park Soccer Fields	\$ 350,000		\$ 350,000
Johnstone Park Ring Road, Roundabout, Access Drives and Angled Parking	\$ 275,000		\$ 275,000
Sooner Park Parking Lots (including Sooner Pool)	\$ 250,000		\$ 250,000
Sooner Park Ring Road/Access Drives	\$ 200,000		\$ 200,000
Basketball Courts w/ Gaga Ball Pit	\$ 100,000		\$ 100,000
Jo Allyn Lowe Parking Lots	\$ 85,000		\$ 85,000
Douglas Park Shelter	\$ 80,000		\$ 80,000
Sooner Park Restroom Remodel	\$ 80,000		\$ 80,000
Bicycle Signage	\$ 15,000		\$ 15,000
Lyon Park Access Drive/Parking	\$ 12,000		\$ 12,000
<b>PARKS &amp; RECREATION TOTAL</b>	<b>\$ 2,597,000</b>	<b>\$ -</b>	<b>\$ 2,597,000</b>
<b>PARKS &amp; RECREATION PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 1,817,900</b>	<b>\$ -</b>	<b>\$ 1,817,900</b>
<b>PARKS &amp; RECREATION PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 1,897,000</b>	<b>\$ -</b>	<b>\$ 1,897,000</b>

<b>TOTAL STAFF RECOMMENDED PROJECTS GO BOND</b>	<b>\$ 16,074,810</b>		<b>\$ 16,074,810</b>
COI	\$ 325,000		\$ 325,000
<b>TOTAL ESTIMATED COST</b>	<b>\$ 16,399,810</b>		<b>\$ 16,399,810</b>
<b>3 YEAR GO Bond</b>	<b>\$ 16,400,000</b>		<b>\$ 16,400,000</b>
<b>REMAINING FUNDS</b>	<b>\$ 190</b>		<b>\$ 190</b>
<b>OVERALL PRIORITY PROJECT (70%) TARGET</b>	<b>\$ 11,480,000</b>		<b>\$ 11,480,000</b>
<b>HIGHLIGHTED PRIORITY PROJECT (70%) TOTAL</b>	<b>\$ 11,507,410</b>		<b>\$ 11,507,410</b>