



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**NOTICE OF AN
EMERGENCY MEETING
OF THE BARTLESVILLE
CITY COUNCIL
Wednesday, March 18, 2020
8:00 a.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the Emergency Meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. Citizens to be heard.**
- 4. Discuss and take possible action to approve a resolution listing mitigation measures in response to the COVID-19 disaster declarations.**
- 5. Adjournment.**

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Tuesday, March 17, 2020.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

RESOLUTION NO. _____

A RESOLUTION LISTING MITIGATION MEASURES IN RESPONSE TO THE COVID-19 DISASTER DECLARATIONS.

WHEREAS, on March 11, 2020, the World Health Organization (WHO) declared the coronavirus COVID-19 disease to be a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency; due to the COVID-19 disease pandemic; and

WHEREAS, on March 15, 2020, the Governor of the State of Oklahoma has declared an emergency caused by the impending threat of COVID-19 to the people of this State and the public's peace, health and safety; and

WHEREAS, as of March 16, 2020, there have been 10 confirmed cases of COVID-19 within the State of Oklahoma and 3 confirmed cases in Tulsa County; and

WHEREAS, the Centers for Disease Control (CDC) has issued Interim Guidance for Mass Gatherings or Large Community Events which recommends putting into action strategies for postponing or canceling events; and

WHEREAS, the CDC advised certain American cities and counties to limit public gatherings; and

WHEREAS, in consultation with the Washington County Health Department, it is necessary to implement the following mitigation measures to protect the health and safety of the citizens of Bartlesville.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF BARTLESVILLE, OKLAHOMA, AS FOLLOWS:

SECTION 1: All existing special event permits shall be revoked and no further special event permits will be issued while these measures remain in effect.

SECTION 2: Municipal Court is hereby suspended other than by teleconference where required. No further failure to appear warrants will be issued or served while these measures remain in effect.

SECTION 3: All Code Enforcement hearings are suspended.

SECTION 4: Public gatherings of greater than 50 people will not be allowed at any City owned or managed facilities except as required by law.

SECTION 5: Further utility cutoffs are suspended, and the City Manager is directed to reestablish service for any disconnected customer. Amounts due will not be forgiven.

SECTION 6: City owned pools will not be opened while these measures are in effect.

SECTION 7: The Bartlesville Public Library and History Museum will be closed to the public.

SECTION 8: All City board and committee meetings are hereby canceled except for City Council and Authority meetings. Authorities are encouraged to only meet when absolutely necessary.

SECTION 9: The use of City owned meeting rooms for public gatherings of any size is hereby prohibited. Meeting rooms may still be used by City staff when necessary.

SECTION 10: All in-person gatherings for social, spiritual, and recreational purposes, including, but not limited to community, civic, public, leisure, faith-based, or sporting events; parades, concerts, festivals, conventions, fundraisers and similar activities are strongly discouraged while these measures are in effect.

SECTION 11: Restaurants, bars, and other privately-owned gathering places are highly encouraged to limit the number of patrons such that at least six (6) feet of space is available to each person. Such facilities are further encouraged to provide enhanced “take out” and “delivery” options.

SECTION 12: Local gyms and exercise facilities are encouraged to discontinue all group activities and to significantly increase and enhance facility sanitation regiments.

SECTION 13: The City Manager is directed and authorized to take the following actions:

1. Where practical, to close portions of public facilities to the public and encourage the use of email, telephone, and other remote methods of conducting business with the City
2. To modify work schedules and conditions as necessary to ensure business continuity and employee safety
3. To invoke special protocols to limit the risk of exposure for City employees
4. To establish procedures for certain employees to telecommute where practical
5. To provide paid admin leave for employees who have potentially been exposed to COVID-19 as per management developed policy
6. Establish mandatory disinfection protocols for all City facilities
7. Take other actions as necessary to preserve the health and safety of City employees
8. As needed and where prudent, utilize funding from the Capital Reserve Fund to purchase items necessary to facilitate these directions

SECTION 14: These measures will take effect on Wednesday, March 18, 2020 at 11:59 pm and shall stay in effect until April 6, 2020 at 11:59 pm. These measures shall be reviewed and, if warranted, amended or renewed by the City Council at its regularly scheduled meeting on April 6, 2020.

APPROVED BY THE CITY COUNCIL AND SIGNED BY THE MAYOR OF THE CITY OF BARTLESVILLE THIS 18TH DAY OF MARCH, 2020.

Dale Copeland, Mayor
City of Bartlesville

City Clerk
City of Bartlesville