



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**NOTICE OF AN
EMERGENCY MEETING
OF THE BARTLESVILLE
CITY COUNCIL
Monday, March 23, 2020
Immediately following the Special
Meeting of the City Council
beginning at 7 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(Notice and Agenda posted at 5:00 p.m. on Sunday, March 22, 2020.)

Council members present were Mayor Dale Copeland, Vice Mayor Alan Gentges, Councilmen Jim Curd, Jr., Trevor Dorsey and Paul Stuart.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Police Chief Tracy Roles; Fire Chief John Banks; SA Rick Silver, Security; and Elaine Banes, Executive Assistant.

- 1. Mayor Copeland called the Business Meeting of the Bartlesville City Council to order at 7:08 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. Citizens to be heard.**

James J. Hutchins, M.D., Gopal Chandrasekharan, MD, and Kyle Craig, MD spoke in favor of the emergency measures that the Council will be voting upon in this meeting. That each also offered insight as to the effects of the COVID-19 pandemic and offered their services to assist the City Council and the City during this time.

Mark Simms shared information about the service industry and concern about them possibly being closed.

- 4. Proclamation Declaring a State of Emergency related to the COVID-19 Virus by Mayor Dale W. Copeland.**

Mayor Copeland read his statement regarding the COVID-19 pandemic. He then read the proclamation declaring a State of Emergency in its entirety. He concluded that efforts to distribute information has been shared through every resource available. He encouraged citizens to sign up for City Beat to receive the most current information.

- 5. Discuss and take possible action to adopt an ordinance creating emergency measures related to the COVID-19 Pandemic; acknowledging the Mayor's Proclamation of Emergency 2020-01; and declaring an emergency. Presented by Mayor Copeland.**

Mayor Copeland read the item in its entirety. He reported that the ordinance is basically a restatement of the resolution approved on 3/18/20 with additions made to it to cover additional pertinent areas of need. He added that he has been in consultation with the doctors who appeared

this evening as well as with other experts in regard to the current pandemic situation, and stated his appreciation to all of them.

Vice Mayor Gentges moved to adopt the ordinance as presented, seconded by Mr. Curd.

Mr. Stuart asked to clarify Section 14 regarding minors in hair salons. It is acceptable that minors who need a hair cut be accompanied by an adult.

Vice Mayor Gentges asked Mr. Bailey to review closures and restrictions as set out in the ordinance. Mr. Bailey reviewed Section 11, 12, 13, 14 and 15 each individually. He added that Community Development employees will be delivering this information to all businesses starting in the morning. If businesses have questions, contact City Hall. He continued reporting that utility bill discounts will be provided if a business is affected by closures or restrictions, and that City Hall is closed to the public, but there is staff available to assist by phone.

Mr. Stuart inquired as to enforcement of this ordinance. Mr. Bailey said enforcement will be provided by our Code Enforcement office and the Bartlesville Police Department. Vice Mayor Gentges inquired about plumbers, carpenters, and exterminators. Mr. Bailey stated they are allowed to operate as normal, encouraging the use of common sense, and CDC policies and guidelines. Mr. Stuart inquired about Section 18 regarding willful exposure. Mr. Bailey stated that this section covers a law that is already a State Law. It was included as a reminder that willful exposure is enforceable and is a misdemeanor.

Mr. Curd inquired as to the status of city parks. Mr. Bailey reported that parks are open, although the playgrounds and restrooms are closed. When at the parks, continue to use social distancing. Discussion covered how public restrooms inside convenience stores would not be closed unless done so by the owner of the store.

Additionally, Mr. Bailey reviewed Section 19 and 20 beginning with the development of the Advisory Board in Section 19. He described the objectives of the Board, how the members are critical in advising the City and Council how to move forward during the pandemic, as well as to advise when the crisis is deemed to be over. He then reviewed Section 20 regarding authorizing the Bartlesville Development Authority to create a task force to study the economic impact of the pandemic. Mr. Curd wanted to emphasize that the task force will focus on current business retention, small business assistance, and a path to eventual economic recovery. He and the Mayor thanked the BDA President David Wood for leading this task force. Mr. Wood stated that the core development of this task force could be completed by the end of week. The Mayor stated that the Advisory Board will be formed as soon as possible as well. Mayor Copeland advised that both the Advisory Board and Task Force will fall under the Open Meeting Act, although Senate Bill 661 will be utilized wherever practical to teleconference the meetings. Teleconferencing of meetings, included the City Council meetings is covered in Section 8 of the ordinance. The requirement for Citizens to Hear will be lifted from agendas at this time due to teleconferencing. The Mayor explained that this courtesy is not required by law although the City Council approves it as part of their conduct of meetings. He encouraged citizens to make their concerns heard through email and phone calls.

Mayor Copeland encouraged those businesses who are able to remain open to continue to keep a clean, sanitized business and remain cognizant of the health and welfare of their employees. Mr. Stuart concurred and reminded business owners about OSHA laws in place regarding pandemic situations.

Voting Aye:	Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland
Voting Nay:	None
Motion:	Passed

6. Discuss and take action to vote on the emergency clause of the ordinance acted upon in Item 5 thereby authorizing the ordinance to become effective immediately. Presented by Mayor Copeland.

Mayor Copeland reported that in order for the ordinance to become effective immediately an emergency clause is required.

Mr. Curd moved to approve authorization of the emergency clause as presented, seconded by Mr. Dorsey.

Mr. Curd inquired as to the effective dates of the ordinance. Mr. Bailey confirmed that the ordinance will now go into effect immediately. Sections 11, 12, 13 and 14 go into effect at 5 p.m. March 24, 2020.

Voting Aye: Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland
Voting Nay: None
Motion: Passed

Mayor Copeland asked Dr. Craig to come forward and provide the State Health Departments phone number for cell phones which is 211. The COVID-19 hot line number is 1-877-215-8336.

7. There being no further business to conduct, Mayor Copeland adjourned the meeting at 8:00 p.m.



Dale W. Copeland, Mayor



Jason Muninger, City Clerk/CFO