



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF THE
SPECIAL MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, March 16, 2020
at 7:00 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(Notice and Agenda posted at 5:00 p.m. on Thursday, March 12, 2020.)

Council members present were Mayor Dale Copeland, Vice Mayor Alan Gentges, Councilmen Trevor Dorsey and Paul Stuart. Jim Curd, Jr. was absent.

City staff present were Mike Bailey, City Manager; Jason Muninger, City Clerk/CFO; Terry Lauritsen, Water Utilities Director; Kelli Williams, Chief Communications Officer; SA Rick Silver, Security; and Elaine Banes, Executive Assistant.

- 1. Mayor Copeland called the Business Meeting of the Bartlesville City Council to order at 7:00 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The invocation will be provided by Chaplain Sue Wagner, Comforting Hands Hospice.**
- 4. Citizens to be heard.**

There were no citizens to be heard.

- 5. City Council Announcements and Proclamations.**

There were no announcements or proclamations.

- 6. Authorities, Boards, Commissions and Committee Openings**

- One opening on the City Planning Commission
- One opening on the Construction and Fire Code Appeals Board

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

- 7. Consent Docket**

- a. Approval of Minutes**

- i. The Regular Minutes of the March 2, 2020 City Council Meeting.

- b. Approval of Agreements, Contracts, and Engagement Letters**

- i. Engagement Letter between the City of Bartlesville and Arbitrage Compliance Specialists for Arbitrage Compliance Services.

c. Receipt of Bids

- i. Bid No. 2019-2020-020 13th Street-Cherokee to Garden-Concrete Rehab
- ii. Bid No. 2019-2020-024 Tower Center at Unity Square Stage Audio and Lighting Improvements

Mayor Copeland read the consent docket in its entirety.

Mr. Stuart moved to approve the consent docket as presented, seconded by Mr. Dorsey.

Aye: Mr. Stuart, Mr. Dorsey, Vice Mayor Gentges, Mayor Copeland
Nay: None
Motion: Passed

8. Discuss and take possible action on a Resolution amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2019-2020, appropriating unanticipated revenue from the sale of real property for the Restricted Revenue Fund. Presented by Vice Mayor Gentges.

Vice Mayor Gentges reported that the proposed resolution would allow funds in the amount of \$33,946 from the sale of the property near the Civitan Park to be used for the sound equipment for the Tower Center at Unity Square project.

Vice Mayor Gentges moved to approve the Resolution as presented, seconded by Mr. Stuart.

Aye: Mr. Dorsey, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland
Nay: None
Motion: Passed

9. Discuss and take possible action on the contract award (Bid No. 2019-2020-024) for the Tower Center at Unity Square Stage Audio and Lighting Improvements. Presented by Vice Mayor Gentges.

Vice Mayor Gentges moved to approve the contract award to All Media Integration (AMI), Tulsa, Oklahoma, in the amount \$78,759.02 which includes the base bid and alternate #1 as presented, seconded by Mr. Dorsey.

Aye: Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland
Nay: None
Motion: Passed

10. Discuss and take possible action on an updated Control Estimate from Jonesplan LLC for the Tower Center at Unity Square project. Presented by Terry Lauritsen, Director of Water Utilities.

Mr. Lauritsen presented the items that have come up that are outside the scope of the Tower Center at Unity Square Project. The worksheet setting out the changes are attached to these minutes.

Mr. Dorsey moved to approve the updated Control Estimate from Jonesplan LLC as presented, seconded by Mr. Stuart.

Aye: Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland

Nay: None
Motion: Passed

11. City Manager and Staff Reports.

Mr. Bailey reported that due to the COVID-19 concerns that Operation Clean House previously scheduled for April 18 has been canceled, and the City of Bartlesville Water Signing Ceremony previously scheduled for March 18 with Senator Inhofe has been canceled.

He added that in person voting for the April 7 election will be held April 2 and 3. If citizens have concerns about voting in person, absentee ballots are available through the Washington County Election Board.

Mr. Bailey also reported that he, the City Council and staff have been in close contact with various agencies and municipalities, as well as with Gov. Stitt, regarding how to manage the COVID-19 pandemic threat. Considerations of closing the library and how to handle other essential services while minimizing exposure to citizens and City employees are ongoing. Mr. Bailey stated that all involved are committed to making good, educated and measured decisions as this time. Discussion covered emergency proclamations; protection of first responders; the importance of obtaining critical information from experts, such as the CDC, WHO, Oklahoma Health Department and Washington County Emergency Management; and the importance of minimizing fear and panic.

12. City Council Comments and Inquiries.

Vice Mayor Gentges commended Mr. Bailey and his staff for the ongoing research on how to handle the COVID-19 issues, as the City staff and City Council will be measured by their approach. He encouraged citizens to remain calm as the situation unfolds.

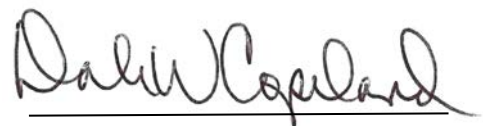
Mayor Copeland reported that as of this date, there have been no confirmed cases in Washington County. He also encouraged citizens to remain calm and not let panic and fear dominate.

Mr. Stuart inquired as to the status of the injury accident that recently occurred at the City's Operation Center. Mr. Lauritsen reported that the injured man was a subcontractor of the contractor who had been hired to work on a building in the Operation Center. His most recent report on the young man was that he was in a Tulsa hospital, and that we are all praying for a full recovery. The contractor's safety plans were reviewed with the contractor following the accident.

13. There being no further business to address, Mayor Copeland adjourned the meeting at 7:45 p.m.



Jason Muninger, City Clerk/CFO



Dale W. Copeland, Mayor