

# Bartlesville Development Authority

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

## Board of Trustees

Diana Moon Adams  
Chair

Jamie Bennett

Martin Garber

Drew Ihrig

## Ex-Officio Members

Dale Copeland  
Mayor

Jim Curd  
City Councilor

David Wood  
President

David King  
Legal Counsel

## ----- NOTICE OF SPECIAL MEETING -----

2:00 pm  
April 10<sup>th</sup>, 2020

### Via VideoConference

Per Senate Bill 661

All Trustees shall attend by VideoConference

The public may attend virtually at the following link:

<http://www.bdaok.org/live-stream>

### AGENDA

**Call to Order** -*Diana Adams*

**Minutes** – Presentation of January 22<sup>nd</sup>. Meeting Minutes -*Diana Adams*

**Financials** – Presentation of January 31, 2020 Financial Statements -*David Wood*

**Audit Presentation:** 2019 Audit – *Robert Haley, Bryan, Little, Haley & Kent P.C.*

#### Executive Session

Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction, and -  
*Diana Adams*

#### Return to Open Session

**Trustee election** – Review applications and take action nominating and electing Trustee to replace Kyle Hubbard, subject to ratification by the Bartlesville City Council – *Diana Adams*

**Secretary/Treasurer election** – Discuss and take action nominating and electing Trustee to replace Kyle Hubbard, Secretary/Treasurer, subject to ratification by the Bartlesville City Council – *Diana Adams*

**Economic Impact Task Force** – Discuss and take action appointing members of a Task Force to study the economic impact of the COVID-19 pandemic focusing on current business retention, small business assistance during the current crisis, and a path to eventual economic recovery – *Diana Adams*

#### Staff Reports

#### Public Comment

#### Adjourn

The Notice of Meeting and Agenda was received in the office of the City Clerk, Bartlesville, Oklahoma at 12:14 p .m. on Wednesday, April 8, 2020 and posted same day at 2 p.m. on the City of Bartlesville website and in prominent public view at City Hall.

Jason Muninger

City Clerk/Finance Director

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk