

**CITY BOARD OF ADJUSTMENT  
REGULAR MEETING  
July 23, 2020  
5:00 p.m.**

**CONTACT:**

Name: Lisa Beeman  
Title: Secretary, Board of Adjustment  
Phone: 918-338-4237

**LOCATION:**

City Council Room  
City Hall  
401 S Johnstone  
Bartlesville, OK 74003

**Per Senate Bill 661  
Board of Adjustment Member Laura Jensen will attend by VideoConference.**

**AGENDA**

**ITEM NO. 1** – Call to Order and Roll Call by Chairman Mr. Jessie Gonzales or Vice-Chair Ms. Laura Jensen

**ITEM NO. 2** - Consider and take action on the minutes of the regular meeting of June 25, 2020.

**ITEM NO. 3** – VAR-0620-0004 – A public hearing to consider and take action on an application from Paul McClain for a Variance to the minimum rear setback requirement for encroachment of the existing structure and a Variance to the side and rear setback requirements to allow construction of a new addition on property located at 2946 Williamsburg St., legally described Lots 16 and 17, Colonial Estates Third Addition, City of Bartlesville, Washington County, Oklahoma. *(Item was tabled at the June 25, 2020, meeting)*

**ITEM NO. 4** – SZP-0620-0004 – A public hearing to consider and take action on an application from Loretta Gates for a Special Zoning Permit to allow a carport beyond the front yard setback on property located at 575 SE Elmhurst Ave., legally described as Lot 53, Block 20, Pennington Hills Third Addition, City of Bartlesville, Washington County, Oklahoma.

**ITEM NO. 5** – SZP-0620-0005 – A public hearing to consider and take action on an application from Clair Bartley on behalf of Paths to Independence and Brian Woodward on behalf of The Tiny Explorers Academy for a Special Zoning Permit to allow a commercial child care facility in a residential zone on property located at 4041 Sheridan Rd., legally described as Lot 5, less the south 5 feet, and Lot 6, less the south 5 feet, Block 2, Lakeview Terrace Addition, City of Bartlesville, Washington County, Oklahoma.

**ITEM NO. 6** – VAR-0620-0006 – A public hearing to consider and take action on an application from Dan Keleher on behalf of Bartlesville Public Schools for a Variance from the bulk regulations of Table 5.2 of the Zoning Regulations to allow the expansion of an existing building on property located at 1100 S. Jennings, legally described as Lots 4 through 12, Block 5, McDaniels First Addition, City of Bartlesville, Washington County, Oklahoma.

**ITEM NO. 7** - Community Development Director's Comments

**ITEM NO. 8** - Board of Adjustment Members' Comments

**ITEM NO. 9** – Citizens to Be Heard

**ITEM NO. 10** – Adjournment

Filed in the office of the City Clerk at 401 S. Johnstone, Bartlesville, Oklahoma, on July 16, 2020, at 2 p.m. and posted same day at 5 p.m.

Jason Muninger

City Clerk

/s/ Elaine Banes

by Deputy City Clerk

All discussion items are subject to possible action by the Board of Adjustment. The Board of Adjustment may at their discretion change the order of the business agenda items.

The City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the secretary of the Board of Adjustment at 338-4243 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.