



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

REGULAR MEETING OF THE BARTLESVILLE CITY COUNCIL

Monday, April 5, 2021
7 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

1. **Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
2. **Roll Call and Establishment of a Quorum.**
3. **The Invocation will be provided by Pastor Greg Tener, Bartlesville First Church.**
4. **Citizens to be heard.**
5. **City Council Announcements and Proclamations.**
 - Presentation of gift to former Vice Mayor Gentges in appreciation for his service on the City Council.
 - Fair Housing Month April 2021
 - World Autism Month April 2021 and World Autism Day April 2, 2021
 - Child Abuse Prevention Month April 2021
 - Public Safety Telecommunications E911 Professionals Week April 11-17, 2021
 - Civitan Awareness Month April 2021
6. **Authorities, Boards, Commissions and Committee Openings**
 - Two openings on the Ambulance Commission
 - One opening on the City Planning Commission
 - One opening on the Construction and Fire Codes Appeals Board
 - Three openings on the White Rose Cemetery Board
7. **Consent Docket**
 - a. **Approval of Minutes**
 - i. The Regular Meeting Minutes of March 1, 2021
 - b. **Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees**
 - i. Reappointment of Ms. Rhonda Hudson, Eric Gray and Dylan Smith to two-year terms on the Bartlesville Library Board at the recommendation of Mayor Copeland.
 - ii. Appointment of Ms. Sonya Reed to fill an unexpired term on the Bartlesville Library Trust Authority at the recommendation of Councilman Stuart.
 - iii. Appointment of Kim Miller and Shala LaTorraca for two-year terms on the Bartlesville Library Board at the recommendation of Mayor Copeland.
 - iv. Appointment of Municipal Judge Alan Gentges to the Community Center Trust Authority's Tower Center at Unity Square Management Committee at the recommendation of Councilman Curd.

c. Approval of Resolution

- i. Amending the budget of the City of Bartlesville, Oklahoma for Fiscal Year 2020-2021, appropriating unbudgeted grant revenue from the Recreational Trails Program.

d. Approval of Agreements, Change Orders, Contracts, Lease Agreements, and Memorandums of Understanding.

- i. Employment Agreement with Alan W. Gentges to serve as Bartlesville Municipal Judge.
- ii. Contract between Keleher Outdoor Advertising and the Bartlesville Public Library/City of Bartlesville for billboards for the 2021 Summer Reading Program.
- iii. Contract between the Oklahoma Department of Libraries and the Bartlesville Public Library/City of Bartlesville to use grant money to purchase web cameras and headphones with microphones for library staff and public computers.
- iv. Amendment No. 5 to the Professional Services Agreement with CEC for Airport Consulting Services.
- v. Amendment No. 1 to the Sooner Pool Recreational Expansion Design Contract with Kimley-Horn.
- vi. Professional Service Agreement with Kleinfelder, Inc. for geotechnical services for the Wastewater Treatment Plant Expansion.
- vii. Application and Agreement between the City of Bartlesville and Nehemiah Community Development Corporation to forgive and release a lien and notices of dilapidation and lien in the amount of \$5,100 on property located at 519 SW Santa Fe Avenue.
- viii. 2021 Addendum to the Administrative Services Agreement between the City of Bartlesville and RxBenefits.

e. Approval of Deed Easements

- i. Request from Public Service Company of Oklahoma (PSO) to deed easements on two (2) City-owned properties for Transmission Line Rebuild.

f. Approval of Code Enforcement Case Closure

- i. Staff recommends closure of Code Enforcement Case Numbers JV-20-102 and WT-20-471 based on property owner, Mr. Tony Watson's successful completion of abatement of property, including abatement of inoperable vehicles and accumulation of debris, trash and waste at 1313 SE Grandview Road, Bartlesville, Oklahoma.

g. Receipt of Donation and Capsule

- i. Acceptance of the Project 20/70 Time Capsule and the one-time donation of \$5,000 for upkeep on the capsule.

h. Receipt of Financials

- i. Interim Financials for the Eight Months Ending February 28, 2021.

i. Receipt of Bids

- i. Bid No. 2020-2021-017 for Huntington, Kristin, and Guinn Asphalt Rehabilitation.

8. Discuss and take possible action to award Bid No. 2020-2021-017 for Huntington, Kristin, and Guinn Asphalt Rehabilitation. Presented by Mr. Councilman Stuart.

9. Discuss and take possible action to approve a Resolution fixing the amount of Combined Purpose General Obligation Bonds, Series 2021A to mature each year; fixing the time and place the Bonds are to be sold; designating a paying agent/registrars and disclosure counsel; approving the preliminary official statement and distribution thereof; ratifying and confirming continuing disclosure policies and procedures; and authorizing the Clerk to give notice of said sale as required by law and fixing other details of the issue. Presented by Nathan D. Ellis, The Public Finance Law Group, PLLC.
10. Discuss and take possible action on a recommendation by the Bartlesville Development Authority to grant Developer's request to modify (pro-rate) \$151,470 incentive for Jimmy's Egg and Bricktown Brewery combination, allowing for proportional payment upon Certificate of Occupancy for Bricktown Brewery at 73% (\$110,573) and Jimmy's Egg at 27% (\$40,897). Presented by David Wood, President Bartlesville Development Authority.
11. Discuss and take possible action on Change Order No. 1 from Brent Bell Construction for the Hillcrest Drive Reconstruction Project. Presented by Micah Siemers, Director of Engineering.
12. Presentation and receipt of the Bartlesville Fire Department 2020 Year End Report. Presented by Fire Chief John Banks.
13. Discuss and take possible action to approve a budget resolution appropriating excess revenues and fund balance for a City Employee Vaccine Incentive. Presented by Mike Bailey, City Manager.
14. Discuss and review Resolution 3619 affirming CDC recommendations; requiring masks for visitors and employees inside of City owned facilities; and authorizing the City Manager to take certain actions related to City operations to protect the employees and customers of the City. Presented by Mike Bailey, City Manager.
15. New Business
16. City Manager and Staff Reports.
17. City Council Comments and Inquiries.
18. Adjournment.

The Agenda was received and filed in the Office of the City Clerk, 401 S. Johnstone Ave., Bartlesville, Oklahoma, and posted in prominent public view at City Hall at 5 p.m. on Wednesday, March 31, 2021.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

*City of Bartlesville Webcast of meeting: <https://www.cityofbartlesville.org/city-government/city-council/webcast/> and Channel 59 on Sparklight.

All discussion items are subject to possible action by the City Council. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.