



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

THE MINUTES OF THE
REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL

Monday, February 1, 2021
7 p.m.

Mayor Dale Copeland
918-338-4282

MINUTES

(The Notice of Meeting was posted December 15, 2020
and the Agenda was posted January 28, 2021 at 5:00 p.m.)

City Council present were Mayor Dale Copeland, Vice Mayor Alan Gentges, Jim Curd, Jr., Trevor Dorsey and Paul Stuart.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer; Shellie McGill, Director of the Public Library; Greg Collins, Assistant Director, Community Development; Deputy Police Chief Rocky Bevard, Security; and Elaine Banes, Executive Assistant.

1. **The business meeting of the Bartlesville City Council was called to order at 7:00 p.m. by Mayor Copeland.**
2. **Roll call was conducted a quorum established.**
3. **The Invocation was provided by Pastor Darrell Wootton, Spirit Church.**
4. **Citizens to be heard.**

There were no citizens to be heard.

5. **City Council Announcements and Proclamations.**
 - Mayor Copeland read the Price Tower Day – February 10, 2021 proclamation.
6. **Authorities, Boards, Commissions and Committee Openings**
 - Two openings on the Ambulance Commission
 - One opening on the City Planning Commission
 - One opening on the Construction and Fire Codes Appeals Board
 - Two openings on the Library Board
 - One opening on the White Rose Cemetery Board

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

7. **Consent Docket**
 - a. **Approval of Minutes**
 - i. The Regular Meeting Minutes of January 4, 2021.
 - ii. The Special Meeting Minutes of January 19, 2021.

b. Approval and/or Ratification of Appointments and Reappointments to Authorities, Boards, Commissions and Committees

- i. Reappointment of Mr. Scott Maddox and Mr. Kyle Ppool to additional three-year terms on the Adams Golf Club Operating Committee at the recommendation of Councilman Dorsey.
- ii. Appointment of Mr. Kregg Cammack, Mr. John Joyce, and Ms. Loretta Chaney to two-year terms on the Adult Center Trust Authority at the recommendation of Mayor Copeland.
- iii. Reappointment of Mr. Joe Brooks, Ms. Sandra Wade, Mr. John Koster and Ms. Judith Ann Hill-Hildebrand to additional two-year terms on the Adult Center Trust Authority at the recommendation of Mayor Copeland.
- iv. Appointment of Mr. Jesse Duncan to a three-year term on the Ambulance Commission at the recommendation of Mayor Copeland.
- v. Reappointment of Mr. Andy Dossett to an additional three-year term on the City Planning Commission at the recommendation of Vice Mayor Gentges.
- vi. Reappointment of Mr. Mike Huff and Ms. Tawny Saddoris to additional three-year terms on the Community Center Trust Authority at the recommendation of Mayor Copeland.
- vii. Reappointment of Mr. Rob Fries to an additional two-year term on the Bartlesville Library Board at the recommendation of Mayor Copeland.
- viii. Reappointment of Ms. Kelly Hillburn to an additional three-year term on the Bartlesville Library Trust Authority at the recommendation of Councilman Stuart.
- ix. Appointment of Ms. Molly Larson to a three-year term on the Sanitary Sewer Improvement Oversight Committee at the recommendation of Councilman Dorsey.
- x. Reappointment of Mr. Bruce Kinkade to an additional three-year term on the Street and Traffic Committee at the recommendation of Councilman Stuart.
- xi. Appointment of Ms. Keelie Droege to fill an unexpired term on the Bartlesville Redevelopment Trust Authority at the recommendation of Councilman Stuart.
- xii. Appointment of Mr. Ben Rovenstine to fill an unexpired term on the Park Board at the recommendation of Councilman Curd.

c. Approval of Agreements, Change Orders, Contracts, Lease Agreements, and Memorandums of Understanding

- i. Service Agreement MOU with Bird Rides, Inc. dba Bird to provide electric scooters for use in Bartlesville.
- ii. Professional Services Agreement to conduct a comprehensive rate study for water, wastewater, and solid waste with NewGen Strategies and Solutions.
- iii. Memorandum of Understanding between the Federal Bureau of Investigation and the City of Bartlesville Police Department for participation in the Tulsa Safe Trails Task Force.

d. Receipt of Financials

- i. Interim Financials for the Six Months ending December 31, 2020.

e. Receipt of Bids

- i. Bid No. 2020-2021-014 for Annual Materials and Processing Supplies for the Bartlesville Public Library
- ii. Bid No. 2020-2021-015 for Hillcrest Drive Reconstruction
- iii. Bid No. 2020-2021-016 for Bartlesville Community Center Carpet Replacement

Mayor Copeland read the consent docket in its entirety.

Mr. Stuart moved to approve the consent docket as presented, seconded by Vice Mayor Gentges.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland
Nay: None
Motion: Passed

8. Discuss and take possible action to award Bid No. 2020-2021-014 for Annual Materials and Processing Supplies for the Bartlesville Public Library. Presented by Councilman Stuart.

Mr. Stuart moved to award Bid No. 2020-2021-014 to Brodart as primary vendor with Midwest Tapes as a secondary vendor for audio and video materials; Baker & Taylor as a secondary vendor for books on CD and some large print materials; and Playaway as the vendor for all Playaways and Launchpads, seconded by Mr. Dorsey.

Aye: Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland
Nay: None
Motion: Passed

9. Discuss and take possible action to award Bid No. 2020-2021-016 for Bartlesville Community Center Carpet and Stair Nosing Project. Presented by Mayor Copeland.

Mayor Copeland moved to award Bid No. 2020-2021-016 to Carroll's Commercial Floors, Tulsa, Oklahoma, in the amount of \$255,522.00 with the expectation of funding the budget shortfall with potential savings anticipated from the Community Center Auditorium Renovation Project, seconded by Mr. Curd.

Aye: Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland
Nay: None
Motion: Passed

10. Consider and take possible action with respect to an Ordinance extending the levy of a one-quarter of one percent sales tax which tax is currently levied and authorized by Ordinance No. 2579, as heretofore amended, in addition to all other State, County and City sales taxes upon the gross proceeds or gross receipts derived from all sales to any person taxable under the Sales Tax Law of Oklahoma including but not limited to certain enumerated sales listed therein; providing for subsisting State permits; providing for the purpose of the tax and earmarking the same; providing for effective date and duration of said tax; incorporating certain provisions of prior City ordinances; authorizing City Council to make administrative and technical changes and additions; making the tax cumulative; providing severability of provisions; requiring approval of this Ordinance by a majority of registered qualified electors voting at an election held for such purpose as provided by law; and containing other provisions related thereto. Presented by Jason Muninger, City Clerk and Chief Financial Officer.

Mr. Muninger reported that the city's current One-Quarter Cent Sales Tax is set to expire 6/30/2021. The City is required to follow standard procedure to call an election to extend this sales tax for another five years beginning on 7/1/21 and expiring 6/30/26. The required process is to adopt proposed Ordinance 3537 which extends the levy that was authorized by Ordinance 2579. He added that the City has had this economic sales tax in place since July 1,

1986. The City annually collects an average of \$1.3 million with this sales tax which is then provided to the Bartlesville Development Authority to provide economic development dollars to help incentivize development in both retail and job creation and retainment.

Upon adoption of Ordinance 3537 the next action is to approve Resolution 3615 that authorizes the calling and holding of the election and also approves the engagement letter with Public Finance Law Group for counsel services.

Jared Patton, Vice President of the Bartlesville Development Authority reported the businesses that the incentives helped in obtaining over the current five-year tax period. They are Silver Lake Village, Atwoods new location which resulted in Chick-Fil-A and the redevelopment of Eastland Shopping Center, Phillips Precision Machine, the Kmart redevelopment, and the purchase of the Siemens facility, which resulted in the recruitment of Tritanium Labs, the retention of 18 Siemens employees and a lease to Apple Studios. He added that he and BDA President, David Wood, have been very grateful for the availability of the sales tax funds, what the funds have been able to bring to Bartlesville, and they look forward to the possibility of another successful five years.

Mayor Copeland and Mr. Curd both stated that the BDA has had good success utilizing these funds since 1986, and it appears that the voters have also agreed. Additional strong potentials are currently in the works in which the funds will be instrumental in their success. An informational campaign will begin soon to provide voters with the information needed to make an educated decision.

Vice Mayor Gentges moved to adopt Ordinance 3537 as presented, seconded by Mr. Stuart.

Aye: Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mr. Curd, Mayor Copeland
Nay: None
Motion: Passed

- 11. Consider and take possible action with respect to a Resolution authorizing the calling and holding of an election in the City of Bartlesville, State of Oklahoma, for the purpose of submitting to the registered qualified electors of said City the question of approval or rejection of Ordinance No. 3537 of the City relating to the extension of a one-quarter of one percent (1/4%) excise tax (sales tax) through June 30, 2026 to provide revenues for the operation of an economic development program, as more specifically set out in Ordinance No. 3537 of said City; authorizing the execution and delivery of an engagement letter for special counsel services with The Public Finance Law Group PLLC; and containing other provisions relating thereto. Presented by Jason Muninger, City Clerk and Chief Financial Officer.**

Mr. Muninger reported that the Resolution and Proclamation is required in order to call the election to extend the One-Quarter of One Percent Excise Tax through 6/30/26 to provide revenues for the operation of the Economic Development Program, as well as approving an engagement letter for special counsel services with The Public Finance Law Group PLLC.

Mr. Curd moved to approve Resolution 3615 calling the election for April 6, 2021 and the engagement letter to special council as presented, seconded by Mr. Stuart.

Aye: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mayor Copeland
Nay: None
Motion: Passed

12. Discuss and take possible action to approve the Collective Bargaining Agreement for Fiscal Year 2020-2021 between the City of Bartlesville and the Bartlesville Professional Fire Fighters, Local 200, Bargaining Agent of the International Association of the Fire Fighters. Presented by Jess Kane, City Attorney.

Mr. Kane reported that staff reached an agreement with IAFF Local 200 which will last through June 30, 2021. Contract changes were 1) changes to the Pay Scale; 2) provide a 3 ½% adjustment to the Firefighter pay scale effective July 1, 2020; 3) an additional 2 ½% pay adjustment on the Firefighters review date-they will not receive a step increase, just two adjustments to their pay; 4) the rank of Equipment Operator, Captain and Battalion Chief will receive \$0 in back pay, however, effective January 2, 2021 the pay scale for these three positions will be adjusted by 6% across the board with no steps given-the employee must have completed a satisfactory evaluation between July 1, 2020 and January 1, 2021 to be moved into their new pay scale; and 5) the bottom step of the Equipment Operator, Captain and Battalion Chief will dissolve effective January 1, 2021-no employees occupy these steps so there is no cost associated with this change. Mr. Kane concluded that except for the above listed changes, the contract contains largely the same provisions that was in the previous contract. The IAFF has agreed, signed the Agreement, and all members involved in these contract negotiations recommend approval and execution of the Agreement.

Vice Mayor Gentges moved to approve the collective Bargaining Agreement for FY 2020-2021 between the City of Bartlesville and the IAFF as presented, seconded by Mr. Stuart.

Aye: Mr. Dorsey, Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mayor Copeland
Nay: None
Motion: Passed

Vice Mayor Gentges commended Mr. Kane on his professionalism, as well as his appreciation for a job well done between Mr. Kane and the union representatives.

13. Discuss and take possible action to approve the Collective Bargaining Agreement for Fiscal Year 2020-2021 between the City of Bartlesville and the Bartlesville Fraternal Order of Police, Lodge 117. Presented by Jess Kane, City Attorney.

Mr. Kane reported that staff reached an agreement with the FOP Lodge 117 which will last through June 2021. Contract changes were basically related to compensation as follows: 1) changes to the Pay Scale; 2) providing for a 1% cost of living adjustment to all uniformed officers effective July 1, 2020; 3) a 2 1/2% step increase given on established review date for all uniformed officers; and 4) an additional 1% pay adjustment to all uniformed officers. Except for these changes, the contract contains largely the same provisions that are in the previous contract. The FOP has agreed, signed the Agreement, and all members involved in these contract negotiations recommend approval and execution of the Agreement.

Mr. Curd moved to approve the collective Bargaining Agreement for FY 2020-2021 between the City of Bartlesville and the FOP as presented, seconded by Mr. Stuart.

Aye: Mr. Curd, Vice Mayor Gentges, Mr. Stuart, Mr. Dorsey, Mayor Copeland
Nay: None
Motion: Passed

Mayor Copeland commended Mr. Kane, city staff and Union personnel for working together to come to terms on both agreements.

14. A visual presentation of recently completed capital projects visible on updated aerial photography. Presented by Micah Siemers, Director of Engineering.

Mr. Siemers reported that three years ago the City of Bartlesville entered into an agreement with Washington County and Pictometry to acquire updated 2019 high resolution aerial photography and orthophotos to use for the GIS mapping, project planning and implementation, and other daily functions of various city staff. As part of that agreement, access to a program called Pictometry ConnectExplorer was provided gaining access to more recent updates to aerial photography within Washington County. Due to recent updates, the progress on projects over the past couple of years is now visible through the high-resolution aerial photos. Using a PowerPoint, Mr. Siemers provided aerial shots of Preventative Maintenance Projects on Ohio/Harvard/Hazel, Barlow Drive, 16th/Shawnee/Stonewall, Palmetto Drive, Woodland Road, and Jennings/Nova/Williamsburg. Capital Project aerials covered Price Fields Phase III, Daniels Fields Lighting, Veteran's Park Playground, Golf Course Bunker Rehabilitation, Frank Phillips rehabilitation from Sunset to Keeler, 13th Street to Cherokee to Garden rehabilitation, Parking Lot at the old police station location, Downtown Streets & Landscaping Phase 2, Tower Center at Unity Square and the Community Skate Park.

Mr. Curd commended Mr. Siemers on a job well done. Mayor Copeland commented that all of the street projects are important as well as the capital projects. He added that a lot has been accomplished in spite of the challenges the last year has brought.

15. New Business

There was no new business to address.

16. City Manager and Staff Reports.

Mr. Bailey provided to-date information on the COVID situation using a PowerPoint to show the total cases in Washington County, the Rolling 7 Day Average of New Cases, and the Average Daily Cases by Month. The number of COVID cases in the local hospital is down into the teens at this time with beds available for other needs as well. The City continues the campaign of the three "W's" – Wash your hands, Wear your mask and Watch your distance. In addition, the City is encouraging vaccinations by registering through the vaccination portal through the Health Department, and if needed, use of 211 as an information and assistance source. The City of Bartlesville is not a source for registering or providing information for the vaccinations, except to provide the portal link.

Mr. Bailey commended Mr. Siemers on his presentation tonight.

17. City Council Comments and Inquiries.

Mr. Stuart stated that the GIS System is a great tool for citizens, as well as for Council and city staff.

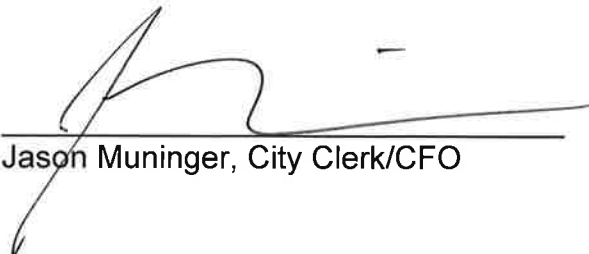
Vice Mayor Gentges commended Mr. Siemers on his report and stated he is looking forward to many more projects coming in the Spring. The community has held up well during the past

year, and it is good to have projects to look forward to. He has received requests for providing lights to the skate park since it has been so well received and well used.

Mr. Stuart inquired as to when the union negotiations will begin for FY 2021-2022. Mr. Bailey announced that negotiations have begun with the goal of having an agreement in place by July 1, 2021. He added that he really appreciated City Attorney Kane's leadership and representation of the City during the negotiations approved at this meeting.

Mayor Copeland stated that he was very encouraged with having nine applicants interested in the Municipal Judge position. Mr. Bailey stated that with Council's permission, he would work with Mr. Kane and Human Resources Director Laura Sanders to prepare for interviews.

18. There being no further business to address, Mayor Copeland adjourned the meeting at 8:32 p.m.



Jason Muninger, City Clerk/CFO



Dale W. Copeland, Mayor

