



## **SPECIAL BOARD MEETING**

**Tuesday, June 29, 2021  
3:30pm**

**City Council Chambers, City Hall  
401 South Johnstone Avenue  
Bartlesville, OK 74003**

### **AGENDA**

- I. CALL TO ORDER / ROLL CALL
- II. APPROVE THE MINUTES OF THE APRIL 28, 2021 REGULAR MEETING
- III. PUBLIC COMMENT ABOUT ITEMS ON THE AGENDA
- IV. ACCEPT THE MAY 2021 FINANCIALS
- V. BUSINESS
  - A. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION TO ACCEPT THE 2020 FISCAL YEAR AUDIT OF THE BARTLESVILLE REDEVELOPMENT TRUST AUTHORITY BY CHRISTIE LITTLEFIELD, CPA, OBER, LITTLEFIELD, CERTIFIED PUBLIC ACCOUNTANTS, PLLC.
  - B. CONSIDERATION AND POSSIBLE ACTION REGARDING A RESOLUTION ADOPTING AND APPROVING AN EXTENSION OF AN ENVIRONMENTAL REMEDIATION AND CODE COMPLIANCE GRANT AGREEMENT WITH ALBERT LEE JANTZ FOR REAL PROPERTY LOCATED AT 920 SOUTH DELAWARE AVENUE IN WASHINGTON COUNTY, OKLAHOMA AND CONTAINING OTHER PROVISIONS RELATED THERETO. (TIF2)
  - C. CONSIDERATION AND POSSIBLE ACTION REGARDING A MOTION OR RESOLUTION ADOPTING AND APPROVING A TEMPORARY BUDGET FOR ONE MONTH BASED ON THE FY2021 BRTA BUDGET; AND CONTAINING OTHER MATTERS RELATED THERETO.
  - D. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR ACCOUNTING SERVICES FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.



E. CONSIDERATION AND POSSIBLE ACTION APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT LETTER FOR AUDIT PREPARATION SERVICES FROM STOTTS, ARCHAMBO, MUEGGENBORG, AND BARCLAY, PC; AND CONTAINING OTHER MATTERS RELATED THERETO.

F. CONSIDERATION AND POSSIBLE ACTION ADOPTING AND APPROVING A MOTION TO ALLOW THE CHAIR AND VICE-CHAIR TO VIEW BANK STATEMENTS FOR EACH OF THE TIF DISTRICTS AT BANCFIRST; AUTHORIZING SIGNATURES ON THE ACCOUNTS; AND CONTAINING OTHER MATTERS RELATING THERETO.

VII. RECEIVE AN UPDATE ON THE STUDY OF SIDEWWALK CONDITIONS IN THE CAPITOL HILL INCREMENT DISTRICT (TIF2).

VIII. EXECUTIVE DIRECTOR'S REPORT ON ACTIVITIES IN TIF 1 & TIF 2

IX. COMMENTS AND QUESTIONS FROM THE BRTA BOARD OF TRUSTEES

X. ADJOURN

The Notice of Special Meeting and Agenda was received by the City Clerk, 401 Johnstone Ave. at 4:17 p.m. on Wednesday, June 23, 2021 and posted same day at 5:00 p.m.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk