



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**SPECIAL MEETING OF THE  
BARTLESVILLE EDUCATION  
AUTHORITY**

**Monday, June 7, 2021  
7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

1. Call to order the business meeting of the Bartlesville Education Authority by Chairman Copeland.
2. Roll Call and Establishment of a Quorum.
3. The Invocation will be provided by Chaplain David Hunter, Compassus Hospice.
4. Discuss and take action to approve the Special Meeting Minutes of June 1, 2020.
5. Discuss and take action to adopt the Bartlesville Education Authority FY 2021-2022 Budget. Presented by Jason Muninger, City Clerk/CFO and Secretary to the Bartlesville Education Authority.
6. BEA Trustee Comments and Inquiries.
7. Adjournment.

The Notice of Meeting and Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, June 3, 2021.

*Jason Muninger*

Jason Muninger, City Clerk/CFO

*/s/ Elaine Banes*

by Elaine Banes, Deputy City Clerk

All discussion items are subject to possible action by the Bartlesville Education Authority (BEA). Agenda items requiring a public hearing as required by law will be so noted. The BEA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.



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## SPECIAL MEETING OF THE BARTLESVILLE EDUCATION AUTHORITY

**Monday, June 1, 2020  
7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**Per Senate Bill 661  
Bartlesville Education Authority Trustees attended by VideoConference.**

**The public attended virtually at the following link  
<https://www.cityofbartlesville.org/city-government/city-council/webcast/>**

### MINUTES

(The Notice of Meeting and the Agenda was posted May 28, 2020 at 5:00 p.m.)

Trustees present via videoconferencing were Chairman Dale Copeland, Vice Chairman Alan Gentges, Trustees Jim Curd, Jr., Trevor Dorsey and Paul Stuart.

City staff present via videoconferencing were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Terry Lauritsen, Director of Water Utilities; Lisa Beeman, Director of Community Development; Micah Siemers, Director of Engineering; and Elaine Banes, Executive Assistant. Also attending via videoconferencing was Fr. Stephen Hood.

- 1. Chairman Copeland called the Business Meeting of the Bartlesville Educational Authority to order at 7:00 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The Invocation will be provided by Fr. Stephen Hood, Rector, St. Luke's Episcopal Church.**
- 4. Discuss and take action to approve the Special Meeting Minutes of September 3, 2019.**

Mr. Curd moved to approve the minutes of September 3, 2019, seconded by Mr. Stuart.

Ayes: Mr. Stuart, Mr. Dorsey, Mr. Curd, Vice Chairman Gentges, Chairman Copeland  
Nays: None  
Motion: Passed

- 5. Discuss and take action to adopt the Bartlesville Education Authority FY 2020-2021 Budget. Presented by Jason Muninger, City Clerk/CFO and Secretary to the Bartlesville Education Authority.**

Mr. Muninger reported that the proposed budget will appropriate all remaining balances in the Bartlesville Education Authority (BEA) as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder. The

Authority maintains one fund and the total appropriations for the Authority as a whole are \$4,799,838. All of the budgeted amounts are for debt service payments.

Vice Chairman Gentges moved to adopt the Bartlesville Education Authority FY 2020-2021 Budget as presented, seconded by Mr. Stuart.

Ayes: Mr. Dorsey, Mr. Curd, Vice Chairman Gentges, Mr. Stuart, Chairman Copeland  
Nays: None  
Motion: Passed

**6. BEA Trustee Comments and Inquiries.**

There were no comments or inquiries.

**7. There being no further business to address, Chairman Copeland adjourned the BEA Meeting at 7:08 p.m.**

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Dale W. Copeland, Chairman

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Jason Muninger  
City Clerk/CFO  
Secretary to the BEA



## ACCOUNTING AND FINANCE

### *MEMORANDUM*

**TO:** BEA Board of Trustees

**FROM:** Jason Muninger

**SUBJECT:** Adoption of the Bartlesville Education Authority FY 2021-22 budget.

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#### **GENERAL INFORMATION:**

The proposed budget for the Bartlesville Education Authority is included below for your consideration and approval on Monday, June 7, 2021.

The proposed budget will appropriate all remaining balances in the BEA as well as the estimated interest payments that are passed through the BEA from the Bartlesville Public School to the note holder.

The Authority maintains one fund and the total appropriations for the Authority as a whole are \$194,224.

The main source of revenue is debt proceeds.

#### **TRUSTEE ACTION REQUESTED:**

Adopt the BEA budget by motion as presented.