

# Bartlesville Development Authority

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

## ----- MEETING AGENDA -----

8:00 a.m.

August 25<sup>th</sup>, 2021

### Board of Trustees

Jamie Bennett  
Secretary/Treasurer

Drew Ihrig

Gayle Lester

### Ex-Officio Members

Dale Copeland  
Mayor

Jim Curd  
Vice Mayor

David Wood  
President

David King  
Legal Counsel

**Call to Order** -*Diana Adams*

**Minutes** – Presentation of May 19<sup>th</sup>, 2021 Special Meeting Minutes -*Diana Adams*

**Financials** – Presentation of June 2021 Financial Statements -*David Wood*

Trustee Appointments and Officer Election – *David King*

- Nominations/vote for (re)appointing Trustees (Adams' and Batchelder's initial three-year term expired.)
- Nominations and vote electing Chair for FY 2021-22
- Nominations and vote electing Secretary/Treasurer for FY 2021-22

### Executive Session

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction -*Diana Adams*

### Return to Open Session

- Discuss and take action on a proposal to offer employee relocation incentives for up to 50 new HeraSoft employees who purchase/build homes in Bartlesville over the next two years – *David Wood*
- Discuss and take action on a proposal to execute a listing agreement with CBRE for securing long-term tenant(s) for the Westside Mfg Center (Siemens) – *David Wood*

**Sunset Industrial Park** – Ozark Civil Engineering report – *David Wood*

### Staff Reports

### Public Comment

### Adjourn

The Agenda was received in the office of the City Clerk, 401 S. Johnstone Ave., Bartlesville, OK at 4:06 p.m. on Monday, August 23, 2021 and posted same day at 5:00 p.m.

Jason Muninger

City Clerk/CFO

/s/ Elaine Banes

Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.