



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, October 4, 2021  
7 p.m.**

**Mayor Dale Copeland  
918-338-4282**

## **AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. The invocation will be provided by Sam Zepeda, Assistant Director the Lighthouse Outreach Center.**
- 4. Citizens to be heard.**
- 5. City Council Announcements, Commendations and Proclamations.**
  - Receipt of a Certificate of Commendation that was presented to Earl Sears and the City of Bartlesville in recognition of exemplary patriotism in the display of the flag of the United States of America on the Mound. Presented by Mayor Copeland.
  - Arbor Day – October 9, 2021. Presented by Vice Mayor Curd.
  - National Colonial Heritage Month – October 2021. Presented by Councilmember Roane.
  - Code Enforcement Officers Appreciation Week – October 11-15, 2021. Presented by Mayor Copeland.
- 6. Authorities, Boards, Commissions and Committee Openings**
  - Two openings on the Ambulance Commission
  - One opening on the Bartlesville Convention & Visitor's Board
  - One opening on the Board of Adjustment
  - One opening on the Construction and Fire Codes Appeals Board
  - One opening on the White Rose Cemetery Board
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of Tuesday, September 7, 2021.
    - ii. The Special "Workshop" Minutes of Monday, September 20, 2021.
  - b. Approval and/or Ratification of Appointments, Reappointments to Authorities, Boards, Commissions, and Committees**
    - i. Appointment of Mr. Frank Villarruel and Mr. Jordan Gentges to three year terms on the Street and Traffic Committee at the recommendation of Councilman Stuart.
    - ii. Appointment of Mr. John Fusselman to a three year term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.

- iii. Appointment of Ms. Donna Copeland to a three year term on the White Rose Cemetery Board at the recommendation of Vice Mayor Curd.
- iv. Reappointment of Ms. Kinder Shamhart to an additional three year term on the Board of Adjustment at the recommendation of Mayor Copeland.
- v. Reappointment of Ms. Melanie Bayles to an additional three year term on the Park Board at the recommendation of Vice Mayor Curd.
- vi. Reappointment of Mr. Jack Alley to an additional three year term on the Street and Traffic Committee at the recommendation of Councilman Stuart.
- vii. Reappointment of Mr. Jack Alley to an additional three year term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.

**c. Approval of Agreements, Contracts, Leases, and Memorandums of Understanding**

- i. Digital media Agreement between the City of Bartlesville/Bartlesville Public Library and Midwest Tape that provides users access to digital media content using computers, streaming devices, smart phones, tablets or web browsers.
- ii. Agreement between Grace Community Church and the City of Bartlesville for the Temporary Deferment of the Completion of Required Site Development Improvements.
- iii. Water tank contracts between the City of Bartlesville and Utility Service Co., Inc. for the Madison Water Tank.
- iv. Professional Service Agreement with Certified Sewer Inspection, LLC for smoke testing of the Nebraska and Maple sewer sub basins.
- v. Amendment to the Municipal Code, Section 20-78 regarding a modification to the amendment, supplement or terminate provision of a Water Sale Contract outside corporate limits.
- vi. Agreement for Acquisition of Pipeline Easement with Ken-Ada Ranches, Inc. for the water reuse pipeline.
- vii. Water Purchase Contract with Ken-Ada Ranches, Inc.

**d. Acceptance of Grant**

- i. Accept the FY 2021 Community Development Block Grant Small Cities Set-Aside Program Grant in the amount of \$228,333 (amount to be matched by the City) to be used for street and sidewalk improvements along 5<sup>th</sup> Street from Sunset Blvd. to Santa Fe Ave., and authorize the City Manager to sign the required contract

**e. Receipt of Financials**

- i. Interim Financials for the two months ending August 31, 2021.

**f. Receipt of Bids**

- i. Bid No. 2021-2022-003R for Sooner Pool Expansion
- ii. Bid No. 2021-2022-006 for Bartlesville Public Library 2<sup>nd</sup> Floor Remodel.

8. **Discuss and take action to award Bid No. 2021-2022-003R for Sooner Pool Expansion. Presented by Vice Mayor Curd.**
9. **Discuss and take action to award Bid. No. 2021-2022-004 for Concrete. Presented by Councilman Dorsey.**
10. **Discuss and take action to award Bid No. 2021-2022-005 for Asphaltic Concrete & Aggregate Base. Presented by Councilman Dorsey.**

11. Discuss and take action to award Bid No. 2021-2022-006 for Bartlesville Public Library 2<sup>nd</sup> Floor Remodel. Presented by Mayor Copeland.
12. A public hearing on and consideration of a request by Jeremy and Kaisha Shea to close a portion of a 20 ft. wide utility easement in Lot 1, Block 9, Covington Park Addition, Bartlesville, Washington County, Oklahoma. Presented by Micah Siemers, Director, Engineering.
13. Discuss and take possible action to adopt an Ordinance amending Chapter 20 of the Bartlesville Municipal Code pertaining to wholesale utility customers. Presented by Jason Muninger, CFO/City Clerk.
14. New Business.
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, September 30, 2021.

Jason Muninger  
Jason Muninger, CFO/City Clerk

/s/ Elaine Banes  
by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

**Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The city council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville Encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the city Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.