

**Board of Trustees**

Diana Moon Adams  
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*Secretary/Treasurer*

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Gayle Lester

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*Mayor*

Jim Curd  
*Vice Mayor*

David Wood  
*President*

David King  
*Legal Counsel*

**Bartlesville Development Authority**

201 SW Keeler Ave (Depot)  
Bartlesville, OK 74003

**----- MEETING AGENDA -----**

8:00 a.m.

January 26th, 2022

**Call to Order** -*Diana Adams*

**Minutes** – Presentation of November 17<sup>th</sup>, 2021 Meeting Minutes -*Diana Adams*

**Financials** – Presentation of November 2021 Financial Statements -*David Wood*

**Oath of Office** for incoming Trustee, Chase Allcott – *Laura Clark*

**Executive Session**

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction -*Diana Adams*

**Return to Open Session**

- Discuss and take action on a proposal to offer the *Resident Recruitment Program* incentive for up to 20 relocating employees related to COP's Permian Asset Acquisition that choose to buy/build a home in the Bartlesville market – *David Wood*
- Discuss and take action on a proposal to offer the *Resident Recruitment Program* incentive for up to 15 relocating employees in support of an expansion opportunity with Phoenix Rising, a Falcon jet repair, maintenance, and overhaul facility operating at the Bartlesville airport– *David Wood*
- Discuss and take action on a proposal to provide \$150,000 in hangar lease assistance (over 48 months) to facilitate Phoenix Rising's expansion into a second, adjacent hangar equipped for MRO operations– *David Wood*

**Staff Reports**

**Public Comment**

**Adjourn**

Received and filed in the Office of the City Clerk on Jan. 24, 2022 at 3:15 pm and posted the same day at 3:20 pm.

Jason Muninger  
City Clerk

/s/Karen Tanner  
Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.