



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**THE MINUTES OF THE
REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, January 3, 2022
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

MINUTES

(The Notice of Meeting was posted December 15, 2021
and the Agenda was posted December 29, 2021 at 5:00 p.m.)

Present were Mayor Dale Copeland, Vice Mayor Jim Curd, Jr., Councilmembers Trevor Dorsey, Paul Stuart, and Billie Roane.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Micah Siemers, Director of Engineering; Kelli Williams, Chief Communications Officer; Shellie McGill, Director of the Public Library; Alan Gentges, Municipal Judge; Mike Richardson, Director, Bartlesville Municipal Airport; Police Chief Tracy Roles, Security; and Elaine Banes, Executive Assistant.

- 1. The business meeting of the Bartlesville City Council was called to order at 7:00 p.m. by Mayor Copeland.**
- 2. Roll call was held and a quorum established.**
- 3. The invocation was provided by Councilmember Trevor Dorsey.**
- 4. Citizens to be heard.**

There were no citizens to be heard.

- 5. City Council Announcements, Commendations and Proclamations.**

Mayor Copeland announced the passing of former City Manager, Ed Gordon, on Tuesday. It is a great loss personally and for the community. Services are set for Tuesday, January 4 at 10 a.m. at First Baptist Church.

- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Bartlesville Convention & Visitor's Board – Visit Bartlesville
 - One opening on the Board of Adjustment
 - One opening on the Construction and Fire Codes Appeals Board
 - Two openings on the White Rose Cemetery Board

Mayor Copeland read the openings and encouraged citizens to volunteer on City Committees. Applications can be found at www.cityofbartlesville.org or at City Hall in the City Manager's Office.

- 7. Consent Docket**
 - a. Approval of Minutes**

- i. The Regular Meeting Minutes of Monday, December 6, 2021.
- ii. The Special Meeting Minutes of Tuesday, December 14, 2021.

b. Approval of Appointment, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees

- i. Appointment of Mr. Richard Keim to a three-year term on the Ambulance Commission at the recommendation of Mayor Copeland.
- ii. Appointment of Mr. Ross Pattison for a three-year term on the Bartlesville Library Trust Authority at the recommendation of Mayor Copeland.

c. Approval of Agreements, Contracts, Leases, Memorandums of Understanding, and Proposals.

- i. Proposal for roofing repair between Advantage Roofing and the City of Bartlesville/Bartlesville Public Library in the amount of \$27,860.00.
- ii. Proposal for Developing a Spill Prevention Control and Countermeasures (SPCC) Plan between Witt O'Briens and the City of Bartlesville/Bartlesville Municipal Airport in the amount of \$2,500.00.
- iii. Contract and Terms and Conditions between the Bartlesville Area History Museum/City of Bartlesville and the Oklahoma Department of Libraries for ARPA grant funds in the amount of \$4,555.00 for the purchase of equipment, software and fees for traveling exhibits.

d. Approval of Resolutions

- i. Directing filing and notification of the publication of the 2021 printed supplement to the Bartlesville City Code.
- ii. Amending the Budget of the City of Bartlesville, Oklahoma for Fiscal Year 2021-2022 appropriating unbudgeted sales tax revenues to the Legal Department of the General Fund.
- iii. Amending the Budget of the City of Bartlesville, Oklahoma for Fiscal Year 2020-2021 appropriating unbudgeted fund balance for Workers Comp judgements to the Debt Service Fund.

e. Receipt of Financials

- i. Interim Financials for the five months ending November 30, 2021.

f. Receipt of Bids

- i. Request for Proposals for Strategic Planning Services.

Mayor Copeland read the consent docket in its entirety. Ms. Roane pulled Item 7.c.iii. for discussion.

Ms. Roane moved to approve the consent docket with the exception of Item 7.c.iii., seconded by Mr. Stuart.

Aye: Ms. Roane, Mr. Stuart, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland

Nay: None

Motion: Passed

c. Approval of Agreements, Contracts, Leases, Memorandums of Understanding, and Proposals.

- iii. Contract and Terms and Conditions between the Bartlesville Area History Museum/City of Bartlesville and the Oklahoma Department of Libraries for ARPA grant funds in the amount of \$4,555.00 for the purchase of equipment, software and fees for traveling exhibits

Ms. Roane stated that she wanted to pull this item in order to recognize how well City staff researches and diligently pursues funding operations for the museum, as well as for the library, and other city operations. She also took this opportunity to report how vital the museum is to our community by providing the history of the area to the citizens, student groups, and even how archived plans are used in determining where old lines may be buried. She commended the museum staff as well as the library staff on the great job they do for our community. Mayor Copeland stated his agreement with Ms. Roane on how fortunate Bartlesville is to have the museum and library. Mr. Stuart also mentioned how book stores cannot compete with our Library.

Mr. Dorsey moved to approve Item 7.c.iii, seconded by Vice Mayor Curd.

Aye: Ms. Roane, Mr. Stuart, Mr. Dorsey, Vice Mayor Curd, Mayor Copeland

Nay: None

Motion: Passed

8. Consideration and possible action to approve a Letter of Intent (LOI) between the First Christian Church and the City of Bartlesville for a possible lease and donation of the Church facility to the City of Bartlesville. Presented by Vice Mayor Jim Curd, Jr.

Vice Mayor Curd reported that the City Council has explored this idea at the last few Council meetings, and a number of concerns have been addressed in the current proposal. The most substantial change was to switch the nature of the agreement from a memorandum of understanding to a non-binding letter of intent. The city believes the non-binding letter of intent best expresses the intent of the parties to outline the nature of a future agreement without binding the parties to action prematurely. He stated his appreciation of Drew Ihrig, the attorney for the First Christian Church Board, who worked with Mr. Kane, the City Attorney and City staff to bring the LOI together. He invited Judge Alan Gentges to speak due to his involvement in bringing this idea forward. Judge Gentges stated that this idea began about a year and a half ago and how subsequently discussions began with the Church Board about the possibility of tying the church to the Community Center, Price Tower and Unity Square, bringing a certain symmetry to the area. Through prayer, the Church Board came to agree this would be a good option. He added that the potential donation of the church is an incredible gift from them to the city and that it brings a great deal of history with it. The practical side to this, was the possibility of using it as a conference center-if the feasibility study confirms a need for one in Bartlesville. Many meetings were held and inspections made confirming the building is in great shape. He concluded that it is great to have many different great minds involved and options discussed and evaluated. Vice Mayor Curd stated that a conference center option was discussed at length with Maria Gus and Val Callaghan, as well as with the Church Board and the City. The church addition would bring about many options, and Judge Gentges agreed there is a great deal of potential. Judge Gentges stated his appreciation to the First Christian Church Board and the hard decisions they had to make regarding their church. The Mayor agreed and stated his appreciation to the Church Board for the opportunity of accepting the potential donation of their church, based on the Letter of Intent.

Vice Mayor Curd moved to approve the Non-Binding Letter of Intent between the First Christian Church and the City of Bartlesville as presented, seconded by Ms. Roane.

The Mayor again stated his appreciation of everyone involved in the development of the Letter of Intent.

Aye: Mr. Stuart, Mr. Dorsey, Vice Mayor Curd, Ms. Roane, Mayor Copeland
Nay: None
Motion: Passed

9. Discuss and take possible action on Change Order #1 from Magnum Construction, Inc. for the Sooner Pool Expansion Contract. Presented by Micah Siemers, Director of Engineering.

Mr. Siemers reported that once of the discretionary projects included as part of the 2020 ½ Cent Sales Tax (CIP) election is the Frontier Pool Liner Epoxy Repair. A budget of \$100,000 was approved for this project as part of the FY 21-22 capital budget. The renovation of Frontier Pool was completed in 2010. The shell of the pool has been touched up over the years but is in need of refinishing. Staff has also requested pricing to replace cracked skimmers and missing tiles. Magnum Construction is currently working on the Sooner Pool Recreational Expansion Project, and proposed a price of \$97,655.00 to refinish Frontier pool and replace the cracked skimmers and missing and/or loose tiles. This is being presented as a Change Order No 1 to the Sooner Pool Expansion contract with Magnum Construction. Mr. Siemers concluded stating that staff recommends approval of Change Order No. 1 with magnum Construction for an overall net increase in the contract amount of \$97,655.00, utilizing the approved budge for this work. In response to the Mayor's inquiry, Mr. Siemers confirmed the work would be completed prior to opening season in 2022.

Vice Mayor Curd moved to approve Change Order #1 with Magnum Construction in the overall net increase in the contract amount of \$97,655.00 as presented, seconded by Mr. Stuart.

Aye: Mr. Dorsey, Vice Mayor Curd, Ms. Roane, Mr. Stuart, Mayor Copeland
Nay: None
Motion: Passed

10. New Business.

There is no new business to address.

11. City Manager and Staff Reports.

Mr. Bailey stated his appreciation for the week of vacation he enjoyed last week. He added his sentiments about the loss of former City Manager Ed Gordon.

He provided information about Christmas tree mulching. Citizens can take their undecorated Christmas trees to Sooner Park through January 24. Once mulched, the mulch is available to citizens until it is gone.

Mr. Bailey and the Mayor provided information for those who may have extra trash from the holidays. Citizens can add an additional polycarts to their home, or utilize a one-time only trash pickup if needed during this time. Stickers are also available for extra bags of trash if an extra polycart is not needed full-time. The stickers can be purchased at City Hall or at Quik Trip.

Mr. Bailey also reported that sales tax continues to steadily grow. A sales tax report should be received soon that would cover the majority of November.

At the Mayor's request, Police Tracy Roles reported on the Arrive Safe Event on New Year's Eve. There were seven individuals who called for a ride which kept them and other safe. The Mayor agreed that this a fun and safe event for all who participate.

12. City Council Comments and Inquiries.

Vice Mayor Curd stated his sentiments about Ed Gordon. He added that Jim Bohnsack also passed away, and that he held both of them in very high regard.


He also commended Mr. Siemers on the water project that has been completed along Frank Phillips. He stated his appreciation of the contractor and how well they handled the project and cleaned it up very well. Mr. Siemers stated that he agreed and hoped they could work for the City again in the future.

Vice Mayor Curd continued with his appreciation of the Board of the First Christian Church as well as Mr. Kane for their work on the Letter of Intent.

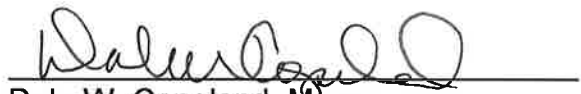
Mayor Copeland expressed his sentiments about the loss of former Mayor Ted Lockin, former City Manager Ed Gordon and Mr. Jim Bohnsack.

Mr. Bailey added that City staff is also suffering a loss by the passing of their co-worker, Brenda Kiselak, in the Utility Office. He and the Mayor asked everyone to keep these families in their prayers.

13. There being no further business to address, Mayor Copeland adjourned the meeting at 7:42 p.m.



Jason Muninger, CFO/City Clerk



Dale W. Copeland, Mayor

