



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, March 7, 2022
at 7 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. Invocation by Pastor Joe Colaw, First Wesleyan Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements, Commendations and Proclamations.**
 - Presentation of a Life Saving Awards to Officer Steven Letterman, Officer Kenneth Jackson, Officer Patrick Ballard, Officer Shawn Caudle, and Corporal Ryan Deshields by Police Chief Tracy Roles.
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Park Board
 - Two openings on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of Monday, February 7, 2022.
 - b. Approval of Appointment, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**
 - i. Appointment of Mr. Graeme Biggs to fill an unexpired term on the Community Center Trust Authority at the recommendation of Mayor Copeland.
 - ii. Appointment of Mr. Verlyn Timmons and Mr. Bruce Kinkade to three year terms each on the Sanitary Sewer Improvement Oversight Committee at the recommendation of Councilmember Dorsey.
 - iii. Reappointment of Mr. Gary Reheis, Ms. Adrene Linehan, and Mr. Paul Taylor to additional three year terms on the Adams Golf Course Committee at the recommendation of Councilmember Dorsey.
 - c. Approval of Agreements, Contracts, Leases, Memorandums of Understanding, and Proposals.**
 - i. Amendment to Contract No. F-22-041 between the Oklahoma Department of Libraries and the City of Bartlesville/Bartlesville Public Library extending the date to receive grant funds to August 15, 2022.

- ii. Annual Contract between the City of Bartlesville/Bartlesville Public Library and TK Elevator (formally known as Thyssenkrupp Elevator) for annual maintenance of the Library's two elevators.
- iii. Amendment with Tyler Technologies for Utility Bill Software for \$134,662.00.
- iv. Engagement Letter for audit services with Arledge and Associates P.C.
- v. Contract with KRS, manager of the Phillips 66 Company proprietary aviation customer loyalty program, which will allow customers to earn points based on the volume of jet fuel and aviation fuel purchased referred to as the "WingsPoints Program".
- vi. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Airport and Bobbi and Brittney Day on a month-to-month basis in the amount of \$150 a month.
- vii. Professional Service Contract with Ambler Architects for construction administration services for the Library Teen Center Addition.

d. Receipt of Land Donation

- i. Receipt of a donation of 4.76-acres of land located in the SE/4 of Section 8, Township 26 North, Range 13 East from J.D. Stotts for Pathfinder Parkway.

e. Receipt of Financials

- i. Interim Financials for the seven months ending January 31, 2022.

- 8. **Discuss and take possible action on a Bartlesville Development Authority proposal to provide development assistance of \$30,430 to Luigi's Italian Restaurant upon completion of their new and expanded facility at 1409 SE Washington Boulevard, Bartlesville, Oklahoma. Presented by David Wood, President, Bartlesville Development Authority.**
- 9. **Discuss and take possible action to approve a Letter of Support from the City of Bartlesville and Bartlesville Fire Department for Immediate Advanced Medics operating a Prehospital EMRA and a Standby EMRA, as required per Oklahoma State EMS Code 310:641-15-2(i)(i). Presented by Councilmember Billie Roane.**
- 10. **Discuss and take possible action to award a contract for the completion of a conference center feasibility study to Hunden Strategic Partners in an amount not to exceed \$48,800. Presented by Lisa Beeman, Director, Community Development.**
- 11. **Discuss and take possible action on a proposal from Adam Pratt of the Lake Hudson Trail Building Group to create a mountain bike trail at Hudson Lake, a city-owned lake located northwest of Bartlesville as recommended by the Park Board. Presented by Lisa Beeman, Director, Community Development.**
- 12. **New Business.**
- 13. **City Manager and Staff Reports.**
- 14. **City Council Comments and Inquiries.**
- 15. **Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, March 3, 2022.

Jason Muninger

Jason Muninger, CFO/City Clerk

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.