

Board of Trustees

Diana Moon Adams
Chair

Jamie Bennett
Secretary/Treasurer

Drew Ihrig

Gayle Lester

Chase Allcott

**Ex-Officio
Members**

Dale Copeland
Mayor

Jim Curd
Vice Mayor

David Wood
President

David King
Legal Counsel

Bartlesville Development Authority

201 SW Keeler Ave (Depot)
Bartlesville, OK 74003

----- SPECIAL MEETING AGENDA -----

8:00 a.m.

June 2nd, 2022

Call to Order -*Diana Adams*

Minutes – Presentation of April 27th, 2022, Meeting Minutes -*Diana Adams*

Financials – Presentation of April 2022 Financial Statements -*David Wood*

Trustee (Re)appointment and Officer Election

- Nominations/vote for Trustee (re)appointment for Drew Ihrig's completed first term.
- Nominations/vote electing Chair for FY 2022-23
- Nominations/vote electing Secretary/Treasurer for FY 2022-23

Visit Bartlesville Annual Report and FY 2022-23 Budget Request – *Maria Swindell Gus, Executive Director*

- Discuss and take action on FY 2022-23 Visit Bartlesville budget request
- Discuss and take action approving the FY 2022-23 contract with Visitor's Inc (dba Visit Bartlesville) subject to of BDA FY 2022-23 contract by the Bartlesville City Council

BDA FY 2022-23 Budget Presentation – *David Wood*

- Discuss and take action approving/modifying the proposed Operating Budget for presentation to the Bartlesville City Council for the FY 2022-23 allocation from the Economic Development Fund – *Diana Adams*
- Discuss and take action approving the 2022-23 Economic Development contract between the BDA and the City of Bartlesville – *David Wood*

Executive Session

- Motion and vote to move to Executive Session pursuant to 25 O.S. Sec. 307 (C) (11) for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction -*Diana Adams*

Return to Open Session

- Discuss and possibly take action recommending to the Bartlesville City Council to allocate \$37,264 in development assistance from the Economic Development Fund for construction of an HTeaO store under the Retail Incentive Program – *Chris Batchelder*

Staff Reports

Public Comment

Adjourn

The Agenda was received in the office of the City Clerk, 401 S. Johnstone Ave., Bartlesville, OK at 3:33 p.m. on Friday, May 27, 2022 and posted same day at 5:00 p.m.

Jason Muninger

City Clerk/CFO

/s/ Elaine Banes

Deputy City Clerk

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): All discussion items are subject to possible action by the Bartlesville Development Authority (BDA). Official action can only be taken on items which appear on the agenda. The BDA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the BDA may refer the matter to the City Manager, Staff or City Attorney, or back to a committing or other recommending body. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The BDA may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.