

***CITY OF BARTLESVILLE, OKLAHOMA
2022-2023 BUDGET***



Prepared by:

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City Manager

Jason Muninger
CFO/City Clerk

Alicia Shelton
Accountant

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INTRODUCTION



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CITY OF BARTLESVILLE
2022-23 Operating Budget

CITY OFFICIALS

Dale Copeland

Mayor

Ward 1

Term Expires: November 2022



Paul Stuart

Council Member

Ward 2

Term Expires: November 2022



Jim Curd

Vice Mayor

Ward 3

Term Expires: November 2022



Billie Roane

Council Member

Ward 4

Term Expires: November 2022



Trevor Dorsey

Council Member

Ward 5

Term Expires: November 2022



CITY OF BARTLESVILLE

2022-23 Operating Budget

MISSION STATEMENT:

The purpose and the challenge for the *City of Bartlesville* is to meet the diverse needs of its citizens through the use of our shared values program. The shared values of the employees of the City of Bartlesville are:

EXCELLENT SERVICE

quality product, timely – with available resources

TRUST

faith in others to do their part

INTEGRITY

ethics in action

PROACTIVE LEADERSHIP

constantly creating higher standards

DEDICATION

sense of ownership

TEAMWORK

working together for positive results

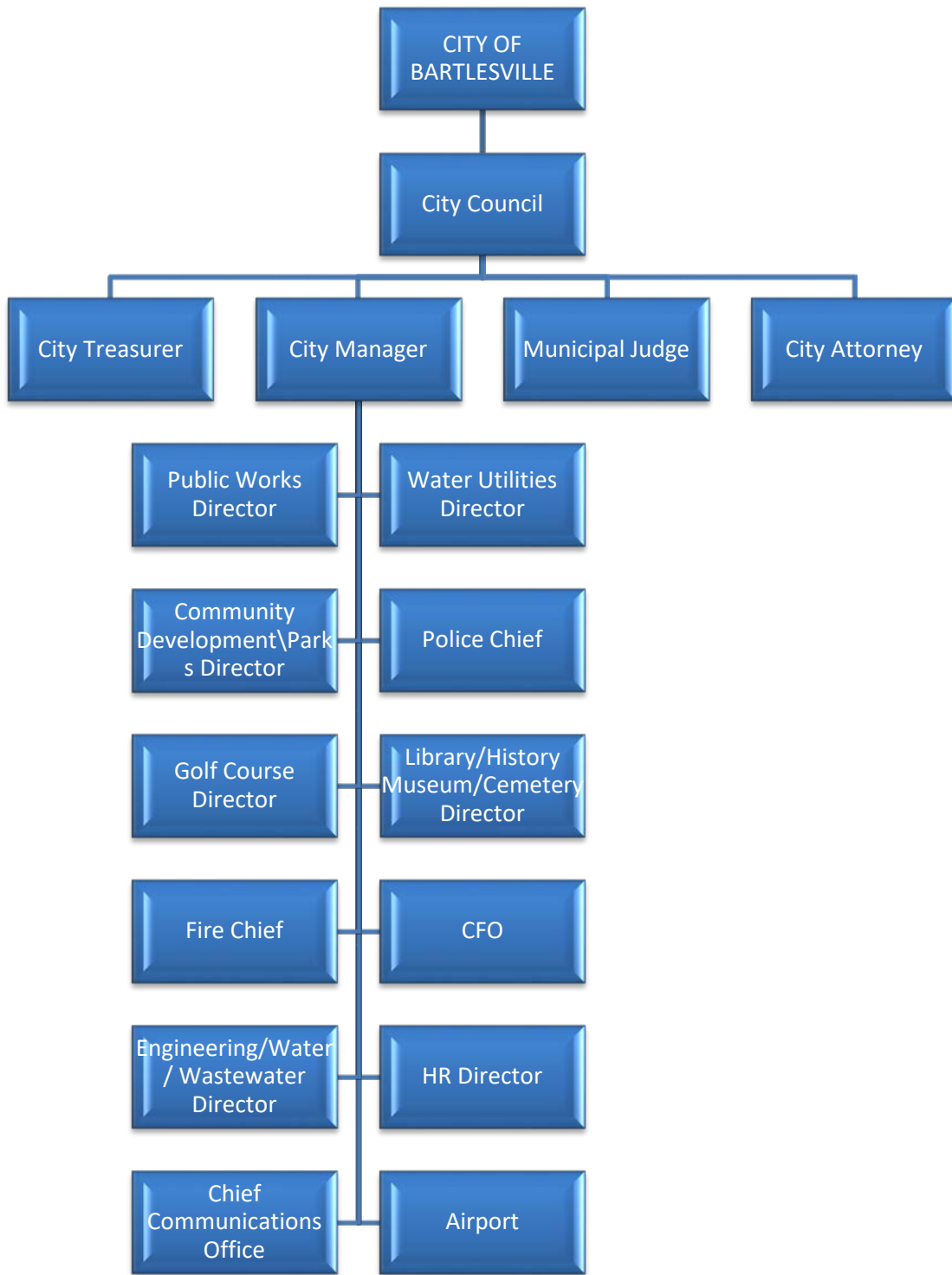
MANAGEMENT STAFF:

City Manager	Mike Bailey
CFO/City Clerk	Jason Muninger
Human Resources	Laura Sanders
City Attorney	Jess Kane
Municipal Judge	Alan Gentges
Community and Park Development	Lisa Beeman
Water and Wastewater	Terry Lauritsen
Engineering	Micah Siemers
Fire Chief	David Topping
Golf Course	Jerry Benedict
Library/History Museum	Shellie McGill
Police Chief	Tracy Roles
Public Works	Keith Henry
Chief Communications Officer	Kelli Williams
Airport	Michael Richardson

CITY OF BARTLESVILLE

2022-23 Operating Budget

Organizational Chart



THE CITY OF BARTLESVILLE

Office of the City Manager

401 SE Johnstone

Bartlesville, OK 74003



May 19, 2022

The Honorable Mayor and City Council Members
City of Bartlesville
Bartlesville, Oklahoma

Mayor Copeland and Council Members:

It is my pleasure to present to you the budgets for the City of Bartlesville and the Bartlesville Municipal Authority for the fiscal year starting July 1, 2022 and ending June 30, 2023 (FY 2022-23). The review and adoption of the budget is one of the most important duties that the City Council performs. The budget is compiled, reviewed, and approved at this time every year because:

1. State law requires it (Title 11, Section 17-201 through 17-216);
2. The City Charter requires it (Article 10, Section 1 through 7); and
3. Prudent financial practices and our obligation to be good stewards of taxpayer funds demands it.

Introduction

After the many difficulties our organization and community faced during the recent COVID health and economic crisis, I'm relieved to report that we fared much better than we anticipated. Our sales tax revenues have grown at the largest pace I've witnessed in my time with the City, and we have experienced record collections. However, as with almost all unexpected good news, we are left with many questions and challenges that we have attempted to address with this budget.

The budget is a planning tool reflecting the present position and future direction of the City. By adopting this budget, the Council provides goals, objectives, and responsibilities to City staff for the next year.

All policies are driven by the allocation of resources, and outside of the restricted resources of the utility and bond funds, the largest collection of resources in the City are accounted for in the General Fund. The revenues of the General Fund have become increasingly unpredictable over the last ten years and have rarely kept pace with inflation, with the 2021-22 fiscal year being the exception.

Revenue

Sales Tax

Over the last ten years, the City's most important revenue source, sales tax, has undergone many ups and downs, which has resulted in service reductions to the citizens of Bartlesville. All City services were affected, and most departments suffered staffing decreases, including streets, parks, fire, police, and many other departments.

Fortunately, the citizens of Bartlesville approved a 0.4% sales tax increase for general operations that went into effect during the fiscal year 2016-17. The additional revenues from this increase were sufficient to allow for the removal of the previous operational restrictions, including eliminating the hiring freezes and restoring staffing levels during the fiscal year 2016-17 budget.

As we enter fiscal year 2022-23, our main revenue concern, as it is in most other years, is sales tax. The performance of sales tax in fiscal year 2021-22 was historic, and we expect to finish the year about \$1.8 million ahead of the previous fiscal year. Fiscal year 2021-22 was a pleasant surprise, given the amount of uncertainty we faced going into that budget year. However, despite the tremendous growth in sales tax in the current fiscal year, there are still many unanswered questions for the next year, including:

- How much of our growth in sales tax was caused by inflation?
- Was the growth sustained by stimulus funds that have now been exhausted?
- Did increasing labor costs (and a shrinking labor pool) provide more money for citizens to spend, resulting in higher sales tax?
- What effect will the Fed raising interest rates have on the economy?
- Will the combination of all of these factors (inflation, stimulus, labor cost inflation, labor pool shrinkage, and rising interest rates) lead to a recession?
- With all of the preceding factors considered, what do we believe a recession would do to sales tax revenues in the next fiscal year?

Given these unprecedented circumstances, we have taken an unusual approach to estimating sales tax revenues. Essentially, we have discarded the results from the last few fiscal years that we believe were so grossly skewed by COVID and economic stimulus. Instead, we have looked back to fiscal year 2019-20 and projected what normal growth of 3% would have looked like from that fiscal year. These projections were used to calculate our sales tax expectations for the fiscal year 2022-23 budget. The results were a decrease of over \$1.1 million from fiscal year 2021-22 to fiscal year 2022-23.

Utility Revenue

The City completed a comprehensive water and wastewater rate study in fiscal year 2020-21. The study included recommendations for new rates sufficient to support the operations of the system and capital fees to support mandatory improvements to the system. These new rates were effective for customers inside and outside our city limits, and were phased in over a five-year period. The City Council adopted the first year of the five-year rate structure effective on July 1, 2022, and later adopted a slightly modified version of our rate structure for years two through five of the plan. The second phase will go into effect with the fiscal year 2022-23 budget.

A summary of the increases for average residential customers is included below:

Water Rates:

- Water base rates will not increase
- Water incremental rates will decrease by about 3.3%
- Water capital investment fees will increase by about 42%

Wastewater Rates:

- Wastewater base rates will increase by about 8%
- Wastewater incremental rates will increase by about 5.7%
- Wastewater capital investment fees will increase by about 27.6%

Sanitation Rates:

- Sanitation cart rates will increase by about 5.8%
- Sanitation commercial rates will increase by about 10%

Economic Outlook

The same factors that influenced our sales tax estimates are impacting the rest of our local economy as well. There is increased competition for labor, which is resulting in a higher cost of labor. This is providing more income for our residents, but it has the potential to hamper business growth. However, there are signs of growth in both our retail and primary jobs sectors.

Our restaurant offerings have increased over the last year with the addition of a Schlotzsky's, Tropical Smoothie Café, and Scooter's Coffee. Existing restaurants have also undergone substantial upgrades and expansions, including Luigi's, Wendy's, and plans for McAlister's. Currently under construction is Bricktown Brewery, and there are plans to construct an HTeaO. This growth has fueled a facelift for some of our most prominent properties.

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Primary jobs have not grown quite as quickly, but there are several opportunities that are being evaluated by the Bartlesville Development Authority. The BDA president has stated recently that he has not seen this level of activity in many years.

In addition to this economic growth, there is tremendous expansion of housing in Bartlesville. DR Horton is constructing more than 70 new homes in the Park Place addition, with the possibility of more in the near future. Brent Taylor is also installing the infrastructure for 116 lots in the Stone Branch addition.

Overall, our economy appears to be performing well, but the same concerns addressed above related to sales tax could weigh on our local economy as well.

Personnel

Staffing Levels

One of the most important focuses for City Management and the City Council is ensuring continuity of services for our citizens. This focus may take many forms, from ensuring contingency plans exist for cyber security and storm related disasters to ensuring the smoothest transitions possible for critical positions. The highest risks to our continuity of service are related to the City Manager's and Public Works Director's positions. As part of the budget proposal, the addition of positions necessary to address these risks are included and explained in more detail below.

This budget proposal also represents the largest addition of police officers to our department in my 17 years with the City. We are proposing to add 8 total officers to improve our response to mental health emergencies and provide greater security in our public schools. There are also position increases proposed for seasonal Park staff. All staffing level changes are described below:

- Addition of an Assistant City Manager's position. This position will provide continuity in the event that the City Manager is unable to perform his duties for any reason. This position will also provide grant assistance, which, due to recent Federal bills, more grants are available than at any time in recent memory. This position will also help to implement the recommendations from our strategic plan.
- Addition of an Assistant Public Works Director's position. Our Public Works Director is a critical component of our core functions and oversees streets, parks, sanitation, fleet and building maintenance, and various other departments. There currently is no plan in the event that the Public Works Director is unable to perform his duties. Additionally, the Public Works Director has one of the highest ratios of employees to supervisors in our organization. This position will help to balance the load on the Director and provide continuity for the various departments.
- Addition of three half-time temporary positions in the Park's Department. These seasonal employees will help to better maintain our parks.

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- Addition of two police officers to participate in a mental health co-response pilot project with Grand Lake Mental Health. Staff is proposing that these positions, along with the GLMH contract, be funded with ARPA funds. This program is a priority for the Police Department as mental health issues are the No. 1 reason for many of our calls for service. This pilot program will allow us to test a better way to respond to these calls.
- Addition of six police officers to serve as School Resource Officers (SRO) in partnership with Bartlesville Public Schools. The costs for these officers are split between the schools (75%) and the City (25%). In light of recent events, Bartlesville Public Schools and the City of Bartlesville have elected to expand our SRO program to provide an officer at every school in the district.

Compensation

As we entered this budget, our highest priority was to ensure that the wages for our employees stayed competitive in this market of increasing labor competition. This was further complicated by the fact that inflation has spiked to levels above 8% over the last few months. As a result, we are proposing a 5% COLA and 2.5% merit increase for all eligible employees. This increase is expected to cost about \$1.26MM in the General Fund and \$304K across the rest of the organization.

The City will also see an additional pay period in this fiscal year. This unusual occurrence repeats every 11 years and is tracked carefully by staff due to the significant budget impact. The cost of this additional pay period in this budget year is an additional \$747K in the General Fund and \$232K across the rest of the organization.

General Employee Retirement

In FY 2009-10, the City terminated new enrollment in our traditional defined benefit (DB) retirement plan and replaced it with a more cost-effective and predictable defined contribution (DC) plan. Existing employees were allowed to retain their status in the DB plan, but all new employees automatically participate in the DC plan. This has allowed the City to better control our retirement costs. However, the DB plan still has a significant “unfunded actuarial accrued liability” (UAAL). This is a comparison of the plan’s total long-term assets less its total actuarial liability.

This UAAL is typically funded over a fixed period of time (generally 30 years after the establishment of the plan) but varies greatly in response to market gains/losses, investment returns, and actuarial assumption changes. The City’s UAAL currently stands at \$2.7MM and our plan is now 89.8% funded. Due primarily to factors discussed in the following paragraph, this is a significant improvement from the previous fiscal years.

To help offset this UAAL in a more expedient manner, the City has been contributing more than the required amount toward our retirement plan. The City’s funding history and other information for the defined benefit plan is included below:

Fiscal Year	Required Contribution Funding					City's Actual	UAAL	FUNDED RATIO
	Retiree Medical	Defined Benefit	Total	Less Employee	City's Required			
FY 2012-13	1.84%	26.05%	27.89%	6.00%	21.89%	23.00%	9,352,643	49.10%
FY 2013-14	1.58%	26.06%	27.64%	6.00%	21.64%	23.00%	8,763,945	54.60%
FY 2014-15	1.02%	25.66%	26.68%	6.00%	20.68%	22.00%	7,924,051	60.60%
FY 2015-16	0.83%	25.94%	26.77%	6.00%	20.77%	22.00%	7,104,071	64.94%
FY 2016-17	0.84%	25.46%	26.30%	6.00%	20.30%	22.00%	6,592,350	69.82%
FY 2017-18	0.82%	26.17%	26.99%	6.00%	20.99%	22.00%	6,267,287	72.60%
FY 2018-19	0.12%	25.20%	25.32%	6.00%	19.32%	20.32%	5,408,146	76.67%
FY 2019-20	0.00%	23.95%	23.95%	6.00%	17.95%	18.95%	4,867,658	79.90%
FY 2020-21	0.00%	25.95%	25.95%	6.00%	19.95%	19.95%	4,461,762	82.22%
FY 2021-22	0.00%	27.92%	27.92%	6.00%	21.92%	22.92%	4,977,374	81.36%
FY 2022-23	0.00%	23.53%	23.53%	6.00%	17.53%	19.53%	2,697,891	89.80%

The swift improvement in the City’s UAAL and Funded Ratio can be directly attributed to our policy of intentional overfunding. This policy has allowed us to stabilize the funding requirements for the retirement plan. It is important to note that while the plan’s required contributions have decreased slightly over the prior year, the annual cost of this plan has actually decreased from \$1,267,011 in FY 2021-22 to \$1,021,037 in FY 2022-23. This is a decrease of \$245,974 in the last year.

In the current year, Staff is recommending that we contribute 2% more than is recommended in the “actuarial required contribution”. The recommended employer’s portion is 19.53% of covered payroll.

Reserve Status

During the recent economic downturn, it became evident that a more effective and consistent method of accumulating reserve funds was needed. With the guidance of the City Council, staff established several mechanisms that will aid in the City’s future financial stability. These were the creation of the Stabilization Reserve Fund, Capital Reserve Fund, Auto Collision Insurance Fund, and the formalization of inner-fund reserve policies.

The following schedule details the recent history of the Stabilization Reserve Fund’s levels.

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	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Total Balance	% of Budget
	Contributions	Contributions	Contributions	Contributions	Contributions	Contributions	Contributions		
General Fund	\$ 436,308	\$ 441,899	\$ 471,846	\$ 1,495,895	\$ 538,879	\$ 538,879	\$ 1,354,469	\$ 7,835,501	25.9%
Wastewater	84,803	86,503	88,230	92,945	93,567	93,567	102,430	1,087,258	20.7%
Water	128,003	129,242	126,879	136,225	143,830	143,830	163,442	1,818,564	21.8%
Sanitation	80,508	85,204	80,501	88,396	95,244	95,244	102,302	1,192,328	19.6%
Total	<u>\$ 729,622</u>	<u>\$ 742,848</u>	<u>\$ 767,456</u>	<u>\$ 1,813,461</u>	<u>\$ 871,520</u>	<u>\$ 871,520</u>	<u>\$ 1,722,643</u>	<u>\$ 11,933,651</u>	

The City’s stabilization reserve policy calls for a contribution equal to 2% of the operating budget of these four funds until the maximum level is reached. The maximum level is defined as 35% of the operating budget of the fund. The minimum level set by the ordinance is 16% of the operating budget of the fund. As you can see from the results above, all funds have now reached the minimum level but are years from the maximum level.

Status of ARPA Funding

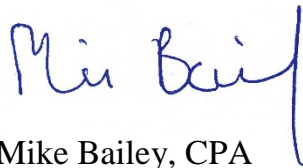
During last year’s budget discussion, it was decided to dedicate about \$1 million per year over the 3.5-year duration to support increased wages for our essential workers as defined by the act. After utilizing about \$3.5 million for this purpose, we are left with approximately \$2.9 million to allocate to various purposes. Further discussion about these funds and their possible allocations is scheduled for the same night as our budget workshop, and additional information is included in this packet.

Summary

The attached budget attempts to address the myriad challenges we currently face while preparing for an uncertain future. I am confident that this conservative budget strikes an excellent balance between fiscal prudence and operational excellence. I look forward to completing our strategic plan and continuing to improve our organization and service to our citizens over the next year.

It is important to point out that this budget is not just the City Manager’s budget. This policy document is the result of hours of research, hearings, and work from a talented and dedicated group that includes the City Council, directors, staff, and advisory groups. I would also like to issue a special word of thanks to CFO Jason Muninger and Accountant Alicia Shelton, without whom the quality and accuracy of this document would not be possible.

Sincerely,



Mike Bailey, CPA
City Manager

COMMUNITY PROFILE



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city of bartlesville

CONNECTED / CREATIVE / VIBRANT

The City of Bartlesville is a charter city in the State of Oklahoma. The City has a population of 35,750 according to the 2010 US Census. The City is located in Washington County and encompasses 21.1 square miles at an elevation of 700 feet above sea level.



CITY OF BARTLESVILLE
2022-23 Operating Budget
A Brief History of Bartlesville, Oklahoma

Bartlesville's Beginnings...

Back in 1870, when northeast Oklahoma was home to mostly the Osage, Cherokee, and Delaware Indian tribes, an Indian trader name Nelson Carr opened a trading post on the north side of the Caney River. And so the legend of Bartlesville began.

In 1873, Jacob Bartles – a Civil War veteran who saw an opportunity in Indian Territory - bought the mill from Carr and expanded the facility into a flourmill and eventually a general store and home for his family. Bartles was married to the Delaware Indian Chief Charles Journeycake's daughter, Nannie Journeycake Pratt. His marriage allowed him to be a business owner in Indian Territory.

William Johnstone and George Keeler also came to the area in the early 1870's. Both gentlemen took Delaware Indian brides. After working for Bartles, the two struck out on their own and built a general store on the south side of the river.

Within a few years the area around the Johnstone-Keeler store had grown to include other businesses and dwellings. The population grew to nearly 200 as settlers moved to the area. Bridges and railroads came to town, along with merchants, a drugstore, and a school. In 1897, Bartlesville, Indian Territory, was incorporated, taking the name from its early settler and businessman.

As the city grew south of the Caney River, Bartles was disappointed by his failure to secure the railroad station on the north side of the river. He moved his store three miles north to what is present day Dewey, named after Admiral George Dewey whose victory at Manila Bay was current news.

The Boom...

It was Keeler who found another key to Bartlesville's future—oil. Keeler had noticed rainbow sheens on the area creeks and believed that there was an untapped oil supply beneath the Caney basin. Keeler was right. On April 15, 1897, the first commercial oil well in what is now the state of Oklahoma—the Nellie Johnstone No. 1—blew in as a gusher. Nellie Johnstone was the Delaware maiden who owned the land where the well was discovered.

Attracted by the oil boom, Frank and L.E. Phillips, two brothers raised on an Iowa farm, came to Bartlesville in 1904. They hit a gusher north of Bartlesville, followed by 80 straight producers. The two founded Phillips Petroleum Company in 1917. It grew to become Bartlesville's largest employer and one of the nations top oil companies.

CITY OF BARTLESVILLE
2022-23 Operating Budget
A Brief History of Bartlesville, Oklahoma
(continued)

Armais Arutunoff, a Russian immigrant, was another Bartlesville pioneer. At the urging of the Phillips brothers, Arutunoff came to the community with his invention—an electric pump that pumped oil from deep in the ground. His efforts eventually became REDA Pump.

Today...

Bartlesville is proud of the many attractions and assets that continue the legend of exploration and innovation, including museums, dramatic architecture, art collections, scenic prairie life, and world-renowned events. With a balanced mixture of natural resources and abundant space, Bartlesville has grown to be the home of more than 35,000 people as well as industrial giants Phillips 66, ConocoPhillips, Schlumberger REDA Production Systems, Zinc Corporation of America, and ABB Total Flow. Since the early days, the economic foundations of Bartlesville area business have been natural gas, oil, agriculture, and ranching.

Our Future...

Bartlesville begins its second century with industrial and economic growth while remaining proud of its Native American Indian and western heritage. From its frontier trade and petroleum beginnings to its present diversity of manufacturing, research, ranching, and commerce, the Bartlesville area presents a unique blend of cosmopolitan attitude mixed with neighborly friendliness. Located in the heart of America's Sunbelt, the city's schools, library, and civic organizations continually produce the finest students, forums, and cultural events in the region. With such a rich heritage as its foundation, Bartlesville's growth and future will no doubt be legendary as well.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Miscellaneous Statistics

Municipal Full-Time Employment:

Total	362
Non-union	226
Union	136

Economic Information:

Cost of living (when compared to national average) ³	89.49%
Number of citizens in labor force ²	15,750

Population Overview:

Total population ⁴	34,748
Total male population ⁴	17,075
Total female population ⁴	18,675
Median age ⁴	39.9
Total population over eighteen (18) years old	27,308
Per capita income (dollars) ²	21,195
Median earnings – male full-time (dollars) ²	35,699
Median earnings – female full-time (dollars) ²	23,071
Percent of families below poverty level ²	9.4%
Percent of individual below poverty level ²	12.7%

Housing Overview: ²

Total housing units	16,104
Total housing units older than 20 years	12,916
Median number of rooms	5.7
Median value (dollars)	64,700

Hospital: ³

Number of hospitals	1
Number of licensed beds in hospital	137

CITY OF BARTLESVILLE

2022-23 Operating Budget

Miscellaneous Statistics

(continued)

Education: ¹

Total school enrollment 2004-05	8,532
Total public school enrollment 2004-05	5,949
Total private school enrollment 2004-05	572
Total enrollment at Rogers State University 2004-05	335
Total enrollment at Tri-County Technology Center 2004-05	1,676
Number of public elementary schools	7
Number of students enrolled in public elementary schools	2,705
Number of public middle schools	2
Number of students enrolled in public middle schools	1,404
Number of public mid-high schools	1
Number of students enrolled in public mid-high schools	986
Number of public high schools	1
Number of students enrolled in public high schools	865

Culture and Recreation: ¹

Number of community centers	2
Number of parks	15
Number of lighted tennis courts	14
Number of miles of pathfinder parkway (miles)	12
Number of public pools	2
Number of public golf courses (18 hole)	1
Number of private golf courses (18 hole)	2

Public Safety:

Number of police stations	1
Number of fire stations	4
Number of policemen	62
Number of firemen	71

CITY OF BARTLESVILLE

2022-23 Operating Budget Miscellaneous Statistics (continued)

Major Employers: ³

Phillips 66	1,600
ConocoPhillips	1,500
Bartlesville Public Schools	815
Wal-Mart Distribution Center	800
Jane Phillips Medical Center	800
Wal-Mart SuperCenter #41	450
City of Bartlesville	351
Schlumberger	200
Chevron Phillips	200
ABB, Inc	195
Arvest Bank	195
66 Federal Credit Union	152
Washington County	150
Oilfield Pipe and Supply	132
United Linen	125
Springs Global US, Inc.	100
Tri County Technology Center	100

¹ Source – Bartlesville Chamber of Commerce (2006 website)

² Source – 2010 US Census

³ Source – Bartlesville Development Corporation (2013 website)

⁴ Source – 2010 US Census

CITY OF BARTLESVILLE
2022-23 Operating Budget
Community Calendar

SEPTEMBER



Indian Summer

(pictures courtesy of Bartlesville Chamber of Commerce)

NOVEMBER/DECEMBER



Fantasyland of Lights

(picture courtesy of FantasyLand Forest)



Woolaroc Wonderland

(picture courtesy of Woolaroc)

JUNE



SunFest

(pictures courtesy of Bartlesville Chamber of Commerce)



OK Mozart

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions



Will Rogers said, “Of all the places in the United States, **Woolaroc** is the most unique.” The country estate of oil baron Frank Phillips, founder of Phillips Petroleum Company, got its name from the **WOODs**, **LAKes**, and **ROCKs** that are indigenous to the area. This rustic environment served as a one-of-a-kind entertainment venue. “Uncle Frank” hosted U.S. Presidents, wealthy Eastern investors, dignitaries, Indians, tycoons, movie stars, lawmen, and outlaws alike on his sprawling ranch southwest of Bartlesville. From early spring to late fall, the North Road Tour features a five-mile drive through some of the most beautiful portions of the Woolaroc preserve. This tour includes a stop at an authentic restoration of an 1840s Trader's Camp where true to life mountain-men offer a glimpse of early settler living.

Visitors can experience nature’s beauty while smelling the clean, fresh air of the Osage Hills and listening to the peaceful sounds of the streams running through this 3,700 acre wildlife preserve. There is also a museum, which houses over 55,000 pieces including some of the Southwest’s greatest collections of western and worldwide art, relics, and exhibits that tell the alluring story of the American West.

Frank Lloyd Wright called this masterpiece the “tree that escaped the crowded forest” when he completed it for the H.C. Price International Pipeline Company in 1956. The **Price Tower** is Frank Lloyd Wright’s only built skyscraper. The combination apartment-office building received the American Institute of Architects 25-year Award and is on the National Register of Historic Places. The Price Tower Arts Center offers a variety of traveling art exhibitions and permanent exhibitions on Wright, Bruce Goff and the Price Company and Tower. Recent renovations by architect Wendy Evans Joseph have created an upscale 21-room boutique inn called Inn at Price Tower. With the creation of this inn, Frank Lloyd Wright enthusiasts can have the opportunity to overnight in a Frank Lloyd Wright building. Also on the premises and open for business is the Copper Restaurant & Bar, creating a fine dining experience for Bartlesville natives and visitors alike. Future plans for the Price Tower Arts Center include an expansion of their educational program. The Price Tower Arts Center has currently commissioned world-renowned architect, Zaha Hadid, to create the new complex that will adjoin the Price Tower, complementing the symmetrical design of Frank Lloyd Wright. The Price Tower is an architectural jewel that attracts visitors from around the world, not only for the architecture, but also for its world-class exhibitions.



CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)



Experience the sumptuous residence of oil baron Frank Phillips, founder of Phillips Petroleum Company, and his family. Designed by architect Walton Everman, the **Frank Phillips Mansion** was completed in 1909 and occupied by the Phillips until their deaths. Preserved by the Oklahoma Historical Society, this National Register Historic Site reflects the family life of one of the legends of the Oklahoma oil industry. The mansion, which underwent a \$500,000 renovation in 1930 in the midst of the Depression, reflects an opulent yet comfortable lifestyle.

The **Bartlesville Community Center** houses an acoustically superb performance hall that seats over 1,700; the world's largest cloisonné artwork, a mural that is 25 feet long which depicts a stylized northeastern Oklahoma countryside; the Lyon Art Gallery; and serves as the primary site of Bartlesville's premiere arts event - The OK MOZART International Festival. The site of many of Bartlesville's cultural arts and events, this graceful and beautiful Taliesin West-The Frank Lloyd Wright Foundation designed Community Center is a valuable asset to the Bartlesville cultural arts community.



The **Foster Mansion (La Quinta)** was designed in 1930 by noted Kansas City architect Edward Buehler Delk. H.V. Foster, once known as the wealthiest man west of the Mississippi, located his new home on 152 acres, three miles from the center of town. The 32-room, Spanish style mansion has 14 bathrooms and 7 fireplaces. Construction was completed in 1932 and it served as the family home until Mr. Foster's death in 1939. After that time, La Quinta served, consecutively, as the home of a military school, Central Christian College and Central Pilgrim College. The Wesleyan Church now owns and operates Oklahoma Wesleyan

University, an accredited, four-year liberal arts college. La Quinta is the focal point of the campus and serves as the library and administration facilities for the school. La Quinta is listed on the National Register of Historic Places.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)

The **Bill Doenges Memorial Stadium** began its life as the Bartlesville Municipal Athletic Field on May 2, 1932. The original stadium was built at a cost of about \$30,000 and could seat approximately 2,000 people. The stadium has been used by many teams through the years including a minor league team in the KOM (Kansas, Oklahoma, Missouri) League. Through the years, the stadium was famous for being the only professional ball park in the world with the same distance (340 feet) to the fence anywhere in fair territory. Today, home



plate has been moved and the field is no longer perfectly symmetrical. In 1997, Bartlesville Municipal Athletic Field was renamed Bill Doenges Memorial Stadium in honor of Mr. Doenges' nearly sixty years of generous support to Bartlesville and the American Legion baseball program. In 1997, a major renovation of the stadium was undertaken. Utilizing volunteers and both public and private support the stadium was transformed into a beautiful modern ballpark capable of comfortably seating 2,500 spectators. In 2003 and 2007, the stadium was chosen as the site for the prestigious American Legion World Series.



Golfers can test their skills at the recently renovated 18-hole **Adams Memorial Golf Course**. Architect Mark Hayes designed the \$1.1 million, 2000-2001 renovations. The course meanders through the beautiful Eastern Oklahoma terrain that is interwoven with Turkey Creek. The creek has been coffer dammed to provide beautiful ponds that come into play on 12 of the 18 holes. The fairways and rough are Bermuda grass and the greens are Pen Cross Bent for a fast pace of putting. The “practice facility” is new and one of the finest in the Midwest. It includes practice putting greens, a chipping green, practice bunkers, and a 25-station driving range with target greens.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)

The past is remembered, and vividly alive at **Prairie Song**, a recreated 1800's pioneer village museum. The village features a two-story saloon, Scudder Schoolhouse, Wildwood Chapel, cowboy line shack, homestead cabin, post office, trading post, school marm's house, rock jail house, covered bridge, rock depot and much more. Each structure was built with hand-hewn Arkansas "bull pine" and Missouri red and white oak. Prairie Song has been restocked with Texas longhorns, the original breed of cattle driven up the trail. Visitors can enjoy a glimpse of life from days gone by as they watch the longhorn cattle graze on the bluestem prairie that has never been touched by the steel plow. This lifelike replica of a pioneer village stands in the midst of an authentic working ranch from the late 1800's and shows life, work, and play as it was in those days.



Visitors to historic **Johnstone Park** can enjoy viewing a replica of the **Nellie Johnstone #1**, the first commercial oil well drilled in what is now the state of Oklahoma on April 15, 1897. The replica marks the spot of the original site. The Nellie Johnstone #1 gets its name from a young Delaware Indian maiden who owned the land on which the well was discovered.

Soon visitors will be able to experience the early days of the oil industry first hand with the development of the "Discovery 1" park featuring working gushers and hands on experiences. The park is the former home of the only **Santa Fe engine 940 series** in existence,



but it has now been relocated to the City's historic **Santa Fe Depot** at 2nd and Keeler. The 900-class/940 series were the first locomotives to burn fuel oil instead of coal and were synonymous with the Santa Fe engine. Built by Vulcain, this Santa Fe engine, built in 1903,



was originally a compound steam locomotive, and later converted to a simplified locomotive that could burn diesel. In addition to the engine, a caboose has been added and an oil car will soon make its debut. It has 2/10/2 wheels (2 pilot, 10 drivers and 2 trailing). Also to be seen at the park is the restored **Hulah Santa Fe Depot** (a #1 Santa Fe Depot), built in 1923. Both have been relocated to Johnstone Park as reminders of the important role each played in the development of the area.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)

Travel back in time to experience the growth and development of Bartlesville and surrounding areas at the **Bartlesville Area History Museum**. The museum is situated on the fifth floor of what was the historic Burlingame Hotel. Through photographs and artifacts learn about Indian Territory, the first commercial oil well in Oklahoma, the composer of the 12th Street Rag, the founder of Bartlesville, and many other people, places and events which shaped this turn-of-the-century settlement into the modern community it is today.



The **Wall of Honor Veterans Memorial** recognizes and honors veterans and current military personnel for the bravery and sacrifices they've made to preserve our country's freedom. Located at the northwest entrance of Washington Park Mall, it stands as a permanent tribute to all Americans who have served and are serving our Great Nation. Names are listed on panels beside the display cabinets. Also on display are photos, story

boards, World War II murals, eternal flame, and POW/MIA Listings. In addition a special display has been created to honor Lance Corporal Thomas A. Blair, Oklahoma's first casualty during Operation Iraqi Freedom.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)

Bartlesville is perhaps best known for its role in the development of our nation's oil industry. While there were many major energy companies who got their starts in Bartlesville, the most important to the Bartlesville area was Phillips Petroleum Co.

The birth of a giant...

On June 13, 1917 the Phillips Petroleum Company was incorporated under the laws of Delaware. This auspicious occasion was due mostly to the work of the new company's soon to be president, Frank Phillips, and his brother L.E. Phillips. Frank was a man of great vision



Board of Directors and Stockholders board a special train in April 1919

who excelled at predicting the changes in market forces and at obtaining creative financing for his new company. Frank saw the news of increasing automobile production, the use of mechanized war equipment in World War I, and the increase in use of commercial aircraft as more than just sensational news. He saw this as opportunity.

The first decade...

Frank knew that more needed to be done in order to position his company to take advantage of the promising crude oil and energy market. During

and after World War I, demand far outstripped supply and oil prices reached peak levels. By the end of 1923, Phillips Petroleum Company's net daily production approximated 25,000 barrels of crude oil, 100,000 gallons of natural gasoline, and 24,000,000 cubic feet of natural gas.



1st Phillips 66 Filling Station
November 19, 1927 - Wichita, Kansas

Through the tireless efforts of Frank Phillips and his successors, such as K.S. Adams and others, Phillips Petroleum Company was able to expand upon Frank's vision of a vast Midwest territory to include nearly the entire continental United States. From its first uniquely styled cottage filling station which opened on November 19, 1927 in Wichita, Kansas, the Phillips 66 brand has expanded to include more than 10,000 filling stations across the United States. Always at the forefront of innovation, the Phillips Petroleum Company has received more than 15,000 U.S. Patents to date.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Local Attractions

(continued)

The reformation...

In 2000 the Phillips Petroleum Company began to aggressively reshape itself once again. Through joint ventures and multiple acquisitions, Phillips Petroleum Company grew to national prominence.



Phillip's Complex with distinctive Phillips' Tower shown in both pictures. The tower was originally built as an addition to the original Phillip's building. The tower still stands today, even though the original building has long since been demolished and replaced. *(Picture on left courtesy of the Bartlesville Chamber of Commerce)*

One of the largest changes in Phillips Petroleum Company's remarkable makeover came on August 30, 2002 when Phillips Petroleum Company and Conoco Inc. formally merged to form one of the world's largest energy companies, ConocoPhillips.

The most recent change occurred on May 1, 2012 when ConocoPhillips spun off its downstream operations into a company whose name resonates with Bartlesville heritage...Phillips 66. Due to this recent change, Bartlesville is now home to the global services for two of the world's most recognized energy companies.


ConocoPhillips



Unmarked pictures in the previous section are courtesy of the Bartlesville History Museum

BUDGET AND ACCOUNTING OVERVIEW



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CITY OF BARTLESVILLE

2022-23 Operating Budget Financial Policies

The City of Bartlesville has a set of formal and informal financial policies, listed below, that are used to set guidelines for the financial management of the City. These policies help to guide the City's financial staff and the City Council during the budgetary and financial decision making process.

- Prepare an annual budget according to the “Budget Act” of the State of Oklahoma that is submitted to the Council for approval and made available to all citizens of the City of Bartlesville.
- Manage the City's cash flows to minimize the loss of investment revenues during short-term cash shortages.
- Provide for sound financial planning to maintain adequate reserves in all operating funds. In FY 2011, the City adopted an ordinance establishing the Stabilization Reserve Fund and Capital Reserve Fund. The Stabilization Reserve Fund must be funded by a minimum annual contribution equivalent to 2% of non-capital operating expenses for the General, Water, Wastewater, and Sanitation Funds. The use of any resources deposited in the Stabilization Reserve Fund is restricted by the ordinance and requires a 4/5ths vote of the City Council. The Capital Reserve is funded in accordance with the needs of long-term capital plans for the Water, Wastewater, and Sanitation Funds.
- Maintain adequate financial records and documentation to provide for a cost effective audit and positive auditor's opinion.
- Maintain a sound financial condition through careful planning to obtain the highest possible bond rating. The City's bond rating was upgraded in fiscal year 2007-2008 to AA- and still maintains this rating today. This is one of the highest bond ratings for a municipality in the State of Oklahoma with only two other municipalities receiving any A rating.
- Monitor the budget to maintain necessary flexibility to meet the needs of the City as a whole.
- Maintain a balanced budget by paying for all current year operating expenses from current year revenues and/or available fund balance.
- Monitor all debt service reserves for compliance with the active debt covenants of the City.
- Maintain a positive cash balance in all operating funds at year-end.
- The City of Bartlesville adopted the “Municipal Budget Act,” a provision of State Statute located at §11-17-201 through §11-17-216.

CITY OF BARTLESVILLE

2022-23 Operating Budget Budget and Accounting Process

THE BUDGET PROCESS

The City of Bartlesville, Oklahoma is a municipal corporation incorporated under a Municipal Charter pursuant to Article XVIII of the Constitution and laws of the State of Oklahoma. The City operates under the Council-Manager form of government and provides such services as are authorized by its Charter to advance the welfare, health, morals, comfort, safety, and convenience of the City and its citizens.

The City's major activities or functions include police and fire protection, parks and libraries, public health and social services, planning and zoning, and general administrative services. In addition, the City owns and operates four major enterprise activities: the Water, Wastewater, and Sanitation utility systems as well as the Adams Golf Course.

BASIS OF PRESENTATION

The City prepares its annual operating budget on a basis ("Budget basis") which differs from Generally Accepted Accounting Principles ("GAAP basis"). The Budget basis that the City uses differs from GAAP in two significant ways. The first is that the City uses modified cash basis, another comprehensive basis of accounting ("OCBOA"), for its Budget basis. GAAP basis requires the use of modified accrual for governmental funds and full accrual for fiduciary, internal service, and proprietary funds. The modified cash basis of accounting is based on the cash basis of accounting, which only records transactions arising from cash activities. Cash basis financial statements have only one asset, cash, and no liabilities. Investments, inventory, capital assets, and prepaid expenses are all considered as a cash disbursement (cash basis equivalent of an expense) at the time of payment. Most liabilities are not recognized, since they do not arise from a cash transaction. The City modifies the strict cash basis of accounting to include investments, accounts payable, and accounts receivable as assets and liabilities.

The second major difference is in the treatment of encumbrances. A government is required to encumber funds prior to committing to a purchase. In GAAP, these encumbrances are treated as a reservation of fund balance, but the City's Budget basis treats encumbrances the same as expenditures. This means that the available budget at any time is equal to the original appropriations, plus or minus any amendments, less expenditures, less encumbrances.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Budget and Accounting Process
(continued)

THE BUDGET PROCESS AND GUIDELINES

The City of Bartlesville prepares its budget based on the guidelines found in **O.S. 11 Sec. 17-201 – 17-216** (“Municipal Budget Act”).

The City of Bartlesville operates under conservative budgetary practices. Revenue is estimated using historical data and is adjusted based on current trends and economic performance. Additions or reductions may be made based on revised tax rates or fee levels.

Each fund maintained by the City must be budgeted prior to encumbering any funds.

Budget amendment increases (increasing the fund total budgeted expenditures at the legal level of control) may be made only if unanticipated funds are received, the actual beginning fund balance is larger than anticipated, or if revenues exceed the amounts projected under the budget. The legal level of control for the City is set by the City Council at the Department level.

The City of Bartlesville uses an interactive methodology whereby the Department Directors are asked to make projections and estimates of current expenditures and requests for the ensuing budget year based on their justifications. The City Manager, or the person he appoints to oversee the budget process, reviews the work and may make adjustments based on historical information or if the original estimate is deemed to be unrealistic.

The City prepares its budget using the following steps (which are also outlined in the Budget Calendar on subsequent pages):

1. The Directors prepare budget estimates and turn them into the Finance Director.
2. The Directors meet with the City Manager to discuss the needs of their departments and to review their requests.
3. The City Manager presents the proposed budgets to the City Council for their review.
4. The City Council conducts a series of meetings that are open to the public to discuss the proposed budgets.
5. A proposed budget summary is published, and a notice of a public hearing on the proposed budget is issued.
6. The public hearing is held.
7. The budget is adopted, and the final copy is filed with the Office of the State Auditor and the City Clerk’s office.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Budget and Accounting Process
(continued)

THE ACCOUNTING PROCESS

The accounting and reporting policies of the City conform to Generally Accepted Accounting Principles (“GAAP”) applicable to state and local governments. GAAP for local governments include those principles prescribed by the Governmental Accounting Standards Board (“GASB”), which includes all statements and interpretations of the National Council on Governmental Accounting, unless modified by the GASB, and those principles prescribed by the American Institute of Certified Public Accountants in the publication entitled Audits of State and Local Government Units. The following is a summary of the more significant policies and practices used by the City.

MEASUREMENT FOCUS AND BASIS OF ACCOUNTING

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

MEASUREMENT FOCUS

All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

All proprietary funds and trust funds utilize an “economic resources” measurement focus. The accounting objectives of the measurement focus are the determination of net income, financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Fund equity is classified as net assets.

Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Budget and Accounting Process
(continued)

BASIS OF ACCOUNTING

Governmental funds and agency funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when “measurable and available”. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or soon enough thereafter to pay current liabilities. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due. Examples of the treatment of major transaction classes include:

- Sales tax receipts and property tax revenues are considered measurable and available when collected (not when remitted to the City) and are recorded at that time.
- Licenses and permits are considered measurable and available when billed and are recorded at that time.
- Investments are recorded on the accrual basis in all funds.
- Intergovernmental revenues are recorded on the basis applicable to the legal and contractual requirements of the various individual grant programs.

All proprietary funds and trust funds utilize the full accrual basis of accounting. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Examples of the treatment of major transaction classes include:

- Utility revenues are recorded net of an allowance for doubtful accounts at the time they are billed.
- Interest payments are accrued based on the amount incurred in the period, not on the actual amount paid.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

The accounts of the City are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three main categories: governmental, proprietary, and fiduciary.

FUNDS APPROPRIATED BY REQUIREMENT OF THE BUDGET ACT

The funds that are legally required to be appropriated by the Oklahoma Municipal Budget Act are described below:

GOVERNMENTAL FUND TYPES:

General Fund – The General Fund is the primary fund of the City, which accounts for all financial transactions not accounted for in other funds and certain Public Trust activities that require separate accountability for services rendered. The major sources of revenue for this fund are a 2.65% sales tax, franchise taxes, and transfers from the utility system.

Special Revenue Funds:

Economic Development – The Economic Development Fund accounts for revenues and expenditures associated with promoting economic development and diversification. The major source of revenue for this fund is a ¼% sales tax.

E-911 – The E-911 Fund accounts for revenues and expenditures of the E-911 emergency service that are legally restricted for public safety use. The major sources of revenue for this fund are an E-911 service tax, E-911 wireless service tax, and transfers from other funds.

Special Library – The Special Library Fund accounts for State Library Assistance and certain donations that are provided to the library. The main sources of revenue for this fund are State library assistance grants, donations, and transfers from other sources.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

Special Museum – The Special Museum Fund accounts for certain donations that are provided to the museum. The main sources of revenue for this fund are donations and transfers from other sources.

Municipal Airport – The Municipal Airport Fund accounts for revenues and expenditures of the Bartlesville Municipal Airport. The major sources of revenue for this fund are federal grants (for capital improvements) and investment earnings. Effective in mid FY 2008/2009 user fees are now collected directly by the City's authorized airport operator in accordance with the City's operating agreement.

Harshfield Library Donation Fund – In fiscal year 2014, the City of Bartlesville's Library received a sizable donation from the Harshfield Trust. These revenues are restricted for use to the City of Bartlesville's library.

Restricted Revenues – The Restricted Revenues Fund accounts for receipts and expenditures of revenues that are restricted to a specific purpose. The main sources of revenue for this fund are donations, grants, and drug seizures.

Golf Course Memorial – The Golf Course Memorial Fund was formed at the request of certain members of the golf course who wanted a mechanism for making and tracking donations for the purpose of golf course improvements. The major sources of revenue for this fund are donations and investment earnings.

CDBG-COVID – The CDBG-COVID fund was formed for the receipt of federal funds to help with rent and utility assistance for qualified citizens. There was a onetime source of revenue to be utilized until expended.

ARPA Fund – This fund was formed to help the tracking of all expenditures related to the onetime source of funds received from the Federal Government for the American Rescue Plan Act. These funds are not restricted to use and are intended to aid in the financial recovery of the COVID 19 pandemic.

JAG – The Local Law Enforcement Block Grant Fund accounts for revenues and expenditures of the Judicial Assistance Grant (formerly known as the Local Law Enforcement Block Grant). The major source of revenue for this fund is federal grants.

Neighborhood Park – The Neighborhood Park Fund accounts for the receipt and expenditure of funds generated by the Park Fee imposed on all residential.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

developments within the City. The major source of revenue for this fund is the Park Fee of \$500 per acre or portion thereof on all residential developments

Cemetery Perpetual Care – The Cemetery Perpetual Care Fund accounts for revenues and expenditures of the cemetery’s improvement and upkeep in accordance with State law. The principal portion of this fund may only be used to purchase additional land for the cemetery or for other capital improvements. The interest portion can be used for maintenance. The major sources of revenue for this fund are 12½ % of all receipts from the sale of burial plots or interments at the Cemetery, donations, and investment earnings.

Debt Service Fund – As prescribed by State law, the Debt Service Fund receives all ad valorem taxes paid to the City for the retirement of general obligation bonded debt. Such revenues are used for the payment of principal and interest on the City’s general obligation bonds. The major sources of revenue for this fund are ad valorem taxes and transfers from other funds.

Capital Projects Funds:

Capital Improvements: Sales Tax – The Capital Improvements: Sales Tax Fund accounts for revenues and expenditures associated with funds from sales tax that are dedicated to capital improvements. This fund was originally established to account for the 1999 ½ cent sales tax issue that was extended in 2003. The major sources of current revenue for this fund are a ½% sales tax and investment earnings.

Capital Improvements: Park and Recreation – The Capital Improvements: Park and Recreation Fund accounts for specific revenues and expenditures associated with improvements to the City’s parks and recreation facilities. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to park and recreation improvements. The major source of current revenue for this fund is investment earnings.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

Capital Improvements: Wastewater – The Capital Improvements: Wastewater Fund accounts for specific revenues and expenditures associated with improvements to the wastewater system. The fund was originally established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater improvements. It has since received bond funds from the 2001 General Obligation Bond issue, the 2002 General Obligation Bond issue, and the 2003 General Obligation Bond issue. The major sources of current revenue for this fund are the sewer impact fees, which are assessed on new or improved structures in amounts between \$1,800 and \$115,200 depending on intended use and actual meter size, and investment earnings.

Capital Improvements: Wastewater Regulatory – The Capital Improvements: Wastewater Regulatory Fund accounts for specific revenues and expenditures associated with ODEQ & EPA mandated improvements to the wastewater system. The major source of revenue for this fund is the wastewater capital investment fees, which are assessed as \$1.00/1,000 gallons of billable wastewater, and investment earnings.

Capital Improvements: City Hall – The Capital Improvements: City Hall Fund accounts for specific revenues and expenditures associated with improvements to City Hall. The fund was originally established to account for lease revenues associated with the 3rd party lease for the 4th floor of City Hall. As there is no guarantee that these revenues will be sustainable long-term, it was determined that they should not be used to support ongoing operations and were therefore restricted for improvements to City Hall. The major sources of current revenue for this fund are lease revenues and investment earnings.

Capital Improvements: Storm Sewer – The Capital Improvements: Storm Sewer Fund accounts for specific revenues and expenditures associated with improvements to the City's storm drainage system. The fund was originally established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer improvements. The major sources of current revenue for this fund are the storm water detention in-lieu fees, which are assessed on subdivisions at a rate of 10 cents per square foot of impervious surface, and investment earnings.

Community Development Block Grant – The Community Development Block Grant Fund accounts for revenues and expenditures related to the Community Development Block Grant, a federal grant passed through the State of Oklahoma Department of Commerce. The fund's only source of revenue is federal grants.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

2008B G.O. Bond – The 2008B G.O. Bond fund accounts for revenues and expenditures related to the 2008B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2009 G.O Bond – The 2009 G.O. Bond fund accounts for the revenues and expenditures related to the 2009 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2010 G.O Bond – The 2010 G.O. Bond fund accounts for the revenues and expenditures related to the 2010 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2012 G.O Bond – The 2012 G.O. Bond fund accounts for the revenues and expenditures related to the 2012 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2014B G.O Bond – The 2014B G.O. Bond fund accounts for the revenues and expenditures related to the 2014B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2017 G.O Bond – The 2017 G.O. Bond fund accounts for the revenues and expenditures related to the 2017 general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2018A G.O Bond – The 2018A G.O. Bond fund accounts for the revenues and expenditures related to the 2018A general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

2018B G.O Bond – The 2018B G.O. Bond fund accounts for the revenues and expenditures related to the 2018B general obligation debt issuance. The fund's only source of revenue are proceeds from the issuance of debt.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

2018C G.O Bond – The 2018C G.O. Bond fund accounts for the revenues and expenditures related to the 2018C general obligation debt issuance. The fund’s only source of revenue are proceeds from the issuance of debt.

2019A G.O Bond – The 2019A G.O. Bond fund accounts for the revenues and expenditures related to the 2019A general obligation debt issuance. The fund’s only source of revenue are proceeds from the issuance of debt.

2019B G.O Bond – The 2019B G.O. Bond fund accounts for the revenues and expenditures related to the 2019B general obligation debt issuance. The fund’s only source of revenue are proceeds from the issuance of debt.

2021A G.O Bond – The 2021A G.O. Bond fund accounts for the revenues and expenditures related to the 2021A general obligation debt issuance. The fund’s only source of revenue are proceeds from the issuance of debt.

PROPRIETARY FUND TYPES:

Enterprise Funds:

Wastewater – The Wastewater Fund accounts for the operations of the City of Bartlesville’s wastewater utility. The major source of revenue for this fund is charges for services related to wastewater collection and processing. These charges are originally recorded in the BMA and are transferred to the Wastewater Fund, after all debt obligations have been met, as a reimbursement of operating expenses.

Water – The Water Fund accounts for the operations of the City of Bartlesville’s water utility. The major source of revenue for this fund is charges for services related to water treatment and distribution. These charges are originally recorded in the BMA and are transferred to the Water Fund, after all outstanding debt obligations have been met, as a reimbursement of operating expenses.

Solid Waste – The Solid Waste Fund accounts for the operations of the City of Bartlesville’s solid waste utility. The major source of revenue for this fund is charges for services related to solid waste collection and disposal.

Adams Municipal Golf Course – The Adams Municipal Golf Course Fund accounts for the operations of the City of Bartlesville’s municipal golf course. The major sources of revenue for this fund are charges for services related to green fees, membership, locker rentals, and transfers from other funds.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

Sooner Pool – The Sooner Pool Fund accounts for the operations of the City of Bartlesville’s Sooner Pool. Beginning in April 2015, both of the City’s pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds.

Frontier Pool – The Frontier Pool Fund accounts for the operations of the City of Bartlesville’s Frontier Pool. Beginning in April 2015, both of the City’s pools are run by management agreement, so the only major source of revenue for this fund is transfers from other funds.

Airport Operating – The Airport Operating Fund accounts for the operations of the City’s municipal airport. Revenues received are from the sale of fuel, hanger rentals, and transfers from other funds.

Internal Service Funds:

Workers’ Compensation – The Workers’ Compensation Fund accounts for the revenues and expenditures of the City’s self-funded workers’ compensation insurance. The major source of revenue for this fund is transfers from other funds.

Health Insurance – The Health Insurance Fund accounts for the revenues and expenditures of the City’s self-funded health insurance plan. The major sources of revenue for this fund are employee premiums and transfers from other funds.

Auto Collision Insurance – The Auto Collision Insurance Fund accounts for the revenues and expenditure related to the City’s self-funded auto collision/physical damage claims. The major sources of revenue for this fund are transfers from other funds.

Stabilization Reserve – The Stabilization Reserve Fund accounts for revenues and reserve balances associated with the City’s Stabilization Reserve Fund ordinance that was adopted in FY 2011. This ordinance established minimum funding criteria for the Stabilization Reserve and criteria under which these balances may be spent in the event of emergencies or unexpected economic downturns.

Capital Reserve – The Capital Reserve Fund accounts for revenues and reserve balances associated with the City’s Capital Reserve Fund ordinance that was adopted in FY 2011. This ordinance established procedures and requirements for the formation and adoption of long-term capital plans for the Water, Wastewater, and Sanitation Funds. The reserve balances contained in this fund are to be spent in accordance with

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

these capital plans, and the funding levels for this fund are to be provided based on the needs established in these plans.

FIDUCIARY FUND TYPES:

Expendable Trust Funds:

Mausoleum Endowment Fund – The Mausoleum Endowment Fund accounts for the revenues and expenditures related to the mausoleum. The fund was formed initially to account for funds that were already on deposit for the care of the mausoleum when the City accepted the mausoleum. The major source of revenue for this fund is investment earnings.

OTHER FUNDS AND COMPONENT UNITS

The City's audited financial statements also include certain other funds that are not required to be part of the City's annual budget according to the Municipal Budget Act. These funds are certain trust authorities formed under **O.S. 60 Sec. 176** of the Oklahoma State Statutes, other corporations that directly benefit the City and agency funds that do not have expenses or income.

The authorities created in accordance with **O.S. 60 Sec. 176** are governed by the budget laws set forth in **O.S. 60 Sec. 176** and not the Municipal Budget Act. In accordance with this statute, these public trust authorities are required to prepare an annual budget and submit a copy to the City as beneficiary. However, there are no further requirements such as form of budget or definition of legal spending limit. The agency funds are only used to hold funds in a fiduciary capacity and do not have any expenses or revenues that would be subject to appropriation under the Municipal Budget Act.

The above-mentioned funds are not appropriated by the City of Bartlesville and where included in this report are done so in the interest of completeness and for the purpose of further analysis only. The *nonappropriated* funds and component units of the City of Bartlesville are listed below:

AGENCY FUNDS:

Utility Deposit Fund – The Utility Deposit Fund is used to account for deposits made by individuals who are using the utility services of the City of Bartlesville. This fund is not included in this budget document.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

Municipal Court Bond Fund – The Municipal Court Bond Fund is used to account for municipal court bonds that are held for individuals who are awaiting court dates. This fund is not included in this budget document.

BLENDED COMPONENT UNITS:

Bartlesville Development Authority – The Bartlesville Development Authority was created to finance certain facilities for the purpose of promoting economic development in the City of Bartlesville and surrounding areas. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Redevelopment Trust Authority – The Bartlesville Redevelopment Trust Authority (formerly known as the Bartlesville Downtown Trust Authority) was originally created to finance, develop, redevelop, restore, and beautify the downtown Bartlesville area. The Board of Trustees consists of six members appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville History Museum Trust Authority – The Bartlesville History Museum Trust Authority was created to establish, improve, maintain, administer, and operate facilities for use as a history museum. The Board of Trustees consists of nine members, one of whom must be a member of the City Council. Trustees are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Library Trust Authority – The Bartlesville Library Trust Authority was created to encourage, finance, and promote the Bartlesville Public Library. The City Council appoints all of the members of the Board of Trustees. The assets of the Trust are managed by City employees who furnish library services to the citizens. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Description of Funds

(continued)

Bartlesville Adult Center Trust Authority – The Bartlesville Adult Center Trust Authority was created to encourage, finance, and promote cultural and recreational activities for the older citizens of Bartlesville. The Board of Trustees consists of six members that are appointed by the City Council. This fund is blended as a governmental fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Community Center Trust Authority – The Bartlesville Community Center Trust Authority was created to develop, finance, and operate the Bartlesville Community Center for cultural and recreational activities for the citizens of Bartlesville and surrounding areas. The Board of Trustees consists of eight members that are appointed by the City Council and one City Council member. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Education Authority – The Bartlesville Education Authority was created to assist the Bartlesville Public School District with financing and construction of a 9th grade center at the Bartlesville High School and the renovation of Central Middle School. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a business type fund for the purposes of the audited financial statements but is not included in this budget document.

Bartlesville Municipal Authority – The Bartlesville Municipal Authority was created originally to finance projects and developments for the City’s water and wastewater utilities. The Authority’s purpose has recently been expanded to include financing of certain street projects. The formation of this Authority was necessary due to restrictions on a municipality’s ability to pledge revenues as collateral for debt. All water and wastewater revenues are originally recorded in this Authority, and the City’s water and wastewater utility operating funds are reimbursed for their operating expenses and transfers after all debt obligations have been met. The governing body of the Authority is the same as the City Council. The assets financed by the Authority are managed by the employees of the City. This fund is blended as a proprietary fund for the purposes of the audited financial statements and is included in this budget document in the interest of completeness and to facilitate further analysis of the overall financial condition of the City.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Fund Structure Charts



CITY OF BARTLESVILLE
2022-23 Operating Budget
Fund Structure Charts
(continued)

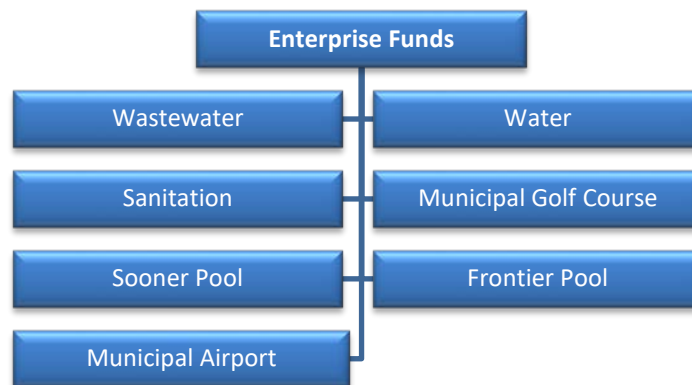


CITY OF BARTLESVILLE

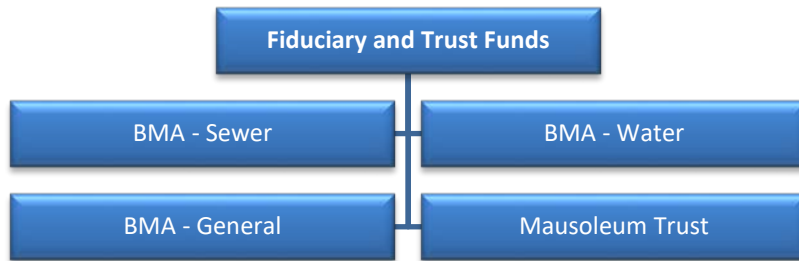
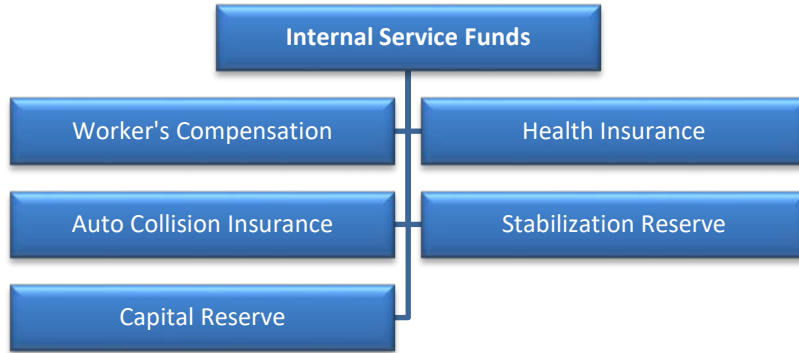
2022-23 Operating Budget

Fund Structure Charts

(continued)



CITY OF BARTLESVILLE
2022-23 Operating Budget
Fund Structure Charts
(continued)



CITY OF BARTLESVILLE

2022-23 Operating Budget

Budget Calendar

<u>TARGET DATE</u>	<u>ACTIVITY</u>
March 10	Distribute Budget Preparation Packets to Directors
March 10	Directors verify personnel and line estimates
March 10 – April 11	Directors prepare budget requests and submit to Finance Director
April 25 – May 2	Directors Budget Meetings with City Manager
May 19	Submit Proposed Budget to City Council
May 23	City Council Consideration of Budget
May 25	Publish Budget Summary and Notice of Public Hearing (actual publish date will be Sunday, May 29)
June 6	Public Hearing on Budget and Budget Adoption (Legal Deadline is June 23)
June 30	Budget published and filed with State Auditor and City Clerk
July 1	New fiscal year begins

FINANCIAL SUMMARY



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CITY OF BARTLESVILLE
2022-23 Operating Budget
Description of Major Revenue Sources

The City of Bartlesville only uses recurring revenue sources to budget for continuing operational services. One time and limited use revenue sources are budgeted strictly for the project or projects for which they will be received. Examples of one time and restricted use revenues are Federal Capital Grants, General Obligation Bond proceeds, other debt proceeds, sale of property, etc. These revenues are budgeted only when their availability is certain and only for the intended use.

Recurring revenues are revenues that the City receives periodically. The amounts are not usually known in advance and some estimation is required for budget purposes. Examples of recurring revenues are sales tax, ad valorem tax, franchise fees, utility revenues, investment revenues, court fees and fines, etc. A listing of the recurring external revenue sources for the fiscal years 2016-17 to 2020-21 is presented below.

<u>REVENUESOURCE</u>	<u>TOTAL</u>	<u>AVERAGE</u>	<u>AVERAGE %</u>
General Sales Tax Total	94,398,941	18,879,788	37.0%
Water Fees Total	53,295,762	10,659,152	20.9%
Wastewater Fees Total	31,931,719	6,386,344	12.5%
Sanitation Fees Total	22,541,456	4,508,291	8.8%
Ad Valorem Total	19,672,570	3,934,514	7.7%
Fees for Services (Other than Utilities) Total	8,503,525	1,700,705	3.3%
Franchise Fees Total	6,840,999	1,368,200	2.7%
Investment Earnings Total	3,201,486	640,297	1.3%
Fines & Fees Total	3,547,778	709,556	1.4%
Miscellaneous Total	2,420,095	484,019	0.9%
E-911 Total	2,496,788	499,358	1.0%
Hotel/Motel Tax Total	1,810,420	362,084	0.7%
County Motor Veh Tax Total	1,260,596	252,119	0.6%
Licenses & Permits Total	1,177,617	235,523	0.5%
Cigarette Tax Total	974,139	194,828	0.4%
State Alchohol Tax Total	741,611	148,322	0.3%
Fuel Tax Total	291,636	58,327	0.1%
TOTAL	<u>255,107,138</u>	<u>51,021,427</u>	<u>100.0%</u>

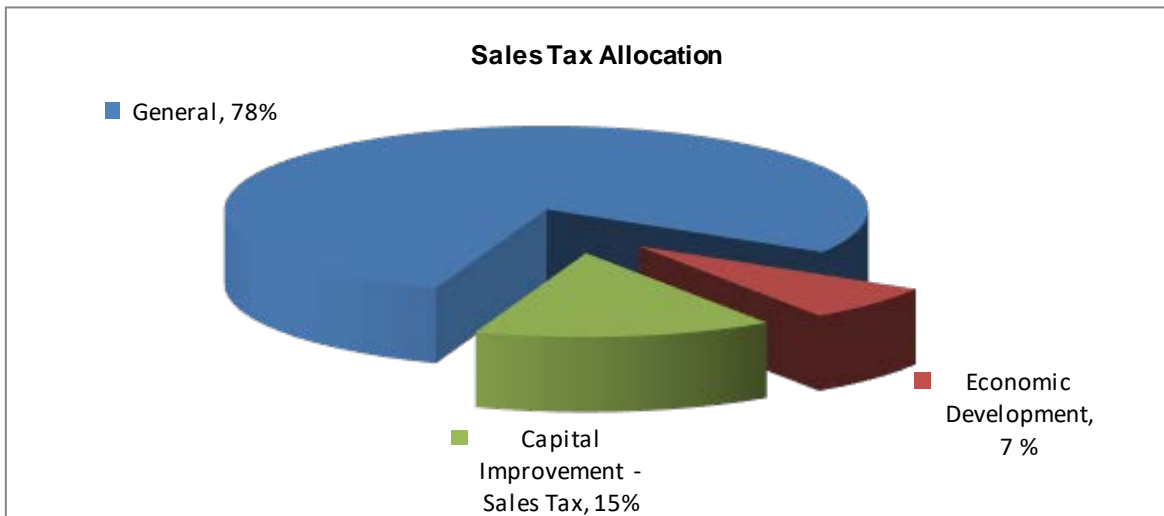
These revenue sources are used in conjunction with the residual fund equities to determine the amount available for operations. The top five revenue sources on average make up 86.9% of the total external recurring revenue used by the City to fund its operations. An analysis of these major sources of recurring revenue is presented in the following sections.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Description of Major Revenue Sources
(continued)

(All amounts in the following sections for the fiscal year 2021-22 consist of actual amounts as of February 28, 2022 projected to June 30, 2022 with the exception of sales tax which includes actuals as of May 2022 projected to June 30, 2022)

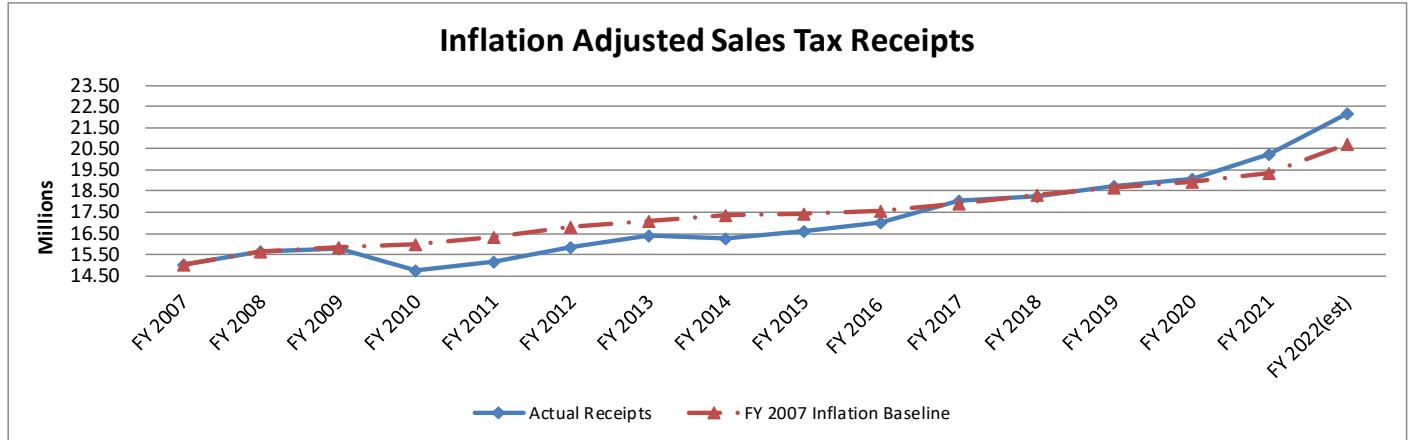
SALES TAX

The 3.4% municipal sales tax has been and continues to be Bartlesville’s largest source of recurring revenue, accounting for, on average, 37.4% of the City’s recurring external revenues. Sales taxes are divided between the General Fund (77.9%), Economic Development Fund (7.4%), and the Capital Improvements: Sales Tax Fund (14.7%).



The following chart shows how sales tax reacts to uncertainty in the local and national economy, and it compares those changes over time to an inflation-adjusted baseline. As is evident in the chart, the City’s inflation adjusted buying power has only just recently recovered back to pre-recession levels. This is primarily due to a voter approved 0.4% sales tax rate increase that took effect in fiscal year 2015-16.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)



The City of Bartlesville uses a historical trend analysis approach adjusted for known factors to estimate its sales tax revenue. The trend analysis approach uses the average percentage increases from year to year, adjusted for known factors, to determine the estimated increase in revenues for the coming budget year. The trend analysis for sales tax is summarized below.

**Sales Tax Revenue Estimate
 Trend Analysis Method**

<u>Fiscal Year</u>	<u>Amount Received</u>	<u>Percent Increase</u>
2018	18,220,955	
2019	18,765,270	6.10%
2020	19,061,969	0.82%
2021	20,278,788	2.39%
2022	22,176,687	9.36%
Total	98,503,669	18.67%
Average	19,700,734	4.67%

CITY OF BARTLESVILLE
2022-23 Operating Budget
Description of Major Revenue Sources
(continued)

This chart allows for an analysis of the historical underlying economic activity and provides a better picture of these trends. It is the policy of the City of Bartlesville to examine historical trends, but to also weigh heavily the most recent factors.

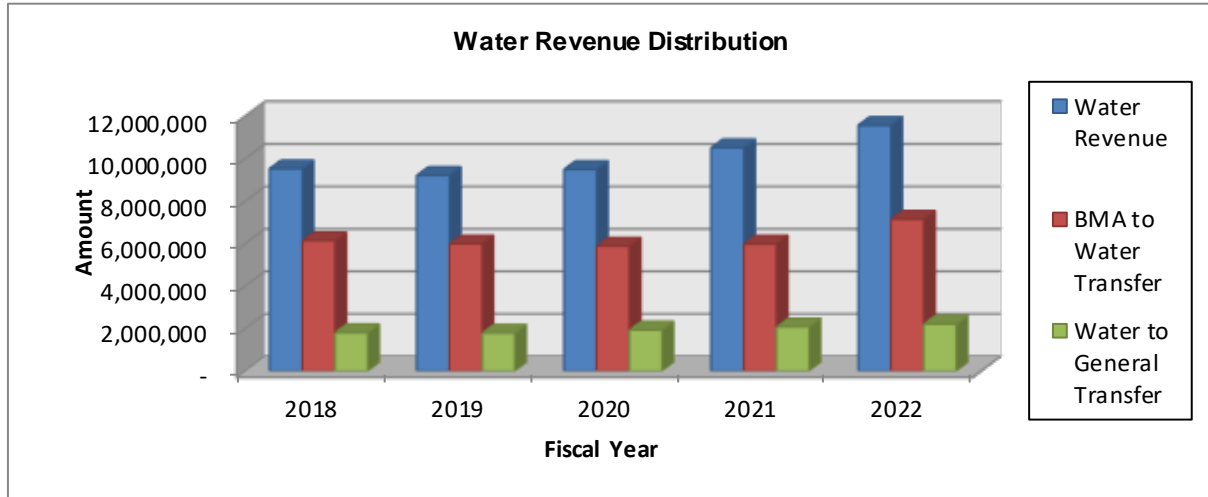
The City's most recent experience with sales tax shows great uncertainty. Given these unprecedented circumstances, we have taken an unusual approach to estimating sales tax revenues. Essentially, we have discarded the results from the last few fiscal years that we believe were so grossly skewed by COVID and economic stimulus. Instead, we have looked back to fiscal year 2019-20 and projected what normal growth of 3% would have looked like from that fiscal year. These projections were used to calculate our sales tax expectations for the fiscal year 2022-23 budget. The results were a decrease of over \$1.1 million from fiscal year 2021-22 to fiscal year 2022-23.

Using this scenario, the amount of sales tax revenue to be budgeted for fiscal year 2021-2022 is \$21,050,647. This amount will be available to the following funds based on the percentages previously discussed. The General Fund will receive \$16,407,122, the Capital Improvement – Sales Tax Fund will receive \$3,095,683 and the Economic Development Fund will receive \$1,547,842.

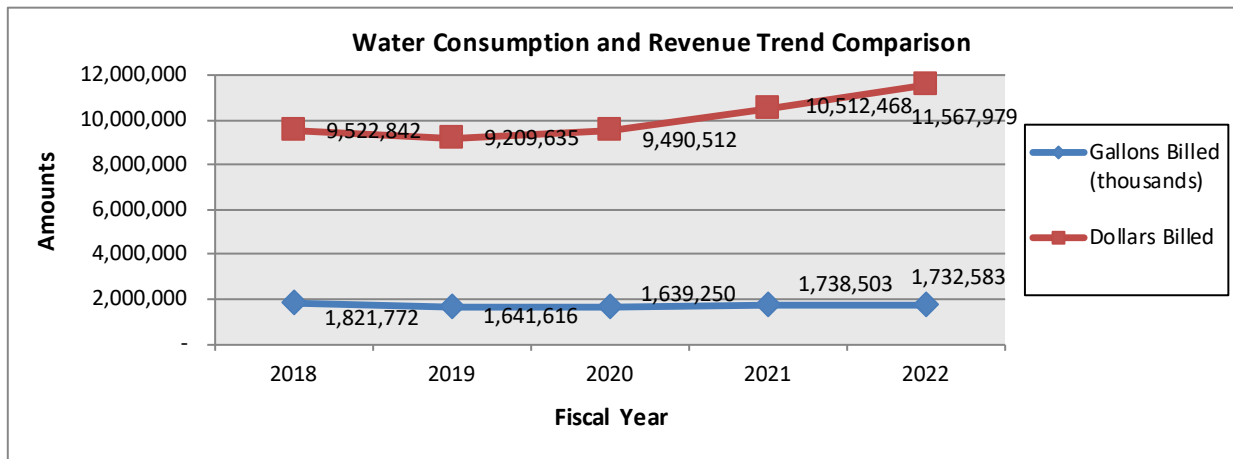
WATER UTILITY REVENUES

The revenues received from the City of Bartlesville's water utilities are the City's second largest source of revenue, accounting for, on average, 20.9% of all external recurring revenues. These revenues are pledged to provide debt service on a portion of the Bartlesville Municipal Authority's ("BMA") debt, and are therefore recorded initially in the BMA. This is still an important source of revenue to the City however, since the amount needed to fund the operations of the City's water utility is transferred back to the water utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City's water utility and also to provide operating transfers to the City's General Fund for administrative overhead. The relationship between water revenues and operating transfers is shown below in graphic form.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)



The City estimates water utility revenues by again using a historical trend analysis approach adjusted for known factors, but the trend analysis is performed on the revenue base rather than the actual revenue itself. This approach is used to eliminate the effect of rate changes and other revenue variables that can skew the trend. The revenue base used to determine the trend for water revenues is water consumption billed.



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

Water Utility Revenue Estimate
Trend Analysis Method

<u>Fiscal Year</u>	<u>Gallons Billed</u> <u>(thousands)</u>	<u>Percent</u> <u>Increase</u> <u>(Decrease)</u>	<u>Dollars Billed</u>	<u>Percent</u> <u>Increase</u> <u>(Decrease)</u>
2018	1,821,772		9,522,842	
2019	1,641,616	(9.89%)	9,209,635	(3.29%)
2020	1,639,250	(0.14%)	9,490,512	3.05%
2021	1,738,503	6.05%	10,512,468	10.77%
2022	1,732,583	(0.34%)	11,567,979	10.04%
Total	8,573,724	(4.32%)	50,303,436	20.57%
Average	1,714,745	(1.08%)	10,060,687	5.14%

The above analysis indicates that the City’s water sales have shrunk by 1.08% per year but revenue has increased by 5.14% per year. The City engaged with NewGen Strategies to complete a 5-year comprehensive rate study. The outcome of this new rate study will retain the same principles as the previous and will be exhibited in the estimated revenues for FY 2022-23. There is minimal decrease in the volumetric rate, and a more modest increase to the water capital investment fee.

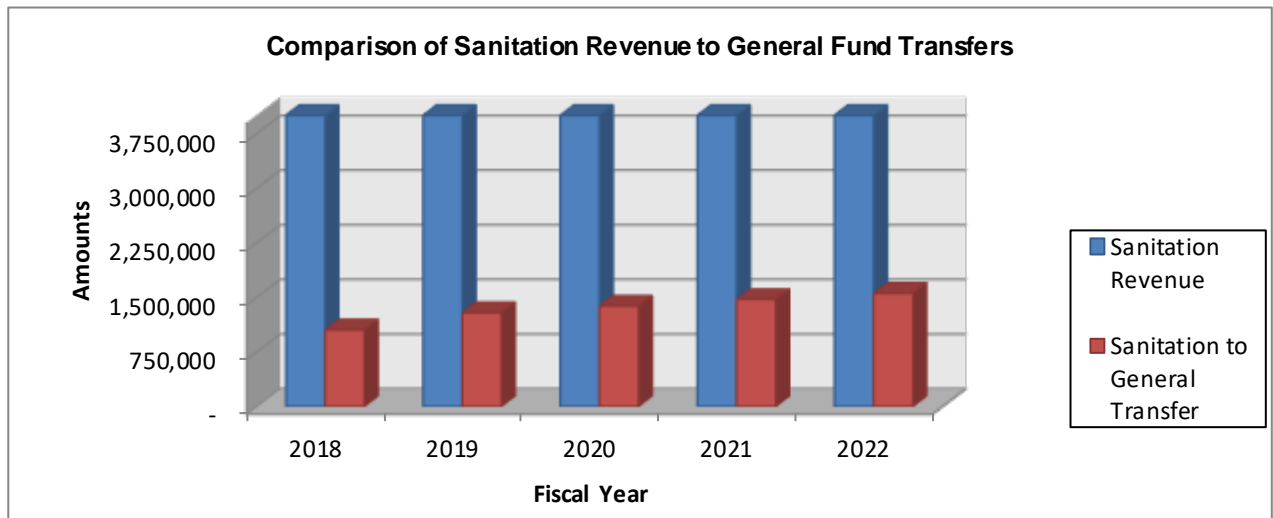
With the new changes included, the resulting amount of \$13,109,437 is the estimated water utility revenue for the City of Bartlesville. This amount also includes \$1,769,698 in capital investment fees that are not included in the analysis above.

SANITATION UTILITY REVENUE

The City of Bartlesville also operates a sanitation utility for the purpose of collecting and disposing of solid waste. The fees derived from the sanitation utility are used to operate, maintain, and improve the sanitation utility and are also used to fund the City’s General Fund with operating transfers for administrative overhead. This source of revenue accounts

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

for, on average, 8.8% of all external recurring revenues; which makes it the fourth largest source of revenue for the City.



**Sanitation Utility Revenue Estimate
 Trend Analysis Method**

<u>Fiscal Year</u>	<u>Dollars Billed (actuals)</u>	<u>Percent Increase (Decrease)</u>
2018	4,466,926	
2019	4,520,032	1.19%
2020	4,496,869	(0.51%)
2021	4,529,959	0.74%
2022	5,428,879	19.84%
Total	<u>23,442,665</u>	<u>21.26%</u>
Average	<u>4,688,533</u>	<u>5.32%</u>

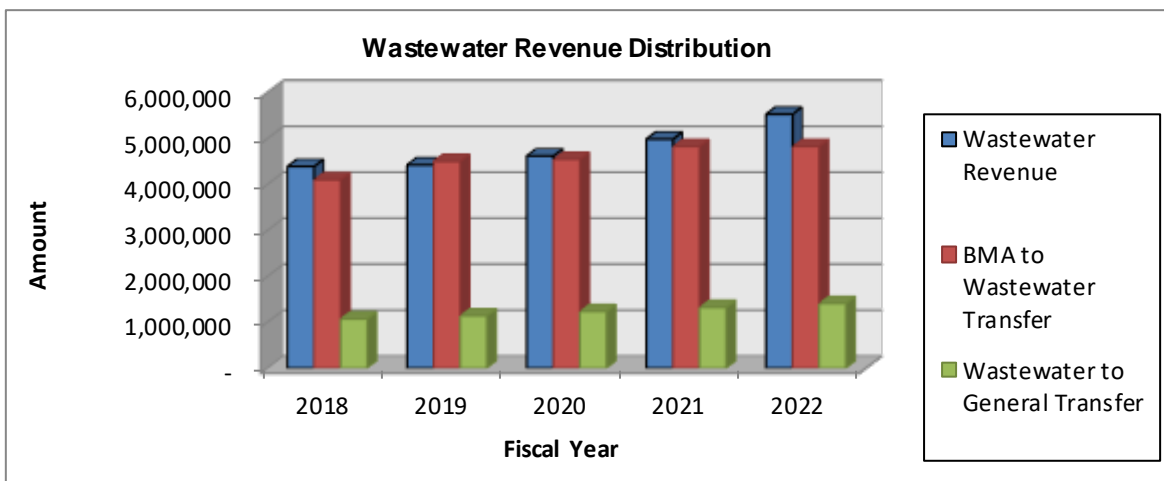
The above analysis indicates that the City’s sanitation sales have increased on average 5.32% per year with almost all of that coming in FY 22. The City is utilizing the results from the current rate study to project \$5,793,060 for the 2022-23 fiscal year sanitation revenues.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

WASTEWATER UTILITY REVENUES

The revenues received from the City of Bartlesville’s wastewater utilities are the City’s third largest source of revenue, accounting for, on average, 12.5% of all external recurring revenues.

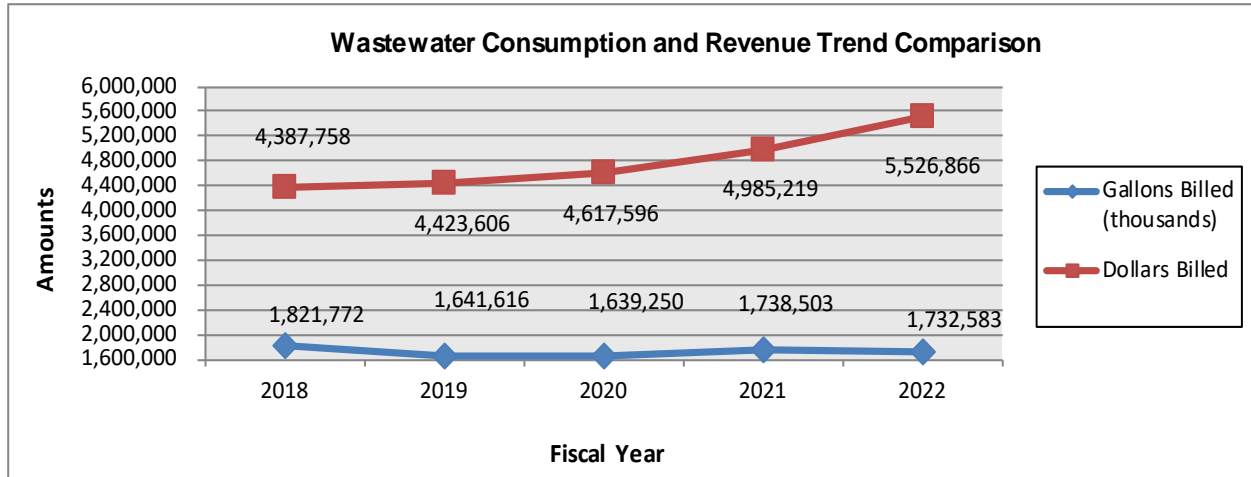
The amounts needed to fund the operations of the City’s wastewater utility are transferred back to the City operated wastewater utility fund. From there, the revenues are used to fund the operation, maintenance, and improvement of the City’s wastewater utility and also to provide operating transfers to the City’s General Fund. The relationship between wastewater revenues and operating transfers is shown below in graphic form.



In addition to the water rate changes discussed above, the City has also adopted another five-year rate increase plan for wastewater rates. Phase II of this plan will be effective on July 1, 2022. These changes and the changes to the water rates are the result of a comprehensive water, wastewater, and solid waste study.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

The City typically estimates wastewater utility revenues by using the same trend analysis approach and revenue base that it uses to estimate the water utility revenues, since gallons of water consumed is the basis for wastewater and water billings.



**Sewer Utility Revenue Estimate
 Trend Analysis Method**

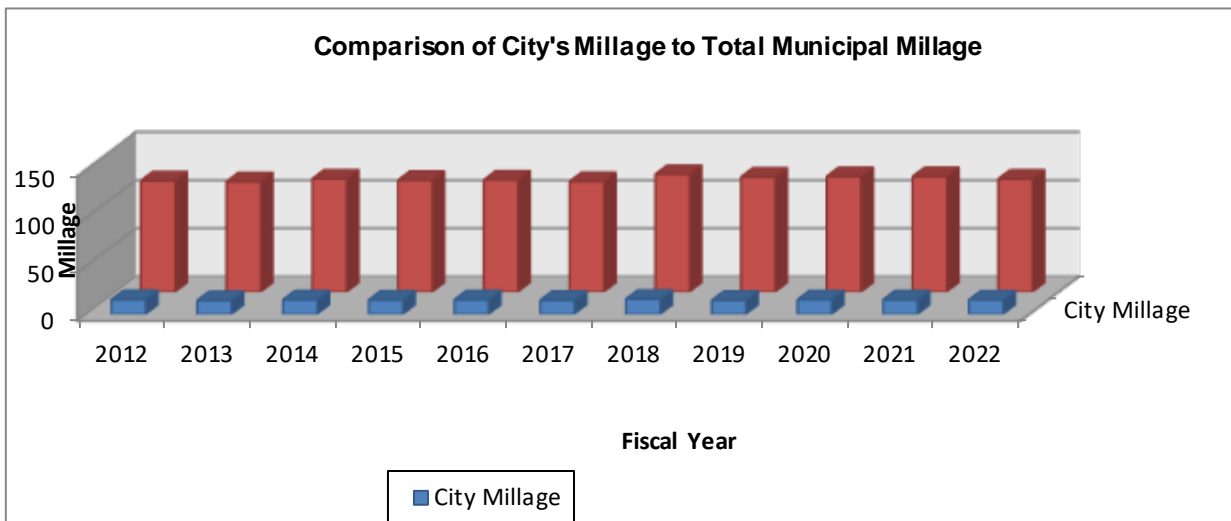
<u>Fiscal Year</u>	<u>Gallons Billed (thousands)</u>	<u>Percent Increase (Decrease)</u>	<u>Dollars Billed</u>	<u>Percent Increase (Decrease)</u>
2018	1,821,772		4,387,758	
2019	1,641,616	(9.89%)	4,423,606	0.82%
2020	1,639,250	(0.14%)	4,617,596	4.39%
2021	1,738,503	6.05%	4,985,219	7.96%
2022	1,732,583	(0.34%)	5,526,866	10.87%
Total	8,573,724	(4.32%)	23,941,045	24.04%
Average	1,714,745	(1.08%)	4,788,209	6.01%

Utilizing the results of the comprehensive wastewater study, the City estimates that the new wastewater rates will generate \$8,495,623 in revenue. This amount also includes \$2,996,529 in capital investment fees that are not included in the analysis above.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Description of Major Revenue Sources
(continued)

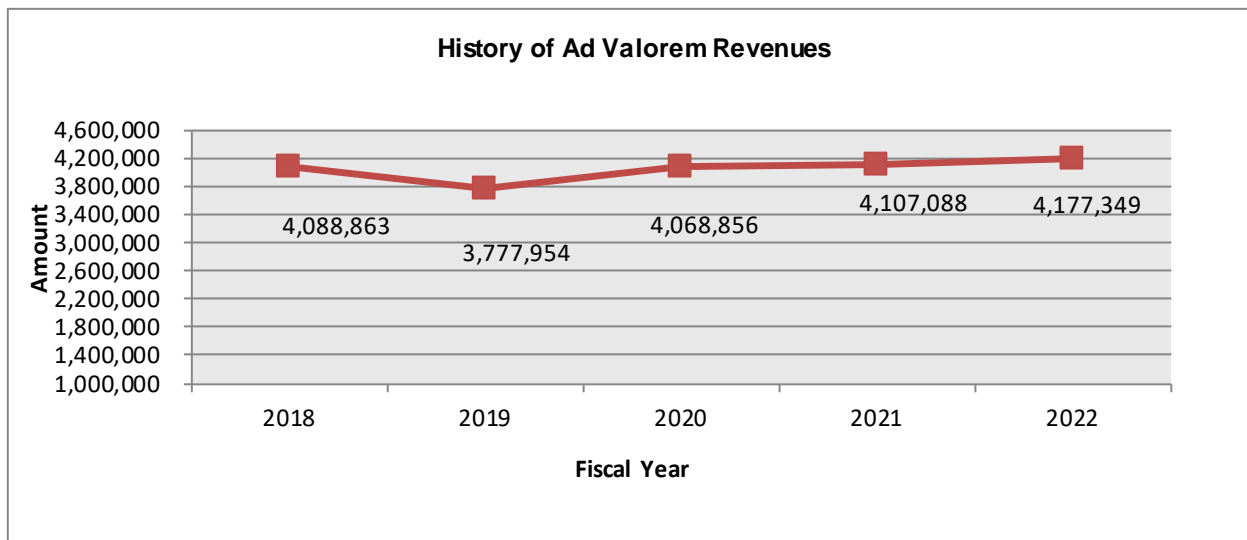
AD VALOREM

By law, municipalities in the State of Oklahoma are only allowed to levy ad valorem property taxes for two purposes. The first is to pay general obligation debt service requirements, and the second is to pay court ordered judgments. Due to the restrictive nature of these funds, the process for estimating the ad valorem revenues for the coming budget year is based upon tax levies determined through debt service and judgment calculations. There is no trend analysis necessary, since the required amount of ad valorem taxes will be levied regardless of past trends. There is no legal limit on the amount of ad valorem taxes that can be levied by a municipality for these purposes; however, all general obligation debt must be approved by a vote of the citizens. This requirement and an informal policy by the City Council not to exceed 15 mills for G.O. bond debt service, helps to control the millage (or amount of the levy) that the City is able to levy and collect.



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

As the previous graphic illustrates, the City’s share of total ad valorem taxes have been a very small portion of total ad valorem taxes for the citizens of the City of Bartlesville. However, even though small by comparison to the total ad valorem, the City’s revenues from ad valorem taxes are still its fifth largest source of recurring revenue, accounting for, on average, 7.7% of total external recurring revenue.



The ad valorem tax levy is prepared using an estimate of needs form. The estimate of needs is prepared by estimating all sinking fund related expenses for the upcoming year. The first amount taken into consideration is the principal requirement on the general obligation bonds. This is calculated by taking the amount of the bond issue and dividing it by the term of the bond issue. Additionally, principal amounts are calculated for court ordered judgments. The sum of these two items provides an annualized principal requirement.

The actual amount of interest to be paid during the year for both general obligation debt and judgments is added to the annualized principal requirement. This provides the entire amount of the debt service payments for the year. Adjustments are also made for amounts in excess of liabilities in the fund, financial agent fees, and other revenue sources that are used to meet general obligation debt service requirements. A 5% mandatory over-levy is then added to the total levy requirements. This is the basis for the City’s property tax levies. Washington County (the “County”) then collects the property tax payments for all of the property within the County and forwards the different taxing agencies’ property taxes on to each of them.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Description of Major Revenue Sources
 (continued)

The City takes a simpler approach to estimating its ad valorem revenues for budget purposes than that used for its estimate of needs. As shown below, the City calculates the actual principal and interest requirements for the fiscal budget year, adds the estimated amounts of any court ordered judgments and financial agent fees. The estimated ad valorem revenue for fiscal year 2022-23 is considered to be the actual amount necessary to levy.

**Ad Valorem Revenue Estimate
 Debt Service Requirements Estimation Method**

Bond Issue/Purpose	Principal Requirement	Interest Requirement	Total Requirement
2012 Combined Purpose Bonds	360,000	3,240	363,240
2014 Combined Purpose Bonds	165,000	7,170	172,170
2014B Combined Purpose Bonds	575,000	29,850	604,850
2015 Combined Purpose Bonds	220,000	13,890	233,890
2018A Combined Purpose Bonds	1,140,000	196,650	1,336,650
2018C Combined Purpose Bonds	275,000	60,125	335,125
2019A Combined Purpose Bonds	220,000	33,400	253,400
2019B Combined Purpose Bonds	100,000	8,625	108,625
2021A Combined Purpose Bonds	230,000	16,100	246,100
2022 Combined Purpose Bonds	-	430,000	430,000
Judgement	<u>70,000</u>	<u>-</u>	<u>70,000</u>
Totals	<u>3,355,000</u>	<u>799,050</u>	<u>4,154,050</u>
		Add: Financial Agent Fees	<u>2,500</u>
		Balance to Levy	<u>4,156,550</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget All Funds Personnel Summary

PERSONNEL COUNTS BY FUND & DEPARTMENT	2020-21 ACTUAL FTEs	2021-22 BUDGETED FTEs	2021-22 ACTUAL FTEs	2022-23 BUDGETED FTEs
General Fund:				
Administration	6	6	6	7
Accounting and Finance	16.5	16.5	14.5	16.5
Legal	2.23	2.23	2.23	2.23
Building and Neighborhood Services	7.5	8.5	8.5	8.5
Building Maintenance	5	5	5	5
Community Development	4	4	4	4
Technical Services	4	4	4	4
Engineering	6.5	6.5	5	6.5
Fleet Maintenance	5	5	5	5
Fire	70	71	68	71
Police	72	74	68	82
Street	16	17	16	17.5
Library	18.7	18.7	18.7	18.7
History Museum	3.63	3.63	2.63	3.63
Park and Recreation	18	18	13	18
<i>Total General Fund</i>	255.06	260.06	240.56	269.56
E-911 Fund:				
Emergency Dispatch	15.1	15.1	15.1	15.1
Special Library:				
Library	1.13	1.13	1.13	1.13
Special Museum:				
Museum	1.23	1.23	1.23	1.23
Wastewater Fund:				
Wastewater Maintenance	9.5	11.5	9	11.5
Water Fund:				
Water Plant	15	15	15	15
Water Administration	2	2	2	2
Water Distribution	15	21	15	21
<i>Total Water</i>	32	38	32	38
Sanitation Fund:				
Sanitation	31	31	27	31.5
Golf Course Fund:				
Municipal Golf Course	3	4	4	4
Airport Fund:				
Municipal Airport	0	5	5	5
Total Personnel	<u>348.02</u>	<u>367.02</u>	<u>335.02</u>	<u>377.02</u>

As explained more fully in the City Manager’s Letter earlier in this document, there is an increase of 10 full time positions added to the budget. The new positions are; Assistant City Manager in the Administration Department and an Assistant Public Works Director split between the Street Department and the Sanitation Department, Eight Additional police officers, two being part of a co-op with Grand Lake Metal Health, and 6 additional School Resource Officers.

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary

EXPENDITURES BY FUND & DEPARTMENT	2022-23 BUDGETED CAPITAL EXPENDITURES
Municipal Airport Fund:	
Airport	\$ 241,443
Neighborhood Park Fund:	
Park and Recreation	8,353
CIP - Sales Tax Fund:	
Building and Neighborhood Services	9,500
General Services	660,000
Tech Services	135,000
Engineering	60,000
Police	447,860
Street	1,650,000
Park and Recreation	891,906
Municipal Golf Course	55,600
<i>Total CIP - Sales Tax</i>	3,959,866
CIP - Wastewater Fund:	
Wastewater Maintenance	60,000
CIP - City Hall:	
General Services	20,000
CIP - Storm Sewer Fund:	
Storm Sewer	51,963
CDBG Fund:	
Street	196,000
2018C GO Bond Fund:	
Street	250,000
2019A GO Bond Fund:	
Park and Recreation	669,500
2019B GO Bond Fund:	
Storm Sewer	300,000
2021A GO Bond Fund:	
Street	587,000
Park	443,000
<i>Total 2021A GO Bond</i>	1,030,000
Capital Reserve Fund:	
General Fund	2,875,500
Chickasaw Wastewater Treatment Plant	2,225,000
Wastewater Maintenance	495,000
Water Plant	425,000
Water Administration	295,000
Water Distribution	583,000
Sanitation	655,000
<i>Total Capital Reserve Fund</i>	7,553,500
	\$ 14,340,625

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary
 (continued)

The City of Bartlesville defines capital expenditures as an expense that will benefit more than one fiscal year. The City also has a capitalization threshold of \$10,000. Any item that meets the test of benefiting more than one fiscal year and exceeding \$10,000 in amount is considered a capital expenditure. Examples of capital expenditures include roads, vehicles, furniture, buildings, land, etc. Many capital expenditures are insignificant or routine, but there are usually several budgeted capital expenditures in a year that are not. A list of significant and non-routine capital expenditures is included below with a brief description of each.

<u>Fund</u>	<u>Dept</u>	<u>Title</u>	<u>Amount</u>	<u>Description</u>
CIP - Sales Tax	General	Vehicles	\$ 285,000	General Fund Vehicle Replacement
CIP - Sales Tax	Police	Vehicles	\$ 290,000	Purchase of 7 new police vehicles
CIP - Sales Tax	Street	Street Maintenance	\$ 1,575,000	Preventative street maintenance projects
CIP - Sales Tax	Parks	Improvements	\$ 160,000	Artunoff Softball/Lee Lake Parking lots
CIP - Sales Tax	Parks	Pathfinder Improvements	\$ 150,000	Improvements to the cities pathfinder parkways
CIP - Sales Tax	Parks	Oak Park	\$ 100,000	Oak Park Basketball court
CIP - Wastewater	Wastewater Maint	Improvements	\$ 30,000	Spare Pumps- Hillcrest, Golf Course, Virginia
2018C G.O. Bond Fund	Street	Street Maintenance	\$ 250,000	Preventative street maintenance projects
2019A G.O. Bond Fund	Parks	Pathfinder Parkway Improvements	\$ 350,000	Pathfinder Parkway Repaving
2019A G.O. Bond Fund	Parks	Improvements	\$ 71,500	Misc Park Improvements
2019A G.O. Bond Fund	Parks	Cooper Dog Park	\$ 75,000	Cooper Dog Park Parking Lot Paving
2019A G.O. Bond Fund	Parks	Improvements	\$ 173,000	Park Parking Lot Improvements
2019B G.O. Bond Fund	Storm Sewer	8th Street	\$ 300,000	8th Street Storm Drain Rehab
2021A G.O. Bond Fund	Street	Street Maintenance	\$ 587,000	Minnesota Rehab- 75 to Madison
2021A G.O. Bond Fund	Parks	Improvements	\$ 358,000	Johnstone Park Parking Lot/Entry Access
2021A G.O. Bond Fund	Parks	Improvements	\$ 45,000	Douglas Park Walkway
Total			<u><u>\$ 4,799,500</u></u>	

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary
(continued)

In addition to the capital items listed previously, the City recently adopted an ordinance that mandated five-year capital plans for the Wastewater, Water, and Sanitation Funds. Also part of this ordinance was the requirement that the City create a Capital Reserve Fund to accumulate the funds necessary to finance the capital needs identified in the five-year plans over time. Listed below are the capital plans by fund and department, the annual required funding necessary to support these plans by fund, and the detailed items included in the capital plans.

WASTEWATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

Fiscal Year	Capital Plan Summaries			Funding Summaries			
	Wastewater Plant	Wastewater Maint	Total	Revenue to Cap Res Fund	Debt Issued	Expenses	Cash Balance
2022	\$ 1,699,571	250,599	1,950,170	\$ 2,521,925	\$ -	1,950,170	9,112,242
2023	47,225,000	425,000	47,650,000	2,521,925	45,000,000	47,650,000	8,984,167
2024	1,030,000	1,300,000	2,330,000	2,521,925	-	2,330,000	9,176,092
2025	20,305,000	350,000	20,655,000	2,521,925	20,000,000	20,655,000	11,043,017
2026	-	1,055,000	1,055,000	2,521,925	-	1,055,000	12,509,942
2027	-	2,055,000	2,055,000	2,521,925	-	2,055,000	12,976,867
Total	\$ 68,560,000	5,185,000	73,745,000	\$ 12,609,625	\$ 65,000,000	73,745,000	

WASTEWATER - WASTEWATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund/Dept	Item Description	Number of Items	Cost of Purchase
2023	509-710	Engineering Design for WWTP Expansion	1	\$ 1,700,000
2023	509-710	Replace farm tractor for land application of biosolids	1	\$ 250,000
2023	509-710	Replace injection unit for land application of biosolids	1	\$ 75,000
2023	509-710	Replace Vacuum tank trailer for land application of biosolids	1	\$ 50,000
2023	509-710	Install Flow Meters at Nebraska, Hughes Fisher, Maple, Herrick	1	\$ 100,000
2023	509-710	Replace Golf Course LS control panel	1	\$ 50,000
2023	509-710	Construction of WWTP Expansion	1	\$ 45,000,000
2024	509-710	Replace Day Cab Semi Tractor	1	\$ 200,000
2024	509-710	Engineering Design Caney PS Corridor Imprmts (Limestone to	1	\$ 750,000
2024	509-710	Replace Virginia LS control panel	1	\$ 40,000
2024	509-710	Replace Herrick LS control panel	1	\$ 40,000
2025	509-710	Replace Pumps at Tuxedo LS	1	\$ 200,000
2025	509-710	Replace Dewey Place LS control panel	1	\$ 40,000
2025	509-710	Replace 1/2 ton trucks 4x4 (2012)	2	\$ 65,000
2025	509-710	Construction of Caney PS Corridor Imprmts	1	\$ 20,000,000

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary
(continued)

WASTEWATER - WASTEWATER MAINT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund/Dept	Item Description	Number of Items	Cost of Purchase
2023	509-715	Turkey Creek 36" Sewer Line Evaluation/Design	1	\$ 175,000
2023	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	\$ 250,000
2024	509-715	Turkey Creek 36" Sewer Line Rehab	1	\$ 1,000,000
2024	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	\$ 300,000
2025	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	\$ 350,000
2026	509-715	Replace Vactor truck with root foaming	1	\$ 650,000
2026	509-715	Replace 1.25-ton with dump bed (2014)	1	\$ 55,000
2026	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	\$ 350,000
2027	509-715	Replace 1.25-ton utility bed truck (2017)	1	\$ 55,000
2027	509-715	Sewer Line Point Repairs/Replacement (contract and m	1	\$ 400,000
2027	509-715	Maple LS and force main replacement	2500 ft	\$ 1,600,000

WATER - 5 YR CAPITAL PLAN & FUNDING SUMMARY

Fiscal Year	Capital Plan Summaries				Funding Summaries			
	Water Plant	Water Admin	Water Distribution	Total	Revenue to Cap Res Fund	Debt Issued	Expenses	Cash Balance
2022	\$ 151,961	92,798	1,254,112	1,498,871	\$ 1,246,266	\$ -	1,498,871	1,648,631
2023	325,000	225,000	8,080,000	8,630,000	1,769,698	7,500,000	8,630,000	2,288,329
2024	275,000	-	630,000	905,000	1,769,698	-	905,000	3,153,027
2025	100,000	-	532,500	632,500	1,769,698	-	632,500	4,290,225
2026	275,000	-	1,140,000	1,415,000	1,769,698	-	1,415,000	4,644,923
2027	-	-	770,000	770,000	1,769,698	-	770,000	5,644,621
Total	\$ 975,000	225,000	11,152,500	12,352,500	\$ 8,848,490	\$ 7,500,000	12,352,500	

WATER - WATER PLANT - 5 YR CAPITAL PLAN DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2023	510-720	Refurbish Peristaltic Pumps	1	\$ 50,000
2023	510-720	PLC Replacement - Water Plant	1	\$ 175,000
2023	510-720	Refurbish Transfer Pumps and Motors	1	\$ 100,000
2024	510-720	Replace High Service Pump VFD	1	\$ 275,000
2025	510-720	Replace blowers (2) for filter backwash	1	\$ 100,000
2026	510-720	Replace High Service Pump VFD	1	\$ 275,000

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary
(continued)

WATER - WATER ADMINISTRATION - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund	Item Description	Items	Cost of Purchase
2023	510-725	Replace truck shed	1	\$ 225,000

WATER - WATER DISTRIBUTION - 5 YR CAPITAL PLAN DETAIL

Fiscal			Number of	
Year	Fund	Item Description	Items	Cost of Purchase
2023	510-730	New AMI System	1	\$ 7,500,000
2023	510-730	Replace Water Lines (contract and materials for staff)	3350 ft	\$ 400,000
2023	510-730	1.25-ton truck with flatbed dump	1	\$ 50,000
2023	510-730	Excavator (trade-in 2001 & 2005 backhoe) w/ trailer	1	\$ 130,000
2024	510-730	1/2 ton 4x4 (replaces 2014 unit)	1	\$ 30,000
2024	510-730	Dump Truck (10 wheel) - replaces 2003 unit	1	\$ 150,000
2024	510-730	Replace Water Lines (contract and materials for staff)	3700 ft	\$ 450,000
2025	510-730	Replace Water Lines (contract and materials for staff)	4050 ft	\$ 500,000
2025	510-730	1/2 ton 4x4 (replaces 2014 unit)	1	\$ 32,500
2026	510-730	Replace Water Line - Adams (between Johnstone and Hickory)	3000 ft	\$ 425,000
2026	510-730	Replace Water Lines (contract and materials for staff)	4400 ft	\$ 550,000
2026	510-730	Dump Truck (10 wheel) - replaces 2005 unit	1	\$ 165,000
2027	510-730	Dump Truck (10 wheel) - replaces 2005 unit	1	\$ 170,000
2027	510-730	Replace Water Lines (contract and materials for staff)	4750 ft	\$ 600,000

CITY OF BARTLESVILLE
2022-23 Operating Budget
All Funds Capital Expenditures Summary
 (continued)

SANITATION 5 YR CAPITAL PLAN

Fiscal Year	Capital Plan Summaries		Funding Summaries			
	Sanitation	Total	Revenue to Cap Res Fund	Debt Issued	Expenses	Cash Balance
2022	\$ 452,903	452,903	\$ 606,491	\$ -	452,903	1,399,282
2023	2,315,000	2,315,000	880,000	-	2,315,000	(35,718)
2024	760,000	760,000	880,000	-	760,000	84,282
2025	300,000	300,000	880,000	-	300,000	664,282
2026	600,000	600,000	880,000	-	600,000	944,282
2027	1,500,000	1,500,000	880,000	-	1,500,000	324,282
Total	\$ 5,475,000	5,475,000	\$ 4,400,000	\$ -	5,475,000	

SANITATION 5 YR CAPITAL PLAN - DETAIL

Fiscal Year	Fund	Item Description	Number of Items	Cost of Purchase
2023	511-750	Roll Off Refuse Truck	1	\$ 175,000
2023	511-750	Automated Refuse Truck	5	\$ 1,750,000
2023	511-750	One ton Truck	2	\$ 90,000
2023	511-750	Rear Load Refuse Truck	2	\$ 300,000
2024	511-750	Grappler/Loader Truck	1	\$ 160,000
2024	511-750	Washout Station	1	\$ 250,000
2024	511-750	Roll Off Refuse Truck	2	\$ 350,000
2025	511-750	Rear Load Refuse Truck	2	\$ 300,000
2026	511-750	Street Sweeper	2	\$ 600,000
2027	511-750	Poly Carts	25,000	\$ 1,500,000

CITY OF BARTLESVILLE
2022-23 Operating Budget
Debt Service Calculations and Information

The City of Bartlesville and its component unit, the Bartlesville Municipal Authority (BMA), will have fourteen debt issues outstanding as of July 1, 2018. They are comprised of the following:

GENERAL OBLIGATION BONDS

General obligation bonds are considered to be a liability of the City of Bartlesville. These bond issues are to be repaid through property taxes levied on an annual basis and other revenues that the City decides to designate for this purpose. The City currently has nine bond issues. These bonds are described below.

2012 Combined Purpose Bonds - \$3,000,000

The 2012 bonds are due in annual installments of \$330,000 with a final payment of \$360,000 due on Nov 1, 2022. The bonds pay semi-annual interest at rates varying from 1.05% to 1.80%.

2014B Combined Purpose Bonds - \$5,200,000

The 2014B bonds are due in annual installments of \$575,000 with a final payment of \$600,000 due on Dec 1, 2024. The bonds pay semi-annual interest at rates varying from 1.1% to 2.10%.

2017 Combined Purpose Bonds - \$3,300,000

The 2016 bonds are due in annual installments of \$825,000 with a final payment due on June 1, 2022. The bonds pay semi-annual interest at rates varying from 1.25% to 1.80%

2018A Combined Purpose Bonds - \$9,725,000

The 2018A bonds are due in initial payment of \$605,000 then annual installments of \$1,140,000 until on Jun 1, 2028. The bonds pay semi-annual interest at rates varying from 1.99% to 2.75%.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Debt Service Calculations and Information
(continued)

2018C Combined Purpose Bonds - \$2,500,000

The 2018C bonds are due in annual installments of \$275,000 with a final payment of \$300,000 on Dec 1, 2028. The bonds pay semi-annual interest at rates varying from 2.25% to 3.10%.

2019A Combined Purpose Bonds - \$2,000,000

The 2019A bonds are due in annual payments of \$220,000 with a final payment of \$240,000 on Dec 1, 2029. The bonds pay semi-annual int rates varying from 1.25-2.0%.

2019B Combined Purpose Bonds - \$600,000

The 2019B bonds are due in annual payments of \$100,000 with a final payment being on Dec 1, 2026. The bonds pay semi-annual interest rates varying from 1.25-2.0%.

2021A Combined Purpose Bonds - \$1,150,000

The 2021A bonds are due in annual payments of \$230,000 with a final payment being on Jun 1, 2027. The bonds pay semi-annual interest rates varying from 1.0-2.0%.

The City of Bartlesville has no legal limit on the amount of general obligation debt that it can issue. The City of Bartlesville also has no formal debt policy relating to general obligation debt. However, the Council has an informal policy of keeping the property tax levy necessary to pay the debt services on these debts to a 15 mill maximum. All general obligation debt must also be approved by a vote of the people. All of the debt obligations listed above are payable from the City's Debt Service Fund. The debt service requirements for this fund are detailed below:

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Debt Service Calculations and Information
 (continued)

**General Obligation Bonds
 Debt Service Requirements**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	3,285,000	369,050	3,654,050
2024	2,940,000	299,819	3,239,819
2025	2,785,000	231,495	3,016,495
2026	2,205,000	172,535	2,377,535
2027	1,965,000	116,925	2,081,925
2028	1,635,000	63,100	1,698,100
2029	520,000	13,000	533,000
2030	240,000	2,400	242,400
Grand Total	<u>15,575,000</u>	<u>1,268,324</u>	<u>16,843,324</u>

REVENUE BONDS

The outstanding revenue bonds of the City are all actually liabilities of the Bartlesville Municipal Authority. These obligations are not obligations of the City of Bartlesville, but they are presented here due to the interwoven relationship of the City and the BMA. The debt service on these obligations affects the amount of resources available to support the City's utility operating funds, and an analysis of these obligations are therefore necessary in order to determine the overall resources available to the City of Bartlesville in any given fiscal year. Revenue bonds are debt that is secured by revenues of the BMA or an annual pledge of sales tax from the City to the BMA. These revenue sources include wastewater utility revenues, water utility revenues, and sales tax pledged to support the BMA debt service. These bonds were issued for wastewater and water utility and street system improvements.

Drinking Water SRF Series 2002A - \$743,591

The 2002A revenue bonds were used to refinance an interim construction loan on November 19, 2002. Principal payments of \$19,066 are due semiannually starting on March 15, 2003. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Debt Service Calculations and Information
(continued)

Drinking Water SRF Series 2004A - \$726,006

The 2004A revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$18,150 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

Clean Water SRF Series 2004C - \$552,498

The 2004C revenue bonds were used to refinance an interim construction loan on March 31, 2004. Principal payments of \$13,812 are due semiannually starting on September 15, 2004. The bonds pay a semi-annual administrative fee of 0.5% but otherwise, no interest is payable.

BMA Utility System Revenue Note, Series 2021- \$27,966,000

The 2019 revenue bonds were refinanced to reduce interest cost and shorten the payback period. Principal payments ranging between \$812,000 and \$1,098,000 are due semiannually starting October 1, 2021. The note has an interest rate of 2.00%.

Drinking Water SRF Series 2012 - \$3,810,000

The 2012 revenue bonds were used to fund the Automated Meter Intelligence project. Principal and interest payments of \$131,300 are due semiannually starting on March 15, 2014. The bonds carry an interest rate of 2.29%.

Utility System Revenue Note Series 2016 - \$3,355,000

The 2016 revenue bonds were used to refinance the BMA's Drinking Water SRF Series 2009 revenue bonds that were originally used to fund various water system improvements that were completed in the Spring 2011. Principal and interest payments are due semiannually starting on September 1, 2016. Principal payments vary from \$85,000 to \$135,000. The bonds carry an interest rate of 2.20%.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Debt Service Calculations and Information
 (continued)

The City of Bartlesville and the Bartlesville Municipal Authority have no legal limit on the amount of debt that they can issue. The City of Bartlesville and the Bartlesville Municipal Authority also have no formal debt policies. All general obligation debt must be approved by a vote of the people. All of the debt obligations listed above are payable from the Bartlesville Municipal Authority. The debt service requirements for this entity are detailed below:

**BMA Revenue Bonds
 Debt Service Requirements**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	2,244,240	598,730	2,842,970
2024	2,289,470	553,490	2,842,960
2025	2,269,054	507,187	2,776,241
2026	2,313,613	460,357	2,773,970
2027	2,359,302	412,553	2,771,855
2028	2,405,108	363,858	2,768,966
2029	2,322,781	314,159	2,636,940
2030	2,242,000	268,005	2,510,005
2031	2,147,000	222,415	2,369,415
2032	2,048,000	180,520	2,228,520
2033	2,087,000	139,360	2,226,360
2034	2,127,000	97,430	2,224,430
2035	2,173,000	54,670	2,227,670
2036	1,098,000	10,980	1,108,980
Grand Total	<u>30,125,568</u>	<u>4,183,714</u>	<u>34,309,282</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
GENERAL FUND				
General Fund:				
Sales Tax	\$ 15,805,287	\$ 15,301,474	\$ 17,284,771	\$ 16,407,122
Use Tax	-	-	-	400,000
Franchise Tax	1,240,840	1,321,300	1,421,624	1,451,300
Licenses & Permits	226,315	222,400	263,647	265,600
Intergovernmental	3,494,522	3,611,100	796,551	739,100
Charges for Services	776,994	687,700	897,060	832,500
Fines and Forfeits	752,915	913,000	734,098	772,200
Interest and Investment Income	56,600	100,000	100,000	100,000
Donations and Miscellaneous	242,922	71,200	240,490	395,450
Transfers In	4,872,210	5,176,590	6,146,590	9,170,941
Total General Fund	\$ 27,468,605	\$ 27,404,764	\$ 27,884,831	\$ 30,534,213
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Sales Tax	\$ 1,490,490	\$ 1,440,705	\$ 1,630,639	\$ 1,547,842
Hotel-Motel Tax	146,186	108,200	282,416	282,400
Interest and Investment Income	7,501	-	-	-
Total Economic Development	\$ 1,644,177	\$ 1,548,905	\$ 1,913,055	\$ 1,830,242
E-911 Fund:				
E-911 Service Tax	\$ 84,703	\$ 77,000	\$ 63,453	\$ 63,400
E-911 Wireless Fee	444,588	458,700	438,712	443,000
Charges for Services	2,400	2,400	2,400	2,400
Interest and Investment Income	132	-	-	-
Transfers In	511,118	524,835	524,835	698,433
Total E-911	\$ 1,042,941	\$ 1,062,935	\$ 1,029,400	\$ 1,207,233

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
Special Library Fund:				
Intergovernmental	\$ 62,778	\$ 27,100	\$ 44,879	\$ 18,000
Interest and Investment Income	1,094	-	-	-
Donations and Miscellaneous	17,308	-	34,882	-
Transfers In	73,722	70,000	70,000	70,000
Total Special Library	\$ 154,902	\$ 97,100	\$ 149,761	\$ 88,000
Special Museum Fund:				
Interest and Investment Income	\$ 445	\$ -	\$ -	\$ -
Donations and Miscellaneous	25,735	-	32,795	-
Transfers In	-	-	-	-
Total Special Museum	\$ 26,180	\$ -	\$ 32,795	\$ -
Municipal Airport Fund:				
Intergovernmental	\$ -	\$ -	\$ 23,715	\$ -
Interest and Investment Income	971	-	-	-
Total Municipal Airport	\$ 971	\$ -	\$ 23,715	\$ -
Harshfield Library Donation Fund:				
Donations and Miscellaneous	\$ 2,166	\$ -	\$ -	\$ -
Restricted Revenue Fund:				
Donations and Miscellaneous	\$ 523,739	\$ 506,000	\$ 412,867	\$ 106,006
Golf Course Memorial Fund:				
Interest and Investment Income	\$ 48	\$ -	\$ -	\$ -
Donations and Miscellaneous	9,586	22,594	34,877	-
Total Golf Course Memorial	\$ 9,634	\$ 22,594	\$ 34,877	\$ -
JAG Fund:				
Intergovernmental	\$ -	\$ -	\$ 4,485	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
CDBG-COVID Fund:				
Intergovernmental	\$ -	\$ 936,189	\$ 936,189	\$ -
ARPA Fund:				
Intergovernmental	\$ -	\$ 2,900,000	\$ 3,156,371	\$ 3,186,219
Neighborhood Park Fund:				
Interest and Investment Income	\$ 52	\$ -	\$ -	\$ -
Donations and Miscellaneous	272	-	12,255	-
Total Neighborhood Park	<u>\$ 324</u>	<u>\$ -</u>	<u>\$ 12,255</u>	<u>\$ -</u>
Cemetery Perpetual Care Fund:				
Charges for Services	\$ 2,806	\$ 3,100	\$ 3,122	\$ 3,000
Interest and Investment Income	33	-	-	-
Total Cemetery Perpetual Care	<u>\$ 2,839</u>	<u>\$ 3,100</u>	<u>\$ 3,122</u>	<u>\$ 3,000</u>
Total Special Revenue Funds	<u>\$ 3,407,873</u>	<u>\$ 7,076,823</u>	<u>\$ 7,708,892</u>	<u>\$ 6,420,700</u>
DEBT SERVICE FUND				
Debt Service Fund:				
Ad Valorem - Current Year	\$ 4,107,088	\$ 4,353,826	\$ 4,177,349	\$ 4,156,550
Proceeds from Issuance of Debt	<u>\$ 20,169</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Debt Service Fund	<u>\$ 4,127,257</u>	<u>\$ 4,353,826</u>	<u>\$ 4,177,349</u>	<u>\$ 4,156,550</u>
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Sales Tax	\$ 2,983,012	\$ 2,910,224	\$ 3,261,277	\$ 3,095,683
Intergovernmental	160,929	-	31,740	-
Interest and Investment Income	18,973	-	-	-
Donations and Miscellaneous	29,750	-	-	-
Total CIP - Sales Tax	<u>\$ 3,192,664</u>	<u>\$ 2,910,224</u>	<u>\$ 3,293,017</u>	<u>\$ 3,095,683</u>
CIP - Wastewater Fund:				
Charges for Services	\$ 9,200	\$ -	\$ 24,450	\$ -
Interest and Investment Income	340	-	-	-
Total CIP - Wastewater	<u>\$ 9,540</u>	<u>\$ -</u>	<u>\$ 24,450</u>	<u>\$ -</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
CIP - Wastewater Regulatory Fund:				
Interest and Investment Income	2,662	-	-	-
CIP - City Hall Fund:				
Charges for Services	\$ 11,401	\$ -	\$ 12,500	\$ 11,400
Interest and Investment Income	196	-	-	-
Total CIP - City Hall	<u>\$ 11,597</u>	<u>\$ -</u>	<u>\$ 12,500</u>	<u>\$ 11,400</u>
CIP - Storm Sewer Fund:				
Charges for Services	\$ 6,528	\$ -	\$ -	\$ -
Interest and Investment Income	168	-	-	-
Total CIP - Storm Sewer	<u>\$ 6,696</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
CDBG Fund:				
Intergovernmental	\$ 78,882	\$ 196,000	\$ -	\$ 196,000
2019A G.O. Bond Fund:				
Proceeds from Issuance of Debt	<u>\$ 2,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2019B G.O. Bond Fund:				
Proceeds from Issuance of Debt	<u>\$ 600,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2021A G.O. Bond Fund:				
Proceeds from Issuance of Debt	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,150,000</u>	<u>\$ -</u>
Total Capital Project Funds	<u>\$ 5,902,041</u>	<u>\$ 3,106,224</u>	<u>\$ 4,479,967</u>	<u>\$ 3,303,083</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Donations and Miscellaneous	\$ -	\$ -	\$ 7,734	\$ -
Transfers In	4,400,120	4,574,224	4,574,224	5,575,322
Total Wastewater Operating	<u>\$ 4,400,120</u>	<u>\$ 4,574,224</u>	<u>\$ 4,581,958</u>	<u>\$ 5,575,322</u>
Water Operating Fund:				
Donations and Miscellaneous	\$ 1,010	\$ -	\$ 7,168	\$ -
Transfers In	5,980,855	7,146,368	7,146,368	8,660,832
Total Water Operating	<u>\$ 5,981,865</u>	<u>\$ 7,146,368</u>	<u>\$ 7,153,536</u>	<u>\$ 8,660,832</u>
Sanitation Operating Fund:				
Charges for Services	\$ 4,532,959	\$ 5,312,465	\$ 5,431,879	\$ 5,796,060
Interest and Investment Income	-	-	-	-
Donations and Miscellaneous	353	-	1,285	-
Total Sanitation Operating	<u>\$ 4,533,312</u>	<u>\$ 5,312,465</u>	<u>\$ 5,433,164</u>	<u>\$ 5,796,060</u>
Golf Course Operating Fund:				
Charges for Services	\$ 373,236	\$ 368,500	\$ 407,597	\$ 407,500
Interest and Investment Income	287	-	-	-
Transfers In	144,130	58,804	58,804	135,941
Total Golf Course Operating	<u>\$ 517,940</u>	<u>\$ 427,304</u>	<u>\$ 466,401</u>	<u>\$ 543,441</u>
Sooner Pool Fund:				
Interest and Investment Income	\$ 18	\$ -	\$ -	\$ -
Transfers In	37,360	40,546	40,546	49,871
Total Sooner Pool	<u>\$ 38,378</u>	<u>\$ 40,546</u>	<u>\$ 40,546</u>	<u>\$ 49,871</u>
Frontier Pool Fund:				
Interest and Investment Income	\$ 39	\$ -	\$ -	\$ -
Transfers In	35,806	50,404	50,404	60,921
Total Frontier Pool	<u>\$ 35,845</u>	<u>\$ 50,404</u>	<u>\$ 50,404</u>	<u>\$ 60,921</u>
Airport Operating Fund:				
Charges for Services	\$ -	\$ 343,000	\$ 399,672	\$ 354,700
Interest and Investment Income	-	-	-	-
Transfers In	-	250,000	250,000	36,472
Total Airport Operating	<u>\$ -</u>	<u>\$ 593,000</u>	<u>\$ 649,672</u>	<u>\$ 391,172</u>
Total Enterprise Funds	<u>\$ 15,507,460</u>	<u>\$ 18,144,311</u>	<u>\$ 18,375,681</u>	<u>\$ 21,077,619</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
INTERNAL SERVICE FUNDS				
Worker's Compensation Fund:				
Interest and Investment Income	\$ 735	\$ -	\$ -	\$ -
Donations and Miscellaneous	-	-	4,431	-
Contribution from Operate Dept.	150,966	163,134	163,134	100,287
Total Worker's Compensation	<u>\$ 151,701</u>	<u>\$ 163,134</u>	<u>\$ 167,565</u>	<u>\$ 100,287</u>
Health Insurance Fund:				
Employee Contributions	\$ 417,668	\$ 400,000	\$ 424,473	\$ 425,000
Retiree Contributions	72,766	125,000	84,710	100,000
Interest and Investment Income	143	-	-	-
Reimbursement of Operations	2,646,625	2,866,626	2,866,626	2,956,152
Reimbursement by Contract	277,544	300,000	305,414	300,000
Transfers In	-	-	-	-
Total Health Insurance	<u>\$ 3,414,746</u>	<u>\$ 3,691,626</u>	<u>\$ 3,681,223</u>	<u>\$ 3,781,152</u>
Auto Collision Fund:				
Donations and Miscellaneous	\$ 27,492	\$ -	\$ 6,752	\$ -
Transfers In	75,000	75,000	75,000	75,000
Total Auto Collision	<u>\$ 102,492</u>	<u>\$ 75,000</u>	<u>\$ 81,752</u>	<u>\$ 75,000</u>
Stabilization Reserve Fund:				
Transfers In	<u>\$ 1,813,461</u>	<u>\$ 871,580</u>	<u>\$ 871,580</u>	<u>\$ 1,722,643</u>
Capital Reserve Fund:				
Charges for Services	\$ 3,574,066	\$ 3,865,936	\$ 3,768,191	\$ 4,766,227
Grants	26,000	-	-	-
Debt Proceeds	-	7,461,000	-	-
Transfers In	900,000	2,456,991	2,456,991	2,530,000
Total Capital Reserve Fund	<u>\$ 4,500,066</u>	<u>\$ 13,783,927</u>	<u>\$ 6,225,182</u>	<u>\$ 7,296,227</u>
Total Internal Service Funds	<u>\$ 9,982,466</u>	<u>\$ 18,585,267</u>	<u>\$ 11,027,302</u>	<u>\$ 12,975,309</u>

FIDUCIARY FUNDS

Mausoleum Trust Fund:

Interest and Investment Income	<u>\$ 28</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Revenue Summary by Fund Type
 (continued)

FUND & SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
Charges for Services	\$ 4,985,219	\$ 5,056,535	\$ 5,526,866	\$ 5,499,095
Interest and Investment Income	-	-	-	-
Donations and Miscellaneous	20,523	30,000	92,469	30,800
Debt Obligation Proceeds	-	-	-	45,000,000
Total BMA - Wastewater	<u>\$ 5,005,742</u>	<u>\$ 5,086,535</u>	<u>\$ 5,619,335</u>	<u>\$ 50,529,895</u>
BMA - Water Fund:				
Charges for Services	\$ 10,512,468	\$ 9,991,595	\$ 11,567,979	\$ 11,339,739
Interest and Investment Income	11,595	-	-	-
Donations and Miscellaneous	128,800	-	-	-
Debt Obligation Proceeds	-	7,720,000	7,720,000	7,500,000
Total BMA - Water	<u>\$ 10,652,863</u>	<u>\$ 17,711,595</u>	<u>\$ 19,287,979</u>	<u>\$ 18,839,739</u>
Total BMA Funds	<u>\$ 15,658,605</u>	<u>\$ 22,798,130</u>	<u>\$ 24,907,314</u>	<u>\$ 69,369,634</u>
TOTAL REVENUE ALL FUNDS	<u>\$ 82,054,335</u>	<u>\$ 101,469,345</u>	<u>\$ 98,561,336</u>	<u>\$ 147,837,108</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Current and Prior Years' Expenditure Summary by Fund Type

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
GENERAL FUND				
General Fund:				
City Council	\$ 16,193	\$ 22,660	\$ 8,241	\$ 22,660
Administration	747,241	873,348	916,308	1,062,512
Accounting and Finance	1,485,749	1,620,829	1,573,482	1,697,503
Legal	200,381	248,844	239,666	241,640
Building & Neighborhood Service	686,761	816,529	811,133	937,365
Building Maintenance	455,526	484,290	474,766	525,869
General Services	734,391	727,059	625,051	843,350
Cemetery	7,323	16,710	10,489	16,860
Community Development	519,971	575,474	561,795	615,589
Technical Services	926,755	1,063,110	1,043,731	1,176,941
Engineering	422,340	440,517	441,264	517,194
Fleet Maintenance	415,516	453,050	420,427	481,294
Fire	6,161,161	6,925,166	6,953,482	7,627,665
Police	5,879,335	7,024,231	6,733,229	8,137,083
Street	1,443,535	1,666,671	1,597,853	1,843,488
Library	1,352,472	1,477,411	1,406,520	1,645,797
History Museum	173,402	200,929	196,885	225,216
Park and Recreation	1,173,909	1,415,528	1,319,571	1,623,803
Transfers Out	2,949,309	3,338,528	3,338,528	4,011,107
Reserves	-	2,121,085	-	910,925
Total General Fund	\$ 25,751,270	\$ 31,511,969	\$ 28,672,421	\$ 34,163,861
SPECIAL REVENUE FUNDS				
Economic Development Fund:				
Economic Development	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236
E-911 Fund:				
Emergency Dispatch	\$ 1,025,856	\$ 1,083,677	\$ 1,073,066	\$ 1,207,453
Reserves	-	20,905	-	20,905
Total E-911 Fund	\$ 1,025,856	\$ 1,104,582	\$ 1,073,066	\$ 1,228,358
Special Library Fund:				
Library	\$ 167,130	\$ 210,000	\$ 138,171	\$ 226,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
Special Museum Fund:				
Museum	\$ 25,229	\$ 41,000	\$ 31,663	\$ 41,500
Municipal Airport Fund:				
Airport	\$ 2,271	\$ 285,736	\$ 68,900	\$ 241,443
Harshfield Library Donation Fund:				
Library	\$ 46,544	\$ 745,577	\$ 168,168	\$ 451,492
Restricted Revenue Fund:				
General Services	\$ 507,398	\$ 559,226	\$ 402,655	\$ 163,376
Cemetery	-	24,317	-	25,337
Community Development	-	1,591	-	3,168
Fire	-	7,988	-	9,114
Police	8,886	27,319	3,851	43,180
Park and Recreation	7,324	2,676	-	2,676
Swimming Pools	70,729	241,042	135,879	91,628
Stadium	-	6,192	4,164	8,167
Total Restricted Donations	<u>\$ 594,337</u>	<u>\$ 870,351</u>	<u>\$ 546,549</u>	<u>\$ 346,646</u>
Golf Course Memorial Fund:				
Municipal Golf Course	\$ 4,479	\$ 35,511	\$ 31,913	\$ 15,307
JAG Fund:				
Police	\$ 2,760	\$ 3,134	\$ -	\$ 7,619
CDBG-COVID Fund:				
General Services	\$ -	\$ 936,189	\$ 936,189	\$ -
ARPA Fund:				
Transfer to General	\$ -	\$ 970,000	\$ 970,000	\$ 3,609,713
Neighborhood Park Fund:				
Park and Recreation	\$ -	\$ 15,346	\$ -	\$ 27,653
Cemetery Perpetual Care Fund:				
Cemetery	\$ 400	\$ 13,781	\$ 4,299	\$ 12,147
Total Special Revenue Funds	<u>\$ 2,957,522</u>	<u>\$ 8,939,996</u>	<u>\$ 5,413,718</u>	<u>\$ 10,744,614</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
DEBT SERVICE FUND				
Debt Service Fund:				
Judgments	\$ 65,000	\$ 65,000	\$ 65,000	\$ 70,000
2009 Combined Purpose Bonds	-	-	-	-
2012 Combined Purpose Bonds	344,865	339,585	339,585	363,540
2014 Combined Purpose Bonds	179,070	175,770	175,770	172,470
2014B Combined Purpose Bonds	624,125	615,356	615,356	605,150
2015 Combined Purpose Bonds	240,515	237,490	237,490	234,190
2017 Combined Purpose Bonds	858,300	841,800	841,800	-
2018A Combined Purpose Bonds	1,399,650	1,368,300	1,368,300	1,336,950
2018B Combined Purpose Bonds	351,925	343,675	343,675	335,425
2018C Combined Purpose Bonds	-	257,275	257,275	253,700
2019A Combined Purpose Bonds	15,750	110,175	110,175	108,925
2019B Combined Purpose Bonds	-	16,100	16,100	246,400
Total Debt Service Fund	\$ 4,079,200	\$ 4,370,526	\$ 4,370,526	\$ 3,726,750
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax Fund:				
Building and Neighborhood Services	\$ -	\$ -	\$ -	\$ 9,500
General Services	230,802	1,252,000	906,083	660,000
Tech Services	-	305,000	305,000	135,000
Engineering	-	57,378	7,378	60,000
Fire	-	-	61,986	-
Police	-	447,860	450,386	447,860
Storm Sewer	-	-	-	50,000
Street	896,608	887,000	2,363,763	1,650,000
Library	-	-	27,860	-
Park and Recreation	931,596	3,197,000	3,292,537	891,906
Municipal Golf Course	-	21,000	20,433	55,600
Unallocated	-	350,893	-	437,289
Total CIP - Sales Tax	\$ 2,059,006	\$ 6,518,131	\$ 7,435,426	\$ 4,397,155
CIP - Wastewater Fund:				
Wastewater Maintenance	\$ 38,462	\$ 60,000	\$ 19,393	\$ 60,000
Unallocated	-	56,310	-	37,436
Total CIP - Wastewater	\$ 38,462	\$ 116,310	\$ 19,393	\$ 97,436
CIP - Wastewater Regulatory Fund:				
Wastewater Maintenance	\$ -	\$ -	\$ -	\$ -
Transfers Out	255,242	-	-	-
Unallocated	-	-	-	784,684
Total CIP - Wastewater Regulatory	\$ 255,242	\$ -	\$ -	\$ 784,684

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
CIP - City Hall Fund:				
General Services	\$ 792	\$ 20,000	\$ 1,360	\$ 20,000
Unallocated	-	25,952	-	55,594
Total CIP - City Hall	<u>\$ 792</u>	<u>\$ 45,952</u>	<u>\$ 1,360</u>	<u>\$ 75,594</u>
CIP - Storm Sewer Fund:				
Storm Sewer	<u>\$ 8,232</u>	<u>\$ 45,848</u>	<u>\$ -</u>	<u>\$ 51,963</u>
CDBG Fund:				
Street	<u>\$ 78,741</u>	<u>\$ 196,000</u>	<u>\$ -</u>	<u>\$ 196,000</u>
Park	-	-	-	-
Unallocated	-	-	-	-
Total CDBG	<u>\$ 78,741</u>	<u>\$ 196,000</u>	<u>\$ -</u>	<u>\$ 196,000</u>
2008B G.O Bond Fund				
Parks & Recreation	<u>\$ 176</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2009 G.O Bond Fund				
Street	\$ 2,636	\$ -	\$ -	\$ -
Unallocated	-	-	-	2,636
Total 2009 G.O. Bond	<u>\$ 2,636</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,636</u>
2010 G.O Bond Fund				
Street	<u>\$ 410</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
2012 G.O Bond Fund				
Sooner Pool	<u>\$ -</u>	<u>\$ 106,472</u>	<u>\$ 106,472</u>	<u>\$ -</u>
2014B G.O Bond Fund				
Unallocated	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,885</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
2017 G.O Bond Fund				
Street	\$ -	\$ -	\$ -	\$ -
Park and Recreation	140,000	36,704	15,853	-
Unallocated	15,395	82,148	-	-
Total 2017 G.O. Bond	<u>\$ 155,395</u>	<u>\$ 118,852</u>	<u>\$ 15,853</u>	<u>\$ -</u>
2018A G.O Bond Fund				
Library	\$ 163,527	\$ -	\$ 16,473	\$ -
Park and Recreation	2,327,670	-	27,598	-
Adams Municipal Golf Course	-	-	11,247	-
Street	2,013,255	-	-	-
Total 2018A G.O. Bond	<u>\$ 4,504,452</u>	<u>\$ -</u>	<u>\$ 55,318</u>	<u>\$ -</u>
2018B G.O Bond Fund				
Storm Swere	\$ 171,143	\$ 10,000	\$ 245,444	\$ -
Unallocated	-	-	-	32,031
Total 2018A G.O. Bond	<u>\$ 171,143</u>	<u>\$ 10,000</u>	<u>\$ 245,444</u>	<u>\$ 32,031</u>
2018C G.O Bond Fund				
Police	\$ 86,081	\$ -	\$ -	\$ -
Street	526,154	290,000	277,461	250,000
Park and Recreation	82,931	100,000	100,000	-
Unallocated	-	-	-	67,014
Total 2018C G.O. Bond	<u>\$ 695,166</u>	<u>\$ 390,000</u>	<u>\$ 377,461</u>	<u>\$ 317,014</u>
2019A G.O Bond Fund				
Street	\$ 402,674	\$ -	\$ 25,319	\$ -
Park and Recreation	381,921	725,000	28,500	669,500
Unallocated	-	-	-	35
Total 2019A G.O. Bond	<u>\$ 784,595</u>	<u>\$ 725,000</u>	<u>\$ 53,819</u>	<u>\$ 669,535</u>
2019B G.O Bond Fund				
Storm Sewer	\$ 158,175	\$ 300,000	\$ -	\$ 300,000
Unallocated	-	-	-	85,860
Total 2019B G.O. Bond	<u>\$ 158,175</u>	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 385,860</u>
2021A G.O Bond Fund				
Accounting and Finance	\$ -	\$ -	\$ 120,000	\$ -
Street	-	-	-	587,000
Park and Recreation	-	-	-	443,000
Unallocated	-	-	-	1,079,080
Total 2021A G.O. Bond	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 120,000</u>	<u>\$ 2,109,080</u>
Total Capital Projects Funds	<u>\$ 8,912,623</u>	<u>\$ 8,572,565</u>	<u>\$ 8,430,546</u>	<u>\$ 9,123,283</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
ENTERPRISE FUNDS				
Wastewater Operating Fund:				
Wastewater Treatment Plant	\$ 2,458,840	\$ 2,423,985	\$ 2,405,162	\$ 2,704,296
Wastewater Maintenance	632,613	856,942	749,654	902,048
Transfers Out	1,440,164	1,526,012	1,526,012	1,642,574
Reserves	-	76,341	-	83,049
Total Wastewater Operating	<u>\$ 4,531,617</u>	<u>\$ 4,883,280</u>	<u>\$ 4,680,828</u>	<u>\$ 5,331,967</u>
Water Operating Fund:				
Water Plant	\$ 2,345,656	\$ 2,927,538	\$ 3,052,528	\$ 3,379,179
Water Administration	326,296	352,856	331,183	385,958
Water Distribution	1,291,417	1,725,081	1,465,690	2,025,999
Transfers Out	2,238,997	2,385,530	2,385,530	2,569,382
Reserves	-	157,812	-	174,039
Total Water Operating	<u>\$ 6,202,366</u>	<u>\$ 7,548,817</u>	<u>\$ 7,234,931</u>	<u>\$ 8,534,557</u>
Sanitation Operating Fund:				
Sanitation	\$ 2,853,897	\$ 3,204,733	\$ 2,883,799	\$ 3,449,968
Transfers Out	1,760,615	2,259,180	2,259,180	2,647,446
Reserves	-	113,820	-	118,724
Total Sanitation Operating	<u>\$ 4,614,512</u>	<u>\$ 5,577,733</u>	<u>\$ 5,142,979</u>	<u>\$ 6,216,138</u>
Municipal Golf Course Fund:				
Golf Course	\$ 464,312	\$ 543,684	\$ 543,331	\$ 481,259
Pro Shop	-	-	-	131,475
Reserves	-	16,877	-	15,628
Total Municipal Golf Course	<u>\$ 464,312</u>	<u>\$ 560,561</u>	<u>\$ 543,331</u>	<u>\$ 628,362</u>
Sooner Pool Fund:				
Sooner Pool	\$ 52,951	\$ 50,040	\$ 43,567	\$ 50,040
Reserves	-	1,001	-	1,001
Total Sooner Pool	<u>\$ 52,951</u>	<u>\$ 51,041</u>	<u>\$ 43,567</u>	<u>\$ 51,041</u>
Frontier Pool Fund:				
Frontier Pool	\$ 65,768	\$ 62,765	\$ 59,232	\$ 62,765
Reserves	-	1,225	-	1,255
Total Frontier Pool	<u>\$ 65,768</u>	<u>\$ 63,990</u>	<u>\$ 59,232</u>	<u>\$ 64,020</u>
Municipal Airport Fund:				
Airport	\$ -	\$ 551,408	\$ 417,854	\$ 604,889
Reserves	-	16,877	-	18,101
Total Municipal Airport	<u>\$ -</u>	<u>\$ 568,285</u>	<u>\$ 417,854</u>	<u>\$ 622,990</u>
Total Enterprise Funds	<u>\$ 15,931,526</u>	<u>\$ 19,253,707</u>	<u>\$ 18,122,722</u>	<u>\$ 21,449,075</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Current and Prior Years' Expenditure Summary by Fund Type
 (continued)

FUND & DEPARTMENT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 APPROVED
INTERNAL SERVICE FUNDS				
Workers' Compensation Fund:				
Work Comp Claims	\$ 35,606	\$ 400,000	\$ 148,548	\$ 400,000
Administration	30,087	30,000	32,094	30,000
Total Workers' Compensation	<u>\$ 65,693</u>	<u>\$ 430,000</u>	<u>\$ 180,642</u>	<u>\$ 430,000</u>
Health Insurance Fund:				
Medical Claims	\$ 3,081,859	\$ 2,993,594	\$ 2,558,765	\$ 3,322,278
Administration Fees	795,948	766,159	794,686	832,931
Total Health Insurance	<u>\$ 3,877,807</u>	<u>\$ 3,759,753</u>	<u>\$ 3,353,451</u>	<u>\$ 4,155,209</u>
Auto Collision Fund:				
Auto Collision Claims	\$ 7,556	\$ 443,559	\$ 21,513	\$ 443,559
Stabilization Reserve Fund:				
General Fund Reserve	\$ -	\$ 6,481,032	\$ -	\$ 7,835,501
Wastewater Fund Reserve	-	984,828	-	1,087,258
Water Fund Reserve	-	1,655,122	-	1,818,564
Sanitation Fund Reserve	-	1,090,026	-	1,192,328
Total Stabilization Reserve	<u>\$ -</u>	<u>\$ 10,211,008</u>	<u>\$ -</u>	<u>\$ 11,933,651</u>
Capital Reserve Fund:				
General	\$ 203,072	\$ 1,850,500	\$ 1,072,160	\$ 2,875,500
Wastewater	130,181	2,800,000	1,950,170	2,720,000
Water	2,321,882	9,287,500	1,498,870	1,303,000
Sanitation	34,510	650,000	452,903	655,000
Total Capital Reserve	<u>\$ 2,689,645</u>	<u>\$ 14,588,000</u>	<u>\$ 4,974,103</u>	<u>\$ 7,553,500</u>
Total Internal Service Funds	<u>\$ 6,640,701</u>	<u>\$ 29,432,320</u>	<u>\$ 8,529,709</u>	<u>\$ 24,515,919</u>
FIDUCIARY FUNDS				
Mausoleum Trust Fund:				
Mausoleum	<u>\$ 400</u>	<u>\$ 8,185</u>	<u>\$ -</u>	<u>\$ 8,185</u>
BARTLESVILLE MUNICIPAL AUTHORITY				
BMA - Wastewater Fund:				
BMA Wastewater Operating	\$ 28,150	\$ 28,400	\$ 28,025	\$ 28,400
Transfers Out	4,400,120	4,574,224	4,574,224	5,575,322
Total BMA - Wastewater	<u>\$ 4,428,270</u>	<u>\$ 4,602,624</u>	<u>\$ 4,602,249</u>	<u>\$ 5,603,722</u>
BMA - Water Fund:				
BMA - Water Operating	\$ 1,791,634	\$ 3,048,026	\$ 2,716,503	\$ 2,847,970
BMA - Water Construction	820,700	7,720,000	7,314,000	7,600,000
Transfers Out	5,980,855	7,146,368	7,146,368	8,660,832
Total BMA - Water	<u>\$ 8,593,189</u>	<u>\$ 17,914,394</u>	<u>\$ 17,176,871</u>	<u>\$ 19,108,802</u>
Total BMA Funds	<u>\$ 13,021,459</u>	<u>\$ 22,517,018</u>	<u>\$ 21,779,120</u>	<u>\$ 24,712,524</u>
TOTAL EXPENSES ALL FUNDS	<u>\$ 77,294,701</u>	<u>\$ 124,606,286</u>	<u>\$ 95,318,762</u>	<u>\$ 128,444,211</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Estimated Change in Fund Equity – All Funds

The City uses the term “fund balance” to represent the net beginning balance of resources and obligations available to be budgeted. The resources and obligations that the fund balance represents differ in each fund, but all of them are derived from the City’s budgetary basis of accounting. Using the definition of the City’s budget basis of accounting that was supplied earlier, fund balance could be comprised of cash, investments, inventory, trade accounts receivable, and accounts payable. An example of the General Fund’s fund balance as of July 1, 2020 is provided below.

General Fund
Budgetary Fund Balance Calculation
As of July 1, 2021

Account Title	Balance
Cash and Investments	4,490,449
Petty Cash	3,250
Inventory	70,038
Accounts Receivable (net of allowance)	(69,684)
Total Assets	4,494,053
Cleet Payable	(7,770)
Other Payables	1,236
Deferred Revenue	(4,995)
Deposit Payable	(2,729)
Reserved for Encumbrances	(213,457)
Total Liabilities	(227,715)
Total Budgetary Fund Balance	4,266,338

By nature, certain components of fund balance are restricted as to use. However, if the restricted assets and liabilities that the fund balance represents are used to fund the City’s operating budget, then these amounts will be included in fund balance as well. An example of this is the restricted donations fund. This entire fund is restricted as to use, but the expenditures for the restricted donations 2022-23 Operating Budget are funded from these restricted assets. These assets net of any related liabilities are then included in the fund balance amount for this reason.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Estimated Change in Fund Equity – All Funds
 (continued)

FUND	FUND BALANCE JULY 1, 2022	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2023
GENERAL FUND				
General	\$ 3,629,648	\$ 30,534,213	\$ 33,252,936	\$ 910,925
SPECIAL REVENUE FUNDS				
Economic Development	\$ 2,705,994	\$ 1,830,242	\$ 4,536,236	\$ -
E-911	21,125	1,207,233	1,207,453	20,905
Special Library	313,814	88,000	226,500	175,314
Special Museum	125,088	-	41,500	83,588
Municipal Airport	241,443	-	241,443	-
Harshfield Library Donation	451,492	-	451,492	-
Restricted Revenue	240,641	106,006	346,647	-
Golf Course Memorial	15,307	-	15,307	-
JAG	7,619	-	7,619	-
CDBG-COVID	-	-	-	-
ARPA	2,186,371	3,186,219	3,609,713	1,762,877
Neighborhood Park	27,653	-	27,653	-
Cemetery Perpetual Care	9,147	3,000	12,147	-
Special Revenue Funds	<u>\$ 6,345,694</u>	<u>\$ 6,420,700</u>	<u>\$ 10,723,710</u>	<u>\$ 2,042,684</u>
DEBT SERVICE FUND				
Debt Service	<u>\$ 3,240,337</u>	<u>\$ 4,156,550</u>	<u>\$ 3,726,750</u>	<u>\$ 3,670,137</u>
CAPITAL PROJECTS FUNDS				
CIP - Sales Tax	\$ 1,301,472	\$ 3,095,683	\$ 4,397,155	\$ -
CIP - Wastewater	97,436	-	97,436	-
CIP - Wastewater Reg	784,684	-	784,684	-
CIP - City Hall	64,194	11,400	75,594	-
CIP - Storm Sewer	51,963	-	51,963	-
CDBG	-	196,000	196,000	-
2009 GO Bond	2,636	-	2,636	-
2010 GO Bond	410	-	410	-
2014B GO Bond	3,885	-	3,885	-
2018B GO Bond	32,031	-	32,031	-
2018C GO Bond	317,014	-	317,014	-
2019A GO Bond	669,535	-	669,535	-
2019B GO Bond	385,860	-	385,860	-
2021A GO Bond	2,109,080	-	2,109,080	-
Capital Projects Funds	<u>\$ 5,820,200</u>	<u>\$ 3,303,083</u>	<u>\$ 9,123,283</u>	<u>\$ -</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Estimated Change in Fund Equity – All Funds
 (continued)

FUND	FUND BALANCE JULY 1, 2022	ADDITIONS	REDUCTIONS	FUND BALANCE JUNE 30, 2023
ENTERPRISE FUNDS				
Wastewater Operating	\$ (243,355)	\$ 5,575,322	\$ 5,248,918	\$ 83,049
Water Operating	(126,275)	8,660,832	8,360,518	174,039
Sanitation Operating	421,854	5,796,060	6,097,414	120,500
Municipal Golf Course	84,921	543,441	628,362	-
Sooner Pool	1,170	49,871	50,040	1,001
Frontier Pool	3,099	60,921	62,765	1,255
Municipal Airport	231,818	391,172	622,990	-
Enterprise Funds	<u>\$ 373,232</u>	<u>\$ 21,077,619</u>	<u>\$ 21,071,007</u>	<u>\$ 379,844</u>
INTERNAL SERVICE FUNDS				
Workers' Compensation	\$ 329,713	\$ 100,287	\$ 430,000	\$ -
Health Insurance	374,057	3,781,152	4,155,209	-
Auto Collision Insurance	448,309	75,000	443,559	79,750
Stabilization Reserve	10,211,008	1,722,643	-	11,933,651
Capital Reserve	13,418,437	7,296,227	7,553,500	13,161,164
Internal Service Funds	<u>\$ 24,781,524</u>	<u>\$ 12,975,309</u>	<u>\$ 12,582,268</u>	<u>\$ 25,174,565</u>
FIDUCIARY FUNDS				
Mausoleum Trust	\$ 8,127	\$ -	\$ 8,047	\$ 80
BARTLESVILLE MUNICIPAL AUTHORITY FUNDS				
BMA - Wastewater	\$ 45,000,000	\$ 50,529,895	\$ 5,603,722	\$ 89,926,173
BMA - Water	6,617,449	18,839,739	19,108,802	6,348,386
BMA Funds	<u>\$ 51,617,449</u>	<u>\$ 69,369,634</u>	<u>\$ 24,712,524</u>	<u>\$ 96,274,559</u>
All Funds Total	<u>\$ 95,816,211</u>	<u>\$ 147,837,108</u>	<u>\$ 115,200,525</u>	<u>\$ 128,452,794</u>

Significant Increases or Decreases

Almost all of the funds represented above are not anticipated to have significant increases or decreases in fund balance although many appear to anticipate significant decreases. This is because the above analysis assumes that the entire appropriation for a fund will be spent. This presents a worst case scenario, but actual experience indicates that there will be a portion of the appropriation unencumbered and unspent at the end of the fiscal year.

Therefore, for funds such as most special revenue funds, capital improvement funds, internal service funds, and fiduciary funds that budget their entire available balance even if there is no intent to spend the entire balance, there appears to be a significant anticipated decrease in fund balance, but as was stated above, this would only be true if there was a need for a specific project or emergency that required the entire expenditure of these funds.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Estimated Change in Fund Equity – All Funds
(continued)

In addition to the above-described uses of fund balance, the City has also implemented a new reserve policy in accordance with an adopted ordinance that impacts fund balance in the General, Water, Wastewater, Sanitation, BMA – Wastewater, and Water Funds. This new policy actually reduces fund balance in these funds, since these amounts are now transferred to a Stabilization Reserve Fund, which will hold the balances for use in certain prescribed situations. While this contributes to the appearance of a reduction in fund balance for these funds, the amounts contained in the Stabilization Reserve Fund and the amounts contained in the Capital Reserve Fund should be included when considering the overall financial health of these funds.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds

FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
GENERAL FUND			
General Fund:			
City Council			
Contractual Services	\$ 19,760	\$ 19,760	0.0%
Materials and Supplies	2,900	2,900	0.0%
City Council Total	\$ 22,660	\$ 22,660	0.0%
Administration			
Personnel Services	\$ 666,529	\$ 819,319	22.9%
Contractual Services	198,569	233,943	17.8%
Materials and Supplies	8,250	9,250	12.1%
Administration Total	\$ 873,348	\$ 1,062,512	21.7%
Accounting and Finance			
Personnel Services	\$ 1,153,749	\$ 1,174,923	1.8%
Contractual Services	441,080	496,580	12.6%
Materials and Supplies	26,000	26,000	0.0%
Accounting and Finance Total	\$ 1,620,829	\$ 1,697,503	4.7%
Legal			
Personnel Services	\$ 164,844	\$ 180,440	9.5%
Contractual Services	84,000	61,200	-27.1%
Materials and Supplies	-	-	N/A
Legal Total	\$ 248,844	\$ 241,640	-2.9%
Building & Neighbor Service			
Personnel Services	\$ 567,329	\$ 638,504	12.5%
Contractual Services	217,350	244,046	12.3%
Materials and Supplies	31,850	54,815	72.1%
Building & Neighbor Service Total	\$ 816,529	\$ 937,365	14.8%
Building Maintenance			
Personnel Services	\$ 388,910	\$ 426,989	9.8%
Contractual Services	76,880	77,380	0.7%
Materials and Supplies	18,500	21,500	16.2%
Building Maintenance Total	\$ 484,290	\$ 525,869	8.6%

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
General Services			
Contractual Services	\$ 693,059	\$ 809,350	16.8%
Materials and Supplies	34,000	34,000	0.0%
General Services Total	<u>\$ 727,059</u>	<u>\$ 843,350</u>	<u>16.0%</u>
Cemetery			
Contractual Services	\$ 10,260	\$ 10,410	1.5%
Materials and Supplies	6,450	6,450	0.0%
Cemetery Total	<u>\$ 16,710</u>	<u>\$ 16,860</u>	<u>0.9%</u>
Community Development			
Personnel Services	\$ 478,687	\$ 518,881	8.4%
Contractual Services	84,187	83,608	-0.7%
Materials and Supplies	12,600	13,100	4.0%
Community Development Total	<u>\$ 575,474</u>	<u>\$ 615,589</u>	<u>7.0%</u>
Technical Services			
Personnel Services	\$ 441,135	\$ 500,251	13.4%
Contractual Services	561,575	632,390	12.6%
Materials and Supplies	60,400	44,300	-26.7%
Technical Services Total	<u>\$ 1,063,110</u>	<u>\$ 1,176,941</u>	<u>10.7%</u>
Engineering			
Personnel Services	\$ 402,747	\$ 467,674	16.1%
Contractual Services	25,870	37,620	45.4%
Materials and Supplies	11,900	11,900	0.0%
Engineering Total	<u>\$ 440,517</u>	<u>\$ 517,194</u>	<u>17.4%</u>
Fleet Maintenance			
Personnel Services	\$ 392,910	\$ 421,789	7.4%
Contractual Services	25,040	29,205	16.6%
Materials and Supplies	35,100	30,300	-13.7%
Fleet Maintenance Total	<u>\$ 453,050</u>	<u>\$ 481,294</u>	<u>6.2%</u>
Fire			
Personnel Services	\$ 6,470,634	\$ 7,114,709	10.0%
Contractual Services	229,002	226,626	-1.0%
Materials and Supplies	225,530	286,330	27.0%
Fire Total	<u>\$ 6,925,166</u>	<u>\$ 7,627,665</u>	<u>10.1%</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
Police			
Personnel Services	\$ 6,270,121	\$ 7,144,358	13.9%
Contractual Services	402,360	571,725	42.1%
Materials and Supplies	351,750	421,000	19.7%
Police Total	<u>\$ 7,024,231</u>	<u>\$ 8,137,083</u>	<u>15.8%</u>
Street			
Personnel Services	\$ 1,070,721	\$ 1,218,038	13.8%
Contractual Services	262,050	289,050	10.3%
Materials and Supplies	333,900	336,400	0.7%
Street Total	<u>\$ 1,666,671</u>	<u>\$ 1,843,488</u>	<u>10.6%</u>
Library			
Personnel Services	\$ 1,184,906	\$ 1,331,382	12.4%
Contractual Services	167,575	183,715	9.6%
Materials and Supplies	124,930	130,700	4.6%
Library Total	<u>\$ 1,477,411</u>	<u>\$ 1,645,797</u>	<u>11.4%</u>
History Museum			
Personnel Services	\$ 172,265	\$ 197,661	14.7%
Contractual Services	15,975	14,750	-7.7%
Materials and Supplies	12,689	12,805	0.9%
History Museum Total	<u>\$ 200,929</u>	<u>\$ 225,216</u>	<u>12.1%</u>
Park and Recreation			
Personnel Services	\$ 1,120,228	\$ 1,245,771	11.2%
Contractual Services	153,800	208,032	35.3%
Materials and Supplies	141,500	170,000	20.1%
Park and Recreation Total	<u>\$ 1,415,528</u>	<u>\$ 1,623,803</u>	<u>14.7%</u>
Transfers Out			
To E 911 Fund	\$ 524,835	\$ 698,433	33.1%
To Adams Golf Course	58,804	135,941	131.2%
To Sooner Pool	50,404	49,871	-1.1%
To Frontier Pool	40,546	60,921	50.3%
To Airport	250,000	36,472	-85.4%
To Auto Collision Insurance	25,000	25,000	0.0%
To Stabilization Reserve	538,939	1,354,469	151.3%
To Capital Reserve	1,850,000	1,650,000	-10.8%
Total Transfers Out	<u>\$ 3,338,528</u>	<u>\$ 4,011,107</u>	<u>20.1%</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
Reserves			
Compensated Absences Reserve	724,000	724,000	0.0%
Severance Reserve	166,000	166,000	0.0%
Compensation Increase Reserve	1,200,000	-	-100.0%
Contingency	31,085	20,925	-32.7%
Total Reserves	<u>\$ 2,121,085</u>	<u>\$ 910,925</u>	<u>-57.1%</u>
Total General Fund	<u>\$ 31,511,969</u>	<u>\$ 34,163,861</u>	<u>8.4%</u>
ENTERPRISE FUNDS			
Wastewater Operating Fund:			
Wastewater Treatment Plant			
Contractual Services	<u>\$ 2,423,985</u>	<u>\$ 2,704,296</u>	<u>11.6%</u>
Wastewater Maintenance			
Personnel Services	\$ 634,242	\$ 690,798	8.9%
Contractual Services	100,500	104,950	4.4%
Materials and Supplies	122,200	106,300	-13.0%
Wastewater Maintenance Total	<u>\$ 856,942</u>	<u>\$ 902,048</u>	<u>5.3%</u>
Transfers Out			
To General Fund	\$ 1,407,445	\$ 1,515,144	7.7%
To Auto Collision Reserve Fund	25,000	25,000	0.0%
To Stabilization Reserve Fund	93,567	102,430	9.5%
Total Transfers Out	<u>\$ 1,526,012</u>	<u>\$ 1,642,574</u>	<u>7.6%</u>
Reserves			
Contingency	\$ 65,419	\$ 72,127	10.3%
Compensated Absences Reserve	10,922	10,922	0.0%
Total Reserves	<u>\$ 76,341</u>	<u>\$ 83,049</u>	<u>8.8%</u>
Total Wastewater Operating	<u>\$ 4,883,280</u>	<u>\$ 5,331,967</u>	<u>9.2%</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
Water Operating Fund:			
Water Plant			
Personnel Services	\$ 1,033,688	\$ 1,141,329	10.4%
Contractual Services	1,067,350	1,310,850	22.8%
Materials and Supplies	826,500	927,000	12.2%
Water Plant Total	<u>\$ 2,927,538</u>	<u>\$ 3,379,179</u>	<u>15.4%</u>
Water Administration			
Personnel Services	\$ 274,956	\$ 304,508	10.7%
Contractual Services	68,400	71,950	5.2%
Materials and Supplies	9,500	9,500	0.0%
Water Administration Total	<u>\$ 352,856</u>	<u>\$ 385,958</u>	<u>9.4%</u>
Water Distribution			
Personnel Services	\$ 1,307,606	\$ 1,336,499	2.2%
Contractual Services	93,300	95,500	2.4%
Materials and Supplies	324,175	594,000	83.2%
Water Distribution Total	<u>\$ 1,725,081</u>	<u>\$ 2,025,999</u>	<u>17.4%</u>
Transfers Out			
To General	\$ 2,211,700	\$ 2,380,940	7.7%
To Auto Collision Insurance	25,000	25,000	0.0%
To Stabilization Reserve	148,830	163,442	9.8%
Total Transfers Out	<u>\$ 2,385,530</u>	<u>\$ 2,569,382</u>	<u>7.7%</u>
Reserves			
Contingency	\$ 99,596	\$ 115,823	16.3%
Compensated Absences Reserve	58,216	58,216	0.0%
Total Reserves	<u>\$ 157,812</u>	<u>\$ 174,039</u>	<u>10.3%</u>
Total Water Operating	<u>\$ 7,548,817</u>	<u>\$ 8,534,557</u>	<u>13.1%</u>
Sanitation Operating Fund:			
Sanitation			
Personnel Services	\$ 1,921,547	\$ 2,108,782	9.7%
Contractual Services	916,500	974,500	6.3%
Materials and Supplies	366,686	366,686	0.0%
Sanitation Total	<u>\$ 3,204,733</u>	<u>\$ 3,449,968</u>	<u>7.7%</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Percentage Change from Prior Budget – General and Enterprise Funds (continued)

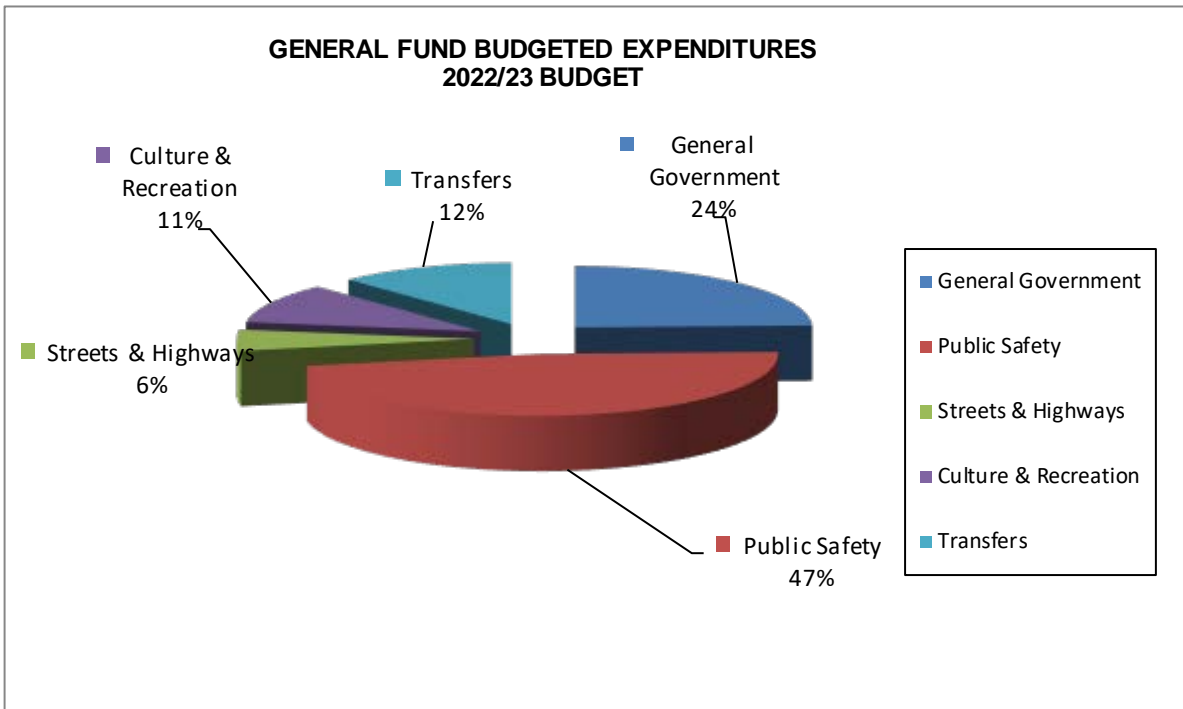
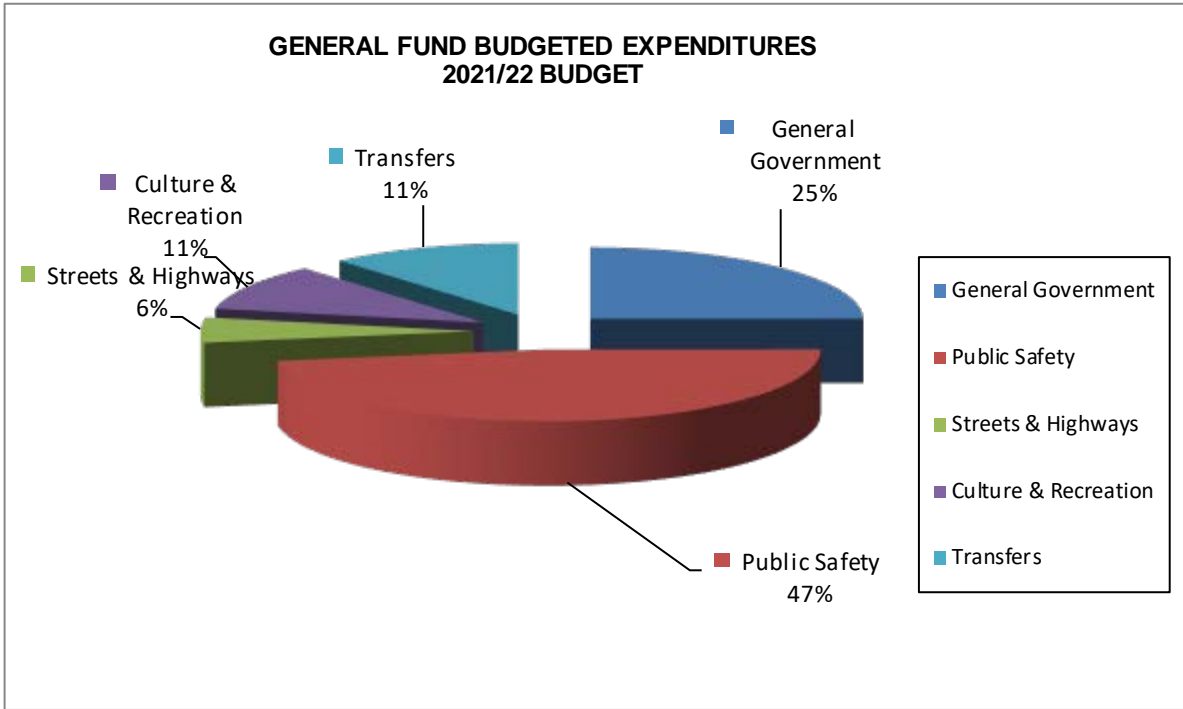
FUND & DEPARTMENT	2021-22 BUDGET	2022-23 BUDGET	% INCREASE (DECREASE)
Transfers Out			
To General	\$ 1,557,445	\$ 1,665,144	6.9%
To Auto Collision Insurance	-	-	N/A
To Stabilization Reserve	95,244	102,302	7.4%
To Capitalization Reserve	606,491	880,000	45.1%
Total Transfers Out	<u>\$ 2,259,180</u>	<u>\$ 2,647,446</u>	<u>17.2%</u>
Reserves			
Contingency	\$ 64,095	\$ 68,999	7.7%
Compensated Absences Reserve	49,725	49,725	0.0%
Total Reserves	<u>\$ 113,820</u>	<u>\$ 118,724</u>	<u>4.3%</u>
Total Sanitation Operating	<u>\$ 5,577,733</u>	<u>\$ 6,216,138</u>	<u>11.4%</u>
Municipal Golf Course Fund:			
Golf Course			
Personnel Services	\$ 295,634	\$ 335,174	13.4%
Contractual Services	152,650	43,125	-71.7%
Materials and Supplies	95,400	102,960	7.9%
Golf Course Total	<u>\$ 543,684</u>	<u>\$ 481,259</u>	<u>-11.5%</u>
Pro Shop			
Contractual Services	\$ -	\$ 124,425	N/A
Materials and Supplies	-	7,050	N/A
Pro Shop Total	<u>\$ -</u>	<u>\$ 131,475</u>	<u>N/A</u>
Reserves			
Contingency	\$ -	\$ -	N/A
Compensated Absences Reserve	10,874	9,625	-11.5%
Total Reserves	<u>\$ 10,874</u>	<u>\$ 9,625</u>	<u>-11.5%</u>
Total Municipal Golf Course	<u>\$ 554,558</u>	<u>\$ 622,359</u>	<u>12.2%</u>
Sooner Pool Fund:			
Swimming pool			
Contractual Services	\$ 37,340	\$ 37,340	0.0%
Materials and Supplies	12,700	12,700	0.0%
Contingency	1,001	1,001	0.0%
Swimming pool Total	<u>\$ 51,041</u>	<u>\$ 51,041</u>	<u>0.0%</u>
Frontier Pool Fund:			
Swimming pool			
Contractual Services	\$ 50,065	\$ 50,065	0.0%
Materials and Supplies	12,700	12,700	0.0%
Contingency	1,225	1,255	2.4%
Swimming pool Total	<u>\$ 63,990</u>	<u>\$ 64,020</u>	<u>0.0%</u>
Municipal Airport Fund:			
Airport			
Personnel Services	\$ 421,408	\$ 465,789	10.5%
Contractual Services	125,000	128,800	3.0%
Materials and Supplies	5,000	10,300	106.0%
Airport Total	<u>\$ 551,408</u>	<u>\$ 604,889</u>	<u>9.7%</u>
Reserves			
Contingency	\$ 10,874	\$ 12,098	11.3%
Compensated Absences Reserve	6,003	6,003	0.0%
Total Reserves	<u>16,877</u>	<u>18,101</u>	<u>7.3%</u>
Total Municipal Airport	<u>\$ 568,285</u>	<u>\$ 622,990</u>	<u>9.6%</u>
Total Enterprise Funds	<u>\$ 19,247,704</u>	<u>\$ 21,443,072</u>	<u>11.4%</u>

GENERAL FUND



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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Expenditure Graphs



CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Expenditure Summary by Function

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST
City Council	\$ 16,193	\$ 22,660	\$ 8,241	\$ 22,660
Administration	747,241	873,348	916,308	1,062,512
Accounting and Finance	1,485,749	1,620,829	1,573,482	1,697,503
Legal	200,381	248,844	239,666	241,640
Building and Neighborhood Services	686,761	816,529	811,133	937,365
Building Maintenance	455,526	484,290	474,766	525,869
General Services	734,391	727,059	625,051	843,350
Cemetery	7,323	16,710	10,489	16,860
Community Development	519,971	575,474	561,795	615,589
Technical Services	926,755	1,063,110	1,043,731	1,176,941
Engineering	422,340	440,517	441,264	517,194
Fleet Maintenance	415,516	453,050	420,427	481,294
Fire	6,161,161	6,925,166	6,953,482	7,627,665
Police	5,879,335	7,024,231	6,733,229	8,137,083
Street	1,443,535	1,666,671	1,597,853	1,843,488
Library	1,352,472	1,477,411	1,406,520	1,645,797
History Museum	173,402	200,929	196,885	225,216
Park and Recreation	1,173,909	1,415,528	1,319,571	1,623,803
Transfer Out:				
To E-911 Fund	511,118	524,835	524,835	698,433
To Municipal Airport	-	250,000	250,000	36,472
To Adams Golf Course	144,130	58,804	58,804	135,941
To Sooner Pool	37,360	50,404	50,404	49,871
To Frontier Pool	35,806	40,546	40,546	60,921
To Auto Collision Insurance	25,000	25,000	25,000	25,000
To Stabilization Reserve	1,495,895	538,939	538,939	1,354,469
To Capital Reserve	700,000	1,850,000	1,850,000	1,650,000
Reserves:				
Compensated Absences Reserve	-	724,000	-	724,000
Severance Reserve	-	166,000	-	166,000
Compensation Increase Reserve	-	1,200,000	-	-
Contingency	-	31,085	-	20,925
Total Expenditures and Reserves	\$ 25,751,270	\$ 31,511,969	\$ 28,672,421	\$ 34,163,861

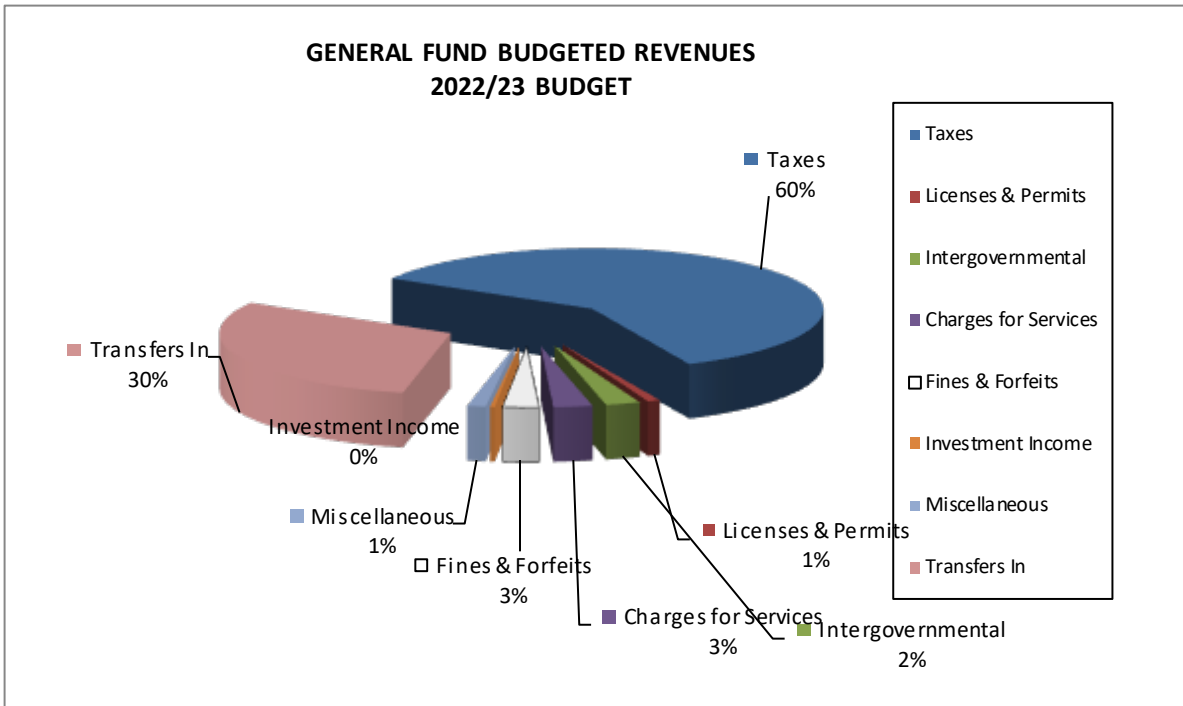
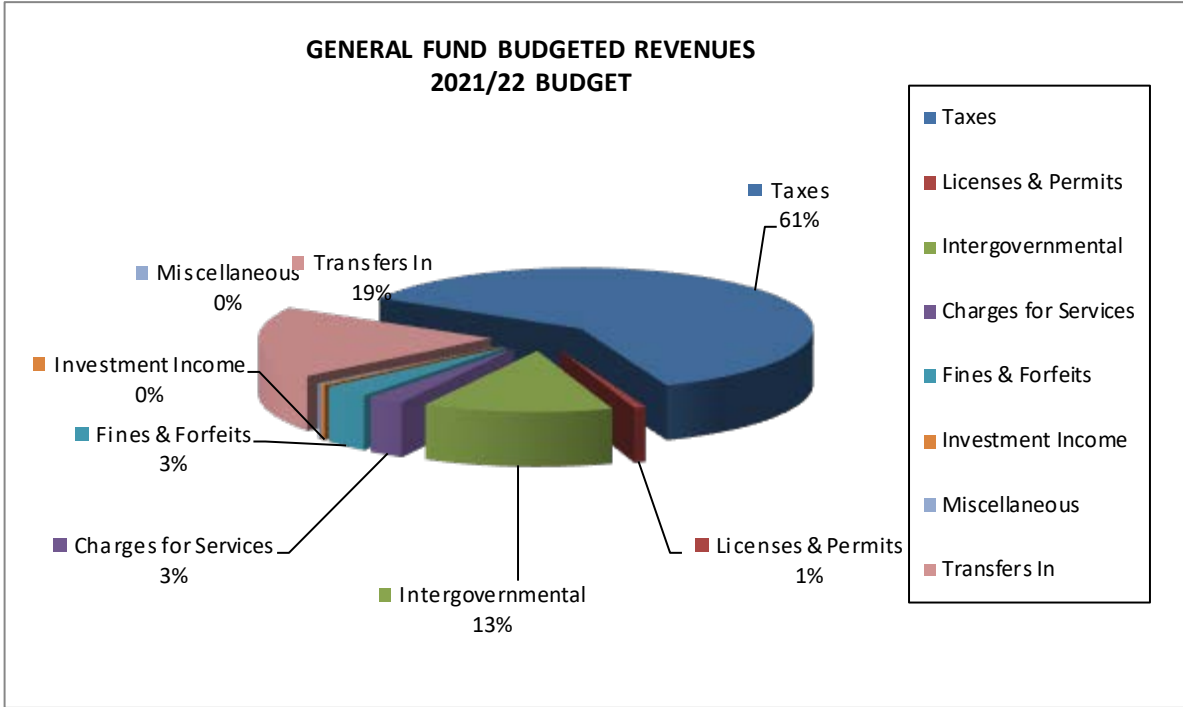
CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Expenditure Summary by Line Item

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$12,626,858	\$14,621,408	\$13,982,584	\$16,341,030	\$16,697,339	\$16,697,339
51120 OVERTIME	698,559	641,000	761,936	726,000	726,000	726,000
51130 FICA	729,403	872,000	789,320	994,007	986,503	986,503
51140 GROUP INSURANCE	2,531,679	2,640,828	2,640,828	2,754,016	2,754,016	2,754,016
51150 DB RETIREMENT	578,745	699,000	666,780	642,000	642,000	642,000
51155 DC RETIREMENT	128,383	150,300	131,476	181,600	181,600	181,600
51160 PENSION	989,518	1,206,000	1,119,475	1,343,000	1,343,000	1,343,000
51170 WORKER'S COMPENSATION	106,589	115,179	117,865	70,231	70,231	70,231
51180 UNEMPLOYMENT COMP	647	-	7,305	-	-	-
TOTAL PERSONNEL SERVICES	\$18,390,381	\$20,945,715	\$20,217,569	\$23,051,884	\$23,400,689	\$23,400,689
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 402,451	\$ 639,826	\$ 645,174	\$ 745,898	\$ 700,698	\$ 700,698
52210 FINANCIAL SERVICES	268,172	239,300	301,564	293,050	290,050	290,050
52310 UTILITIES & COMMUNICATIONS	534,008	622,233	631,528	686,494	770,494	770,494
52410 PROFESSIONAL SERVICES	567,616	684,150	681,216	760,915	842,415	842,415
52510 OTHER SERVICES	947,680	885,946	801,496	967,636	1,007,726	1,007,726
52610 MAINT. & REPAIR SERVICE	232,661	251,583	209,948	288,237	263,237	263,237
52710 OPERATIONAL SERVICES	748	1,000	748	1,000	1,000	1,000
52810 INSURANCE & BONDS	298,481	344,354	338,458	353,770	353,770	353,770
TOTAL CONTRACTUAL SERVICES	\$ 3,251,817	\$ 3,668,392	\$ 3,610,132	\$ 4,097,000	\$ 4,229,390	\$ 4,229,390
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 103,924	\$ 133,400	\$ 105,334	\$ 117,950	\$ 115,450	\$ 115,450
53210 JANITORIAL SUPPLIES	42,247	46,100	39,524	46,200	46,200	46,200
53310 GENERAL SUPPLIES	306,353	404,569	415,035	469,335	458,335	458,335
53410 TOOLS & EQUIPMENT	38,283	42,500	39,501	58,475	53,475	53,475
53510 FUEL	211,155	257,500	321,949	354,700	354,700	354,700
53610 MAINT. & REPAIR MATERIALS	457,801	554,180	584,849	605,590	583,590	583,590
TOTAL MATERIALS & SUPPLIES	\$ 1,159,763	\$ 1,438,249	\$ 1,506,192	\$ 1,652,250	\$ 1,611,750	\$ 1,611,750

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Expenditure Summary by Line Item
 (continued)

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59207 E 9-1-1 FUND	\$ 511,118	\$ 524,835	\$ 524,835	\$ 698,433	\$ 698,433	\$ 698,433
59513 ADAMS GOLF COURSE	144,130	58,804	58,804	135,941	135,941	135,941
59515 FRONTIER POOL	37,360	50,404	50,404	49,871	49,871	49,871
59516 SOONER POOL	35,806	40,546	40,546	60,921	60,921	60,921
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE	1,495,895	538,939	538,939	595,655	604,469	1,354,469
59675 CAPITAL RESERVE	700,000	1,850,000	1,850,000	1,650,000	1,650,000	1,650,000
TOTAL TRANSFERS	\$ 2,949,309	\$ 3,088,528	\$ 3,088,528	\$ 3,215,821	\$ 3,224,635	\$ 3,974,635
TOTAL BUDGET	\$25,751,270	\$29,140,884	\$28,422,421	\$32,016,955	\$32,466,464	\$33,216,464

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Revenue Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Revenue Summary by Source

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST
Sales Tax	\$ 15,805,287	\$ 15,301,474	\$ 17,284,771	\$ 16,407,122
Use Tax	-	-	-	400,000
Franchise Tax	1,240,840	1,321,300	1,421,624	1,451,300
Licenses & Permits	226,315	222,400	263,647	265,600
Intergovernmental	3,494,522	3,611,100	796,551	739,100
Charges for Services	776,994	687,700	897,060	832,500
Fines and Forfeits	752,915	913,000	734,098	772,200
Interest and Investment Income	56,600	100,000	100,000	100,000
Donations and Miscellaneous	242,922	71,200	240,490	395,450
Transfer In:				
Wastewater	1,322,219	1,407,445	1,407,445	1,515,144
Water	2,077,772	2,211,700	2,211,700	2,380,940
Sanitation	1,472,219	1,557,445	1,557,445	1,665,144
ARPA Funds	-	-	970,000	3,609,713
Fund Balance	<u>2,553,807</u>	<u>4,107,205</u>	<u>4,417,238</u>	<u>3,629,648</u>
Total Available for Appropriation	<u>\$ 30,022,412</u>	<u>\$ 31,511,969</u>	<u>\$ 32,302,069</u>	<u>\$ 34,163,861</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Personnel Summary

PERSONNEL COUNTS BY DEPARTMENT	2020-21 ACTUAL FTEs	2021-22 BUDGETED FTEs	2021-22 ACTUAL FTEs	2022-23 BUDGETED FTEs
Administration	6	6	6	7
Accounting and Finance	16.5	16.5	14.5	16.5
Legal	2.23	2.23	2.23	2.23
Building and Neighbor Services	7.5	8.5	8.5	8.5
Building Maintenance	5	5	5	5
Community Development	4	4	4	4
Technical Services	4	4	4	4
Engineering	6.5	6.5	5	6.5
Fleet Maintenance	5	5	5	5
Fire	70	71	68	71
Police	72	74	68	82
Street	16	17	16	17.5
Library	18.7	18.7	18.7	18.7
History Museum	3.63	3.63	2.63	3.63
Park and Recreation	18	18	13	18
Total Personnel	<u>255.06</u>	<u>260.06</u>	<u>240.56</u>	<u>269.56</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – City Council – Summary

Department Mission: To use oversight and policy making powers to plan for the long term benefit of the City. The Council encourages critical analysis of all problems to help find new and better solutions.

Department Description: The City Council is the policy-making and legislative body of the City of Bartlesville. It is responsible to the electorate for the programs, policies, and improvements of the City. The City Council approves the annual budget and all contracts, ordinances, and resolutions of the City. It also makes appointments to the various boards and committees of the municipal government and the public trusts of which it is the beneficiary.

2022 Accomplishments: • Adopted a budget in accordance with State law

2023 Objectives: • Adopt a budget in accordance with State law that best meets the needs of our citizens using existing resources

Budget Highlights: The major budgeted expenditures for the City Council are training seminars, elections, and the annual audit.

**FUND 101 GENERAL
 DEPT 110 CITY COUNCIL**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$16,193	\$22,660	\$8,241	\$22,660	\$22,660

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – City Council – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52110 EMPLOYMENT SERVICES	\$ 5,571	\$ 6,100	\$ 2,321	\$ 6,100	\$ 6,100	\$ 6,100
52310 UTILITIES & COMMUNICATIONS	-	160	-	160	160	160
52410 PROFESSIONAL SERVICES	-	2,300	-	2,300	2,300	2,300
52510 OTHER SERVICES	9,660	11,200	3,114	11,200	11,200	11,200
TOTAL CONTRACTUAL SERVICES	\$ 15,231	\$ 19,760	\$ 5,435	\$ 19,760	\$ 19,760	\$ 19,760
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 171	\$ 400	\$ -	\$ 400	\$ 400	\$ 400
53310 GENERAL SUPPLIES	791	2,500	2,806	2,500	2,500	2,500
TOTAL MATERIALS & SUPPLIES	\$ 962	\$ 2,900	\$ 2,806	\$ 2,900	\$ 2,900	\$ 2,900
TOTAL BUDGET	\$ 16,193	\$ 22,660	\$ 8,241	\$ 22,660	\$ 22,660	\$ 22,660

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Administration – Summary

Department Mission: To implement the policies of Council and manage the day to day affairs of the City while keeping in mind the long range goals of the City as a whole, fostering a positive relationship with employees while performing personnel duties.

Department Description: This department includes the activities of the City Manager, Human Resources Director, and Chief Communications Officer. The City Manager is responsible to the City Council for administering the daily activities of the various departments of the city government and for implementing the policies and procedures adopted by the City Council. The manager is also responsible for preparing the annual budget and implementing the budget approved by the City Council. The Human Resources Director is responsible for the personnel policies and administration benefit plans of the City. The Chief Communications Officer is responsible for the coordination, development and dissemination of clear, accurate and comprehensive information about City programs, services, policies, and other issues.

- 2022 Accomplishments:
- Successfully implemented an Employee Referral program
 - Increased City Beat subscriptions to 5,400

- 2023 Objectives:
- Increase employee training and development
 - Implement new recruitment initiatives
 - Complete an employee engagement survey
 - Implement weekly City Beat podcast

Budget Highlights: The major budgeted expenditures for Administration are personnel expenditures for the City Manager, Human Resources Director, and their employees.

FUND 101 GENERAL DEPT 120 ADMINISTRATION				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$747,241	\$873,348	\$916,308	\$1,062,512	\$1,062,512

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Administration – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 453,976	\$ 495,000	\$ 501,374	\$ 711,000	\$ 636,000	\$ 636,000
51120 OVERTIME	-	2,000	-	2,000	2,000	2,000
51130 FICA	31,890	38,000	31,923	44,000	44,000	44,000
51140 GROUP INSURANCE	54,378	61,857	61,857	66,914	66,914	66,914
51150 DB RETIREMENT	43,022	53,000	51,890	51,000	51,000	51,000
51155 DC RETIREMENT	13,151	16,000	15,857	19,000	19,000	19,000
51170 WORKER'S COMPENSATION	622	672	672	405	405	405
TOTAL PERSONAL SERVICES	\$ 597,039	\$ 666,529	\$ 663,573	\$ 894,319	\$ 819,319	\$ 819,319
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 67,874	\$ 165,777	\$ 204,898	\$ 128,421	\$ 125,421	\$ 125,421
52310 UTILITIES & COMMUNICATIONS	2,086	3,215	3,013	3,215	3,215	3,215
52410 PROFESSIONAL SERVICES	4,369	5,425	2,738	5,425	5,425	5,425
52510 OTHER SERVICES	68,783	23,652	38,087	29,292	99,382	99,382
52610 MAINT. & REPAIR SERVICE	-	500	-	500	500	500
TOTAL CONTRACTUAL SERVICES	\$ 143,112	\$ 198,569	\$ 248,736	\$ 166,853	\$ 233,943	\$ 233,943
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,569	\$ 3,750	\$ 3,230	\$ 4,750	\$ 4,750	\$ 4,750
53310 GENERAL SUPPLIES	3,521	4,500	769	4,500	4,500	4,500
TOTAL MATERIALS & SUPPLIES	\$ 7,090	\$ 8,250	\$ 3,999	\$ 9,250	\$ 9,250	\$ 9,250
TOTAL BUDGET						
	\$ 747,241	\$ 873,348	\$ 916,308	\$ 1,070,422	\$ 1,062,512	\$ 1,062,512

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Administration – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 120 ADMINISTRATION

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
City Manager	1	1	1	1
Assistant City Manager	0	0	0	1
Human Resources Director	1	1	1	1
Chief Communications Officer	1	1	1	1
Executive Assistant	1	1	1	1
Human Resources Manager	1	1	1	1
Administrative Assistant	1	1	1	1
TOTAL	6	6	6	7

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Accounting and Finance – Summary

Department Mission: We will embody the spirit of our community by striving to attain excellence in customer service, teamwork, ethics, and accountability.

Department Description: Under the supervision of the Administrative Director/CFO, the Accounting and Finance department performs all of the finance and treasury functions for the City. These combined functions are divided into the following divisions:

Internal Services: responsible for all duties associated with AP, payroll, accounting, City Clerk, and Treasury services.

Customer Services: responsible for all duties associated with the utility billing, accounts receivable, and municipal court services.

- 2022 Accomplishments:
- Continued use of sound financial practices and maintained the City’s AA- bond rating
 - Completed implementation of the Court module of the City wide ERP system

- 2023 Objectives:
- Continue use of sound financial practices aimed at maintaining the City’s reserves and retaining the City’s AA- bond rating
 - Begin implementation of the Utility Billing module of the City wide ERP system

Budget Highlights: The major budgeted expenditures for the Accounting and Finance department are personnel expenditures, utility billing preparation fees, and software upgrades.

**FUND 101 GENERAL
 DEPT 130 ACCOUNTING & FINANCE**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$1,485,749	\$1,620,829	\$1,573,482	\$1,697,503	\$1,697,503

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Accounting and Finance – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 758,659	\$ 814,000	\$ 754,480	\$ 890,000	\$ 833,401	\$ 833,401
51120 OVERTIME	-	1,000	30	1,000	1,000	1,000
51130 FICA	55,509	63,000	55,401	69,000	69,000	69,000
51140 GROUP INSURANCE	145,013	164,956	164,956	178,442	178,442	178,442
51150 DB RETIREMENT	72,387	88,000	75,548	65,000	65,000	65,000
51155 DC RETIREMENT	18,783	21,000	17,963	27,000	27,000	27,000
51170 WORKER'S COMPENSATION	1,659	1,793	1,793	1,080	1,080	1,080
TOTAL PERSONAL SERVICES	\$ 1,052,010	\$ 1,153,749	\$ 1,070,171	\$ 1,231,522	\$ 1,174,923	\$ 1,174,923
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,451	\$ 14,000	\$ 17,902	\$ 14,000	\$ 14,000	\$ 14,000
52210 FINANCIAL SERVICES	262,118	235,800	295,826	289,800	286,800	286,800
52310 UTILITIES & COMMUNICATIONS	1,596	1,580	1,757	1,580	1,580	1,580
52410 PROFESSIONAL SERVICES	52,685	58,500	62,225	67,500	67,500	67,500
52510 OTHER SERVICES	96,702	127,300	105,554	129,700	124,700	124,700
52610 MAINT. & REPAIR SERVICE	-	2,000	-	200	200	200
52810 INSURANCE & BONDS	-	1,900	-	1,800	1,800	1,800
TOTAL CONTRACTUAL SERVICES	\$ 415,552	\$ 441,080	\$ 483,264	\$ 504,580	\$ 496,580	\$ 496,580
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 16,134	\$ 23,000	\$ 19,072	\$ 25,500	\$ 23,000	\$ 23,000
53210 JANITORIAL SUPPLIES	158	-	-	-	-	-
53310 GENERAL SUPPLIES	1,895	3,000	975	3,000	3,000	3,000
TOTAL MATERIALS & SUPPLIES	\$ 18,187	\$ 26,000	\$ 20,047	\$ 28,500	\$ 26,000	\$ 26,000
TOTAL BUDGET	\$ 1,485,749	\$ 1,620,829	\$ 1,573,482	\$ 1,764,602	\$ 1,697,503	\$ 1,697,503

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Accounting and Finance – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 130 ACCOUNTING & FINANCE

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
AD/CFO	1	1	1	1
Customer Service Supervisor	1	1	1	1
Accountant	2	2	1	2
Accounts Payable Specialist	0	1	1	1
Purchasing Tech	2	1	1	1
Senior Administrative Assistant	1	1	1	1
Court Clerk	2	1	1	1
Deputy Court Clerk	0	1	1	1
Fiscal Tech	6	6	5	6
Lead Customer Service Tech	1	1	1	1
Collections Agent	0.5	0.5	0.5	0.5
TOTAL	16.5	16.5	14.5	16.5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Legal – Summary

Department Mission: To provide legal advice to the City Council and all City departments and to represent the City’s interest in litigation or arbitration. To ensure equal justice to all citizens and assess fines and penalties when necessary.

Department Description: The City Attorney is appointed by the City Council and serves as the legal advisor to the Council and officers of the City in matters of City business. In addition, the City Attorney represents the City in court on matters requiring representation by counsel except on matters pertaining to insurance claims. The Judge is also appointed by the City Council. The Judge adjudicates cases brought before him in Municipal Court, approves warrants issued by the Municipal Court Clerk, and makes recommendations to the City Council on pardons requested by citizens.

2022 Accomplishments: • Successfully negotiated the 2022-23 labor agreements with the City’s two unions

2023 Objectives: • Successfully negotiate the 2023-24 labor agreements with the City’s two unions

Budget Highlights: The major budgeted expenditures for the Legal department are personnel costs for the municipal judge and City attorney and consulting fees for legal assistance in arbitration or litigation.

FUND 101 GENERAL DEPT 150 LEGAL				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$200,381	\$248,844	\$239,666	\$241,640	\$241,640

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Legal – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 117,055	132,000	\$ 124,857	145,000	\$ 145,000	\$ 145,000
51130 FICA	7,803	11,000	8,962	12,000	12,000	12,000
51140 GROUP INSURANCE	18,127	20,620	20,620	22,305	22,305	22,305
51155 DC RETIREMENT	132	1,000	287	1,000	1,000	1,000
51170 WORKER'S COMPENSATION	207	224	224	135	135	135
TOTAL PERSONAL SERVICES	\$ 143,324	\$ 164,844	\$ 154,950	\$ 180,440	\$ 180,440	\$ 180,440
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 4,605	\$ 1,600	\$ 14,820	\$ 1,600	\$ 1,600	\$ 1,600
52410 PROFESSIONAL SERVICES	49,316	75,000	63,558	45,000	45,000	45,000
52510 OTHER SERVICES	-	7,200	6,300	14,400	14,400	14,400
52810 INSURANCE & BONDS	-	200	-	200	200	200
TOTAL CONTRACTUAL SERVICES	\$ 53,921	\$ 84,000	\$ 84,678	\$ 61,200	\$ 61,200	\$ 61,200
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,136	\$ -	\$ -	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	-	-	38	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 3,136	\$ -	\$ 38	\$ -	\$ -	\$ -
TOTAL BUDGET	\$ 200,381	\$ 248,844	\$ 239,666	\$ 241,640	\$ 241,640	\$ 241,640

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Legal – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 150 LEGAL

PERSONNEL SCHEDULE

<u>CLASSIFICATION</u>	<u>2020-21 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2021-22 BUDGETED NUMBER OF EMPLOYEES</u>	<u>2021-22 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2022-23 BUDGETED NUMBER OF EMPLOYEES</u>
City Attorney	1	1	1	1
City Judge	1	1	1	1
Bailiff	0.23	0.23	0.23	0.23
TOTAL	<u>2.23</u>	<u>2.23</u>	<u>2.23</u>	<u>2.23</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Building and Neighborhood Services – Summary

Department Mission: To ensure all codes and ordinances related to land use, property development, construction, and occupation are adhered to through regular inspections and reviews.

Department Description: Building Development is responsible for the review of all building and site plans and the inspection of all building and construction projects to assure compliance with all building and safety codes. This department is also responsible for issuance of new occupational (business) licenses and registration of contractor licenses.

Neighborhood Services is responsible for the inspection of private property and nuisances (tall grass, weeds, trash, inoperable vehicles, etc.) as well as property maintenance, and the use of property to assure compliance with city codes. The department is also responsible for the registration of rental properties within the city limits.

- 2022 Accomplishments:
- Increase Business License renewal compliance
 - Removed 26 dilapidated structures
 - Continued collaboration with Oklahoma DHS for code cases involving child and adult protective services
 - Continued collaborating with the BRTA for the renovation of eligible homes located in the Downtown Redevelopment District
 - Issued 1,977 construction related permits

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Building and Neighborhood Services – Summary
(continued)

2023 Objectives:

- Continue accreditation and training of inspectors and officers
- Continue to use modern methods and technology for inspections
- Continue removal of dilapidated structures
- Continue to promote and educate the construction community on energy and green building techniques

Budget Highlights:

The major budgeted expenditures are personnel costs and the removal of dilapidated structures.

**FUND 101 GENERAL
DEPT 155 BUILDING & NEIGHBORHOOD SERVICES**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$686,761	\$816,529	\$811,133	\$937,365	\$937,365

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Building and Neighborhood Services – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 326,384	\$ 412,722	\$ 389,358	\$ 464,000	\$ 464,000	\$ 464,000
51130 FICA	24,100	28,000	28,923	37,000	37,000	37,000
51140 GROUP INSURANCE	72,506	82,478	82,478	89,221	89,221	89,221
51150 DB RETIREMENT	23,756	31,000	29,967	31,000	31,000	31,000
51155 DC RETIREMENT	8,991	11,000	12,049	16,000	16,000	16,000
51170 WORKER'S COMPENSATION	1,970	2,129	2,129	1,283	1,283	1,283
TOTAL PERSONAL SERVICES	\$ 457,707	\$ 567,329	\$ 544,904	\$ 638,504	\$ 638,504	\$ 638,504
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 10,508	\$ 17,750	\$ 11,787	\$ 20,150	\$ 20,150	\$ 20,150
52310 UTILITIES & COMMUNICATIONS	4,145	3,850	14,587	10,986	10,986	10,986
52410 PROFESSIONAL SERVICES	-	-	-	-	-	-
52510 OTHER SERVICES	196,340	195,000	207,637	232,160	212,160	212,160
52610 MAINT. & REPAIR SERVICE	-	750	5,052	750	750	750
TOTAL CONTRACTUAL SERVICES	\$ 210,993	\$ 217,350	\$ 239,063	\$ 264,046	\$ 244,046	\$ 244,046
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,434	\$ 10,600	\$ 1,023	\$ 4,400	\$ 4,400	\$ 4,400
53310 GENERAL SUPPLIES	364	600	1,540	600	600	600
53410 TOOLS & EQUIPMENT	2,111	2,250	2,011	21,475	21,475	21,475
53510 FUEL	7,379	6,000	10,684	11,000	11,000	11,000
53610 MAINT. & REPAIR MATERIALS	4,773	12,400	11,908	17,340	17,340	17,340
TOTAL MATERIALS & SUPPLIES	\$ 18,061	\$ 31,850	\$ 27,166	\$ 54,815	\$ 54,815	\$ 54,815
TOTAL BUDGET						
	\$ 686,761	\$ 816,529	\$ 811,133	\$ 957,365	\$ 937,365	\$ 937,365

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Building and Neighborhood Services – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 155 BUILDING & NEIGHBORHOOD SERVICES

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Chief Building Official	1	1	1	1
Building Inspector	1	2	2	2
Neighborhood Service Supervisor	1	1	1	1
Neighborhood Srvc Officer	2.5	2.5	2.5	2.5
Zoning Technician	1	1	1	0
Planner 1	0	0	0	1
Abatement-Compliance Officer	1	1	1	1
TOTAL	7.5	8.5	8.5	8.5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Building Maintenance – Summary

Department Mission: To maintain all City structures in satisfactory operating condition through regular maintenance and repair.

Department Description: The Building Maintenance Department is responsible for the routine maintenance of City buildings, HVAC systems, and storm sirens.

- 2022 Accomplishments:
- Prepared pools and splash pads for upcoming season
 - Reconstructed Cemetery Gazebo
 - Rebuilt Hudson Lake Boat dock
 - Constructed Lee Lake shelters
 - Repaired fencing at Adams Golf Course
-

- 2023 Objectives:
- Continue to provide maintenance and service to all City facilities
 - Provide annual inspection and maintenance of City storm siren system
 - Prepare City pools for summer season
-

Budget Highlights: The major budgeted expenditures for the Building Maintenance department are personnel costs and replacement of vehicles and tools.

FUND 101 GENERAL DEPT 160 BUILDING MAINTENANCE				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$455,526	\$484,290	\$474,766	\$525,869	\$525,869

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Building Maintenance – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	259,242	\$ 274,000	\$ 261,691	\$ 303,000	\$ 303,000	\$ 303,000
51120 OVERTIME	147	-	630	-	-	-
51130 FICA	18,479	21,000	18,763	24,000	24,000	24,000
51140 GROUP INSURANCE	45,317	51,549	51,549	55,763	55,763	55,763
51150 DB RETIREMENT	41,062	37,000	36,974	37,000	37,000	37,000
51155 DC RETIREMENT	1,649	2,000	3,688	5,200	5,200	5,200
51170 WORKER'S COMPENSATION	3,111	3,361	3,361	2,026	2,026	2,026
TOTAL PERSONAL SERVICES	\$ 369,007	\$ 388,910	\$ 376,656	\$ 426,989	\$ 426,989	\$ 426,989
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 593	\$ 1,880	\$ 757	\$ 1,880	\$ 1,880	\$ 1,880
52310 UTILITIES & COMMUNICATIONS	8,111	9,000	9,172	9,500	9,500	9,500
52510 OTHER SERVICES	63,622	65,000	71,630	65,000	65,000	65,000
52610 MAINT. & REPAIR SERVICE	13	1,000	-	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 72,339	\$ 76,880	\$ 81,559	\$ 77,380	\$ 77,380	\$ 77,380
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 217	\$ 300	\$ 182	\$ 300	\$ 300	\$ 300
53210 JANITORIAL SUPPLIES	306	200	200	200	200	200
53310 GENERAL SUPPLIES	3,238	3,000	2,925	3,000	3,000	3,000
53410 TOOLS & EQUIPMENT	2,081	2,000	1,130	2,000	2,000	2,000
53510 FUEL	4,994	5,500	9,114	8,500	8,500	8,500
53610 MAINT. & REPAIR MATERIALS	3,344	7,500	3,000	7,500	7,500	7,500
TOTAL MATERIALS & SUPPLIES	\$ 14,180	\$ 18,500	\$ 16,551	\$ 21,500	\$ 21,500	\$ 21,500
TOTAL BUDGET						
	\$ 455,526	\$ 484,290	\$ 474,766	\$ 525,869	\$ 525,869	\$ 525,869

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Building Maintenance – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 160 BUILDING MAINTENANCE

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Bldg Maintenance Supervisor	1	1	1	1
Senior Maint-Repair Tech	2	2	2	2
Maint-Repair Tech	2	2	2	2
TOTAL	5	5	5	5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – General Services – Summary

Department Mission: To provide the services and capital necessary for the operation and upkeep of the City’s services at the lowest possible cost.

Department Description: The General Services Department reflects expenditures for the maintenance and upkeep of the City Center and expenditures which are non-departmental in nature.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The major budgeted expenditures for the General Services department are property and liability insurance, utilities for the City Center and the city welcome signs, copiers in the City Center, and payment of the Hotel Tax income to the Bartlesville Community Center.

**FUND 101 GENERAL
 DEPT 170 GENERAL SERVICES**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$734,391	\$727,059	\$625,051	\$843,350	\$843,350

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – General Services – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52110 EMPLOYMENT SERVICES	\$ -	\$ -	\$ 527	\$ -	\$ -	\$ -
52210 FINANCIAL SERVICES	2,691	-	2,250	-	-	-
52310 UTILITIES & COMMUNICATIONS	88,551	99,300	106,123	103,300	203,300	203,300
52410 PROFESSIONAL SERVICES	9,280	10,000	12,750	10,000	10,000	10,000
52510 OTHER SERVICES	298,075	215,605	127,122	223,080	223,080	223,080
52610 MAINT. & REPAIR SERVICE	16,217	28,400	11,905	28,700	23,700	23,700
52810 INSURANCE & BONDS	297,848	339,754	336,544	349,270	349,270	349,270
TOTAL CONTRACTUAL SERVICES	\$ 712,662	\$ 693,059	\$ 597,221	\$ 714,350	\$ 809,350	\$ 809,350
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,215	\$ 7,000	\$ 4,278	\$ 7,000	\$ 7,000	\$ 7,000
53210 JANITORIAL SUPPLIES	4,405	4,000	4,043	4,000	4,000	4,000
53310 GENERAL SUPPLIES	1,777	4,000	2,724	4,000	4,000	4,000
53510 FUEL	-	1,000	-	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	12,332	18,000	16,785	18,000	18,000	18,000
TOTAL MATERIALS & SUPPLIES	\$ 21,729	\$ 34,000	\$ 27,830	\$ 34,000	\$ 34,000	\$ 34,000
TOTAL BUDGET	\$ 734,391	\$ 727,059	\$ 625,051	\$ 748,350	\$ 843,350	\$ 843,350

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Cemetery – Summary

Department Mission: To commemorate lives lived in surroundings of beauty and tranquility that provide comfort and inspiration to the bereaved and the public, and to provide cemetery services to all faiths at a reasonable charge.

Department Description: Under the supervision of the Cemetery Director, the City operates White Rose Cemetery. The cemetery has an advisory board whose mission is to preserve and enhance the cemetery by maintaining park-like surroundings which offer peace and comfort to all visiting the cemetery.

- 2022 Accomplishments:
- Provided for multiple interments
 - Provided maintenance of the grounds and facilities

- 2023 Objectives:
- Continue routine maintenance and repairs
 - Address public concerns and issues

Budget Highlights: The major budgeted expenditures for the Cemetery are personnel costs and a replacement mower.

FUND 101 GENERAL DEPT 174 CEMETERY				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$7,323	\$16,710	\$10,489	\$16,860	\$16,860

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Cemetery – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52110 EMPLOYMENT SERVICES	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
52310 UTILITIES & COMMUNICATIONS	2,680	4,400	2,931	4,400	4,400	4,400
52510 OTHER SERVICES	271	400	550	550	550	550
52610 MAINT. & REPAIR SERVICE	2,805	5,360	4,208	5,360	5,360	5,360
TOTAL CONTRACTUAL SERVICES	\$ 5,756	\$ 10,260	\$ 7,689	\$ 10,410	\$ 10,410	\$ 10,410
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ 300	\$ -	\$ 300	\$ 300	\$ 300
53210 JANITORIAL SUPPLIES	-	300	300	300	300	300
53310 GENERAL SUPPLIES	-	3,750	1,500	3,750	3,750	3,750
53410 TOOLS & EQUIPMENT	59	100	-	100	100	100
53610 MAINT. & REPAIR MATERIALS	1,508	2,000	1,000	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES	\$ 1,567	\$ 6,450	\$ 2,800	\$ 6,450	\$ 6,450	\$ 6,450
TOTAL BUDGET	\$ 7,323	\$ 16,710	\$ 10,489	\$ 16,860	\$ 16,860	\$ 16,860

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Cemetery – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 174 CEMETERY**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Cemetery Relations	0	0	0	0
TOTAL	0	0	0	0

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Community Development – Summary

Department Mission: To manage the physical development of the City according to applicable strategic plans, codes, ordinances, and laws.

Department Description: The Community Development Department is responsible for the preparation and review of short and long-range plans pertaining to the physical development of the City and the three mile area adjacent to the City limits and which lies within Washington County. This department is also responsible for CDBG grant administration, floodplain management and hazard mitigation planning, airport planning, and the administration and enforcement of institutional controls for soil excavation activities within the National Zinc Overlay District.

2022 Accomplishments:

- Administered annual CDBG funding
- Assisted the Engineering Dept with project designs for park projects approved in the 2018 GO Bond
- Continued implementing the test version of Tyler 311 and MyCivic App

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Community Development – Summary
 (continued)

- 2023 Objectives:
- Fully implement Tyler 311 and MyCivic App
 - Continue to seek and develop partnerships with the private sector
 - Evaluate opportunities to promote environmental responsibility and community sustainability through land use policies and regulations
 - Provide resources and information to citizens and organizations concerning development activities within the City

Budget Highlights: The major budgeted expenditures for the Community Development department are personnel costs and the City’s portion of the CityRide payment.

FUND 101 GENERAL DEPT 180 COMMUNITY DEVELOPMENT				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$519,971	\$575,474	\$561,795	\$615,589	\$615,589

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Community Development – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 334,143	\$ 351,000	\$ 346,003	\$ 387,000	\$ 387,000	\$ 387,000
51130 FICA	24,919	27,000	25,854	31,000	31,000	31,000
51140 GROUP INSURANCE	36,253	41,239	41,239	44,611	44,611	44,611
51150 DB RETIREMENT	41,412	50,000	49,220	48,000	48,000	48,000
51155 DC RETIREMENT	7,488	9,000	7,076	8,000	8,000	8,000
51170 WORKER'S COMPENSATION	415	448	448	270	270	270
TOTAL PERSONAL SERVICES	\$ 444,630	\$ 478,687	\$ 469,840	\$ 518,881	\$ 518,881	\$ 518,881
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 4,208	\$ 10,754	\$ 6,403	\$ 8,260	\$ 8,260	\$ 8,260
52310 UTILITIES & COMMUNICATIONS	1,793	4,600	1,981	4,600	4,600	4,600
52510 OTHER SERVICES	64,406	68,633	71,218	70,548	70,548	70,548
52610 MAINT. & REPAIR SERVICE	-	200	-	200	200	200
TOTAL CONTRACTUAL SERVICES	\$ 70,407	\$ 84,187	\$ 79,602	\$ 83,608	\$ 83,608	\$ 83,608
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,671	\$ 2,200	\$ 2,154	\$ 2,200	\$ 2,200	\$ 2,200
53310 GENERAL SUPPLIES	3,263	9,500	9,299	10,000	10,000	10,000
53410 TOOLS & EQUIPMENT	-	400	400	400	400	400
53610 MAINT. & REPAIR MATERIALS	-	500	500	500	500	500
TOTAL MATERIALS & SUPPLIES	\$ 4,934	\$ 12,600	\$ 12,353	\$ 13,100	\$ 13,100	\$ 13,100
TOTAL BUDGET	\$ 519,971	\$ 575,474	\$ 561,795	\$ 615,589	\$ 615,589	\$ 615,589

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Community Development – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 180 COMMUNITY DEVELOPMENT

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Community Dev Director	1	1	1	1
Assistant Comm Dev Director	1	1	1	1
Senior Administrative Assistant	1	1	1	1
Assistant City Planner	1	1	1	1
TOTAL	4	4	4	4

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Tech Services – Summary

Department Mission: To provide timely support for all of the City’s hardware and software systems. Advise and assist in the procurement of hardware and software. To maintain the security of City’s networking infrastructure and systems.

Department Description: The Technical Services department provides support and assistance in the operation and maintenance of the City’s computer and telephone systems. This department assists in problem solving for applications that are on the systems. Its responsibilities also include computer training and maintaining the wired and wireless network and security cams and systems.

- 2022 Accomplishments:
- Added wireless backhaul to connect the Airport to the City’s network
 - Updated 30 computers
 - Installed the new VDA Server
 - Completed the NWPS Upgrade

- 2023 Objectives:
- Upgrade the Exchange server
 - Upgrade Skype server
 - Finish EAM project for the City-wide Asset/Work order system

Budget Highlights: The major budgeted expenditures for the Tech Services department are maintenance contracts for software systems (email, anti-virus, firewall, etc.), and web site hosting/licensing.

**FUND 101 GENERAL
 DEPT 185 TECH SERVICES**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$926,755	\$1,063,110	\$1,043,731	\$1,176,941	\$1,176,941

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Tech Services – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 293,468	\$ 313,000	\$ 298,597	\$ 365,000	\$ 365,000	\$ 365,000
51130 FICA	21,744	24,000	22,171	29,000	29,000	29,000
51140 GROUP INSURANCE	36,253	41,239	41,239	44,611	44,611	44,611
51150 DB RETIREMENT	48,187	60,000	58,799	59,000	59,000	59,000
51155 DC RETIREMENT	1,509	2,000	1,074	2,100	2,100	2,100
51170 WORKER'S COMPENSATION	829	896	896	540	540	540
TOTAL PERSONAL SERVICES	\$ 401,990	\$ 441,135	\$ 422,776	\$ 500,251	\$ 500,251	\$ 500,251
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ -	\$ 7,000	\$ 6,745	\$ 8,000	\$ 8,000	\$ 8,000
52310 UTILITIES & COMMUNICATIONS	9,281	24,450	24,300	25,750	25,750	25,750
52410 PROFESSIONAL SERVICES	438,093	509,425	509,300	596,440	578,940	578,940
52510 OTHER SERVICES	713	10,700	10,600	10,700	10,700	10,700
52610 MAINT. & REPAIR SERVICE	20,157	10,000	9,900	9,000	9,000	9,000
TOTAL CONTRACTUAL SERVICES	\$ 468,244	\$ 561,575	\$ 560,845	\$ 649,890	\$ 632,390	\$ 632,390
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 45,533	\$ 50,500	\$ 50,412	\$ 34,400	\$ 34,400	\$ 34,400
53210 JANITORIAL SUPPLIES	33	300	300	300	300	300
53310 GENERAL SUPPLIES	369	1,100	1,015	1,100	1,100	1,100
53410 TOOLS & EQUIPMENT	6,278	2,500	2,445	2,500	2,500	2,500
53510 FUEL	267	1,000	956	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	4,041	5,000	4,982	5,000	5,000	5,000
TOTAL MATERIALS & SUPPLIES	\$ 56,521	\$ 60,400	\$ 60,110	\$ 44,300	\$ 44,300	\$ 44,300
TOTAL BUDGET	\$ 926,755	\$ 1,063,110	\$ 1,043,731	\$ 1,194,441	\$ 1,176,941	\$ 1,176,941

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Tech Services – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 185 TECH SERVICES**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Tech Services Director	1	1	1	1
Network Administrator	3	3	3	3
TOTAL	4	4	4	4

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Engineering – Summary

Department Mission: To maintain infrastructure records of the City. To provide engineering support including planning, project design, management, land survey, construction inspection, and geographic information services to all departments. To assist with short and long term capital improvement planning and implementation.

Department Description: The Engineering department prepares, plans, and performs construction inspection services for public improvements. It is also responsible for traffic engineering services, capital improvements, storm water management, including compliance with NPDES Phase II requirements, right of way and easement closings, and the preparation, update, and maintenance of all city-related maps and associated records, including the in-house geographic information system (GIS) and public access to the GIS system through the City's web.

2022 Accomplishments:

- Maintained GIS website information, which averages 14,000 hits per month
- Managed floodplain development and drainage complaints
- Had 69% of Capital projects planned for FY20-21 out for bids, under construction, or completed

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Engineering – Summary
 (continued)

- 2023 Objectives:
- Continue to support other departments and infrastructure projects with engineering design, surveys, and project management
 - Have 80% of the current Capital projects out for bid or under construction within the fiscal year they are approved

Budget Highlights: The major budgeted expenditures for the Engineering department are personnel costs and professional consulting services.

FUND 101 GENERAL DEPT 190 ENGINEERING				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$422,340	\$440,517	\$441,264	\$517,194	\$517,194

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Engineering – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 206,423	\$ 308,500	\$ 308,500	\$ 367,000	\$ 367,000	\$ 367,000
51130 FICA	29,470	24,000	24,000	29,000	29,000	29,000
51140 GROUP INSURANCE	124,845	30,930	30,930	33,458	33,458	33,458
51150 DB RETIREMENT	19,964	26,000	26,000	21,000	21,000	21,000
51155 DC RETIREMENT	14,832	11,300	11,300	16,000	16,000	16,000
51170 WORKER'S COMPENSATION	1,866	2,017	2,017	1,216	1,216	1,216
TOTAL PERSONAL SERVICES	\$ 397,400	\$ 402,747	\$ 402,747	\$ 467,674	\$ 467,674	\$ 467,674
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 705	\$ 2,120	\$ 3,502	\$ 2,120	\$ 2,120	\$ 2,120
52310 UTILITIES & COMMUNICATIONS	1,788	2,000	2,722	2,300	2,300	2,300
52410 PROFESSIONAL SERVICES	4,752	12,250	14,375	22,250	22,250	22,250
52510 OTHER SERVICES	7,640	7,500	8,564	8,950	8,950	8,950
52610 MAINT. & REPAIR SERVICE	612	1,000	400	1,000	1,000	1,000
52710 OPERATIONAL SERVICES	748	1,000	748	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ 16,245	\$ 25,870	\$ 30,311	\$ 37,620	\$ 37,620	\$ 37,620
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,261	\$ 3,400	\$ 213	\$ 3,400	\$ 3,400	\$ 3,400
53310 GENERAL SUPPLIES	1,155	1,500	1,500	1,500	1,500	1,500
53410 TOOLS & EQUIPMENT	1,235	-	81	-	-	-
53510 FUEL	2,184	4,000	4,000	4,000	4,000	4,000
53610 MAINT. & REPAIR MATERIALS	860	3,000	2,412	3,000	3,000	3,000
TOTAL MATERIALS & SUPPLIES	\$ 8,695	\$ 11,900	\$ 8,206	\$ 11,900	\$ 11,900	\$ 11,900
TOTAL BUDGET	\$ 422,340	\$ 440,517	\$ 441,264	\$ 517,194	\$ 517,194	\$ 517,194

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Engineering – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 190 ENGINEERING**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Engineering Director	1	1	1	1
Civil Engineer	2	2	1	2
Construction Inspector	2	2	2	2
GIS Technician	0.5	0.5	0	0.5
Senior Administrative Assistant	1	1	1	1
TOTAL	6.5	6.5	5	6.5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Fleet Maintenance – Summary

Department Mission: To maintain all City vehicles to help extend their lives and reduce down time. To execute prompt repairs and maintenance on all City vehicles in a most cost effective manner.

Department Description: The Municipal Garage is the service facility of the City which is responsible for the repair and maintenance of City vehicles and all mechanical equipment. It provides regular preventive maintenance service, stocks and delivers fuel and lubrication products, keeps records on all vehicles and equipment and maintains parts inventories. This Department provides support for other operating departments of the City.

- 2022 Accomplishments:
- Continued implementation of the Tyler fleet management software
 - Completed first year of structured General Fund fleet replacement program
 - Continued to improve on overall fleet maintenance efficiency

- 2023 Objectives:
- Continue with cost saving strategies
 - Implement EAM
 - Continue improving fleet maintenance and tracking procedures
 - Implement training and certifications for employees

Budget Highlights: The major budgeted expenditures for the Fleet Maintenance department are personnel costs and repair parts.

FUND 101 GENERAL DEPT 195 FLEET MAINTENANCE				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$415,516	\$453,050	\$420,427	\$481,294	\$481,294

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Fleet Maintenance – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 276,033	\$ 285,000	\$ 266,804	\$ 309,000	\$ 309,000	\$ 309,000
51130 FICA	20,374	22,000	19,665	24,000	24,000	24,000
51140 GROUP INSURANCE	45,317	51,549	51,549	55,763	55,763	55,763
51150 DB RETIREMENT	14,803	18,000	17,367	17,000	17,000	17,000
51155 DC RETIREMENT	11,985	13,000	11,388	14,000	14,000	14,000
51170 WORKER'S COMPENSATION	3,111	3,361	3,361	2,026	2,026	2,026
TOTAL PERSONAL SERVICES	\$ 371,623	\$ 392,910	\$ 370,134	\$ 421,789	\$ 421,789	\$ 421,789
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,848	\$ 2,735	\$ 3,897	\$ 3,900	\$ 3,900	\$ 3,900
52310 UTILITIES & COMMUNICATIONS	7,624	9,400	10,889	12,400	12,400	12,400
52510 OTHER SERVICES	1,289	2,872	2,000	2,872	2,872	2,872
52610 MAINT. & REPAIR SERVICE	7,811	10,033	7,000	10,033	10,033	10,033
TOTAL CONTRACTUAL SERVICES	\$ 19,572	\$ 25,040	\$ 23,786	\$ 29,205	\$ 29,205	\$ 29,205
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 245	\$ 500	\$ 400	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	19	700	400	700	700	700
53310 GENERAL SUPPLIES	1,040	2,800	1,000	2,800	2,800	2,800
53410 TOOLS & EQUIPMENT	3,330	5,100	6,557	5,100	5,100	5,100
53510 FUEL	737	1,000	1,150	1,200	1,200	1,200
53610 MAINT. & REPAIR MATERIALS	18,950	25,000	17,000	25,000	20,000	20,000
TOTAL MATERIALS & SUPPLIES	\$ 24,321	\$ 35,100	\$ 26,507	\$ 35,300	\$ 30,300	\$ 30,300
TOTAL BUDGET						
	\$ 415,516	\$ 453,050	\$ 420,427	\$ 486,294	\$ 481,294	\$ 481,294

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Fleet Maintenance – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 195 FLEET MAINTENANCE**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Municipal Garage Supervisor	1	1	1	1
Senior Vehicle Mechanic	4	4	4	4
TOTAL	5	5	5	5

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Fire – Summary

Department Mission: To provide fire prevention, fire suppression, other fire related services, first responder emergency medical services, and hazardous materials incident control to the City and surrounding areas in a timely manner.

Department Description: The Fire Department is engaged in the prevention and suppression of fires for the City. It also provides emergency medical service for life threatening situations and responds to hazardous materials incidents. The Department conducts fire code inspections and investigates suspicious fires in cooperation with the Police Department. It serves the immediate surrounding rural area on a fee basis and assists other nearby fire departments on request for mutual aid.

- 2022 Accomplishments:
- Promoted a Deputy Fire Chief
 - Promoted a Fire Marshal
 - Improved relationship with Union management
 - Purchased new SCBA compressor for station 4
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- 2023 Objectives:
- Improve apparatus maintenance
 - Add new department wide training and certifications
 - Increase public education through school programs and fire prevention programs
 - Evaluate recruitment program to gain more applicants
-

CITY OF BARTLESVILLE

2022-23 Operating Budget
General Fund – Fire – Summary

Budget Highlights: The major budgeted expenditures for the Fire department are personnel costs (which make up 93% of the Fire department’s non-capital budget), utilities, and fuel and repair services.

FUND 101 GENERAL DEPT 250 FIRE				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$6,161,161	\$6,925,166	\$6,953,482	\$7,627,665	\$7,627,665

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Fire – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 3,770,332	\$ 4,282,205	\$ 4,279,881	\$ 4,798,000	\$ 4,798,000	\$ 4,798,000
51120 OVERTIME	554,027	548,000	635,201	625,000	625,000	625,000
51130 FICA	61,916	80,000	72,776	92,000	92,000	92,000
51140 GROUP INSURANCE	835,948	836,620	836,620	802,305	802,305	802,305
51150 DB RETIREMENT	10,057	13,000	11,922	13,000	13,000	13,000
51160 PENSION	565,863	667,000	631,259	758,000	758,000	758,000
51170 WORKER'S COMPENSATION	40,541	43,809	46,495	26,404	26,404	26,404
TOTAL PERSONNEL SERVICES	\$ 5,838,684	\$ 6,470,634	\$ 6,514,154	\$ 7,114,709	\$ 7,114,709	\$ 7,114,709
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 71,610	\$ 93,760	\$ 86,897	\$ 99,085	\$ 90,085	\$ 90,085
52310 UTILITIES & COMMUNICATIONS	50,594	58,548	54,922	63,548	58,548	58,548
52410 PROFESSIONAL SERVICES	614	8,000	14,770	8,000	8,000	8,000
52510 OTHER SERVICES	5,909	10,134	13,728	13,134	13,134	13,134
52610 MAINT. & REPAIR SERVICE	56,164	58,560	42,795	61,859	56,859	56,859
TOTAL CONTRACTUAL SERVICES	\$ 185,666	\$ 229,002	\$ 213,112	\$ 245,626	\$ 226,626	\$ 226,626
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 1,915	\$ 5,350	\$ 2,686	\$ 5,350	\$ 5,350	\$ 5,350
53210 JANITORIAL SUPPLIES	13,432	15,000	15,092	15,000	15,000	15,000
53310 GENERAL SUPPLIES	58,129	100,980	99,037	138,780	128,780	128,780
53410 TOOLS & EQUIPMENT	4,484	3,200	7,367	3,200	3,200	3,200
53510 FUEL	18,663	33,000	34,226	66,000	66,000	66,000
53610 MAINT. & REPAIR MATERIALS	40,188	68,000	67,808	73,000	68,000	68,000
TOTAL MATERIALS & SUPPLIES	\$ 136,811	\$ 225,530	\$ 226,216	\$ 301,330	\$ 286,330	\$ 286,330
TOTAL BUDGET	\$ 6,161,161	\$ 6,925,166	\$ 6,953,482	\$ 7,661,665	\$ 7,627,665	\$ 7,627,665

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Fire – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 250 FIRE**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Fire Chief	1	1	1	1
Deputy Fire Chief	1	1	1	1
Fire Marshal	0	1	0	1
Training Officer	1	1	1	1
Shift Commander	3	3	3	3
Fire Captain	15	15	15	15
Fire Equipment Operator	15	15	15	15
Fire Fighter	33	33	31	33
Senior Administrative Assistant	1	1	1	1
TOTAL	70	71	68	71

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Police – Summary

Department Mission: To protect and serve the citizens of Bartlesville through crime prevention, investigation, law enforcement, and detention of prisoners.

Department Description: The Police department’s primary functions are crime prevention and suppression, investigation of criminal activity, recovery of property and apprehension of offenders. Patrol activity is used for crime prevention and enforcement of traffic and other ordinances of the City. The Department operates a Criminal Investigation Division, Patrol Division, Service Division, Community Policing Division, parking enforcement, records and identification, animal control, and a detention facility.

- 2022 Accomplishments:
- Received Agency Verification Award from the Oklahoma Law Enforcement Accreditation Program
 - Continued Citizen Police Academy instruction
 - Completed implementation of Tyler New World software
 - Collaborated with GLMH for mental health transport alternatives
 - Received recognition from GLMH for dedicated improvement of Mental Health Serviced to the community
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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Police – Summary
 (continued)

2023 Objectives:

- Increase traffic unit and narcotics unit personnel, identified as the most problematic areas for citizens
- Implement approved chalk-less parking enforcement system
- Continue Citizen Police Academy
- Send personnel through Cellebrite forensic cell phone analysis training
- Continue to recruit and train potential police reserve officers and police explorer post cadets

Budget Highlights:

The major budgeted expenditures for the Police department are personnel costs (which make up 85% of the Police department’s non-capital budget), repair and maintenance services, fuel expense, and replacement vehicles.

**FUND 101 GENERAL
 DEPT 270 POLICE**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$5,879,335	\$7,024,231	\$6,733,229	\$8,137,083	\$8,137,083

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Police – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 3,693,555	\$ 4,483,300	\$ 4,189,747	\$ 4,734,000	\$ 5,251,923	\$ 5,251,923
51120 OVERTIME	135,842	87,000	121,654	95,000	95,000	95,000
51130 FICA	278,304	347,000	316,244	372,000	372,000	372,000
51140 GROUP INSURANCE	643,494	731,993	731,993	791,838	791,838	791,838
51150 DB RETIREMENT	29,339	36,000	27,210	13,000	13,000	13,000
51155 DC RETIREMENT	11,445	13,000	10,813	15,000	15,000	15,000
51160 PENSION	423,655	539,000	488,216	585,000	585,000	585,000
51170 WORKER'S COMPENSATION	30,380	32,828	32,828	20,597	20,597	20,597
51180 UNEMPLOYMENT COMP	-	-	2,997	-	-	-
TOTAL PERSONNEL SERVICES	\$ 5,246,014	\$ 6,270,121	\$ 5,921,702	\$ 6,626,435	\$ 7,144,358	\$ 7,144,358
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 130,050	\$ 196,200	\$ 176,896	\$ 226,200	\$ 245,000	\$ 245,000
52210 FINANCIAL SERVICES	520	-	388	-	-	-
52310 UTILITIES & COMMUNICATIONS	47,211	52,230	54,821	59,730	53,730	53,730
52410 PROFESSIONAL SERVICES	-	1,000	-	1,000	101,000	101,000
52510 OTHER SERVICES	89,216	94,100	85,015	98,100	93,100	93,100
52610 MAINT. & REPAIR SERVICE	53,139	56,330	58,248	81,395	76,395	76,395
52810 INSURANCE & BONDS	633	2,500	1,914	2,500	2,500	2,500
TOTAL CONTRACTUAL SERVICES	\$ 320,769	\$ 402,360	\$ 377,282	\$ 468,925	\$ 571,725	\$ 571,725
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 6,284	\$ 7,000	\$ 7,697	\$ 8,000	\$ 8,000	\$ 8,000
53210 JANITORIAL SUPPLIES	2,449	2,500	2,871	3,000	3,000	3,000
53310 GENERAL SUPPLIES	129,727	139,000	137,653	140,000	140,000	140,000
53410 TOOLS & EQUIPMENT	9,975	18,250	16,730	15,000	10,000	10,000
53510 FUEL	114,128	130,000	175,607	180,000	180,000	180,000
53610 MAINT. & REPAIR MATERIALS	49,989	55,000	93,687	80,000	80,000	80,000
TOTAL MATERIALS & SUPPLIES	\$ 312,552	\$ 351,750	\$ 434,245	\$ 426,000	\$ 421,000	\$ 421,000
TOTAL BUDGET						
	\$ 5,879,335	\$ 7,024,231	\$ 6,733,229	\$ 7,521,360	\$ 8,137,083	\$ 8,137,083

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Police – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 270 POLICE**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Police Chief	1	1	1	1
Special Assistant to Police Chief	1	1	0	0
Deputy Chief	1	1	1	1
Captain	3	3	4	4
Lieutenant	6	4	4	4
Sergeant	9	10	9	10
Police Corporal	10	10	10	10
Police Officer	34	36	32	44
Senior Administrative Assistant	2	2	2	2
Administrative Assistant	1	2	1	2
Animal Control Officer	2	2	2	2
Community Service Officer	1	1	1	1
Administrative Specialist	1	1	1	1
TOTAL	72	74	68	82

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Street – Summary

Department Mission: To develop, expand, and maintain the street system for the City in accordance with long range plans and to meet unanticipated short term needs.

Department Description: The Street department is responsible for the maintenance of the City’s streets, bridges, drainage structures, traffic signs, and signals. In order to keep streets drivable, the department patches potholes, maintains ditches and drainage ways, and maintains signs, signals, and traffic markings in accordance with traffic safety standards.

- 2022 Accomplishments:
- Overlaid 8 residential streets
 - Responded to several winter storms
 - Repaired Tuxedo and Butler Creek bridges
 - Continued street sign replacement

- 2023 Objectives:
- Perform annual street maintenance projects
 - Continue with street sign replacement
 - Resurface and clean service alleys
 - Perform routine storm drainage maintenance

Budget Highlights: The major budgeted expenditures for the Street department are personnel costs, maintenance and repair services, and utility costs.

FUND 101 GENERAL DEPT 328 STREET				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$1,443,535	\$1,666,671	\$1,597,853	\$1,843,488	\$1,843,488

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Street – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 642,117	\$ 741,681	\$ 690,216	\$ 888,030	\$ 858,015	\$ 858,015
51120 OVERTIME	3,158	2,000	706	2,000	2,000	2,000
51130 FICA	46,120	54,000	49,495	79,007	71,503	71,503
51140 GROUP INSURANCE	157,013	164,956	164,956	178,442	178,442	178,442
51150 DB RETIREMENT	65,285	81,000	79,346	81,000	81,000	81,000
51155 DC RETIREMENT	15,135	17,000	16,672	21,000	21,000	21,000
51170 WORKER'S COMPENSATION	9,332	10,084	10,084	6,078	6,078	6,078
TOTAL PERSONAL SERVICES	\$ 938,160	\$ 1,070,721	\$ 1,011,475	\$ 1,255,557	\$ 1,218,038	\$ 1,218,038
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 1,283	\$ 18,050	\$ 4,000	\$ 18,050	\$ 18,050	\$ 18,050
52310 UTILITIES & COMMUNICATIONS	201,831	230,500	237,936	255,000	255,000	255,000
52510 OTHER SERVICES	3,282	3,500	5,190	6,000	6,000	6,000
52610 MAINT. & REPAIR SERVICE	1,020	10,000	8,561	10,000	10,000	10,000
TOTAL CONTRACTUAL SERVICES	\$ 207,416	\$ 262,050	\$ 255,687	\$ 289,050	\$ 289,050	\$ 289,050
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 217	\$ 500	\$ 200	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	1,633	1,000	1,486	1,500	1,500	1,500
53310 GENERAL SUPPLIES	8,011	15,000	10,000	15,000	15,000	15,000
53410 TOOLS & EQUIPMENT	7,927	2,200	700	2,200	2,200	2,200
53510 FUEL	34,082	43,000	46,870	45,000	45,000	45,000
53610 MAINT. & REPAIR MATERIALS	246,089	272,200	271,435	272,200	272,200	272,200
TOTAL MATERIALS & SUPPLIES	\$ 297,959	\$ 333,900	\$ 330,691	\$ 336,400	\$ 336,400	\$ 336,400
TOTAL BUDGET	\$ 1,443,535	\$ 1,666,671	\$ 1,597,853	\$ 1,881,007	\$ 1,843,488	\$ 1,843,488

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Street – Personnel and Capital Detail

**FUND 101 GENERAL
 DEPT 328 STREET**

PERSONNEL SCHEDULE

<u>CLASSIFICATION</u>	<u>2020-21 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2021-22 BUDGETED NUMBER OF EMPLOYEES</u>	<u>2021-22 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2022-23 BUDGETED NUMBER OF EMPLOYEES</u>
Assitant Public Works Director	0	0	0	0.5
Street Supervisor	1	1	1	1
Sign and Signal Tech	2	2	2	2
Equipment Operator-Crewleader	3	3	3	3
Concrete Mason	1	1	1	1
Maintence Worker	9	10	9	10
TOTAL	16	17	16	17.5

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Library – Summary

Department Mission: To promote the joy of reading and promote democracy through the free exchange of ideas. To provide accurate and timely information that is responsive to the community needs and to practice operational excellence in a responsive manner. This is accomplished through the provision of customer-centered service, quality programs for all ages, and up-to-date technology.

Department Description: The Bartlesville Public Library furnishes free access to reading materials and the internet for all ages. The library also maintains several meeting rooms to be used by community organizations.

- 2022 Accomplishments:
- Installed automatic entry doors
 - Completed roofing repairs
 - Resumed programming and services to pre-pandemic levels
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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Library – Summary
 (continued)

- 2023 Objectives:
- Increase usage of existing services by 3% through advertising
 - Increase adult, teen, and children program attendance by 5%

Budget Highlights: The major budgeted expenditures for the Library are personnel costs, utilities, maintenance, and general library supplies.

				FUND 101 GENERAL DEPT 421 LIBRARY
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$1,352,472	\$1,477,411	\$1,406,520	\$1,645,797	\$1,645,797

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Library – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 785,939	\$ 849,000	\$ 791,598	\$ 976,000	\$ 976,000	\$ 976,000
51120 OVERTIME	1,001	-	444	-	-	-
51130 FICA	57,351	65,000	58,265	75,000	75,000	75,000
51140 GROUP INSURANCE	126,886	144,337	144,337	156,137	156,137	156,137
51150 DB RETIREMENT	96,170	115,000	113,142	115,000	115,000	115,000
51155 DC RETIREMENT	8,656	10,000	6,647	8,300	8,300	8,300
51170 WORKER'S COMPENSATION	1,452	1,569	1,569	945	945	945
TOTAL PERSONAL SERVICES	\$ 1,077,455	\$ 1,184,906	\$ 1,116,002	\$ 1,331,382	\$ 1,331,382	\$ 1,331,382
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,309	\$ 5,300	\$ 6,500	\$ 4,900	\$ 4,900	\$ 4,900
52210 FINANCIAL SERVICES	2,068	3,500	3,100	3,250	3,250	3,250
52310 UTILITIES & COMMUNICATIONS	71,239	69,000	67,123	80,000	75,000	75,000
52410 PROFESSIONAL SERVICES	7,282	750	-	500	500	500
52510 OTHER SERVICES	31,201	28,450	32,000	38,200	38,200	38,200
52610 MAINT. & REPAIR SERVICE	55,829	60,575	56,498	71,865	61,865	61,865
TOTAL CONTRACTUAL SERVICES	\$ 169,928	\$ 167,575	\$ 165,221	\$ 198,715	\$ 183,715	\$ 183,715
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 10,714	\$ 15,100	\$ 10,000	\$ 17,450	\$ 17,450	\$ 17,450
53210 JANITORIAL SUPPLIES	6,882	10,500	4,480	10,500	10,500	10,500
53310 GENERAL SUPPLIES	73,738	81,250	98,049	83,200	83,200	83,200
53610 MAINT. & REPAIR MATERIALS	13,755	18,080	12,768	19,550	19,550	19,550
TOTAL MATERIALS & SUPPLIES	\$ 105,089	\$ 124,930	\$ 125,297	\$ 130,700	\$ 130,700	\$ 130,700
TOTAL BUDGET	\$ 1,352,472	\$ 1,477,411	\$ 1,406,520	\$ 1,660,797	\$ 1,645,797	\$ 1,645,797

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Library – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 421 LIBRARY

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Library Director	1	1	1	1
Senior Librarian	2	2	2	2
Librarian	1	1	1	1
Library Specialist	4	4	4	4
Literacy	1	1	1	1
Circulation Supervisor	1	1	1	1
Cemetary Relations	1	1	1	1
Library Assistant	1	1	1	1
Acquisitions Clerk	1	1	1	1
Operations Manager	1	1	1	1
Part-time Clerks-Pages	4.7	4.7	4.7	4.7
TOTAL	18.7	18.7	18.7	18.7

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Museum – Summary

Department Mission: To collect, preserve, and exhibit materials relevant to the social and natural history of the city of Bartlesville and the surrounding areas. To provide exhibits, research, and other education programs.

Department Description: Under the supervision of the Museum Director, the Bartlesville Area History Museum is located on the fifth floor of the City Center.

- 2022 Accomplishments:
- Received an ARPA Grant to purchase equipment and software
 - Worked with local businesses to make historical Bartlesville images on canvas available for the public to purchase
 - Created three new programming events
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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Museum – Summary
 (continued)

- 2023 Objectives:
- Increase outreach programming for children and adults
 - Continue to add to current programming events
 - Create new educational programs to share with the public
 - Increase Museum memberships by 5%

Budget Highlights: The major budgeted expenditures for the Museum are personnel costs, supplies, and replacement computers.

**FUND 101 GENERAL
 DEPT 425 HISTORY MUSEUM**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$173,402	\$200,929	\$196,885	\$225,216	\$225,216

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Museum – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 111,517	\$ 125,000	\$ 124,213	\$ 144,000	\$ 144,000	\$ 144,000
51130 FICA	8,057	10,000	9,096	12,000	12,000	12,000
51140 GROUP INSURANCE	27,190	30,929	30,929	33,458	33,458	33,458
51155 DC RETIREMENT	5,385	6,000	5,809	8,000	8,000	8,000
51170 WORKER'S COMPENSATION	311	336	336	203	203	203
TOTAL PERSONAL SERVICES	\$ 152,460	\$ 172,265	\$ 170,383	\$ 197,661	\$ 197,661	\$ 197,661
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 406	\$ 600	\$ 600	\$ 800	\$ 800	\$ 800
52310 UTILITIES & COMMUNICATIONS	-	-	15	25	25	25
52410 PROFESSIONAL SERVICES	1,225	1,500	-	2,500	1,500	1,500
52510 OTHER SERVICES	8,798	11,000	11,000	10,050	10,050	10,050
52610 MAINT. & REPAIR SERVICE	1,749	2,875	2,500	2,375	2,375	2,375
TOTAL CONTRACTUAL SERVICES	\$ 12,178	\$ 15,975	\$ 14,115	\$ 15,750	\$ 14,750	\$ 14,750
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 3,991	\$ 3,000	\$ 3,637	\$ 3,000	\$ 3,000	\$ 3,000
53210 JANITORIAL SUPPLIES	600	1,600	2,250	200	200	200
53310 GENERAL SUPPLIES	3,889	5,089	3,500	8,605	7,605	7,605
53610 MAINT. & REPAIR MATERIALS	284	3,000	3,000	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES	\$ 8,764	\$ 12,689	\$ 12,387	\$ 13,805	\$ 12,805	\$ 12,805
TOTAL BUDGET						
	\$ 173,402	\$ 200,929	\$ 196,885	\$ 227,216	\$ 225,216	\$ 225,216

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Museum – Personnel and Capital Detail

FUND 101 GENERAL
 DEPT 425 HISTORY MUSEUM

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Collections Manager	1	1	1	1
Museum Registrar	1	1	1	1
Museum Coordinator	1	1	0	1
Library Assistant	0.63	0.63	0.63	0.63
TOTAL	3.63	3.63	2.63	3.63

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Park and Recreation – Summary

Department Mission: To beautify and maintain the City’s parks, rights-of-way, lakes and public areas. To reforest the City and control the mosquito population.

Department Description: The Park and Recreation department is responsible for the maintenance of Pathfinder Parkway, Hudson Lake, and all City parks and playgrounds, as well as the mowing of all rights-of-way. It is also responsible for the Bartlesville Tree Program, which has the goal of reforestation of our street rights-of-way, parks and public areas. Mosquito control is also the responsibility of this department.

- 2022 Accomplishments:
- Constructed two shelters and walkways at Lee Lake
 - Maintained sports and athletic fields
 - Operated mosquito control program

- 2023 Objectives:
- Provide maintenance of City right of ways and parks
 - Continue operation of mosquito control program
 - Maintain athletic fields
 - Provide maintenance for Pathfinder Trails

Budget Highlights: The major budgeted expenditures for the Park and Recreation department are personnel costs, utilities, maintenance and repair services, supplies, and a replacement tractor.

**FUND 101 GENERAL
 DEPT 431 PARK & RECREATION**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$1,173,909	\$1,415,528	\$1,319,571	\$1,623,803	\$1,623,803

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Park and Recreation – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 598,015	\$ 755,000	\$ 655,265	\$ 860,000	\$ 860,000	\$ 860,000
51120 OVERTIME	4,384	1,000	3,271	1,000	1,000	1,000
51130 FICA	43,367	58,000	47,782	65,000	65,000	65,000
51140 GROUP INSURANCE	163,139	185,576	185,576	200,748	200,748	200,748
51150 DB RETIREMENT	73,301	91,000	89,395	91,000	91,000	91,000
51155 DC RETIREMENT	9,242	18,000	10,853	21,000	21,000	21,000
51170 WORKER'S COMPENSATION	10,783	11,652	11,652	7,023	7,023	7,023
51180 UNEMPLOYMENT COMP	647	-	4,308	-	-	-
TOTAL PERSONNEL SERVICES	\$ 902,878	\$ 1,120,228	\$ 1,008,102	\$ 1,245,771	\$ 1,245,771	\$ 1,245,771
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 97,430	\$ 96,100	\$ 96,722	\$ 202,332	\$ 150,332	\$ 150,332
52310 UTILITIES & COMMUNICATIONS	35,478	50,000	39,236	50,000	50,000	50,000
52410 PROFESSIONAL SERVICES	-	-	1,500	-	-	-
52510 OTHER SERVICES	1,773	3,700	2,187	3,700	3,700	3,700
52610 MAINT. & REPAIR SERVICE	17,145	4,000	2,881	4,000	4,000	4,000
TOTAL CONTRACTUAL SERVICES	\$ 151,826	\$ 153,800	\$ 142,526	\$ 260,032	\$ 208,032	\$ 208,032
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 217	\$ 500	\$ 150	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	12,330	10,000	8,102	10,500	10,500	10,500
53310 GENERAL SUPPLIES	15,446	27,000	40,705	47,000	47,000	47,000
53410 TOOLS & EQUIPMENT	803	6,500	2,080	6,500	6,500	6,500
53510 FUEL	28,721	33,000	39,342	37,000	37,000	37,000
53610 MAINT. & REPAIR MATERIALS	61,688	64,500	78,564	80,500	68,500	68,500
TOTAL MATERIALS & SUPPLIES	\$ 119,205	\$ 141,500	\$ 168,943	\$ 182,000	\$ 170,000	\$ 170,000
TOTAL BUDGET	\$ 1,173,909	\$ 1,415,528	\$ 1,319,571	\$ 1,687,803	\$ 1,623,803	\$ 1,623,803

CITY OF BARTLESVILLE

2022-23 Operating Budget

General Fund – Park and Recreation – Personnel and Capital Detail

FUND 101 GENERAL
DEPT 431 PARK & RECREATION

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Parks Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Maintenance Worker	15	15	10	15
TOTAL	18	18	13	18

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 General Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The three transfers from the general fund that are used to subsidize the operating costs of other funds are the transfers to the E-911, Stadium Operating, and Golf Course funds.

FUND 101 GENERAL DEPT 900 TRANSFERS				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED
\$2,949,309	\$3,338,528	\$3,338,528	\$3,261,107	\$4,011,107

CITY OF BARTLESVILLE
2022-23 Operating Budget
General Fund – Transfers – Line Item Detail

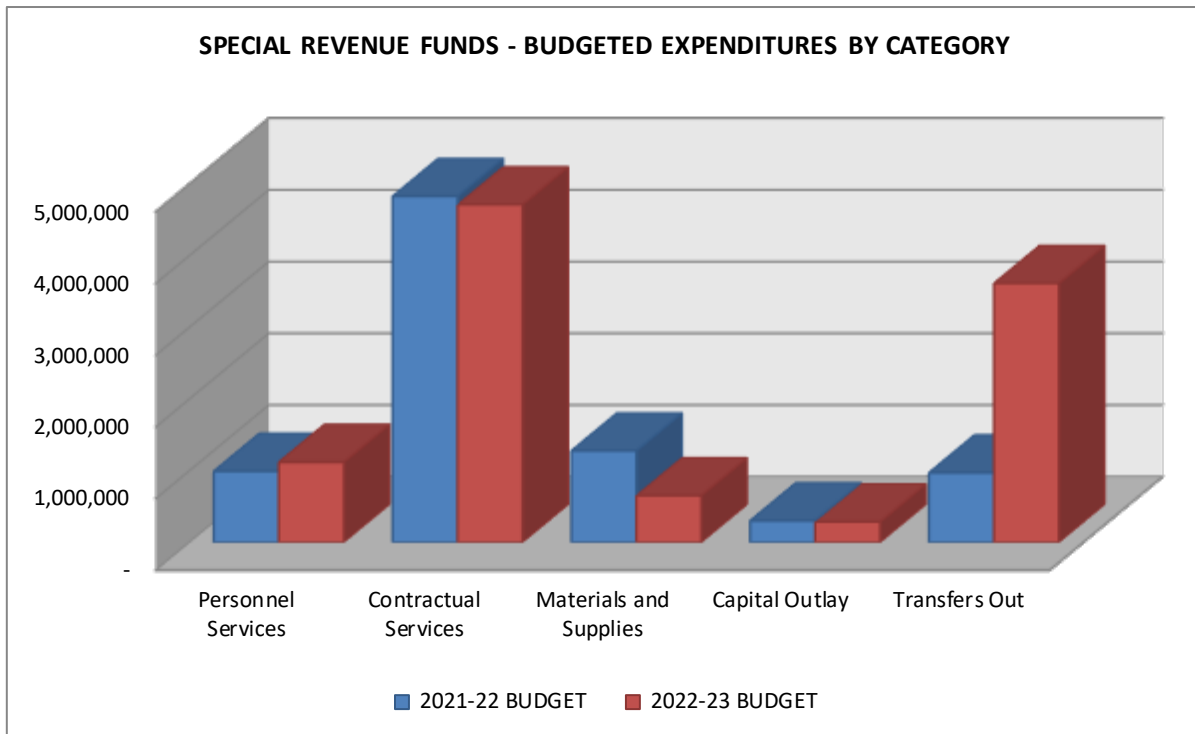
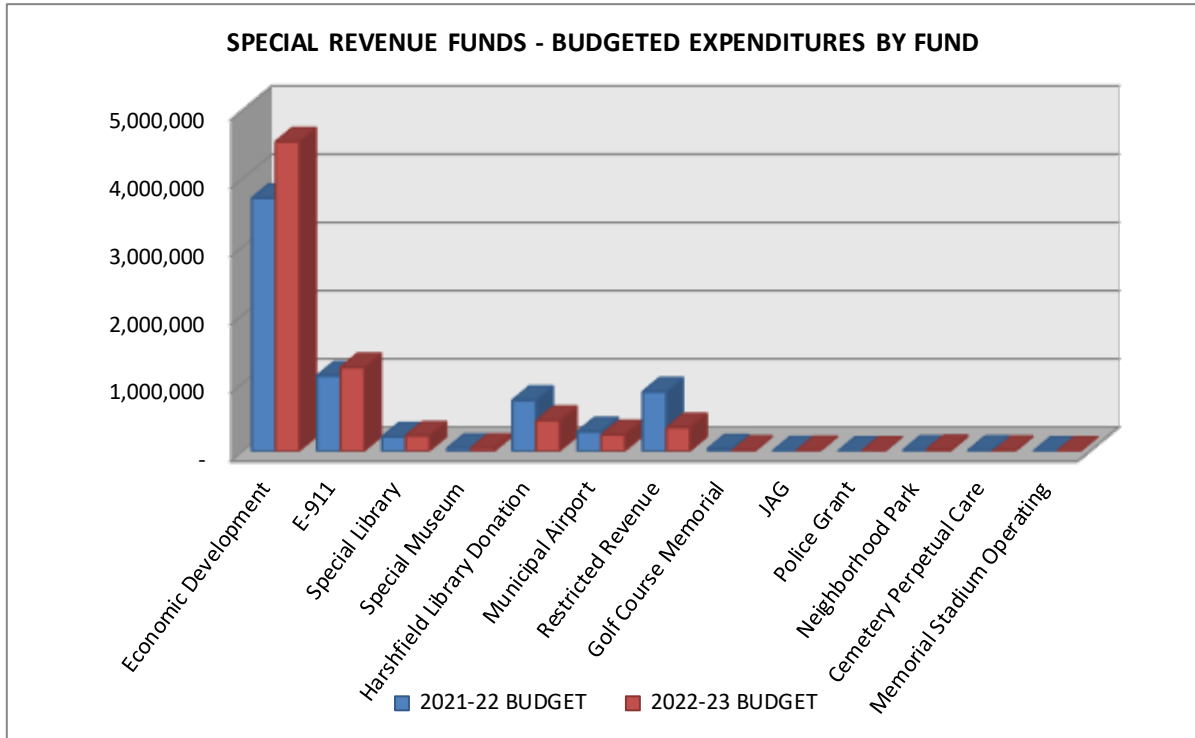
TRANSFERS	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59207 E 9-1-1 FUND	\$ 511,118	\$ 524,835	\$ 524,835	\$ 698,433	\$ 698,433	\$ 698,433
59513 ADAMS GOLF COURSE	144,130	58,804	58,804	135,941	135,941	135,941
59515 SOONER POOL	37,360	50,404	50,404	49,871	49,871	49,871
59516 FRONTIER POOL	35,806	40,546	40,546	60,921	60,921	60,921
59517 AIRPORT	-	250,000	250,000	36,472	36,472	36,472
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE	1,495,895	538,939	538,939	595,655	604,469	1,354,469
59675 CAPITAL RESERVE	700,000	1,850,000	1,850,000	1,650,000	1,650,000	1,650,000
TOTAL TRANSFERS	\$ 2,949,309	\$ 3,338,528	\$ 3,338,528	\$ 3,252,293	\$ 3,261,107	\$ 4,011,107
TOTAL BUDGET	\$ 2,949,309	\$ 3,338,528	\$ 3,338,528	\$ 3,252,293	\$ 3,261,107	\$ 4,011,107

SPECIAL REVENUE FUNDS



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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Expenditure Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Expenditure Summary by Fund

EXPENDITURES AND RESERVES BY FUND	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Economic Development	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236
E-911	1,025,856	1,104,582	1,073,066	1,228,358
Special Library	167,130	210,000	138,171	226,500
Special Museum	25,229	41,000	31,663	41,500
Harshfield Library Donation	46,544	745,577	168,168	451,492
Municipal Airport	2,271	285,736	68,900	241,443
Restricted Revenue	594,337	870,351	546,549	346,646
Golf Course Memorial	4,479	35,511	31,913	15,307
CDBG-Covid	-	936,189	936,189	-
ARPA	-	970,000	970,000	3,609,713
JAG	2,760	3,134	-	7,619
Neighborhood Park	-	15,346	-	27,653
Cemetery Perpetual Care	400	13,781	4,299	12,147
Total Expenditures and Reserves	<u>\$ 2,957,522</u>	<u>\$ 8,939,996</u>	<u>\$ 5,413,718</u>	<u>\$ 10,744,614</u>

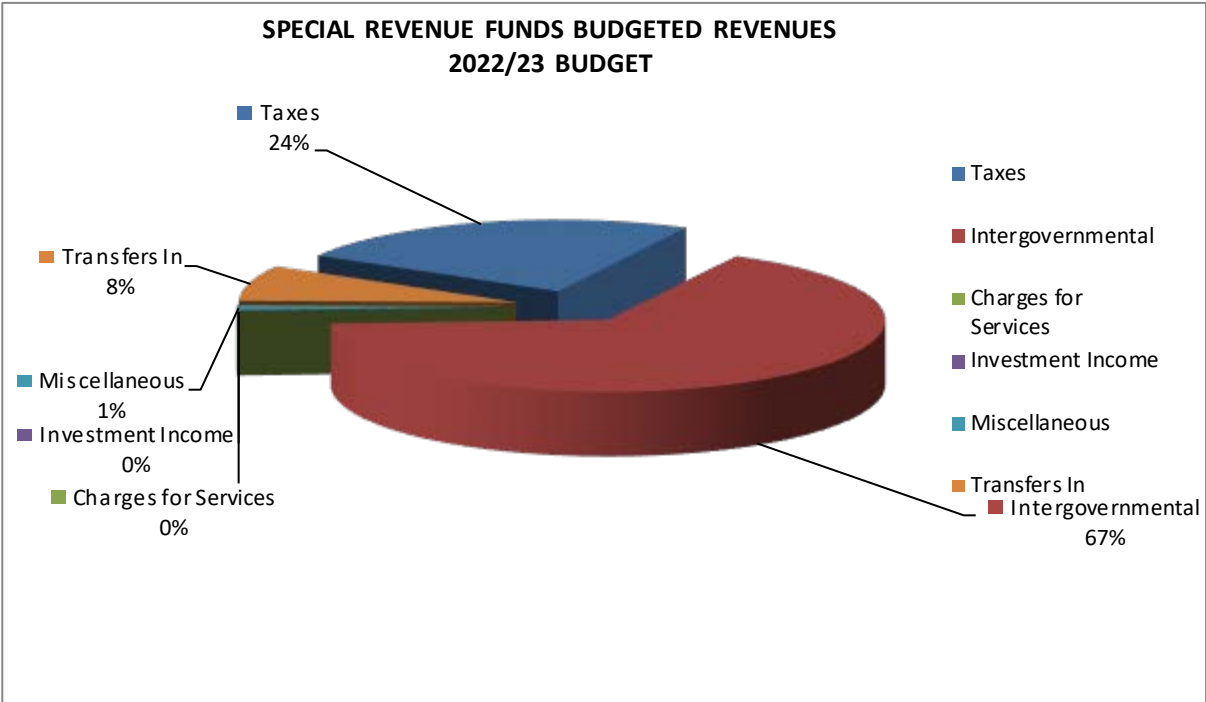
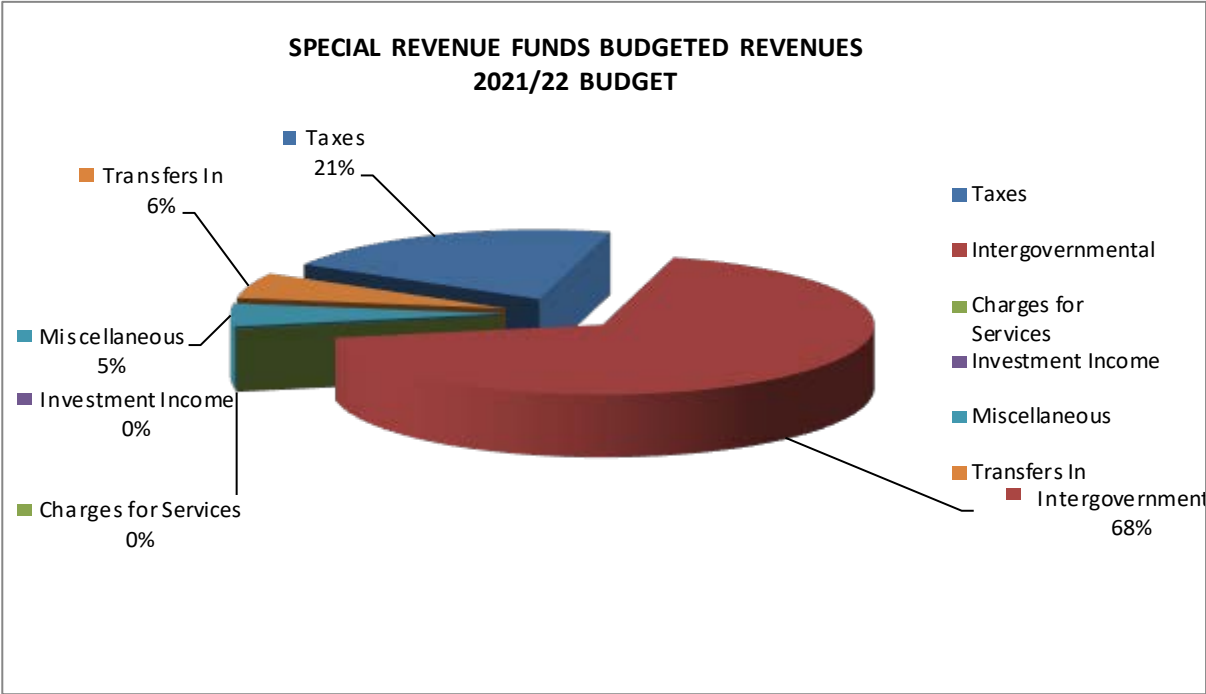
CITY OF BARTLESVILLE
2022-23 Operating Budget
Special Revenue Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 652,840	\$ 705,000	\$ 687,259	\$ 805,000	\$ 805,000	\$ 805,000
51120 OVERTIME	33,271	19,000	22,640	21,000	21,000	21,000
51130 FICA	49,293	55,000	50,836	64,000	64,000	64,000
51140 GROUP INSURANCE	135,950	154,646	154,646	167,290	167,290	167,290
51150 DB RETIREMENT	34,112	35,000	33,861	35,000	35,000	35,000
51155 DC RETIREMENT	17,435	21,000	19,327	23,000	23,000	23,000
51170 WORKER'S COMPENSATION	1,555	1,681	1,681	1,013	1,013	1,013
TOTAL PERSONNEL SERVICES	\$ 924,456	\$ 991,327	\$ 970,250	\$ 1,116,303	\$ 1,116,303	\$ 1,116,303
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 21,920	\$ 12,050	\$ 3,369	\$ 12,050	\$ 12,050	\$ 12,050
52310 UTILITIES & COMMUNICATIONS	118,432	119,800	146,593	120,600	120,600	120,600
52410 PROFESSIONAL SERVICES	-	6,500	68,900	5,500	5,500	5,500
52510 OTHER SERVICES	247,158	3,798,478	1,410,709	3,662,436	3,662,436	3,662,436
52610 MAINT. & REPAIR SERVICE	340	7,000	5,086	7,000	7,000	7,000
52710 OPERATIONAL SERVICES	880,000	880,000	1,009,800	900,000	900,000	900,000
52810 INSURANCE & BONDS	-	300	-	300	300	300
TOTAL CONTRACTUAL SERVICES	\$ 1,267,850	\$ 4,824,128	\$ 2,644,457	\$ 4,707,886	\$ 4,707,886	\$ 4,707,886
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 9,608	\$ 16,200	\$ 3,205	\$ 6,200	\$ 6,200	\$ 6,200
53310 GENERAL SUPPLIES	155,203	237,915	98,803	241,066	241,066	241,066
53410 TOOLS & EQUIPMENT	2,285	35,511	2,970	-	-	-
53610 MAINT. & REPAIR MATERIALS	595,928	986,351	708,933	404,646	404,646	404,646
TOTAL MATERIALS & SUPPLIES	\$ 763,024	\$ 1,275,977	\$ 813,911	\$ 651,912	\$ 651,912	\$ 651,912

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Expenditure Summary by Line Item
 (continued)

<i>CAPITAL OUTLAY</i>	<i>2020-21 ACTUAL</i>	<i>2021-22 BUDGET</i>	<i>2021-22 ESTIMATE</i>	<i>2022-23 REQUEST</i>	<i>CITY MGR REC</i>	<i>2022-23 APPROVED</i>
55920 BUILDINGS & STRUCTURES	\$ 2,192	\$ 301,082	\$ -	\$ 269,096	\$ 269,096	\$ 269,096
TOTAL CAPITAL OUTLAY	<u>\$ 2,192</u>	<u>\$ 301,082</u>	<u>\$ 15,100</u>	<u>\$ 284,403</u>	<u>\$ 284,403</u>	<u>\$ 284,403</u>
<i>TRANSFERS OUT</i>						
59101 GENERAL FUND	\$ 2,134	\$ 970,000	\$ 970,000	\$ 3,609,713	\$ 3,609,713	\$ 3,609,713
TOTAL TRANSFERS	<u>\$ 2,134</u>	<u>\$ 970,000</u>	<u>\$ 970,000</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>
TOTAL BUDGET	<u><u>\$ 2,959,656</u></u>	<u><u>\$ 8,362,514</u></u>	<u><u>\$ 5,413,718</u></u>	<u><u>\$10,370,217</u></u>	<u><u>\$10,370,217</u></u>	<u><u>\$10,370,217</u></u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Revenue Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Revenue Summary by Source

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sales Tax	\$ 1,490,490	\$ 1,440,705	\$ 1,630,639	\$ 1,547,842
Hotel-Motel Tax	146,186	108,200	282,416	282,400
Franchise Tax	529,291	535,700	502,165	506,400
Intergovernmental	62,778	6,763,289	7,322,010	6,390,438
Charges for Services	5,206	5,500	5,522	5,400
Interest and Investment Income	10,276	-	-	-
Donations and Miscellaneous	578,806	528,594	527,676	106,006
Transfer In:				
From BLTA	73,722	70,000	70,000	70,000
From General	511,118	524,835	524,835	698,433
From History Museum Trust	-	-	-	-
Fund Balance	<u>3,603,436</u>	<u>3,920,391</u>	<u>4,050,520</u>	<u>6,345,694</u>
Total Available for Appropriation	<u><u>\$ 7,011,309</u></u>	<u><u>\$ 13,897,214</u></u>	<u><u>\$ 14,915,783</u></u>	<u><u>\$ 15,952,613</u></u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Revenue Funds – Personnel Summary

PERSONNEL COUNTS BY DEPARTMENT	2020-21 ACTUAL FTEs	2021-22 BUDGETED FTEs	2021-22 ACTUAL FTEs	2022-23 BUDGETED FTEs
E-911 Fund:				
Dispatch	15.1	15.1	15.1	15.1
Special Library:				
Library	1.13	1.13	1.13	1.13
Special Museum:				
Museum	<u>1.23</u>	<u>1.23</u>	<u>1.23</u>	<u>1.23</u>
Total Expenditures	<u>17.46</u>	<u>17.46</u>	<u>17.46</u>	<u>17.46</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Economic Development Fund – Summary

Fund Mission: To stimulate local economic development through the use of incentives and dissemination of favorable information about the local economy and culture.

Fund Description: The Economic Development Fund was established in 1986 when the City determined that a sustained effort was necessary to stimulate and grow the local economy in light of many ups and downs related to the City’s dependence upon the oil and gas industry. It is funded by a ¼% sales tax and a 2% Hotel Tax.

2022 Accomplishments: • N/A

2023 Objectives: • N/A

Budget Highlights: The major budgeted expenditure in this fund is for the City’s economic development contract with the Bartlesville Development Authority (BDA). Other amounts in this fund are available to the BDA for various economic projects with Council approval.

FUND 203 ECONOMIC DEVELOPMENT DEPT 538 ECONOMIC DEVELOPMENT				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,088,516	\$3,708,789	\$1,444,800	\$4,536,236	\$4,536,236

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Economic Development Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Economic Development	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236
Total Expenditures	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sales Tax	\$ 1,490,490	\$ 1,440,705	\$ 1,630,639	\$ 1,547,842
Hotel-Motel Tax	146,186	108,200	282,416	282,400
Interest and Investment Income	7,501	-	-	-
Fund Balance	1,690,940	2,159,884	2,237,739	2,705,994
Total Available for Appropriation	\$ 3,335,117	\$ 3,708,789	\$ 4,150,794	\$ 4,536,236

CITY OF BARTLESVILLE

2022-23 Operating Budget

Economic Development Fund – Economic Development – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52510 OTHER SERVICES	\$ 208,516	\$ 2,828,789	\$ 435,000	\$ 3,636,236	\$ 3,636,236	\$ 3,636,236
52710 OPERATIONAL SERVICES	880,000	880,000	1,009,800	900,000	900,000	900,000
TOTAL CONTRACTUAL SERVICES	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236	\$ 4,536,236	\$ 4,536,236
TOTAL BUDGET	\$ 1,088,516	\$ 3,708,789	\$ 1,444,800	\$ 4,536,236	\$ 4,536,236	\$ 4,536,236

CITY OF BARTLESVILLE

2022-23 Operating Budget

E-911 Fund – Summary

Fund Mission: To offer an enhanced E-911 service to the City of Bartlesville and surrounding areas providing dispatch assistance and coordination to all public safety entities in the area.

Fund Description: The E-911 Fund is financed by the levy of a monthly 5% fee on the landline telephone customers within Bartlesville, Dewey, and other Washington County telephone customers as well as Bartlesville/Washington County’s portion of the statewide \$0.75 per line per month fee on all cellular services. The Bartlesville Police Department is the agency that operates the E-911 Dispatch Center for these jurisdictions.

- 2022 Accomplishments:**
- Implemented new Tyler (New World) Software
 - Provided APCO Training for dispatchers

- 2023 Objectives:**
- Certify staff as EMD
 - Certify staff in CPR
 - Work with TCT staff for E911/Dispatcher training program

Budget Highlights: The transfer from the General Fund is to assist in paying E-911 dispatching costs. Major expenditures include personnel costs and utilities.

				FUND 207 E-911
				DEPT 275 EMERGENCY DISPATCH
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,025,856	\$1,083,677	\$1,073,066	\$1,207,453	\$1,207,453

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 E-911 Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Emergency Dispatch	\$ 1,025,856	\$ 1,083,677	\$ 1,073,066	\$ 1,207,453
Reserves: Compensated Absences Reserve	-	20,905	-	20,905
Total Expenditures and Reserves	<u>\$ 1,025,856</u>	<u>\$ 1,104,582</u>	<u>\$ 1,073,066</u>	<u>\$ 1,228,358</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
E-911 Service Tax	\$ 84,703	\$ 77,000	\$ 63,453	\$ 63,400
E-911 Wireless Fee	444,588	458,700	438,712	443,000
Charges for Services	2,400	2,400	2,400	2,400
Interest and Investment Income	132	-	-	-
Transfer In: General	511,118	524,835	524,835	698,433
Fund Balance	47,706	41,647	64,791	21,125
Total Available for Appropriation	<u>\$ 1,090,647</u>	<u>\$ 1,104,582</u>	<u>\$ 1,094,191</u>	<u>\$ 1,228,358</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
E-911 Fund – Emergency Dispatch – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 606,652	\$ 646,000	\$ 637,509	\$ 744,000	\$ 744,000	\$ 744,000
51120 OVERTIME	33,271	19,000	22,640	21,000	21,000	21,000
51130 FICA	45,568	50,000	47,030	58,000	58,000	58,000
51140 GROUP INSURANCE	135,950	154,646	154,646	167,290	167,290	167,290
51150 DB RETIREMENT	34,112	35,000	33,861	35,000	35,000	35,000
51155 DC RETIREMENT	17,435	21,000	19,327	23,000	23,000	23,000
51170 WORKER'S COMPENSATION	1,555	1,681	1,681	1,013	1,013	1,013
TOTAL PERSONAL SERVICES	\$ 874,543	\$ 927,327	\$ 916,694	\$ 1,049,303	\$ 1,049,303	\$ 1,049,303
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 21,741	\$ 12,050	\$ 3,119	\$ 12,050	\$ 12,050	\$ 12,050
52310 UTILITIES & COMMUNICATIONS	111,839	119,800	138,593	120,600	120,600	120,600
52510 OTHER SERVICES	9,660	9,000	5,954	10,000	10,000	10,000
52610 MAINT. & REPAIR SERVICE	340	7,000	5,086	7,000	7,000	7,000
52810 INSURANCE & BONDS	-	300	-	300	300	300
TOTAL CONTRACTUAL SERVICES	\$ 143,580	\$ 148,150	\$ 152,752	\$ 149,950	\$ 149,950	\$ 149,950
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 6,632	\$ 6,200	\$ 2,905	\$ 6,200	\$ 6,200	\$ 6,200
53310 GENERAL SUPPLIES	1,101	1,000	715	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	-	1,000	-	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	\$ 7,733	\$ 8,200	\$ 3,620	\$ 8,200	\$ 8,200	\$ 8,200
TOTAL BUDGET						
	\$ 1,025,856	\$ 1,083,677	\$ 1,073,066	\$ 1,207,453	\$ 1,207,453	\$ 1,207,453

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 E-911 Fund – Emergency Dispatch – Personnel and Capital Detail

FUND 207 E-911
 DEPT 275 EMERGENCY DISPATCH

PERSONNEL SCHEDULE

<u>CLASSIFICATION</u>	<u>2020-21 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2021-22 BUDGETED NUMBER OF EMPLOYEES</u>	<u>2021-22 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2022-23 BUDGETED NUMBER OF EMPLOYEES</u>
Lead Emergency Comm. Tech	3	3	3	3
Emergency Comm. Tech	12.1	12.1	12.1	12.1
TOTAL	15.1	15.1	15.1	15.1

CITY OF BARTLESVILLE
2022-23 Operating Budget
Special Library Fund – Summary

Fund Mission: To provide support to the Bartlesville Public Library for items that are beyond the ability of the Library’s operating budget to purchase.

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville Public Library. Grant money from the Oklahoma Dept of Libraries, funding from the Bartlesville Library Trust Authority, and donations are the principal revenues of the Special Library Fund.

- 2022 Accomplishments:
- Expanded the Books @ Home program
 - Resumed adult, teen, and children’s programming
 - Created a collection of 40 hot spots to be checked out by patrons
 - Over 1,830 children and adults attended programs and events
-

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Library Fund – Summary
 (continued)

- 2023 Objectives:
- Complete the design and furnishings for “The Fortress” teen area
 - Build programming for children, teens, and adults back to pre-pandemic levels
 - Research and develop new design for the Reference Dept

Budget Highlights: The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 208 SPECIAL LIBRARY DEPT 421 LIBRARY				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$167,130	\$210,000	\$138,171	\$226,500	\$226,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Library Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Library	\$ 167,130	\$ 210,000	\$ 138,171	\$ 226,500
Total Expenditures	\$ 167,130	\$ 210,000	\$ 138,171	\$ 226,500

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ 62,778	\$ 27,100	\$ 44,879	\$ 18,000
Interest and Investment Income	1,094	-	-	-
Donations and Miscellaneous	17,308	-	34,882	-
Transfer In: From BLTA	<u>73,722</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
Fund Balance	<u>313,857</u>	<u>335,844</u>	<u>302,224</u>	<u>313,814</u>
Total Available for Appropriation	\$ 468,759	\$ 432,944	\$ 451,985	\$ 401,814

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Library Fund – Library – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 26,156	\$ 26,000	\$ 24,750	\$ 28,000	\$ 28,000	\$ 28,000
51130 FICA	2,001	2,000	1,893	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	\$ 28,157	\$ 28,000	\$ 26,643	\$ 31,000	\$ 31,000	\$ 31,000
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 179	\$ -	\$ 250	\$ -	\$ -	\$ -
52310 UTILITIES & COMMUNICATIONS	6,593	-	8,000	-	-	-
52410 PROFESSIONAL SERVICES	-	4,500	-	4,500	4,500	4,500
52510 OTHER SERVICES	22,072	15,500	24,262	16,200	16,200	16,200
TOTAL CONTRACTUAL SERVICES	\$ 28,844	\$ 20,000	\$ 32,512	\$ 20,700	\$ 20,700	\$ 20,700
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,976	\$ 10,000	\$ 300	\$ -	\$ -	\$ -
53310 GENERAL SUPPLIES	107,177	152,000	78,716	174,800	174,800	174,800
53610 MAINT. & REPAIR MATERIALS	(24)	-	-	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 110,129	\$ 162,000	\$ 79,016	\$ 174,800	\$ 174,800	\$ 174,800
TOTAL BUDGET	\$ 167,130	\$ 210,000	\$ 138,171	\$ 226,500	\$ 226,500	\$ 226,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Library Fund – Library – Personnel and Capital Detail

**FUND 208 SPECIAL LIBRARY
 DEPT 421 LIBRARY**

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Library Assistant	1.13	1.13	1.13	1.13
TOTAL	1.13	1.13	1.13	1.13

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Museum Fund – Summary

Fund Mission: To provide support to the Bartlesville Area History Museum for items that are beyond the ability of the Museum’s operating budget to purchase

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville History Museum. Money from the Bartlesville History Museum Trust Authority and donations are the principal revenues of the Special Museum Fund.

2022 Accomplishments: • Continued the digitization of Bartlesville documents and newspapers from June 1923 onward

2023 Objectives: • Submit application for the Martha Jane Starr Field of Interest Grant issued by the Greater Kansas City Community Foundation
 • Continue the preservation of Bartlesville’s historical documents and artifacts

Budget Highlights: The major budgeted expenditures in this fund are for general supplies and replacement equipment.

FUND 209 SPECIAL MUSEUM DEPT 425 MUSUEM				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$25,229	\$41,000	\$31,663	\$41,500	\$41,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Museum Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Museum	\$ 25,229	\$ 41,000	\$ 31,663	\$ 41,500
Total Expenditures	\$ 25,229	\$ 41,000	\$ 31,663	\$ 41,500
<i>Revenues</i>				
REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 445	\$ -	\$ -	\$ -
Donations and Miscellaneous	25,735	-	32,795	-
Transfer In: History Musuem Trust	-	-	-	-
Fund Balance	123,005	120,517	123,956	125,088
Total Available for Appropriation	\$ 149,185	\$ 120,517	\$ 156,751	\$ 125,088

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Museum Fund – Museum – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 20,032	\$ 33,000	\$ 25,000	\$ 33,000	\$ 33,000	\$ 33,000
51130 FICA	1,724	3,000	1,913	3,000	3,000	3,000
TOTAL PERSONAL SERVICES	\$ 21,756	\$ 36,000	\$ 26,913	\$ 36,000	\$ 36,000	\$ 36,000
CONTRACTUAL SERVICES						
52410 PROFESSIONAL SERVICES	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
52510 OTHER SERVICES	970	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 970	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 2,503	\$ 4,000	\$ 4,750	\$ 4,500	\$ 4,500	\$ 4,500
TOTAL MATERIALS & SUPPLIES	\$ 2,503	\$ 4,000	\$ 4,750	\$ 4,500	\$ 4,500	\$ 4,500
TOTAL BUDGET	\$ 25,229	\$ 41,000	\$ 31,663	\$ 41,500	\$ 41,500	\$ 41,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Special Museum Fund – Museum – Personnel and Capital Detail

**FUND 209 SPECIAL MUSEUM
 DEPT 425 MUSUEM**

PERSONNEL SCHEDULE

<u>CLASSIFICATION</u>	<u>2020-21 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2021-22 BUDGETED NUMBER OF EMPLOYEES</u>	<u>2021-22 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2022-23 BUDGETED NUMBER OF EMPLOYEES</u>
Library Assistant	1.23	1.23	1.23	1.23
TOTAL	1.23	1.23	1.23	1.23

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Municipal Airport Fund – Summary

Fund Mission: To provide quality airport facilities capable of meeting the needs of large corporate and small individual clients.

Fund Description: The Bartlesville Municipal Airport is owned and operated by the City. The airport is available to the public and has large hangars and t-hangars available for rent.

2022 Accomplishments:

- Worked with Airport Consultant to coordinate design and bidding of project to Construct Apron and Rehabilitate Taxilanes

2023 Objectives:

- Complete construction of Apron and Rehabilitate Taxilanes
- Coordinate with Airport Consultant to plan, design, and construct taxiway extension to facilitate development of unused Airport property

Budget Highlights: The major budgeted expenditures in this fund are capital outlay for the improvement of the runways and taxiways.

FUND 240 MUNICIPAL AIRPORT DEPT 147 AIRPORT				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,271	\$285,736	\$68,900	\$241,443	\$241,443

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Municipal Airport Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Airport	\$ 2,271	\$ 285,736	\$ 68,900	\$ 241,443
Total Expenditures	<u>\$ 2,271</u>	<u>\$ 285,736</u>	<u>\$ 68,900</u>	<u>\$ 241,443</u>
<i>Revenues</i>				
REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ -	\$ -	\$ 23,715	\$ -
Interest and Investment Income	971	-	-	-
Fund Balance	287,928	285,736	286,628	241,443
Total Available for Appropriation	<u>\$ 288,899</u>	<u>\$ 285,736</u>	<u>\$ 310,343</u>	<u>\$ 241,443</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Municipal Airport Fund – Airport – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52410 PROFESSIONAL SERVICES	\$ -	\$ -	\$ 68,900	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 68,900</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
MATERIALS & SUPPLIES						
53610 MAINT. & REPAIR MATERIALS	\$ 79	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MATERIALS & SUPPLIES	<u>\$ 79</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 2,192	\$ 285,736	\$ -	\$ 241,443	\$ 241,443	\$ 241,443
TOTAL CAPITAL OUTLAY	<u>\$ 2,192</u>	<u>\$ 285,736</u>	<u>\$ -</u>	<u>\$ 241,443</u>	<u>\$ 241,443</u>	<u>\$ 241,443</u>
TOTAL BUDGET	<u>\$ 2,271</u>	<u>\$ 285,736</u>	<u>\$ 68,900</u>	<u>\$ 241,443</u>	<u>\$ 241,443</u>	<u>\$ 241,443</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Harshfield Library Donation Fund – Summary

Fund Mission: To provide support to the Bartlesville Public Library for items that are beyond the limits of the Library’s operating budget. Funds are to be used as a supplement to, but not a replacement for City provided revenue.

Fund Description: This fund was established to provide additional support for the operation of the Bartlesville Public Library through the Harshfield Library Donation. Funds will be used:

- To ensure Library programming including author visits and/or speakers of educational or literacy interest, and related expenses
- Provide additional resources not provided through the annual disbursements by the City, the Library Trust Authority, State Aid through ODL, or outside granting agencies
- Provide for extraordinary purchases

2022 Accomplishments: • Completed design and bidding process for the new teen area, *The Fortress*

2023 Objectives: • Complete construction and furnishings of the new teen area
 • Redesign and renovate the Reference Area
 • Update staff kitchen

Budget Highlights: Advertising, speaker fees, video conferencing fees, supplies for events, library enhancement and rental fees.

FUND 241 Harshfield Library Donation Fund
DEPT 421 LIBRARY

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$46,544	\$745,577	\$168,168	\$451,492	\$451,492

CITY OF BARTLESVILLE

2022-23 Operating Budget

Harshfield Library Donation Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Library	\$ 46,544	\$ 189,000	\$ 168,168	\$ 98,000
Unallocated	-	556,577	-	353,492
Total Expenditures	<u>\$ 46,544</u>	<u>\$ 745,577</u>	<u>\$ 168,168</u>	<u>\$ 451,492</u>
<i>Revenues</i>				
REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Donations and Miscellaneous	\$ 2,166	\$ -	\$ -	\$ -
Fund Balance	663,039	567,025	619,660	451,492
Total Available for Appropriation	<u>\$ 665,205</u>	<u>\$ 567,025</u>	<u>\$ 619,660</u>	<u>\$ 451,492</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Harshfield Library Donation Fund – Library – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52410 PROFESSIONAL SERVICES	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -
52510 OTHER SERVICES	3,800	9,000	9,304	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 3,800	\$ 10,000	\$ 9,304	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 41,262	\$ 64,000	\$ 10,323	\$ 41,000	\$ 41,000	\$ 41,000
53610 MAINT. & REPAIR MATERIALS	1,482	115,000	148,541	57,000	57,000	57,000
TOTAL MATERIALS & SUPPLIES	\$ 42,744	\$ 179,000	\$ 158,864	\$ 98,000	\$ 98,000	\$ 98,000
TOTAL BUDGET	\$ 46,544	\$ 189,000	\$ 168,168	\$ 98,000	\$ 98,000	\$ 98,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Restricted Revenue Fund – Summary

Fund Mission: To accept restricted use revenues on behalf of operating departments and track the expenditures of these restricted funds.

Fund Description: The Restricted Revenue fund was established several years ago to receive and disburse funds the City receives with specific purposes attached as a condition and for accounting for certain grant funds.

2022 Accomplishments:

- Purchased additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department

2023 Objectives:

- Purchase additional equipment deemed necessary for Operations Division, Criminal Investigations Division, and Training Division & Administration at the Police Department

Budget Highlights: The major budgeted expenditures in this fund include equipment for the Fire and Police departments, street improvements, the Centennial Plaza project in the Park and Recreation department, and renovations to Veteran’s Park and Frontier Pool.

FUND 243 RESTRICTED REVENUE ALL DEPARTMENTS				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$594,337	\$870,351	\$546,549	\$346,646	\$346,646

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Restricted Revenue Fund – Expenditure and Revenue Summary

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
General Services	\$ 507,398	\$ 559,226	\$ 402,655	\$ 163,376
Cemetery	-	24,317	-	25,337
Community Development	-	1,591	-	3,168
Fire	-	7,988	-	9,114
Police	8,886	27,319	3,851	43,180
Street	7,324	2,676	-	2,676
Park and Recreation	70,729	241,042	135,879	91,628
Swimming Pools	-	6,192	4,164	8,167
Total Expenditures	<u>\$ 594,337</u>	<u>\$ 870,351</u>	<u>\$ 546,549</u>	<u>\$ 346,646</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Donations and Miscellaneous	\$ 523,739	\$ 506,000	\$ 412,867	\$ 106,006
Fund Balance	441,370	367,660	374,323	240,641
Total Available for Appropriation	<u>\$ 965,109</u>	<u>\$ 873,660</u>	<u>\$ 787,190</u>	<u>\$ 346,647</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Restricted Revenue Fund – Expense Outlay Detail

Expense Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	20/21 ACTUAL	21/22 BUDGET	21/22 ESTIMATE	22/23 BUDGET
170	04037	Homeland Security	-	109	-	217
170	13112	Freedom Flag	1,763	2,283	860	626
170	99055	Bike racks	-	300	-	597
170	22006	Brush up Bartlesville	-	-	-	75
170	15045	Copier Lease Buyout	5,635	22,588	5,800	14,097
170	16023	Sale of Parr Property	-	33,946	-	33,946
170	22004	Time Capsule	-	-	-	5,000
170	N/A	Community Center audio/Lights	-	-	-	4,813
170	N/A	Hope Grant	-	500,000	395,995	104,005
170	N/A	Hotel Phillips Grant	500,000	-	-	-
		Total General Services	507,398	559,226	402,655	163,376
174	04012	Luminary Beautification	-	23,017	-	24,037
174	99051	Bell Tower Maintenance	-	1,300	-	1,300
		Total Cemetery	-	24,317	-	25,337
180	10034	Bicycle Rodeo	-	189	-	376
180	18051	Demolition Of 109 SW Cheyenne	-	1,402	-	2,792
		Total Community Development	-	1,591	-	3,168
250	99005	Albright Fire Trust	-	77	-	153
250	99042	General Fire Donations	-	729	-	1,779
250	13064	Communication Equipment	-	7,182	-	7,182
		Total Fire	-	7,988	-	9,114
270	99006	General Police Donations	6,794	585	3,132	4,816
270	10046	SOT-Special Operations Team	-	700	-	1,394
270	99028	Federal Drug Task Force Reimbursements	-	142	-	271
270	99030	Police Reserve	-	1,646	-	4,649
270	99031	Police Explorer	-	-	591	464
270	99036	K9 police dog	1,971	3,323	128	10,633
270	14001	SWAT Training	121	-	-	-
270	16022	Safe Oklahoma Grant	-	19,797	-	19,797

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Restricted Revenue Fund – Expense Outlay Detail
 (continued)

(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	20/21 ACTUAL	21/22 BUDGET	21/22 ESTIMATE	22/23 BUDGET
270	16028	Joe Glenn Memorial	-	31	-	61
270	17061	Police Training Donation	-	-	-	-
270	17062	PD Honor Guard	-	1,095	-	1,095
270	19031	Body Worn Cameras (OMAG)	-	-	-	-
		Total Police	8,886	27,319	3,851	43,180
328	21003	St. Johns School Zone	7,324	2,676	-	2,676
		Total Street	7,324	2,676	-	2,676
431	00016	Centennial Plaza	-	38,876	-	38,037
431	10023	Bruce Goff Tower	-	15,997	-	31,858
431	10024	Dog Park Donations	-	230	-	458
431	12020	Sale of Park Property	3,926	8,599	-	8,599
431	99033	Sante Fe Engine Preservation	-	315	-	627
431	99037	Arutunoff Softball Fields	-	2,325	-	2,325
431	99038	Flag Football Fields	-	6,064	-	6,064
431	99039	MJ Lee Soccer Fields	-	-	-	-
431	99040	Robinwood Soccer Fields	-	-	-	-
431	99047	Sooner Jr	-	2,492	-	2,492
431	99048	Price Fields NE Quad	-	-	-	-
431	99049	Price Fields Other	-	-	-	-
431	16024	Monarch Butterfly Garden	-	35	-	35
431	16025	Safe Routes To School Grant	-	60	-	60
431	16030	Freewheel	-	271	-	271
431	19022	Park Imp	66,803	164,976	135,879	-
431	19033	Playground equipment	-	-	-	-
431	N/A	Landscaping	-	-	-	-
431	19032	Civitan Park Pavillion	-	802	-	802
		Total Parks and Recreation	70,729	241,042	135,879	91,628
432	08029	Frontier Park Project	-	6,192	4,164	8,167
TOTAL			\$ 594,337	\$ 870,351	\$ 546,549	\$ 346,646

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Golf Course Memorial Fund – Summary

Fund Mission: To receive donations and other golf revenues that are restricted for the purpose of golf course improvements and to account for the expenditure of such funds.

Fund Description: The Golf Course Memorial fund was established when members of the Adams Golf Club requested it so that gifts could be made to the Golf Course for purposes of improving it. They wanted to assure that the intended improvements were made and that the money would not be used for everyday operations.

2022 Accomplishments:

- Held memorial tournament on Labor Day and raised over \$20,000

2023 Objectives:

- Raise \$24,000 on the memorial tournament

Budget Highlights: The major budgeted expenditures in this fund are for maintenance, repairs, and a transfer to the Bond Financing fund. The transfer to the Bond Financing Fund is to reimburse that fund for an advance, which enabled the balance of the renovation project to be completed in a single phase rather than phased over several years. As of July 1, 2006, the balance owed to the Bond Financing Fund is \$63,000. This amount will be paid back over a few years by revenue generated from a \$1.00 per round assessment on green fees and memberships.

**FUND 244 GOLF COURSE MEMORIAL
 DEPT 445 GOLF COURSE**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$4,479	\$35,511	\$31,913	\$15,307	\$15,307

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Golf Course Memorial Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Municipal Golf Course	\$ 4,479	\$ 35,511	\$ 31,913	\$ 15,307
Total Expenditures	\$ 4,479	\$ 35,511	\$ 31,913	\$ 15,307

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 48	\$ -	\$ -	\$ -
Donations and Miscellaneous	9,586	22,594	34,877	-
Fund Balance	6,739	12,917	12,343	15,307
Total Available for Appropriation	\$ 16,373	\$ 35,511	\$ 47,220	\$ 15,307

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Golf Course Memorial Fund – Golf Course – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-22 REQUEST	CITY MGR REC	2022-23 APPROVED
52510 OTHER SERVICES	\$ 2,140	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 2,140	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
53410 TOOLS & EQUIPMENT	2,285	35,511	2,970	-	-	-
53610 MAINT. & REPAIR MATERIALS	54	-	13,843	-	-	-
TOTAL MATERIALS & SUPPLIES	\$ 2,339	\$ 35,511	\$ 16,813	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
55960 VEHICLES & EQUIPMENT	\$ -	\$ -	\$ 15,100	\$ 15,307	\$ 15,307	\$ 15,307
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 15,100	\$ 15,307	\$ 15,307	\$ 15,307
TOTAL BUDGET	\$ 4,479	\$ 35,511	\$ 31,913	\$ 15,307	\$ 15,307	\$ 15,307

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CDBG-COVID Fund – Summary

Fund Mission: These funds are intended to pay costs not covered by other forms of assistance and specifically benefit persons of low and moderate income for cost incurred related to the coronavirus.

Fund Description: The CDBG-COVID Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.

2022 Accomplishments: • N/A

2023 Objectives: • N/A

Budget Highlights: The major expenditures in this fund are rent and utility expenses for persons of low and moderate income that were impacted by the coronavirus.

FUND 245 CDBG-COVID DEPT 170 CDBG-COVID				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$936,189	\$936,189	\$0	\$0

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CDBG-COVID Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
CDBG-COVID	\$ -	\$ 936,189	\$ 936,189	\$ -
Total Expenditures	\$ -	\$ 936,189	\$ 936,189	\$ -

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ -	\$ 936,189	\$ 936,189	\$ -
Fund Balance	-	-	-	-
Total Available for Appropriation	\$ -	\$ 936,189	\$ 936,189	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CDBG-COVID Fund – General Services – Line Item Detail

<i>CONTRACTUAL SERVICES</i>	<i>2020-21 ACTUAL</i>	<i>2021-22 BUDGET</i>	<i>2021-22 ESTIMATE</i>	<i>2022-22 REQUEST</i>	<i>CITY MGR REC</i>	<i>2022-23 APPROVED</i>
52510 OTHER SERVICES	\$ -	\$ 936,189	\$ 936,189	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	<u>\$ -</u>	<u>\$ 936,189</u>	<u>\$ 936,189</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL BUDGET	<u>\$ -</u>	<u>\$ 936,189</u>	<u>\$ 936,189</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

ARPA Fund – Summary

Fund Mission: These funds are to be used under the guidelines of the American Rescue Plan Act.

Fund Description: The American Rescue Plan Act (ARPA) Fund was established to account for revenues and expenditures related to the receipt of federal funding under the same name.

2022 Accomplishments: • N/A

2023 Objectives: • N/A

Budget Highlights: The only expenditure in this fund is a transfer to the General fund, to be spent at City Council discretion.

FUND 246 ARPA FUND DEPT 900 TRANSFERS				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$970,000	\$970,000	\$3,609,713	\$3,609,713

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 ARPA Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Transfer to General	\$ -	\$ 970,000	\$ 970,000	\$ 3,609,713
Total Expenditures	\$ -	\$ 970,000	\$ 970,000	\$ 3,609,713

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ -	\$ 2,900,000	\$ 3,156,371	\$ 3,186,219
Fund Balance	-	-	-	2,186,371
Total Available for Appropriation	\$ -	\$ 2,900,000	\$ 3,156,371	\$ 5,372,590

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 ARPA Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59101 TRANSFER TO GENERAL FUND	\$ -	\$ 970,000	\$ 970,000	\$ 3,609,713	\$ 3,609,713	\$ 3,609,713
TOTAL TRANSFERS	<u>\$ -</u>	<u>\$ 970,000</u>	<u>\$ 970,000</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>
TOTAL BUDGET	<u>\$ -</u>	<u>\$ 970,000</u>	<u>\$ 970,000</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>	<u>\$ 3,609,713</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

JAG Fund – Summary

Fund Mission: To provide for the receipt of LLEBG and JAG grant funds and to account for the expenditure of such funds.

Fund Description: The JAG Fund was established originally to account for the receipt and disbursement of Police grant funds associated with the Local Law Enforcement Block Grant (LLEBG). The LLEBG was discontinued and replaced by the Police JAG grant. It is anticipated that the JAG grant will also be discontinued in the near future. After the final JAG funds have been received and spent, this fund will be closed.

2022 Accomplishments: • N/A

2023 Objectives: • N/A

Budget Highlights: The only budgeted expenditure in this fund is for Police department general supplies.

FUND 262 LOCAL LAW ENFORCEMENT BLOCK GRANT DEPT 270 POLICE

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,760	\$3,134	\$0	\$7,619	\$7,619

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 JAG Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Police	\$ 2,760	\$ 3,134	\$ -	\$ 7,619
Total Expenditures	<u>\$ 2,760</u>	<u>\$ 3,134</u>	<u>\$ -</u>	<u>\$ 7,619</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,485</u>	<u>\$ -</u>
Fund Balance	<u>5,894</u>	<u>3,134</u>	<u>3,134</u>	<u>7,619</u>
Total Available for Appropriation	<u>\$ 5,894</u>	<u>\$ 3,134</u>	<u>\$ 7,619</u>	<u>\$ 7,619</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 JAG Fund – Police – Line Item Detail

<i>MATERIALS & SUPPLIES</i>	<i>2020-21 ACTUAL</i>	<i>2021-22 BUDGET</i>	<i>2021-22 ESTIMATE</i>	<i>2022-23 REQUEST</i>	<i>CITY MGR REC</i>	<i>2022-23 APPROVED</i>
53310 GENERAL SUPPLIES	\$ 2,760	\$ 3,134	\$ -	\$ 7,619	\$ 7,619	\$ 7,619
TOTAL MATERIALS & SUPPLIES	<u>\$ 2,760</u>	<u>\$ 3,134</u>	<u>\$ -</u>	<u>\$ 7,619</u>	<u>\$ 7,619</u>	<u>\$ 7,619</u>
<i>TOTAL BUDGET</i>	<u>\$ 2,760</u>	<u>\$ 3,134</u>	<u>\$ -</u>	<u>\$ 7,619</u>	<u>\$ 7,619</u>	<u>\$ 7,619</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Neighborhood Park Fund – Summary

Fund Mission: To assist in the maintenance and development of the parks and pathways of the City of Bartlesville.

Fund Description: The Neighborhood Park and Recreation fund was established to receive and disburse funds generated by the Park fee imposed on new residential developments within the City. The fee is \$500 per acre or portion thereof.

2022 Accomplishments: • N/A

2023 Objectives: • N/A

Budget Highlights: The only budgeted expenditures in this fund are for a transfer to BMA – General that is being used to pay debt service on the purchase of new park land adjacent to Johnstone Park.

**FUND 271 NEIGHBORHOOD PARK
 DEPT 431 PARK & RECREATION**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$15,346	\$0	\$27,653	\$27,653

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Neighborhood Park Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Park and Recreation	\$ -	\$ 15,346	\$ -	\$ 27,653
Total Expenditures	\$ -	\$ 15,346	\$ -	\$ 27,653

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 52	\$ -	\$ -	\$ -
Donations and Miscellaneous	272	-	12,255	-
Fund Balance	15,074	15,346	15,398	27,653
Total Available for Appropriation	\$ 15,398	\$ 15,346	\$ 27,653	\$ 27,653

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Neighborhood Park Fund – Park & Recreation – Line Item Detail

CAPITAL OUTLAY	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
55930 OTHER IMPROVEMENTS	\$ -	\$ 15,346	\$ -	\$ 27,653	\$ 27,653	\$ 27,653
TOTAL CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ 15,346</u>	<u>\$ -</u>	<u>\$ 27,653</u>	<u>\$ 27,653</u>	<u>\$ 27,653</u>
TOTAL BUDGET	<u>\$ -</u>	<u>\$ 15,346</u>	<u>\$ -</u>	<u>\$ 27,653</u>	<u>\$ 27,653</u>	<u>\$ 27,653</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Cemetery Perpetual Care Fund – Summary

Fund Mission: To expand and improve the City owned White Rose Cemetery utilizing State mandated funds and all accrued earnings.

Fund Description: The Cemetery Perpetual Care fund is mandated by State Law for operators of cemeteries. A portion of each lot sale and interment income is required to be deposited in the fund. Principal may only be used for capital improvements to the cemetery and for purchase of land. Interest and other income may be used for operations.

2022 Accomplishments: • No projects were scheduled for this budget year

2023 Objectives: • No projects are scheduled for this budget year

Budget Highlights: The only budgeted expenditures for this fund are for various improvements to the cemetery.

**FUND 274 CEMETERY PERPETUAL CARE
 DEPT 174 CEMETERY**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$400	\$13,781	\$4,299	\$12,147	\$12,147

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Cemetery Perpetual Care Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Cemetery	\$ 400	\$ 13,781	\$ 4,299	\$ 12,147
Total Expenditures	\$ 400	\$ 13,781	\$ 4,299	\$ 12,147

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 2,806	\$ 3,100	\$ 3,122	\$ 3,000
Interest and Investment Income	33	-	-	-
Fund Balance	7,884	10,681	10,324	9,147
Total Available for Appropriation	\$ 10,723	\$ 13,781	\$ 13,446	\$ 12,147

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Cemetery Perpetual Care Fund – Cemetery – Line Item Detail

MATERIALS & SUPPLIES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
53310 GENERAL SUPPLIES	\$ 400	\$ 13,781	\$ 4,299	\$ 12,147	\$ 12,147	\$ 12,147
TOTAL MATERIALS & SUPPLIES	<u>\$ 400</u>	<u>\$ 13,781</u>	<u>\$ 4,299</u>	<u>\$ 12,147</u>	<u>\$ 12,147</u>	<u>\$ 12,147</u>
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL BUDGET						
	<u>\$ 400</u>	<u>\$ 13,781</u>	<u>\$ 4,299</u>	<u>\$ 12,147</u>	<u>\$ 12,147</u>	<u>\$ 12,147</u>

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DEBT SERVICE FUND

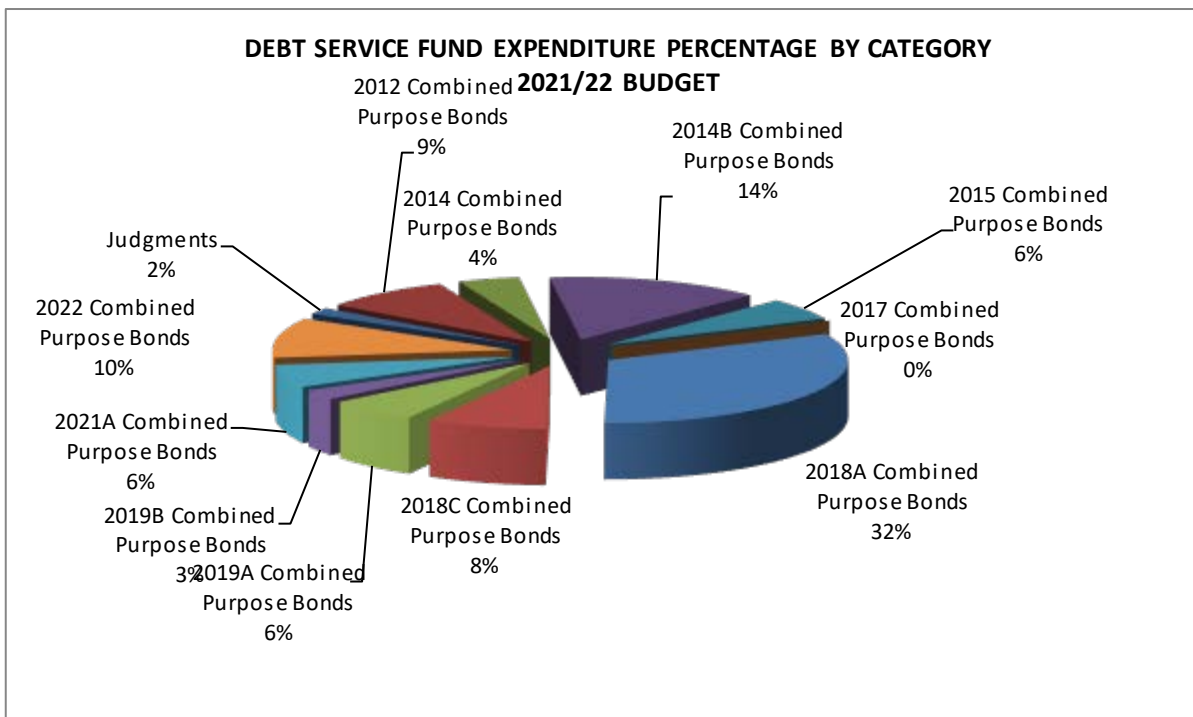
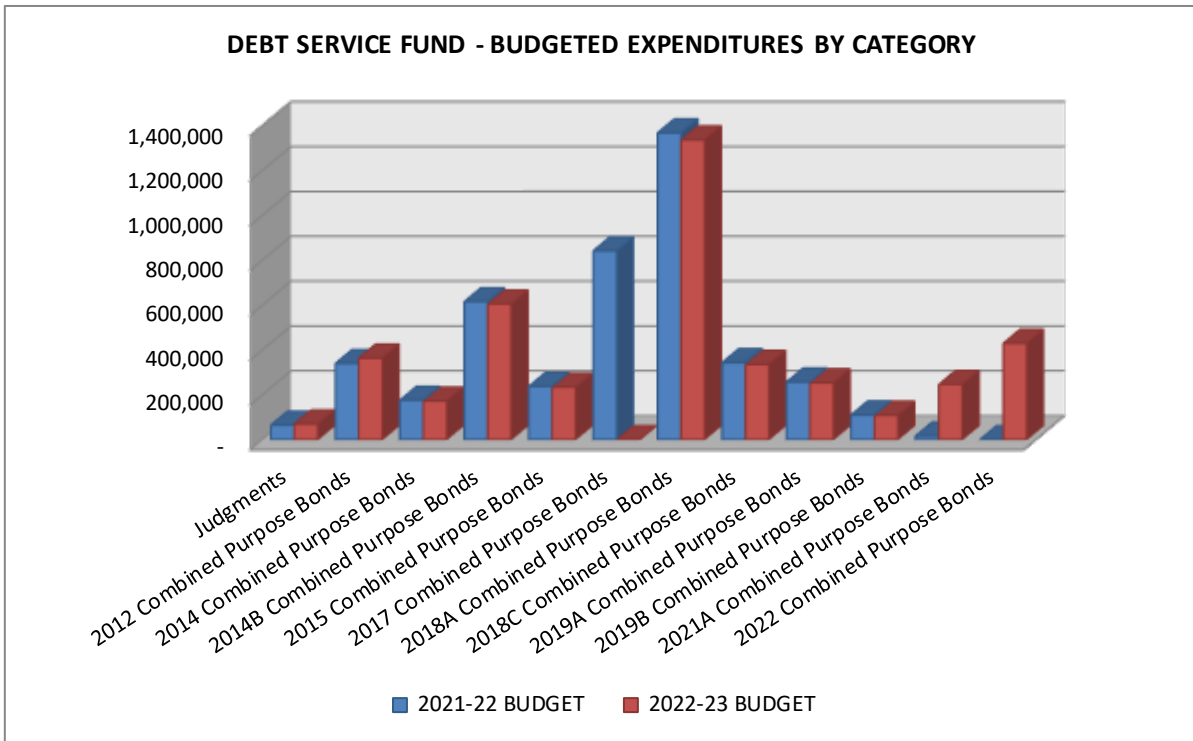


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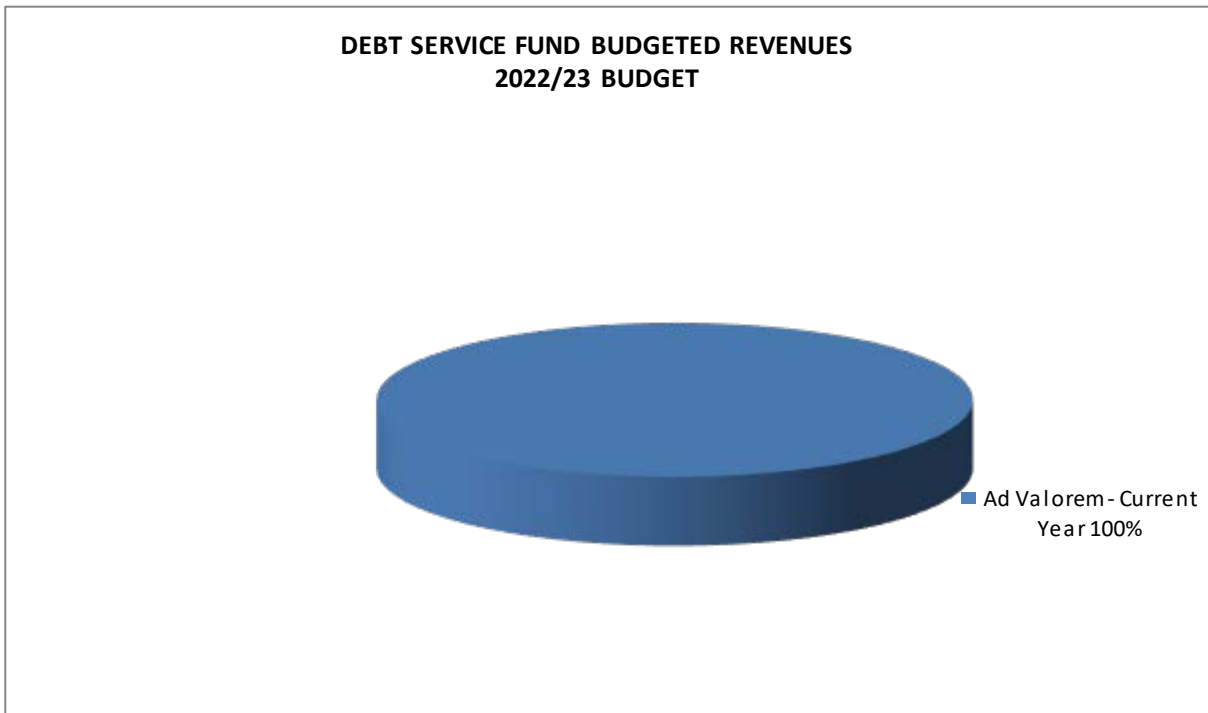
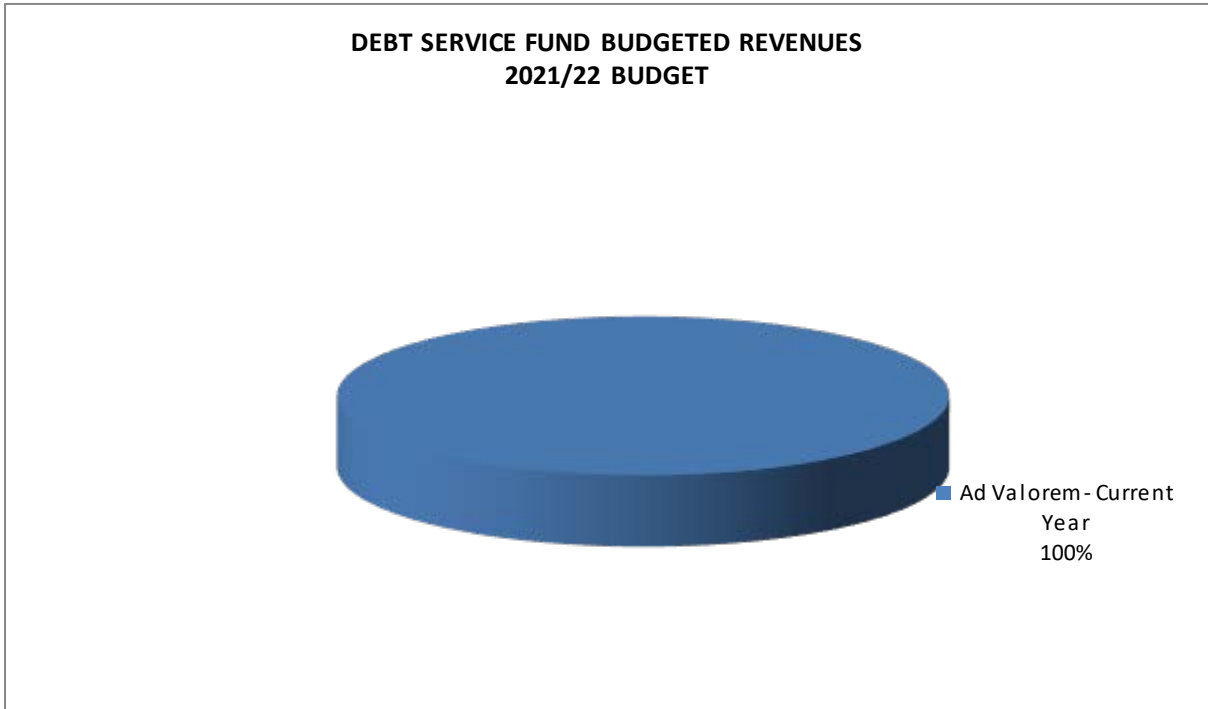
CITY OF BARTLESVILLE

2022-23 Operating Budget

Debt Service Fund – Expenditure Graphs



CITY OF BARTLESVILLE
2022-23 Operating Budget
Debt Service Fund – Revenue Graphs



CITY OF BARTLESVILLE

2022-23 Operating Budget

Debt Service Fund – Summary

Fund Mission: N/A

Fund Description: The Debt Service Fund was established in accordance with State law to satisfy the requirement that all ad valorem property taxes levied for the purposes of meeting debt service requirements on general obligation debt and paying court ordered judgments be deposited into a sinking fund.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: This fund pays for the debt service principal and interest requirements on all outstanding general obligation debt, court ordered judgments, and administrative fees. The only sources of revenue in this fund are ad valorem taxes and a transfer from the Bond Financing Fund to help hold property tax levels below 15 mills.

CITY OF BARTLESVILLE
2022-23 Operating Budget
Debt Service Fund – Summary by Function or Source

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Judgments	\$ 65,000	\$ 65,000	\$ 65,000	\$ 70,000
2009 Combined Purpose Bonds	-	-	-	-
2012 Combined Purpose Bonds	344,865	339,585	339,585	363,540
2014 Combined Purpose Bonds	179,070	175,770	175,770	172,470
2014B Combined Purpose Bonds	624,125	615,356	615,356	605,150
2015 Combined Purpose Bonds	240,515	237,490	237,490	234,190
2017 Combined Purpose Bonds	858,300	841,800	841,800	-
2018A Combined Purpose Bonds	1,399,650	1,368,300	1,368,300	1,336,950
2018C Combined Purpose Bonds	351,925	343,675	343,675	335,425
2019A Combined Purpose Bonds	57,525	257,275	257,275	253,700
2019B Combined Purpose Bonds	15,750	110,175	110,175	108,925
2021A Combined Purpose Bonds	-	16,100	16,100	246,400
2022 Combined Purpose Bonds	-	-	-	429,800
Total Expenditures	<u>\$ 4,136,725</u>	<u>\$ 4,370,526</u>	<u>\$ 4,370,526</u>	<u>\$ 4,156,550</u>

Revenues

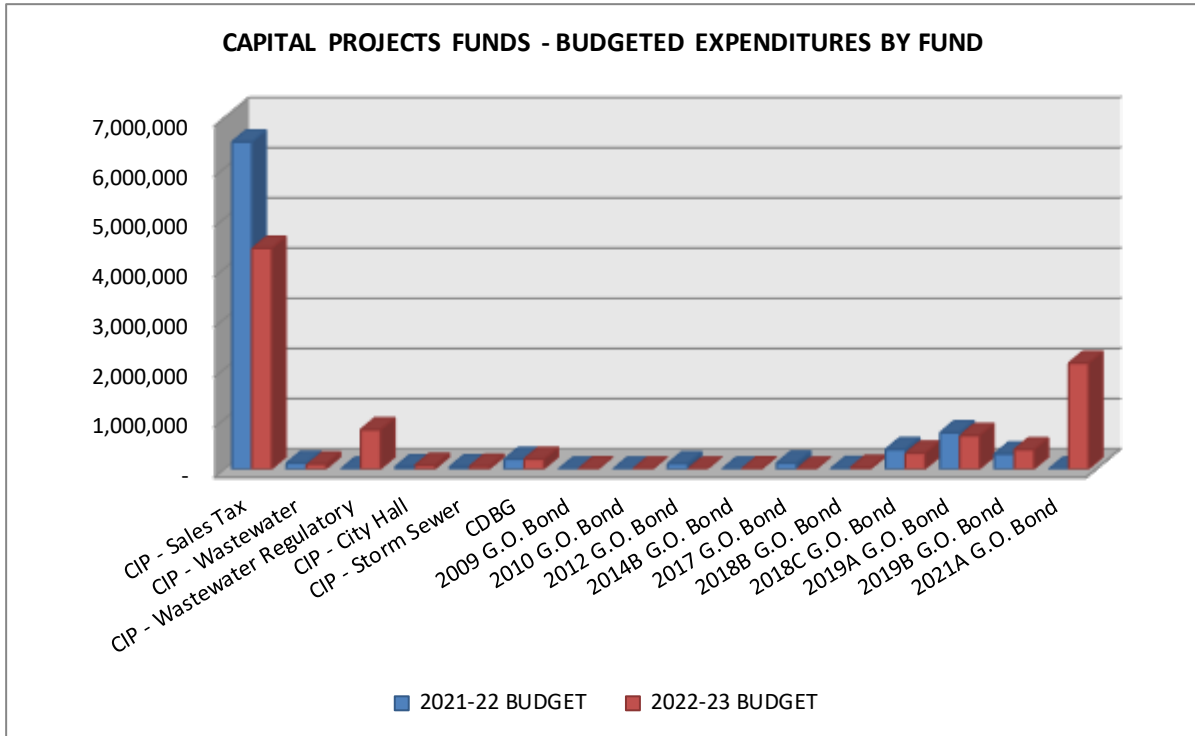
REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Ad Valorem - Current Year	\$ 4,107,088	\$ 4,353,826	\$ 4,177,349	\$ 4,156,550
Proceeds from Issuance of Debt	20,169	-	-	-
Fund Balance	2,509,934	2,517,426	3,433,514	3,240,337
Total Available for Appropriation	<u>\$ 6,637,191</u>	<u>\$ 6,871,252</u>	<u>\$ 7,610,863</u>	<u>\$ 7,396,887</u>

CAPITAL PROJECTS FUNDS



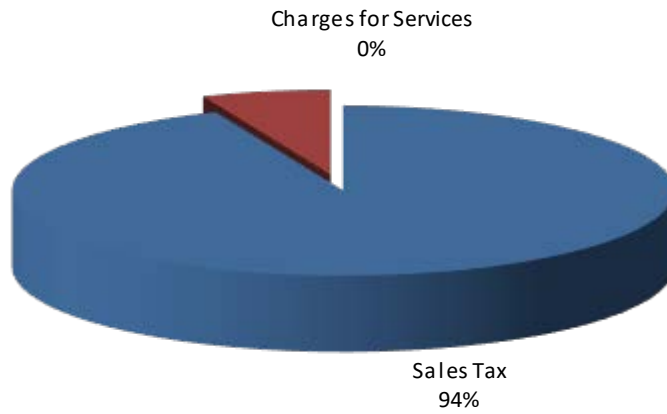
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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Projects Funds – Expenditure Graph

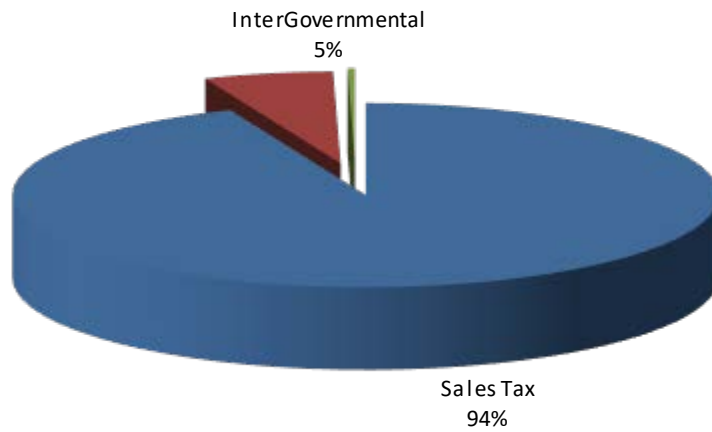


CITY OF BARTLESVILLE
2022-23 Operating Budget
Capital Projects Funds – Revenue Graphs

**CAPITAL PROJECTS FUNDS BUDGETED REVENUES
2021/22 BUDGET**



**CAPITAL PROJECTS FUNDS BUDGETED REVENUES
2022/23 BUDGET**



CITY OF BARTLESVILLE
2022-23 Operating Budget
Capital Projects Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
CIP - Sales Tax	\$ 2,059,006	\$ 6,518,131	\$ 7,435,426	\$ 4,397,155
CIP - Wastewater	38,462	116,310	19,393	97,436
CIP - Wastewater Regulatory	255,242	-	-	784,684
CIP - City Hall	792	45,952	1,360	75,594
CIP - Storm Sewer	8,232	45,848	-	51,963
CDBG	78,741	196,000	-	196,000
2008B G.O. Bond	176	-	-	-
2009 G.O. Bond	2,636	-	-	2,636
2010 G.O. Bond	410	-	-	410
2012 G.O. Bond	-	106,472	106,472	-
2014B G.O. Bond	-	-	-	3,885
2017 G.O. Bond	155,395	118,852	15,853	-
2018A G.O. Bond	4,504,452	-	55,318	-
2018B G.O. Bond	171,143	10,000	245,444	32,031
2018C G.O. Bond	695,166	390,000	377,461	317,014
2019A G.O. Bond	-	725,000	53,819	669,535
2019B G.O. Bond	158,175	300,000	-	385,860
2021A G.O. Bond	-	-	120,000	2,109,080
Total Expenditures and Reserves	<u>\$ 8,128,028</u>	<u>\$ 8,572,565</u>	<u>\$ 8,430,546</u>	<u>\$ 9,123,283</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sales Tax	\$ 2,983,012	\$ 2,910,224	\$ 3,261,277	\$ 3,095,683
Intergovernmental	239,811	196,000	31,740	196,000
Charges for Services	27,129	-	36,950	11,400
Interest and Investment Income	22,339	-	-	-
Donations and Miscellaneous	29,750	-	-	-
Proceeds from Issuance of Debt	-	-	1,150,000	-
Fund Balance	15,012,748	7,544,785	9,795,229	5,820,200
Total Available for Appropriation	<u>\$ 18,314,789</u>	<u>\$ 10,651,009</u>	<u>\$ 14,275,196</u>	<u>\$ 9,123,283</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Projects Funds – Capital Outlay Summary

Capital

EXPENDITURES BY FUND & DEPARTMENT	2022-23 BUDGETED CAPITAL EXPENDITURES
CIP - Sales Tax Fund:	
Building and Neighborhood Services	\$ 9,500
General Services	660,000
Tech Services	135,000
Engineering	60,000
Police	447,860
Storm Sewer	50,000
Street	1,650,000
Park and Recreation	891,906
Municipal Golf Course	55,600
<i>Total CIP - Sales Tax</i>	3,959,866
CIP - Wastewater Fund:	
Wastewater Maintenance	60,000
CIP - City Hall:	
General Services	20,000
CIP - Storm Sewer Fund:	
Storm Sewer	51,963
CDBG Fund:	
Street	196,000
2018C GO Bond Fund:	
Street	250,000
2019A GO Bond Fund:	
Park and Recreation	669,500
2019B GO Bond Fund:	
Storm Sewer	300,000
2021A GO Bond Fund:	
Street	587,000
Park	443,000
<i>Total 2021A GO Bond</i>	1,030,000
Total Expenditures	\$ 7,567,329

CITY OF BARTLESVILLE

2022-23 Operating Budget

CIP Sales Tax Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Sales Tax Fund accounts for revenues and expenditures associated with a 1/2 cent sales tax issue that was first passed in 1999 and extended in 2003.

- 2022 Accomplishments:
- Completed construction of Hillcrest Drive
 - Completed Kristen, Guinn, and Huntington Rehabilitation
 - Completed the Community Center concrete drive repair
 - Completed design and started construction on the Sooner Pool Recreational Expansion project
 - Completed the Price Fields phase 3 project
-

- 2023 Objectives:
- Complete construction of the Sooner Pool Recreational Expansion project
 - Complete Tuxedo, Lannom, Penn, and Rogers reclaimite pavement preservation project
 - Complete design and construction of the FY 22-23 CIP and GO Bond projects
-

Budget Highlights: The major expenditures in this fund are capital improvements.

**FUND 449 CIP - SALES TAX
ALL DEPARTMENTS**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,059,006	\$6,518,131	\$7,435,426	\$4,397,155	\$4,397,155

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Sales Tax Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Building and Neighborhood Services	\$ -	\$ -	\$ -	\$ 9,500
General Services	230,802	1,252,000	906,083	660,000
Tech Services	-	305,000	305,000	135,000
Engineering	-	57,378	7,378	60,000
Fire	-	-	61,986	-
Police	-	447,860	450,386	447,860
Storm Sewer	-	-	-	50,000
Street	896,608	887,000	2,363,763	1,650,000
Library	-	-	27,860	-
Park and Recreation	931,596	3,197,000	3,292,537	891,906
Municipal Golf Course	-	21,000	20,433	55,600
Unallocated	-	350,893	-	437,289
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Expenditures	<u>\$ 2,059,006</u>	<u>\$ 6,518,131</u>	<u>\$ 7,435,426</u>	<u>\$ 4,397,155</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sales Tax	\$ 2,983,012	\$ 2,910,224	\$ 3,261,277	\$ 3,095,683
Intergovernmental	160,929	-	31,740	-
Interest and Investment Income	18,973	-	-	-
Donations and Miscellaneous	29,750	-	-	-
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Fund Balance	<u>4,780,181</u>	<u>3,707,041</u>	<u>5,443,881</u> ▼	<u>1,301,472</u>
Total Available for Appropriation	<u>\$ 7,972,845</u>	<u>\$ 6,617,265</u>	<u>\$ 8,736,898</u>	<u>\$ 4,397,155</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
155	New	Zero Turn Mower	\$ -	\$ -	\$ -	\$ 6,500
155	New	Brush Mower	-	-	-	3,000
		Total Building & Neighborhood Svcs	-	-	-	9,500
170	17002	Misc. Facility & Building Upgrades	-	25,000	3,467	25,000
170	21010	Community Center Concrete Drive Repair	976	150,000	236,168	-
170	21009	Community Center Carpet & Stair Nosing	229,826	-	58,061	-
170	N/A	Community Center Auditorium Renov.	-	520,000	316,365	-
170	N/A	Community Center Speaker Replacement	-	75,000	-	75,000
170	N/A	Community Center Security Sys Repl.	-	-	-	78,000
170	N/A	Downtown Lighting	-	-	2,097	-
170	N/A	General Fund Vehicle Replacement	-	285,000	289,925	285,000
170	N/A	City Hall Cooling Tower Replacement	-	126,500	-	126,500
170	N/A	City Hall Roof Repair	-	70,500	-	70,500
		Total General Services	230,802	1,252,000	906,083	660,000
185	N/A	Annual IT Equipment Replacement	-	58,000	58,000	65,000
185	N/A	Virtual Desktop Server Refresh (7)	-	160,000	160,000	-
185	N/A	Secondary Site Server Relocate/Refresh	-	57,000	57,000	10,000
185	N/A	Operations Server Room Upgrade	-	30,000	30,000	-
185	New	Exchange Server Lic & User Lic Upgrade	-	-	-	35,000
185	New	City Hall Server Room A/C Upgrade	-	-	-	25,000
		Total Information Technology	-	305,000	305,000	135,000
190	17005	Update City Wide Aerials	-	57,378	7,378	60,000
		Total Engineering	-	57,378	7,378	60,000
250	N/A	Thermal Imaging Camera	-	-	-	-
250	N/A	Genesis Rescue Tool	-	-	-	-
250	N/A	Fire Chief Vehicle	-	-	43,000	-
250	N/A	Brush Truck Station 1	-	-	18,986	-
		Total Fire	-	-	61,986	-

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
 (continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
270	18002	Police Department Vehicles	-	-	-	-
270	17012	Demolition old Police Station and construct i	-	-	-	-
270	19031	Body Worn Cameras	-	20,000	20,000	20,000
270	New	Police Department Vehicles	-	290,000	290,000	290,000
270	New	Police Vehicle Equip/Labor	-	116,000	120,348	116,000
270	New	Taser Lease Purchase	-	17,060	15,600	17,060
270	New	24 Hour Dispatch Chairs	-	4,800	4,438	4,800
		Total Police	-	447,860	450,386	447,860
327	18003	East Downtown Storm Drain Impv	-	-	-	-
327	New	Drainage Materials	-	-	-	50,000
		Total Storm Sewer	-	-	-	50,000
328	17016	Bridge Repairs	-	-	-	-
328	16025	Safe Routes to School	-	-	-	-
328	19001	Barlow Concrete Rehab (FY 18-19 PM)	-	-	-	-
328	19002	Shawnee/16th Rehab	-	-	-	-
328	19003	Ohio/Harvard/Hazel Rehab	-	-	-	-
328	20003	13th St	4,805	-	-	-
328	20005	Hillcrest Drive (Testing)	-	-	11,286	-
328	20005	Hillcrest Drive Const	663,046	75,000	1,956,162	-
328	20012	Cudahy	13,969	-	-	-
328	21002	Jennings Asphalt Rehab (FY 19-20 PM)	192,288	-	-	-
328	21002	Williamsburg Rehab (FY 19-20 PM)	-	-	-	-
328	21005	Sunset Bridge	22,500	-	-	-
328	N/A	Eastland Turn Lane	-	75,000	-	75,000
328	N/A	Update Pavement Condition Model	-	100,000	96,315	-
328	N/A	Preventative Maintenance Street Projects	-	337,000	-	337,000
328	N/A	Hydraulic Hammer	-	30,000	18,763	-
328	N/A	Dump Trucks w/ Snow Equipment (2)	-	270,000	281,237	-
328	N/A	Preventative Maintenance Street Projects	-	-	-	1,238,000
		Total Street	896,608	887,000	2,363,763	1,650,000
421	N/A	Library Roof Repair	-	-	27,860	-
		Total Library	-	-	27,860	-

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Sales Tax Fund Capital Outlay Detail

Capital Outlay Schedule
 (continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
431	13011	Pathfinder Parkway Trail Connection	375,602	-	-	-
431	15011	MJ Lee Lake Trail and Facility Imp	16,831	-	-	-
431	19025	Johnstone Park Skate Park Expansion	25,000	-	-	-
431	17018	Pathfinder Improvements	-	150,000	20,937	150,000
431	19018	CDBG project 2018	2,909	-	-	-
431	20009	CDBG project 2019	-	-	-	-
431	19022	Tower Green	150,885	-	-	-
431	19027	City Gateway & Park Signage	126,263	-	36,773	-
431	21008	Sooner Pool Recreational Expansion	-	2,450,000	2,881,000	25,000
431	N/A	Sooner Pool Expansion- Testing	-	-	19,900	-
431	N/A	Robinwood Park Lighting- electrical design	-	-	6,600	-
431	N/A	Price Fields- Chem dry for Phase 3 soil	-	-	1,120	-
431	N/A	TCUS- First Christian Church Sewer	-	-	16,200	-
431	New	Brush Hog	-	22,000	-	22,000
431	N/A	Playground Mulch Replacement	-	50,000	10,000	90,000
431	21008	Sooner Pool Liner Epoxy Repair	234,106	200,000	200,000	-
431	New	Artunoff Softball/Lee Lake Parking Lot	-	160,000	-	160,000
431	New	Frontier Pool Liner Epoxy Repair	-	100,000	97,655	-
431	New	Park Amenity Replacement	-	15,000	2,352	27,906
431	New	Douglas Park Parking Lot Rehab	-	50,000	-	50,000
431	New	Zero Turn Mowers - 3 out of 5	-	-	-	30,000
431	New	Pathfinder Parkway- Maintenance/Repair	-	-	-	157,000
431	New	Replace Shade Structures- Sooner/Frontier	-	-	-	30,000
431	New	JoAllyn Lowe Turf	-	-	-	50,000
431	New	Oak Park Basketball Court	-	-	-	100,000
		Total Park and Rec	931,596	3,197,000	3,292,537	891,906
445	N/A	Golf Course Irrigation Control System	-	21,000	20,433	-
445	New	Trim & Surround Mower	-	-	-	40,100
445	New	Bunker Rake	-	-	-	15,500
		Total Adams Golf Course	-	21,000	20,433	55,600
TOTAL			<u>\$ 2,059,006</u>	<u>\$ 6,167,238</u>	<u>\$ 7,435,426</u>	<u>\$ 3,969,366</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Wastewater Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Wastewater Fund was established to account for the 1998 General Obligation Bond funds that were dedicated to wastewater system improvements. It has since received funds from the 2001, 2002, and 2003 General Obligation Bond issues. The remainder of these funds and the continued receipt of sewer impact fees will be used for continued wastewater system capital improvements.

2022 Accomplishments: • Added spare pumps to the Golf Course lift station

2023 Objectives: • Replace sludge transfer pump at the WWTP
 • Replace telemetry (SCADA)
 • Add spare pumps at Hillcrest and Virginia lift stations

Budget Highlights: The major expenditures in this fund are capital improvements and professional services for the wastewater collection and treatment system.

FUND 453 CIP - WASTEWATER

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$38,462	\$116,310	\$19,393	\$97,436	\$97,436

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Wastewater Maintenance	\$ 38,462	\$ 60,000	\$ 19,393	\$ 60,000
Unallocated	-	56,310	-	37,436
Total Expenditures	\$ 38,462	\$ 116,310	\$ 19,393	\$ 97,436

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 9,200	\$ -	\$ 24,450	\$ -
Interest and Investment Income	340	-	-	-
Fund Balance	145,750	107,288	116,829	97,436
Total Available for Appropriation	\$ 155,290	\$ 107,288	\$ 141,279	\$ 97,436

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Wastewater Fund Capital Outlay Detail

**FUND 453 CIP - WASTEWATER
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
710	N/A	Replace Channel Monster at WWTP	\$ 38,462	\$ -	\$ -	\$ -
710	N/A	Replace Tuxedo Pump Impeller	-	-	-	-
710	N/A	Replace Pump for DAF at WWTP	-	-	-	-
710	N/A	Replace Sludge Transfer pump at WWTP	-	15,000	-	15,000
710	N/A	Replace Grit Collector Chain and Buckets	-	-	-	-
710	New	Replace Telemetry (SCADA)	-	15,000	-	15,000
710	New	Spare Pumps- Hillcrest, Golf Course, Virginia	-	30,000	19,393	30,000
TOTAL			\$ 38,462	\$ 60,000	\$ 19,393	\$ 60,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Wastewater Regulatory Fund – Summary

Fund Mission: N/A

Fund Description: The CIP Wastewater Regulatory Fund was established for purpose of capturing the wastewater capital investment fee. These funds are restricted for use in complying with ODEQ/EPA mandates, consent orders, decrees, and other standards in the City’s wastewater infrastructure.

2022 Accomplishments: • No projects were budgeted from this fund last FY

2023 Objectives: • No projects are proposed from this fund next FY

Budget Highlights: The major expenditures in this fund are capital improvements, including planning and engineering related costs, for capital improvements to City owned wastewater facilities.

FUND 454 CIP - WASTEWATER REGULATORY

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$255,242	\$0	\$0	\$784,684	\$784,684

CITY OF BARTLESVILLE

2022-23 Operating Budget

CIP Wastewater Regulatory Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Wastewater Maintenance	\$ -	\$ -	\$ -	\$ -
Transfer out to BMA - Water	255,242	-	-	-
Unallocated	-	-	-	784,684
Total Expenditures	\$ 255,242	\$ -	\$ -	\$ 784,684

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 2,662	\$ -	\$ -	\$ -
Fund Balance	805,434	805,434	784,684	784,684
Total Available for Appropriation	\$ 808,096	\$ 805,434	\$ 784,684	\$ 784,684

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Wastewater Regulatory Fund Capital Outlay Detail

FUND 454 CIP - WASTEWATER REGULATORY
 ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
715	18008	Brookline/Harvard Sewer Line replacement	\$ -	\$ -	\$ -	\$ -
		<i>Total Wastewater Maintenance</i>	-	-	-	-
TOTAL			\$ -	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE

2022-23 Operating Budget
CIP City Hall Fund– Summary

Fund Mission: N/A

Fund Description: The CIP City Hall Fund was established for purpose of capturing the fourth floor rental revenue. These funds are restricted for building improvements at City Hall.

2022 Accomplishments: • No projects were budgeted for FY 21-22

2023 Objectives: • Continue to identify and complete projects to improve City Hall

Budget Highlights: The major expenditures in this fund are building improvements, including the first floor remodel and ergonomic improvements to the customer service division of the Accounting and Finance Department.

FUND 455 CIP CITY HALL

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$792	\$45,952	\$1,360	\$75,594	\$75,594

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP City Hall Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
General Services	\$ 792	\$ 20,000	\$ 1,360	\$ 20,000
Unallocated	-	25,952	-	55,594
Total Expenditures	\$ 792	\$ 45,952	\$ 1,360	\$ 75,594

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 196	\$ -	\$ -	\$ -
Charges for Service	11,401	-	12,500	11,400
Fund Balance	42,249	52,758	53,054	64,194
Total Available for Appropriation	\$ 53,846	\$ 52,758	\$ 65,554	\$ 75,594

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP City Hall Fund Capital Outlay Detail

**FUND 455 CIP CITY HALL
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
170	18010	Misc City Hall Improvements and Repairs	\$ 792	\$ 20,000	\$ 1,360	\$ 20,000
TOTAL			\$ 792	\$ 20,000	\$ 1,360	\$ 20,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Storm Sewer Fund– Summary

Fund Mission: N/A

Fund Description: The CIP – Storm Sewer Fund was established to account for the 1997 General Obligation Bond funds that were dedicated to storm sewer system improvements. The remainder of these funds and the continued receipt of storm water detention in-lieu fees will be used for continued storm sewer system capital improvements.

2022 Accomplishments: • No projects were planned or completed in FY 21-22

2023 Objectives: • Improve local drainage systems as funds allow

Budget Highlights: The major expenditures in this fund are capital improvements to the storm water infrastructure.

FUND 457 CIP - STORM SEWER

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$8,232	\$45,848	\$0	\$51,963	\$51,963

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Storm Sewer Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Storm Sewer	\$ 8,232	\$ 45,848	\$ -	\$ 51,963
Unallocated	-	-	-	-
Total Expenditures	\$ 8,232	\$ 45,848	\$ -	\$ 51,963

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 6,528	\$ -	\$ -	\$ -
Interest and Investment Income	168	-	-	-
Fund Balance	53,500	45,848	51,963	51,963
Total Available for Appropriation	\$ 60,196	\$ 45,848	\$ 51,963	\$ 51,963

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 CIP Storm Sewer Fund Capital Outlay Detail

**FUND 457 CIP - STORM SEWER
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
327	N/A	Storm Sewer Assesment	\$ 8,232	\$ 45,848	-	\$ 51,963
TOTAL			\$ 8,232	\$ 45,848	-	\$ 51,963

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Community Development Block Grant Fund– Summary

Fund Mission: Leveraging City capital improvement funds to make infrastructure improvements which will improve the living environment for persons of low and moderate incomes

Fund Description: The Community Development Block Grant (CDBG) Fund was established to account for revenues and expenditures related to the receipt of a federal grant of the same name.

2022 Accomplishments: • Secured funding for FY 2020 CDBG Program

2023 Objectives: • Apply for and receive a grant award of the FY 2023 CDBG Program

Budget Highlights: The major expenditures in this fund are capital improvements for City infrastructure.

FUND 467 CDBG

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$78,741	\$196,000	\$0	\$196,000	\$196,000

CITY OF BARTLESVILLE

2022-23 Operating Budget

Community Development Block Grant Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Street	\$ 78,741	\$ 196,000	\$ -	\$ 196,000
Total Expenditures	\$ 78,741	\$ 196,000	\$ -	\$ 196,000

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Intergovernmental	\$ 78,882	\$ 196,000	\$ -	\$ 196,000
Fund Balance	-	-	-	-
Total Available for Appropriation	\$ 78,882	\$ 196,000	\$ -	\$ 196,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Community Development Block Grant Fund Capital Outlay Detail

**FUND 467 CIP - CDBG
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
328	13016	CDBG 2018	\$ -	\$ -	\$ -	\$ -
328	20009	CDBG 2019	78,741	-	-	-
328	New	CDBG 2020	-	196,000	-	196,000
TOTAL			\$ 78,741	\$ 196,000	\$ -	\$ 196,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2008B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2008B G.O. Bond Fund was established to account for the 2008B General Obligation Bond proceeds that were dedicated to Frontier Park improvements.

2022 Accomplishments: • All monies have been expended from this fund

2023 Objectives: • All monies have been expended from this fund

Budget Highlights: The major expenditures in this fund are for Frontier Park improvement projects funded by 2008B bond issue.

FUND 474 2008B G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$176	\$0	\$0	\$0	\$0

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2008B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Parks & Recreation	\$ 176	\$ -	\$ -	\$ -
Unallocated	-	-	-	-
Total Expenditures	\$ 176	\$ -	\$ -	\$ -

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	88	-	-	-
Total Available for Appropriation	\$ 88	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2008B G.O. Bond Fund Capital Outlay Detail

**FUND 474 CIP - 2008B G.O. BOND FUND
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
431	N/A	Misc Park Improvements	\$ -	\$ -	\$ -	\$ -
431	19027	City Gateway & Parks Signage	176	-	-	-
TOTAL			\$ 176	\$ -	\$ -	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2009 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2009 G.O. Bond Fund was established to account for the 2009 General Obligation Bond proceeds that were dedicated to Street improvements.

2022 Accomplishments: • All monies have been expended from this fund

2023 Objectives: • All monies have been expended from this fund

Budget Highlights: The major expenditures in this fund are for Street improvement projects funded by 2009 bond issue.

FUND 475 2009 G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,636	\$0	\$0	\$2,636	\$2,636

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2009 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Street	\$ 2,636	\$ -	\$ -	\$ -
Unallocated	-	-	-	2,636
Total Expenditures	<u>\$ 2,636</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,636</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	2,636	-	2,636	2,636
Total Available for Appropriation	<u>\$ 2,636</u>	<u>\$ -</u>	<u>\$ 2,636</u>	<u>\$ 2,636</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2010 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2010 G.O. Bond Fund was established to account for the 2010 General Obligation Bond proceeds that were dedicated to Street improvements.

2022 Accomplishments:

- All monies have been expended from this fund

2023 Objectives:

- All monies have been expended from this fund

Budget Highlights: The major expenditures in this fund are for Street improvement projects funded by 2010 bond issue.

FUND 476 2010 G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$410	\$0	\$0	\$410	\$410

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2010 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Street	\$ 410	\$ -	\$ -	\$ -
Total Expenditures	\$ 410	\$ -	\$ -	\$ 410

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	410	-	410	410
Total Available for Appropriation	\$ 410	\$ -	\$ 410	\$ 410

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2012 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2012 G.O. Bond Fund was established to account for the 2012 General Obligation Bond proceeds that were dedicated to Information Technology, Public Safety, and Park and Recreation improvements.

2022 Accomplishments:

- Used remaining funds to supplement the Sooner Pool Recreational Expansion project

2023 Objectives:

- All monies have been expended from this fund

Budget Highlights: The major expenditures in this fund are for Information Technology, Public Safety, and Park and Recreation improvement projects funded by 2012 bond issue.

FUND 477 2012 G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$106,472	\$106,472	\$0	\$0

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2012 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sooner Pool	\$ -	\$ 106,472	\$ 106,472	\$ -
Total Expenditures	\$ -	\$ 106,472	\$ 106,472	\$ -

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	106,472	106,472	106,472	-
Total Available for Appropriation	\$ 106,472	\$ 106,472	\$ 106,472	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2012 G.O. Bond Fund Capital Outlay Detail

FUND 477 CIP - 2012 G.O. BOND FUND
 ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
433	13055	Sooner Pool Maint & Repairs	\$ -	\$ 106,472	\$ 106,472	\$ -
TOTAL			\$ -	\$ 106,472	\$ 106,472	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2014B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2014B G.O. Bond Fund was established to account for the 2012 General Obligation Bond proceeds that were dedicated to Information Technology, Public Safety, and Park and Recreation improvements

2022 Accomplishments:

- All monies have been expended from this fund

2023 Objectives:

- All monies have been expended from this fund

Budget Highlights: The major expenditures in this fund are for Information Technology, Public Safety, Park and Recreation and Street improvement projects funded by 2014 bond issue.

FUND 479 2014B G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$0	\$0	\$3,885	\$3,885

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2014B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Police	\$ -	\$ -	\$ -	\$ -
Park and Rec	-	-	-	-
Unallocated	-	-	-	3,885
Total Expenditures	\$ -	\$ -	\$ -	\$ 3,885

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	28,124	3,885	3,885	3,885
Total Available for Appropriation	\$ 28,124	\$ 3,885	\$ 3,885	\$ 3,885

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2017 G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2017 G.O. Bond Fund was established to account for the 2017 General Obligation Bond proceeds that were dedicated to Fire, Streets, and Parks.

2022 Accomplishments:

- Funded design for Pathfinder Parkway Rehabilitation project and Pathfinder Parkway Assessment

2023 Objectives:

- Use remaining funds to supplement Pathfinder Parkway Rehabilitation project

Budget Highlights: The expenditures in this fund are for Fire, Park, and Street projects funded by the 2017 GO Bond issuance.

FUND 481 2017 G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$155,395	\$118,852	\$15,853	\$0	\$0

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2017 G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Street	\$ 140,000	\$ -	\$ -	\$ -
Park and Recreation	15,395	36,704	15,853	-
Unallocated	-	82,148	-	-
Total Expenditures	\$ 155,395	\$ 118,852	\$ 15,853	\$ -

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Fund Balance	224,538	36,704	15,853	-
Total Available for Appropriation	\$ 224,538	\$ 36,704	\$ 15,853	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2017 G.O. Bond Fund Capital Outlay Detail

FUND 481 CIP - 2017 G.O. BOND FUND
 ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
431	18012	Renovate and Expand Pathfinder	\$ 15,334	\$ 36,704	\$ 15,853	\$ -
431	18014	Pavillions at Sooner and Civitan Parks	61	-	-	-
431	18015	6' Deck Mowers	-	-	-	-
		Total Park	15,395	36,704	15,853	-
328	18018	Rehab Mountain Rd 2100 to Mountain	-	-	-	-
328	19024	Kiddie Park Road Improvements	-	-	-	-
328	19003	Ohio/Harvard/Hazel Asphalt Rehab	-	-	-	-
328	20006	Oakdale Rehab	-	-	-	-
328	21002	Nova Road Asphalt Overlay (FY 19-20 PM)	140,000	-	-	-
		Total Street	140,000	-	-	-
TOTAL			\$ 155,395	\$ 36,704	\$ 15,853	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018A G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2018A G.O. Bond Fund was established to account for the 2018 General Obligation Bond proceeds that were dedicated to Fire, Streets, Parks, Adams Municipal Golf Course, Library, and General Services.

2022 Accomplishments:

- All monies have been expended from this fund

2023 Objectives:

- All monies have been expended from this fund

Budget Highlights: The expenditures in this fund are projects for various departments funded by the 2018 GO Bond issuance.

FUND 482 2018A G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$4,504,452	\$0	\$55,318	\$0	\$0

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Library	\$ 163,527	\$ -	\$ 16,473	\$ -
Park and Recreation	2,327,670	-	27,598	-
Adams Municipal Golf Course	-	-	11,247	-
Street	2,013,255	-	-	-
Unallocated	-	-	-	-
Total Expenditures	<u>\$ 4,504,452</u>	<u>\$ -</u>	<u>\$ 55,318</u>	<u>\$ -</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Proceeds from Issuance of Debt	-	-	-	-
Fund Balance	4,507,752	13,015	55,318 ▲	-
Total Available for Appropriation	<u>\$ 4,507,752</u>	<u>\$ 13,015</u>	<u>\$ 55,318</u>	<u>\$ -</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018A G.O. Bond Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
421	19020	Library HVAC Upgrades	\$ 163,527	\$ -	\$ 16,473	\$ -
		Total Library	163,527	-	16,473	-
170	N/A	Christmas Lights for Downtown	-	-	-	-
		Total General Services	-	-	-	-
431	19018	Johnstone Park Playground	1,351	-	1,768	-
431	19021	Price Field Phase 3	2,039,168	-	-	-
431	19022	Price Tower Green	48,608	-	-	-
431	19023	Lighting at Daniels Field	-	-	-	-
431	19025	Skate Park	231,119	-	-	-
431	19027	City Gateway Signage	174	-	25,830	-
431	19028	Park Signage	-	-	-	-
431	18014	Sooner Park Shelter	1,250	-	-	-
431	15011	MJ Lee Lake	6,000	-	-	-
		Total Park	2,327,670	-	27,598	-
445	N/A	Sod	-	-	11,247	-
		Total Golf Course	-	-	11,247	-
328	N/A	Woodland Rd Concrete rehab	-	-	-	-
328	19029	Keeler-Cherokee/Adams-Hensley Mill & Overlay	2,013,255	-	-	-
328	20006	Oakdale Rehab	-	-	-	-
		Total Street	2,013,255	-	-	-
TOTAL			\$ 4,504,452	\$ -	\$ 55,318	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2018B G.O. Bond Fund was established to account for the 2018 General Obligation Bond proceeds that were dedicated to Storm Sewer.

2022 Accomplishments:

- Completed the Quail Place Tributary project

2023 Objectives:

- Use remaining fund to supplement other storm sewer improvement projects

Budget Highlights: The expenditures in this fund are projects for Storm Sewer improvement projects funded by the 2018 GO Bond issuance.

FUND 483 2018B G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$171,143	\$10,000	\$245,444	\$32,031	\$32,031

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Storm Sewer	\$ 171,143	\$ 10,000	\$ 245,444	\$ -
Unallocated	-	-	-	32,031
Total Expenditures	\$ 171,143	\$ 10,000	\$ 245,444	\$ 32,031

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Proceeds from Issuance of Debt	-	-	-	-
Fund Balance	448,619	57,992	277,475 [▼]	32,031
Total Available for Appropriation	\$ 448,619	\$ 57,992	\$ 277,475	\$ 32,031

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018B G.O. Bond Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
327	19030	Quail Place Tributary	\$ 171,143	\$ 10,000	\$ 245,444	\$ -
TOTAL			\$ 171,143	\$ 10,000	\$ 245,444	\$ -

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018C G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2018C G.O. Bond Fund was established to account for the 2018 General Obligation Bond proceeds that were dedicated to Police, Streets, Parks, and Library.

- 2022 Accomplishments:
- Completed Kristin, Guinn, and Huntington Asphalt Rehabilitation project
 - Supplemented funding for Tuxedo, Lannom, Penn, and Rogers pavement preservation project

- 2023 Objectives:
- Use remaining funds to supplement FY 21-22 Preventative Maintenance Street projects

Budget Highlights: The expenditures in this fund are for Police, Park, Street, and Library projects funded by the 2018 GO Bond issuance.

FUND 484 2018C G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$695,166	\$390,000	\$377,461	\$317,014	\$317,014

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018C G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Police	\$ 86,081	\$ -	\$ -	\$ -
Street	526,154	290,000	277,461	250,000
Park and Recreation	82,931	100,000	100,000	-
Unallocated	-	-	-	67,014
Total Expenditures	\$ 695,166	\$ 390,000	\$ 377,461	\$ 317,014

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Proceeds from Issuance of Debt	-	-	-	-
Fund Balance	1,472,376	447,791	694,475 ▲	317,014
Total Available for Appropriation	\$ 1,472,376	\$ 447,791	\$ 694,475	\$ 317,014

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2018C G.O. Bond Fund Capital Outlay Detail

FUND 484 CIP - 2018C G.O. BOND FUND
 ALL DEPARTMENTS

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
270	19011	Police Software	\$ 86,081	\$ -	\$ -	\$ -
		Total Police	86,081	-	-	-
421	N/A	Library HVAC	17,615	-	-	-
		Total Library	17,615	-	-	-
328	20002	Frank Phillips Asph Rehab (Keeler-Sunset)	-	-	-	-
328	20003	13th St Conc. Rehab (Garden-Cherokee)	269,398	-	-	-
328	21002	Williamsburg/Vicksburg Rehab (FY 19-20)	67,548	-	-	-
328	N/A	Preventative Maintenance Streets (FY20-21)	-	-	-	-
328	New	Tuxedo/Rogers/Penn/Lannon Asph	-	30,000	8,378	-
328	21007	Huntington/Kristen/Guinn Ashp Rehab	71,316	10,000	269,083	-
328	20005	Hillcrest Drive- Borrow Area Land Purchase	-	-	-	-
328	N/A	Downtown Wayfinding Signs	-	-	-	-
328	19029	Preventative Maintenance Streets (FY21-22)	117,892	250,000	-	250,000
		Total Street	526,154	290,000	277,461	250,000
431	N/A	Play Ground & Memorial	-	-	-	-
431	N/A	Price Fields Restroom Equipment	-	-	-	-
431	19027	Signs - City Gateway, Parks & Pathfinder	3,724	100,000	100,000	-
431	20009	2019 CDBG	79,207	-	-	-
		Total Park	82,931	100,000	100,000	-
TOTAL			\$ 712,781	\$ 390,000	\$ 377,461	\$ 250,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019A G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2019A G.O. Bond Fund was established to account for the 2019 General Obligation Bond proceeds that were dedicated to Streets and Parks.

- 2022 Accomplishments:
- Contracted and started design on the Lee Lake and Cooper Dog Park parking lot
 - Contracted and started design on the Pathfinder Parkway Rehabilitation project

- 2023 Objectives:
- Complete design and construction of the Lee Lake and Cooper Dog Park parking lot
 - Complete design and construction of the Pathfinder Parkway Rehabilitation project

Budget Highlights: The expenditures in this fund are for Streets and Parks projects funded by the 2019 GO Bond issuance.

FUND 485 2019A G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$784,595	\$725,000	\$53,819	\$669,535	\$669,535

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Street	\$ 402,674	\$ -	\$ 25,319	\$ -
Park and Recreation	381,921	725,000	28,500	669,500
Unallocated	-	-	-	35
Total Expenditures	\$ 784,595	\$ 725,000	\$ 53,819	\$ 669,535

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ -	\$ -	\$ -	\$ -
Proceeds from Issuance of Debt	2,000,000	-	-	-
Fund Balance	1,848,049	752,367	723,354 ▼	669,535
Total Available for Appropriation	\$ 3,848,049	\$ 752,367	\$ 723,354	\$ 669,535

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019A G.O. Bond Fund Capital Outlay Detail

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
328	19029	Mill and Overlay- Keeler and Cherokee	\$ 127,216	\$ -	\$ -	\$ -
328	N/A	Gradall Excavator	-	-	-	-
328	20012	Cudahy Concrete Rehab (SantaFe-Virginia)	275,458	-	-	-
328	N/A	Additional for Downtown Streets Rehab	-	-	25,319	-
		Total Street	402,674	-	25,319	-
431	N/A	Pathfinder Parkway Repaving	-	350,000	-	350,000
431	19025	Community Skate Park Supplemental	26,450	-	-	-
431	20014	Johnstone Splash Pad/TCUS Water feature	349,071	-	-	-
431	15011	MJ Lee Lake	6,400	-	-	-
431	N/A	Park Parking Lot Rehab/Improvements	-	200,000	-	173,000
431	N/A	Misc Park Improvements/Erosion Rehab	-	100,000	28,500	71,500
431	N/A	Cooper Dog Park Parking Lot Paving	-	75,000	-	75,000
		Total Park	381,921	725,000	28,500	669,500
TOTAL			\$ 784,595	\$ 725,000	\$ 53,819	\$ 669,500

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019B G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2019B G.O. Bond Fund was established to account for the 2019 General Obligation Bond proceeds that were dedicated to Storm Sewer Improvements.

2022 Accomplishments: • No projects were completed during FY 21-22

2023 Objectives: • Complete design and construction of the 8th Street Storm Sewer Rehabilitation project

Budget Highlights: The expenditures in this fund are for Storm Sewer Improvements projects funded by the 2019 GO Bond issuance.

FUND 486 2019B G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$158,175	\$300,000	\$0	\$385,860	\$385,860

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019B G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Storm Sewer	\$ 158,175	\$ 300,000	\$ -	\$ 300,000
Unallocated	-	-	-	85,860
Total Expenditures	<u>\$ 158,175</u>	<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 385,860</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Proceeds from Issuance of Debt	\$ 600,000	\$ -	\$ -	\$ -
Fund Balance	546,570	378,190	385,860	385,860
Total Available for Appropriation	<u>\$ 1,146,570</u>	<u>\$ 378,190</u>	<u>\$ 385,860</u>	<u>\$ 385,860</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2019B G.O. Bond Fund Capital Outlay Detail

**FUND 486 CIP - 2019B G.O. BOND FUND
 ALL DEPARTMENTS**

Capital Outlay Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
327	20011	Candlestick Court Storm Drain Rehab	\$ 158,175	\$ -	\$ -	\$ -
327	N/A	8th Street Strom Drain Rehab	-	300,000	-	300,000
		Total Storm Sewer	158,175	300,000	-	300,000
TOTAL			\$ 158,175	\$ 300,000	\$ -	\$ 300,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2021A G.O. Bond Fund– Summary

Fund Mission: N/A

Fund Description: The 2021A G.O. Bond Fund was established to account for the 2021A General Obligation Bond proceeds that were dedicated to Street and Park Improvements.

2022 Accomplishments:

- Started design of the Douglas Park Walkway project

2023 Objectives:

- Complete design and construction of the Minnesota Rehabilitation- US 75 to Madison
- Complete the Douglas Park Walkway project

Budget Highlights: The expenditures in this fund are for Street and Park projects funded by the 2021A GO Bond issuance.

FUND 487 2021A G.O. BOND

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$0	\$120,000	\$2,109,080	\$2,109,080

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2021A G.O. Bond Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Accounting and Finance	\$ -	\$ -	\$ 120,000	\$ -
Street	-	-	-	587,000
Park	-	-	-	443,000
Unallocated	-	-	-	1,079,080
Total Expenditures	\$ -	\$ -	\$ 120,000	\$ 2,109,080

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Proceeds from Issuance of Debt	\$ -	\$ -	\$ 1,150,000	\$ -
Fund Balance	-	1,030,000	1,079,080	2,109,080
Total Available for Appropriation	\$ -	\$ 1,030,000	\$ 2,229,080	\$ 2,109,080

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 2021A G.O. Bond Fund Capital Outlay Detail

FUND 487 CIP - 2021A G.O. BOND FUND
 ALL DEPARTMENTS

Capital Outlay Schedule

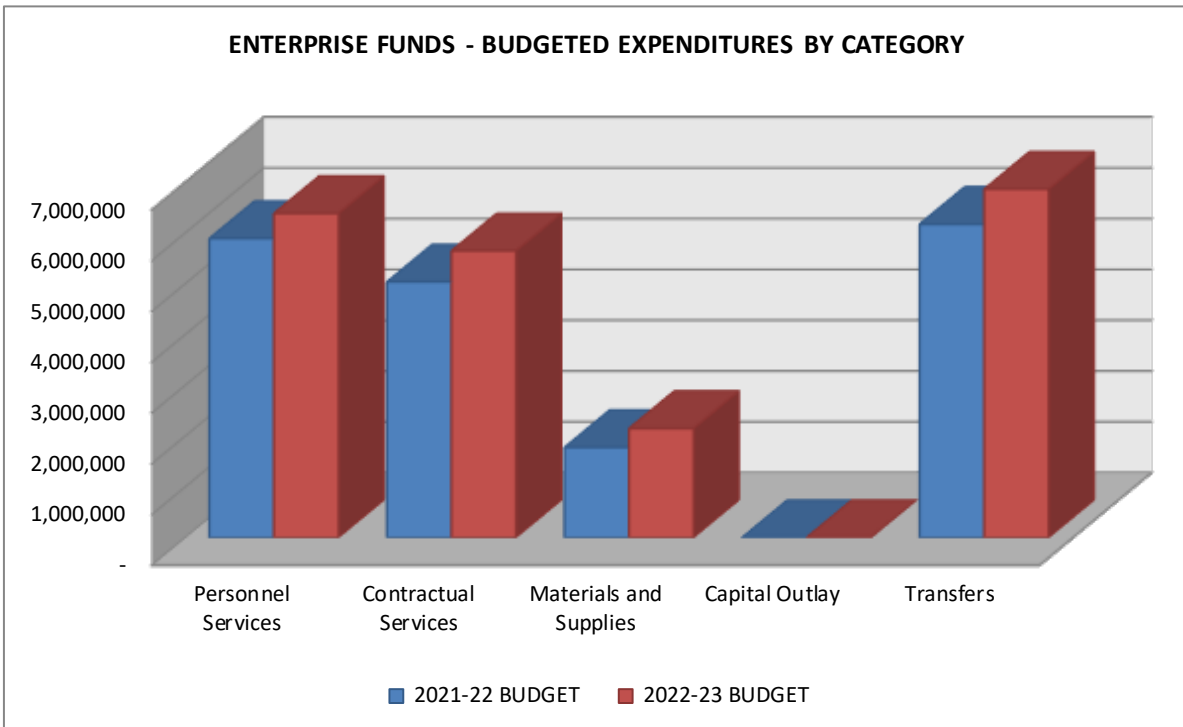
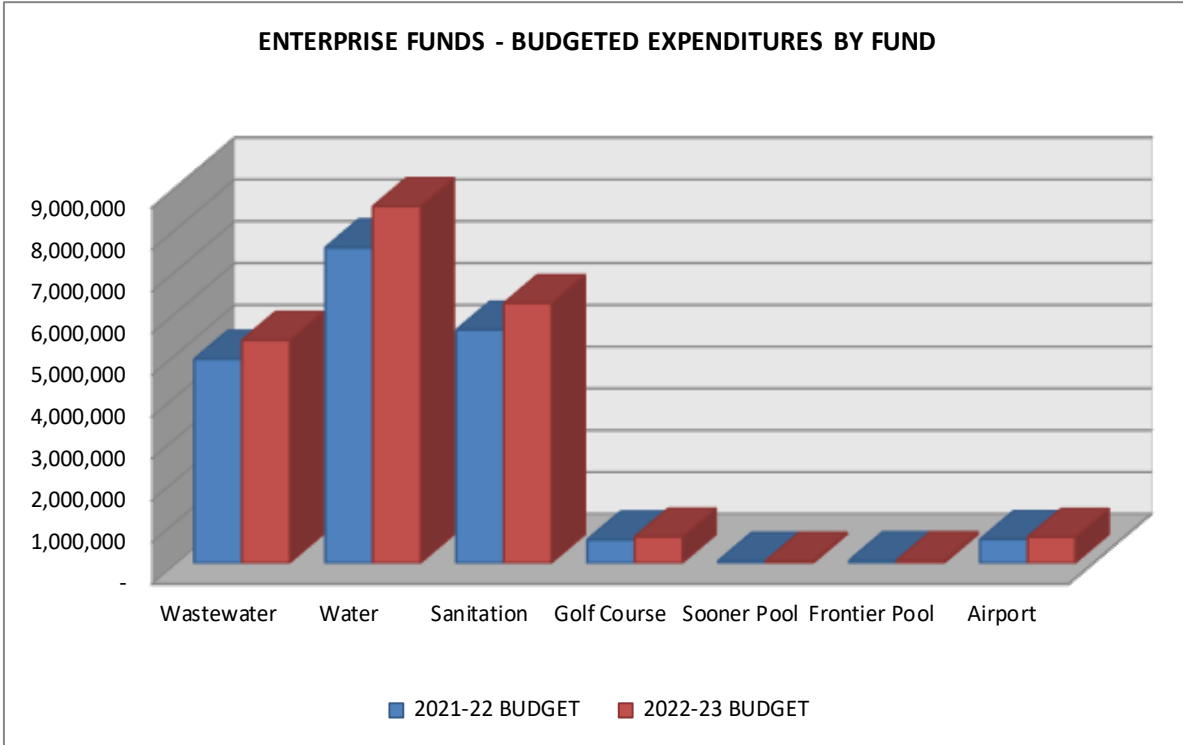
DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
328	New	Minnesota Rehabilitation- 75 to Madison	\$ -	\$ -	\$ -	\$ 587,000
		Total Streets	-	-	-	587,000
431	New	Johnstone Park Parking Lot/Entry Access	-	-	-	358,000
431	New	Douglas Park Walkway	-	-	-	45,000
431	New	Drinking Fountain Replacement	-	-	-	40,000
		Total Parks	-	-	-	443,000
TOTAL			\$ -	\$ -	\$ -	\$ 1,030,000

ENTERPRISE FUNDS

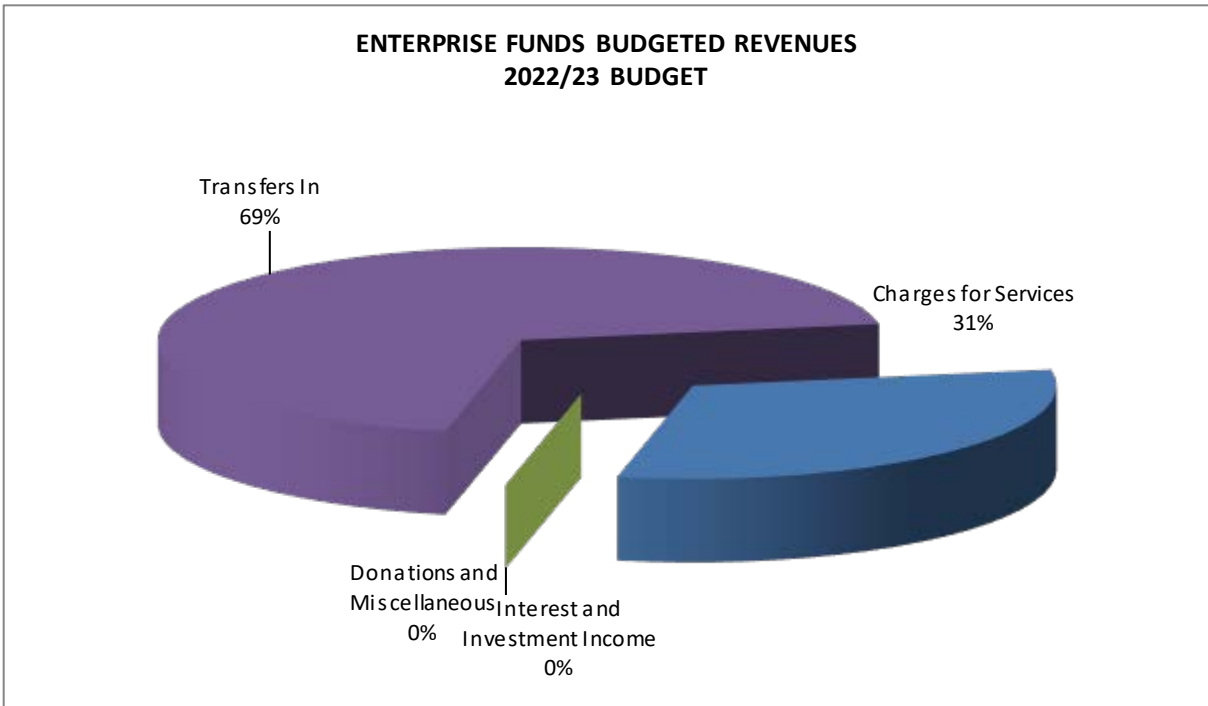
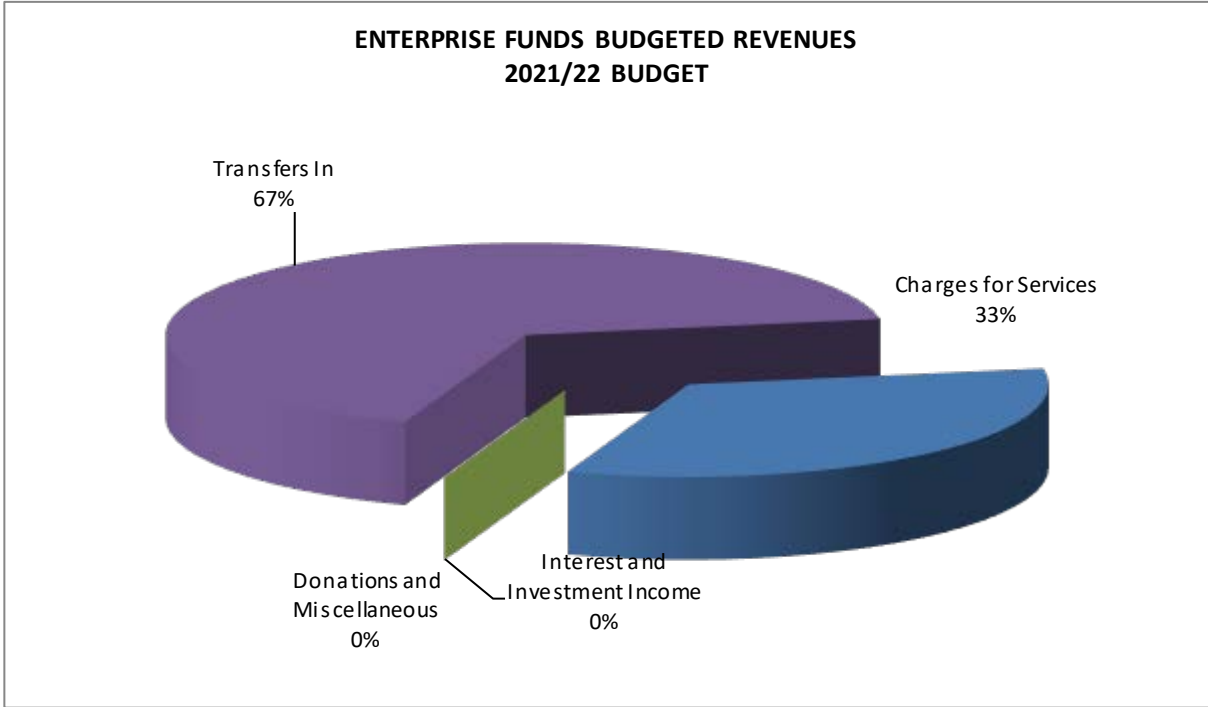


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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Enterprise Funds – Expenditure Graphs



CITY OF BARTLESVILLE
2022-23 Operating Budget
Enterprise Funds – Revenue Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Enterprise Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Wastewater	\$ 4,531,617	\$ 4,883,280	\$ 4,680,828	\$ 5,331,967
Water	6,202,366	7,548,817	7,234,931	8,534,557
Sanitation	4,614,512	5,577,733	5,142,979	6,216,138
Golf Course	464,312	560,561	543,331	628,362
Sooner Pool	52,951	51,041	43,567	51,041
Frontier Pool	65,768	63,990	59,232	64,020
Airport	-	568,285	417,854	622,990
Total Expenditures and Reserves	<u>\$ 15,931,526</u>	<u>\$ 19,253,707</u>	<u>\$ 18,122,722</u>	<u>\$ 21,449,075</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 4,906,195	\$ 6,023,965	\$ 6,239,148	\$ 6,558,260
Interest and Investment Income	344	-	-	-
Donations and Miscellaneous	2,363	-	16,187	-
Transfer In: From General Fund	217,296	399,754	399,754	283,205
From BMA - Wastewater	4,400,120	4,574,224	4,574,224	5,575,322
From BMA - Water	5,980,855	7,146,368	7,146,368	8,660,832
Fund Balance	542,615	1,069,364	104,155	373,232
Total Available for Appropriation	<u>\$ 16,049,788</u>	<u>\$ 19,213,675</u>	<u>\$ 18,479,836</u>	<u>\$ 21,450,851</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Enterprise Funds – Expenditure Summary by Line Item

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 3,014,133	\$ 4,054,088	\$ 3,489,025	\$ 4,527,030	\$ 4,527,030	\$ 4,527,030
51120 OVERTIME	90,045	97,000	100,290	102,000	102,000	102,000
51130 FICA	226,564	309,664	262,849	283,000	283,000	283,000
51140 GROUP INSURANCE	753,240	900,710	901,460	981,433	981,433	981,433
51150 DB RETIREMENT	295,567	364,000	314,039	319,000	319,000	319,000
51155 DC RETIREMENT	64,216	117,344	94,380	140,500	140,500	140,500
51170 WORKER'S COMPENSATION	42,822	46,275	46,275	29,916	29,916	29,916
51180 UNEMPLOYMENT COMP	11,329	-	448	-	-	-
TOTAL PERSONNEL SERVICES	\$ 4,497,916	\$ 5,889,081	\$ 5,208,766	\$ 6,382,879	\$ 6,382,879	\$ 6,382,879
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 75,871	\$ 72,150	\$ 67,280	\$ 76,300	\$ 76,300	\$ 76,300
52310 UTILITIES & COMMUNICATIONS	440,222	671,605	654,559	691,355	691,355	691,355
52410 PROFESSIONAL SERVICES	273,476	304,900	296,755	323,000	323,000	323,000
52510 OTHER SERVICES	1,071,575	1,096,800	1,530,660	1,391,900	1,391,900	1,391,900
52610 MAINT. & REPAIR SERVICE	366,244	521,650	262,945	502,450	502,450	502,450
52710 OPERATIONAL SERVICES	2,427,722	2,367,985	2,367,985	2,647,296	2,647,296	2,647,296
52810 INSURANCE & BONDS	2,000	-	15,000	13,500	13,500	13,500
TOTAL CONTRACTUAL SERVICES	\$ 4,657,110	\$ 5,035,090	\$ 5,195,184	\$ 5,645,801	\$ 5,645,801	\$ 5,645,801
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 45,103	\$ 13,500	\$ 6,224	\$ 15,050	\$ 15,050	\$ 15,050
53210 JANITORIAL SUPPLIES	10,048	12,400	8,671	13,150	13,150	13,150
53310 GENERAL SUPPLIES	465,347	802,286	789,827	878,366	878,366	878,366
53410 TOOLS & EQUIPMENT	95,356	62,500	83,601	70,050	70,050	70,050
53510 FUEL	155,687	213,500	225,624	232,500	232,500	232,500
53610 MAINT. & REPAIR MATERIALS	516,067	670,675	432,918	940,080	940,080	940,080
TOTAL MATERIALS & SUPPLIES	\$ 1,287,608	\$ 1,774,861	\$ 1,546,865	\$ 2,149,196	\$ 2,149,196	\$ 2,149,196

CITY OF BARTLESVILLE

2022-23 Operating Budget

Enterprise Funds – Expenditure Summary by Line Item
(continued)

CAPITAL OUTLAY	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
55940 MACHINERY & EQUIPMENT	\$ 48,850	\$ -	\$ -	\$ -	\$ -	\$ -
55960 VEHICLES & EQUIPMENT	266	-	1,185	-	-	-
TOTAL CAPITAL OUTLAY	\$ 49,116	\$ -	\$ 1,185	\$ -	\$ -	\$ -
TRANSFERS OUT						
59101 GENERAL FUND	\$ 4,872,210	\$ 5,176,590	\$ 5,176,590	\$ 5,561,228	\$ 5,561,228	\$ 5,561,228
59663 AUTO COLLISION INSURANCE	50,000	50,000	50,000	50,000	50,000	50,000
59670 STABILIZATION RESERVE FUND	317,566	337,641	337,641	368,174	368,174	368,174
59675 CAPITAL RESERVE FUND	200,000	606,491	606,491	880,000	880,000	880,000
TOTAL TRANSFERS	\$ 5,439,776	\$ 6,170,722	\$ 6,170,722	\$ 6,859,402	\$ 6,859,402	\$ 6,859,402
TOTAL BUDGET	\$15,931,526	\$18,869,754	\$18,122,722	\$21,037,278	\$21,037,278	\$21,037,278

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Enterprise Funds – Personnel Summary

Personnel

PERSONNEL COUNTS BY DEPARTMENT	2020-21 ACTUAL FTEs	2021-22 BUDGETED FTEs	2021-22 ACTUAL FTEs	2022-23 BUDGETED FTEs
Wastewater Fund:				
Wastewater Maintenance	9.5	11.5	9	11.5
Water Fund:				
Water Plant	15	15	15	15
Water Administration	2	2	2	2
Water Distribution	15	21	15	21
<i>Total Water</i>	32	38	32	38
Sanitation Fund:				
Sanitation	31	31	27	31.5
Golf Course Fund:				
Municipal Golf Course	<u>3</u>	<u>4</u>	<u>4</u>	<u>4</u>
Municipal Airport Fund:				
Airport	<u>0</u>	<u>5</u>	<u>5</u>	<u>5</u>
Total Personnel	<u><u>75.5</u></u>	<u><u>89.5</u></u>	<u><u>77</u></u>	<u><u>90</u></u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Wastewater Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Chickasaw Wastewater Treatment Plant	\$ 2,458,840	\$ 2,423,985	\$ 2,405,162	\$ 2,704,296
Wastewater Maintenance	632,613	856,942	749,654	902,048
Transfers Out: To General	1,322,219	1,407,445	1,407,445	1,515,144
To Auto Collision Insurance Fund	25,000	25,000	25,000	25,000
To Stabilization Reserve Fund	92,945	93,567	93,567	102,430
To Capital Reserve Fund	-	-	-	-
Reserves: Contingency	-	65,419	-	72,127
Compensated Absences Reserve	-	10,922	-	10,922
Total Expenditures and Reserves	<u>\$ 4,531,617</u>	<u>\$ 4,883,280</u>	<u>\$ 4,680,828</u>	<u>\$ 5,331,967</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Donations and Miscellaneous	\$ -	\$ -	\$ 7,734	\$ -
Transfer In: From BMA - Wastewater	<u>4,400,120</u>	<u>4,574,224</u>	<u>4,574,224</u>	<u>5,575,322</u>
Fund Balance	<u>(13,516)</u>	<u>299,056</u>	<u>(144,485)</u>	<u>(243,355)</u>
Total Available for Appropriation	<u>\$ 4,386,604</u>	<u>\$ 4,873,280</u>	<u>\$ 4,437,473</u>	<u>\$ 5,331,967</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary

Department Mission: To protect the health and quality of living of the citizens of Bartlesville through sanitary collection and treatment of wastewater.

Department Description: The Chickasaw Wastewater Treatment Plant and 20 Sewage Lift Stations in the collection system are operated by a private contract with Veolia Water, Inc. The plant treats residential and industrial wastewater from the community. As required by the Oklahoma Pollution Discharge Elimination System (OPDES) Permit, waste sludge from the treatment process is disposed of through injection on agricultural land for beneficial use. Plant personnel also administer the Industrial Pre-treatment Program for the City.

- 2022 Accomplishments:
- Treated over 2.74 billion gallons of wastewater, averaging 7.50 million gallons per day
 - Monitored four Significant Industrial Users under the City of Bartlesville Industrial Pretreatment Program
 - Replaced generator at Comanche L/S
 - Replaced DAF chain and flights that were missing
 - Rebuilt both process pumps at Shawnee and Tuxedo L/S
 - Replaces all methane lines from the digesters to stop using Natural Gas for heat
 - Rebuilt both grit chambers
 - Replaced Robertshaw temperature regulator valve

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Summary (continued)

-
- 2023 Objectives:
- Continue monitoring and regulating significant industrial users
 - Create and execute operating plans for taking down the plan for the IPR project
 - Repaint the lift station huts throughout the collection system
 - Repaint the lab cabinets
 - Replace inlet valve on RAS pump #1
 - Clean out Plant FEB

Budget Highlights: The major expenditures in this department are the contract with Veolia Water, Inc. and replacement structures and equipment.

**FUND 509 WASTEWATER
DEPT 710 CHICKASAW WASTEWATER TREATMENT PLANT**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,458,840	\$2,423,985	\$2,405,162	\$2,704,296	\$2,704,296

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Treatment Plant – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 6,269	\$ 7,000	\$ 6,880	\$ 7,000	\$ 7,000	\$ 7,000
52510 OTHER SERVICES	20,593	24,000	30,297	25,000	25,000	25,000
52610 MAINT. & REPAIR SERVICE	15,004	25,000	-	25,000	25,000	25,000
52710 OPERATIONAL SERVICES	2,416,974	2,367,985	2,367,985	2,647,296	2,647,296	2,647,296
TOTAL CONTRACTUAL SERVICES	\$ 2,458,840	\$ 2,423,985	\$ 2,405,162	\$ 2,704,296	\$ 2,704,296	\$ 2,704,296
TOTAL BUDGET	\$ 2,458,840	\$ 2,423,985	\$ 2,405,162	\$ 2,704,296	\$ 2,704,296	\$ 2,704,296

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary

Department Mission: To maintain the sanitary sewer system in a condition that prevents potentially harmful failures, and to perform emergency repairs in the event of such failures.

Department Description: The Wastewater Maintenance Department is responsible for maintenance of the sanitary sewer system, including force mains and collector lines. A majority of its work is preventative maintenance to remove tree roots, accumulations of grease and other materials in the system that cause sewer line blockages and sewer backups. Crews can also perform repairs to the lines when necessary.

2022 Accomplishments:

- Responded to 282 call outs
- Cleaned 61,461 feet of City sewer lines
- Responded to 59 sewer main line backups
- Conducted SL-RAT inspection of 310,475 feet of pipe
- Jet cleaned and jet sawed 66,851 feet of sanitary sewer lines

2023 Objectives:

- Utilize SL-RAT to inspect entire collection system
- Continue root control program
- Continue making emergency or critical repairs to main sewer lines as needed
- Continue identifying leaking manholes

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Summary
(continued)

Budget Highlights: The major expenditures in this department are personnel costs and replacement equipment.

**FUND 509 WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$632,613	\$856,942	\$749,654	\$902,048	\$902,048

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 306,488	\$ 438,000	\$ 367,453	\$ 488,000	\$ 488,000	\$ 488,000
51120 OVERTIME	8,916	12,000	21,972	14,000	14,000	14,000
51130 FICA	23,328	34,000	29,116	38,000	38,000	38,000
51140 GROUP INSURANCE	99,714	113,407	113,407	122,679	122,679	122,679
51150 DB RETIREMENT	15,728	13,000	5,836	-	-	-
51155 DC RETIREMENT	9,247	17,000	14,829	24,000	24,000	24,000
51170 WORKER'S COMPENSATION	6,325	6,835	6,835	4,119	4,119	4,119
51180 UNEMPLOYMENT COMP	6,728	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 476,474	\$ 634,242	\$ 559,448	\$ 690,798	\$ 690,798	\$ 690,798
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 13,499	\$ 12,000	\$ 14,293	\$ 14,200	\$ 14,200	\$ 14,200
52310 UTILITIES & COMMUNICATIONS	750	2,500	890	3,750	3,750	3,750
52410 PROFESSIONAL SERVICES	-	21,500	2,250	27,500	27,500	27,500
52510 OTHER SERVICES	2,216	9,500	3,190	9,500	9,500	9,500
52610 MAINT. & REPAIR SERVICE	17,563	55,000	59,372	50,000	50,000	50,000
52810 INSURANCE & BONDS	2,000	-	1,500	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 36,028	\$ 100,500	\$ 81,495	\$ 104,950	\$ 104,950	\$ 104,950
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 21,403	\$ 2,000	\$ 1,212	\$ 3,000	\$ 3,000	\$ 3,000
53210 JANITORIAL SUPPLIES	787	-	905	-	-	-
53310 GENERAL SUPPLIES	8,042	11,200	13,489	14,300	14,300	14,300
53410 TOOLS & EQUIPMENT	30,071	11,500	15,784	13,500	13,500	13,500
53510 FUEL	17,302	22,500	25,392	25,500	25,500	25,500
53610 MAINT. & REPAIR MATERIALS	42,506	75,000	51,929	50,000	50,000	50,000
TOTAL MATERIALS & SUPPLIES	\$ 120,111	\$ 122,200	\$ 108,711	\$ 106,300	\$ 106,300	\$ 106,300
TOTAL BUDGET	\$ 632,613	\$ 856,942	\$ 749,654	\$ 902,048	\$ 902,048	\$ 902,048

CITY OF BARTLESVILLE

2022-23 Operating Budget

Wastewater Operating Fund – Wastewater Maintenance – Personnel and Capital Detail

FUND 509 WASTEWATER
DEPT 715 WASTEWATER MAINTENANCE

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Water/Wastewater Manager	0	0	0	0
WW Maint Supervisor	1	1	1	1
Wastewater Equip Operator	2	3	2	3
Construction Crewleader	0	0.25	0	0.25
Maintenance Worker	6	6.75	6	6.75
GIS Technician	0.5	0.5	0	0.5
TOTAL	9.5	11.5	9	11.5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Wastewater Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The Wastewater Fund has three transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Wastewater Fund’s portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

**FUND 509 WASTEWATER
 DEPT 900 TRANSFERS**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,440,164	\$1,526,012	\$1,526,012	\$1,642,574	\$1,642,574

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Wastewater Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59101 GENERAL FUND	\$ 1,322,219	\$ 1,407,445	\$ 1,407,445	\$ 1,515,144	\$ 1,515,144	\$ 1,515,144
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE FUND	92,945	93,567	93,567	102,430	102,430	102,430
TOTAL TRANSFERS	\$ 1,440,164	\$ 1,526,012	\$ 1,526,012	\$ 1,642,574	\$ 1,642,574	\$ 1,642,574
TOTAL BUDGET	\$ 1,440,164	\$ 1,526,012	\$ 1,526,012	\$ 1,642,574	\$ 1,642,574	\$ 1,642,574

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Water Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Water Plant	\$ 2,345,656	\$ 2,927,538	\$ 3,052,528	\$ 3,379,179
Water Administration	326,296	352,856	331,183	385,958
Water Distribution	1,291,417	1,725,081	1,465,690	2,025,999
Transfers Out: To General	2,077,772	2,211,700	2,211,700	2,380,940
To Auto Collision Insurance Fund	25,000	25,000	25,000	25,000
To Stabilization Reserve Fund	136,225	148,830	148,830	163,442
Reserves: Contingency	-	99,596	-	115,823
Compensated Absences Reserve	-	58,216	-	58,216
Total Expenditures and Reserves	<u>\$ 6,202,366</u>	<u>\$ 7,548,817</u>	<u>\$ 7,234,931</u>	<u>\$ 8,534,557</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Donations and Miscellaneous	\$ 1,010	\$ -	\$ 7,168	\$ -
Transfer In: From BMA - Water	<u>5,980,855</u>	<u>7,146,368</u>	<u>7,146,368</u>	<u>8,660,832</u>
Fund Balance	<u>188,914</u>	<u>371,774</u>	<u>(44,880)</u>	<u>(126,275)</u>
Total Available for Appropriation	<u>\$ 6,170,779</u>	<u>\$ 7,518,142</u>	<u>\$ 7,108,656</u>	<u>\$ 8,534,557</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Water Operating Fund – Water Plant – Summary

Department Mission: To provide safe drinking water to the citizens of Bartlesville that complies with all applicable standards. To provide maintenance and repair to the water plant, pump stations, and water storage tanks to maintain appropriate water pressures throughout the system.

Department Description: The Water Treatment Plant is responsible for the supply and treatment of water delivered to the customers of the City of Bartlesville. This includes maintaining water quality to comply with Federal and State standards, performing various analyses on the raw water to determine the best treatment methods, monitoring the treatment process, and delivery of treated water into the distribution system. Operation of the pump stations and water storage tanks to maintain adequate pressure in the distribution system is also a responsibility of the Water Treatment Plant.

- 2022 Accomplishments:
- Rebuilt Circle Mt pump #1
 - Replaced 2 air reliefs on Hudson Lake transmission line
 - Replaced hydrants at the drying beds
 - Rebuilt and replaced chlorine cylinder switchover
 - Upgrade plant security
-

- 2023 Objectives:
- Continue replacing PLC units at pump stations
 - Clean process filters
 - Add media to process filters
 - Replace chlorine analyzers with more cost-effective models
 - Replace batteries and controls on solar bees at Hudson Lake
-

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Water Operating Fund – Water Plant – Summary
 (continued)

Budget Highlights: The major expenditures in this department are personnel costs, utilities to operate the water plant and pumping stations, and the chemicals necessary to treat the raw water. During the 2018 calendar year the plant treated 2,026,650,240 gallons of water for use by our customers.

FUND 510 WATER DEPT 720 WATER PLANT				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,345,656	\$2,927,538	\$3,052,528	\$3,379,179	\$3,379,179

CITY OF BARTLESVILLE
2022-23 Operating Budget
Water Operating Fund – Water Plant – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 606,848	\$ 702,000	\$ 691,422	\$ 789,000	\$ 789,000	\$ 789,000
51120 OVERTIME	17,859	35,000	21,646	35,000	35,000	35,000
51130 FICA	45,687	54,000	52,211	62,000	62,000	62,000
51140 GROUP INSURANCE	135,950	154,646	154,646	167,290	167,290	167,290
51150 DB RETIREMENT	46,814	62,000	60,324	62,000	62,000	62,000
51155 DC RETIREMENT	16,589	21,000	19,430	23,000	23,000	23,000
51170 WORKER'S COMPENSATION	4,666	5,042	5,042	3,039	3,039	3,039
TOTAL PERSONNEL SERVICES	\$ 874,413	\$ 1,033,688	\$ 1,004,721	\$ 1,141,329	\$ 1,141,329	\$ 1,141,329
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 11,833	\$ 10,100	\$ 10,539	\$ 10,600	\$ 10,600	\$ 10,600
52310 UTILITIES & COMMUNICATIONS	390,691	527,000	527,913	540,000	540,000	540,000
52410 PROFESSIONAL SERVICES	38,530	27,500	50,137	27,500	27,500	27,500
52510 OTHER SERVICES	170,055	142,000	518,204	387,000	387,000	387,000
52610 MAINT. & REPAIR SERVICE	309,641	360,750	182,860	345,750	345,750	345,750
52710 OPERATIONAL SERVICES	10,748	-	-	-	-	-
TOTAL CONTRACTUAL SERVICES	\$ 931,498	\$ 1,067,350	\$ 1,289,653	\$ 1,310,850	\$ 1,310,850	\$ 1,310,850
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 2,662	\$ 3,000	\$ 573	\$ 3,000	\$ 3,000	\$ 3,000
53210 JANITORIAL SUPPLIES	2,208	5,000	1,521	5,000	5,000	5,000
53310 GENERAL SUPPLIES	374,494	701,000	661,017	767,500	767,500	767,500
53410 TOOLS & EQUIPMENT	27,585	9,500	8,382	9,500	9,500	9,500
53510 FUEL	5,840	7,000	10,697	11,000	11,000	11,000
53610 MAINT. & REPAIR MATERIALS	78,106	101,000	75,964	131,000	131,000	131,000
TOTAL MATERIALS & SUPPLIES	\$ 490,895	\$ 826,500	\$ 758,154	\$ 927,000	\$ 927,000	\$ 927,000
CAPITAL OUTLAY						
55940 MACHINERY & EQUIPMENT	\$ 48,850	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 48,850	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET						
	\$ 2,345,656	\$ 2,927,538	\$ 3,052,528	\$ 3,379,179	\$ 3,379,179	\$ 3,379,179

CITY OF BARTLESVILLE

2022-23 Operating Budget

Water Operating Fund – Water Plant – Personnel and Capital Detail

FUND 510 WATER
DEPT 720 WATER PLANT

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Water Plant Superintendent	1	1	1	1
Assistant Water Plant Supt	1	1	1	1
Electronics Technician	1	1	1	1
Plant Mechanic	3	3	3	3
Lab Technician	0	0	0	0
Lead Water Plant Operator	2	2	1	2
Water Plant Operator	6	6	7	6
Maintenance Worker	1	1	1	1
TOTAL	15	15	15	15

CITY OF BARTLESVILLE

2022-23 Operating Budget

Water Operating Fund – Water Administration – Summary

Department Mission: To provide long-term focused planning and management for the City of Bartlesville’s water utility services.

Department Description: The Water Administration department provides the planning, management, and administration for the Water Plant, Water Distribution and Wastewater Maintenance Departments. Also provide contract oversight for the operation of the Chickasaw Wastewater Treatment Plant.

- 2022 Accomplishments:
- Started construction on WW reuse pump station and pipeline
 - Completed construction on the 20-inch water main replacement on Frank Phillips
 - Completed construction of Phase II of the wastewater SCADA upgrades
-

- 2023 Objectives:
- Implement a Fats, Oil, and Grease (FOG) program for the wastewater system
 - Complete construction on WW reuse pipeline and pump station
 - Complete the engineering design of the WW treatment plant expansion project
 - Implement a paperless system for work order receipt and reporting for service reps and crew
-

Budget Highlights: The major expenditures in this department are personnel costs and utility costs.

FUND 510 WATER DEPT 725 WATER ADMINISTRATION				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$326,296	\$352,856	\$331,183	\$385,958	\$385,958

CITY OF BARTLESVILLE
2022-23 Operating Budget
Water Operating Fund – Water Administration – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 190,901	\$ 194,000	\$ 193,886	\$ 220,000	\$ 220,000	\$ 220,000
51130 FICA	13,869	15,000	14,086	18,000	18,000	18,000
51140 GROUP INSURANCE	18,127	20,620	20,620	22,305	22,305	22,305
51150 DB RETIREMENT	37,822	45,000	44,066	44,000	44,000	44,000
51170 WORKER'S COMPENSATION	311	336	336	203	203	203
TOTAL PERSONNEL SERVICES	\$ 261,030	\$ 274,956	\$ 272,994	\$ 304,508	\$ 304,508	\$ 304,508
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 2,652	\$ 1,950	\$ 1,468	\$ 1,950	\$ 1,950	\$ 1,950
52310 UTILITIES & COMMUNICATIONS	7,220	10,500	9,902	11,000	11,000	11,000
52410 PROFESSIONAL SERVICES	21,001	46,750	31,500	48,500	48,500	48,500
52510 OTHER SERVICES	7,673	7,700	8,879	9,000	9,000	9,000
52610 MAINT. & REPAIR SERVICE	735	1,500	-	1,500	1,500	1,500
TOTAL CONTRACTUAL SERVICES	\$ 39,281	\$ 68,400	\$ 51,749	\$ 71,950	\$ 71,950	\$ 71,950
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 13,480	\$ 2,500	\$ 2,680	\$ 2,500	\$ 2,500	\$ 2,500
53210 JANITORIAL SUPPLIES	2,395	2,500	911	2,500	2,500	2,500
53310 GENERAL SUPPLIES	7,517	2,500	2,833	2,500	2,500	2,500
53510 FUEL	878	1,000	-	1,000	1,000	1,000
53610 MAINT. & REPAIR MATERIALS	1,715	1,000	16	1,000	1,000	1,000
TOTAL MATERIALS & SUPPLIES	\$ 25,985	\$ 9,500	\$ 6,440	\$ 9,500	\$ 9,500	\$ 9,500
TOTAL BUDGET						
	\$ 326,296	\$ 352,856	\$ 331,183	\$ 385,958	\$ 385,958	\$ 385,958

CITY OF BARTLESVILLE

2022-23 Operating Budget

Water Operating Fund – Water Administration – Personnel and Capital Detail

FUND 510 WATER
DEPT 725 WATER ADMINISTRATION

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Water Utilities Director	1	1	1	1
Senior Administrative Assistant	1	1	1	1
TOTAL	2	2	2	2

CITY OF BARTLESVILLE
2022-23 Operating Budget
Water Operating Fund – Water Distribution – Summary

Department Mission: To maintain and monitor the City’s water distribution system and to provide field services necessary for the operation and billing of the water utility system as a whole.

Department Description: The Water Distribution department is responsible for the maintenance and repair of the water distribution system of the City. It installs new service lines, constructs replacement lines and tests and repairs meters. It also conducts leak inspections, meter checks, connects and disconnects the City’s water customers, and reads water meters.

- 2022 Accomplishments:
- Repaired 114 water main breaks
 - Repaired 44 service line leaks
 - Removed 6 services for house demolitions
 - Installed 69 new water services
 - Completed 5398 locate work orders
-

- 2023 Objectives:
- Continue to monitor and replace water mains nearing the end of life
 - Complete the annual flushing and testing of fire hydrants
 - Continue maintenance of AMI system to achieve 95% reporting on water meters
 - Upgrade communications system for AMI network to 4G
-

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Water Operating Fund – Water Distribution – Summary
 (continued)

Budget Highlights: The major expenditures in this department are personnel costs, fuel, maintenance and repair services, and replacement of equipment and main line replacement.

FUND 510 WATER DEPT 730 WATER DISTRIBUTION				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,291,417	\$1,725,081	\$1,465,690	\$2,025,999	\$2,025,999

CITY OF BARTLESVILLE
2022-23 Operating Budget
Water Operating Fund – Water Distribution – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 579,599	\$ 880,000	\$ 683,552	\$ 951,000	\$ 951,000	\$ 951,000
51120 OVERTIME	52,643	37,000	45,836	40,000	40,000	40,000
51130 FICA	46,377	68,000	53,718	7,000	7,000	7,000
51140 GROUP INSURANCE	190,329	216,505	216,505	234,206	234,206	234,206
51150 DB RETIREMENT	46,918	61,000	51,821	64,000	64,000	64,000
51155 DC RETIREMENT	17,140	33,000	22,454	33,000	33,000	33,000
51170 WORKER'S COMPENSATION	11,198	12,101	12,101	7,293	7,293	7,293
51180 UNEMPLOYMENT COMP	3,406	-	-	-	-	-
TOTAL PERSONNEL SERVICES	\$ 947,610	\$ 1,307,606	\$ 1,085,987	\$ 1,336,499	\$ 1,336,499	\$ 1,336,499
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 19,416	\$ 16,000	\$ 15,420	\$ 16,000	\$ 16,000	\$ 16,000
52310 UTILITIES & COMMUNICATIONS	2,197	5,700	1,819	9,500	9,500	9,500
52410 PROFESSIONAL SERVICES	42,446	50,000	47,891	50,000	50,000	50,000
52510 OTHER SERVICES	3,229	6,000	3,141	4,000	4,000	4,000
52610 MAINT. & REPAIR SERVICE	11,911	15,600	340	16,000	16,000	16,000
TOTAL CONTRACTUAL SERVICES	\$ 79,199	\$ 93,300	\$ 68,611	\$ 95,500	\$ 95,500	\$ 95,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 5,922	\$ 2,500	\$ 238	\$ 2,500	\$ 2,500	\$ 2,500
53210 JANITORIAL SUPPLIES	356	-	42	-	-	-
53310 GENERAL SUPPLIES	6,527	8,000	9,287	9,000	9,000	9,000
53410 TOOLS & EQUIPMENT	7,610	8,000	14,534	12,500	12,500	12,500
53510 FUEL	26,214	40,000	41,618	45,000	45,000	45,000
53610 MAINT. & REPAIR MATERIALS	217,713	265,675	244,188	525,000	525,000	525,000
TOTAL MATERIALS & SUPPLIES	\$ 264,342	\$ 324,175	\$ 309,907	\$ 594,000	\$ 594,000	\$ 594,000
CAPITAL OUTLAY						
55960 VEHICLES & EQUIPMENT	\$ 266	\$ -	\$ 1,185	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ 266	\$ -	\$ 1,185	\$ -	\$ -	\$ -
TOTAL BUDGET						
	\$ 1,291,417	\$ 1,725,081	\$ 1,465,690	\$ 2,025,999	\$ 2,025,999	\$ 2,025,999

CITY OF BARTLESVILLE

2022-23 Operating Budget

Water Operating Fund – Water Distribution – Personnel and Capital Detail

FUND 510 WATER
DEPT 730 WATER DISTRIBUTION

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Water/Wastewater Manager	1	1	1	1
Water Distribution Supervisor	0	0	0	0
Equip Operator Crew Leader	1	4	0	0
Equipment Operator	0	0	0	0
Construction Crewleader	0	0.75	2	3.75
Construction Equipment Operator	0	1	0	1
Construction Laborer	0	0	0	0
Senior Utility Service Coordinator	1	1	1	1
Water Utility Service Rep.	2	2	2	3
Meter Technician	3	3	3	3
Maintenance Worker	7	8.25	5	8.25
Utility Inspector	0	0	1	0
TOTAL	15	21	15	21

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Water Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The Water Fund has three transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Water Fund's portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

**FUND 510 WATER
 DEPT 900 TRANSFERS**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,238,997	\$2,385,530	\$2,385,530	\$2,569,382	\$2,569,382

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Water Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59101 GENERAL FUND	\$ 2,077,772	\$ 2,211,700	\$ 2,211,700	\$ 2,380,940	\$ 2,380,940	\$ 2,380,940
59663 AUTO COLLISION INSURANCE	25,000	25,000	25,000	25,000	25,000	25,000
59670 STABILIZATION RESERVE FUND	136,225	148,830	148,830	163,442	163,442	163,442
TOTAL TRANSFERS	\$ 2,238,997	\$ 2,385,530	\$ 2,385,530	\$ 2,569,382	\$ 2,569,382	\$ 2,569,382
TOTAL BUDGET	\$ 2,238,997	\$ 2,385,530	\$ 2,385,530	\$ 2,569,382	\$ 2,569,382	\$ 2,569,382

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sanitation Operating Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sanitation	\$ 2,853,897	\$ 3,204,733	\$ 2,883,799	\$ 3,449,968
Transfers Out: To General	1,472,219	1,557,445	1,557,445	1,665,144
To Stabilization Reserve Fund	88,396	95,244	95,244	102,302
To Capital Reserve Fund	200,000	606,491	606,491	880,000
Reserves: Contingency	-	64,095	-	68,999
Compensated Absences Reserve	-	49,725	-	49,725
Total Expenditures and Reserves	<u>\$ 4,614,512</u>	<u>\$ 5,577,733</u>	<u>\$ 5,142,979</u>	<u>\$ 6,216,138</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 4,532,959	\$ 5,312,465	\$ 5,431,879	\$ 5,796,060
Interest and Investment Income	-	-	-	-
Donations and Miscellaneous	353	-	1,285	-
Fund Balance	238,757	265,277	131,669	421,854
Total Available for Appropriation	<u>\$ 4,772,069</u>	<u>\$ 5,577,742</u>	<u>\$ 5,564,833</u>	<u>\$ 6,217,914</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sanitation Operating Fund – Sanitation – Summary

Department Mission: To provide solid waste removal and disposal services to all citizens of Bartlesville and to provide for litter removal and street sweeping for all major streets and right-of way.

Department Description: The Sanitation Department is responsible for collection and disposal for all solid waste generated within the City except for a small number of commercial customers serviced by private companies. The Department currently collects residential solid waste twice weekly and commercial solid waste from two to six times weekly, depending upon individual needs and the level of service desired. The Department also collects litter from the rights-of-way of major streets and residential and commercial alleys and is also responsible for street sweeping.

- 2022 Accomplishments:
- Continued to provide residential and commercial collections
 - Provided Spring and Fall yard waste clean up
 - Increased regularity of street sweeping

- 2023 Objectives:
- Continue to support Replenish in their recycling program
 - Increase commercial container repairs
 - Continue to provide programs to promote an overall cleaner City appearance

Budget Highlights: The major expenditures in this department are personnel costs, land fill fees, and replacement of equipment and vehicles.

FUND 511 SANITATION DEPT 750 SANITATION				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$2,853,897	\$3,204,733	\$2,883,799	\$3,449,968	\$3,449,968

CITY OF BARTLESVILLE
2022-23 Operating Budget
Sanitation Operating Fund – Sanitation – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 1,162,353	\$ 1,300,000	\$ 1,138,669	\$ 1,483,030	\$ 1,483,030	\$ 1,483,030
51120 OVERTIME	10,627	12,000	10,836	12,000	12,000	12,000
51130 FICA	85,090	100,000	84,022	110,000	110,000	110,000
51140 GROUP INSURANCE	280,962	319,603	319,603	345,732	345,732	345,732
51150 DB RETIREMENT	115,166	143,000	111,077	107,000	107,000	107,000
51155 DC RETIREMENT	21,240	27,000	25,508	39,000	39,000	39,000
51170 WORKER'S COMPENSATION	18,456	19,944	19,944	12,020	12,020	12,020
51180 UNEMPLOYMENT COMP	1,195	-	448	-	-	-
TOTAL PERSONNEL SERVICES	\$ 1,695,089	\$ 1,921,547	\$ 1,710,107	\$ 2,108,782	\$ 2,108,782	\$ 2,108,782
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 3,903	\$ 7,300	\$ 6,559	\$ 7,300	\$ 7,300	\$ 7,300
52310 UTILITIES & COMMUNICATIONS	5,199	7,200	5,266	7,200	7,200	7,200
52510 OTHER SERVICES	863,998	872,000	942,284	930,000	930,000	930,000
52610 MAINT. & REPAIR SERVICE	8,849	30,000	3,274	30,000	30,000	30,000
TOTAL CONTRACTUAL SERVICES	\$ 881,949	\$ 916,500	\$ 957,383	\$ 974,500	\$ 974,500	\$ 974,500
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 725	\$ 2,500	\$ 150	\$ 2,500	\$ 2,500	\$ 2,500
53210 JANITORIAL SUPPLIES	2,518	2,500	2,352	2,500	2,500	2,500
53310 GENERAL SUPPLIES	14,545	19,686	17,506	19,686	19,686	19,686
53410 TOOLS & EQUIPMENT	27,443	32,000	43,866	32,000	32,000	32,000
53510 FUEL	99,714	130,000	134,477	130,000	130,000	130,000
53610 MAINT. & REPAIR MATERIALS	131,914	180,000	17,958	180,000	180,000	180,000
TOTAL MATERIALS & SUPPLIES	\$ 276,859	\$ 366,686	\$ 216,309	\$ 366,686	\$ 366,686	\$ 366,686
TOTAL BUDGET	\$ 2,853,897	\$ 3,204,733	\$ 2,883,799	\$ 3,449,968	\$ 3,449,968	\$ 3,449,968

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sanitation Operating Fund – Sanitation – Personnel and Capital Detail

**FUND 511 SANITATION
 DEPT 750 SANITATION**

PERSONNEL SCHEDULE

<u>CLASSIFICATION</u>	<u>2020-21 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2021-22 BUDGETED NUMBER OF EMPLOYEES</u>	<u>2021-22 ACTUAL NUMBER OF EMPLOYEES</u>	<u>2022-23 BUDGETED NUMBER OF EMPLOYEES</u>
Public Works Director	1	1	1	1
Assitant Public Works Director	0	0	0	0.5
Sanitation Supervisor	1	1	1	1
Equipment Operator	2	2	2	2
Refuse Driver	9	9	10	11
Senior Administrative Assistant	1	1	1	1
Sanitation Maintenance Tech	1	1	1	1
Sanitation Collector	16	16	11	14
TOTAL	31	31	27	31.5

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sanitation Operating Fund – Transfers – Summary

Department Mission: The Transfers department is not an operating department, and therefore has no mission.

Department Description: The Transfers department is used to account for transfers out to other funds. These activities are generally non-departmental, and therefore utilize this department.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The Sanitation Fund has three transfers. The transfer to the General Fund is to assist in funding the general operations of the City of Bartlesville and are allocated using a cost accounting approach, the transfer to the Insurance Collision Fund is the Sanitation Fund’s portion of the amount necessary to provide continual funding for the Fund, and the transfer to the Stabilization Reserve Fund was set by ordinance.

FUND 511 SANITATION DEPT 900 TRANSFERS				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,760,615	\$2,259,180	\$2,259,180	\$2,647,446	\$2,647,446

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sanitation Operating Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59101 GENERAL FUND	\$ 1,472,219	\$ 1,557,445	\$ 1,557,445	\$ 1,665,144	\$ 1,665,144	\$ 1,665,144
59670 STABILIZATION RESERVE FUND	88,396	95,244	95,244	102,302	102,302	102,302
59675 CAPITAL RESERVE FUND	200,000	606,491	606,491	880,000	880,000	880,000
TOTAL TRANSFERS	\$ 1,760,615	\$ 2,259,180	\$ 2,259,180	\$ 2,647,446	\$ 2,647,446	\$ 2,647,446
TOTAL BUDGET	\$ 1,760,615	\$ 2,259,180	\$ 2,259,180	\$ 2,647,446	\$ 2,647,446	\$ 2,647,446

CITY OF BARTLESVILLE

2022-23 Operating Budget

Adams Municipal Golf Course Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Golf Course	\$ 464,312	\$ 543,684	\$ 543,331	\$ 481,259
Pro Shop	-	-	-	131,475
Reserves: Contingency	-	10,874	-	9,625
Compensated Absences Reserve	-	6,003	-	6,003
Total Expenditures and Reserves	<u>\$ 464,312</u>	<u>\$ 560,561</u>	<u>\$ 543,331</u>	<u>\$ 628,362</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 373,236	\$ 368,500	\$ 407,597	\$ 407,500
Interest and Investment Income	287	-	-	-
Transfer In: From General	<u>144,130</u>	<u>58,804</u>	<u>58,804</u>	<u>135,941</u>
Fund Balance	<u>128,460</u>	<u>133,257</u>	<u>161,851</u>	<u>84,921</u>
Total Available for Appropriation	<u>\$ 646,113</u>	<u>\$ 560,561</u>	<u>\$ 628,252</u>	<u>\$ 628,362</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Summary

Department Mission: To provide a top-quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.

Department Description: The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a maintenance staff and a professional golf staff. Golf lessons and clinics are available to the public. This facility is operated by the City with the advice of the Adams Golf Course Operating Committee.

- 2022 Accomplishments:
- Sodded 25,000 square feet of winter killed grass
 - Improved the entryway with weed control and flowers

- 2023 Objectives:
- Improve grass cover under trees in immediate rough
 - Improve quality of ponds by eliminating weeds and moss

Budget Highlights: The major expenditures in this department are personnel costs and general supplies necessary to operate a golf course.

**FUND 513 GOLF COURSE
DEPT 445 GOLF COURSE**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$464,312	\$543,684	\$543,331	\$481,259	\$481,259

CITY OF BARTLESVILLE

2022-23 Operating Budget

Adams Municipal Golf Course Fund – Golf Course – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ 167,944	\$ 207,688	\$ 198,240	\$ 237,000	\$ 237,000	\$ 237,000
51120 OVERTIME	-	1,000	-	1,000	1,000	1,000
51130 FICA	12,213	14,000	14,290	19,000	19,000	19,000
51140 GROUP INSURANCE	28,158	30,929	31,679	33,458	33,458	33,458
51150 DB RETIREMENT	33,119	40,000	40,915	42,000	42,000	42,000
51155 DC RETIREMENT	-	-	455	1,500	1,500	1,500
51170 WORKER'S COMPENSATION	1,866	2,017	2,017	1,216	1,216	1,216
TOTAL PERSONAL SERVICES	\$ 243,300	\$ 295,634	\$ 287,596	\$ 335,174	\$ 335,174	\$ 335,174
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ 24,568	\$ 24,800	\$ 19,001	\$ 25,525	\$ 25,525	\$ 25,525
52310 UTILITIES & COMMUNICATIONS	15,785	21,200	21,646	9,200	9,200	9,200
52410 PROFESSIONAL SERVICES	87,199	93,650	99,477	-	-	-
52510 OTHER SERVICES	3,811	5,000	6,184	1,000	1,000	1,000
52610 MAINT. & REPAIR SERVICE	887	8,000	5,003	7,400	7,400	7,400
TOTAL CONTRACTUAL SERVICES	\$ 132,250	\$ 152,650	\$ 151,311	\$ 43,125	\$ 43,125	\$ 43,125
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ 911	\$ 1,000	\$ 951	\$ 200	\$ 200	\$ 200
53210 JANITORIAL SUPPLIES	1,784	2,400	2,401	650	650	650
53310 GENERAL SUPPLIES	45,705	43,000	59,315	46,730	46,730	46,730
53410 TOOLS & EQUIPMENT	2,647	1,000	1,035	1,050	1,050	1,050
53510 FUEL	5,739	8,000	8,433	15,000	15,000	15,000
53610 MAINT. & REPAIR MATERIALS	31,976	40,000	32,289	39,330	39,330	39,330
TOTAL MATERIALS & SUPPLIES	\$ 88,762	\$ 95,400	\$ 104,424	\$ 102,960	\$ 102,960	\$ 102,960
TOTAL BUDGET	\$ 464,312	\$ 543,684	\$ 543,331	\$ 481,259	\$ 481,259	\$ 481,259

CITY OF BARTLESVILLE

2022-23 Operating Budget
 Adams Municipal Golf Course Fund – Golf Course – Personnel and Capital Detail

FUND 513 GOLF COURSE
 DEPT 445 GOLF COURSE

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Golf Course Superintendent	1	1	1	1
Golf Course Supervisor	1	1	1	1
Maintenance Worker	1	2	2	2
TOTAL	3	4	4	4

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Adams Municipal Golf Course Fund – Pro Shop – Summary

Department Mission: To provide a top-quality public golf course at competitive rates with all of the features and benefits of a full-service golf facility.

Department Description: The Adams Municipal Golf Course is a full-service golf facility featuring an eighteen-hole course, driving range, pro shop, and cart rentals. The facility has a professional golf staff. Golf lessons and clinics are available to the public.

- 2022 Accomplishments:
- Promoted play through Facebook social media page
 - Provided customer service to patrons using the Golf Course

- 2023 Objectives:
- Continue to provide excellent customer service to patrons of the Golf Course

Budget Highlights: The golf course director operates the Pro Shop and the City obtains no revenues from its operation. The main expenditures are contract fees for the golf course director and general expenses of operating the Pro Shop.

**FUND 513 GOLF COURSE
 DEPT 446 PRO SHOP**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$0	\$0	\$131,475	\$131,475

CITY OF BARTLESVILLE

2022-23 Operating Budget

Adams Municipal Golf Course Fund – Pro Shop – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52110 EMPLOYMENT SERVICES	\$ -	\$ -	\$ -	\$ 425	\$ 425	\$ 425
52310 UTILITIES & COMMUNICATIONS	-	-	-	13,200	13,200	13,200
52410 PROFESSIONAL SERVICES	-	-	-	104,000	104,000	104,000
52510 OTHER SERVICES	-	-	-	5,800	5,800	5,800
52610 MAINT. & REPAIR SERVICE	-	-	-	1,000	1,000	1,000
TOTAL CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 124,425	\$ 124,425	\$ 124,425
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ -	\$ -	\$ 850	\$ 850	\$ 850
53210 JANITORIAL SUPPLIES	-	-	-	1,900	1,900	1,900
53310 GENERAL SUPPLIES	-	-	-	550	550	550
53410 TOOLS & EQUIPMENT	-	-	-	-	-	-
53510 FUEL	-	-	-	-	-	-
53610 MAINT. & REPAIR MATERIALS	-	-	-	3,750	3,750	3,750
TOTAL MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ 7,050	\$ 7,050	\$ 7,050
TOTAL BUDGET	\$ -	\$ -	\$ -	\$ 131,475	\$ 131,475	\$ 131,475

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sooner Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Sooner Pool	\$ 52,951	\$ 50,040	\$ 43,567	\$ 50,040
Reserves: Contingency	-	1,001	-	1,001
Total Expenditures and Reserves	\$ 52,951	\$ 51,041	\$ 43,567	\$ 51,041

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 18	\$ -	\$ -	\$ -
Donations and Miscellaneous	1,000	-	-	-
Transfer In: From General	37,360	40,546	40,546	49,871
Fund Balance	16,046	10,495	4,191	1,170
Total Available for Appropriation	\$ 54,424	\$ 51,041	\$ 44,737	\$ 51,041

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Sooner Pool Fund – Swimming Pool – Summary

Department Mission: To provide citizens with affordable access to quality recreational swimming facilities at Sooner Pool.

Department Description: Sooner Pool is one of the two City-operated public swimming pools. Sooner Pool is an Olympic-sized pool located in Sooner Park.

- 2022 Accomplishments:
- Successfully negotiated a management agreement with the YMCA for the operation of Sooner Swimming Pool for the Summer 2022 season
 - Resurfaced Pool
-

- 2023 Objectives:
- Continue to work with the YMCA to explore opportunities to maximize the public’s opportunities to use Sooner Swimming Pool and minimize the public cost of operation
 - Open new slides
-

Budget Highlights: The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concessions items, utilities, chemicals, supplies, maintenance, and repair services.

**FUND 515 SOONER POOL
 DEPT 433 POOLS**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$52,951	\$50,040	\$43,567	\$50,040	\$50,040

CITY OF BARTLESVILLE
2022-23 Operating Budget
Sooner Pool Fund – Swimming Pool – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 3,701	\$ 6,640	\$ 6,512	\$ 6,640	\$ 6,640	\$ 6,640
52410 PROFESSIONAL SERVICES	39,400	30,000	30,000	30,000	30,000	30,000
52510 OTHER SERVICES	-	300	-	300	300	300
52610 MAINT. & REPAIR SERVICE	1,142	400	352	400	400	400
TOTAL CONTRACTUAL SERVICES	\$ 44,243	\$ 37,340	\$ 36,864	\$ 37,340	\$ 37,340	\$ 37,340
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 4,165	\$ 8,450	\$ 6,303	\$ 8,450	\$ 8,450	\$ 8,450
53410 TOOLS & EQUIPMENT	-	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	4,543	4,000	400	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	\$ 8,708	\$ 12,700	\$ 6,703	\$ 12,700	\$ 12,700	\$ 12,700
TOTAL BUDGET	\$ 52,951	\$ 50,040	\$ 43,567	\$ 50,040	\$ 50,040	\$ 50,040

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Frontier Pool Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Frontier Pool	\$ 65,768	\$ 62,765	\$ 59,232	\$ 62,765
Reserves: Contingency	-	1,225	-	1,255
Total Expenditures and Reserves	\$ 65,768	\$ 63,990	\$ 59,232	\$ 64,020

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 39	\$ -	\$ -	\$ -
Grants	6,500	-	-	-
Transfer In: From General	35,806	50,404	50,404	60,921
Fund Balance	33,045	13,616	11,927	3,099
Total Available for Appropriation	\$ 75,390	\$ 64,020	\$ 62,331	\$ 64,020

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Frontier Pool Fund – Swimming Pool – Summary

Department Mission: To provide citizens with affordable access to quality recreational swimming facilities at Frontier Pool.

Department Description: Frontier Pool is one of the two City-operated public swimming pools. Frontier Pool is a recreational style aquatic facility located in Frontier Park.

- 2022 Accomplishments:
- Successfully negotiated a management agreement with the YMCA for the operation of Frontier Swimming Pool for the Summer 2022 season
 - Resurfaced liner and replaced skimmers
-

- 2023 Objectives:
- Continue to work with the YMCA to explore opportunities to maximize the public’s opportunities to use Frontier Swimming Pool and minimize the public cost of operation
 - Provide routine maintenance
-

Budget Highlights: The major budgeted expenditures for the Swimming Pools are personnel costs for temporary and part-time labor, concession items, utilities, chemical, supplies, maintenance, and repair services.

FUND 516 FRONTIER POOL DEPT 432 POOLS				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$65,768	\$62,765	\$59,232	\$62,765	\$62,765

CITY OF BARTLESVILLE
2022-23 Operating Budget
Frontier Pool Fund – Swimming Pool – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52310 UTILITIES & COMMUNICATIONS	\$ 8,410	\$ 13,865	\$ 10,657	\$ 13,865	\$ 13,865	\$ 13,865
52410 PROFESSIONAL SERVICES	44,900	35,500	35,500	35,500	35,500	35,500
52510 OTHER SERVICES	-	300	-	300	300	300
52610 MAINT. & REPAIR SERVICE	512	400	352	400	400	400
TOTAL CONTRACTUAL SERVICES	\$ 53,822	\$ 50,065	\$ 46,509	\$ 50,065	\$ 50,065	\$ 50,065
MATERIALS & SUPPLIES						
53310 GENERAL SUPPLIES	\$ 4,352	\$ 8,450	\$ 8,130	\$ 8,450	\$ 8,450	\$ 8,450
53410 TOOLS & EQUIPMENT	-	250	-	250	250	250
53610 MAINT. & REPAIR MATERIALS	7,594	4,000	4,593	4,000	4,000	4,000
TOTAL MATERIALS & SUPPLIES	\$ 11,946	\$ 12,700	\$ 12,723	\$ 12,700	\$ 12,700	\$ 12,700
TOTAL BUDGET	\$ 65,768	\$ 62,765	\$ 59,232	\$ 62,765	\$ 62,765	\$ 62,765

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Municipal Airport Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Airport	\$ -	\$ 551,408	\$ 417,854	\$ 604,889
Reserves: Contingency	-	10,874	-	12,098
Compensated Absences Reserve	-	6,003	-	6,003
Total Expenditures and Reserves	\$ -	\$ 568,285	\$ 417,854	\$ 622,990

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ -	\$ 343,000	\$ 399,672	\$ 354,700
Interest and Investment Income	-	-	-	-
Transfer In: From General	-	250,000	250,000	36,472
Fund Balance	-	-	-	231,818
Total Available for Appropriation	\$ -	\$ 593,000	\$ 649,672	\$ 622,990

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Municipal Airport Fund – Airport – Summary

Department Mission: To provide and maintain a safe, secure, and efficient City owned and operated nation business Airport for General Aviation (GA) public use.

Department Description: The Airport Operations Dept. manages all of areas of Airport operations: airfield self-inspections, FBO management, fuel farm (ensuring adequate supply of on spec fuel), Airport hangar and space leases, winter operations, grounds keeping, planning airport development projects, interfacing with FAA and Nation Weather Service, maintenance of the facility in conjunction with other departments within the City, and safety plan oversight of on airport construction projects.

- 2022 Accomplishments:
- Successfully transition Airport operation from ConocoPhillips to the City of Bartlesville
 - Worked with the BDA to lease Hangar 7 to Phoenix Rising Aviation
 - Leased space in Hangar 8 to the WWII Airborne Demonstration Team for storage of a 1941 DC-3

- 2023 Objectives:
- Reconstruct ramp and taxiway access on the South end of the PAS Hangar 3

Budget Highlights: The Major budget expenditures are for airport operations personnel, fuel inventory, utilities, and general expenses associated with maintenance of the airport facility.

				FUND 517 AIRPORT DEPT 147 AIRPORT
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$0	\$551,408	\$417,854	\$604,889	\$604,889

CITY OF BARTLESVILLE
2022-23 Operating Budget
Municipal Airport Fund – Airport – Line Item Detail

PERSONNEL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
51110 REGULAR SALARIES	\$ -	\$ 332,400	\$ 215,803	\$ 359,000	\$ 359,000	\$ 359,000
51130 FICA	-	24,664	15,406	29,000	29,000	29,000
51140 GROUP INSURANCE	-	45,000	45,000	55,763	55,763	55,763
51155 DC RETIREMENT	-	19,344	11,704	20,000	20,000	20,000
51170 WORKER'S COMPENSATION	-	-	-	2,026	2,026	2,026
TOTAL PERSONAL SERVICES	\$ -	\$ 421,408	\$ 287,913	\$ 465,789	\$ 465,789	\$ 465,789
CONTRACTUAL SERVICES						
52110 EMPLOYMENT SERVICES	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300
52310 UTILITIES & COMMUNICATIONS	-	70,000	63,074	70,000	70,000	70,000
52410 PROFESSIONAL SERVICES	-	-	-	-	-	-
52510 OTHER SERVICES	-	30,000	18,481	20,000	20,000	20,000
52610 MAINT. & REPAIR SERVICE	-	25,000	11,392	25,000	25,000	25,000
52810 INSURANCE & BONDS	-	-	13,500	13,500	13,500	13,500
TOTAL CONTRACTUAL SERVICES	\$ -	\$ 125,000	\$ 106,447	\$ 128,800	\$ 128,800	\$ 128,800
MATERIALS & SUPPLIES						
53110 OFFICE EQUIP. & SUPPLIES	\$ -	\$ -	\$ 420	\$ 500	\$ 500	\$ 500
53210 JANITORIAL SUPPLIES	-	-	539	600	600	600
53310 GENERAL SUPPLIES	-	-	11,947	1,200	1,200	1,200
53410 TOOLS & EQUIPMENT	-	-	-	1,000	1,000	1,000
53510 FUEL	-	5,000	5,007	5,000	5,000	5,000
53610 MAINT. & REPAIR MATERIALS	-	-	5,581	2,000	2,000	2,000
TOTAL MATERIALS & SUPPLIES	\$ -	\$ 5,000	\$ 23,494	\$ 10,300	\$ 10,300	\$ 10,300
TOTAL BUDGET						
	\$ -	\$ 551,408	\$ 417,854	\$ 604,889	\$ 604,889	\$ 604,889

CITY OF BARTLESVILLE

2022-23 Operating Budget
Municipal Airport Fund – Airport – Personnel and Capital Detail

FUND 517 AIRPORT
DEPT 147 AIRPORT

PERSONNEL SCHEDULE

CLASSIFICATION	2020-21 ACTUAL NUMBER OF EMPLOYEES	2021-22 BUDGETED NUMBER OF EMPLOYEES	2021-22 ACTUAL NUMBER OF EMPLOYEES	2022-23 BUDGETED NUMBER OF EMPLOYEES
Airport Director	0	1	1	1
Airport Lead Operations Tech	0	1	1	1
Airport Operations Tech	0	3	3	3
TOTAL	0	5	5	5

INTERNAL SERVICE FUNDS



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CITY OF BARTLESVILLE
2022-23 Operating Budget
Internal Service Funds – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Workers' Compensation	\$ 65,693	\$ 430,000	\$ 180,642	\$ 430,000
Health Insurance	3,877,807	3,759,753	3,353,451	4,155,209
Auto Collision Insurance	7,556	443,559	21,513	443,559
Stabilization Reserve	-	10,211,008	-	11,166,865
Capital Reserve	2,689,645	14,588,000	4,974,103	6,103,500
Total Expenditures and Reserves	\$ 6,640,701	\$ 29,432,320	\$ 8,529,709	\$ 22,299,133

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 878	\$ -	\$ -	\$ -
Donations and Miscellaneous	27,492	-	11,183	-
Employee Contributions	417,668	400,000	424,473	425,000
Retiree Contributions	72,766	125,000	84,710	100,000
Contributions from Operating Departments	150,966	163,134	163,134	100,287
Reimbursement of Operations	2,646,625	2,866,626	2,866,626	2,956,152
Reimbursement by Contract	277,544	300,000	305,414	300,000
Wastewater capital investment fee	2,480,993	2,766,379	2,521,925	2,996,529
Water capital investment fee	1,093,073	1,099,557	1,246,266	1,769,698
Debt proceeds	-	7,461,000	-	-
Transfers In: General Fund	2,220,895	2,414,439	2,414,439	812,683
Wastewater	117,945	118,567	118,567	127,430
Water	161,225	168,830	168,830	188,442
Sanitation	288,396	701,735	701,735	982,302
Fund Balance	19,026,239	22,882,968	22,283,931	24,781,524
Total Available for Appropriation	\$ 28,982,705	\$ 41,468,235	\$ 33,311,233	\$ 35,540,047

CITY OF BARTLESVILLE
2022-23 Operating Budget
Worker’s Compensation Fund– Summary

Fund Mission: N/A

Fund Description: The Worker’s Compensation Fund was established to account for the disbursement of funds to pay the City’s Worker’s compensation claims. The City is self-insured and holds no worker’s compensation policy, preferring to be “own-risk” insured.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The only expenditures in this fund are worker’s compensation claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Worker’s Compensation Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Work Comp Claims	\$ 35,606	\$ 400,000	\$ 148,548	\$ 400,000
Administration	30,087	30,000	32,094	30,000
Total Expenditures	<u>\$ 65,693</u>	<u>\$ 430,000</u>	<u>\$ 180,642</u>	<u>\$ 430,000</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 735	\$ -	\$ -	\$ -
Donations and Miscellaneous	-	-	4,431	-
Contributions from Operating Departments	150,966	163,134	163,134	100,287
Fund Balance	256,782	266,866	342,790	329,713
Total Available for Appropriation	<u>\$ 408,483</u>	<u>\$ 430,000</u>	<u>\$ 510,355</u>	<u>\$ 430,000</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Health Insurance Fund– Summary

Fund Mission: N/A

Fund Description: The Health Insurance Fund was established to account for the receipt and disbursement of funds related to the City’s health insurance claims. The City is self-insured and holds only a stop loss health insurance policy that prevents individual claims from exceeding \$75,000.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The only expenditures in this fund are health insurance claims and administrative fees that are paid from the General Services Department.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Health Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Medical/Dental Claims	\$ 3,081,859	\$ 2,993,594	\$ 2,558,765	\$ 3,322,278
Administration and Consultant Fees	795,948	766,159	794,686	832,931
Total Expenditures	<u>\$ 3,877,807</u>	<u>\$ 3,759,753</u>	<u>\$ 3,353,451</u>	<u>\$ 4,155,209</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Employee Contributions	\$ 417,668	\$ 400,000	\$ 424,473	\$ 425,000
Retiree Contributions	72,766	125,000	84,710	100,000
Investment Earnings	143	-	-	-
Reimbursement of Operations	2,646,625	2,866,626	2,866,626	2,956,152
Reimbursement by Contract	277,544	300,000	305,414	300,000
Fund Balance	520,432	68,127	46,285	374,057
Total Available for Appropriation	<u>\$ 3,935,178</u>	<u>\$ 3,759,753</u>	<u>\$ 3,727,508</u>	<u>\$ 4,155,209</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Auto Collision Insurance Fund– Summary

Fund Mission: N/A

Fund Description: The Auto Collision Fund was established to help mitigate the City’s self-insurance risk as it applies to automobile physical damage and collision. The City insures all vehicles for liability damage, and the City’s employees while operating the vehicles are covered by Worker’s Compensation Insurance. However, the City is “own risk” for purposes of auto collision and physical damage.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The only budgeted expenditures for this fund are for the payment of auto physical damage and collision claims.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Auto Collision Insurance Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Auto Collision Claims	\$ 7,556	\$ 443,559	\$ 21,513	\$ 443,559
Total Expenditures	<u>\$ 7,556</u>	<u>\$ 443,559</u>	<u>\$ 21,513</u>	<u>\$ 443,559</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Donations and Miscellaneous	\$ 27,492	\$ -	\$ 6,752	\$ -
Transfers In: General Fund	25,000	25,000	25,000	25,000
Wastewater	25,000	25,000	25,000	25,000
Water	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Fund Balance	<u>332,509</u>	<u>368,559</u>	<u>388,070</u>	<u>448,309</u>
Total Available for Appropriation	<u>\$ 435,001</u>	<u>\$ 443,559</u>	<u>\$ 469,822</u>	<u>\$ 523,309</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Stabilization Reserve Fund– Summary

Fund Mission: N/A

Fund Description: The Stabilization Reserve Fund was established by an ordinance of the Council, which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City’s Stabilization Reserve Fund ordinance.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Stabilization Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
General Fund Reserve	\$ -	\$ 6,481,032	\$ -	\$ 7,068,715
Wastewater Fund Reserve	-	984,828	-	1,087,258
Water Fund Reserve	-	1,655,122	-	1,818,564
Sanitation Fund Reserve	-	1,090,026	-	1,192,328
Total Expenditures and Reserves	<u>\$ -</u>	<u>\$ 10,211,008</u>	<u>\$ -</u>	<u>\$ 11,166,865</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Transfers In: General Fund	\$ 1,495,895	\$ 538,939	\$ 538,939	\$ 587,683
Wastewater	92,945	93,567	93,567	102,430
Water	136,225	143,830	143,830	163,442
Sanitation	88,396	95,244	95,244	102,302
Fund Balance	<u>7,525,967</u>	<u>9,339,428</u>	<u>9,339,428</u>	<u>10,211,008</u>
Total Available for Appropriation	<u>\$ 9,339,428</u>	<u>\$ 10,211,008</u>	<u>\$ 10,211,008</u>	<u>\$ 11,166,865</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
Capital Reserve Fund– Summary

Fund Mission: N/A

Fund Description: The Capital Reserve Fund was established by an ordinance of the Council, which was adopted in fiscal year 2010-11. This ordinance was effective for all fiscal years beginning after July 1, 2011. However, the ordinance allowed a grace period for all funds that were required to participate, so that long-term capital plans may be formed prior to participation in this fund. This fund receives contributions from the operating funds in accordance with this ordinance and provides a means to account for these balances. All balances held in this fund are restricted in accordance with the enabling legislation.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: This fund has no budgeted expenditures and all amounts held in this fund are restricted in accordance with the City’s Capital Reserve Fund ordinance.

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Reserve Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
General	\$ 203,072	\$ 1,850,500	\$ 1,072,160	\$ 2,875,500
Wastewater	130,181	2,800,000	1,950,170	2,720,000
Water	2,321,882	9,287,500	1,498,870	1,303,000
Sanitation	34,510	650,000	452,903	655,000
Total Expenditures	<u><u>\$ 2,689,645</u></u>	<u><u>\$ 14,588,000</u></u>	<u><u>\$ 4,974,103</u></u>	<u><u>\$ 7,553,500</u></u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Wastewater capital investment fee	\$ 2,480,993	\$ 2,766,379	\$ 2,521,925	\$ 2,996,529
Water capital investment fee	1,093,073	1,099,557	1,246,266	1,769,698
Grant	26,000	-	-	-
Debt proceeds	-	7,461,000	-	-
Transfers In: General	700,000	1,850,500	1,850,500	1,650,000
Sanitation	200,000	606,491	606,491	880,000
Fund Balance	<u>10,390,549</u>	<u>12,839,988</u>	<u>12,167,358</u>	<u>13,418,437</u>
Total Available for Appropriation	<u><u>\$ 14,890,615</u></u>	<u><u>\$ 26,623,915</u></u>	<u><u>\$ 18,392,540</u></u>	<u><u>\$ 20,714,664</u></u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Reserve Fund Capital Outlay Detail

Capital Schedule

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
120	New	Council room audio/video	\$ -	\$ -	\$ -	\$ 35,000
155	N/A	Zero Turn Mower	6,348	-	-	-
170	19009	Tyler Doc Mgmt (25% - replace Fortis)	-	-	15,373	-
170	N/A	City APP Development	7,657	-	-	-
170	19011	Tyler Incode Court (replace Sleuth)	32,183	-	84,386	-
170	New	Strategic Plan Priorities	-	-	-	500,000
170	New	City Hall Restroom Remodel	-	300,000	-	300,000
170	New	City Hall Lighting and Energy Eff upgrades	-	200,000	-	200,000
170	New	City Hall HVAC Controls Retrofit	-	100,000	-	100,000
170	New	City Hall Staircase Column Rehabilitation	-	20,000	-	20,000
174	N/A	Casket Lift	-	7,000	6,975	-
185	N/A	Replace PC's and Update MS Office	78,784	-	310	-
185	N/A	Microsoft Upgrade(New World)	-	-	-	-
185	New	Windows Server upgrades	-	-	-	68,000
185	New	Tyler Detect	-	-	-	23,000
190	New	GIS Address Point Update	-	-	-	25,000
195	N/A	Paint Municipal Garage	-	20,000	16,400	-
195	N/A	Fuel Pump Replacement	-	27,500	26,847	-
195	N/A	R1234AC Recovery System	-	12,000	9,500	-
195	N/A	New Heaters for Garage	-	-	1,407	-
250	N/A	SCBA Compressor	-	55,000	55,000	-
250	New	Purchase Property west of Central Fire	-	-	-	235,000
250	New	Storage Building	-	-	-	20,000
250	New	Personal Thermal Imaging Cameras (10 units)	-	-	-	6,000
270	18034	Replacement of Tasers (5 yr capital lease)	15,600	-	-	-
270	New	Security Fencing	-	-	-	29,000
270	New	Add'l funds for Taser Lease	-	-	-	3,000

CITY OF BARTLESVILLE
2022-23 Operating Budget
Capital Reserve Fund Capital Outlay Detail
(continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
328	19012	Impv to Turn Lane at Eastland shopping Centre	62,500	-	-	-
328	N/A	Wheel Loader	-	200,000	173,250	-
328	N/A	Motor Grader	-	275,000	224,280	-
328	N/A	Two Dump Trucks/Snow Equip- supplement	-	-	123,501	-
328	New	Thermoplastic Striper	-	15,000	-	15,000
328	New	TAP Grant- Shawnee Sidewalk Match	-	90,000	56,689	90,000
328	New	CDBG 2020 Matching Funds	-	200,000	-	200,000
328	New	Clean Sweep Bucket	-	-	-	10,000
328	N/A	Tuxedo Reclamite Prev. Maint. App	-	70,000	70,000	-
328	New	ARPA Funds for Streets	-	-	-	500,000
328	New	ARPA Funds for Sidewalks	-	-	-	50,000
421	N/A	Automatic Sliding Doors	-	24,000	24,000	-
431	New	ARPA Funds for Pathfinder	-	-	-	100,000
431	N/A	Backhoe	-	175,000	127,162	-
431	New	Bucket Truck	-	35,000	-	35,000
431	N/A	Equipment Trailer	-	10,000	9,580	-
431	N/A	2 6' Deck Mowers	-	-	32,500	-
431	New	Soccer Goals (3 sets)	-	-	-	18,000
432	New	Water slide Alt for sonner pool	-	-	-	300,000
445	New	Equipment Lift	-	-	-	8,500
445	New	Sod Replacement	-	-	-	20,000
445	N/A	Fuel Transfer Tank	-	-	2,611	-
445	N/A	Zero Turn Mower	-	15,000	12,389	-
		Total General Fund	203,072	1,850,500	1,072,160	2,875,500
710	17042	Replace Lift Station Telemetry (SCADA)	-	-	-	-
710	New	Engineering Design for WWTP Expansion	70,229	1,700,000	1,595,159	1,700,000
710	New	Replace farm tractor for land application of bic	-	250,000	-	250,000
710	18039	Engin & Design for WWTP & Water reuse	-	-	-	-
710	New	Replace injection unit for land application of b	-	75,000	-	75,000
710	New	Replace Vacuum tank trailer for land applicati	-	50,000	-	50,000
710	N/A	Replace Tractor for application of biosolides	-	-	-	-
710	N/A	1/2 Ton Regular Cab Pickup (4x4)	26,144	30,000	27,311	-
710	N/A	Backup pump for Golf Course, Hillcrest and V	-	25,000	-	-
710	N/A	Replace Comanche Generator and Control Pa	-	80,000	77,101	-
710	New	Install Flow Meters	-	-	-	100,000
710	New	Replace Golf Course LS Control Panel	-	-	-	50,000
		Total Wastewater Plant	96,373	2,210,000	1,699,571	2,225,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Reserve Fund Capital Outlay Detail
 (continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
715	19014	Harvard Sewer Rehab Phase II	-	-	-	-
715	19009	Tyler Utility Billing (33% of total)	-	65,000	-	70,000
715	N/A	Nebraska & Maple Lift station and FM replace	-	200,000	-	-
715	N/A	Sewer Line Point Repairs/Replacement (contr	33,808	150,000	250,599	-
715	N/A	Turkey Creek 36" Sewer Line Rehab (design)	-	175,000	-	175,000
715	N/A	Maple Lift Station and FM design	-	-	-	-
715	N/A	Replace Sewer Lines in-house (materials only)	-	-	-	-
715	New	Sewer Line Point Repairs/Replacement (contr	-	-	-	250,000
		Total Wastewater Maintenance	33,808	590,000	250,599	495,000
720	New	Risk and Resiliency Assessment Improv.	-	50,000	32,500	-
720	N/A	Refurbish Peristaltic Pumps	-	50,000	-	50,000
720	N/A	1/2 ton Truck	24,144	30,000	29,811	-
720	19016	Pump Station and Force Main for WW Reuse	453,244	8,000,000	-	100,000
720	N/A	PLC Replacement - Pump Stations	-	130,000	89,650	-
720	N/A	Server Replacement	-	-	-	-
720	New	PLC Replacement - Water Plant	-	-	-	175,000
720	New	Refurbish Transfer Pumps and Motors	-	-	-	100,000
		Total Water Plant	477,388	8,260,000	151,961	425,000
725	19009	Tyler Utility Billing (33% of total)	-	65,000	-	70,000
725	N/A	Tyler Doc Mgmt (25% - replace Fortis)	-	-	9,073	-
725	13104	ERP System (25% of total)	-	-	51,237	-
725	N/A	Replace Truck Shed	-	225,000	-	225,000
725	20007	Renovate and Expand Water Utilities Building	1,039,430	-	32,487	-
		Total Water Administration	1,039,430	290,000	92,797	295,000

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Capital Reserve Fund Capital Outlay Detail
 (continued)

DEPARTMENT	PROJECT NUMBER	DESCRIPTION	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
730	19017	20" Water Line (FPB, Silver Lake to Highway	680,440	-	1,005,243	-
730	N/A	Replace Water Lines in-House (material only)	-	350,000	209,257	-
730	N/A	Mueller Communication Upgrade	-	350,000	-	-
730	N/A	Skid Steer	45,894	-	-	-
730	N/A	1-ton truck with flatbed dump	78,730	-	-	-
730	N/A	3/4 ton extended cab 4x4	-	37,500	39,612	3,000
730	New	New AMI System	-	-	-	-
730	New	Replace Water Lines (contract and materials	-	-	-	400,000
730	New	1.25 Ton Truck with Flatbed Dump	-	-	-	50,000
730	New	Excavator w/trailer (trade in 2001 & 2005 Bac	-	-	-	130,000
		Total Water Distribution	805,064	737,500	1,254,112	583,000
750	13109	ERP System (25% of total)	-	-	88,830	-
750	N/A	Tyler Doc Mgmt (25% - replace Fortis)	-	-	9,073	-
750	19009	Tyler Utility Billing (33% of total)	-	65,000	-	70,000
750	New	Washout Station	-	250,000	-	250,000
750	N/A	Street Sweeper	-	-	-	-
750	N/A	Grappler Loader Truck	-	160,000	-	160,000
750	N/A	2 Rear Load Refuse Trucks	-	-	355,000	-
750	N/A	Automated Trash Trucks	-	-	-	-
750	N/A	Half Ton Pickup	34,510	-	-	-
750	N/A	Roll Off Refuse Truck	-	175,000	-	175,000
		Total Sanitation	34,510	650,000	452,903	655,000
TOTAL			\$ 2,689,645	\$ 14,588,000	\$ 4,974,103	\$ 7,553,500

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FIDUCIARY FUNDS



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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Mausoleum Endowment Fund – Summary

Fund Mission: To provide the appropriate level of fiduciary care relating to the investment and expenditure of the trust fund, and to provide for maintenance and improvement of the mausoleum.

Fund Description: The Mausoleum Endowment Fund was established to account for funds that were already on deposit for the care and improvement of the mausoleum when the City took possession of it.

2022 Accomplishments: • No projects were scheduled

2023 Objectives: • Make masonry repairs to exterior of the Mausoleum

Budget Highlights: The only budget expenditures in this fund are for miscellaneous improvements to the mausoleum.

**FUND 773 MAUSOLEUM TRUST
 DEPT 174 MAUSOLEUM**

2019-20 ACTUAL	2020-21 BUDGET	2020-21 ESTIMATE	2021-22 CITY MGR RECOMMENDS	2021-22 APPROVED BUDGET
\$400	\$8,185	\$0	\$8,185	\$8,185

CITY OF BARTLESVILLE

2022-23 Operating Budget

Mausoleum Endowment Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Mausoleum	\$ 400	\$ 8,185	\$ -	\$ 8,185
Total Expenditures	\$ 400	\$ 8,185	\$ -	\$ 8,185

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Interest and Investment Income	\$ 28	\$ -	\$ -	\$ -
Fund Balance	8,499	8,185	8,127	8,127
Total Available for Appropriation	\$ 8,527	\$ 8,185	\$ 8,127	\$ 8,127

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Mausoleum Endowment Fund – Line Item Detail

MATERIALS & SUPPLIES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
53610 MAINT. & REPAIR MATERIALS	\$ 400	\$ 8,185	\$ -	\$ 8,185	\$ 8,185	\$ 8,185
TOTAL MATERIALS & SUPPLIES	<u>\$ 400</u>	<u>\$ 8,185</u>	<u>\$ -</u>	<u>\$ 8,185</u>	<u>\$ 8,185</u>	<u>\$ 8,185</u>
TOTAL BUDGET	<u>\$ 400</u>	<u>\$ 8,185</u>	<u>\$ -</u>	<u>\$ 8,185</u>	<u>\$ 8,185</u>	<u>\$ 8,185</u>

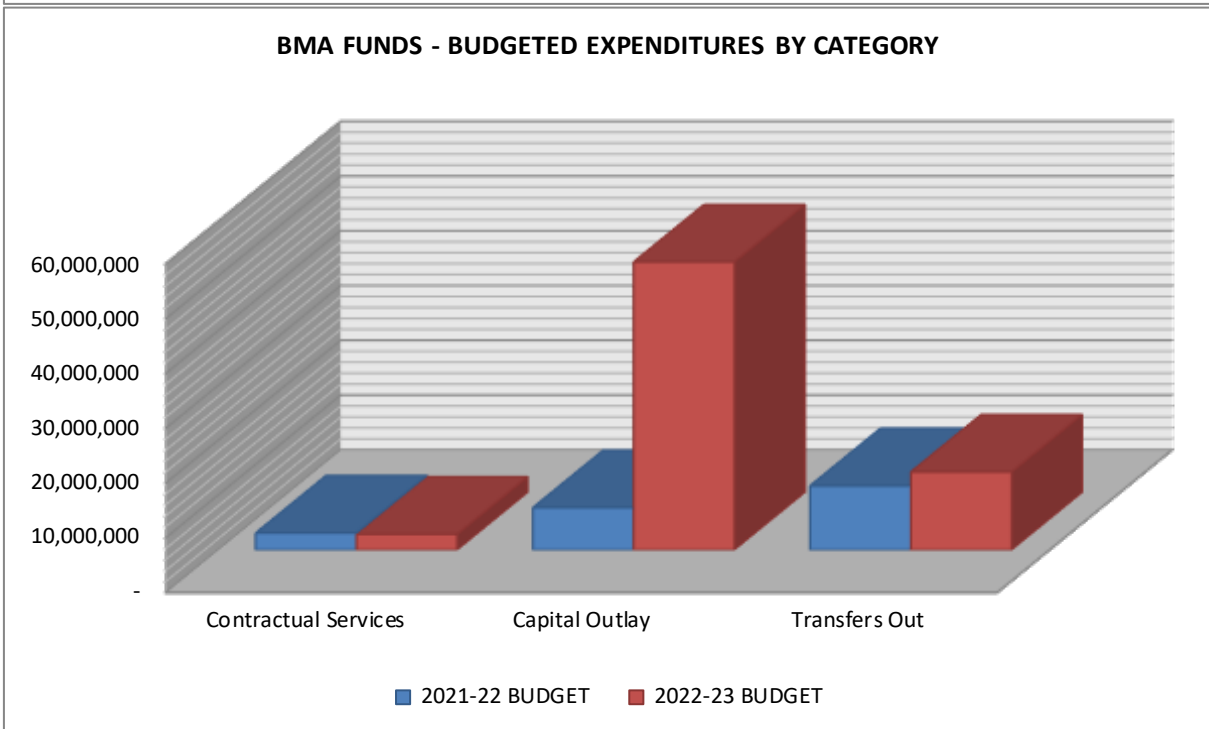
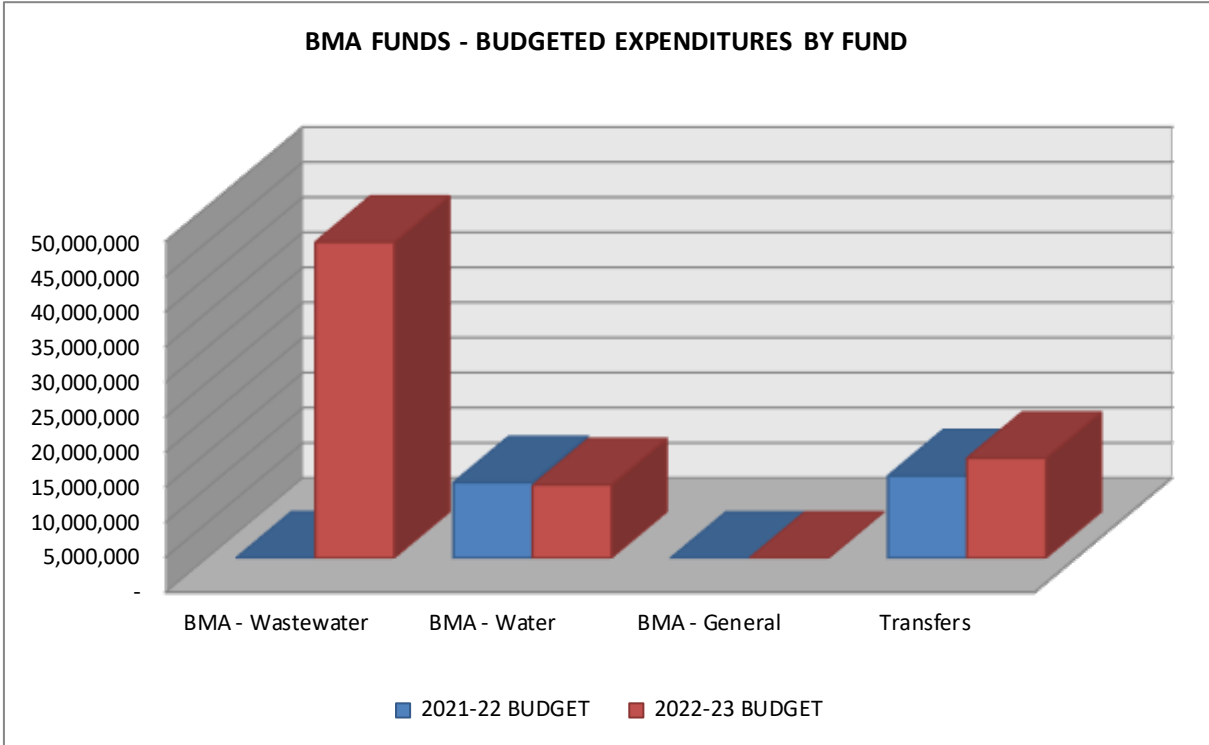
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**BARTLESVILLE MUNICIPAL
AUTHORITY FUNDS**

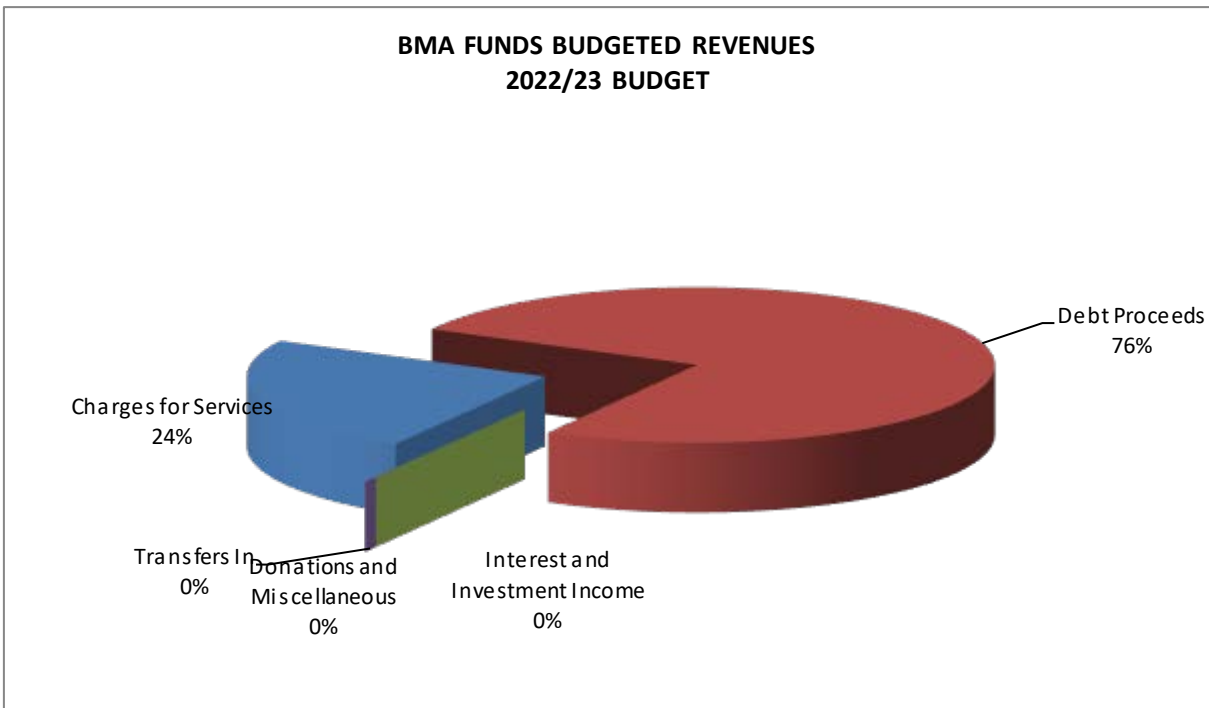
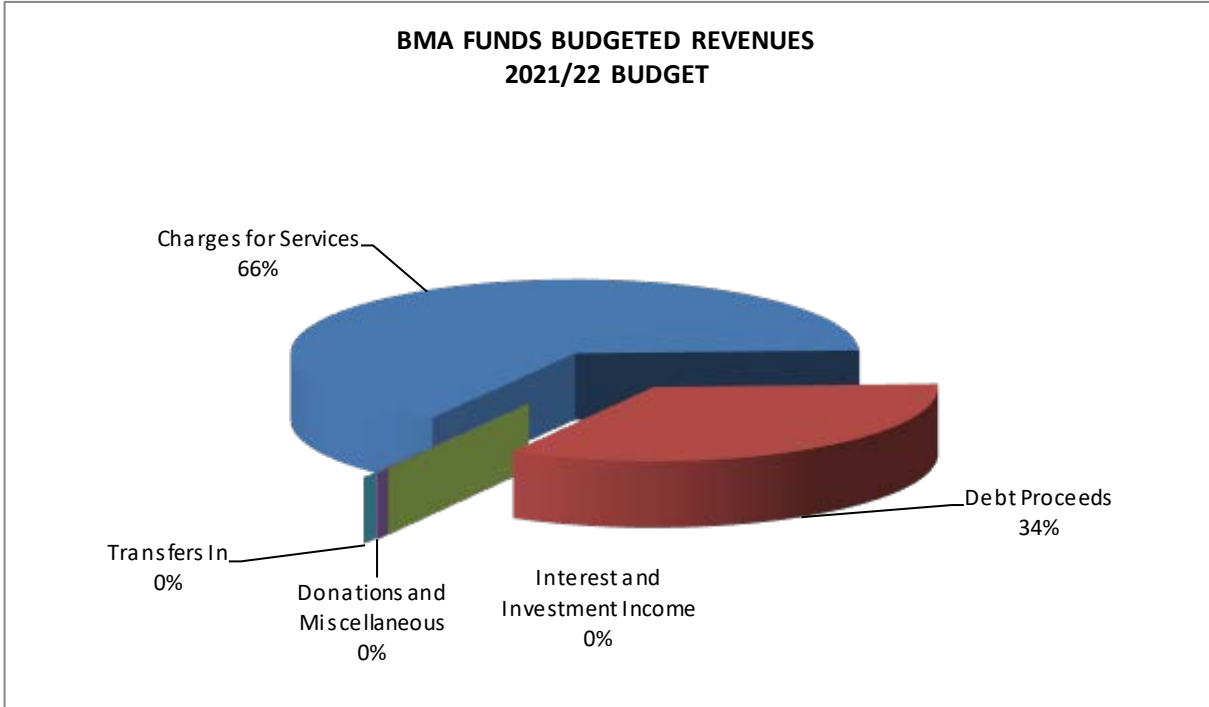


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CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Bartlesville Municipal Authority Funds – Expenditure Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Bartlesville Municipal Authority Funds – Revenue Graphs



CITY OF BARTLESVILLE
 2022-23 Operating Budget
 Bartlesville Municipal Authority – Summary by Fund or Source

Expenditures and Reserves

EXPENDITURES BY FUND	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
BMA - Wastewater	\$ 28,150	\$ 28,400	\$ 28,025	\$ 45,028,400
BMA - Water	2,612,334	10,768,026	10,030,503	10,447,970
Transfers to: Wastewater Operating	4,400,120	4,574,224	4,574,224	5,575,322
Water Operating	<u>5,980,855</u>	<u>7,146,368</u>	<u>7,146,368</u>	<u>8,660,832</u>
Total Expenditures	<u>\$13,021,459</u>	<u>\$22,517,018</u>	<u>\$21,779,120</u>	<u>\$69,712,524</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 15,497,687	\$ 15,048,130	\$ 17,094,845	\$ 16,838,834
Interest and Investment Income	11,595	-	-	-
Donations and Miscellaneous	149,323	30,000	92,469	30,800
Debt Obligation Proceeds	<u>-</u>	<u>7,720,000</u>	<u>7,720,000</u>	<u>52,500,000</u>
Fund Balance	<u>2,444,699</u>	<u>3,697,591</u>	<u>5,492,616</u>	<u>8,620,810</u>
Total Available for Appropriation	<u>\$18,103,304</u>	<u>\$26,495,721</u>	<u>\$30,399,930</u>	<u>\$77,990,444</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
 Bartlesville Municipal Authority – Expenditure Summary by Line Item

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52210 FINANCIAL SERVICES	\$ 1,520	\$ 5,000	\$ 3,500	\$ 5,000	\$ 5,000	\$ 5,000
52910 DEBT SERVICE - INTEREST	509,147	941,864	937,410	599,130	599,130	599,130
52911 DEBT SERVICE - PRINCIPAL	1,309,117	2,129,562	1,803,618	2,272,240	2,272,240	2,272,240
TOTAL CONTRACTUAL SERVICES	\$ 1,819,784	\$ 3,076,426	\$ 2,744,528	\$ 2,876,370	\$ 2,876,370	\$ 2,876,370
CAPITAL OUTLAY						
55930 OTHER IMPROVEMENTS	\$ 820,700	\$ 7,720,000	\$ 7,314,000	\$52,600,000	\$52,600,000	\$52,600,000
TOTAL CAPITAL OUTLAY	\$ 820,700	\$ 7,720,000	\$ 7,314,000	\$52,600,000	\$52,600,000	\$52,600,000
TRANSFERS OUT						
59509 WASTEWATER OPERATING	\$ 4,400,120	\$ 4,574,224	\$ 4,574,224	\$ 5,575,322	\$ 5,575,322	\$ 5,575,322
59510 WATER OPERATING	5,980,855	7,146,368	7,146,368	8,660,832	8,660,832	8,660,832
TOTAL TRANSFERS	\$10,380,975	\$11,720,592	\$11,720,592	\$14,236,154	\$14,236,154	\$14,236,154
TOTAL BUDGET						
	\$13,021,459	\$22,517,018	\$21,779,120	\$69,712,524	\$69,712,524	\$69,712,524

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 BMA Wastewater Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Wastewater Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA Wastewater Operating department of this fund is used to provide for debt service payments on related wastewater improvement revenue bonds and other related finance and operating expenses.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The major expenditures in this fund are for debt service payments, bad debt write offs, and two transfers. The transfer to the BMA – Water Fund is to pay for the BMA – Wastewater Fund’s portion of a debt issue that was assumed by the BMA – Water Fund after four debt issues were refinanced into one loan. The transfer to the Wastewater Fund is to pay for the Wastewater Fund’s operating costs.

**FUND 710 BMA - WASTEWATER
 DEPT 742 BMA WASTEWATER OPERATING**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$28,150	\$28,400	\$28,025	\$28,400	\$28,400

**FUND 710 BMA - WASTEWATER
 DEPT 900 TRANSFERS**

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$4,400,120	\$4,574,224	\$4,574,224	\$5,575,322	\$5,575,322

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 BMA Wastewater Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
BMA Wastewater Operating	\$ 28,150	\$ 28,400	\$ 28,025	\$ 28,400
BMA - WasteWater Construction	-	-	-	45,000,000
Transfers Out: To Wastewater ¹	<u>4,400,120</u>	<u>4,574,224</u>	<u>4,574,224</u>	<u>5,575,322</u>
Total Expenditures	<u>\$ 4,428,270</u>	<u>\$ 4,602,624</u>	<u>\$ 4,602,249</u>	<u>\$ 50,603,722</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 4,985,219	\$ 5,056,535	\$ 5,526,866	\$ 5,499,095
Interest and Investment Income	-	-	-	-
Donations and Miscellaneous	20,523	30,000	92,469	30,800
Debt Obligation Proceeds	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,000,000</u>
Fund Balance	<u>421,352</u>	<u>560,109</u>	<u>986,275</u>	<u>2,003,361</u>
Total Available for Appropriation	<u>\$ 5,427,094</u>	<u>\$ 5,646,644</u>	<u>\$ 6,605,610</u>	<u>\$ 52,533,256</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget

BMA Wastewater Fund – BMA Wastewater Operating – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52910 DEBT SERVICE - INTEREST	\$ 525	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400
52911 DEBT SERVICE - PRINCIPAL	<u>27,625</u>	<u>28,000</u>	<u>27,625</u>	<u>28,000</u>	<u>28,000</u>	<u>28,000</u>
TOTAL CONTRACTUAL SERVICES	<u>\$ 28,150</u>	<u>\$ 28,400</u>	<u>\$ 28,025</u>	<u>\$ 28,400</u>	<u>\$ 28,400</u>	<u>\$ 28,400</u>
TOTAL BUDGET	<u>\$ 28,150</u>	<u>\$ 28,400</u>	<u>\$ 28,025</u>	<u>\$ 28,400</u>	<u>\$ 28,400</u>	<u>\$ 28,400</u>

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 BMA Wastewater Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59509 WASTEWATER OPERATING	\$ 4,400,120	\$ 4,574,224	\$ 4,574,224	\$ 5,575,322	\$ 5,575,322	\$ 5,575,322
TOTAL TRANSFERS	<u>\$ 4,400,120</u>	<u>\$ 4,574,224</u>	<u>\$ 4,574,224</u>	<u>\$ 5,575,322</u>	<u>\$ 5,575,322</u>	<u>\$ 5,575,322</u>
TOTAL BUDGET	<u>\$ 4,400,120</u>	<u>\$ 4,574,224</u>	<u>\$ 4,574,224</u>	<u>\$ 5,575,322</u>	<u>\$ 5,575,322</u>	<u>\$ 5,575,322</u>

CITY OF BARTLESVILLE

2022-23 Operating Budget
BMA Water Fund – Summary

Fund Mission: N/A

Fund Description: The BMA – Water Fund was established to provide for the issuance of debt secured by utility system revenues. The BMA – Water Operating department of this fund is used to provide for debt service payments on related water improvement revenue bonds and other related finance and operating expenses. The BMA – Water Construction department of this fund is used to provide for construction expenses related to the new water plant and the water distribution system.

2022 Accomplishments: N/A

2023 Objectives: N/A

Budget Highlights: The major expenditures in this fund are debt service payments and transfers. The transfer to the Water Fund is to fund the operating costs of the water utility. The transfer to the Health Insurance Fund is to help fund the initial reserve required to become a self-insured entity.

FUND 715 BMA - WATER DEPT 740 BMA - WATER OPERATING				
2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$1,791,634	\$3,048,026	\$2,716,503	\$2,847,970	\$2,847,970

CITY OF BARTLESVILLE

2022-23 Operating Budget
BMA Water Fund – Summary
(continued)

FUND 715 BMA - WATER
DEPT 900 TRANSFERS

2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 CITY MGR RECOMMENDS	2022-23 APPROVED BUDGET
\$5,980,855	\$7,146,368	\$7,146,368	\$8,660,832	\$8,660,832

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 BMA Water Fund – Expenditure and Revenue Summary

Expenditures and Reserves

EXPENDITURES BY DEPARTMENT OR PURPOSE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
BMA - Water Operating	\$ 1,791,634	\$ 3,048,026	\$ 2,716,503	\$2,847,970
BMA - Water Construction	820,700	7,720,000	7,314,000	7,600,000
To CIP - Wastewater Regulatory	-	-	-	-
To Wastewater	-	-	-	-
Transfers Out: To Water	<u>5,980,855</u>	<u>7,146,368</u>	<u>7,146,368</u>	<u>8,660,832</u>
Total Expenditures	<u>\$ 8,593,189</u>	<u>\$ 17,914,394</u>	<u>\$ 17,176,871</u>	<u>\$ 19,108,802</u>

Revenues

REVENUE BY SOURCE	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 BUDGET
Charges for Services	\$ 10,512,468	\$ 9,991,595	\$ 11,567,979	\$ 11,339,739
Interest and Investment Income	11,595	-	-	-
Donations and Miscellaneous	128,800	-	-	-
Debt Obligation Proceeds	<u>-</u>	<u>7,720,000</u>	<u>7,720,000</u>	<u>7,500,000</u>
Fund Balance	<u>2,023,347</u>	<u>3,137,482</u>	<u>4,506,341</u>	<u>6,617,449</u>
Total Available for Appropriation	<u>\$ 12,676,210</u>	<u>\$ 20,849,077</u>	<u>\$ 23,794,320</u>	<u>\$ 25,457,188</u>

CITY OF BARTLESVILLE
2022-23 Operating Budget
BMA Water Fund – BMA Water Operating – Line Item Detail

CONTRACTUAL SERVICES	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
52210 FINANCIAL SERVICES	\$ 1,520	\$ 5,000	\$ 3,500	\$ 5,000	\$ 5,000	\$ 5,000
52910 DEBT SERVICE - INTEREST	508,622	941,464	937,010	598,730	598,730	598,730
52911 DEBT SERVICE - PRINCIPAL	1,281,492	2,101,562	1,775,993	2,244,240	2,244,240	2,244,240
TOTAL CONTRACTUAL SERVICES	\$ 1,791,634	\$ 3,048,026	\$ 2,716,503	\$ 2,847,970	\$ 2,847,970	\$ 2,847,970
TOTAL BUDGET	\$ 1,791,634	\$ 3,048,026	\$ 2,716,503	\$ 2,847,970	\$ 2,847,970	\$ 2,847,970

CITY OF BARTLESVILLE
 2022-23 Operating Budget
 BMA Water Fund – Transfers – Line Item Detail

TRANSFERS OUT	2020-21 ACTUAL	2021-22 BUDGET	2021-22 ESTIMATE	2022-23 REQUEST	CITY MGR REC	2022-23 APPROVED
59510 WATER OPERATING	<u>\$ 5,980,855</u>	<u>\$ 7,146,368</u>	<u>\$ 7,146,368</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>
TOTAL TRANSFERS	<u>\$ 5,980,855</u>	<u>\$ 7,146,368</u>	<u>\$ 7,146,368</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>
TOTAL BUDGET	<u>\$ 5,980,855</u>	<u>\$ 7,146,368</u>	<u>\$ 7,146,368</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>	<u>\$ 8,660,832</u>

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GLOSSARY



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CITY OF BARTLESVILLE

2022-23 Operating Budget

Glossary

ACCRUAL BASIS ACCOUNTING – basis used by most corporations and for-profit entities. This basis recognizes revenue when earned and expenditures when incurred. They are recorded at the end of an accounting period even though the cash has not been received or paid.

AD VALOREM – levy imposed on the value of property. This is most commonly imposed by counties, states, and municipalities on the value of real estate.

AGENCY FUND – holds assets in an agency capacity. The assets do not belong to the municipality but are being held for another entity.

APPROPRIATION – authorization of a governmental unit to spend money within specified restrictions such as amount, time period, and purpose.

ASSESSMENT – process of placing a value on property for the purpose of taxation; or the amount of the valuation arising from this process.

ASSETS – economic resource that is expected to provide benefits to an entity. An asset has three vital characteristics (1) future probable economic benefit; (2) control by the entity; and (3) results from a prior event or transaction. Assets are expressed in money or are convertible into money.

BALANCE SHEET – statement showing an entity’s financial position at the end of an accounting period. This statement is also called a *Statement of Financial Position* for governmental type funds and a *Statement of Net Assets* for business type funds. It presents the entity’s assets, liabilities, and equity. The balance sheet is useful to financial statement users because it indicates the resources of the entity and what it owes.

BDA – Bartlesville Development Authority

BDC – Bartlesville Development Corporation

BLENDED COMPONENT UNIT - component unit included in the municipality’s financial statements that is presented as a fund of the municipality. (see also Component Unit, Discretely Presented Component Unit)

BMA – Bartlesville Municipal Authority

BUDGET ADJUSTMENT – a reallocation of budgetary resources within a fund or department after the adoption and implementation of the original budget. These adjustments only require the approval of a director or manager.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Glossary

(continued)

BUDGET AMENDMENT – an increase or decrease in the budget of a fund that is approved after the adoption and implementation of the original budget. These amendments must be approved by the governing body.

BUDGET BASIS ACCOUNTING – a basis of accounting used solely for budgetary preparation and monitoring. The budget basis used by a municipality is determined by each entity individually to suit their needs and usually differs from GAAP.

CAPITAL ASSETS – asset purchased for use over a long period of time and not for resale. It includes land, buildings, plant and equipment, etc...

CAPITAL EXPENDITURE – expenditure for capital outlay. These expenditures will either increase the value of an existing capital asset or create a new capital asset.

CAPITAL PROJECTS FUND – a fund that accounts for financial resources to be used for the acquisition or construction of capital assets.

CASH BASIS ACCOUNTING – method of accounting that recognizes revenue and expenditures when cash is received or disbursed not when earned or incurred.

CIP – Capital Improvement Project

COMPENSATED ABSENCE RESERVE – appropriated budget amount that is set aside for payment of accrued compensated absences. The City uses $\frac{3}{4}$ of the accrued compensated absences as a guideline.

COMPONENT UNIT – entity that is included in the financial statements of a municipality even though the governing bodies differ. These could be public trusts or certain nonprofit corporations that benefit the municipality. These units can be presented as either blended or discrete. (see also Blended Component Unit, Discretely Presented Component Unit)

CURRENT ASSET – asset having a life of one year or less. Examples include cash, inventory, trade receivables, and prepaid expenses.

CURRENT LIABILITY – liability that will be settled within one year or less. Current liabilities should be payable from current assets or other current liabilities. Examples include accounts payable, short-term notes payable, and accrued expenses payable.

DEBT SERVICE FUND – fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEPARTMENT – operating unit of the City. Departments are organized within funds. Some departments can be further broken down into divisions.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Glossary

(continued)

DISBURSEMENT – payment by check or cash.

DISCRETELY PRESENTED COMPONENT UNIT – component unit that is presented on the face of the government wide financial statements as a completely separate entity from the general government. (see also Component Unit, Blended Component Unit)

ENCUMBRANCES – represent an unfilled obligation on contracts or purchase orders. The purpose of an encumbrance is to prevent multiple commitments from being made on the same budgeted resources. An encumbrance must be entered into the system to reserve a portion of the budgeted resources prior to committing to a contract or ordering the goods or services.

ENTERPRISE FUND – fund that provides services to the community for a fee. These funds follow accounting principles similar to a not-for-profit entity.

EQUITY – represents the difference between assets and liabilities. In governmental funds, equity is referred to as fund balance, but in business type funds, equity is referred to as net assets. (formula is “assets – liabilities = equity”) (see also Fund Balance, Net Assets)

EXPENDABLE TRUST FUND – a trust fund that can be fully spent for the designated purposes. (see also Fiduciary Fund, Expendable Trust Fund)

EXPENDITURE – payment of cash or property, or the issuance of a liability, to obtain an asset or service.

FIDUCIARY FUND – term used to describe a fund used by the government to act in a fiduciary capacity such as a trustee or agent. The government is responsible for the assets placed in its care. (see also Expendable Trust Fund)

FISCAL YEAR – consecutive twelve month period used by an entity to account for and report its business transactions. The City and most municipalities in the State of Oklahoma use June 30 as the last day of their fiscal year.

FUND – fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with associated liabilities and residual equities. Funds are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

GAAP – Generally Accepted Accounting Principles. GAAP is a set of standards, conventions, and rules accountants follow in recording and summarizing transactions and in the preparation of the financial statements.

GASB – Governmental Accounting Standards Board. GASB is the highest authority in governmental accounting.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Glossary

(continued)

GENERAL FUND – fund used to account for all assets and liabilities of a government entity except those particularly assigned for other purposes in a more specialized fund. It is the primary operating fund of the government. Much of the usual activities of a government are supported by the general fund.

GENERAL OBLIGATION BOND – security whose payment is unconditionally promised by a governmental unit that has the power to levy taxes. General Obligation Bonds are back by the full faith and credit (taxing power) of a municipality.

GOVERNMENTAL FUND – describes all funds of the government except the for profit and loss funds (i.e. enterprise fund, internal service fund, agency fund, expendable trust fund). Examples of governmental funds include the general fund, special revenue funds, debt service fund, and capital projects funds.

INFRASTRUCTURE – long-lived capital assets that normally cannot be moved and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings are not considered infrastructure assets, except those that are part of a network of infrastructure assets, such as a dam project.

INTERNAL SERVICE FUND – fund used to account for goods or services given from one department to another on a cost reimbursement basis.

LEVY – imposition or collection of an assessment of specific amount.

LIABILITY – amount payable in dollars for goods received or services rendered.

MEASUREMENT FOCUS – the accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

MODIFIED ACCRUAL BASIS – basis of accounting in which revenues are recognized when they are available and measurable. Expenditures are generally recognized when incurred.

MODIFIED CASH BASIS – basis of accounting that uses elements of both the cash and accrual bases of accounting.

MUNICIPALITY – a political unit, such as a city or town, incorporated for local self-government.

CITY OF BARTLESVILLE

2022-23 Operating Budget

Glossary

(continued)

NET INCOME – revenue less all expenses.

OCBOA – Other Comprehensive Basis of Accounting. These are bases of accounting that are not in compliance with GAAP for the particular entity. Examples include budget basis and income tax basis.

OPERATING RESERVE – appropriated budget amount that is set aside for use in only the most extreme of emergencies. The City uses one month's operating expenditures as a reserve guideline.

ORDINANCE – A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

PROPRIETARY FUND – type of fund that focuses on profit and loss similar to a business. The two types of proprietary funds are Enterprise Funds and Internal Service Funds.

BUDGETED RESERVE – amounts that are appropriated but not intended to be spent. Examples include operating reserve, severance reserve, compensated absence reserve, etc...

RESOLUTION – is a written motion adopted by a deliberative body. The substance of the resolution can be anything that can normally be proposed as a motion. For long or important motions, though, it is often better to have them written out so that discussion is easier or so that it can be distributed outside of the body after its adoption. Resolutions do not carry the weight of law.

RESTRICTED DONATION – donation that is restricted as to purpose or timing. An example would be a donation for a specific building project or a donation restricted to being spent in a future period.

SEVERANCE RESERVE – appropriated budget amount that is set aside to pay any severance amount specified in an employment contract.

SPECIAL REVENUE FUND – fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

TRANSFER – amounts paid from one fund to another.

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