



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**MINUTES OF THE
SPECIAL MEETING OF THE
BARTLESVILLE MUNICIPAL AUTHORITY**

**Monday, February 7, 2022
7 p.m.**

**Chairman Dale Copeland
918-338-4282**

MINUTES

(The Notice of Meeting and the Agenda was posted February 3, 2022 at 5:00 p.m.)

Trustees present were Chairman Dale Copeland, Vice Chairman Jim Curd, Jr., Trustees Trevor Dorsey, Paul Stuart and Billie Roane.

City staff present were Mike Bailey, City Manager; Jess Kane, City Attorney; Jason Muninger, City Clerk/CFO; Lisa Beeman, Director of Community Development; Micah Siemers, Director of Engineering; Shellie McGill, Director of the Public Library; Laura Sanders, Director of Human Resources, Kelli Williams, Chief Communications Officer; Police Chief Roles; Captain Kelly Thomas, Security; and Elaine Banes, Executive Assistant.

- 1. The Bartlesville Municipal Authority business meeting was called to order by Chairman Copeland at 7 p.m.**
- 2. Roll call was conducted and a quorum established.**
- 3. The invocation was provided by Pastor Jason Elmore, Friday Nite Church, and President of the Ministerial Alliance.**
- 4. Discuss and take action to approve the Special Meeting Minutes of June 7, 2021.**

Ms. Roane moved to approve the minutes of June 7, 2021 as presented, seconded by Mr. Stuart.

Aye: Ms. Roane, Mr. Stuart, Mr. Dorsey, Vice Chairman Curd, Chairman Copeland
Nay: None
Motion: Passed

- 5. Discuss and take possible action to amend the Bartlesville Municipal Authority FY 2020-2021 Budget for the City's Waste-Water Reuse Project. Presented by Jason Muninger, CFO/City Clerk and Secretary to the Bartlesville Municipal Authority.**

Mr. Muninger reported that with the City's Waste-Water Reuse Project beginning to ramp up, the City and the BMA needed to make some administrative corrections to correctly account for this project. Originally, this project was budgeted from the City's Capital Reserve Fund, but to correctly hold the assets within the same Fund as the debt, it was necessary to move these expenses to the BMA Construction Department, as they are to be funded with debt issuance from the OWRB within the BMA Water Fund. This budget adjustment memo will retroactively effect the BMA Water Fund, moving \$500,000 from it to the BMA Construction Department.

Mr. Stuart moved to approve the amendment to the BMA FY 2020-2021 Budget as presented, seconded by Vice Chairman Curd.

Aye: Mr. Stuart, Mr. Dorsey, Vice Chairman Curd, Ms. Roane, Chairman Copeland
Nay: None
Motion: Passed

6. Discuss and take possible action to amend the Bartlesville Municipal Authority FY 2021-2022 Budget for the City's Waste-Water Reuse Project. Presented by Jason Muninger, CFO/City Clerk and Secretary to the Bartlesville Municipal Authority.

Mr. Muninger reported that as reported above, the City's Waste-Water Reuse Project is beginning, so the City and the BMA needed to make some administrative corrections to correctly account for this project. Originally, this project was budgeted from the City's Capital Reserve Fund, but to correctly hold the assets within the same Fund as the debt, it was necessary to move these expenses to the BMA Construction Department, as they are to be funded with debt issuance from the OWRB within the BMA Water Fund. This budget adjustment memo will retroactively effect the BMA Water Fund, moving \$7,720,000 from it to the BMA Construction Department.


Mr. Stuart moved to approve the amendment to the BMA FY 2021-2022 Budget as presented, seconded by Vice Chairman Curd.

Aye: Mr. Dorsey, Vice Chairman Curd, Ms. Roane, Mr. Stuart, Chairman Copeland
Nay: None
Motion: Passed

7. BMA Trustee Comments and Inquiries.

There were no comments or inquiries.

8. There being no further business to conduct, Chairman Copeland adjourned the meeting at 7:06 p.m.



Jason Muninger, CFO/City Clerk
and Secretary to the BMA



Dale W. Copeland, BMA Chairman

