



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL
Monday, August 1, 2022
7 p.m.**

**Mayor Dale Copeland
918-338-4282**

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. The invocation will be provided by Pastor Victor Paul, Greater First Baptist Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the Convention and Visitors Bureau Board of Directors
 - One opening on the White Rose Cemetery Board
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of July 5, 2022.
 - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Mr. John J. Kane and Dr. Tammie Strobel to the Tax Incentive District Review Committee at the recommendation of Councilmember Roane.
 - ii. Appointment of Mr. Joe Colaw to a three year term on the City Planning Commission at the recommendation of Councilmember Roane.
 - iii. Reappointment of Mr. Martin Patzkowski to an additional two year term on the Bartlesville Library Board at the recommendation of Mayor Copeland.
 - iv. Reappointment of Ms. Melanie Bayles to an additional three year term on the Street and Traffic Committee at the recommendation of Councilmember Stuart.
 - c. Approval of Resolutions**
 - i. Amending the budget of the City of Bartlesville for Fiscal Year 2022-2023 appropriating unbudgeted revenue for the CIP Sales Tax Fund in the amount of \$34,750 from Phillips 66 for construction of a rain garden at Jo Allyn Lowe Park.
 - d. Approval of Agreements, Contracts, Engagement Letters and Change Orders**
 - i. Professional Service Agreement with S2 Engineering for assistance in developing a Fats, Oils and Grease Ordinance in the amount of \$4,900.

- ii. Amendment No. 6 to the Professional Services Agreement with Parkhill, Cooper, Smith and Cooper for Airport Consulting Services in the amount of \$69,800.
- iii. Amendment to a License Agreement with Tyler Technologies for CrewForce/ShieldForce Software for \$51,080.
- iv. Services with Tyler Technologies for Tyler Detect Software Sales Quote in the amount of \$23,000.
- v. Professional Management Services Agreement between Kellogg and Sovereign Consulting and Bartlesville Public Library/City of Bartlesville for professional e-rate and OUSF compliance services.
- vi. Agreement between Scott and Pamela Driscoll and the City of Bartlesville for the rehabilitation and repair of a dilapidated structure on property addressed as 1405 SW Maple Ave.
- vii. Magazine/Newspaper Subscription Service Proposal between W.T. Cox and the Bartlesville Public Library/City of Bartlesville for FY 2022-2023 in the amount of \$2,351.75.

e. Approval of Declaration of Surplus

- i. Declare a 2001 Case Backhoe and 2005 John Deer Backhoe as surplus and authorize the disposal of these units to facilitate a trade in for excavators.

f. Receipt of Financials

- i. Interim Financials for the twelve months ending June 30, 2022.

g. Receipt of Bids

- i. Bid No. 2022-2023-003 for a Farm Tractor for Land Application of Biosolids.
- ii. Bid No. 2022-2023-004 for a Vacuum Tank Injection Unit Land Application of Biosolids.
- iii. Bid No. 2022-2023-005 for Concrete.
- iv. Bid No. 2022-2023-006 for Asphaltic Concrete & Aggregate Base.
- v. Bid No. 2022-2023-007 for a 95' Aerial Platform Firefighting Apparatus.

8. Discuss and take possible action to award Bid No. 2021-2022-003 for a Farm Tractor for Land Application of Biosolids. Presented by Councilmember Dorsey.

9. Discuss and take possible action to award Bid No. 2022-2023-004 for a Vacuum Tank Injection Unit Land Application of Biosolids. Presented by Councilmember Dorsey.

10. New Business.

11. City Manager and Staff Reports.

12. City Council Comments and Inquiries.

13. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Wednesday, July 27, 2022 and posted same day at 5:00 p.m.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.