



City Hall, Council Chambers
401 S. Johnstone Avenue
Bartlesville, OK 74003

**REGULAR MEETING OF THE
BARTLESVILLE CITY COUNCIL**
Tuesday, September 6, 2022
7 p.m.

Mayor Dale Copeland
918-338-4282

AGENDA

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll call and establishment of a quorum.**
- 3. The invocation will be provided by Pastor Stephen Carl, First Presbyterian Church.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
 - Constitution Week September 17-23, 2022. Presented by Councilmember Roane.
 - Homeless Awareness Month September 2022. Presented by Mayor Copeland.
- 6. Authorities, Boards, Commissions and Committee Openings**
 - One opening on the White Rose Cemetery Board.
- 7. Consent Docket**
 - a. Approval of Minutes**
 - i. The Regular Meeting Minutes of August 1, 2022.
 - ii. The Special Meeting Minutes of August 15, 2022.
 - iii. The Special Meeting Minutes of August 24, 2022.
 - b. Approval or Ratification of Appointments to Authorities, Boards, Commissions, and Committees.**
 - i. Appointment of Ms. Denise Parks to fill an unexpired term on the Bartlesville History Museum Trust authority at the recommendation of Councilmember Roane.
 - ii. Appointment of Ms. Rosie Swindell to a three year term on the White Rose Cemetery Board at the recommendation of Mayor Copeland.
 - iii. Reappointment of Mr. Jay Webster to an additional term of three years on the Community Center Trust Authority at the recommendation of Mayor Copeland.
 - iv. Reappointment of Ms. Jessica Rovenstine to an additional term of three years on the Bartlesville History Museum Trust Authority at the recommendation of Councilmember Roane.
 - c. Approval of Agreements, Contracts, Engagement Letters and Change Orders**
 - i. Amended Washington County SPCA contract with the City of Bartlesville including the adoption of the proposed ordinance amending Chapter 3, Section 3-25 of the Bartlesville Municipal Code.

- ii. Contract between the Bartlesville Pubic Library Literacy Services/City of Bartlesville and the Oklahoma Department of Libraries for grant funds that provides the annual salary of the Immigration & Citizenship Literacy Assistant.
- iii. Contract between the City of Bartlesville/Bartlesville Public Library Literacy Services and the Oklahoma Department of Libraries for grant funding for literacy technology in the amount of \$2,542.00.
- iv. Grant Agreement for Airport Improvement Program (AIP) Project No. 3-40-0007-017-2022 at the Bartlesville Municipal Airport.
- v. Airport Hangar Lease Agreement between the City of Bartlesville/Bartlesville Municipal Airport and Travis Reese for hangar space for one RV aircraft and one conference room in the NW corner of Hangar 8 in the amount of \$300.00 per month.
- vi. Statement of Work Agreement between the City of Bartlesville and NorthStar Utilities Solutions for database extracts as part of the transition to the new Utility Billing software purchased from Tyler Technologies in the amount of \$38,000.
- vii. Professional service agreement with Craig and Keithline, Inc. for engineering services to relocate water and sanitary sewer facilities required by ODOT's rehabilitation of US 60 between SH 123 and US 75.
- viii. Agreement between Truth Tabernacle of Bartlesville, Inc., and the City of Bartlesville, for the Completion of Required Site Development Improvements and Dedication of Right-of-Way along property addressed as 4011 NE Nebraska Street, legally described as a part of the West Half of the Southeast Quarter of the Southwest Quarter of the Northwest Quarter of Section 4, Township 26 North, Range 13 East of the Indian Base and Meridian, Washington County, Oklahoma.
- ix. Agreement concerning deferment of platting and construction of public improvements, between John E. and Kimberly K. Thompson, and the City of Bartlesville, regarding property legally described as a part of the Southwest Quarter of the Southwest Quarter of Section 3, Township 26 North, Range 13 East of the Indian Base and Meridian, Washington County, Oklahoma.

d. Receipt of Financials

- i. Interim Financials for one month ending July 31, 2022.

e. Receipt of Bids

- i. Bid No. 2022-2023-008 for M.J. Lee Lake Area Parking & Soccer Field Additions

8. **Discuss and take possible action to award Bid No. 2021-2022-005 for Concrete. Presented by Councilmember Dorsey.**
9. **Discuss and take possible action to award Bid No. 2022-2023-006 Part I for Asphaltic Concrete & Part II for Aggregate Base. Presented by Councilmember Dorsey.**
10. **Discuss and take possible action to award Bid No. 2022-2023-008 for M.J. Lee Lake Area Parking and Soccer Field Additions. Presented by Councilmember Roane.**
11. **Discuss and take possible action on a recommendation from the Bartlesville Development Authority to allocate \$500,000 from the Economic Development Fund to expand the *Resident Recruitment Program* to include all primary industry employers within the City of Bartlesville for up to 18 months or until funds are depleted. Presented by David Wood, President, Bartlesville Development Authority.**

12. Discuss and take possible action to adopt an Ordinance amending Chapter 11 of the Bartlesville Municipal Code as it pertains to nuisances and property enhancement for the purposes of allowing and regulating managed natural landscape areas. Presented by Mike Bailey, City Manager.
13. Presentation and discussion on the Conference Center Feasibility Study. Presented by Vice Mayor Curd.
14. New Business.
15. City Manager and Staff Reports.
16. City Council Comments and Inquiries.
17. Adjournment.

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Thursday, September 1, 2022.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

Live Streaming: <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

Sparklight: Channel 56

Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.): all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.