



**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL  
Monday, November 7, 2022  
7 p.m.**

City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**Mayor Dale Copeland  
918-338-4282**

**ADDENDUM TO THE AGENDA**

- 1. Receipt of Bid No. 2022-2023-012 Chalkless Parking System.**
- 2. Discuss and take possible action to award Bid No. 2022-2023-012 for a Chalkless Parking System. Presented by Councilmember Stuart.**

**The Addendum to the Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5:00 p.m. on Friday, November 4, 2022.**

*Jason Muninger*

**Jason Muninger, City Clerk/CFO**

*/s/ Elaine Banes*

**by Elaine Banes, Deputy City Clerk**

**City of Bartlesville Website:** <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

**Live Streaming:** <https://www.cityofbartlesville.org/city-government/city-council/webcast/>

**Sparklight:** Channel 56

**Open Meetings Act Compliance (25 O.S. Sec. 301 et seq.):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.

# Notice to Bidders

**City of Bartlesville**  
**Chalkless Parking System**  
**Bid No. 2022-2023-012**

The City of Bartlesville will accept sealed bids for the purchase of the following described items at the office of the City Clerk, 401 S Johnstone Ave, Bartlesville, Oklahoma until the hour of 2:00 p.m., Tuesday, November 7, 2022.

2022 – 2023 Chalkless Parking System. An automated system to enforce the City’s parking ordinances. The system must utilize a camera system to capture vehicle images. It will be a single sided LPR system. It must be able to recognize vehicles with or without visible tags. The system will need to provide software that is capable to timestamp the time vehicles were observed and determine if they are in violation. GPS will be utilized to mark the vehicles location. It will notify the Parking enforcement officer of observed violations of the parking ordinances. Such notifications must include violations of the vehicle exceeding the posted time for that location. The system must be able to integrate with Tyler’s BRAZOS ticket writing system. The system should provide access to files such as Scofflaw files and the Judges Nuisance list.

Price should include all equipment and installation costs as well as training, maintenance cost (annually), warranty information and equipment replacement costs. Bids must be valid for 60 days from submission date.

For further information or questions contact Ray Raley; [reraley@cityofbartlesville.org](mailto:reraley@cityofbartlesville.org)

All bids must be placed in a sealed envelope for each bid submitted. The bid must indicate the following on the outside of the sealed envelope:

**NAME AND ADDRESS OF THE BIDDER**  
**BID NUMBER**

Bids may be mailed, but must reach the City Clerk’s office before the deadline to be considered. Address bids to:

City of Bartlesville  
City Clerk  
401 S. Johnstone Ave  
Bartlesville, OK 74003-6619

The City reserves the right to make the final determination as to what constitutes the best bid and it reserves the right to reject or accept and or all bids or portions thereof.

Dated this 5th day of October, 2022.

Jason Muninger  
Finance Director

## **BID REVIEW RECOMMENDATION**

### **I. SUBJECT, ATTACHMENTS, AND BACKGROUND**

Discuss and take action to award Bid No. 2022-2023-012 Chalkless Parking System for the Police Department.

Funded by:

\$75,000 488-270 2022 G.O. Bond

### **II. PROJECT DESCRIPTION, STAFF COMMENTS AND ANALYSIS, AND BUDGET AMOUNT.**

An automated system to enforce the City's parking ordinances. The system must utilize a camera system to capture vehicle images. It will be a single-sided LPR system. It must be able to recognize vehicles with or without visible tags. The system will need to provide software that is capable to both timestamp the time vehicles were observed and utilize GPS to mark the vehicles location. It will notify the Parking Enforcement Officer of observed violations of the parking ordinances. Such notifications must include violations of the vehicle exceeding the posted time for that location. The system must be able to integrate with Tyler's BRAZOS ticket writing system. The system should provide access to files such as Scofflaw files and the Judges Nuisance list. Price should include all equipment and installation costs as well as training, maintenance cost (annually), warranty information and equipment replacement costs.

Four bids were sent out and three were returned. After thorough review, it is recommended to award the bid to Tannery Creek Systems, 160 Applewood Drive, Vaughan, Ontario, CA.

Budget Amount: \$75,000

### **III. RECOMMENDED ACTION**

Councilman Stuart reviewed this bid with staff and recommends the City Council award Bid No.2022-2023-012 to Tannery Creek Systems in the amount of \$59,500.00 at their next business meeting.