



City Hall, Council Chambers  
401 S. Johnstone Avenue  
Bartlesville, OK 74003

**REGULAR MEETING OF THE  
BARTLESVILLE CITY COUNCIL**

**Monday, February 6, 2023  
5:30 p.m.**

**Mayor Dale Copeland  
918-338-4282**

**AGENDA**

- 1. Call to order the business meeting of the Bartlesville City Council by Mayor Copeland.**
- 2. Roll Call and Establishment of a Quorum.**
- 3. The Invocation will be provided by Errol Hada, The Lighthouse Outreach Center.**
- 4. Citizens to be heard.**
- 5. City Council Announcements and Proclamations.**
  - Police Chief's Award for Valor to be presented to citizen Aaron Rademaker and a Commendation will be presented to E911 Dispatcher Kaylee Hill-Johnson by Deputy Chief Kevin Ickleberry.
- 6. Authorities, Boards, Commissions and Committee Openings**
  - One opening on the Bartlesville Area History Museum Trust Authority.
  - One opening on the Bartlesville Redevelopment Trust Authority.
  - One opening on the Bartlesville Convention and Visitor's Bureau Board (Visit Bartlesville).
  - Two openings on the White Rose Cemetery Board.
- 7. Consent Docket**
  - a. Approval of Minutes**
    - i. The Regular Meeting Minutes of January 3, 2023.
  - b. Approval of Appointment, Reappointments and Ratifications to Authorities, Boards, Commissions and Committees**
    - i. Appointment of Ms. Margaret Anton to a three-year term on the Bartlesville Adult Center Trust Authority at the recommendation of Mayor Copeland.
    - ii. Appointment of Mr. Richard Sparks to a three-year term on the Sewer System Improvement Oversight Committee at the recommendation of Councilmember Dorsey.
    - iii. Reappointment of Mr. Kregg Cammack and Mr. John Joyce to additional three-terms on the Bartlesville Adult Center Trust Authority at the recommendation of Mayor Copeland.
    - iv. Reappointment of Mr. Jay Jenzen and Ms. Denise Parks to additional three-year terms on the Bartlesville History Museum Trust Authority at the recommendation of Councilmember Roane.

- v. Reappointment of Mr. Rob Fries to an additional two-year term on the Bartlesville Library Board at the recommendation of Mayor Copeland.
- vi. Reappointment of Ms. Laura Higbee to an additional three-year term on the Board of Adjustment at the recommendation of Mayor Copeland.
- vii. Reappointment of Ms. Sara Freeman to a three-year term on the City Planning Commission at the recommendation of Councilmember Roane.
- viii. Reappointment of Mr. Ben Rovenstine to an additional three-year term on the Park Board at the recommendation of Vice Mayor Curd.

**c. Approval of Agreements, Contracts, Engagement Letters, Leases, MOU's and Proposals.**

- i. Update of Article 25, Section 2 of the International Association of Fire Fighters (IAFF) Collective Bargaining Agreement setting health and dental insurance subsidy rates.
- ii. Professional Services Contract with BKL Inc. design services on the Park Roads and Parking Lot project in the amount of \$106,250.
- iii. Amendment to the Professional Service Contract with Freese & Nichols, Inc. to add design for a parallel pedestrian bridge to the Sunset Boulevard over Butler Creek Bridge Rehabilitation and Repair project in the amount of \$96,045.
- iv. Professional Service and Repair Contract with H-Tech Systems, Inc. for roof repairs on the City Hall building located at 401 S. Johnstone Ave. in the amount of \$9,988.
- v. Professional Services Contract with Keleher Architects for Pickleball Court Design in the amount of \$29,500.
- vi. Voluntary Abatement Agreement with Habitat for Humanity for the demolition of 1544 SW Maple, Bartlesville, OK 74003 and execution of Contract Agreement for demolition.
- vii. Discuss and take possible action to accept the FY 2021 Assistance to Firefighters Grant.

**d. Approval of Resolution**

- i. Amending the budget of the City of Bartlesville for fiscal year 2022-2023 appropriating CDBG-Covid grant revenue for the CDBG-Covid Fund.

**e. Receipt of Financials**

- i. Interim Financials for six months ending December 31, 2022.

**8. Discussion of proposed changes to the City Council ward boundaries and staff proposed modifications to update and equalize representation in each ward, and direction to staff to make public notice of proposed changes to be set before Council for possible adoption by ordinance at the March 6, 2023 City Council meeting. Presented by Larry Curtis, Director, Community Development.**

**9. New Business**

**10. City Manager and Staff Reports.**

**11. City Council Comments and Inquiries.**

**12. Adjournment.**

The Agenda was received and filed in the Office of the City Clerk and posted in prominent public view at City Hall at 5 p.m. on Thursday, February 2, 2023.

Jason Muninger

Jason Muninger, City Clerk/CFO

/s/ Elaine Banes

by Elaine Banes, Deputy City Clerk

City of Bartlesville Website: <https://www.cityofbartlesville.org/city-government/city-council/meeting-agendas/>

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Sparklight: Channel 56

**Open Meetings Act Compliance (25 O.S. Sec. 301 *et seq.*):** all discussion items are subject to possible action by the City Council. Official action can only be taken on items which appear on the agenda. The City Council may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the City Council may refer the matter to the City Manager, Staff or City Attorney, or back to a committee or other recommending body. Under certain circumstance, items are deferred to a specific later date or stricken from the agenda entirely. Agenda items requiring a public hearing as required by law will be so noted. The City Council may at their discretion change the order of the business agenda items. City of Bartlesville encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least one working day prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive this rule if signing is not the necessary accommodation.